

PD-ART-995
116881

QUARTERLY PROGRAM PERFORMANCE REPORT



AS Road construction

Integrated Food Security Program (IFSP)

Period: April 1 - June 30, 2000

CARE Bangladesh

A

TABLE OF CONTENTS

Contents	Page #
Executive Summary	1
1.0 Program Coordination	3
2.0 Building Union Infrastructure for Local Development (BUILD) component	3
3.0 Disaster Management component	8
4.0 Flood Proofing Component	12
5.0 Supporting Household Activities for Hygiene, Assets and Revenue (SHAHAR) component	17
6.0 Technical Support	18
Tables	
Annexes	

Executive Summary

The fourth quarter of the Integrated Food Security Program (IFSP), between April and June 2000, was marked by full swing implementation of different structural interventions. Moreover, training sessions, field visits and orientation programs of both staff and communities also dominated the activities of the different components of IFSP.

Although, CARE has received GoB grant amounting Tk. 41.7 million for FY 2000 in country operational costs but the money transfer for monetization of 116,000 M/T of title II wheat from GoB to CARE account is still pending. The PAA for FY 2001 has been approved with some minor modifications in budget and resource allocation.

The Capacity Building Unit of BUILD component has completed orientation of 50 Chairmen and 600 members of the Capacity Building working Unions. This orientation focussed on the overall situation of local government in Bangladesh, its importance and the role of elected representatives, project objectives, purpose, interventions and activities. A total of 15,350 Stakeholders including 6,300 women have also been selected in these 50 unions. The Stakeholders represent opinion leaders; farmers, small traders, destitute women, female-headed HH, and professional minority. They will act as the Catalysts and help build bridge between the community members and the elected representatives. The final report of the preceding UPWARD project has been submitted.

The Road Improvement Unit of BUILD component has completed the selection of roads for the rest of the life of the project. A total of 76 roads have been implementing this year and the average progress of work of these AS roads was 80 %. Although the implementation work was partially disrupted due to early monsoon, the progress made during this quarter was satisfactory. The RIU conducted a total of 179 training sessions on different issues and 2,860 participants attended these sessions. A total of 85 tree plantation schemes having a total sapling of 2,68,288 on 262 km of plantable length were funded in FY 2000. 367 caretakers were employed for nursing these trees and 93 Schemes Implementation Committees headed by female UP Members were formed to supervise the tree plantation schemes.

The Disaster Management Component was busy with a series of training and preparedness activities. A total of 937 participants in 38 sessions received training on various disaster related issues. As the flood situation was worsening during this quarter, DMP staff monitored the situation closely and provided updated information to all concerned on a regular basis. The LogFrame of DMP has been finalized during this quarter.

The Flood Proofing component achieved significant success in implementation of integrated interventions in char areas. Both structural and non-structural interventions were completed with active participation of the communities. The implementation of structural intervention in haor areas was disrupted. The haor interventions were disrupted due to early flood in the project areas and delay on the contractors' part to move construction and other materials to sites. To improve awareness, health hygiene behavior, nutrition and flood preparedness, three separate groups comprising Mothers Club, Children's Forum and Local Project Society conducted 1794 educational sessions, in three separate regions.

SHAHAR component has accomplished a number of important events towards implementation of the activities. Those are: the Planning and Implementation general guidelines have been finalized, MOU among implementing partners have been signed, the IFPRI sub-grant for action research has been finalized and structural need assessment in two cities has been completed.

Technical Support: A total of 5385 including 2007 female participants were trained on various issues during the reporting period. The IFSP M&E Plan has been completed and submitted to USAID. A core group of trainers, 45 staff from different components of IFSP, has been trained on Environmental Management Training (EMT) – IV. The third phase of DGPS survey is going on. The work for the development of GIS database for USAID has been completed.

Program Coordination

Monetization

The transfer of money, amounting Tk. 1260 million, for monetization of 116,000 M/T of title II wheat for FY 2001 from GoB to CARE account is still pending. Different ministries of the Government are working on this issue. During this quarter, CARE has received GoB grant amounting Tk. 41.7 million for FY 2000 for in country operational costs of IFSP.

PAA 2001 Review

In the last week of June, the FPP Washington and USAID Dhaka jointly reviewed PAA 2001 submission for IFSP. There were no major concerns on the submitted PAA except the delay from the government part in placing the monetization proceeds to CARE account. As a result of this delay, the next call forward may not be on time. The PAA has been approved with some minor revisions on multi-year budget and resource allocation. Also, it was approved that the unspent money from IFFD Project will be adjusted to IFSP.

Other activities

A consultant has been hired during this quarter to assess the personnel structure and staffing level of IFSP. He started his work in third week of June. It is expected that he will submit a report on the subject consultancy in 1st week of September.

A consulting firm namely Association for Development Initiatives was hired to conduct the study of Gender Analysis for IFSP and the consultant has already submitted a report including recommendations. IFSP management is actively considering the recommendations.

Riverside Technology Inc, USA, in collaboration with EGIS, Bangladesh has been hired to provide the services for Definition of Spatial data and Analytical Tools for Floodplain Resources and Flood Disaster Management for DMP & FPP of IFSP. The consultancy is going on.

BUILD COMPONENT

The BUILD component is being implemented through three major units: Capacity Building Unit, Road Improvement Unit and Operation Unit. The Capacity Building Unit implements interventions for the enhancement of capacity of locally elected bodies (LEBs), stakeholders and communities in local governance and Road Improvement Unit implements the road improvement activities including the tree plantation. The Operation Unit is responsible for the management of field offices, logistics, monitoring and evaluation and management information systems for the component.

During the reporting period, April through June 2000, the activities performed by the BUILD component are summarized below:

Capacity Building

During this quarter, some major activities of Capacity Building Unit have been accomplished. It also highlights the important activities of the preceding pilot project UPWARD that were

accomplished in the month of April and May. Following are the highlights of major activities conducted during this period:

Orientation of UP Chairmen and Members: A three-day orientation session was organized for 50 Chairmen of the Capacity Building working Unions. The objectives of this session were to aware the Chairmen about the overall situation of local government in Bangladesh, its importance and the role of elected representatives, project objectives, purpose, interventions and activities. The session was inaugurated by the Director General (DG) of National Institute of Local Government (NILG). CARE staff, alongwith some external facilitators conducted the session.

During this reporting period, three-day intensive orientation sessions were organized for 600 Members (including 150 female members) of 50 Union Parishads. In order to ensure active participation of all the Members, a total of 23 sessions were arranged under 5 BUILD Field Offices.

Before undertaking the orientation sessions the Capacity Building component had developed Modules with inputs from the appropriate staff at different levels. These Modules will be used for the Chairmen and Members of the Unions to be selected for the 2nd and 3rd phases of the project.

PRA sessions: The project organized 450 PRA (Participatory Rural Appraisal) sessions in 50 Unions to assess the community needs, identify the Stakeholders and community resources. About 1650 community members including a good number of women, 50 UP Chairmen and 600 members, many NGO/CBO representatives and Govt. officials were present in these sessions. Based on the community needs that have been assessed by 1650 community members of 50 Unions, each Union will develop a Multi-year development plan.



PRA session at community level

Selection of Stakeholders: Through 450 Social Mapping exercises in 50 Unions, a total 15,350 Stakeholders including 6,300 women have been selected. The Stakeholders represent opinion leaders; farmers, small traders, destitute women, female-headed HH, and professional minority. They have been selected by the community members. These Stakeholders will receive year-round training from the Capacity Building. They will act as the Catalysts and help build bridge between the community members and the elected representatives.

Training of Trainers: As part of the staff development initiatives and for ensuring the quality of the project delivery a total of 5 ToT sessions on the process of developing Multi-year development plans for the UPs were arranged at 5 Field Offices. The participants were all the staff of Capacity Building unit of BUILD Component.

Training & Exposure Visit: With the funding support from the Ford Foundation the following training and exposure visit were arranged for the project staff and partners:

Training on Planning Techniques: The Coordinator of the Capacity Unit attended a two-weeks training program on Project Planning Techniques arranged by IMA international at Sussex University of UK.

Exposure visit on local Governance: 7 project staff, 5 Upazila Nirbahi Officers, 1 Senior Assistant Secretary of MLGRD&C and 2 Engineers from LGED participated in a study tour program in the Philippines to learn about the local governance system and to see the replicable best practices.

IGA/FGA Feasibility Study: The Feasibility study for IGA/FGA has been started by external consultants including micro-enterprise development and IGA experts. The study was aimed to determine the potential of IGA/FGA activities in the selected Unions. Also, the consultants will recommend the specific activities to promote IGA/FGAs for these Unions. The final report of this study will be completed during the next quarter.

Submission of Final Reports on UPWARD project: The funding for the pilot project UPWARD ended in April 2000. Accordingly, a Final Report on the UPWARD activities has been submitted to the Asia Foundation.

Final Evaluation of the UPWARD project: An external Consultant has been hired for conducting the final evaluation of the pilot project UPWARD. The data collection and compilation have already been completed. The draft report is underway.

Road Improvement Activities

The major activities of RIU for 4th quarter of FY'2000 were as follows:

Aggregate Sand road selection for next three years: The selection of roads for next three years has been completed based on the year wise distribution (i.e. 1st year 76, 2nd year 75, 3rd year 75 and 4th year 72) for 209 upazilas keeping the target for improving 1250 km of AS roads in four years. The selection process included the review of the Upazila road maps and visit to the alignment sites jointly with the concerned Upazila and Union officials. During the site visits, the socio-economic benefits of roads were measured with a view to select the most important road for improvement.

Implementation of Aggregate Sand roads for FY 2000: The average progress of AS roads was 80 %. During this period, seal coat was completed for approximately 90 kms. of road length. Strong and sincere efforts were given by all concerned to complete the works within the time frame but implementation work was partially disrupted due to early monsoon.

LGED and CARE jointly paid visits to some alignments with less progress under Netrakona and Jessore Field Offices. Based on the observations and discussions with local level officials, several recommendations were made to accelerate the speed of work.



Construction of AS road

Training curriculum preparation on Environmental Management (EMT-IV): A curriculum on Environmental Management Training-IV was prepared during this period and distributed to the Field Offices for training of LGED and CARE staff.

Training for CARE and LGED staff: RIU organized various training for LGED, CARE and UP representatives as per the following:

Title of Training	# of session	Participants /Organization			No. of trainees			Categories of Participants
		CARE	LGED	Others	Male	Female	Total	
AS Technical Training	25	55	320	111	482	04	486	XEN, AE, UE, SAE, Lab. Technician, Contractors, PM, APM, TO, PO, APO
Tree Plantation	80	17	106	1040	590	573	1163	CUP, Female MUP, Secretary, UNO, UE, SAE, CO, PO, APO, TO, TDCC member and social worker
Orientation on Road Selection for next three years	16	12	134	14	159	01	160	LGED Staff
Orientation Session on IFSP	09	12	76	12	99	01	100	LGED Staff
On the job Training On Structure	05			25	25		25	Skilled and Unskilled worker
Monitoring & Evaluation	01			11	06	05	11	UP Chairman & member
Computer Training	03	36	--	--	21	15	36	CARE Staff
Environmental awareness Training	15		11	310	267	54	321	SAE, CO, SUP, Supervisor, LE, CUP, MUP
Gender Sensitivity Training	01	19	--	--	14	05	19	CARE Staff
On the job Training on AS road	24	--	08	531	509	30	539	Skilled and Unskilled worker
Total	179	151	655	2054	2172	688	2860	

Tree plantation schemes: A total of 85 tree plantation schemes having a total sapling of 2,68,288 on 262 km of plantable length were funded in FY 2000. A total of 367 caretakers were employed for nursing these trees. 93 Schemes Implementation Committees were formed to supervise the tree plantation schemes at the union level. Female UP members were selected as chairpersons of the SIC.

Technical Handbook on quality control of Aggregate Sand road: For ensuring the quality of AS roads construction throughout the country, the engineering specification and testing procedures were standardized in the Technical Handbook. The purpose of the handbook is to orient the CARE and LGED staff on the standard procedures of AS road construction. The handbook has already been circulated to the Field offices.

Tree Plantation Handbook: A handbook on Tree Plantation has been finalized and process for publication has been going on. This handbook will be distributed to the scheme implementation committee members at union level during the next quarter.

Preparation and finalization of Maintenance Guidelines: A joint meeting of LGED and CARE with the MLGRD&C was held at the ministry to review the draft Maintenance Guidelines. Some recommendations were suggested during the meeting. Accordingly those were incorporated in the final version of the guidelines. The final copy of maintenance guidelines has been sent to LGED for necessary approval from MLGRD&C.

Environmental monitoring system for Aggregate Sand roads through GIS: A test scheme was selected to assess the impact of AS road implementation on various environmental factors (settlement, transportation, erosion, flooding, agriculture cropping pattern, tree plantation etc.) through GIS technology. Baseline survey of the selected AS road has been completed.

Staff participation in training/workshop: During the period under review, some staff members have participated in different training courses at home and abroad. One Project Development Officer (Training) and one Technical Officer (Training) participated on an overseas training course on 'Quality Training Strategies, Management, Implementation and Evaluation' in AIT, Thailand. Four Technical Officers participated in a training course on 'Management of Development Project'. Two Technical Officers (Environment) attended the 'Environmental Impact Assessment' training at EGIS. Coordinator, RIU participated in Project Management training at CEC, AIT, Thailand.

Activities of Operations Unit

During the reporting period, the following activities were performed:

A. Operational Activities:

- Necessary arrangement had been completed regarding shifting of Netrokona field office to Mymensingh.
- The Coordinator, Operations Unit received one month overseas training on M&E at AIT, Thailand.

B. Monitoring & Evaluation (M&E) activities:

- All BUILD M&E staff of CBHQ received orientation on data management of Transport and Freight Survey (TFS) and Transport Cost Survey (TCS).
- Organized a workshop on M&E strategy development of Tree Plantation activities
- Organized two-day workshop for BUILD M&E staff (CBHQ and Field level) in connection with M&E skills development (by Consultant).

- Conducted the baseline survey on Socio-economic (qualitative) indicators of selected AS roads (FY-2000) under five field offices. The compiled report will be published during the next quarter.
- Two M&E staffs of CBHQ (PDO and TO) and five M&E staffs of field offices (TOs) received Training on basic Statistics organized by IFSP M&E unit in the Institute of Statistical, Research and Training (ISRT) of the University of Dhaka.
- Transport and Freight Survey (on selected AS roads FY, 2000) data analysis was completed and a draft baseline (Transport and Freight Survey) report was prepared. The final report will be published during the next quarter.

C. MIS Activities

- **Application software Developed:**

1. Software for Pre-passibility Survey.
2. Software for Final Status Report of AS Road works and Structure works FY'2000.

- **Advance in support of AS road construction**

Tk. 71,82,073 only as seventy percent (70%) of approved estimated cost for rest 1 out of 76 AS Road (FY-2000) schemes was transferred to the Chief Engineer, LGED for implementation.

- **Submission of Funding Request for Road Side Tree Plantation Schemes**

Submitted the compiled Funding Requests of 85 alignments to the Chief Engineer, LGED for the issuance of Allotment Orders (AO) against Tk. 26,961,420 only for Tree Plantation Schemes in April 2000. Accordingly, the Ministry has issued the GO and LGED has issued the allotment orders.

- **Advance in support of Road Side Tree Plantation Scheme**

Total approved cost of first year for 85 RoadSide Tree Plantation Scheme amounting to taka 1,21,30,282 only was transferred to the Chief Engineer, LGED for implementation of FY'2001-2002 schemes.

DISASTER MANAGEMENT COMPONENT

During the quarter, DMP staffs were engaged to implement the field activities as well as to complete few preparatory tasks. Details are furnished below:

Integration of Risk Analysis Data in to GIS: Following the data entry of the findings of Risk Analysis of 220 vulnerable Upazilas, meetings were arranged with GIS section to develop next action plan. GIS section is in process to integrate these data with their existing database. It is expected that at the end of the next quarter, all data will be put in to the GIS and the database will be used for disaster preparedness and forecasting purposes.

Baseline Survey: All data of DMP baseline survey of 281 Upazilas, 1380 Unions and 27750 households are checked, validated and analyzed. Based on the findings, a draft narrative report has been prepared which is under review of IFSP Senior Management and Mission M&E Advisor. Upon incorporating their suggestions, final report will be available for general circulation in early next quarter.

Finalization of LogFrame: During the quarter, the LogFrame for DMP was finalized based on the comments and suggestions from relevant staff.

Preparedness: During mid-May, flood situation in the country was alarming. DMP kept close contact with all CARE field offices and PNGOs to keep update information on the latest situation. Based on the latest available information, DMP prepared and circulated Situation Reports to all CARE Offices, PNGOs, donors, UN offices and other key disaster players.

Few activities were also under taken in the DMP Central Warehouse. 18 Containers of Bleaching Powder handed over to the Dhaka Medical College Hospital Authority for their use, as its expiry date was closer. After brought back from Orissa, India, two water treatment plants were thoroughly checked and necessary repairing and maintenance works were done. To ensure quality, two new air coolers were fixed and denting painting works were completed for all the containers.

Partnership: At present DMP had agreement with 18 PNGOs and rest 7 are in process for finalization. Based on the recommendations from the RDMs, 10 local NGOs were visited by HQ staff and decision regarding selection of new PNGOs will be made during next quarter.

Training: During the reporting quarter, along with the all DMP field offices following training were arranged. Total 936 persons attended the training.

SL #	Title of Training	Total # of Session	No of Participants					Level of Participants	Period	Location
			M	F	CARE	Non CARE	Total			
01	Orientation on Disaster Management Training for District, Upazila & Union	01	13	08	21	0	21	All DMP staff	April 5-7, 2000	Kushiara Trg. Venue, Dhaka
02	Study Tour	01	06	04	04	06	10	RDM - 1, TO - 3, PNGO-6	April 13-23, 2000	India
03	Improving Training Quality	01	0	01	01	0	01	TO	April 17 to May 3, 2000	Thailand
04	Foundation Training	01	20	0	2	18	20	Disaster Manager - 18, AO - 2	April 29 to May 29, 2000	Prashikha Manikgonj
05	Cyclone Lesson Learn workshop	01	01	0	01	0	01	RDM-1	April	Orissa
06	District Orientation Session	5	103	15	-	118	118	Dist. Govt. Officials, UNO, NGO Rep.	May & June	Rangpur
07	Upazila	01	26	03	-	29	29	Upazila	May	Barisal

	Orientation Session							Officials, CUP, NGO Rep. Local Élites		
08	Upazila Disaster Management Training	7	238	13	-	251	251	Upazila . Officials, CUP, NGO Rep., Local Élites	May & June	Sylhet, Chittagong, Dhaka
09	Union Disaster Management Training	13	261	57	-	318	318	UP Elected Bodies, School Teachers, Govt. Officials, NGO Representatives, CPP Union Team Leader, and Local Élites.	May & June	Rangpur Sylhet Chittagong Dhaka Barisal
10	Gender Training For Upazila DMC	01	26	3	-	29	29	Upazila Officials, CUP, NGO Rep. Local Élites	May	Barisal
11	Union Volunteers Training	5	55	43	-	98	98	Community Volunteers, MUP	May & June	Sylhet Barisal
12	Pre Disaster Planning Workshop	1	23	17	-	40	40	CARE FO DMC/PNG O	June 10-13	Rangpur
Total		38	772	164	29	907	936			

Apart from the above DMP were also involved in the following activities;

- Development of Training Curriculum Outline for BUDMP
- Organized Project Retreat
- Development of Volunteer Training Module and materials.
- Attended TQ-3 training session.
- Attended Upazila and Union Disaster Management Committees meetings.
- Performed Union follow up visits.

Retreat: DMP organized a 3 days retreat to evaluate the activities performed in last year and based on the lessons learned, an action plan for FY-01 has been prepared. All DMP staff and other project staff were the participants. The retreat was very productive for future project planning and implementation.

Reactivate Disaster Management Committees: During the reporting quarter, 12 disaster Management committees were reactivated following the government standing orders;

- Total Upazila DMC Reactivated - 07
- Total Union DMC reactivated - 05

Bangladesh Urban Disaster Mitigation Project (BUDMP)

Bangladesh Urban Disaster Mitigation Project (BUDMP) is a pilot initiative under the Disaster Management Project (DMP). The proposed BUDMP under the USAID's Office of Foreign Disaster Assistance and supported by the Asian Urban Disaster Mitigation Program (AUDMP) will explore methods to reduce the vulnerability of urban populations to floods in two secondary cities in Bangladesh through flood mitigation measures.

The proposed BUDMP would include non-structural or minor structural measures that could be undertaken by communities to mitigate the effects of floods. The specific BUDMP activities will be determined by the various stakeholders (target communities, local government officials, municipalities, CARE and partner NGOs, etc.) based on a thorough needs assessment.

During the reporting quarter, a lot of preparatory activities have taken place.

Activities undertaken

- Developed questionnaires for baseline and household interview to measure the pre and post result of the project.
- Developed Training Plan
- Developed Monitoring and Evaluation plan
- Developed Work Plan
- Arranged Study Tour for the Honorable Minister and High Officials of the Government of Sri Lanka.
- Developed MOU for the Municipality
- Visited Tongi Municipality to discuss with Municipality Chairman and Chief Executive Officer on MOU and contribution issues. The Chairman agreed to provide a full-furnished room for BUDMP use. Also visited project areas to talk to the local inhabitants.
- Recruitment of Project Manager, Project Development Officer and Administrative Officer has been completed and they will be on board by mid-July.
- DMP and ADPC team visited Tongi Municipality to discuss with Municipality Chairman and Chief Executive Officer on project issues. The Chairman assured all sorts of cooperation in implementing the project activities.
- In collaboration with ADPC, a workshop was arranged through June 04-09, 2000 to address the training issues of BUDMP. After conceptualization of BUDMP activities and approaches, participants identified the training needs at individual level and worked out the curriculum and contents, CARE/DMP training unit is working to develop the modules and materials for BUDMP use.
- PC and APC presented Community Based Approach in BUDMP in the World Bank Conference under the title "Focus on the Poor: Long Term Disaster Management in Bangladesh".

COMPREHENSIVE DISASTER MANAGEMENT PROGRAM

UNDP in Bangladesh is working with the Government of Bangladesh to formulate a comprehensive disaster management program for Bangladesh for the next five years. The DMP coordinator is working with the formulation mission. He has completed his assignment with UNDP and contributed to the process that will be useful for DMP for normal project implementations and its management.

FLOOD PROOFING COMPONENT

Implementation of Flood Proofing Project (FPP) activities under IFSP started from July 1999 for a period of 5 years. The FY 1999-2000 being the first year of the project implementation, a variety of preparatory activities in addition to normal project implementation were accomplished. Such preparatory activities include upazila selection for IFSP, forging partnership with PNGOs, design of M&E plan and a series of groundwork activities related to initiation of project interventions during 2000-2001.

During the first year, the project activities were implemented in 75 villages of Kurigram Sadar and Nageswari upazilas under Kurigram, Madan and Mohongonj upazilas under Netrokona and Sundargonj upazila under Gaibandha district. The present report refers to the culminating quarter of the first year, namely April-June 2000 and will reflect, with a few exceptions, the cumulative achievements against the set targets over the year. The component-wise progress and achievements are narrated below:

Structural Interventions: FPP's structural interventions have the objective to improve physical infrastructures and facilities in the project areas. The progress in structural interventions can be seen in the following tables, presented separately for the *Char* and *haor* areas.

a. Char Areas:

Flood Proofing Measures	Kurigram (Sadar & Nageswari)		Gaibandha (Sundargonj)	
	Planned	Completed	Planned	Completed
Homestead ground raising (proj. funded) in # households	1159	957	446	422
Homestead ground raising (Comm. Const) in # households	76	63	38	36
Social institute ground raising	34	25	5	4
Flood shelter	1	1	1	1
Market development	-	-	1	1
Old tubewell improvement	287	230	124	110
New tubewell installation	11	10	2	1
Latrine/urinal at social institutes & community places.	Lat.7 Uri.30	7 23	1 6	1 5
Low-cost latrines	150	150	50	47
Road improvement (km.)	3 nos. (2.06km)	3nos. (2.06km)	-	-
Foot bridge	3	3	-	-
Box culvert	1	1	-	-
School Boat	1	1	-	-

b. Haor Areas:

Flood Proofing Measures	Netrokona (Madan and Mohongonj)		
	Planned	Completed	Started/under process
Village & Community Place mound extension	12	08	04
Village & Community Place protection	11	-	07
Community Latrine	07	06	-
Urinals	02	01	-

Demonstration/group latrines	26	26	-
Deep Tube-Wells	10	4	-
Dug Wells	01	-	-
Double bucket /Arsenic Remover Bucket (ARB)	420	-	-
Pitcher Filter /Arsenic Remover Pitcher (ARP)	50	-	-
School Boat	02	02	-

The project achieved good success in implementation of structural interventions in char areas while implementation of structural intervention in haor areas was disrupted. The haor interventions were disrupted due to early flood in the project areas and delay on the contractors' part to move construction and other materials to sites. Another reason for delay was the late issuance of Allotment Orders.

It may be mentioned here that some of the unfinished activities of haor for FY 1999-2000 have been shifted to FY2000-2001, and it is expected that the activities will be accomplished soon.

Non-Structural Interventions

- a. **Flood Preparedness and Health Nutrition Education (FPHNE):** Along with structural interventions, FPP continued its education and behavioral change programs in order to bring about behavioral changes among the community people so that they can utilize the physical and institutional facilities provided to them. The FPHNE related activities have been launched to bring about positive changes in community's health and hygienic behavior and practices as well as to augment their awareness and knowledge related to nutritional intake and the activities pertaining to flood preparedness. FPHNE activities during the reporting period are tabulated below:

Groups	Kurigram		Netrokona		Gaibandha	
	# sessions	# participants	# sessions	# participants	# sessions	# participants
1. Mother's Club	362	5953	284	4333	175	3071
2. Child Forum	226	2919	194	1253	67	1086
3. LPS	232	2223	140	2233	114	793
Total	820	11095	618	7819	356	4950

As for the number of session-participants, it is to be noted here that the same sets of members from all the three groups attend the education sessions repeatedly.

- b. **Awareness Activities:** During the reporting period, quite a few activities were undertaken aimed at increasing awareness of the project participants. In Kurigram Sadar, the partner-PNGO observed Flood Preparedness Week in April in 5 villages and participants from all the 15 villages took part in it. The PNGO also arranged staging of popular theatre-skits in 12 village-spots in May, covering all the 15 project villages. Similarly Nageswari arranged folk songs in all its 15 villages touching on issues related to diarrhea, hygiene, water & sanitation, tree plantation and home gardening. Similar folk song sessions were also organized in Sundargonj upazila for eight days in May covering all the 15 villages.

Under Netrakona district, Mohongonj arranged two awareness sessions in two schools where hygienic and sanitary issues were discussed. Madan arranged two folk song sessions, one at Joibangla market and another at Ranihala school premises with a 4-member team of local folk-singers. The 'Zari Gans', as these are locally known, dealt with a number of issues such as socio-economic development, health & sanitary practices at family and individual level, flood

preparedness, etc. An average of 1000+ people enjoyed the folk-songs sessions. Prizes were distributed among LPS, MC, and CF members for their exemplary practices in respect of using safe latrines and cleanliness at family and individual levels. Awareness sessions on problems associated with arsenic contamination were organized both in Madan and Mohangonj.

c. Plantation and Home Gardening: In Netrokona, a total of 6,703 saplings (Madan 3238 and Mohangonj 3465) were planted for erosion protection measure at the toe flat land of village mounds. A total of 650 saplings were planted for home gardening purpose. A total of 6,656 and 1,173 saplings were planted in the community places/roadsides in Kurigram and Gaibandha respectively. For homestead plantation, 9,420 seedlings were planned for distribution among 1,848 households in all the three districts including Netrokona. As against the targets, 8,062 seedlings were distributed among 1,625 households.

As for establishing home gardening, a total of 2,005 participants were selected from the project villages under the three districts with a view to imparting related training to them. During the reporting period, as many as 1,002 participants received training on home gardening, the participants were all females. Immediately, after their training, all the participants were provided with vegetable seeds. Besides, 302 potential gardeners were also provided with irrigation tools (treadle pumps) for year-round irrigation. For fodder production on homestead slopes, 1,473 households received 'napier cuttings', 200 each, in the districts of Kurigram and Gaibanda. Also in these two districts, 'vetivers' and 'kalmi' plants have been planted in community places as a measure for protection from soil erosion. The FPP project has also a plan to establish a 'demo-homegardening' around each of the Community Based Volunteers in order to demonstrate such activities to the community people, and for this purpose all the 18 CBVs were provided with a three-day residential training. Demo-home-gardening component has in fact been designed to promote new variety of vegetables and other trees among the people, wherefrom they would observe and learn the advanced techniques of home gardening.

Under the Plantation components, a central nursery has been started in April 2000 in partnership with one of the collaborating PNGOs, namely Sabalamby Unnayan Samity, in Netrokona. The nursery has raised 10,000 seedlings of special variety of water-resistant plants.

Training/Orientation/Cross Visits

Capacity building activities aimed at enhancing the skills and capabilities of the project/partner staff as well as project participants/stakeholders have been an important component of the FPP. From the very initiation of the project, there have been regular training/orientation sessions in almost every month. Such activities undertaken during the reporting quarter (April-June 2000) are tabulated below:

Sl. No.	Types of Training/Orientation/Cross-Visits	Participants #	Remarks
A.	<i>Project staff/ NGO staff</i>		
1.	Training on Time Management	11	KFO organized
2.	Orientation on Participatory Monitoring & Evaluation.	19	
3.	Contractors Training	29	
4.	Arsenic Removal Bucket-- Assembling, Operation & Maintenance	10	
5.	Training on Generic Job description.	1	1-day wksp organized. By HRD

6.	Environment Management Training (EMT)IV	8	Organized by TU at RFO
7.	Training on Participatory Learning & Action (PLA)	18	
8.	Training on Business English Certificate-I	1	
9	Rural Development Management.	1	IIRR, Philippines
10	Cross visit on Community Mobilization	7	Nepal
11	Training on Arsenic & Arsenic Mitigation Approach.	8	Jadepur Univ. India
12	Annual Workshop of Flood Proofing Project	97	
13	Training on Gender Planning & Analysis	2	
14	Application of Development Access & Visual Basics	1	
15	Training on Reconnaissance Survey	33	FPP/NGO staff
16	Training on Pre-Survey and PRD	15	FPP/NGO staff
	A-Total	261	
B.	Project Participants		
1.	Training on Home Gardening & Plantation	1002	Female HH members
2.	Training on Demo Home Gardening	18	For CBVs
	B-Total	1020	

Arsenic Mitigation: Measures for arsenic mitigation in the project areas, especially in the haor regions, became necessary in view of prevalence of arsenic contamination in tubewell water. The project took measures for arsenic options for the people which included sinking of deep tubewells and dug wells, in addition to distribution of arsenic removal buckets and pitcher filters to the households.

As of June 2000, a number of activities have been initiated for arsenic mitigation considering the importance and urgency of the problem. A program for tubewell monitoring and testing was undertaken in both the haor and char areas, and subsequently an 'Arsenic Monitoring Card' was designed and distributed to each of the households using FPP-supplied tubewells. Arsenic Pre-Assessment Tests were also carried out for community tubewells in FPP operational areas. In view of severity of arsenic problems in haor areas, the project organized public awareness programs in 4 places in Madan and one place in Mohongonj upazila. In Madan again, the FPP and NGO staff imparted training on use of Arsenic Removal Bucket (ARB). Besides sinking two deep tubewells in Mohongonj and another two in Madan under Netrakona, the project also sunk arsenic-safe tubewells in different project villages in Gaibanda/Sundargonj and Kurigram regions. These include 110 in Gaibanda/Sundargonj, and 230 in Kurigram.

For enhancing their skills, 9 FPP staff members were sent to India to participate in the training, 'Arsenic & Arsenic Mitigation Approach by Community'.

Partnership Activities: As an institutional approach to flood proofing, FPP forms partnership with LGED as well as with local indigenous NGOs to implement development activities. The NGOs work with local groups in developing flood proofing plans and implement flood proofing measures. Of late, some of these NGOs have started credit programs in the communities covered by the Project.

During the 1999-2000 fiscal year, a total of 4 such NGOs were involved, namely SOLIDARITY in Kurigram Sadar, Mohideb Jubo Samaj Kallayan Samity or MJSKS in Nageshwari, Sabalamby Unnayan Samity or SUS in Madan and Community Development Association or CDA in Mohongonj. These four NGOs were associated with motivational and educational activities in 60

villages, 15 in each of the four upazilas. In respect of structural development, FPP has partnership with both the NGOs and LGED. While the four NGOs have been associated with structural works in a total of 51 villages, LGED has the responsibility for 25 villages, including 10 in Sundargonj upazila. In one village under Madan, both LGED and SUS are collaborating in implementing activities.

For the 2000-2001 year, five (5) more NGOs have already been selected to partner with CARE in implementing FPP activities in 5 more new upazilas. Preliminary paper works have also been completed towards their involvement. In the old upazilas, same NGOs will continue to work, while SUS will work along with CDA in Mohongonj.

Meanwhile, the NGOs started their own credit programs and skill development programs in four old upazilas. While MJSKS initiated skill development program in Nageswari, the other three also started their credit programs in their assigned upazilas. All the four NGOs have by May 2000 formed 47 groups with a total membership of 748 persons. SUS has so far distributed a total amount of Tk. 220,500/- among its 74 members.

Monitoring and Evaluation

a. **Baseline Survey:** During the reporting period, a private research firm was contracted with the responsibility to prepare Baseline Report based on the data and information collected earlier. The firm sent a preliminary draft of the tables in the first week of June, on which feedback from FPP was duly provided. The data processing/cleaning was going on till the end of the reporting period. It is expected that the Report would be prepared soon.

b. **Focus Group Discussion with Members of Mother's Club & Child Forum:** In June, FPP's M&E Unit initiated a FGD to measure the knowledge, attitude and practices of the members of the Mother's Club and Child Forum. The study has been envisaged to see the impact of the educational programs in respect of the health and hygienic practices by themselves and their family members, apart from examining the effectiveness and relevance of the training programs. Initiated in the penultimate month of FPP's first year of implementation, the study is expected to be completed by August 2000.

c. **Activities related to MER:** For piloting MER Software in FPP, steps have been taken to systematize and automate the system. The systematization of MER includes development of LogFrame A and LogFrame B for the project. As part of automation, the activities so far accomplished include development of M&E Plan, and Organizational Flow-chart.

MIS Activities: MIS activities were initiated in FPP in December 1999 with the induction of a MIS staff at the headquarters level. Since then, the activities mainly related to automation have been accomplished. These include: automation for finding the name and number of FPP project location; a simple design demo/working flow for the automation of progress monitoring system, data entry, report design and printing format for PMR for flood shelter/hat scheme, PMR for protection works, PMR for homesteads; and PMR for tubewells. Accomplishments also include automation for Training Report Format; automation for monthly Staff Activity Report; automation for Consolidated Monthly Activity Report and automation for the Payment Monitoring System.

SHAHAR COMPONENT

During the reporting quarter, a number of important events towards implementation of the activities were accomplished. Those are: the Planning and Implementation general guidelines have been finalized, MOU among implementing partners have been signed, the IFPRI sub-grant for action research has been finalized, and structural need assessment in two cities has been completed. Altogether these were the final preparations of the yearlong process planning towards real implementation of the SHAHAR component. The details of these activities are furnished below:

Finalization of Planning and Implementation general guidelines: The Planning and Implementation General Guidelines for the SHAHAR Component of IFSP has been finalized during the quarter through a series of meetings with LGED, USAID and the Local Government Division of MLGRD&C. The MOU for partnering among respective Pourashavas, PNGOs and CARE has been agreed also. Now the document is waiting for formal approval by LGD.

Signing of MOUs: As a matter of policy, field level activities of the SHAHAR Component of IFSP will be implemented through partner NGOs. To this effect, eight partnership MOUs, five for Tongi Pourashava and three for Jessore Pourashava have been signed among respective Pourashavas, PNGOs and CARE. Six more partnership MOUs for these two Pourashavas will be signed soon. According to the Planning and Implementation General Guidelines for the SHAHAR Component of IFSP, respective Pourashava is responsible for implementation of project activities through PNGOs.



Signing & hand over of MOUs

Finalization of IFPRI Sub-grant: One of the activities of SHAHAR is to conduct action research towards documentation of best practices in urban programming and develop a guideline for future urban development planning. IFPRI was identified earlier for collaboration with CARE in carrying out the action research. In this connection, a sub-grant agreement between CARE and IFPRI effective 01 June 2000 has been finalized and signed after necessary approval from USAID. A Post Doctorate Fellow from IFPRI has been placed with SHAHAR for materialization of the collaborative action research activities. A Senior Fellow from IFPRI visited Bangladesh during late may and early June 2000 in order to facilitate the initial activities of the collaboration.

M&E Activities: M&E plan for the SHAHAR Component of IFSP has been submitted earlier along with the IFSP M&E plan. As a part of M&E activities, the baseline survey is under progress. Household census survey in all the selected households of Jessore and Tongi Pourashava areas has been done. A consultative expert group has been working in designing the baseline survey questionnaire. Once the questionnaire is field-tested and the enumerators are trained for data collection, the baseline survey will begin hopefully from 01 September 2000.



Household census survey

Structural needs assessment: Needs assessment for structural intervention in the cities of Tongi and Jessore has been completed. Respective Pourashava Engineering Departments and CARE

Technical staff jointly conducted the needs assessment survey. A combination of rapid appraisals and participatory exercises were followed for this needs assessment. The next step will be engineering survey and estimation, which will lead to preparation and submission of funding requests.

Finalization of Environmental Assessment tools: A local consultant was hired during the reporting quarter to assist the SHAHAR technical team to develop and finalize the environmental assessment tools. A set of EA tools have been developed and finalized through field-testing. A user manual has also been developed and the technical staff from two Pourashavas and CARE has received training to use these tools. These tools are being used for EA of SHAHAR structural interventions.

Training: Four training courses were organized during the quarter involving Pourashava, PNGO and project staff. These training were "Orientation on MS Word", "TOT on Urban Environmental Assessment", "Perceptualization of MOU, Structure and Function of CRMC", and "Sharing Workshop on CARE Gender Policy Towards Internalization". In addition, there were two sharing meetings with partners on MOU finalization. A total of 135 persons participated in these training and meetings. 43 of them were partner staff and representatives while 92 of them were project staff.

Reconnaissance for new sites: Currently the IFSP SHAHAR component is under implementation in two cities. The project will be expanded to at least two more cities. Reconnaissance visits have been made to a number of cities for the purpose of identification of two more suitable cities as per the SHAHAR criteria. A short list of probable new sites will be circulated soon among USAID, LGED and CARE for selecting out two more cities.

Preparation of the drafts of Supplementary Guidelines: A final draft of the Environmental Guideline in line with the IFSP Structural Strategy Guideline has been developed which will be shared with USAID and LGED for review and finalization. Primary drafts of the IGA and Structural Guidelines have been prepared and put on circulation within CARE for review and further submission to USAID and LGED. Guidelines for Health interventions and Institutional Strengthening are also under preparation. All these guidelines will be finalized through joint review and agreement with USAID and LGED.

Staff recruitment: New staffs have been recruited during the quarter as per staffing plan. Some of them have been put under training and orientation. They will assume responsibility in two new cities that will be included in the project. A female Project Manager and a female Assistant Project Manager have joined the project during the reporting period.

TECHNICAL SUPPORT

Training Activities

A total of 5385 including 2007 female participants were trained during the reporting period. The project staff and partner organizations (GoB/NGOs) carried these training out, with emphasis on training in participatory techniques for local officials and on



Role-play: Gender Training

technical matters for project staff. Some Examples of training completed during the period are as follows:

Gender Sensitivity Training: Gender sensitivity training for key staff of IFSP were conducted and based on the training a series of training program organized by the all component of IFSP.

Training on tree plantation: One of the major activities during the period was to orient the tree plantation activities to Project and partner staff particularly BUILD- RIU & partner staff. A total of 813 participants including 370 female participants were oriented during this quarter.

Trainers Development Program: Training Unit (TU) developed two-week trainers development program for IFSP trainers, especially for those who have newly joined as trainers. The course was developed and conducted jointly by all senior trainers of CARE Bangladesh. A total of 16 IFSP trainers were trained.



Exhibition on training products

Environmental Awareness Training: BUILD Field offices conducted fifteen training sessions on “Environmental Awareness Training”. A total of 321 Local officials; Union Chairpersons, Members, Secretaries, Local elite and NGO officials participated in the course. It is one of year round training activities of project participants. The course curriculum for this training was developed by the Training Unit.

Training on Management Development: To develop management skills of IFSP mid level managers, IFSP Training Unit developed one training program and conducted the training course. 19 participants including nine female participants from different component of IFSP participated in the training course.



Group work on MDP training

Foundation Training: In collaboration with Technical Support and Gender section, DMP conducted one month training program for newly selected PNGO around twenty staff.

Monitoring and Evaluation

Baseline Survey: During this quarter (April-June), all components except SHAHAR have completed the baseline data collection. The M&E-TS assisted all projects in data collection and quality control activities. The M&E-TS has also continued to support all projects with their survey data management skills and software. M&E-TS in collaboration with IFPRI assisted SHAHAR in developing the strategies for the baseline survey. In April, one of the M&E-TS staff was directly involved in upazila selection process for 15 days, working with partner NGOs for the expansion of FPP into new areas.

IFSP M&E Plan: The IFSP M&E Plan has been completed after sharing with all concerned. This plan includes indicators, schedule of activities and a list of expected reports among others. The M&E-TS also reviewed M&E status of the various projects for the mission’s Institutional Learning (IL) team update.

Cross Visits: The M&E-TS staff visited a) the Mothers Club and Child Forum of FPP in Netrokona District; b) Census survey of SHAHAR project in Tongi; c) Qualitative survey of AS road at Bogra and Rajshahi Offices and BINP project at Narsingdhi District. The purposes of these visits are to familiarization with other projects activities as well as to identify common areas where sharing should occur. This will enhance staff capacity in providing technical support to projects and play a role to reduce tubularity.

Monthly M&E-IFSP Meeting: The M&E-TS initiated a monthly meeting for all CBHQ IFSP-M&E staff. In this meeting there is an exchange of ideas on M&E activities. Three meetings were conducted this quarter. Accordingly, consolidated monthly M&E activity status has been prepared and circulated to all concerned.

Staff development: The TS-M&E identified some areas for training as part of staff development considering the needs of IFSP-M&E staff. In this quarter, TS-M&E arranged training for 10 persons including 3 female staff on basic statistics, with the assistance of the Institute of Statistical Research and Training (ISRT), Dhaka University. Two staff attended training abroad. One attended an M&E training at the Asian Institute of Technology (AIT), Thailand and the other attended Rural Development Activities in the same institute. During May 14-18, two senior staff attended CARE- International /DME (Design Monitoring and Evaluation) capacity assessment workshop at BRAC training center, Gazipur. This training was organized by CARE-Bangladesh in collaboration with CARE-HQ in Atlanta.

Environment Unit Activities

In this quarter Environment Unit of Technical Support has accomplished the following activities:

Implementation of Environmental management Training (EMT) – IV: In order to make familiarize with the new environmental management strategy and to ensure environmentally compatible execution of IFSP interventions, EMT–IV has been designed to enhance staff’s understanding and capability on environmental management of the project interventions. During this quarter, Environment Unit, in collaboration with BUILD and TU, organized two ToT sessions on Environmental Management Training–IV at RDRS, Rangpur from 1-7 April and 22-27 April. Senior and mid-level 45 staff from BUILD/RI, FPP and SHAHAR project have received this training. Facilitator’s manual on EMT-IV has been developed considering all projects EA activities, basic and advanced environment knowledge and practice.



Group work on EMT-IV training

For the dissemination of EMT-IV to the remaining staff of IFSP and counterpart staff, individual components of IFSP has taken proper initiative.

Environmental Practitioner’s workshop: A daylong workshop of IFSP environmental practitioners was held at the CARE staff house on June 1, 2000. Project’s current environmental assessment activities and global/national environmental issues have been discussed in this workshop.

Environmental Assessment of IFSP interventions: During this quarter, FPP and SHAHAR project have developed environmental assessment operational manual, which has been adapted from the IFSP environmental Management strategy. Environment Unit has provided constructive feedback to the projects to make it appropriate for particular locations.

Environmental Impact Monitoring on AS Road using GIS technique: Environment Unit has been conducting an environmental monitoring study using GIS technique jointly with BUILD/RIU and GIS/TS. Joint team has completed the baseline survey and spatio-environmental features/information of Dewanganj alignment has been collected through GPS receiver and questionnaire survey. Preparation of "Baseline report" is in under process.

Observance of the World Environment Day: The IFSP has successfully observed the World Environment Day on 5th June. In this occasion, project's environment staff have participated in the rally, walkathon and day long *Paribesh Mela* organized by Department of Environment. IFSP's environment related activities and publications have been exhibited in the *Paribesh mela* at Osmany Memorial Hall. Besides, an in-house round table discussion on "Environmental Activities of CARE projects" has also been organized. Representatives from different project were participated in the discussion.

Develop a Project-wise Environmental database management system: An Environmental Database management system will be developed for the projects of IFSP. Environmental data fields for each project has been identified and shared with the environment staff in environmental practitioner's workshop.

Training/Workshop/Seminar attended: During this period, one staff of this Unit participated in an overseas training on "Arsenic: problems and mitigation options" in India, organized by the Jadavpur University. All staff of this unit participated in Gender sensitivity workshop during this quarter.

MIS Unit Activities

LAN setup: During this period MIS unit successfully completed the Regional Local Area Network (LAN) setup for Rajshahi Field Office. A one day training has been conducted for field office staff on use of LAN, sharing of printer and other IT Resources, dynamic use of project data and documents through Intranet Webpage.

MIS Forum: MIS unit introduced MIS forum comprised of all software developers from different components/projects of IFSP. To cope with the latest changes in the software development platform, MIS forum agreed to choose MS Access and Visual Basic as the new platform for software development in IFSP. In this connection MIS unit arranged two training courses on "MS Access Application Development" and "Visual Basic Programming" respectively for the application developers of IFSP. A total of 12 participants from different components of IFSP as well as from other CARE projects attended in the courses.

IFSP Webpage: Enhancement is made in the features and organization of existing webpage and more documents from different components have been incorporated in it. Some new utilities are added for CBHQ LAN users.

Application software development: MIS unit completed and handed-over the final Status Report (FSR) software for FPP interventions within this quarter. System analysis and software development works started for Training Information System (TIS) for Training Unit and Progress Monitoring Report (PMR) software for BUILD project.

GIS Unit Activities

DGPS survey: The second phase of the DGPS survey is now over with the survey completed in 103 of 114 thanas. The shortfall has been due to the inability of LGED to mobilize planned manpower. The processing of the surveyed data is in progress and 75% of the work has already been done. Maps and data of completed thanas have already been supplied to BUILD project of IFSP.

Progress of third phase DGPS survey is satisfactory. First part has already been done and the second part is planned for October 2000-June 2001. Survey of 34 thanas has been completed in the first part of the third phase. After successful completion of the third phase, the created database will cover R1 and above road network data for the whole country.

GIS database for USAID: Work on the proposed GIS database development for USAID reporting system is done. In this project, data of different USAID projects have been compiled. A program has been developed for USAID to represent this data on maps. A set of maps and data has been supplied to USAID. A three days training on ArcView has been conducted for 6 USAID personnel to use the program and data manipulation.

Contract with NRECA: A contract has been signed between GIS unit-TS, IFSP and NRECA to create a digital database of Gopalganj PBS. The estimated time for the work is four months. Two GIS Assistants have been appointed for the project. NRECA will pay around TK. 300,000 to CARE as the project expenditure.

Support to other components/projects: The chores of supplying map and data to various components of IFSP as well as to various projects of CARE Bangladesh still continuing. Users, from different projects requested to prepare output as maps to represent their data using their information. Some posters have also been prepared for different exhibitions and awareness programs.

Several field trips and GPS survey on AS road of Dewanganj upazila of Jamalpur district has been done to study the environmental impact along the developed road. This has been done in collaboration with Environment unit of TS. A presentation on survey result was made to environmental practitioner group.

FPP is also using the findings of GIS analysis in their thana selection process. The procedure of GIS analysis was explained in a meeting arranged by FPP. USAID and other related people were present in the meeting. District maps of FPP project areas have also been produced and delivered.

Following is a summary of Services provided to components of IFSP/other projects of CARE Bangladesh:

Size of paper	No of copy
Total A4 size map and documents supplied	200
Total A3 size map and documents supplied	50
Total A0 size map and documents supplied	12
Total Letter-Transparency map and documents supplied	23

Training: A course on Introduction and capability of GIS, GPS and Remote sensing was presented in Environmental Management Training (EMT - 4). The presentation was given in two batches.

Md. Nurul Osman, GIS Analyst, was participated a training course on "GIS for Natural resources Management" In Philippines from May 8 - 26.

Two participants from GIS unit attended a training course on MS ACCESS and Visual Basic organized by MIS unit of TS, IFSP.

TABLES:

1. **Progress Toward Achieving the Project Purpose**
2. **Progress Toward Producing Project Outputs**
3. **Progress Toward Reaching Project Millstones**

Table # 1: Progress Toward Achieving Project Purpose

PURPOSE-LEVEL INDICATORS	BASELINE	TARGET	ACHIEVED
BUILD component			
Disaster Management component			
Flood Proofing component			
SHAHAR component			

Note: 1) Baseline surveys are underway
2) Purpose level indicators will be reported in the next quarter

25

Table # 2: Progress Toward Producing Project Outputs

OUTPUT TARGETS	BASE-LINE	LOP TARGET	THIS QUARTER PLANNED/ACTUAL	TOTAL TO DATE
BUILD Component				
KMs of aggregate sand roads constructed	0	1250	323 ¹	90
Rural road made environmentally sound and passable.	0	1250	323 ²	323
Number of Unions covered by capacity building unit.	0	150	50	50
Number of trees planted	0	800,000	268,288 ³	0
Disaster Management Component				
CARE disaster management system	0	1	1	1
Flood Proofing Component				
Number of villages covered by FPP interventions	0	1,025	75	75
SHAHAR Component				
Number of secondary town covered by SHAHAR interventions	0	4+	2 ⁴	2
Training				
CARE/GOB/NGO personnel trained	0	36,000	5,385	14,024

¹ 323 Kms road selected for FY 2000; construction work is going on.

² Environmental assessment was done for 323 Kms road selected for FY 2000.

³ Plantation has started in late June.

⁴ Tongi and Jessore municipalities were selected.

Table # 3: Progress Towards Reaching Project Milestones

The following table lists the milestones and describes their status for the Fourth Quarter (April – June), FY 2000:

MILESTONE	STATUS
PAA 2001 review	PAA reviewed and approved
Monetization of 116,000MTs of PL-480 Title-II wheat.	Monetization to be completed by August 2000.
BUILD Component	
Selection of roads for rest of the life of project	Complete
Two-stage environmental reviews of each proposed alignment.	Complete for FY 2000
Construction of 323 kms of FY 2000 AS roads	90 kms complete
Monitoring of ongoing road construction works.	Going on
Selection and funding of tree plantation schemes	85 schemes selected. A total sapling of 2,68,288 on 262 km of road length funded.
Baseline survey for Capacity Building component	Completed
Baseline survey for Road Improvement component	On going
Disaster Management Component	
Base line survey	On going
Finalization of LogFrame	Complete
Flood preparedness and monitoring	On going
Reactivate Union, Upazila & District Disaster Management Committees	On going
MOU among 25 partners	17 signed and others will be signed soon.
Flood Proofing Component	
Implementation of structural and non-structural interventions	On going
Report on baseline survey	On going
SHAHAR Component	
Finalization of Planning and Implementation general guidelines	Done
MOU among implementing partners	Signed
IFPRI sub-grant	Finalized
Structural needs assessment in two cities	Completed
TECHNICAL SUPPORT Component	
IFSP M & E plan	Completed
ToT on Environmental Management Training (EMT) - IV	Completed
Training of IFSP staff and counterpart	5385 participants including 2007 female were trained
DGPS survey	Second phase completed. Third phase on going.

CARE-BANGLADESH

Training Unit, IFSP

Consolidated Quarterly Training Status Report for The month of April to June' 2000

SL #.	Title of Training	Total # of Session	No of trainees					Level of Participants	Period	Location
			Male	Female	CARE	Non-CARE	Total			
BUILD RIU										
1	AS Technical Training	25	482	4	55	431	486	XEN, AE, JE, SAE, Lab. Technician, Contractors, PM, APM, TO, PO, APO	April	Different District H/Q
2	Tree Plantation	55	443	370	17	796	813	CUP, Female MUP, Secretary, UNO, UE, SAE, CO, PO, APO, TO, TOCC member and social worker	April	Different District H/Q
3	Dry run session on SIC, Supervisor and Caretaker Training	5	36	7	43		43	CARE Staff	April	CARE office
4	Orientation on Road Selection	16	159	1	12	148	160	XEN, UNO, JE, AE, SAE	April & May	LGED XEN Office
5	Orientation Session on IFSP	9	99	1	12	88	100	XEN, UNO, JE, AE, SAE	April & May	LGED XEN Office
6	On the job Training on AS road	24	509	30	0	539	539	WA, Skilled and Unskilled worker	April, May & June	On different alignment
7	Tree plantation training for Care taker, Supervisor & SIC	25	177	203	0	380	380	SAE, CO, S.P., Supervisors, Care takers & SIC, CUP, JE & APO	May	Different UP offices near alignment
8	On the job training on Structure	5	25	0	0	25	25	Skilled & unskilled worker	May	Different schemes site
9	Environmental awareness training	15	267	54	0	321	321	SAE, CO, S.P., Supervisor, Care takers, Local site, CUP, MUP	May & June	Different UP offices
10	Training on SPSS	1	11	3	14	0	14	PO, APO, TO, AAO	May	Meeting room, Raj FO
11	Computer Training	2	10	12	22	0	22	TO, PO, APO	June	JFO, RFO
12	Gender sensitivity Training	1	14	5	19	0	19	CARE staff	June	CARE staff House
13	Monitoring & Evaluation	1	6	5	0	11	11	UP Chairman & Member	June	RFO
	Sub Total	184	2238	695	194	2739	2933			
Technical Support										
14	EMT-IV	1	19	3	22	0	22	APC, PM, APM, PDO, TO, PO	April	RDRS, Rangpur
15	TOT action Plan Presentation	1	12	3	15	0	15	PDO, TO, PO	April	CARE staff House, Dhaka
16	Training on SPSS	1	5	1	6	0	6	PDO, TO	April	M&E Unit
17	Training on Management Development Project	1	10	9	19	0	19	PM, APM, PDO, TO, PO, APO	April	CARE staff House, Dhaka
18	Gender sensitivity training	1	19	3	22	0	22	CARE staff	May	CARE staff House, Dhaka
19	Training on ArcView 3.1	1	4	2	0	6	6	USAID staff	May	GIS Unit
20	Training on application development access	1	8	4	12	0	12	CARE staff	June	CBHQ
21	Training on visual Basic	1	6	2	8	0	8	CARE staff	June	Fornix soft, Panthapath, Dhaka
22	Environmental practitioner workshop	1	11	4	15	0	15	CARE staff	June	CARE staff House
	Sub Total	9	94	31	119	6	125			

SL #.	Title of Training	Total # of Session	No of trainees					Level of Participants	Period	Location
			Male	Female	CARE	Non-CARE	Total			
FPP										
23	Training on Home Gardening & Plantation	76	1	1001	0	1002	1002	CBV, Project participants	April & May	Respective village
24	Training on Demo home Gardening	1		18	0	18	18	Community based volunteer/MC	April	Nageshwari Thana
25	Training on Time Management	1	8	3	10	1	11	APM, TO, PS, AP, AFE, AFE, AAO, Manager	April	CARE Kurigram
26	Orientation on Participatory M & E	1	6	5	8	3	11	APO, FT, TO, DO	April	CARE Kurigram
27	Contractor Training	2	8	5	4	9	13	Contractors SAE/AFE/Site Engg.	April	CARE Mohongonj & Madan
28	TOT on Arsenic removal bucket (ARB) assembling, operation & maintenance	1	9	1	6	4	10	APM, FE, AFE, Manager, FA supervisor	April	CARE Madan
29	Training on Generic Job description	1		1	1		1	TO	April	CARE staff House, Dhaka
30	Training on Participatory Learning & Action (PLA)	1	9	9	7	11	18	PDO, APO, FT, DO	April	Shabalambi Unnayan Samity training hall, Netrokona
31	Training on Business English Certificate-1	1	1	0	1	0	1	PDO	Jan to April	The British council training centre.
32	Training on PME	2	3	5	7	1	8	APO, FT, DO	May	Nageshwari Thana, Kurigram
33	Rural Development Management	1	1	0	0	1	1	Thana Engineer	May	IIRR, Philippines
34	Cross visit on community mobilization Process	1	4	3	5	2	7	PM, AFE, TO, APO, Manager	May	CARE-Nepal
35	Training course on Arsenic & Arsenic Mitigation Approach	1	8		8	0	8	APC, APE, PDO, AFE, FE	May	Jadabpur University, Calcutta, India
36	Annual workshop of Flood Proofing Project	1	66	31	97	0	97	ACD, PC, PE, APC, PM, APM, PDO, AFE, TO, FE, PC, AFE, APO, FT, AO, AAC, SA	May	BARD, Comilla
37	Training on Gender Planning & Analysis	1	0	2	2	0	2	PDO, TO	June	TARK, Savar
38	Training on reconnaissance survey	1	30	3	19	14	33	APM, AFE, AFE, FE, APO, TO, FT, Manager, Supervisor, DO, TF	June	TDH, Kurigram
39	Training on Presurvey & PRD	1	15	0	9	6	15	APM, AFE, AFE, FE, AE, SE, ASE, DO, TO	June	LGED, Netrokona
	Sub Total	94	169	1087	184	1072	1256			
SHAHAR										
40	Orientation on MS Word	1	0	4	4	0	4	PO, APO	April	Uttara Field Office
41	TOT on Urban Environmental Assessment	1	20	1	12	9	21	XEN, AE, SAE, APM, SDO, PO, APO	June	TARC, Savar
42	Perceptualization of MOU and structure & Function of CRMC	1	23	10	33	0	33	APC, PDO, PO, APO, PM, APM, PE	June	TTT, Dhaka
43	Sharing workshop on CARE Gender Policy towards internalization	2	16	7	23	0	23	PM, APM, PO, APO, FO, AAO	June	JFO, UFO
44	MOU Finalization meeting	1	18	4	8	14	22	NGO Executive, PC, PM, APC, PDO, GM, Finance	June	CBHQ
45	Partnership MOU signing meeting	1	28	4	12	20	32	Pourashava Chairman, CEO, NGO Executives, PC, APC, PE, PM, PDO	June	CBHQ
	Sub Total	7	105	30	92	43	135			

SL #.	Title of Training	Total # of Session	No of trainees					Level of Participants	Period	Location
			Male	Female	CARE	Non-CARE	Total			
	DMP									
46	Orientation on DMT module for District Thana & Union	1	13	2	21	0	21	Project staff	April	Kushnara Service Ltd. Dhaka
47	Study Tour	1	6	4	4	6	10	RDM, TOs & NGO staff	April	Orissa, India
48	Improving Training Quality-3	1	0	1	1	0	1	TO	April & May	AIT, Bangkok
49	Foundation Training	1	20	0	2	18	20	NGO & CARE staff	April & May	Prasnikha training venue, Kaitia
50	Cyclone Lesson Learn Workshop	1	1	0	1	0	1	RDM	April	Orissa
51	District Orientation Session	5	103	15	0	118	118	GOB & NGO staff	May & June	Barisal, Chittagong, Sylhet & Rangpur, Dhaka
52	Upazila Disaster Management training	7	238	13	0	251	251	GOB & NGO staff, Local Elites	May & June	Barisal, Chittagong, Sylhet & Rangpur, Dhaka
53	Upazila Orientation Session	1	26	3		29	29	GOB & NGO staff	May	Barisal
54	Union Disaster Management Training	13	261	57	0	318	318	UP official	May & June	Barisal, Chittagong, Sylhet & Rangpur, Dhaka
55	Gender Sensitivity training for Upazila DMC	1	26	3		29	29	GOB & NGO staff	May	Barisal
56	Union Disaster Volunteers Training	5	55	43	0	98	98	UDV, UP member	May & June	Sylhet, Barisal
57	Pre Disaster Planning workshop	1	23	17	40	0	40	CARE DMC staff	June	Rangpur
	Sub Total	38	772	164	69	867	936			

CARE :	658	Male	3378
Non CARE :	4727	Female	2007
Grand Total:	5385		5385

CARE-BANGLADESH
INTEGRATED FOOD SECURITY PROGRAM (IFSP)
QUARTERLY REPORT ON HOST COUNTRY CONTRIBUTION

Country: Bangladesh

Fiscal Year: 2000

Reporting Quarter: April'00 - June'00

All figures in US \$

TYPES OF CONTRIBUTION	TOTAL CONTRIBUTION FY 2000-2004 (Projected) *	CURRENT FY (2000) OBLIGATION (Projected)	CUMULATIVE CONTRIBUTION UPT PREVIOUS QUARTER (Actual)	REPORTING QUARTER CONTRIBUTION (Actual)	CUMULATIVE CONTRIBUTION TO DATE (Actual)	% OF CONTRIBUTION TO DATE
	A	B	C	D	(C+D)=E	(E/A)X100=F
1. GOB Grant for CARE operation (i)	3,425,111	851,906		821,558	821,558	23.99
2. GOB Grant for LGED's project implementation (i)	1,040,706	224,490		200,878	200,878	19.30
3. GOB Grant for project maintenance(ii)	5,604,498	1,308,868		1,251,219	1,251,219	22.33
4. GOB Grant for VAT/TAX (iii)	2,352,375	516,375	141,514	23,497	165,011	7.01
TOTAL:	12,422,690	2,901,639	141,514	2,297,153	2,438,667	19.63

Note:

* Original projection at the beginning of the project

GOs of GOB are attached:

(i) LRGD&C Ref.# Upazilla-2/CARE-6/99/34/1(4), Dt. 12/03/2000

(ii) LGED Ref. # LGED/CE, CARE-18-2000/344, Dt. 14/06/2000

(iii) LRGD& C Ref.# UJ-2/CARE-6/11/173, Dt. 25/05/2000

গণপ্রজাতন্ত্রী বাংলাদেশ সরকার
স্থানীয় সরকার পল্লী উন্নয়ন ও সমবায় মন্ত্রণালয়
(স্থানীয় সরকার বিভাগ)
উপজেলা-২ শাখা

বাং

তারিখঃ _____
ইং

স্মারক নং-উপজেলা-২/কেয়ার-৬/১১/

প্রেরক : আব্দুল মান্নান
সিনিয়র সহকারী সচিব

প্রাপক: প্রধান হিসাব রক্ষন অফিসার
স্থানীয় সরকার পল্লী উন্নয়ন ও সমবায় মন্ত্রণালয়
স্থানীয় সরকারী বিভাগ
শাহজাহান কমন্সেল্ড গ্লি
৮০/এ, সিডেশ্বরী সাকুল্যার রোড, মালিবাগ, ঢাকা।

বিষয়: সমন্বিত খাদ্য নিরাপত্তা কর্মসূচী (আইএফএসপি) প্রকল্পের হিসেবী সংস্থার জন্য অনুদান ব্যবদ ১৯৯৯-২০০০ইং অর্থ বছর
কেয়ারের স্থানীয় বরচ মেটানোর জন্য কেয়ার বাংলাদেশের অনুকূলে ৫,১৯,৫০,০০০/০০ = (পাঁচ কোটি উনিশ লক্ষ
পঞ্চাশ হাজার) টাকা অর্থমুক্তি প্রসঙ্গে।

সূত্র: স্থানীয় সরকার বিভাগের স্মারক নং-ধান/কেয়ার-৬/৯৯/০৩, তারিখঃ ১২/০৩/২০০০ইং।

উপসংশ্লিষ্ট বিষয় ও সূত্রের প্রেক্ষিতে নিম্নবাক্যকারী নির্দেশিত হয়ে সমন্বিত খাদ্য নিরাপত্তা কর্মসূচী (আইএফএসপি)
প্রকল্পের কেয়ার এর স্থানীয় ব্যয় মিটানোর জন্য কেয়ার-বাংলাদেশ এর অনুকূলে ৫,১৯,৫০,০০০/০০ = (পাঁচ কোটি উনিশ লক্ষ
পঞ্চাশ হাজার) টাকা সরকারী অনুদান হিসাবে ছাড়করণে সরকারী মঞ্জুরী জ্ঞাপন করা যি।

১। এ বরচ ১৯৯৯-২০০০ অর্থ বছরের মঞ্জুরী নং ২৭, ৩৭ স্থানীয় সরকার বিভাগ, ৩৭৩১ স্থানীয় সরকার প্রকৌশল
অধিদপ্তর, ০০০৭ সমন্বিত খাদ্য নিরাপত্তা কর্মসূচী, ৫৯০০ সাহায্য মঞ্জুরী, ৫৯০৩ বেতন ব্যবদ সহায়তা ধরে রক্ষিত
৫,১৯,৫০,০০০/ = (পাঁচ কোটি উনিশ লক্ষ পঞ্চাশ হাজার) টাকা হতে মেটানো হবে।

৩। কেয়ার-বাংলাদেশ এর ডাইরেকটর ফাইন্যান্স এন্ড এডমিনিস্ট্রেশন, ঢাকা, প্রধান হিসাব রক্ষন কর্মকর্তা বরাবরে বিল পেশার
মাধ্যমে মঞ্জুরীকৃত অর্থের চেক গ্রহণ করবেন।

আপনার অনুগত

(আব্দুল মান্নান)
সিনিয়র সহকারী সচিব

তারিখঃ ২১-৩-২০০০

নং- উপজেলা-২/কেয়ার-৬/৯৯/ ৬-৪/০ (৪)

সময় অবগতি ও প্রয়োজনীয় ব্যবস্থা গ্রহণের জন্য অনুলিপি প্রেরণ করা হল :-

- ১। সচিব, অর্থ বিভাগ, অর্থ মন্ত্রণালয়, বাংলাদেশ সচিবালয়, ঢাকা।
- ২। প্রধান প্রকৌশলী, স্থানীয় সরকার প্রকৌশল অধিদপ্তর, আগারগাঁও ঢাকা।
- ৩। সেক-অডিনেটর, আইএফএসপি, কেয়ার-বাংলাদেশ, বাড়ী নং ৬৬, রোড নং ৭/এ ধানমন্ডি, আবাসিক এলাকা ঢাকা।
- ৪। ডাইরেকটর, ফাইন্যান্স এন্ড এডমিনিস্ট্রেশন, কেয়ার-বাংলাদেশ, বাড়ী নং ৬৬, রোড নং ৭/এ ধানমন্ডি, আ/এ, ঢাকা।

(Signature)
(আব্দুল মান্নান)
সিনিয়র সহকারী সচিব
ফোন নং ৮৬২৩০৫৮

Program Management		
File #	150/7.1	
Date:		
	Action	Info
PO		
APC (F&A)	✓	
PO (CM)		
AO (PO)		
AO (LOGS)		

৭.৭১, ৭৩, ৩৭০-০০
১.১০.০০, ০০০.০০
৫,২৭, ৭৩, ৩৭০.০০

৫, ১৯, ৫০, ০০০.০০
৫, ১৯, ৫০, ০০০.০০

BEST AVAILABLE COPY

স্থানীয় সরকার প্রকৌশল অধিদপ্তর

এন.জি.ই.ডি ভবন, আগারগাঁও

সক-১২০৭।

তারিখঃ ৩১/১২/২০০৭
২৪/১/২০০৮

স্মারক নং- এন.জি.ই.ডি. সিই.সক-১৮-২০০০-৩৫৫

প্রতি

কমিশনার অব কন্ট্রোল
কন্ট্রোল হাউজ
সুটগ্রাম।

(সুঃ আঃ সহকারী কমিশনার, কন্ট্রোল হাউজ, সুটগ্রাম)

বিষয়ঃ কন্ট্রোল অব কন্ট্রোল হাউজ সুটগ্রাম এর সর্বোচ্চ হিসাব নং-৪১২ এর অনুলিপি A/C Payee চক জন প্রদান প্রসঙ্গে।

উপরোক্ত বিষয়ের প্রসিদ্ধি জানানো যাইতাহে যে, "সমন্বিত গণ্য নিয়ন্ত্রণ কমিউটি (IFSP)" শীর্ষক প্রকল্পের আওতায় কেয়ার-বাংলাদেশ কর্তৃক আনুমানিক ৩ (চার) টি পল্টর শুল্ক ও মূল্য সংযোজন কর কার্ড টিঃ ১২,০৩,১১২.৮২ (বার লাখ চার হাজার সাতশত পনের টাকা বিরাশি পঁয়সা মাত্র) এর একটি A/C Payee চক বাছুর নম্বর ডি ১৯২৭১০ আং-১২/০৬/২০০০ ইং স্থানীয় সরকার প্রকৌশল অধিদপ্তরের "সমন্বিত গণ্য নিয়ন্ত্রণ কমিউটি (IFSP)" শীর্ষক প্রকল্পের কর ও শুল্ক প্রদানের জন্য রক্ষিত চলতি হিসাব নং-৪১২ তে জমা করণের জন্য অত্রসং প্রেরণ করা হইল।


(মেঃ মনোয়ার হোসেন জাধরী)
প্রধান-প্রকৌশলী

অনুলিপিঃ

- ১। সচিব, স্থানীয় সরকার বিভাগ, বাংলাদেশ সচিবালয়, ঢাকা।
(সুঃ আঃ জনাব সম্পদ বিভাগ, সিনিয়র সহকারী সচিব)
- ২। প্রধান হিসাবরক্ষণ কর্মকর্তা, স্থানীয় সরকার পল্লী উন্নয়ন ও সমবায় মন্ত্রণালয়, ৮০.এ. বিদ্যেশ্বরী সার্কুলার রোড, মালিবাগ, ঢাকা।

Copy for information:

1. Mr. Sekander Hayat Khan, Manager-GSS, CARE-Bangladesh.

৩১/১২/০৭
২৪/১/০৮

ফজল
৩১/১২/০৭

সং নং ১৯২৮

সং নং ১৯২৭৩৩

১৯২৪ চারখাতার মাসিক
মহা প্রাপ্তকর হিসাবে প্রদান
বিকাচীতা



হিসাব মহা নিয়ন্ত্রক, বাংলাদেশ

পূর্ব-নিরীক্ষিত চেক

বাংলাদেশ ব্যাংক, ঢাকা।

১৯২৪ চারখাতার মাসিক হিসাবের ৪৯ নং

স্বাক্ষর

স্বাক্ষর

স্বাক্ষর

১৯২৪ চারখাতার মাসিক হিসাবের ৪৯ নং

BEST AVAILABLE COPY

গণপ্রজাতন্ত্রী বাংলাদেশ সরকার
স্বাধীন সরকার শ্রী উন্নয়ন ও সমবায় মন্ত্রণালয়
(স্বাধীন সরকার বিভাগ)
উপজেলা-২ দাখা

স্মারক নং উজে-২/কেয়ার-৬/১১/১৭৬

তারিখ : ২০-০-২০০০ হং

স্বাক্ষর : সুন্দর বড়ুয়া
সিনিয়র সহকারী সচিব

প্রধান হিসাব রক্ষন কর্মকর্তা
স্বাধীন সরকার শ্রী উন্নয়ন ও সমবায় মন্ত্রণালয়
স্বাধীন সরকার বিভাগ
শাহজাদান কয়েমুদে লিঙ্গ
৮০/এ, সিন্দেপলী সাকুনার রোড, দাদিবাগ, ঢাকা।

বিষয় : সমন্বিত খাদ্য নিরাপত্তা কর্মসূচী (আই এক এস পি) প্রকল্পের সরকারী
অনুদান ব্যবদ ১১১১-২০০০ অর্থ বৎসরে আই এক এক ডি/ আই এক এস পি'র
অধীনে নির্ধিত অবকাঠামো সংস্কারের জন্য এমডিইডি'র অনুকূলে
৬, ৪১, ৫০, ০০০/- (ছয় কোটি একচল্লিশ লক্ষ পচাত্তর হাজার) টাকা অবমুত্তি
প্রসঙ্গে।

পুত্র : স্বাধীন সরকার বিভাগের স্মারক নং খানা/কেয়ার-৬/১১/৮০ তারিখ : ১২-০-২০০০

উপরোক্ত বিষয়ে ও পুত্রের প্রেক্ষিতে বিষয়স্বাক্ষরকারী নির্দেশিত হয়ে সমন্বিত
খাদ্য নিরাপত্তা কর্মসূচী (আই এক এস পি) প্রকল্পের আওতায় আই এক এক ডি/ আই এক
এস পি'র অধীনে নির্ধিত অবকাঠামো সংস্কারের জন্য এমডিইডি'র অনুকূলে
৬, ৪১, ৫০, ০০০/- (ছয় কোটি একচল্লিশ লক্ষ পচাত্তর হাজার) টাকা সরকারী অনুদান
হিসাবে ছাড়করনে সরকারী মঞ্জুরী জ্ঞাপন করছি।

২। এ খরচ ১১১১-২০০০ অর্থ বছরের মঞ্জুরী নং ২৭, ০৭ স্বাধীন সরকার বিভাগ
৩৭০১ স্বাধীন সরকার প্রকৌশল অধিদপ্তর, ০০০৭ সমন্বিত খাদ্য নিরাপত্তা কর্মসূচী, ৪১০০
মেসার্স ও সংরক্ষন, ৪১১১ আই এক এক ডি/ আই এক এস পি'র অধীনে নির্ধিত অবকাঠামো
সংস্কার খাতে রক্ষিত ৬, ৪১, ৫০, ০০০/- (ছয় কোটি একচল্লিশ লক্ষ পচাত্তর হাজার) টাকা
হতে মিঠানো হবে।

৩। প্রধান প্রকৌশলী এমডিইডি, ঢাকা প্রধান হিসাব রক্ষন কর্মকর্তা বরাবরে বিল
সেপেদর মাওয়ে মঞ্জুরী ক্ষত অর্ধের চেক গ্রহন করবেন।

৪। স্বাধীন সরকার বিভাগ কর্তৃক মেইকেন্যাস গাইডলাইন অনুমোদনের পক্ষে
অর্থ ব্যয় করছে হবে।

(সুন্দর বড়ুয়া)
সিনিয়র সহকারী সচিব।