

PD ABO-793



UNITED STATES OF AMERICA  
AGENCY FOR INTERNATIONAL DEVELOPMENT  
U S A I D MISSION TO KENYA

UNITED STATES POSTAL ADDRESS

US AID MISSION TO KENYA  
UNIT 64102  
APO AE 09831 4102

INTERNATIONAL POSTAL ADDRESS

POST OFFICE BOX 30261  
NAIROBI, KENYA  
TEL 254 2-751613  
FAX 254-2 749590

75 JUL 1998

Professor Kivutha Kibwana  
Director  
Center for Law and Research International  
P O Box 46991  
Nairobi

Subject Award No 615-0267-G-00-8061

Dear Sir

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the U S Agency for International Development (hereinafter referred to as "USAID" or "Grantor") hereby grants to the Center for Law and Research (herein after referred to as CLARION or "Recipient"), the sum of \$83,000 00 in support of Youth Agenda ("YAA") for program entitled "Youth Constitutional Reform Awareness and Peace Building Program, as described in the Schedule of this award and the Attachment 2, entitled "Program Description "

This award is effective and obligation is made as of the date of this letter and shall apply to commitments made by the Recipient in furtherance of program objectives during the period beginning with the effective date and ending 01/31/2000 USAID shall not be liable for reimbursing the Recipient for any costs in excess of the obligated amount

This award is made to CLARION, on condition that the funds will be administered in accordance with the terms and conditions as set forth in Attachment 1, entitled "Schedule", Attachment 2, entitled "Program Description", and Attachment 3 entitled "Standard Provisions which have been agreed to by your organization "

Please sign the original and each copy of this letter to acknowledge your receipt of this award, and return the original and all but one copy to the Grant Officer

Sincerely,



Dana Vogel  
Grant Officer

Attachments

- 1 Schedule
- 2 Program Description
- ~~3 Standard Provisions~~
- ~~4 Standards for USAID Funded Communications Projects~~

ACKNOWLEDGED Center for Law and Research

BY KIVUTIKA KIBWANA 

Title CHAIRPERSON, CLARION

Date 26 AUGUST 1998

ACCOUNTING AND APPROPRIATION DATA

A GENERAL

1 Total USAID Estimated Amount \$83,000 00  
2 Total Program Amount \$113,119 00  
3 Total Obligated Amount \$83,000 00  
4 Cost-Sharing Percentage  
(Non-Federal) 26%  
5 Activity Title  
6 USAID Technical Office OSPP  
P O Box 30261  
Nairobi  
7 Tax I D Number  
8 CEC No  
9 LOC Number

B SPECIFIC

BPC GDV8-98-21615-KG13  
APP 728/91021  
RCN : V281031

106

Funds Available
CONT/KENYA
Initials <u>NS</u>
Date <u>7/14/98</u>

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ATTACHMENT 1

SCHEDULE

1 1 PURPOSE OF AGREEMENT

The purpose of this Agreement is to provide support for the program described in Attachment 2 of this Agreement entitled "Program Description "

1 2 PERIOD OF AGREEMENT

The effective date of this Agreement is the date of the Cover Letter and the estimated completion date is 01/31/2000

1 3 AMOUNT OF AWARD AND PAYMENT

- (a) USAID hereby obligates the amount of \$83,000 00 for the purposes of this Award
- (b) Payment shall be made to the Recipient in accordance with procedures set forth in the Standard Provision of this Award entitled Payment - Periodic Advance as shown in Attachment 3

1 4 AWARD BUDGET

The following is the Award Budget, including local cost financing items, if authorized Revisions to this budget shall be made in accordance with the Standard Provision of the Award entitled "Revision of Grant Budget"

ESTIMATED GRANT BUDGET

Cost Element	USAID US\$	Counterpart US\$	Total US\$
Operating Costs	49,945	11,955	61,900
Equipment	4,955	7,364	12,319
Program Costs	<u>28,100</u>	<u>10,800</u>	<u>38,900</u>
TOTAL	83,000	30,119	113,119

Exchange Rate KShs 55 00 to US\$1 00

1 5 REPORTING

1 5 1 Financial Reporting

- (a) Financial reporting requirements shall be in accordance with the Standard Provision of this award entitled Payment - Periodic Advance as shown in Attachment 3

1 5 2 Performance Monitoring and Planning Reports

- (a) Reports The Recipient shall submit an original and one copy of brief quarterly program performance reports, which coincide

1 5 2 (Continued)

with the financial reporting periods, to the USAID Technical Office specified in the Cover Letter of this Award. These reports shall be submitted within 30 days following the end of the reporting period.

(b) Paying Office The paying office for this award is

Controller  
USAID/Kenya  
P O Box 30261  
Nairobi

(c) Final Report Within 90 days following the estimated completion date of this Award, the Recipient shall submit the original and one (1) copy of a final report to the USAID Technical Office specified in the Cover Letter of this Award. It will cover the entire period of the Award.

1 6 RESOLUTION OF CONFLICTS

Conflicts between any of the Attachments of this Award shall be resolved by applying the following descending order of precedence:

Attachment 1 - Schedule  
Attachment 3 - Standard Provisions  
Attachment 2 - Program Description

1 7 COST SHARING

The Recipient agrees to expend an amount not less than 26% of the total Federal contribution. Cost sharing contributions will meet the criteria as set out in the Standard Provision entitled "Cost Sharing (Matching)" as shown in Attachment 3.

1 8 TITLE TO PROPERTY

Title to all property financed under this award shall vest in the Recipient in accordance with the Standard Provisions of this Award set forth in Attachment 3.

1 9 AUTHORIZED GEOGRAPHIC CODE

The authorized geographic code for procurement of goods and services under this award is 935.

1 10 COMMUNICATIONS PRODUCTS (OCT 1994)

- (a) Definition - Communications products are any printed materials (other than non-color photocopy material), photographic services or video production services.
- (b) Standards - USAID has established standards for communications products. These standards must be followed unless otherwise specifically provided in the agreement or approved in writing by the agreement officer. A copy of the standards for USAID financed publications and video

1 10 (Continued)

productions is attached

- (c) Communications products which meet any of the following criteria are not eligible for USAID financing under this agreement unless specifically authorized in the agreement schedule or in writing by the agreement officer
- (1) Any communication product costing over \$25,000, including the costs of both preparation and execution. For example, in the case of a publication, the costs will include research, writing and other editorial services (including any associated overhead), design, layout and production costs
  - (2) Any communication products that will be sent directly to, or likely to be seen by, a Member of Congress or Congressional staffer, and
  - (3) Any publication that will have more than 50 percent of its copies distributed in the United States (excluding copies provided to CDIE and other USAID/W offices for internal use

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ATTACHMENT 2

PROGRAM DESCRIPTION

The Recipient's proposal entitled "Youth Constitutional Reform Awareness and Peace Building Program" and dated July 1998 is attached hereto as the Program Description (Attachment 2) and is made a part of this Award

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P O Box 46991 Nairobi, Kenya  
Tel 254 2 47088/571614  
Fax 254 2 571857

**Centre for Law and Research International  
(CLARION)**

INCORPORATING  
RESEARCH AND CIVIC AWARENESS PROGRAMME (RECAP)  
and  
CLARIPRESS LIMITED

OUR REF YAA/146/4/98

DATE 30 June 1998

**Nancy Gitau - Programme Manager D/G  
USAID  
Nairobi**

Dear Nancy

**RE YOUTH CONSTITUTIONAL AWARENESS AND PEACE BUILDING  
PROGRAMME - YOUTH AGENDA**

For purposes of the above referred proposal, this is to confirm that the Youth Agenda is legally hosted by the Centre for Law and Research International (CLARION) for the period July 1998 to June 1999

CLARION is registered as an NGO under the NGO Coordination Act

Enclosed is a copy of its certificate of registration

Yours Faithfully

**Kivutha Kibwana**  
Chairperson - CLARION

Cc Thomas Ng'ang'a



OP 218/051/93259/288

REPUBLIC OF KENYA

OFFICE OF THE PRESIDENT

# CERTIFICATE OF REGISTRATION

I, **JOHN KHABEKO ETEMESI**, Chairman of the Non-Governmental Organizations Board certify that the **CENTRE FOR LAW AND RESEARCH INTERNATIONAL**

has this day been registered under section 10 of the Non-Governmental Organizations Co-ordination Act as applied for.

Dated **20TH JANUARY, 1994**

**J. K ETEMESI**  
*Chairman of the Board*

**YOUTH AGENDA (YAA)  
PROJECT PROPOSAL  
ON  
YOUTH CONSTITUTIONAL RE FORM  
AWARENESS AND  
PEACE BUILDING PROGRAMME**

(REVISED)

**JULY 1998 - JUNE 1999**

Prepared By

**Youth Agenda  
P O Box 58188  
Nairobi  
Tel 717694/571614  
Fax 571857**

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## **INTRODUCTION**

### ***What is Youth Agenda (YAA)?***

The Youth Agenda YAA is an independent national youth initiative that seeks to redefine the role and contribution of the youth in the governance and development processes of this nation

The mission of YAA is to forge a common future among the young people of this country by catalyzing individual potential, harnessing collective synergies and channeling them into more meaningful, dignified and effective contributions to the country's national policy formulation and implementation

The objectives of YAA include the encouragement of youth to take greater interest/role in the management of the country and its institutions, enhancement of youth's capacity to comment, input and influence on policy matters and advancement of gender understanding and sensitivity among the youth

The YAA was founded by a group of seven (7) young Kenyans all with diverse leadership backgrounds in their communities, schools and universities and since its inception two years ago it has expanded its nationwide network with well over 10,000 thousand youths, locally and internationally. A Kenyan Diaspora chapter has been established in the United States

Being the first major national youth organization in Kenya has put YAA on an enviable position, that is an overwhelmingly high demand for support and services from us by Kenyan youths all over, which we cannot provide because of our limited capacity attributed to our state of infancy

However, it is the determination to resolutely pursue and fulfil our mission to the youth of this country that has inspired our programmes including this one – which is designed to respond to our experiences with the Kenyan youth “out there”

## **ACTIVITIES UNDERTAKEN SO FAR**

Activities Youth Agenda (YAA) has undertaken since its inception include the following

### **1 National Youth Convention 1997**

This brought together over 300 young people from all corners of the republic, from different backgrounds and occupations. Its major objective was to redefine the role of the youth in the governance, policy processes and development. It was with the purpose of unifying the youth's voice and chart out a common destiny. It was held in Limuru Conference Center for 4 days.

### **2 Outreach Programmes**

These were held in all the 8 provinces of the nation. They were follow-up programmes of the NYC 1997 whose aim was to inform and to share with other youth that could not assemble in Limuru, the resolutions and action plans that were arrived at during the NYC. YAA intended to seek the endorsement of the youths across the country of its PROGRAMME of action by popularizing it as well as seeking their opinions. Places visited were Machakos, Thika, Murang'a, Homabay, Voi, Taveta, Kisumu, Embu, Garissa, among others. It is estimated that over 30,000 young men and women were reached.

### **3 Internship Programme**

This was a pilot programme that was undertaken by some members of Youth Agenda. We recognized that, during these outreaches, very few young women turned up and actively participated in the activities. Some of the Youth Agenda young women were attached to women political leaders with an aim of interacting, and experiencing their daily programmes for example Cecily Mbarire and Mercy Nduku both were YAA co-ordinators attached to Mrs. Charity Ngilu's Presidential campaign office for about six months. This was to acquire practical leadership skills and knowledge and thereafter to be able to apply it and impart on other upcoming young women leaders.

### **4 Networking and Development of a National Youth Groups Directory**

One of the resolutions of the NYC 1997 was that, YAA should come up with a databank of all the active and visible youth groups and organizations so as to facilitate and give easy access to information. It was noted that so many youth groups from different geographical set ups needed to exchange ideas and activities to create a larger impact in the society. This has been able through outreaches in rural and urban areas, participation in youth public lectures, theatre arts,

other organization we collaborate with and not forgetting informal youth contacts. Currently Youth Agenda has about 1,000 youth groups who run diverse activities e.g. self help, income generating, educational, church activities, political etc. Also it boasts a good number of youth opinion leaders and achievers.

## **5 Publication of the Youth Agenda**

This was also another resolution of the NYC 1997 that YAA puts together a document that outlines the vision and aspiration of the youth, their role/contributions to governance and development and one that captures their intentions to make a difference in all sectors.

## **6 National Convention Assembly Plenaries**

The youths have the greatest stakes in the governance of this country. The constitutional reform process has therefore not been an exception. The YAA has conducted a series of consultative and preparatory meetings before each National Convention Assembly Plenary so as to update, inform and chart out strategies for making their contributions in the constitutional reform debate. This has been so successful as the youth have been listened to and their issues taken seriously. In this regard, YAA has been mandated to be sending youth representatives from all over the republic to the National Convention Assembly Plenaries. Also through YAA's effort and other collaborating organisations, the executive organ of the National Convention Assembly, NCEC, opened its doors to youth convenors and representatives to sit in the management committee.

## **7 Collaboration with other civil society organisations**

Since its inception, YAA recognizes that a collaborative approach to the youth plight was the most effective. It enjoys collaboration with organisations like CLARION, 4Cs, NCEC, CGD, KHRC, the church and particularly The Anglican Church and the Catholic, Lobby groups and other organisations/institutions.

## **8 Voter Education and Elections Monitoring Programme**

This was another major activity that YAA undertook thanks to its potential institutional capacity and a functional nation-wide youth network. YAA envisaged that for the youth to participate meaningfully and positively in the General Elections 1997 they had to be fully educated, trained and deployed in the field to participate in the actual exercise. This was done in three stages. The first undertaken was to train the voter educators, next was to voter educate the youth at the constituencies level on issues pertaining to the election and how to participate in it and finally to

train them as monitors and observers with a specific interest to youth candidates, youth misuse and disenfranchisement. About 20 constituencies were covered. A report has been written in which the youths' position on the General Election has been articulated.

## **9 Public lectures**

The YAA has successfully conducted 2 youth public lectures in March 1996 and February 1998 supported by 4Cs and CLARION respectively. The first lecture delivered at Ufungamano House by Prof. Kivutha Kibwana was 'Towards Redefining the Role of the Youth in Democratic Process'. The second was held at Hotel Ambassador and was jointly delivered by Betty Ndomo – Youth representative in NCEC and Wambua Kiluku, former student leader Jomo Kenyatta University.

## **10 National Student (Leaders) Meetings**

The YAA for the first time brought together over 60 student leaders from all public, private universities, public and private polytechnics and tertiary institutions for a 3 day workshop held at the Methodist Guest House in which the students discussed their own issues. A resolution to hold a national student conference was honoured as YAA in collaboration with 4Cs facilitated this conference that gave birth to the Kenya National Students Union (KENASU).

## **FUNDING PARTNERS**

- (i) DANIDA – Committed about Kshs 4 million for the Voter Education and Election Monitoring Programme that is now concluding.
- (ii) DANIDA – Is committing about Kshs 3.5 million for the National Youth Convention (NYC 1998) and its follow-up/outreach activities.
- (iii) USAID – Committed about Kshs 5 million for the National Youth Convention (NYC 1997) implementation and for subsequent follow-up activities.
- (iv) CLARION – Funded an initial paralegal programme and several youth public lectures e.g. the National Youth Movement (NYM) public lecture.
- (v) CGD/CLARION/4Cs – In-kind funding by availing their theatre arts group to accompany us to our civic/voter education outreaches.

- (vi) 4Cs – Co-funded the National Students’ Agenda Committee in their first and second workshops

## **LESSONS LEARNT AND WHY THIS PROGRAMME**

The experiences that YAA has gone through the two years it has been in existence have provided vital lessons that inform the formulation of this programme. These experiences have been at four main levels: With our targets (Youth), donors, other collaborative institutions and internal

### **(a) Experience with youth**

It is important to mention here that we have operated both at the national and grassroots levels. We have held a National Youth Convention (in March 1997) and are in the process of holding the second one in April 1998. We have also visited all the provinces in Kenya (some more than 5 times) including the dreaded North Eastern Province. All this has empirically led us to one conclusion: The demand for our services as a Youth Organisation far exceeds our supply.

However, the most salient lessons that YAA has learnt from the Youth constituency through these interactions are:

- 1 A high demand for continuous youth/civic/voter education in the rural areas. Youth themselves openly acknowledge the persuasiveness of ignorance in their communities and state their craving for this education.
- 2 A high demand for general reading and other information material.
- 3 A justified disenchantment with the speed of Kenya’s democratic/governance evolution. A clear connection is being established between the situation youth find themselves in and the national leadership. Many young people are now making or interested in taking a go at leadership.
- 4 A generally low and passive participation of young women in civic and other public activities.
- 5 A desperate search for opportunities by young people and desire for economic independence.

- 6 A demand for concerted youth action against their problems through regular joint meetings The cry against youth marginalisation is increasingly being replaced by action towards mainstreaming
- 7 The desire to help youth effectively organise themselves at the grassroots through the construction of supportive systems so as to provide an institutional mechanism through which the youth consciousness already aroused could be expressed in a formidable and effectual manner
- 8 A heightened hope in the constitutional reform process as the only route towards national and youth salvation Thus there is enthusiasm towards meaningful participation in this process

**(b) Experience with Other Collaborative Institutions**

Most of these have been civil society organisations such as CLARION, 4Cs, CEC, KHRC, IED, CGD, RPP, NYM, Catholic and The Anglican Church Justice and Peace Commissions These organisations have exhibited positivism in the Youth Agenda initiative and have been instrumental in

- Providing reading and other education materials However, the quantity has always been limited
- Providing theatre groups for our civic education programme (especially CLARION, CGD, 4CS)
- Providing the grassroots network for mobilisation and venues for hosting of meetings (the churches have been very helpful here as most of our grassroots activities have been held in church venues)
- Providing solidarity support in times of distress There has been an understandable restricted access to these organisations' information/resources/facilities as their programmes take precedence over ours This has also happened with our legal host –

CLARION – which due to enormous amount of work has had to sometimes cancel or suspend assistance offered to YAA

**(c) Experience with Donors**

Since inception the YAA has only managed to attract direct funding from two agencies USAID (which funded the NYC 1997 and the outreach programmes) and DANIDA (which funded the YAA civic/voter education and election monitoring programme and is funding NYC 1998. Most donor organisations still do not take youth initiatives seriously and a lot of doubt still persists on the ability of youth to deliver. Many continuously send inexplicable regrets while others have been singing one song let us begin small.

YAA appreciates the trust DANIDA and USAID has shown in supporting three major projects which involved a colossal amount of money.

Our other collaborating institutions such as CLARION, 4Cs have also occasionally provided finance to support our programmes that are only consistent with their objectives.

**(d) YAA Internal Experience**

We have operated at both the national and grassroots level and have established that whereas the exigencies of the two levels are markedly different they cannot be completely divorced, indeed they can be dovetailed to reinforce each other.

Our own internal experiences with our programmes have been

- Our weak institutional base has greatly hampered efficient delivery and effective response to the demands of our work.
- Lack of a fully equipped secretariat has effectively slowed us down meaning that the overwhelming numbers of mail we receive from the grassroots take a long time before being replied.
- We have come to appreciate the fact that grassroots based programmes are better effected if you use private means of transport. Public means of transport are

unreliable and we have had to arrive late in seminars or sometimes cancel altogether meetings because of these inconveniences

- Lack of fully paid staff has meant reliance on voluntary services offered by the coordination and other friends of YAA. The result has been divided attention to the various activities, which compromises output
- Absence of a resource centre has led to a situation whereby we cannot respond to the demand for information from many people and institutions, which have come to regard YAA as the repository on youth affairs

It is on the basis of these experiences which can be coalesced into 3 that this programme is formulated. These 3 Core Experience/Intervention Areas are

- 1 The demand for continuous civic education (especially on the Constitutional Reform Process, Voter Education, Economic empowerment, National Integration, Youth Organisation) in the rural areas
- 2 The need to interest young women in public leadership issues and mainstream them in national matters
- 3 The need to develop YAA internal institutional capacity to efficiently deliver its services to those who demand it. Youth, NGOs, Donors, Government, Private Sector etc

## **BACKGROUND TO THE PROGRAMME**

Two of the key recommendations of the 1st National Youth Convention (NYC) held in Limuru Conference Centre last year, 1997, was that one, the youth agenda (YAA) should lay strong emphasis on youth civic education and that two, YAA seek ways of getting the youth involved effectively and meaningfully in the Constitutional reform process. This recommendations were again restated in the 2<sup>nd</sup> National Youth Convention (NYC '98)

Delegates to the Convention recommended that YAA in collaboration with the religious sector and NGOs and other civic education organizations should commit itself to research on youth issues as well as develop and conduct youth civic education activities at the district level

The delegates also recommended that ways be found to ensure that the youth were not marginalized or ignored in the reform process. Means must be found of ensuring that the youth are at the forefront in setting the reform agenda as they are key stakeholders in the envisaged new Constitutional and political dispensation in the country.

These twin challenges have also emerged as dominant concerns among other youth in interactions with the YAA through its post-convention programmes.

The appeal for more civic education at the grassroots level especially in the rural areas and the fear of exclusion from the reform process emerged strongly in both YAA's **Post-NYC I Outreach Programme** conducted in most of the Provinces and the **Youth Voter Education Programme** conducted in selected constituencies in almost all these Provinces.

The same appeals have been recurrent in correspondence from youth across the country. The enthusiastic response to the Outreach Programme and from various interactions with other youth persuades us that this project is not only a worthwhile venture but indeed a necessity.

This programme is therefore an attempt to respond to these felt needs. The programme also aims at strengthening of the YAA objectives of promoting a responsible electoral culture by conducting, facilitating and enhancing successful civic and voter education among the youth as well as curbing the rampant misuse of this constituency by unscrupulous politicians by catalyzing and/or encouraging the spirit of enlightened self-determination.

The program shall seek to keep the youth abreast with the Constitutional and Political Reforms taking place in the country while situating them in positions of strength to influence and monitor the Constitution-making process anticipated to dominate the national socio-political and economic arena for the next 5 years.

#### **PROGRAMME OBJECTIVES**

- 1 To enhance the youth awareness of their civic duties and rights
- 2 To seek to promote more effective and meaningful participation of the youth in the political process by way of intensive youth education on the various aspects of the reform agenda

- 3 To start preparing youth for elective political office in the next election with a view to enhancing more visible and purposeful smooth transition from the independence /Lancaster generation leadership to post-uhuru generation leadership
- 4 To make civic education more accessible, sensible and sustainable by working with grassroots networks and other useful civic agents e g CDG, 4Cs, ECWD, CLARION, the Church and others
- 5 Initiate and nurture peace building and conflict resolution efforts in areas susceptible to ethnic clashes/tensions with a view to creating harmonious ethnic relations that are requisites for meaningful participation in the reform process
- 6 To undertake other lawful activities that may enhance or otherwise strengthen the above

#### **JUSTIFICATION/RATIONALE**

- 1 Even though civic education in Kenya has been going on since the turn of this decade and whereas certain tangible achievements have accrued from this process in making the Kenyan electorate more enlightened and responsible, a lot more awaits to be done
- 2 Though it may not be clear to many, the Kenya political landscape is slowly but steadily getting altered by the emergence of clear and powerful interest groups. And as interest group politics take firm root in the country, the direction of civic education must change and become more interest-group specific. The level of appreciation of this fundamental fact will definitely determine the success -or futility -of civic education in future
- 3 The youth constituency is steadily emerging as a conscious and powerful interest group in Kenyan politics. This may in future give rise to even more specific interest groups such as students, young professionals, unemployed youth etc which will demand a further reappraisal of the civic education approaches currently *on vogue*
- 4 YAA believes that the tendency prevalent in the country to ignore or deny the idiosyncrasy of the youth constituency and suppose that they can be subsumed under the general populace or

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that they can tag on other favoured constituencies such as women, politicians, businessmen etc is not only ill informed but contrary to emerging realities

- 5 Even though the youth in Kenya are no more homogeneous than the general populace is, majority of them suffer from problems that are uniquely theirs e.g. unemployment, economic marginalization, political subordinate, misuse, poor education system etc. They also share certain important qualities such as idealism, radicalism, adventurism, creativity etc. The youth are also bound by their common destiny as a generation. YAA believes in the possibility of creating a **new nation with a new value system, a new culture and a new socio-economic orientation** from this generation. It is important to recognize that part of the solution to the country's grave problems including corruption, tribalism and dictatorship lie in the evolution of a new leadership and citizenry from the present youth generation. A new enlightened leadership and citizenry derived from the youth could be a **powerful transformative force** that could provide inspiration Kenya requires to make a clean break with its shameful present and create the necessary synergies to face the challenges of the new century with confidence and a fair chance for competition.
- 6 The 21<sup>st</sup> century is a century of the current youth i.e. those who are still under 35 years of age. The strength of the country that will face the prospects and problems of the new century will very much depend on the political as well as moral content of the current young Kenyans. It is therefore needless to overemphasize the fact that all agendas, programmes or plans in whichever field and level of our development will be of necessity greatly affected by the quality of leadership and citizenry evolving from this generation.
- 7 It is therefore the opinion of the YAA that investment in civic education of the youth makes not only good political but also sound economic sense.
- 8 Whereas it is the desirable thing that all sectors and age-sets of society be targeted for benefits of civic education and whereas this should be considered a reliable indicator in our democratic development, the principle of cost/benefit analysis clearly indicates that in the case of entrenching the democratic culture in Kenya, as indeed may be said of all developing countries, investment in the youth is a surer, more effective and sound long-term policy.

9 The fact that young people have a higher propensity to speed up information flow and to spur society more easily into action does justify a more serious and deliberate target of the constituency for enlightenment and political empowerment

10 It is also significant to note that in its two years existence, YAA has created very excellent and vast grassroots networks that could be very important vehicles for civic education at the grassroots levels. YAA is slowly building her institutional capacity, but enjoys strong collaborative partnerships with many other civic education groups and educators and the necessary field experience to conduct this programme successfully

## **BENEFICIARIES**

The following are the critical groups that this programme will target as primary beneficiaries,

- 1 Youth opinion leaders in rural areas
- 2 Students in all institutions of tertiary learning
- 3 Students in secondary schools
- 4 Youth in the informal sector
- 5 Young professionals and other working youth
- 6 Unemployed and underemployed youth

*Emphasis shall be on reaching more young women involving them and supporting their contribution and participation in the programme*

## STRATEGIES AND ACTIVITIES

### STRATEGIES

YAA shall adopt a multi-dimensional and pro-collaboration approach in the implementation of this programme. YAA shall work together with or through the following organisations / sectors

#### *YAA Countrywide Contacts*

1 The networks established by YAA's previous programmes including NYC '97 (300 youths), the NYC '98 (400 youths), the Election Monitoring Programme, the Outreach Programmes and the Voter Education Programme will be useful in the implementation of this programme. YAA has also very important contacts of opinion leaders from all parts of Kenya this will provide an easy entry point

#### 2 Church bodies

YAA has previously collaborated with the churches e.g. The Anglican Church-JPC and Catholic churches with very excellent results. The church has been useful in especially sourcing for participants and provision of meeting venues

#### 3 Other civic education NGOs / organizations

YAA has an excellent working relationship with a number of the major civic education organization which will benefit this programme. Co-operation / collaboration with more of such organizations could be sought where necessary. These include the following,

Organisation	Nature of support
CLARION	Financial support, Material, Consultancy, Theatre group
4Cs	Materials, Consultancy, Financial support
CGD	Materials, theatre group
KHRC	Materials
IED	Materials
CEC	Materials
NCEC*	Materials
RPP	Materials, lobbying

*\*YAA was mandated to source for youth delegates to it's national constitutional plenaries*

*\*These organisations have contributed enormously in civic education developing materials, which have remained very useful in endeavours like this one*

#### 4 Political Parties

YAA shall explore the possibilities of working with political parties in some aspects of the programme to broaden its collaborative base

#### 5 Others

YAA shall also utilize any other avenues that may provide themselves e.g interventions, individual youth organisations, government departments etc in advancing the objectives of this programme

YAA aims at conducting at least 18 workshops across the country in each one of the 2 years of the this programme These shall be one-day non-residential workshops targeting especially grassroots opinion leaders The workshop shall be aimed at reaching on average about 100 participants

Criteria The workshops shall be conducted in all parts of the country but special emphasis shall be put on

- 1 marginalized rural areas
- 2 areas experiencing unrest
- 3 urban areas unreached by other programmes e.g slums and affluent suburbs
- 4 critically tribal -inclined flash spots
- 5 Poverty - stricken areas

### **ACTIVITIES**

#### **1 Research**

YAA shall conduct a countrywide research to determine the youth views on and stakes in the reform debate The research shall also seek to determine the level and extent of youth awareness on constitutional debate The views collected shall form the basis of developing a draft youth

position paper in reforms, which shall be utilized in and developed further from the YAA civic education programme

The research shall be conducted by a team of YAA researchers drawn from its human resource pool. A total of 22 field researchers will be sent to the 8 provinces while 2 others will be engaged to research through the existing literature and proposals on the reforms as well as make critical analyses of all the proposed alternative constitutional review frameworks in order to develop a firmer basis for the programme.

The field research shall be conducted over a period of 10 days. 8 teams of 3 researchers each (except Nairobi which shall have 1 person) shall be sent to each province to collect data. Research methodology shall include interviews and administration of questionnaires. The objective as observed earlier is two folds. One, to determine the depth and scope of youth awareness on the reform debate and two, to establish the youth stakes, interest and agenda in the reforms.

The research outcome shall be useful in YAA's civic education programme as well as to other interested parties such as the NCEC, KHRC, 4Cs, CLARON and other civic education organizations focusing on reforms.

## **2 Development of Youth Civic Education and Peace Building Manual**

YAA shall hold two workshops to develop a manual for its civic education programme and the peace building training initiative.

Each workshop shall have about 30 young participants carefully chosen for their resourcefulness and/or involvement in civic education and peace building respectively. Preference shall be given to those persons working with grassroots communities in order to make the manual relevant and appropriate for application in such areas.

The manual developed from these workshops shall be utilized by YAA, the participants, other organizations and parties interested in the areas of civic education and peace-building as well as other young people involved in these areas at the grassroots levels.

### **3 Civic Education and Peace Building Seminars and Barazas**

YAA civic education programme shall focus greatly but not entirely on the question of constitutional reforms. The achievements so far made through the reform movement, IPPG and the IPPC shall be highlighted and the role of the youth in the process assessed. The seminars shall also act as sensitisation forums to prepare the youth for the forthcoming constitutional review process.

Emphasis shall however, be put on the expected comprehensive review process. The various proposed frameworks will be analyzed to point out the strengths and weaknesses of each. The role each framework assigns the youth will be of particular interest.

#### **Programme contents**

The YAA civic education seminars and barazas shall focus on the following key areas,

- 1 Debates and updates on youth package in constitutional reforms
- 2 Youth (human) rights
- 3 Constitutional review analysis and updates NCEC, and IPPC
- 4 Community dialogue and co-existence
- 5 Economic rights

Expert counsel will be sought where and when necessary to effectively address the above areas.

YAA proposes to incorporate a component on peace-building and conflict resolution within this civic education programme not only because it is compatible but because it is an important integral part of the reform process. The fact that it is hardly possible to undertake meaningful national dialogue and renegotiations of our social contract in the midst of the tempest of violence and political unrest that threaten the very existence of our country as a united nation can not be overemphasized. It is instructive that since the inception of violence in parts of the country, attention has shifted significantly from the question of reforms and that for the time being little attention is being paid to this important national problem.

The YAA peace-building and conflict resolution programme shall target youth opinion leaders in areas that have been rocked by induced and real ethnic conflict/violence including Rift Valley, Nyanza and Coast flash points of Laikipia, Njoro, Gucha – Transmara, Migori and Likoni. The

need for this component is informed by the fact that almost always in a situation of conflicts the youth are the greater losers not only because they are the first casualties in the battle-fields but more importantly because they carry the burden of hatred and possible future reprisals/revenges

#### **4 Publicity**

YAA intends to have an aggressive publicity campaign to reach out to as many youth across the country as possible on the one hand and to force the youth reform package into the national constitutional reform debate

YAA shall produce fliers, brochures, handbills, posters and booklets for its publicity campaign  
A number of paid-up advertisements will also be placed on progressive press media

## BUDGET

The estimated budget for the YAA Civic Education and Peace-Building Programme for 12 months commencing July 1998 – June 1999 is Kshs 5,163,000 = US\$ 86,050

(at US\$ 1=Kshs 60) broken down as follows

PARTICULARS	USAID GRANT (KSHS)	YAA CONTRIBUTION
<b>1 0 OFFICE SPACE</b> KSHS 30,000 00 x 12 month	360,000	
<b>2 0 OFFICE EQUIPMENT</b>		
2 1 Furniture (additional chairs, desks, cabinet)	60,000	47,500
2 2 Photocopier	250,000	
2 3 Fax machine	50,000	
2 4 Computer, Printer(with software)		240,000
2 5 Telephone Set		5000
<b>3 0 STATIONERY</b> Kshs 10,000 p m x 12 months	120,000	
<b>4 0 INSURANCE</b>	5000	
<b>6 0 COMMUNICATION</b>		
6 1 Telephone and fax 10,000 p m x 12 months	120,000	
6 2 Postage 2000 p m x 12 months	24,000	
6 3 Secretariat Transport 6,000 p m x 12 months	72,000	
<b>7 0 STAFF EMOLUMENTS</b>		
a) 2 co-ordinators running the secretariat @ 30,000 p m x 12 months x 2 Pax	720,000	120,000
b) 5 Co-ordinators for field co-ordination @ 20,000 p m x 12 months x 5 pax	1,200,00	900,000
c) Secretary @ 13,000 00 x 12 months x 1 pax	156,000	

d)Accounts clerk @ 12,000 00 p m x 12 x 1 pax	144,000	
e)Security person @ 6000 p m x 12 months x 1 pax	72,000	
<b>8 0 FIELD RESEARCH</b>		
8,1 Research Orientation Workshop	20,000	
8 2 Research Evaluation meeting	40,000	
8 3 Researchers allowance @ 20,000 X 24 pax	480,000	
<b>9 0 MANUAL DEVELOPMENT WORKSHOPS</b>		
9 1 workshop costs @ 80,000 x1 w/s	80,000	
9 2 Printing manuals	40,000	
9 3 Resources persons @10,000 x 2 pax	20,000	
<b>10 0 CIVIL EDUCATION AND PEACE BUILDING WORKSHOPS</b>		
@ 60,000 00 x 15 w/s	900,000	
<b>11 REPORT PRODUCTION</b>	50,000	
<b>12 PUBLICITY</b> (Posters, Flyer, banners etc)	100,000	
<b>13 AUDIT</b>	80,000	
<b>GRAND TOTAL (KSHS)</b>	<b>5,163 000</b>	<b>1,312,500</b>
(US \$)	<b>86,050</b>	<b>- 21875</b>

## NOTES TO THE BUDGET

### 1 OFFICE SPACE

For the secretariat to function effectively there is need for an office to act as a base from which all the co-ordination of the civic education will be carried out This will also form the base where the youth networks on the ground can look up for assistance

Estimated cost Kshs 30,000 per month x 12 months = 630,000 00

### 2 OFFICE FURNITURE AND EQUIPMENT

To Effectively carry out its activities YAA requires fully furnished and equipped office There is therefore need to buy additional desks, chairs etc for the office

Estimated cost Kshs 60,000 00

Further the office will require additional equipment namely Photocopier and Fax machine

#### Procurement of Photocopier

This program will inevitably involve a lot of reproduction due to dissemination of enormous amount of information in written medium Owing to the large number of people that we hope to get in contact with, the amount of photocopying will be proportionately large Handling such amount of work in bureaux often becomes logistically difficult

Moreover, in ensuring that sufficient preparatory work is done in accordance with the set schedule and standards, it will be necessary to have the copier in the office for both convenience and speed The inconveniences of slow queues and inefficient commercial bureaux have costed us a lot of time and money in the past

Having most of the work centrally done is both effective and efficient, derived from the fact that fewer people can process more quality work, within shorter time

The YAA office is located quite far from the nearest commercial centre needless to say, this means expending a lot of time on errands to such centres Besides, this means no work can be xeroxed on days/hours that the centres are not in operation

Estimated costs           Kshs 250,000 00

### **Fax Machine**

This too will be a necessary equipment for purposes of efficient communication between the field co-ordinators and the secretariat

Estimated cost           Kshs 50,000 00

### **3 STATIONERY AND RESOURCE BOOKS**

We have in our possession an assorted of stationery from our previous project funded by the Danish Embassy and resource books written with the aid of different donor agencies

Estimated costs Kshs           Kshs 10,000 00 per month x 12 months

Total                                   Kshs 120,000 00

### **4 INSURANCE**

The value of equipment to be procured demand that an insurance premium package be considered This is to cover the organisation valuables

Estimated cost           Kshs 5,000

### **5 COMMUNICATION**

Unlike in the past, it will be important to document the activities and views of the youth from the visited places This will form an important underpinning especially for the on-going constitutional review process

This is an important aspect of the organisation To remain in touch with other organisations and our contact persons on the ground, we shall need Telephone, Fax/Email and postage services

Estimated costs           Kshs 144,000 00

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## 6 SECRETARIAT TRANSPORT

For the secretariat to effectively run the organisation there will be travelling costs by the staff as they move from place to place on official business

Estimated costs Kshs 6,000 per month x 12 month =72,000

## 7 PERSONNEL

Youth Agenda may be said to be a growing organisation This means that the organisation thrives on goodwill from the co-ordinators This ensures that the organisation runs at all times especially in lean times

1) To ensure smooth running and co-ordination, two co-ordinators will be permanently based at the secretariat, with various duties and functions

a) *Finance Officer*

She/he heads the finance department She/he oversee all financial aspects of the organisations functions like requisition, procurement and payments Financial liaison and other related functions will be performed by the financial officer Besides the specific duties above, she/he will also perform the general co-ordination duties especially those involving other partners In workshops or symposia, the person will perform the functions of a resource person and/or facilitator

b) *Administrator*

The person will handle all administrative and logistical details of the organisation He /she will attend to organisation personnel needs In organising the workshop he/she will be the liaison officer to ensure contact with partner organisations is maintained The person will handle the organisations official correspondence and general liaison The person will maintain links with the contacts on the ground where we intend to visit and subsequent follow-up Over and above the specific roles, the person will be required to engage in resourcing for and facilitating workshops/symposia

Estimated cost Kshs 30,000 p m x 12 months x 2 pax = Kshs 720,000

c) *Field Co-ordinators*

The other five co-ordinators will be in charge of running the programme on the ground they will be allocated areas or provinces of which to manage Their duties will involve,-

1) Drafting schedule of meetings for their respective provinces

ii) Choosing of venues

- iii) Travelling down to the area chosen for the workshop to initiate contact
- iv) Identifying a contact person for the meeting and co-ordinating with this person to be able to access participants from all over the province
- v) Researching and coming up with a concept paper to be presented at the meeting depending on the needs of the youth in the particular area
- vi) Acting as a resource person at the meeting

Estimated cost      Kshs 20,000 x 5 pax x 12 months      = Kshs 1,200,000 00

It is worth noting that YAA only utilises its own officers as resource persons in all these outreach meetings. The officers are all widely experienced in youth matters and hence YAA does not expend money enlisting the aid of resource person for these meetings. All YAA officers attend these meetings and act as resource persons, session chairs and rapportuers. Each officer then prepares a comprehensive report on the meeting at their place of co-ordination.

If YAA officers were to be equitably remunerated for this work each officer would earn a monthly salary of Kshs 35,000/= per month. However due to the budgetary constraints and also as part of YAA contribution, the two permanent officers in the office will earn Kshs 30,000 and the rest Kshs 20,000 with the balance as YAA contribution.

ii) *Secretary*

We shall need a secretary in the numerous tasks of Word processing, data base management and general office organisation. She will be putting in full time work.

Estimated costs      Kshs 13,000 p m x 12 months = Kshs 156,000

iii) *accounts clerk*

To effectively run the secretariat there is need to employ a full time accounts clerk who will be incharge of handling of YAA finances in consultation with the co-ordinators. He/she will be incharge of keeping books of accounting, purchases, banking and withdrawals. He/she must be fully qualified and motivated.

Estimated costs      Kshs 12,000 X 12 months = 144,000

a) *security person*

The office property within the premises will need night-time security to avoid loss of valuable assets by overseeing the need of this vital service. We hope therefore to contract a reputable and reliable firm to provide security services.

Estimated cost      Kshs 6,000 00 per month x 12 months =72,000 00

## 8) FIELD RESEARCH

### *Researchers Allowances*

A total of 24 researchers (3 per province) will be sent out countrywide to collect information on the youth views on the reform debate in political, economic and social realms. To be able to effectively carry out the research survey and cover as wide a scope as possible, each researcher will need money to cover for transport, accommodation and food costs. Therefore the proposed cost per researcher will be Kshs 20,000.

Estimated cost Kshs 20,000 X 24 pax per month = 480,000

#### a) *Research Orientation/Workshop Briefing*

Before the researchers are deployed to the field, they will need a one-day orientation on how they will carry out the research and how to communicate the various aspects of the exercise.

Estimated cost Kshs 20,000

#### b) *Research Evaluation Meeting*

After the research, it will be very important to carry out an evaluation of the research with various persons involved in the entire process.

Estimated cost Kshs 40,000

## 9 MANUAL DEVELOPMENT WORKSHOP

- a) Two workshops will be held to develop a manual for civic education programme. While taking cognisance of the fact that some civic education manuals have been done by other organisations, YAA has observed that none of the manuals is specially biased towards youth.

Therefore it will be prudent to use the existing ones to get a synthesis that has a youth slant and that which specially addresses the youth plight. YAA will definitely require bringing various organisations, individuals and youth opinion leaders in a workshop to discuss the existing manuals and come up with a more youth-friendly draft. The draft will be compiled by YAA, which will then bring together the group again to ratify the final copy. This will definitely give the manual a wider ownership.

The workshop will have about 30 participants.

Estimated cost Kshs 80,000 x 1 w/s = Kshs 80,000.00

*b) Printing Manuals*

After the development of the manual, they will need to be printed and circulated to key organisations and youth groups

Estimated cost Kshs 40,000 00

c) Experts in civic education and peace building will be contracted to give some input in the development of the manual

Estimated cost Kshs 10,000 X 2 pa x = 20,000

## **10 CIVIC EDUCATION AND PEACE BUILDING WORKSHOPS**

A total of 15 workshops will be held across the country Finances will be expended towards meeting transport, food costs e t c for the workshops

Estimated cost @ Kshs 60,000 X 15 w/s =Kshs 900,000

## **11 REPORT PRODUCTION**

At the end of the programme, the YAA Co-ordinators will come up with a report of the activities of the entire programme will be compiled

Estimated costs @Kshs 50,000

## **12 PUBLICITY**

YAA shall produce fliers, brochures, handbills, posters and booklets for its publicity campaign on the youth reform package This will be necessary to reach out to wider youth constituency indirectly

Estimated cost Kshs 100,000

## **13 AUDITING**

The accounts of the programme will need to be submitted to an independent auditor for purposes of transparency Further, the organisation will meet bank charges

Estimated cost Kshs 80,000