

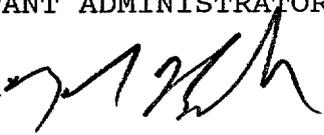


U.S. AGENCY FOR
INTERNATIONAL
DEVELOPMENT

JUN 27 1994

Assistant
Administrator
for Latin America
and the Caribbean

ACTION MEMORANDUM FOR THE ASSISTANT ADMINISTRATOR FOR MANAGEMENT

FROM: AA/LAC, Mark Schneider 

SUBJECT: Uruguay Close-Out: Combined Program and Close-out Plan

ACTION: Your approval is requested for the attached FY 1995 close-out plan for Uruguay, as summarized below.

BACKGROUND: The attached USAID/Uruguay Action Plan and Close-out Plan was reviewed and approved by the LAC Bureau on February 3, 1994. This close-out plan calls for all bilateral projects to be phased out during FY 95, and for the Mission to shut its doors by September 30, 1995. No new project starts will be authorized.

On the operational side, close-out issues have been identified and initial plans have been developed. Severance pay procedures have been clarified. A close-out conference was held in La Paz on May 18-19 to finalize operational plans for close-outs in Uruguay, Argentina and Chile.

The attached documentation (Action Plan and the DAEC reporting cable, State 095364) summarize these program and operational plans.

DESCRIPTION:

A. Program Close-Out

1. Schedule of Portfolio Close-out and Continuing Activities.

Except for the specific activity discussed in "C" below, all bilateral, central and regional projects in Uruguay are to terminate by June 30, 1995. Any residual billing, reporting and documentation functions will be completed by USAID/La Paz.

2. Program Funding

FY 1994 will be the final year in which program funding is provided.

3. Evaluations

Two evaluations of the USAID/Uruguay program (growth and democracy objectives) will be completed prior to the end of the individual activities and prior to the departure of the USAID Representative.

Given that all projects have third quarter FY 1995 PACDs, the Mission will concentrate on completing EOP reporting and documentation during the fourth quarter of FY95.

4. Local Currency Counterpart

Local currency counterpart associated with the a 1986 ESF Program had a balance of the equivalent of approximately \$5 million at the time of the Action Plan review. The USAID Representative will try to arrange for complete disbursement of the local currency account in accordance with current guidelines before the current government leaves office in March 1995. If he is unable to do so, he will advise USAID/Washington that it may need to make an exception to the local currency management policy in order to have funds disbursed by the time USAID closes.

There are no other local currency programming issues.

5. Participant Training

USAID/Uruguay does not have any long-term participant training in its portfolio.

B. Operational Close-Out

The Mission will prepare a detailed operational close-out plan with the assistance of the Regional Service Center in La Paz. The plan will be submitted to the LAC Bureau in June, 1994.

1. Personnel

The employee release plan presented by the Mission in the Action Plan will be modified in the Operational Close-out Plan to reflect the earlier than proposed closing of the USAID office in Montevideo. The USAID Representative, the only USDH at post, will depart post at the beginning of the 4th quarter of FY95. Entering FY95, the Mission will have 8 FSNs on board, 5 OE and 3 program funded. An orderly departure of all FSNs will occur during FY95.

2. Real and Non-Expendable Property

The Mission has determined that its limited NXP will either be transferred to USAID/Bolivia or sold by the Embassy (per HB 23, Ch 131) with proceeds to USAID. The mission has no trust fund or contractor-titled property. USAID is located in the U.S. Embassy, which is property of the U.S.G.

3. Records Management

Records will be closed out under a plan to be sent to the Agency's Records Management Officer.

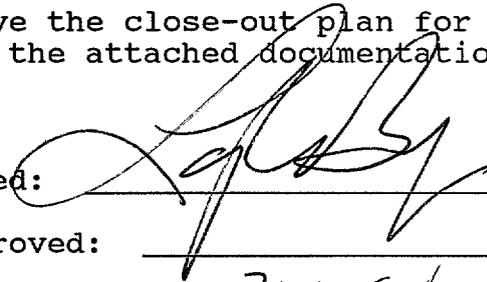
4. Close-out Support

The Mission will receive necessary close-out support from USAID/La Paz. The LAC Bureau has provided adequate OE funding in FY1994 and pledged to make every effort to provide sufficient OE funding in FY1995 to support the Mission during close-out.

C. Outstanding Issues

The Peace Corps SPA program will continue after close-out. It qualifies for a categorical exception as provided in the PPC close-out guidance.

RECOMMENDATION: That you approve the close-out plan for the Uruguay Mission as presented in the attached documentation and discussed in this memorandum.

Approved: 
Disapproved: _____
Date: 7-1-94

Attachments:

- (1) Uruguay Action Plan
- (2) DAEC Reporting Cable, State 095364

Clearance

DAA/LAC:NParker	<u>mg</u>
LAC/DR:EZallman	<u>EZ</u>
LAC/SAM:AMcDonald	<u>(DRAFT)</u>
AA/PPC:TBrown	<u>(DRAFT)</u>
LAC/DPP:JStepanek	<u>(DRAFT)</u>
LAC/DPP:RMeehan	<u>(DRAFT)</u>
M/MCS:MRogal	<u>(DRAFT)</u>
G/R&D/POP:JWilkinson	<u>(DRAFT)</u>
GC/LAC:RMeighan	<u>(DRAFT)</u>
LAC/CONT:FRobbins	<u>(DRAFT)</u>

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