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**SOUTH PACIFIC ALLIANCE FOR FAMILY HEALTH
REGIONAL FAMILY PLANNING PROJECT**

Cooperative Agreement (Grant No. 879-0019-G-SS-0143-00)

PROJECT ASSISTANCE COMPLETION REPORT

**Prepared by USAID/Manila
December 1995**

THE PACIFIC ALLIANCE FOR FAMILY HEALTH
REGIONAL FAMILY PLANNING PROJECT (879-0019)
Project Assistance Completion Report

I. Description of the Project

A. Background

In 1985, there were few population programs in the South Pacific region. Although UNFPA was providing funding to governments of the island nations, much of this funding was returned unspent. A review sponsored by the United States Agency for International Development (USAID) revealed that fertility was high, and continued population growth seriously threatened the countries' abilities to provide housing, education, and appropriate health services. It also revealed the need for developing indigenous capacity in family planning rather than relying on long-term, continuing inputs from expatriates. The concept of developing an indigenous regional family planning institution as formulated by USAID was supported by donors such as UNFPA and WHO as well as by the region's governments.

As part of its first Regional Family Health Project, USAID began supporting the establishment of the South Pacific Health Federation, later named the South Pacific Alliance for Family Health (SPAFH). SPAFH was created as a regional non-governmental non-profit organization whose primary focus is the promotion of family planning and population activities in its ten member countries, namely Cook Islands, Fiji, Kiribati, Niue, Papua New Guinea, Solomon Islands, Tonga, Tuvalu, Vanuatu and Western Samoa. SPAFH was incorporated in Tonga in 1986, with a formal charter and by-laws. It became operational in 1987. Its Board of Directors consists of senior health officials from the member countries. The organization is presently based in Nuku'alofa in the Kingdom of Tonga.

According to the charter, SPAFH's mission statement is: "Community health and well-being is our number one concern". Its goal is: "SPAFH aims to provide quick and effective response to family health needs that will complement and supplement assisting agencies' activities in the development of appropriate indigenous capabilities to improve health in the Pacific region". The charter sets forth three general goals with corresponding specific objectives as follows:

1. To be responsive to the needs of South Pacific Island Nations in family planning/family health activities.
2. To provide a voice for the South Pacific Island Nations.
3. To develop and promote appropriate indigenous capabilities.

As SPAFH was not eligible to receive funds directly from the United States Agency for International Development (USAID), initial

funding was received through a Cooperative Agreement with the Foundation for the Peoples of the South Pacific (FSP). The initial grant was for US\$446,000. This initial funding covered the period September 30, 1986 to September 26, 1988. FSP managed the disbursement of funds to SPAFH, while USAID's Regional Development Office (RDO) in Suva provided technical support.

When the first cooperative agreement for 1986 - 1989 almost reached its completion, USAID publicly advertised bids for the management of the Cooperative Agreement. The reason for the bid was that SPAFH was not yet registered as a Private Volunteer Organization (PVO) to receive funds directly from USAID. The Pathfinder Fund (Currently Pathfinder International) won this bid. Therefore, USAID and Pathfinder entered into Cooperative Agreement Grant No. 879,0249-A-SS-9072 on June 26, 1989. The Cooperative Agreement included the design of a regional family planning project to continue SPAFH operations and further contribute to its institutionalization.

It was not possible to authorize the project in 1989 as originally planned. Therefore US\$215,000 was used from the PVO Co-Financing Project for a 'bridge' cooperative grant agreement with Pathfinder, No. 879-0001-GSS-9234-00, September 29, 1989 to finance some activities prior to the authorization and start-up of the project. To supplement this amount, FSP obligated US\$55,000 by an amendment to the grant agreement with USAID to continue funding SPAFH's operation for the period of January to June 1990.

The present Cooperative Agreement is Grant No 879-0019-G-SS-0143-00 (September 1990 - September 1995): Phase 1: September 1990 - August 1993; Phase 2: September 1993 - September 1995. Implementation of Phase 2 was contingent upon satisfactory implementation of Phase 1. A mid-term evaluation was conducted and recommended that Phase 2 be funded.

B . PROJECT DESCRIPTION

1. Goal and Purpose

The goal of the project was to reduce the economic burden of rapid population growth and improve maternal and child health. The purpose was to increase promotion of family planning and birth spacing in the South Pacific.

2. Planned End of Project Status (end of five years as planned in Project Paper)

2.1. Regional:

2.1.1. SPAFH is recognized within the region and by donors as a valuable source of support for national family planning activities for its member countries.

2.1.2. SPAFH has an active fund-raising program and receives funds and support from other donors to channel to the national and local family planning organizations.

2.1.3. SPAFH receives at least 20 percent of its operational costs from sources other than USAID and,

2.1.4. SPAFH provides technical assistance, training, funds and other support to national and local organizations (public and private) in policy, delivery services, and IEC.

2.2. National:

2.2.1. Policies: Four countries have official population policies and at least four others are actively working to establish policies.

2.2.2. Service Delivery: In all countries, service delivery to clients is functioning at a more effective, efficient and enlarged level than at the start of the project. Ministries of health provide more training to their personnel in all aspects of family planning service delivery, especially in improving knowledge and skills of service providers.

2.3. IEC: Health educators, community workers and others involved in the dissemination of information and education to the public are providing accurate information on family planning services and population issues through comprehensive IEC programs in three countries and partial programs in all other countries.

3. Benchmarks for Phase I and Expected Inputs

3.1. Benchmarks

3.1.1. SPAFH's operational capability will have been improved sufficiently that it can be registered with USAID. As an indigenous PVO and eligible to receive direct grants from USAID.

3.1.2. At least two countries (in addition to Solomon Islands) will have established national population policies.

3.1.3. SPAFH will have the capability to analyze demographic data bases in population policy formulation.

3.1.4. SPAFH will have assisted at least three countries to establish national guidelines and country strategies for family planning service delivery and social marketing.

3.1.5. SPAFH will have established ongoing and up-to-date contraceptive usage and inventory information for the countries in which it will support strategy development and population policy activities.

3.2. Inputs

The following USAID -financed inputs were earmarked to achieve the outputs described above.

3.2.1. SPAFH Operations: Funds to help finance SPAFH's operating costs, including salaries, office rent and utilities, supplies, travel, etc. The budget was to include funds for one additional person (either a service delivery advisor or an IEC expert), establishment of an IEC regional resource center within SPAFH, and procurement of a limited amount of office furniture and equipment.

3.2.2. Technical assistance: About 12 months of short term technical assistance.

3.2.3. Training: Short term training in the US for SPAFH professional staff, short term training in third countries for about five participants from national organizations (regional core trainers), and regional and national workshops and short term training programs in the region for participants from SPAFH and national organizations.

3.2.4. Country Grants: Grants to national and local family planning organizations, both government and private, to carry out family planning activities in policy development, IEC and service delivery.

4. Project Focus

4.1. Phase I Focus: This phase concentrated primarily on strengthening institutional SPAFH's institutional capabilities, and also include some activities to promote and support reproductive health care efforts in member countries as per the benchmarks described above.

4.2. Phase II Focus: Assuming that SPAFH had met these benchmarks, including being registered with USAID, and AID/W authorizes Phase II, project funds could be provided directly to SPAFH. Phase II efforts would shift to meeting the family planning

needs of member countries with much reduced level of inputs directed toward SPAFH institutional development. Pathfinder's role in Phase II would be confirmed either by a new agreement or an amendment to this cooperative grant agreement.

4.3. SPAFH's Areas of Concentration: The project focused on helping SPAFH to provide to its member countries training, technical assistance and limited matching funds for the following:

- a) design and establishment of national population policies;
- b) improvements in the delivery of high quality modern contraceptive services; and
- c) improvement of population information, education and communication (IEC) activities;

4.4. Priority countries: The project, through Pathfinder's assistance, will also encourage SPAFH to continue its procedure of prioritizing country groups to avoid overextending its resources. Based on consideration of population size and/or growth rates and policies, SPAFH's current priority groupings are:

- | | |
|------------------|--|
| First Priority: | Papua New Guinea, Solomon Islands, Vanuatu and Kiribati. |
| Second Priority: | Fiji, Tonga and Western Samoa. |
| Third Priority: | Tuvalu, Cook Islands, and Niue. |

Priorities may shift as some countries move faster than others.

4.5. Fund Raising: SPAFH would make efforts to obtain funds and support from other donors for training and for grants to national family planning programs.

It was anticipated that, as the efforts to strengthen SPAFH progressed, UNDP, UNFPA and bilateral donors would be interested in channeling through SPAFH a portion of their population assistance to the South Pacific. In providing this service, SPAFH should be able to charge a "management fee" for administering donors' funds. This would reduce SPAFH's dependency on USAID, give it greater flexibility in its program activities and eventually enable it to invite other South Pacific countries outside its current membership to become members, thereby becoming a wider regional organization.

To the extent that this effort was successful and SPAFH's overhead costs were shared by other donors, some USAID funds that

would otherwise be used for SPAFH's operating costs could be redirected to national grants, workshops, etc. The budget was based on assumptions concerning amounts of other income received as management or overhead fees.

5. Project EXCEL

Project EXCEL (Expanding Country Efforts at all Levels) was developed, approved, and implemented by SPAFH alongside the implementation of the project just described and managed by Pathfinder International on behalf of USAID. This project was initiated in July 1992. Details of project EXCEL follow:

5.1. Project EXCEL Goal:

The goal of the project is to assist South Pacific Governments in the development and application of population policies and strategies by means of a comprehensive program of improving family planning and health services including the awareness and prevention of AIDS and other sexually transmitted disease.

5.2. Participating Donor Agencies:

- United States Agency for International Development (Co-funding and advice)
- South Pacific Alliance for Family Health (Management)
- Australia International Development Agency Bureau (Major Funding and advice)
- Family Planning Technical Services Expansion and Technical Support (Service Delivery component assistance and advice)
- Social Marketing for Change (Social Marketing of contraceptives and advice)

5.3. Participating SPAFH Member Countries:

- Fiji,
- Solomon Islands,
- Tonga,
- Vanuatu

5.4. Anticipated Project Duration:

5 years (July 1992 - June 1997)

5.5. Expected Outputs:

Overall the project is aimed at increasing the prevalence of contraceptive use by between 8 - 10% in each country over five years. This would provide approximately 26,000 new family planning acceptors distributed as follows: Fiji (14,000), Solomon Islands (7,000), Vanuatu (3,000) and Tonga (2,000). This would lead to an annual consumption 1,092,000 condoms and 212,940 cycles of pills annually after the fifth year, for approximately 26,000 users (60% condoms and 40% pills).

5.6. Budget:

| | US\$ 000 |
|-----------------|------------|
| AIDAB | 2,613.3 |
| USAID - SEATS | 400.0 |
| USAID - SOMARC | 300.0 |
| USAID - JHPIEGO | 50.0 |
| ----- | |
| Total Budget | S\$3,363.3 |

Although Project EXCEL is not part of the SPAFH Project in this Cooperative Agreement Project being closed. It was designed in such a way that the Project supported EXCEL activities with staff time and other administrative expenses. These activities were added informally to the Project's workload. Therefore, relevant EXCEL related accomplishments will be summarized below in an attempt to show the scope of work undertaken under this Cooperative Agreement.

6. Evaluations

A formal evaluation was planned and conducted as scheduled about 30 months after the execution of the cooperative grant agreement. Its purpose was to assess the progress made in Phase I and make recommendations concerning Phase II. The evaluation was concerned with such questions as:

- a. eligibility of SPAFH to be registered with USAID. as an indigenous PVO (NGO) and thus able to receive grants directly from USAID;
- b. whether SPAFH made sufficient progress to justify continuation of the project as measured by progress toward the above referred to benchmarks;
- c. need to redesign Phase II or continue as described in the Project Paper; and
- d. the role of Pathfinder in Phase II.

7. Pathfinder's Role

Pathfinder assisted SPAFH in pursuing the achievement of the project's objectives by:

1. providing technical assistance and training to SPAFH and member countries family planning organizations on request,
2. providing program management support and training, and
3. serving as a conduit for AID funds to be used for SPAFH's operating costs and matching country grants.

C. PROJECT IMPLEMENTATION ARRANGEMENTS

1. Inputs: Planned vs. Actual

1.1. Financial Resources

As indicated above, the Project's overall budget, not including EXCEL inputs, amounted to US\$3,114,000 as follows:

1.1.1. Managed/Expended by Pathfinder
US\$1,032,000. Of these moneys a total of US\$1,007,000 were expended.

1.1.2. Managed/Expended by SPAFH US\$2,082,000 Of these moneys a total of US\$2,052,000 were expended. As of the writing of this report, there is still an estimated US\$82,100 outstanding.

1.1.3. From a total of US\$3,114,000 budgeted, US\$3,059,000 were used by the project. Thus, approximately only US\$55,000 were unspent.

1.2. Human resources (USAID/Suva, Pathfinder, Consultants).

1.2.1. USAID/Suva

During the life of the project and until the office closure in June 1994, the USAID/Suva Office provided TA, oversight and monitoring to the project, primarily through Mr. Manoa Bale. Mr. Bale, partly due to the proximity of Fiji to Tonga, partly due to the relatively infrequent visits of Pathfinder to SPAFH, and also with the office's desire to provide continued support to SPAFH, made frequent visits to Tonga. SPAFH's staff, in turn made frequent debriefing stops to the USAID/Fiji office when they traveled to Fiji. USAID/Suva

conferred with the Pathfinder's Project Manager regularly over the telephone and by fax. Project management oversight was transferred to USAID/Manila on 1 July 1994.

1.2.2. Pathfinder International

During the life of the project and, including the completion of this closing report, Pathfinder provided management and technical assistance as discussed below. Technical assistance was provided in the following areas: program management, project implementation, strategic planning, clinical services, IEC, logistics/commodities management, etc. These technical assistance interventions were provided either indirectly through dispatch of consultants [Appendix A (i)] or directly by Pathfinders [Appendix A (ii)].

1.3. Institution Building

1.3.1 Staff

In 1987 the organization had the following staff: Secretary General, Chief Project Officer, Project Officer, Accountant, Administrative Officer, Secretary Typist and Driver. By 1993 the staffing had expanded to include the following: Secretary General, 5 Senior Project Officers, Senior Accountant, Administrative Officer, Secretary Typist, Stenographer Typist, Accounts Clerk and Driver. Out of these all except the following were funded by USAID/Pathfinder: 3 Senior Project Officers, Accounts/Clerk and Stenographer/Typist. In addition, 4 nationalities are represented on the make up of the staffing: Fiji, Kiribati, PNG and Tonga; this is indeed an achievement for a relatively small regional organization. Further details of staff recruitment and resignation is given in Appendix B.

1.3.2 Staff Training

Approximately 25 training programs had been attended by staff during the life of the Project. Greater details are given in Appendix C.

1.4. Commodities

During the life of the Cooperative Agreement, SPAFH obtained commodities needed to implement project activities and to develop its institutional capability. These included office equipment, furniture, vehicles audiovisual equipment, etc. SPAFH obtained these commodities from Pathfinder or procured directly locally. A list of non-expendable commodities in SPAFH's possession is attached as Appendix D.

II. Project Accomplishments - Outputs: Planned vs. Actual

1. Pre-Phase I (1987-1990)

During pre-phase I (1988-1990) period institution building activities took priority over in-country activities. However, some activities were conducted in Cook Islands, Fiji, Kiribati, Niue, PNG, Vanuatu and Western Samoa. These are listed in Appendix E (i-iii). In addition 3 regional activities were conducted in 1988 (Appendix I).

An important development in 1987 was the formation of the Board of Directors of the organization and the promulgation of the Charter, Constitution and Rules of the organization.

2. Phase 1 (1990-1993) Benchmarks and Outputs:

The progress in the Benchmarks is covered adequately in the Evaluation Report of Phase I activities by Epstein and Way; however captured below are summaries only.

2.1. SPAFH's operational capability will have been improved sufficiently that it can be registered with USAID as an indigenous PVO and eligible to receive direct grants from USAID

SPAFH's operational capability had improved in the areas of program and financial management, however, it would not have been able to register with USAID quick enough to receive funds directly during Phase II.

2.2. At least two countries (in addition to Solomon Islands) will have established national population policies.

SPAFH was half way towards the achievement of this benchmark. While PNG had issued out a national population policy both Vanuatu and Western Samoa were working on it. The phase I Evaluation Report recommended discontinuation of SPAFH's efforts in the area of development of population policies.

2.3. SPAFH will have the capability to analyze demographic data bases in population policy formulation.

SPAFH did not achieve demographic data analyses capability and it was recommended in Phase I Evaluation Report that there is no need for SPAFH to develop this capability. However, it should continue gathering demographic data from countries for its own use as it had done during phase I.

2.4. SPAFH will have assisted at least three countries to establish national guidelines and country strategies for family planning service delivery and social marketing.

SPAFH has assisted SI, Vanuatu, Fiji and Tonga in developing strategies for family planning service delivery improvement, not including social marketing.

It had also assisted in the implementation of activities in the improvement of service delivery in family planning. Details of in-country activities are given in Appendix F.

There were many regional activities conducted during the project period. (Appendix I).

2.5 SPAFH will have established ongoing and up-to-date contraceptive usage and inventory information for the countries in which it will support strategy development and population policy activities.

SPAFH has conducted an assessment of Contraceptive Supply Management from January to March 1991 in PNG, SI, Fiji and Tonga. It also held regional workshop in September 1991 on usage of contraceptives and the logistic of distribution. However, it did not assist any country in the development of a model system since many countries already had a system in place and did not want a change. This area was therefore recommended to be discontinued in phase II.

3. Phase 2 (1993-1995): Objectives and Outputs

3.1 Institution Building

Objective: Achieve Recognition of SPAFH as a Premier Regional NGO in Family Planning and Population Activities

Outputs: a) SPAFH was given recognition by USAID as an international NGO qualified to receive grants directly without the need for special registration.

(b) SPAFH was registered in Fiji and Cook Islands.

(c) Country Agreements were made with 3 more countries bringing it to a total of 8 of the 10 member countries.

(d) It gained greater recognition with national Governments, regional and international organizations as a key player in reproductive health promotion in the Pacific through visits in the region and internationally by the Secretary General and Project Officers.

(e) It was appointed by Pacific Islands Association of Non-Government Organization (PIANGO) as it focal point for reproductive health and population activities in the Region.

(f) The organization continued to be run by a Board made up of prestigious officials from the member countries. The Board met once a year to review progress made and consider the following year's program.

(g) During Phase II, a system of reporting all completed activities in the year in the form of Activities Reports was introduced.

(h) Quarterly reports and newsletters were published .

(i) New and improved style of Annual Work Program and Annual Report was introduced.

Objective: Improve Institutional Capacity of the Organization

Outputs: (a) It improved in overall administration of the institution and management of Projects.

(b) It completed four audits during the period and is up-to-date with these up to December 1994.

(c) It continued to train its staff (Appendix G).

(d) It procured a large number of non-expendable items such as computers, photocopiers, audio-visual equipment to strengthen the Secretariat (Appendix D).

(e) It has now a fully computerized system of accounting.

(f) It has developed a draft Strategic Plan.

Objective: To improve Productive Self Sufficiency of Organization

Output: (Covered in 4.0 Closure Plan Below).

3.2 In-Country and Regional Activities.

As was required from the Cooperative Agreement Amendment, Phase II concentrated much on the implementation of activities in the countries.

Objective: Assist and Support the Upgrading of Quality of Family Planning Service in the Countries

Outputs: A large number of activities were conducted in all the ten member countries of SPAFH to support the upgrading of family planning service. These are included in Appendix H.

Objective To Expand Family Planning Awareness and Promote Family Planning Program Amongst Communicate and Focus Groups

Outputs: Activities conducted are listed in Appendix H.

Objective Assist and Encourage Countries to Incorporate Family Planning and Population Activity in National Policy

Outputs: No activities were conducted as recommended in the Evaluation Report of Phase II Activity by Epstein and Way.

Objective Promote Family Planning through the Implementation of Social Marketing of Contraceptive Program

Outputs This was not a strategy under USAID/Pathfinder Project.

Objectives To Conduct Appropriate Research

Outputs Two KAP Surveys (in Vanuatu and Solomon Islands) were conducted in June/July 1995 (Appendix H).

There was no regional activity funded by USAID/Pathfinder in Phase II

(Appendix I), although it was planned.

4. Overall Progress for the Period 1988-1995 (Pre-phase I, Phase I and Phase II)

4.1 Institutional Development

Overall in institutional development from 1987-1995 SPAFH has:

(a) developed into a well recognized regional non-

governmental organization in the implementation of reproductive health activities in Pacific Islands Countries;

(b) improved its associated institutional capacity and capability to give action to (a);

(c) made some progress towards long-term sustainability of the organization;

(d) learned some lessons such as the need to cater adequately for having regard to the complexity of the region it serves and also charge some management fees; and

(e) identified challenges for the future which include clear definition of its mission and goals.

4.2 Overall Implementation of In-Country Activities:

In terms of activities in the SPAFH has:

- demonstrated its potential to help meet the critical family planning challenges in the region;
- progressively implemented many more activities as planned, in the countries from 1987-1995;
- progressively reduce, as planned, regional activities from 1987-1995;
- placed great emphasis on the involvement of the community and focus groups in family planning activities;
- always considered the importance of implementation of family planning activities in a cultural context;
- placed great emphasis on the development of indigenous capabilities; and
- involved both NGO's and Government and private in family planning programs.

For a summary of in-country activities during the entire project period, please see Appendix J.

III. LESSONS LEARNED

1. Donor Project Support

When the project paper was developed, the plan was to place a resident advisor to provide program and management technical assistance support. Under this plan, USAID/Suva, because of its geographical closeness to SPAFH's site, would provide monitoring assistance, and Pathfinder International would manage the project finances and supervise the resident advisor. Due to funding constraints, the position of resident advisor was not included in the Cooperative Agreement.

As a result of not deploying a resident advisor, USAID/Suva was burdened with excessive project monitoring and micro-management, while Pathfinder was not able to provide as frequent program management support as required due to the high cost of traveling to Tonga. This situation was exacerbated with the closure of the USAID/Suva office in June 1994.

2. Project Design/Output

As indicated above, the project was designed around benchmarks to be implemented by an agency primarily created for that purpose. Only at the beginning of Phase II was an attempt made to depart from the benchmarks as they clearly represented a straight jacket in SPAFH's ability to effectively evolve as a bona fide independent NGO, and develop the technical capability to effectively and efficiently meet the reproductive health service delivery support needs of member countries. This was eloquently captured by the mid-term evaluation, but unfortunately, not adhered to by all involved.

In early calendar 1993, Strategic Planning and sub-sequently a Program Management framework was introduced in SPAFH. SPAFH's ability to incorporate these concepts was slow under the circumstances. As a result, these efforts have turned like the proverbial "too little too late" into insufficient input for change in the context of a project close to termination.

3. Level of Funding

Although SPAFH has done reasonably well with the resources, mandate, and technical expertise at its disposal, in retrospect more could have been done if some of the lessons learned described in this section had been applied, all of them important in their own merit. A critical aspect in determining SPAFH's success is related to its level of funding in the context of its mandate: assist ten member countries in a dispersed geographical area several times the size of the United States, much of it ocean. The amount of money for country programs in particular was very inadequate. This to a large extent explains how its impact on the member countries is literally impossible to measure.

4. Complexity of the Region SPAFH Serves

The project paper and the Co-operative Agreement did not take into consideration the high cost of doing business in the South Pacific region. As a result SPAFH's ability to fund in-country activities was significantly reduced due to high cost of travel to develop activities and monitor their implementation. Also despite SPAFH's efforts to keep an in-country activities balance portfolio, competing needs from the ten member countries did not allow for a rational allocation of funds for in-country activities until Phase II. In addition changing in-country circumstance e.g. high staff turnover, affected the in-country activities to some extent. Project EXCEL funding alleviated this situation to a large extent. Nevertheless, SPAFH still managed to implement a comparatively large number of activities dating Phase II in the ten member countries.

5. Impact of Project EXCEL.

The development and subsequent funding of Project EXCEL was a most welcome boost to SPAFH's credibility and potential for long term survival after the end of USAID supported funding. However, initially Project EXCEL, particularly those activities under SEATS and SOMARC, disrupted implementation of projects as they placed demands on project staff due to lack of adequate staffing provisions. This was also true of the AusAID portion of EXCEL as it included limited core support. Nevertheless Project EXCEL had provided complementary to SPAFH's on-going activities under USAID/Pathfinder Project in that while the latter concentrated primarily in the awareness creation activities in family planning, Project EXCEL contributed well in the improvement of service provision in family planning and social marketing of contraceptives area and KAP surveys in Vanuatu and Solomon Islands.

As indicated above, despite these shortcomings, SPAFH has been able to achieve its major objectives under the Co-operative Agreement.

6. SPAFH Location

The long term location of SPAFH in Tonga long term was a serious mistake. Initially, the reasons for its location in Tonga may have been advisable, even necessary. Its founder and first Secretary General was a Tongan, as was the first Board Chairman, a respected Doctor, MOH Director of Medical Services. With time it was clear that it didn't make sense. During the last 3 board meetings, proposals were presented for its transfer to Fiji, and they were inexplicably turned down by the full board.

As indicated above, despite these shortcomings, SPAFH has been able to achieve its objectives under the Co-operative Agreement.

7. Management Fees

While SPAFH has been able to achieve its major objectives under the USAID Co-operative Agreement it never considered the implementation of a scheme to charge small management fees to implement FP activities. Such a scheme would have been highly desirable for the long term sustainability of the organization.

IV. RECOMMENDATIONS

1. Examination of SPAFH's Mission and Role

SPAFH should critically examine its Charter including Mission Statement and Goals with a view to making them more appropriate for the changing times. This examination should include, agency's location, structure, organization, and technical staffing.

2. Future Sustainability

SPAFH's ability to survive as an organization lies in its ability to attract some long term funding and also implementation of schemes to generate some funds of its own. There is a provision in the Charter for charging of managing agent/overhead fees of 25%.

3. Concentration on Non-Governmental and Private Sectors

In the long run, SPAFH should concentrate operating more, even solely, in the non-governmental and private sector while maintaining its critical linkage with the public sector through its board members. Board membership or advisory capacity should be extended to incorporate NGO/provate sector officials.

4. PIANGO/ICPD Linkage

SPAFH is now the focal point of Pacific Islands Association of Non-Governmental Organizations (PIANGO) in population and reproductive health activities. Because PIANGO has 22 member countries and because of the linkage with both PIANGO and SPAFH have with the ICPD there is good scope for SPAFH to expand its mandate to include reproductive health activities as they relate to the ICPD Program of Action Document.

5 Prospects for UNFPA Support.

It should continue pursuing vigorously its recent approaches to UNFPA in the development and implementation of reproductive health activities in the countries of the region through and with non-governmental organizations.

APPENDIX A

(i) Outside Consultants Under USAID/Pathfinder Funding

| <u>Name</u> | <u>Country</u> | <u>Purpose</u> | <u>Dates</u> |
|----------------------------|--------------------|---|------------------|
| 1. Mr Manoa Bale | USAID/Fiji | Conduct Evaluation of SPAFH | Dec 88 |
| 2. Mr Willis Eschenbach | FSP/Solomon Is | Conduct Evaluation of SPAFH | Dec 88 |
| 3. Dr Gyneshwar | New Zealand | TOT & Curriculum SI | 1988 |
| 4. Dr G. Mola | PNG | TOT & Training SI | 1988 |
| 5. Dr V. Oblepias | Philippines | CTU Workshop | June 89 |
| 6. Mrs Tupoutu'a Lindborg | PATH/ Indonesia | Revise and write policies/procedures | |
| 7. Mr L. Foliaki | Lawyer/Tonga | Review the Charter | |
| 8. Mr J. Crawford | Pathfinder/ USA | Review SPAFH's documents | Oct 89 |
| 9. Mr R. Geary | Pathfinder/ USA | Review financial implementation | Oct 89 |
| 10. Mr Fisken | Pathfinder/ USA | Review financial implementation | Oct 89 |
| 11. Mr Jim Williams | UCLA/USA | Trainer for staff and Board | June 90 |
| 12. Mr Carlos Cardenas | Pathfinder | MIS Programme Workshop | June 90 |
| 13. Dr Rufina Latu | Tonga MOH | CSM Assessment | Jan 91 |
| 14. Dr Prema Gilbert | Thailand | Service Delivery Assessment and the Regional CTU Workshop | Mar 91 May 91 |
| 15. Mr John Paxman | USA | Population Policy Assessment | Jan 91 |
| 16. Mr Jerry Cronin | USA | Project Development Workshop | July 91 |
| 17. Mrs Geraldine Adair | Tonga | Computerized financial system | June 91 |
| 18. Mr Siosaia Tulua | Tonga | MIS programme | Jan 92 |
| 19. Mr A. Hashem | USA | Project EXCEL | June 92 |
| 20. Ms Christina Mansfield | USA | Project EXCEL | June 92 |
| 21. Dr Salesi Katoanga | Fiji | Social Marketing Workshop | Aug 92 |
| 22. Mr Don Levy | USA | Project EXCEL | Aug 92 |
| 23. Mr B. Fisken | USA | Financial Management | Jan 93 |
| 24. Ms S. Tulua | Tonga | Computer Consultant | 92-95 |

(ii) **Technical Assistance-Pathfinder Direct**

Pathfinder International Trip report, Jose F. Mas-Jordan, January 21 - February 16, 1991. Scope of Work (SOW): To conduct a Logistics/commodities management assessment of SPAFH's four member countries: Papua New Guinea, Solomon Islands, Tonga and Fiji.

Pathfinder International Trip report, Jose F. Mas-Jordan and Lisa Slavick, September 23 - 28, 1991. SOW: The previous Project Manager resigned and Mas-Jordan was appointed the new Project Manager. Concurrently, several key SPAFH staff resigned, including the Secretary General. The SOW included:

- Become acquainted with mission and programs of SPAFH;
- Review staffing, workplan, workload and ongoing project management;
- Review the 1992 workplan and budget;
- Assist in the recruitment of the new Secretary General.

Pathfinder International Trip report, Jose F. Mas-Jordan, November 11 - December 12, 1992. SOW: Several important events were taking place at SPAFH as follows:

- Attend SPAFH Executive Committee meeting to discuss/approve SPAFH's calendar 1993 workplan and budget;
- Participate in the review and finding of the USAID Cooperative Agreement mid-term evaluation;
- Discuss with AIDAB officials issues related to the integration of Project EXCEL with SPAFH's ongoing activities under the Cooperative Agreement;
- Provide SPAFH with management and program implementation technical support.

Pathfinder International Trip report, Jose F. Mas-Jordan, March 22 - 26, 1993. SOW: To conduct SPAFH's first strategic planning workshop and monitor program implementation.

Pathfinder International Trip report, Jose F. Mas-Jordan, August 2 - 13, 1993. SOW: This trip included several activities, including meeting with USAID/Suva as follows:

- Conduct a program management workshop for SPAFH's Secretary General and Senior Project Officers;
- Meet with USAID/Suva officials to discuss Mission closure.

Pathfinder International Trip report, Jose F. Mas-Jordan, January 30 - February 10, 1995. SOW:

- Visit AIDAB in Canberra to discuss EXCEL mid-term evaluation findings and coordinate activities during the closure of the USAID funded project.
- Meet with SPAFH Secretariat to develop a Closure Plan and a Fund Raising Plan.

APPENDIX B

STAFF RECRUITMENT: (September 1986 - December 1993)

| <u>Name:</u> | <u>Country:</u> | <u>Position:</u> | <u>Date:</u> |
|---------------------------|-----------------|--------------------------------------|--------------|
| 1. Mrs Tupoutu'a Lindborg | Tonga | Secretary General | Jan 87 |
| 2. Mrs Sela T. Cocker | Tonga | Secretary/Typist | Jan 87 |
| 3. Ms Laufitu Malani | Fiji | Programme Officer | May 87 |
| 4. Mrs Monalisa Tukuafu | Tonga | Administrative Officer/Accountant | Mar 88 |
| 5. Mr Joseph Sukwianomb | PNG | Project Officer | Mar 89 |
| 6. Mr Mun Reddy | Fiji | Secretary General | Oct 88 |
| 7. Miss F. 'Akau'ola | Tonga | Accountant | Mar 89 |
| 8. Mr Charles Kelly | Solomon Is | Administrative Officer | May 89 |
| 9. Mrs Mary Moala | PNG/Tonga | Project Officer | May 89 |
| 10. Mrs Laurie Parker | USA | Accountant | Oct 88 |
| 11. Mrs Elthy Cochrane | PNG | Population Fellow | Apr 90 |
| 12. Dr Rufina Latu | Fiji/Tonga | Project Officer | Mar 91 |
| 13. Dr Ram N. Duve | Fiji | Project Officer | Mar 92 |
| 14. Lu'isa La'akulu | Tonga | Secretary General | May 92 |
| 15. Hena Fanga'iuha | Tonga | Stenographer/Typist | |
| 16. Dr Taoruru Tebana | Kiribati | Accounts/Clerk | |
| 17. Francis Prasad | Fiji | Senior Project Officer | January 93 |
| 18. Vika Tikinitabua | Fiji | Senior Accountant | March 93 |
| 19. Simon Samuel | PNG | Senior Project Officer | May 93 |

(ii) Resignation:

| <u>Name:</u> | <u>Country:</u> | <u>Position:</u> | <u>Date:</u> |
|---------------------------|-----------------|-----------------------|--------------|
| 1. Mrs Tupoutu'a Lindborg | Tonga | Secretary General | Oct 88 |
| 2. Mr Mun Reddy | Fiji | Accountant | Oct 90 |
| 3. Ms Laufitu Malani | Fiji | Chief Project Officer | Sept 91 |
| 4. Mr Joseph Sukwianomb | PNG | Secretary General | Jan 92 |
| 5. Mr Charles Kelly | Solomon Is | Project Officer | Feb 92 |
| 6. Mrs Laurie Parker | USA | Population Fellow | Mar 92 |
| 7. Mrs Mary Moala | PNG | Accountant | January 93 |

APPENDIX C

Staff Training Training Attended Through USAID/Pathfinder Funding

Approximately 26 training programmes for varying periods have been attended by staff details of which are as follows: Australia (2), Fiji (5), FPIA Bangkok (2), Indonesia (2), NZ (1), SPC-Noumea (1), Tonga (5), WHO-UNFPA (2), USA-Pathfinder (2), USA-JHPIEGO (2), USAID (1), USA-Others (2).

1. Mrs Tupoutu'a Lindborg : FPIA Attachment: Bangkok/Thailand, June 1-26, 1987
2. Mr J.Sukwianomb : Strategies for Strengthening child Survival Initiatives in Reproductive Health Programs, JHPIEGO/Baltimore-USA, March 6 - 24, 1989.
: Human Management Skills: Boston/USA, July 1989 (2 weeks)
: SPC Population & Development Planning Seminar: New Caledonia, 20 - 22 August 1990
: National Centre for Development Studies of ANU Seminar: Australia, September 20 - 29, 1990
: Fund Raising Tour: Australia, 30 September - 7 October 1990
3. Mrs M. Tukuafu : Strategies for Strengthening Child Survival Initiatives in Reproductive Health Programs, JHPIEGO/Baltimore-USA, March 6 - 24, 1989
: Workshop on Contraceptive Technology Update: Fiji, June 5 - 16, 1989
: Planning & Managing a National Family Planning Programs: The Indonesian Experience, Indonesia, May 1990 (3 weeks)
: SPC/UNFPA Seminar on Regional Population, Communication: New Zealand, February 1990 (1 week)
: WHO/UNFPA Seminar on Maternal and Child Health/Family Planning Programme Management: Fiji, 29 April - 10 May 1991
4. Ms L. Malani : FPIA Attachment: Bangkok/Thailand, June 1-26, 1987
: Wordperfect Computer Training, Tonga, May 1990 (1 week)
: MPH Training: Tulane University/USA, June - December 1990
5. Mr Mun Reddy : Workshop on Accounting and Management System and Procedures: USP/Fiji, 8 - 19 May 1989
6. Mr C. Kelly : Workshop on Contraceptive Technology Update: Fiji, June 5 - 16, 1989
: Family Planning Program Management and Supervision: University of California, September 1989 (3 weeks)
: International Community and Adult Education (ICEA)

Seminar: New Zealand, 18 - 25 August 1990

7. Ms F. 'Akau'ola : USAID Attachment: Fiji, December 1989 (1 week)
: Introductory Computer Training: Tonga, September 1989 (1 week)
: Introduction Lotus 123 Computer Training, Tonga, March 19 - 23, 1990
8. Ms Sela Cocker : Advanced Computer Training: Tonga, August 1989 (1 week)
: Introduction Lotus 123 Computer Training: Tonga, February 1990 (1 week)
: Basic Financial Management: Tonga, November 26 - 30, 1990
9. Ms Mary Moala : Financial Management for Health Programme (FSH) & Pathfinder Attachment: Boston, USA, 22 July - 16 August 1991
10. Drs Rufina Latu & Taoruru Tebana : Training on recent advances in MCH/FP Suva, September 1993
11. Sr V Tikinitabua : Attended BKKBN course on Community Fp programmes, Indonesia, January 1994 (3 weeks).

APPENDIX D

This list is being forwarded in compliance with Pathfinder Standard Terms of Award.

**INVENTORY OF NON-EXPENDABLE PROPERTY PROVIDED UNDER
COOPERATIVE AGREEMENT GRANT No 879-0019-G-0143-00**

| <u>Item</u> | <u>Quantity</u> | <u>Description</u> | <u>Unit Value</u> | <u>Original Cost</u> | <u>Date of Purchase</u> |
|--------------------------------|-----------------|----------------------------|-------------------|----------------------|-------------------------|
| Purchased Locally: | | | | | |
| Air Conditioner | | | | | |
| Air Con | 1 | Air conditioner | 5,043.06 | 5,043.06 | 11/90 |
| Air Con | 1 | AST 2 Split type 12000BTU | 2,084.00 | 2,084.00 | 5/94 |
| Computers & Acc | | | | | |
| D/Computer | 2 | Mitac 286/40meg | 1,656.84 | 3,313.68 | 7/90 |
| Colour Monitor | 1 | Mitac | 835.73 | 835.73 | 7/90 |
| Printer | 1 | Star Laser 811 | 3,401.44 | 3,401.44 | 7/90 |
| Power Standby | 2 | Watt Power Supply | 574.57 | 1,149.14 | 7/90 |
| Software | 1 | Lotus 2.02 | 1,002.88 | 1,002.88 | 7/90 |
| C/Software | 1 | DBase IV | 1,378.96 | 1,378.96 | 7/90 |
| C/Software | 1 | MIP Fund Accounting | 1,524.11 | 1,524.11 | 11/91 |
| D/Computers | 2 | 486/33MHz 260MB Color | 2,459.50 | 4,919.00 | 10/94 |
| C/Accessories | 1 | Kboard, mouse, Dos6.2, Win | 787.44 | 787.44 | 12/94 |
| Printer | 1 | Dot Matrix LC-15 | 679.03 | 679.03 | 7/90 |
| Computers | 4 | Notebook computers | 3,325.00 | 13,300.00 | 6/95 |
| C/Software | 1 | MS-Office professional | 800.00 | 800.00 | 6/95 |
| Printers | 4 | BJ-10SX Printers | 469.75 | 1,879.00 | 6/95 |
| Furnitures | | | | | |
| W/Bench | 1 | Working Bench | 573.01 | 573.01 | 1/91 |
| C/Table | 1 | 3-piece conference table | 1,642.82 | 1,642.82 | / 89 |
| Motor Vehicle | | Hi lux Toyota Van | 10,000.00 | 10,000.00 | / 87 |
| | 2 | Pajero Mitsubishi A/Con | 27,350.00 | 27,350.00 | 12/94 |
| Purchased by Pathfinder | | | | | |
| O/Projector | 1 | Overhead Projector | 885.37 | 885.37 | /92 |
| Laptops | 2 | Zenith | 2,592.00 | 5,184.00 | 7/90 |
| O/Projector | 1 | Overhead Projector | 885.37 | 885.37 | |
| GRAND TOTAL | | | | 88,618.04 | |

25

APPENDIX E

Pre-Phase Activities Summaries (1987 - 1990)

(i) List of In-Country Activities Under USAID/Pathfinder Funding 1988

| Country | Organization | Activities | Type | Funds US\$ | In-kind US\$ |
|----------|--------------|--|------------|------------|--------------|
| Cook Is | Govt | 1. IEC Development for Family Health | IEC | 4000 | - |
| Fiji | NGO | *1. Development of Family Health SPC/CETC | Curriculum | 58,535 | - |
| Kiribati | - | - | - | - | - |
| Niue | - | - | - | - | - |
| PNG | - | - | - | - | - |
| SI | Govt | 1. Production of IEC Materials | IEC | 3310 | - |
| | Govt | 2. Training of Trainers and Service Providers | Training | 10,585 | - |
| | NGO | 3. O Clinic Workshop | Awareness | 2,330 | - |
| | Govt | 4. Attend Contraceptive Conference | Training | 1,929 | - |
| | Govt | 5. High level Workshop on Population Awareness | Pop Policy | 7,078 | - |
| Tonga | Govt | 1. IEC Materials on HIV/STD Prevention | IEC | 10,252 | - |
| Tuvalu | Govt | - | - | - | - |
| Vanuatu | - | - | - | - | - |
| W.Samoa | Govt | 1. Curriculum Community Nursing | Curriculum | 8.351 | - |

*• Not Pathfinder but ODA

(ii) List of In-Country Activities Under USAID/Pathfinder Funding, 1989

| Country | Organization | Activities | Type | Funds US\$ | In-Kind US\$ |
|----------|--------------|--|-----------|------------|--------------|
| Cook Is | - | - | - | - | - |
| Fiji | NGO | 1. STD/Aids Awareness Research | Research | 4289 | - |
| | Govt | 2. Training of Trainers in Family Planning | Training | 8879 | - |
| Kiribati | - | - | - | - | - |
| Niue | - | - | - | - | - |
| PNG | - | - | - | - | - |
| SI | - | - | - | - | - |
| Tonga | Govt | 1. Three Awareness Workshop | Awareness | 3907 | - |
| Tuvalu | - | - | - | - | - |
| Vanuatu | Govt | 1. Video Production on Family Health Education | IEC | 1569 | - |
| | | 2. Training of Trainers in FP in SI | Training | 3490 | - |
| W.Samoa | Govt | 1. Family Health IEC Project | IEC | 2750 | - |

(iii) List of In-Country Activities Under USAID/Pathfinder Funding, 1990

| Country | Organization | Activities | Type | Funds US\$ | In-Kind US\$ |
|----------|--------------|---|------------|---------------|-----------------|
| Cook Is | Govt | 1. Training Workshop and KAP Survey on Penryhn Is | Training | 6948 | - |
| Fiji | Govt | 1. Training of FP Motivators in Western Division | Training | 10,016 | - |
| Kiribati | NGO (AMAK) | 1. Production of IEC Materials | IEC | 2918 | - |
| | NGO (AMAK) | 2. In Serve Training for Training for Trainers for Community Health Workers | | 4700 | - |
| Niue | - | - | - | - | - |
| PNG | Govt | 1. Video Production in Family Planning | IEC | 24,730 | |
| | | 2. Population Policy Assistance | Pop Policy | 15,535 | |
| SI | - | - | - | - | - |
| Tonga | - | - | - | - | - |
| Tuvalu | - | - | - | - | - |
| Vanuatu | Govt | 1. Population Policy Seminar | Pop Policy | 1119 | |
| W.Samoa | - | - | - | - | - |

APPENDIX F

Phase I Activities Summaries (1990 - 1993)

(i) List of Activities Under USAID/Pathfinder During 1991

| Country | Organization | Activities | Type | Funds US\$ | Inkind US\$ |
|----------|----------------|--|------------|---------------|----------------|
| Cook Is | - | - | - | - | - |
| Fiji | Govt | 1. Labasa family Planning Workshop | Awareness | 2037 | - |
| | Private Sector | 2. Expanding Role of Pharmacies in FP* | IEC | 42,610 | - |
| Kiribati | - | - | - | - | - |
| Niue | Govt | 1. Training of Trainers in Contraceptive Technology | Training | 400 | - |
| PNG | Govt | 1. Waigani Seminar to to Establish Pop Data Base | Research | 10,000 | - |
| | Govt | 2. Population Policy Launching | Pop Policy | 1,000 | - |
| | Govt | 3. Contraceptive Supply Management Assessment | Training | 10,994 | - |
| SI | - | - | - | - | - |
| Tonga | NGO | 1. IEC Materials for Tonga FPA | IEC | 668 | - |
| Tuvalu | Govt | 1. IEC Activities | IEC | 3,200 | - |
| Vanuatu | Govt | 1. Study tour to SI | Training | 1,181 | - |
| | Govt | 2. Development and Production of IEC materials | IEC | 3,462 | - |
| W.Samoa | Govt | 1. Continuation of FP IEC Programme | IEC | 4,000 | - |

* NOT Pathfinder but AusAID

F(ii) In Country Activities Under USAID/Pathfinder in 1992

In 1992 in-country activities implemented ranged, from population policies, IEC, development of family planning guidelines manuals, etc. through grants and/or training programmes. These activities are listed below. Greater details can be found in Appendix III.

| COUNTRY | TITLE | DATES | ORGANIZATION | US\$* | STATUS |
|--------------------------|---|-------------|-----------------------|-------------------|-----------------|
| Fiji | 1. Development of Standards of Practice | Jan 92 - | MOH | 92:9600 | Near completion |
| | (SOP) Family Planning Guidelines | Sept. 93 | | 93:7500 | |
| | 2. Development of Contraceptive | Jan 92 - | MOH | 92:4500 | Near completion |
| | Supply Manual for MOH | *Sept. 93 | | 93:3500 | |
| | 3. Expanding the role of * | 1991 - | Society of | 91:6110 | Near completion |
| | Pharmacies in Family Planning | Nov 93 | Private | 92:14500 | |
| | | | Pharmacies | 93:22000 | |
| | 4. SPC/CETC Family Health ** | 1988 - | SPC/CETC | Upto 91:45,335 | Near completion |
| Curriculum Development | Nov 93 | | 92:3,000 93:10,000 | | |
| Papua New Guinea | 1. Development of Contraceptive | June 92 | MOH | 92:1000 | Near completion |
| | Supply Manual | - Aug 93 | | 93:5000 | |
| Solomon Islands | 1. Development of Standards of | June 92 | MOH | 92:13883 | Near completion |
| | Practice (SOP) Family Planning | - Sept 93 | | 93:5000 | |
| | Guidelines | | | | |
| | 2. Development of Contraceptive | Jan 92 - | MOH | From 1 | Near completion |
| Supply Management Manual | Sept 93 | | above | | |
| Tonga | 1. Development of Standards of | Dec 92 - | MOH | 92:300 | |
| | Practice (SOP) Family Planning | Aug 93 | | 93:12500 | |
| | Guidelines | | | | |
| Vanuatu | 1. Development of Standards of | Jan 92 - | MOH | 92:9330 | Near Completion |
| | Practice (SOP) Family Planning | Sept 93 | | 93:6000 | |
| | Guidelines | | | | |
| | 2. Family Planning IEC Project | Jan 91 - | MOH | 3482 | Completed |
| | Jan 92 | | | | |
| Western Samoa | 1. Family IEC Project | | MOH | 4000 | Completed |
| | 2. Population Policy Workshops | | Family | 7531 | Completed. |
| | | | Planning | | |
| | | Association | | | |

* AusAID funded

** ODA (UK) funded

F(iii) List of In-country Activities Completed Under USAID/Pathfinder Funding in 1993

| COUNTRY | TYPE OF ORGANIZATION | ACTIVITIES | CATEGORY | EXPENDITURE 1993 US\$ | | PREVIOUS EXPENDITURE |
|--------------------|----------------------|---|-------------------|-----------------------|---------|----------------------|
| | | | | SPAFH | IN-KIND | |
| COOK IS. FIJI | Government | 1. Reprinting of IEC Materials | Awareness/IEC | 1963 | 300 | - |
| | Government | 1. Development of SOP Manual | Training | 10613 | 2600 | 9600 (1992) |
| | Government | 2. Development of CSM Manual | Training | 1774 | 300 | 4500 (1992) |
| | NGO | 3. Workshop for FP for Youth | Awareness/Meeting | 1105 * | 300 | - |
| KIRIBATI | | NIL | - | - | - | |
| NIUE | | NIL | - | - | - | |
| PNG | | NIL | - | - | - | |
| SOLOMON IS | Government | 1. Development of SOP Manual | Training | 5605 | 2000 | 13883 (1992) |
| | NGO | 2. Contraceptive Technology Update with SIPPA | Training | 1978 | 500 | - |
| | Government | 3. Contraceptive Technology Update for Nurses of MOH | Training | 3577 | 400 | - |
| TONGA | Government | 1. Contraceptive Technology Update MOH | Training | 1984 | 300 | - |
| TUVALU | NGO | 1. IEC: Quiz by FPA | Awareness/Meeting | 1172 | 200 | - |
| VANUATU | Government | 1. Development of SOP Manual | Training | 3500 | 500 | 9330 (1992) |
| | Government | 2. Contraceptive Technology Update MOH | Training | 4000 | 2000 | - |
| | Government | 3. Development and production of FP IEC materials MOH | Awareness/IEC | 2641 | 100 | 3462 (1992) |
| | Government | 4. FP, IEC Workshop MOH | Awareness/IEC | 6000 | 2000 | - |
| W.SAMOA RESERVE | | NIL | - | - | - | |
| | | | | | | |
| TOTAL | | 13 Activities | | 45912 | 11500 | 40775 (1992) |

* Commitment

APPENDIX G

Details of Staff Development During Phase II

Technical staff as well as the Secretary General completed the following part-time courses through USP.

- Secretary General, Dr R N Duve, graduated with a Diploma in Law from USP.
- Dr Rufina Latu, Senior Project Officer, (Introduction to Management and Introduction to Psychology). The officer also attendant the WHO/UNFPA Seminar of UNFPA Country Coordinators of MCH/FP Programmes, Fiji, from 9-20 May.
- Dr Taoruru Tebana, Senior Project Officer (Introduction to Psychology)
- Ms Monalisa Tukuafu, Senior Project Officer (Educational Decision-Making and Problem Solving; Contemporary Issues in Education)
- Sr Vika Tikinitabua, Senior Project Officer attended "Community Participation in Family Planning the Indonesian Experience 12 January - 02 February, 1994.

Some on-the-job training on computers was conducted for staff.

Technical staff continued to be guided strongly by both Secretary General and Resident Advisor in the development of skills in project management and the preparation of project completion reports (both programmatic and financial).

| | | | |
|---------------------------------|---|---|-------------|
| Dr R. Latu | : | UNFPA Workshop in MCH/FP, Fiji | 25/2-8/4/95 |
| Dr R. N. Duve and M. Tukuafu | : | Management and Marketing for Social Change Course, Georgetown University, USA. | 3-26/6/95 |
| Dr R. Latu and Dr T. Tebana | : | Medical Preference Course, Brisbane | 14-23/7/95 |

APPENDIX H

In-Country Activities During Phase II of (1993- 1995)

H(i) List of In-country Activities Completed Under USAID/Pathfinder Funding in 1994

| COUNTRY | TYPE OF ORGANIZATION | ACTIVITIES | CATEGORY | EXPENDITURE 1994 US\$ | | PREVIOUS EXPENDITURE |
|------------|----------------------|--|--------------------|--------------------------|---------|-------------------------|
| | | | | SPAFH | IN-KIND | |
| COOK IS. | Government | Improve 3 FP Clinics | CIP | 4238 | 500 | - |
| | Government | Community Devt Workshop, Mauke | Awareness/T | 1800 | 500 | |
| | Government | Community Devt Workshop, Pukapuka/Rakahanga | Awareness/T | 6785 | 500 | |
| | Government | Review & Print IEC Materials | IEC | 1500* | 1500 | |
| FIJI | Government | Improve FP Clinics | CIP | 9500* | 1000 | |
| | NGO | Inservice Training for CBDs(FPA) | Training | 8110 | 2000 | |
| | Government | Youth Training in 6 sub-divisions | Training | 3597 | 600 | |
| | Government | Acquisition of FP Data Entry Analysis System (MOH) | Service | 2095 | 100 | |
| | Government | Purchase of training audio-visual tapes | Awareness/IEC | 2466 | 50 | |
| | Government | Devt of Standard FP Reporting System | Service | 2567 | 150 | |
| | Government | Devt of Training Package for nurses | Delivery | 1500* | 500 | |
| KIRIBATI | NGO | GP Pharmacist Seminar | Training | 880 | 100 | |
| | Government | KAP Survey, Xmas Is | Service | 260* | 25 | |
| | Government | CTU Workshop: Christmas Is | Delivery | 706 | 158 | |
| | Government | Development SOP/CSM Manual | Training | 2083* | 1000 | |
| | Government | CTU Workshop | Training | 1098 | 150 | |
| | Government | Programme for men | Training | 2465 | 1500 | |
| | Government | FP Education workshop for NGOs & Youth groups | Awareness | 2821 | 500 | |
| | Government | | Meeting | | | |
| | NGO | MOH/AMAK | Awareness/IEC | 1239 | 100 | |
| | Government | Reprint IEC Materials | IEC | 1396 | 350 | |
| NGO | Radio Spots | Awareness/IEC | 1000* | 100 | | |
| NIUE | Government | Printing of IEC Materials | Awareness/IEC | 950 | | |
| | Government | Improve Hospital FP Clinic | CIP | 5000* | 2000 | |
| | Government | CTU workshop for nurses | Training | 953 | 500 | |
| | Government | Community Education Meeting | Awareness/T | 514 | 100 | |
| PNG | Government | Training of Participants from New Ireland in POM | Training | 4000* | 1000 | |
| | Government | Development IEC Materials | Awareness/IEC | 5000* | 600 | |
| | Government | Attachment Training, UPNG Health Centre | Training | 5295* | - | |
| | Government | Upgrading nursing station | CIP | 6000* | | |
| SOLOMON Is | Government | SOP Manual Freight | Training | 600* | | |
| | Government | Makira Province CTU | Training | 1963 | 350 | |
| | Government | Western Province CTU | Training | 2271 | 500 | |
| | Government | Choiseul Province CTU | Training | 2107 | 400 | |
| | NGO | Awareness programme for men (SIPPA) | Awareness/Meeting | 1019 | 250 | |
| | NGO | Workshop for Church Leaders (SIPPA) | Awareness/Meeting | 1923 | 300 | |
| | NGO | Honiara Family Health Services | CIP | 2000 | 300 | |
| TONGA | NGO | FLE for National Youth Congress | Awareness/Meetings | 2773* | 500 | |
| | Government | Printing and Launching of SOP Manual | Training | 1663* | 100 | |
| | Government | Development of IEC Materials | Awareness/IEC | 3800* | 500 | |
| TIMALEU | Government | Improve MOH Clinic | CIP | 3024 | 150 | |

32

H(i) Continued

| COUNTRY | TYPE OF ORGANIZATION | ACTIVITIES | CATEGORY | EXPENDITURE 1994 US\$ | | PREVIOUS EXPENDITURE |
|--------------|----------------------|---|---------------|-----------------------|---------|----------------------|
| | | | | SPAFH | IN-KIND | |
| Tuvalu | Government | SOP/CSM/Data | Training | 2000* | 1000 | |
| | Government | CTU Workshop | Training | 1098 | 100 | |
| | NGO | Programme for men | Training | 1000* | 2000 | |
| | Government | FLE for schools | Awareness/IEC | 2500* | 500 | |
| | NGO | FP Education for NGOs & youth | Awareness | 1500* | 500 | |
| VANUATU | Government | Norplant Training | Training | 2357* | 500 | |
| | Government | IEC Materials (MOH) | Awareness/IEC | 2741 | | |
| | Government | Workshop for FP Counselling for midwives (VCH) | Training | 1824* | | |
| | Government | CTU workshop : Central | Training | 3500* | 2000 | |
| | Government | CTU workshop : Southern | Training | 3218 | 300 | |
| | Government | Development & Printing of FP Handbook | Service | 2000* | 200 | |
| | NGO | Adolescent Health Programme | Training | 3000* | | |
| | Government | MCH/FP Health Educ workshop | Training | 5500* | 2500 | |
| W. SAHOA | Government | Improve 3 clinics | CIP | 8226 | 300 | |
| | Government | Workshop for FP clients of FWC | Training | 784 | 200 | |
| | Government | Evaluation workshop for FP national level staff in FWX/KEU/Nutrition Centre | Training | 1345 | 150 | |
| | Government | Review of IEC materials workshop | Awareness/IEC | 497 | 200 | |
| | Government | Youth Training Session in 2 Dist | Training | 885 | 200 | |
| | Government | Community Development workshops in 2 districts | Awareness/ | 867 | 200 | |
| | Government | National workshop on IEC | Awareness/IEC | 2123 | 350 | |
| | Government | Production & Broadcasting of TV/Radio spots | Awareness/IEC | 3054 | 300 | |
| | Government | Improve 2 FP clinics: Fusi & Lalomanu clinics | CIP | 3500* | 1000 | |
| | RESERVE | | | | | |
| TOTAL | | 62 Activities | | 162,480 | 31,433 | |

* Committed

H(ii) Number and Funds for In-country Activities Completed Under USAID/Pathfinder Funding in 1994 By Type of Organization

| | Government | NGO | Government/NGO | Total |
|------------------|------------|--------|----------------|---------|
| No of activities | 51 | 11 | - | 62 |
| Funds (US\$) | 138,036 | 24,444 | - | 162,480 |
| % Funds | 85.0 | 15.0 | - | 100.00 |

H (iv)

Number of Activities: USAID/Pathfinder Funding

| | 1988 | 1989 | 1990 | 1991 | 1992 | 1993 | 1994 | 1995 | Total | % |
|--------------|----------|----------|----------|----------|-----------|-----------|-----------|-----------|------------|--------------|
| Cook Islands | 1 | - | 1 | - | - | 1 | 4 | 2 | 9 | 6.7 |
| Fiji | - | 2 | 1 | 1 | 2 | 3 | 8 | - | 17 | 12.7 |
| Kiribati | - | - | 2 | - | - | - | 9 | 5 | 16 | 11.9 |
| Niue | - | - | - | 1 | - | - | 4 | 2 | 7 | 5.2 |
| PNG | - | - | 2 | 3 | 1 | - | 4 | 2 | 11 | 8.2 |
| SI | 5 | - | - | - | 2 | 3 | 7 | 1 | 18 | 13.5 |
| Tonga | 1 | 1 | - | 1 | 1 | 1 | 3 | - | 8 | 6.0 |
| Tuvalu | - | - | - | 1 | - | 1 | 7 | 4 | 13 | 9.7 |
| Vanuatu | - | 2 | 1 | 2 | 2 | 4 | 7 | 1 | 19 | 14.2 |
| W.Samoa | 1 | 1 | - | 1 | 2 | - | 9 | 2 | 16 | 11.9 |
| Total | 8 | 6 | 7 | 9 | 10 | 13 | 62 | 19 | 134 | 100.0 |

H (v)

Funds US\$ for Activities: USAID/Pathfinder Funding (000)

| | 1988 | 1989 | 1990 | 1991 | 1992 | 1993 | 1994 | 1995 | Total | % |
|--------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|--------------|--------------|--------------|
| Cook Is | 4.0 | - | 7.0 | - | - | 2.0 | 14.3 | 8.7 | 36.0 | 6.6 |
| Fiji | - | 13.2 | 10.0 | 2.0 | 14.1 | 13.5 | 30.7 | - | 83.5 | 15.3 |
| Kiribati | - | - | 7.6 | - | - | - | 13.1 | 11.6 | 32.3 | 5.9 |
| Niue | - | - | - | 0.4 | - | - | 7.4 | 4.4 | 12.2 | 2.2 |
| PNG | - | - | 40.3 | 22.0 | 1.0 | - | 20.3 | 12.2 | 95.8 | 17.6 |
| SI | 25.2 | - | - | - | 13.9 | 11.2 | 11.9 | 25.9 | 88.1 | 16.2 |
| Tonga | 10.3 | 3.9 | - | 0.7 | 0.3 | 2.0 | 8.3 | - | 25.5 | 4.7 |
| Tuvalu | - | - | - | 3.2 | - | 1.2 | 13.5 | 8.5 | 26.4 | 4.8 |
| Vanuatu | - | 5.1 | 1.1 | 4.6 | 12.8 | 16.1 | 21.8 | 20.0 | 81.5 | 15.0 |
| W.Samoa | 8.4 | 2.8 | - | 4.0 | 11.5 | - | 21.3 | 15.6 | 63.6 | 11.7 |
| Total | 47.9 | 25.0 | 66.0 | 36.9 | 53.6 | 46.0 | 162.6 | 106.9 | 544.9 | 100.0 |
| % | 8.8 | 8.8 | | 12.1 | 6.8 | 9.8 | 8.4 | 29.9 | 19.6 | 100.0 |

H (iii) Continued

List of In-Country and Regional Activity Under USAID/Pathfinder Funding July - September 1995

| Country | Type of organization | Activities | Category | App Acquitted \$ | In-Kind Funds |
|--------------|----------------------|---|--------------------|------------------------|------------------|
| Cook Islands | - | - | - | - | - |
| Fiji | - | - | - | - | - |
| Kiribati | - | - | - | - | - |
| Niue | - | - | - | - | - |
| PNG | Government | Training of Service Providers | Training | 9,500 | 1000 |
| SI | Government | KAP Survey | Research | - | - |
| Tuvalu | - | - | - | - | - |
| Tonga | - | - | - | - | - |
| Vanuatu | Government | - | - | - | - |
| W.Samoa | Government | Improve 2 clinics | Clinic Improvement | 13,768 | 1000 |
| Regional | SPAFH | 1. Regional USAID Close Out Seminar | Seminar | 9,450 | - |
| | | 2. Contribution to Pacific Health Dialogue Magazine | | 2,000 | - |
| | SPAFH, PIANGO | 3. Beijing Conference (SPAFH and PIANGO) | | 10,000 | - |

H (iii) List of In-Country Activities Under USAID/Pathfinder Funding in 1995.
Listed Per Quarter below

In-Country Activities Under USAID/Pathfinder Funding January-March 1995

| Country | Organization | Activities | Category | Funds(\$US) | |
|-------------------------------------|--------------|--|--------------------|-------------|--------|
| | | | | SPAF | INKIND |
| Cook Is | Gov't | 1.Improve Clinics in Aututaki & Pukapuka | Clinic Improvement | 4,183 | 1,500 |
| | | 2.FP Workshops in Mangaia & Aututaki | Awareness | 4,545 | 2,000 |
| Kiri bati | Gov't | 1.Training of Medical Assistants | Training | 3,450 | 1,000 |
| | Gov't | 2.FP Education Workshop | Awareness | 2,550 | 500 |
| | Gov't | 3.FLE for Teachers | Awareness | 1,450 | 300 |
| | Gov't | 4.SOP Manual Printing | Training | 1,750 | - |
| Niue | Gov't | 1.Clinic Improvement | Clinic | 2,900 | - |
| Tuva | Gov't | 1.Imrove Clinics on Outer Islands | Clinic Improve | 1,950 | 500 |
| | Gov't | 2.FLE for Teachers | Awareness | 3,450 | 100 |
| | NGO | 3.FP Workshops for NGO's & Youths | Awareness | 2,000 | 300 |
| | Gov't | 4.Printing of SOP Manual | Training | 1,100 | 100 |
| Total No of acitvities this quarter | | 11 | | 29,328 | 6,300 |
| Total No of activities last quarter | | 12 | | 32,157 | |

H (iii) Continued

In-Country activities Funding Under USAID/Pathfinder Funding April-june 1995

| Country | Organization | Activities | Category | Funds(\$US) | |
|----------------------------------|--------------|----------------------------------|-----------|-------------|--------|
| | | | | SPAF | INKIND |
| Kirbati | NGO | 1.FP Education for Youth Groups | Awareness | 2,400 | 500 |
| Niue | Gov't | 1.Reproductive Health Seminar | Training | 1,496 | 100 |
| PNG | Gov't | 1. Follow-up Training in Kavieng | Training | 2,730 | 500 |
| SI | Gov't | 1.KAP Survey in FP | Research | 25,900 | 5,000 |
| Vanuatu | Gov't | 1.KAP Survey in FP | Research | 20,000 | 5,000 |
| W.S. | Gov't | 1.Printing IEC Mater. | IEC | 2,000 | 400 |
| Total No activities this quarter | | | | 6 | 54,526 |
| Total No previous quarter | | | | 11 | 29,328 |

APPENDIX I

Summary of Regional Activities During Project-Period (1987 - 1995)

(a) List of Regional Activities

| Year | Activities | Venue or CO | Funding | Yearly |
|--------------|--|--------------------------|----------------|----------------|
| 1988 | 1. PIPPA Establishment Meeting | W.Samoa | 10,000 | |
| | 2. SPC Census Meeting | Fiji | 21,419 | |
| | 3. ILO Workshop on Population | Tonga | 420 | 31,839 |
| 1989 | - | - | - | - |
| 1990 | 1. Contraceptive Technology Update Workshop | Fiji | 41,793 | 41,793 |
| 1991 | 1. Contraceptive Technology Update Workshop | Fiji | 32,002 | |
| | 2. Project Development Workshop | Tonga | 26,872 | |
| | 3. Contraceptive Supply Management Workshop | Tonga | 25,551 | |
| | 4. Population Policy Assessment Workshop | PNG, SI, Fiji | 7,909 | |
| | 5. Contraceptive Supply Assessment | Tonga, PNG, SI, Fiji | 10,944 | |
| | 6. Service Delivery Assessment | SI, Vanuatu, Fiji, Tonga | 8,314 | |
| | *7. Indonesia Population Policy Tour | PNG, SI, Vanuatu | | |
| | - SPAFH | | 33,321 | |
| | - UNFPA | | 22,793 | 167,645 |
| 1992 | 1. Social Marketing of Contraceptives and Family Planning Programme Management | Fiji | 28,321 | 28,321 |
| 1993 | **1. Training of Trainers Workshop in Social Marketing of Contraceptives | Fiji | 16,575 | |
| | **2. Seminar on Control of Contraceptive Supply and Distribution | Fiji | 13,381 | 29,956 |
| 1994 | **1. Strengthening Reproductive Health and Population Activities in Pacific Island Countries | Fiji | 30,000 | 30,000 |
| 1995 | 1. Regional USAID Close Out Seminar | Tonga | 9,500 | |
| | 2. Contribution to Pacific Health Dialogue | SPC | 2,000 | |
| | 3. Beijing Conference attended by SPAFH and PIANGO representatives | China | 10,000 | 21,500 |
| TOTAL | | | 322,733 | 322,733 |

All USAID/Pathfinder funded except

* which were funded particularly by UNFPA and ** which was funded by AusAID.

APPENDIX J

Summary of In-Country Activities During the Project Period (1988 - 1995)

(a) No and Funds for Activities by Year

| Year | 1988 | 1989 | 1990 | 1991 | 1992 | 1993 | 1994 | 1995 | Total |
|------------------|------|------|------|------|------|------|-------|-------|-------|
| No of Activities | 8 | 6 | 7 | 9 | 10 | 13 | 62 | 19 | 134 |
| Funds US\$000 | 47.9 | 25.0 | 66.0 | 36.9 | 53.6 | 46.0 | 162.6 | 106.8 | 544.9 |
| % Funds | 8.8 | 4.6 | 12.1 | 6.8 | 9.8 | 8.4 | 29.9 | 19.6 | 100.0 |

| Countries | Funds US\$000 | % Funds | Type | % |
|--------------|---------------|--------------|--------------------|------|
| Cook Is | 36.0 | 6.6 | Clinic Improvement | 12.0 |
| Fiji | 83.5 | 15.3 | Training | 41.0 |
| Kiribati | 32.3 | 5.9 | Awareness | 9.0 |
| Niue | 12.2 | 2.2 | IEC | 18.0 |
| PNG | 95.8 | 17.6 | Pop Policy | 6.4 |
| SI | 88.1 | 16.2 | Research | 11.9 |
| Tonga | 25.5 | 4.7 | Others | 5.7 |
| Tuvalu | 526.4 | 4.8 | Social Marketing | 0.0 |
| Vanuatu | 81.5 | 15.0 | | |
| W.Samoa | 63.6 | 11.7 | | |
| Total | 544.9 | 100.0 | | |

(d) Regional Activities

| Year | No | Funds (US\$000) | % Funds |
|--------------|----|-----------------|--------------|
| 1988 | 3 | 31,839 | 11.9 |
| 1989 | - | - | - |
| 1990 | 1 | 41,793 | 15.7 |
| 1991 | 6 | 144,852 | 54.0 |
| 1992 | 1 | 28,321 | 10.6 |
| 1993 | - | - | - |
| 1994 | - | - | - |
| 1995 | 2 | 21,500 | 8.0 |
| Total | | 268,305 | 100.0 |

- 24 -