



U.S. AGENCY FOR
INTERNATIONAL
DEVELOPMENT

PD-ABL 546

AUG 31 1993

Dr. Norge Jerome
President
Association for Women in Development
Department of Preventive Medicine
Univeristy of Kansas
School of Medicine
3901 Rainbow Boulevard
Kansas City, Kansas 66103

Subject: Cooperative Agreement No. FAO-0100-A-00-3057-00

Dear Dr. Jerome:

Pursuant to the authority contained in the Foreign Assistance Act of 1961 and the Federal Grant and Cooperative Agreement Act of 1982, as amended, the Agency for International Development (hereinafter referred to as "A.I.D.") hereby provides to the Association for Women in Development (hereinafter referred to as "AWID" or "Recipient") the sum set forth in Section 1C.2. of Attachment 1 of this Cooperative Agreement to provide financial support for the program described in Attachment 2 of this Cooperative Agreement entitled "Program Description."

This Cooperative Agreement is effective as of the date of this letter and funds obligated hereunder shall be used to reimburse the Recipient for allowable program expenditures for the period set forth in Section 1B. of Attachment 1 of this Cooperative Agreement.

This Cooperative Agreement is made to the Recipient on the condition that the funds will be administered in accordance with the terms and conditions as set forth in the attachments listed under my signature below, which together constitute the entire Cooperative Agreement document and have been agreed to by your organization.

Please acknowledge receipt and acceptance of this Cooperative Agreement by signing all copies of this Cover Letter, retaining one copy for your files, and returning the original and remainder copies to the undersigned.

BEST AVAILABLE DOCUMENT

If you have any questions, please contact Ms. Ellen R. Wills of my staff at (703) 875-1170.

Sincerely yours,



James A. Jeckell
Agreement Officer
Chief, FAO Branch
Office of Procurement

Attachments:

1. Schedule
2. Program Description
3. ~~Standard Provisions~~
4. Special Provision entitled "~~Restrictions on Lobbying~~"

ACKNOWLEDGED:

ASSOCIATION FOR WOMEN IN DEVELOPMENT
BY: Norge W. Jerome
TYPED NAME: NORGE W. JEROME
TITLE: PRESIDENT
DATE: 9/16/93

FISCAL DATA

A. GENERAL

- A.1. Total Estimated A.I.D. Amount: \$100,000
- A.2. Total Obligated A.I.D. Amount: \$100,000
- A.3. Cost-Sharing Amount (Non-Federal): \$ -0-
- A.4. Other Contributions (Federal): \$ -0-
- A.5. Project No.: 930-0100
- A.6. A.I.D. Project Office: Martin Hewitt, RD/WID
- A.7. Funding Source: A.I.D./W
- A.8. Tax I.D. No.: 521291786
- A.9. CEC No.: 80878422H
- A.10. LOC No.: N/A

B. SPECIFIC

- B.1.(a) PIO/T No.: 930-0100-3692294
- B.1.(b) Project No.: 930-0100
- B.1.(c) Appropriation: 72-1131021.1
- B.1.(d) Allotment: 341-36-099-01-20-31
- B.1.(e) BPC: DDVA-93-16966-IG11
- B.1.(f) Amount: \$100,000

SCHEDULE

1A. PURPOSE OF COOPERATIVE AGREEMENT

The purpose of this Cooperative Agreement is to provide financial support for the program described in Attachment 2 of this Cooperative Agreement entitled "Program Description."

1B. PERIOD OF COOPERATIVE AGREEMENT

The effective date of this Cooperative Agreement is the date of the Cover Letter and the estimated completion date is August 30, 1994. Funds obligated hereunder (see Section 1C.2. below) shall be used to reimburse the Recipient for allowable program expenditures incurred by the Recipient in pursuit of program objectives during the period starting August 31, 1993 (see Section 1D.4. below) through the estimated completion date. Funds obligated hereunder are anticipated to be sufficient for completion by the Recipient of the program described in Attachment 2 of this Cooperative Agreement by the estimated completion date.

1C. AMOUNT OF COOPERATIVE AGREEMENT AND PAYMENT

1C.1. The total estimated amount of this Cooperative Agreement for its full period, as set forth in Section 1B. above, is \$100,000.

1C.2. A.I.D. hereby obligates the amount of \$100,000 for the purposes of this Cooperative Agreement during the indicated period set forth in Section 1B. above, thereby fulfilling A.I.D.'s funding requirements. A.I.D. shall not be liable for reimbursing the Recipient for any costs in excess of the obligated amount, except as specified in paragraph (f) of the Standard Provision of this Cooperative Agreement entitled "Revision of Grant Budget."

1C.3. Payment shall be made to the Recipient in accordance with procedures set forth in the Standard Provision of this Cooperative Agreement entitled "Payment - Periodic Advance," as shown in Attachment 3.

BEST AVAILABLE DOCUMENT

1D. COOPERATIVE AGREEMENT BUDGET

1D.1. The following is the Budget for the total estimated amount of this Cooperative Agreement (see Section 1C.1. above) for its full period (see Section 1B. above). The Recipient may not exceed the total estimated amount or the obligated amount of this Cooperative Agreement, whichever is less (see Sections 1C.1. and 1C.2., respectively, above). Except as specified in the Standard Provision of this Cooperative Agreement entitled "Revision of Grant Budget," as shown in Attachment 3, the Recipient may adjust line item amounts as may be reasonably necessary for the attainment of program objectives. Revisions to the budget shall be in accordance with Section 1C. above and the Standard Provisions entitled "Revision of Grant Budget" and, if applicable, "Cost Sharing (Matching)."

1D.2.

BUDGET

<u>COST ELEMENT</u>	<u>A.I.D.</u>
Personnel	\$ -0-
Travel/Per Diem	75,000
Consultants	18,400
Procurement	-0-
Other Direct Costs	6,600
Indirect Costs	<u>-0-</u>
TOTAL BUDGET	\$100,000 =====

1D.3. Inclusion of any cost in the budget of this Cooperative Agreement does not obviate the requirement for prior approval by the Agreement Officer of cost items designated as requiring prior approval by the applicable cost principles (see the Standard Provision of this Cooperative Agreement set forth in Attachment 3 entitled "Allowable Costs") and other terms and conditions of this Cooperative Agreement, unless specifically stated in Section 1I. below.

1D.4. Payment:

1D.4.(a) Upon submission of the list of eighteen or more persons identified for travel to the AWID Conference, AWID will be paid the sum of: \$75,000.

1D.4.(b) Upon submission and acceptance by R&D/WID of the topics selected for preparation of papers, AWID will be paid the sum of: \$10,000.

1D.4.(c) Upon submission and acceptance by R&D/WID of the completed papers in hard copy and on computer disc in Word Perfect 5.1, on about March 15, 1994, AWID will be paid a sum of: \$15,000.

1D.5 Vouchers

AWID shall include the following statement on each voucher submitted for prymant: "I have not accepted and will not accept payment under any other AID-financed consulting arrangement for any period which I am claiming payment under this voucher."

1E. REPORTING

1E.1. Financial Reporting

1E.1.(a) Financial reporting requirements shall be in accordance with the Standard Provision of this Cooperative Agreement entitled "Payment - Periodic Advance," as shown in Attachment 3.

1E.1.(b) All financial reports shall be submitted to A.I.D., Office of Financial Management, FA/FM/CMPD/DCB, Room 700 SA-2, Washington, D.C. 20523-0209. In addition, three copies of all financial reports shall be submitted to the A.I.D. Project Office specified in the Cover Letter of this Cooperative Agreement, concurrently with submission of the Quarterly Performance Reports (See Section 1E.2. below).

1E.1.(c) The frequency of financial reporting and the due dates of reports shall be as specified in the Standard Provision of this Cooperative Agreement referred to in Section 1E.1.(a) above.

1E.2. Program Performance Planning and Reporting

1E.2.(a) Quarterly Reports

The Recipient shall submit three (3) copies of brief quarterly program performance reports, which coincide with the financial reporting periods described in Section 1E.1. above, to the A.I.D. Project Office specified in the Cover Letter of this Cooperative Agreement. In addition, two copies shall be submitted to A.I.D., POL/CDIE/DI, Washington, DC 20523-1802. These reports shall be submitted within 30 days following the end of the reporting period, and shall briefly present the following information:

1E.2.(a)(1) A comparison of actual accomplishments with the objectives established for the period, the findings of the investigator, or both. If the output of programs can be readily quantified, such quantitative data should be related to cost data for computation of unit costs.

1E.2.(a)(2) Reasons why established objectives were not met, if applicable.

1E.2.(a)(3) Other pertinent information including the status of finances and expenditures and, when appropriate, analysis and explanation of cost overruns or high unit costs. (See Section 1I.5 of this Cooperative Agreement).

1E.2.(b) Special Reports

Between the required program performance reporting dates, events may occur that have significant impact upon the program. In such instances, the Recipient shall inform the A.I.D. Project Officer as soon as the following types of conditions become known:

1E.2.(b)(1) Problems, delays, or adverse conditions that will materially affect the ability to attain program objectives, prevent the meeting of time schedules and goals, or preclude the attainment of work units by established time periods. This disclosure shall be accompanied by a statement of the action taken, or contemplated, and any A.I.D. assistance needed to resolve the situation.

1E.2.(b)(2) Favorable developments or events that enable time schedules to be met sooner than anticipated or more work units to be produced than originally projected.

1E.2.(b)(3) If any performance review conducted by the Recipient discloses the need for change in the budget estimates in accordance with the criteria established in the Standard Provision of this Cooperative Agreement entitled "Revision of Grant Budget," the Recipient shall submit a request for budget revision to the Agreement Officer and the A.I.D. Project Officer specified in the Cover Letter of this Cooperative Agreement.

1E.2.(c) Training Reports

1E.2.(c)(1) If the Recipient conducts participant training under this Cooperative Agreement, (see Standard Provision entitled "Participant Training" for the definition of participant training), the Recipient shall comply with reporting and information requirements of the Standard Provision entitled "Participant Training," as well as Chapters 5 and 24 of A.I.D. Handbook 10.

1E.2.(c)(2) The Recipient shall also provide three (3) copies of quarterly training reports to the A.I.D. Project Officer, covering this Cooperative Agreement. The report shall include the following information:

- Total number of new trainees during the period; and
- The following information for each course:
 - training site
 - beginning and ending dates of training
 - purpose of training
 - type of training activities
 - source of funding
 - list of names, citizenship, and gender of the trainees.

1E.2.(c)(3) The Recipient shall provide three (3) copies of all training manuals produced under this Cooperative Agreement to the A.I.D. Project Officer.

1E.2.(d) Final Report

Within 90 days following the estimated completion date of this Cooperative Agreement (see Section 1B. above), the Recipient shall submit five (5) copies of a final report to the A.I.D. Project Office specified in the cover letter of this Cooperative Agreement. In addition, two copies shall be submitted to A.I.D., POL/CDIE/DI, Washington, DC 20523-1802. It will cover the entire period of the Cooperative Agreement and include all information shown in Sections 1E.2., specifically including, but not limited to : (1) a summarization of the program's accomplishments or failings; (2) an overall description of the activities under the program during the period of this Cooperative Agreement; (3) a description of the methods of work used; (4) comments and recommendations regarding unfinished work and/or program/continuation and direction; and (5) a fiscal report that describes in detail how the Cooperative Agreement funds were used.

1F. SUBSTANTIAL INVOLVEMENT UNDERSTANDINGS

It is understood and agreed that A.I.D. will be substantially involved during performance of this Cooperative Agreement as follows:

1F.1. Conference Papers - The A.I.D. Project Officer and Regional WID Advisors will be consulted on topics of issues papers to be selected for the Conference.

1F.1.(a) The A.I.D. Project Officer will be consulted to prioritize the suggestions and identify four key issues.

1F.1.(b) The A.I.D. Project Officer will be consulted on the design of the panel.

1F.1.(c) The A.I.D. Project Officer will consent to the design and final draft of the reports that will summarize panel results.

1F.2. Participants - Where A.I.D. funds are used, the A.I.D. Project Officer will review and approve, in advance, the selection of all conference participants.

1F.3. Consultants - The A.I.D. Project Officer must approve, in advance, the selection of consultants retained by the Recipient.

1F.4. Subcontracts and Subagreements - The A.I.D. Project Officer must approve, in advance, the terms of reference or scope of work of all subcontracts and subagreements awarded by the Recipient. If required by Paragraphs (b)(5) or (b)(6) of the Standard Provision entitled "Revision of Grant Budget," or the Standard Provision entitled "A.I.D. Eligibility Rules for Goods and Services," the Agreement Officer must approve subcontracts (see the Standard Provision entitled "Procurement of Goods and Services") and subagreements (see the Standard Provision entitled "Subagreements").

1G. PROCUREMENT AND (SUB)CONTRACTING

1G.1. Applicability

This Section 1G. applies to the procurement of goods and services by the Recipient (i.e., contracts, purchase orders, etc.) from a supplier of goods and services (see the Standard Provisions of this Cooperative Agreement entitled "Air Travel and Transportation," "Ocean Shipment of Goods," "Procurement of Goods and Services," "AID Eligibility Rules for Goods and Services," and "Local Cost Financing"), and not to assistance provided by the Recipient (i.e., a subgrant or [sub]agreement) to a subrecipient (see the Standard Provision of this Cooperative Agreement entitled "Subagreements").

1G.2. Requirements

1G.2.(a) In addition to other applicable provisions of this Cooperative Agreement, the Recipient shall comply with paragraph (b)(1) of the Standard Provision of this Cooperative Agreement entitled "AID Eligibility Rules for Goods and Services," concerning Cooperative Agreements funded under the Development Fund for Africa (DFA) and Cooperative Agreements with a total procurement value of less than \$250,000 under this Cooperative Agreement. However, paragraph (b)(1) of the Standard Provision entitled "AID Eligibility Rules for Goods and Services" does not apply to:

1G.2.(a)(1) The restricted goods listed in paragraph (a)(3) of the Standard Provision entitled "AID Eligibility Rules for Goods and Services," which must be specifically approved by the Agreement Officer in all cases, except to the extent that such approval may be provided in Section 1I.4. below;

1G.2.(a)(2) Paragraph (d) of the Standard Provision entitled "AID Eligibility Rules for Goods and Services" pertaining to air and ocean transportation, to which the Standard Provisions entitled "Air Travel and Transportation" and "Ocean Shipment of Goods" apply, respectively;

1G.2.(a)(3) Paragraph (c) of the Standard Provision entitled "AID Eligibility Rules for Goods and Services;"

1G.2.(a)(4) Construction implemented by U.S. firms, regardless of dollar value, which requires that at least 50% of the supervisors and other specified key personnel working at the project site must be U.S. citizens or non-U.S. citizens lawfully admitted for permanent residence in the United States; and

1G.2.(a)(5) Engineering services, regardless of dollar value, which shall be limited to the United States (Geographic Code 000).

1G.2.(b) Paragraph (b)(2) of the Standard Provision entitled "AID Eligibility Rules for Goods and Services" does not apply.

1G.4. Title to Property

Title to property acquired hereunder shall vest in the Recipient, subject to the requirements of the Standard Provision of this Cooperative Agreement entitled "Title To and Use of Property (Grantee Title)" regarding use, accountability, and disposition of such property, except to the extent that disposition of property may be specified in Section 1I. below.

1H. INDIRECT COST RATES

1H.1. No indirect costs will be charged to this Cooperative Agreement. The Recipient understands and agrees that indirect costs attributable to this Cooperative Agreement will be absorbed by the Recipient and considered cost sharing.

1I. SPECIAL PROVISIONS

1I.1. Limitations on Reimbursement of Costs of Compensation for Personal Services and Professional Service Costs

1I.1.(a) Employee Salaries

Except as the Agreement Officer may otherwise agree in writing, A.I.D. shall not be liable for reimbursing the Recipient for any costs allocable to the salary portion of direct compensation paid by the Recipient to its employees for personal services which exceed the highest salary level for a Foreign Service Officer, Class 1 (FS-1), as periodically amended.

1I.1.(b) Consultant Fees

Compensation for consultants retained by the Recipient hereunder shall not exceed, without specific approval of the rate by the Agreement Officer: either the highest rate of annual compensation received by the consultant during any full year of the immediately preceding three years; or the maximum rate of a Foreign Service Officer, Class 1 (FS-1) (as periodically amended), whichever is less. A daily rate is derived by dividing the annual compensation by 2,087 and multiplying the result by 8.

1I.2. Publications

1I.2(a) The Recipient agrees to provide one copy of the manuscript of any proposed publication to the A.I.D. Project Officer not later than submission to the publisher, and to give serious consideration to any comments received from the A.I.D. Project Officer.

1I.2(b) In the case of publication of any of the reports described in Section 1E.2. of this Cooperative Agreement, A.I.D. reserves the right to disclaim endorsement of the opinions expressed. For other publications, A.I.D. reserves the right to dissociate itself from sponsorship or publication. In both cases, the Recipient will consult with the A.I.D. Project Officer as to the nature and extent of any A.I.D. disclaimer of endorsement or dissociation from sponsorship or publication.

1I.2(c) If A.I.D. does not choose to disclaim endorsement or dissociate itself from sponsorship or publication, the Recipient shall, in accordance with the Standard Provision of this Cooperative Agreement entitled "Publications," acknowledge A.I.D. support as follows:

"This publication was made possible through support provided by the Office of Women in Development, Bureau for Research and Development, U.S. Agency for International Development, under Cooperative Agreement No. FAO-0100-A-00-3057-00."

1I.2(d) In addition to providing one copy of all published works and lists of other written work produced under this Cooperative Agreement to the A.I.D. Project Officer, as required by paragraph (b) of the Standard Provision of this Cooperative Agreement entitled "Publications," the Recipient shall also provide two copies of such publications and lists to A.I.D., POL/CDIE/DI, Washington, D.C. 20523-1802.

1I.3. Equipment Purchases

1I.3.(a) Requirement for Prior Approval

Pursuant to Sections 1D.3. and 1G.3. above and the Standard Provisions of this Cooperative Agreement entitled "Allowable Costs" and "Revision of Grant Budget," and by extension, Section 13 of Attachment B of OMB Circular A-122, the Recipient must obtain A.I.D. Agreement Officer approval for purchases of the following:

1I.3.(a)(1) General Purpose Equipment, which is defined as an article of nonexpendable tangible personal property which is usable for other than research, medical, scientific or technical activities, whether or not special modifications are needed to make them suitable for a particular purpose (e.g., office equipment and furnishings, air conditioning equipment, reproduction and printing equipment, motor vehicles, and automatic data processing equipment), having a useful life of more than two years and an acquisition cost of \$500 or more per unit; and

1I.3.(a)(2) Special Purpose Equipment, which is defined as an article of nonexpendable tangible personal property, which is used only for research, medical, scientific, or technical activities (e.g., microscopes, x-ray machines, surgical instruments, and spectrometers), and which has a useful life of more than two years and an acquisition cost of \$1,000 or more per unit.

1I3. (b) Approvals

In furtherance of the foregoing, the Agreement Officer does hereby provide approval for the following purchases, which shall not be construed as authorization to exceed the total estimated amount or the obligated amount of this Cooperative Agreement, whichever is less (see Section 1C. above):

-N/A-

1I.3. (c) Exception for Automation Equipment

Any approval for the purchase of automation equipment which may be provided in Section 1I.3.(b) above or subsequently provided by the Agreement Officer is not valid if the total cost of purchases of automation equipment (e.g., computers, word processors, etc.), software, or related services made hereunder will exceed \$100,000. The Recipient must, under such circumstances, obtain the approval of the Agreement Officer for the total planned system of any automation equipment, software, or related services.

1I.3. (d) Compliance with A.I.D. Eligibility Rules

Any approvals provided in Section 1I.4.(b) above or subsequently provided by the Agreement Officer shall not serve to waive the A.I.D. eligibility rules described in Section 1G. of this Cooperative Agreement, unless specifically stated.

1I.4. Restricted Goods

Pursuant to Section 1G. above, paragraph (a)(3) of the Standard Provisions of this Cooperative Agreement entitled "AID Eligibility Rules for Goods and Services," the Agreement Officer's approval is required for purchase of the restricted goods described therein. In furtherance thereof, the Agreement Officer does hereby provide such approval to the extent set forth below. The Agreement Officer's approval is required for purchases of such restricted goods if all of the conditions set forth below are not met by the Recipient. Any approval provided below or subsequently provided by the Agreement Officer shall not serve to waive any terms and conditions of this Cooperative Agreement unless specifically stated.

1I.4. (b) Motor Vehicles

Motor vehicles, if approved for purchase under Section 1I.4.(b) above or subsequently approved by the Agreement Officer, must be of U.S. manufacture and must be of at least 51% U.S. componentry. The source of the motor vehicles, and the nationality of the supplier of the vehicles, must be in accordance with Section 1G.2. above. Motor

vehicles are defined as self-propelled vehicles with passenger carriage capacity, such as highway trucks, passenger cars and busses, motorcycles, scooters, motorized bicycles, and utility vehicles. Excluded from this definition are industrial vehicles for materials handling and earthmoving, such as lift trucks, tractors, graders, scrapers, and off-the-highway trucks. However, if this Agreement is funded under the Development Fund for Africa (DFA) (see Section 1G.2.[b][4] above), the procurement of non-U.S. vehicles shall be held to an absolute minimum.

1I.4.(c) Pharmaceuticals

Pharmaceuticals may be purchased provided that all of the following conditions are met: (1) the pharmaceuticals must be safe and efficacious; (2) the pharmaceuticals must be of U.S. source and origin (see Section 1G. above); (3) the pharmaceuticals must be of at least 51% U.S. componentry (see Section 1G. above); (4) the pharmaceuticals must be purchased from a supplier whose nationality is in the U.S. (see Section 1G. above); (5) the pharmaceuticals must be in compliance with U.S. Food and Drug Administration (FDA) (or other controlling U.S. authority) regulations governing United States interstate shipment of pharmaceuticals; (6) the manufacturer of the pharmaceuticals must not infringe on U.S. patents; and (7) the pharmaceuticals must be competitively procured in accordance with the procurement policies and procedures of the Recipient and the Standard Provision of this Cooperative Agreement entitled "Procurement of Goods and Services."

1I.4.(d) Pesticides

Pesticides may only be purchased if the purchase and/or use of such pesticides is for research or limited field evaluation by or under the supervision of project personnel. Pesticides are defined as substances or mixtures of substances: intended for preventing, destroying, repelling, or mitigating any unwanted insects, rodents, nematodes, fungi, weeds, and other forms of plant or animal life or viruses, bacteria, or other micro-organisms (except viruses, bacteria, or other micro-organisms on or living in man or other living animals); or intended for use as a plant regulator, defoliant, or desiccant.

1I.4.(e) Rubber Compounding Chemicals and Plasticizers

Rubber compounding chemicals and plasticizers may only be purchased with the prior written approval of the Agreement Officer.

1I.4.(f) Used Equipment

Used equipment may only be purchased with the prior written approval of the Agreement Officer.

1I.4.(g) Fertilizer

Fertilizer may be purchased if it is either purchased in the U.S. and used in the U.S., or if it is purchased in the cooperating country with local currency for use in the cooperating country. Any fertilizer purchases which do not comply with these limitations must be approved in advance by the Agreement Officer. However, if this Agreement is funded under the Development Fund for Africa (DFA) (see Section 1G.2.[b][4] above), procurement of fertilizer from Special Free World countries (Geographic Code 935) is authorized; provided, however, that procurement of more than 5,000 tons of non-U.S. fertilizer must have the advance written approval of the Agreement Officer.

1I.5. Limitation on Use of Funds

1I.5.(a) The Recipient shall not utilize funds provided by A.I.D. for any testing or breeding feasibility study, variety improvement or introduction, consultancy, publication, conference or training in connection with the growth or production in countries other than the United States of an agricultural commodity for export which would compete with a similar commodity grown or produced in the United States.

1I.5.(b) The reports described in Section 1E.2. shall contain a statement indicating the projects or activities to which United States funds have been attributed, together with a brief description of the activities adequate to show that United States funds have not been used for the purpose in Section 1I.5.(a) above.

1I.5.(c) The Recipient agrees to refund to A.I.D. upon request an amount equal to any United States funds used for the purposes prohibited by Section 1I.5.(a) above.

1I.5.(d) No funds provided by A.I.D. under this Cooperative Agreement shall be used to provide assistance, either directly or indirectly, to any country ineligible to receive assistance pursuant to the Foreign Assistance Act as amended, related appropriations acts, or other statutes and Executive Orders of the United States (also see the Standard Provision of this Cooperative Agreement entitled "Ineligible Countries").

1I.6. Defense Base Act (DBA) and/or Medical Evacuation Insurance

Pursuant to Section J.16. of OMB Circular A-21 (for educational institutions) or Section 18 of Attachment B of OMB Circular A-122 (for nonprofit organizations other than educational institutions), the Recipient is authorized to purchase DBA and/or medical evacuation insurance under this Cooperative Agreement.

1I.7. Disposition of Property

With reference to Sections 1G.4. and 1I.4.(b) above, disposition of nonexpendable property acquired hereunder shall be as follows:

(In accordance with Section 1G.4. above)

1I.8. HIV/AIDS Policies and Guidelines

The Recipient is responsible for issuing appropriate policies and guidelines intended to protect all project personnel, paid and volunteer, from the risk of HIV transmission in the course of their work and for ensuring the proper implementation of these policies and guidelines. Instruction should be provided in "Universal Precautions" for all personnel who come in contact with human blood, tissue or body fluids. This instruction should include but should not be limited to: protecting workers' eyes and broken skin from contact with blood and other body fluids; disposing of waste safely; following appropriate cleaning, disinfection and sterilization procedures; and preventing skin punctures and other injuries.

1J. CLOSEOUT PROCEDURES

1J.1.

This paragraph prescribes uniform closeout procedures for A.I.D. grants and cooperative agreements with recipients.

1.J.2.

The following definitions shall apply for the purpose of this paragraph.

1.J.2.(a) Closeout The closeout of a grant or cooperative agreement is the process by which A.I.D determines that all applicable administrative actions and all required work of the grant or cooperative agreement have been completed by the recipient and A.I.D.

1.J.2.(b) Date of completion The date of completion is the date on which all work under grants and cooperative agreements is completed or the date on the award document, or any supplement or amendment thereto, on which A.I.D. sponsorship ends.

1.J.2.(c) Disallowed Costs Disallowed costs are those charges to a grant or cooperative agreement that A.I.D. or its representatives determines to be unallowable, in accordance with the applicable Federal cost principles or other conditions contained in the grant or cooperative agreement.

1.J.3. A.I.D. closeout procedures include the following requirements:

1.J.3.(a) Upon request, A.I.D. shall make prompt payments to a recipient for allowable reimbursable costs under the grant or cooperative agreement.

1.J.3.(b) The recipient shall immediately refund any balance of unobligated (unencumbered) cash that A.I.D. advanced or paid and that is not authorized to be retained by the recipient for use in other grants or cooperative agreements.

1.J.3.(c) A.I.D. shall obtain from the recipient within 90 calendar days after the date of completion of the grant or cooperative agreement all financial, performance, and other reports required as the condition of the grant or cooperative agreement. A.I.D. may grant extensions when requested by the recipient.

1.J.3.(d) When authorized by the grant or cooperative agreement, A.I.D. shall make a settlement for any upward or downward adjustments to A.I.D.'s share of costs after these reports are received.

1.J.3.(e) The recipient shall account for any property acquired with A.I.D. funds, or received from the Government in accordance with the provisions of paragraph 1T of A.I.D. Handbook 13.

1.J.3.(f) In the event a final audit has not been performed prior to the closeout of the grant or cooperative agreement, A.I.D. shall retain the right to recover an appropriate amount after fully considering the recommendations on questioned costs resulting from the final audit.

1K. RESOLUTION OF CONFLICTS

Conflicts between any of the Attachments of this Cooperative Agreement shall be resolved by applying the following descending order of precedence:

- Attachment 1 - Schedule
- Attachment 3 - Standard Provisions
- Attachment 4 - Special Provision entitled "Restrictions on Lobbying"
- Attachment 2 - Program Description

1L. STANDARD PROVISIONS

The Standard Provisions set forth as Attachment 3 of this Cooperative Agreement consist of the following Standard Provisions denoted by an "X" which are attached hereto and made a part of this Cooperative Agreement:

1L.1. Mandatory Standard Provisions For U.S., Nongovernmental Recipients

- (X) Allowable Costs (November 1985)
- (X) Accounting, Audit, and Records (August 1992)
- (X) Refunds (September 1990)
- (X) Revision of Grant Budget (November 1985)
- (X) Termination and Suspension (August 1992)
- (X) Disputes (August 1992)
- (X) Ineligible Countries (May 1986)
- (X) Debarment, Suspension, and Other Responsibility Matters (August 1992)
- (X) Nondiscrimination (May 1986)
- (X) U.S. Officials Not to Benefit (November 1985)
- (X) Nonliability (November 1985)
- (X) Amendment (November 1985)
- (X) Notices (November 1985)
- (X) Metric System of Measurement (August 1992)

1L.2. Additional Standard Provisions For U.S., Nongovernmental Recipients

- (X) OMB Approval Under the Paperwork Reduction Act (August 1992)
- () Payment - Letter of Credit (August 1992)
- (X) Payment - Periodic Advance (January 1988)
- () Payment - Cost Reimbursement (August 1992)
- (X) Air Travel and Transportation (August 1992)
- () Ocean Shipment of Goods (August 1992)
- (X) Procurement of Goods and Services (November 1985)
- (X) AID Eligibility Rules for Goods and Services (June 1993)
- (X) Subagreements (August 1992)
- () Local Cost Financing (June 1993)
- (X) Patent Rights (August 1992)
- (X) Publications (August 1992)
- () Negotiated Indirect Cost Rates - Predetermined (August 1992)
- (X) Negotiated Indirect Cost Rates - Provisional (Nonprofits) (August 1992)
- () Negotiated Indirect Cost Rates - Provisional (For-Profits) (August 1992)
- () Regulations Governing Employees (August 1992)
- (X) Participant Training (August 1992)

- () Voluntary Population Planning (June 1993)
- () Protection of the Individual as a Research Subject (August 1992)
- () Care of Laboratory Animals (November 1985)
- (X) Title To and Use of Property (Grantee Title) (November 1985)
- () Title To and Care of Property (U.S. Government Title) (November 1985)
- () Title To and Care of Property (Cooperating Country Title) (November 1985)
- () Cost Sharing (Matching) (August 1992)
- () Use of Pouch Facilities (August 1992)
- () Conversion of United States Dollars to Local Currency (November 1985)
- (X) Public Notices (August 1992)
- (X) Rights in Data (August 1992)

1M. COST SHARING AND OTHER CONTRIBUTIONS

1M.1. The Recipient agrees to expend an amount not less than (a) the amount shown in the budget of this Cooperative Agreement for financing by the Recipient and/or others from non-federal funds (see Sections 1D. and/or 1H.), and (b) the amount shown in the budget of this Cooperative Agreement for financing by the Recipient and/or others from other federal funds.

1M.2. The Standard Provision of this Cooperative Agreement entitled "Cost Sharing (Matching)" makes reference to project costs. "Project Costs" are defined in Attachment E of OMB Circular A-110 as all allowable costs (as set forth in the applicable cost principles [see the Standard Provision of this Cooperative Agreement entitled "Allowable Costs"]) incurred by a Recipient and the value of in-kind contributions made by the Recipient or third parties in accomplishing the objectives of this Cooperative Agreement during the program period.

1M.3. The restrictions on the use of A.I.D. funds provided hereunder, as set forth in this Cooperative Agreement, do not apply to cost-sharing (matching) or other contributions unless such restrictions are stated in the applicable federal cost principles and/or imposed by the source of such cost-sharing (matching) funds or other contributions.

PROGRAM DESCRIPTION

The Recipient's proposal entitled "Joining Forces to Further Shared Visions" and dated November 23, 1992 is attached hereto as the Program Description (Attachment 2) and is made a part of this Cooperative Agreement.

ASSOCIATION FOR WOMEN IN DEVELOPMENT

Sixth Biennial International Forum:

JOINING FORCES TO FURTHER SHARED VISIONS

Background

AWID, founded in 1981, is a non-profit professional association of more than 1,200 practitioners, policy planners and scholars from seventy countries who are committed to integrating women as agents and beneficiaries of political, social and economic change. The success of AWID's 1991 forum, with 1100 participants attending 129 sessions where 57% of the presenters were from abroad, has demonstrated that AWID is a worldwide organization that plays a critical role in the field.

AWID will hold its sixth international forum in Washington, D. C. on October 20-24, 1993. The 1993 focus, "Joining Forces to Further Shared Visions," emphasizes two key themes that will pervade the meeting: the multiplicity of strategies women use to effect change and the benefits of sharing our visions. The major purposes of the meeting are sharing information across sectors, disciplines and countries and establishing networks for continuing education and communication.

The conference program is structured to encourage real dialogue among domestic and international participants working in the many different sectors integral to the lives of women. Through a rich schedule of workshops, plenary sessions, panel discussions, debates and round tables, as well as traditional paper panels, we will create an environment where participants enter readily into discussion, feel free to dissent, and emerge better prepared for action.

The areas of particular concern, which correspond to the sub-themes of the conference, are: Education and Training; Family; Employment and Income Generation; Health and Population; Political Participation; Community and Institutional Development; Human Rights; Agriculture, Livestock and Forestry; and Environment. In each of these areas we envisage participants will share their experiences of using a wide range of strategies, including leadership development, policy design, entrepreneurship, diplomacy, community development, mainstreaming, advocacy and cultural programming.

The 1991 conference was an important benchmark for AWID. For the first time more than half of the presenters were international. It was also the first AWID conference that included a substantial number of presenters working at the community level in North America. This conference was supported by a number of major foundations and government agencies including the Ford

Foundation, USAID, Charles Stewart Mott Foundation, Asia Foundation, Unitarian Universalist Association Holdeen India Fund, FINIDA, Centre for Development and Population Activities, The InterAmerican Foundation, the International Development Research Centre, Swedish International Development Association, and UNIFEM.

The 1993 Forum is planned to build on and extend this success. We anticipate conference participants will come from a large numbers of countries in Asia, Latin America, Africa and the Middle East, as well as from sectors of the industrialized countries concerned with development. We will make the conference proceedings available to an even broader range of international participants by providing simultaneous translation services for key sessions.

To expand the impact of the conference beyond those who attend, we plan to issue a number of written documents. One will be a series of topical booklets prepared from the papers, presentations and discussions of the Forum. A document emphasizing action recommendations will be forwarded to the 1995 UN World Conference on Women in Beijing. With additional funding, a video documentation of the conference will also be produced.

The Association For Women in Development

Mission

The Association For Women in Development (AWID) is an international professional membership association that focuses on gender and development issues. AWID's mission is twofold: 1) to increase the awareness of individuals, institutions and nations of their interdependence in an equitable development process, and 2) to promote the full and active participation of women in development in order to ensure that they share in its benefits.

Objectives

Toward these ends, AWID has four objectives:

- 1) To strengthen research and action on issues related to women in development;
- 2) To improve the integration of women as agents of and beneficiaries of the policies and practices of multilateral, bilateral, national, and private development institutions;
- 3) To improve communication and education on problems and solutions relating to women in development worldwide; and
- 4) To provide an avenue for women in developing countries to communicate their priorities, interests, concerns and strengths to an international audience.

The attached proposal outlines AWID's needs for program funding to serve these objectives.

AWID History, Programs and Organizational Structure

History

AWID was created in May 1982, at a meeting of 26 scholars, practitioners, and policy makers at the Wingspread Conference Center in Wisconsin, organized in response to a widely felt need to create a forum that would bring together the diverse individuals and institutions who were working toward the full participation of women in the development process. A major impetus for the formation of AWID was the United Nations Decade for Women, 1976-85, which was a catalyst for legal, social, and economic changes aimed at improving the position of women worldwide. Within the U.S. context, an additional force was the

1973 Percy amendment to the Foreign Assistance Act, which mandated that foreign aid take women into specific consideration in international development.

Programs

The special partnership formed among scholars, practitioners, and policy makers at AWID's inception remains intact and is the foundation for its programs today. AWID believes that this "dialogue" is the most effective way for policy, research and programs to advance the cause of women worldwide and uses the partnership for a number of activities and publications.

AWID program activities include the following:

- 1) **Biennial Forums.** The major programmatic activity of AWID is a biennial forum which draws together women and men from around the globe to exchange policy and action strategies, to share research findings, and to develop joint programs. The forums include research panels, workshops, round-tables, plenary speakers, cultural events, publications exchanges, and networking opportunities. Since its founding, AWID has hosted five such international fora, the most successful being in November 1991 which included 1,100 participants from over 60 countries. Plans are well underway for the 1993 Forum.
- 2) **Publications.** AWID currently has three types of publications:
 - a) A newsletter, published six times per year, informs members of current events in the field of women in development, acts as a forum for discussion of issues in the field, and provides a range of networking information, such as job and conference announcements.
 - b) The AWID directory of its members lists their expertise and experience. This directory plays a crucial networking role in linking together members on a regular basis.
 - c) A Special Papers Series publishes research papers and essays written by leading professionals on topics of major importance to international development. The topics usually emerge from issues presented at the biennial forums and other AWID events. The two most recent papers are "The Global Empowerment of Women", by Jana Everett, based on the 1989 AWID international conference, and "The Future for Women in Development: Voices from the South", based on a 1990 colloquium on the same theme which took place in Ottawa, Canada. A

book based on the proceedings of the 1991 forum will be published by Kumarian Press in June 1993.

- 3) Meetings and Colloquia. During the years in which the AWID Forum is not convened, the organization sponsors or cosponsors meetings or colloquia on key issues in the women in development field. Examples include the 1988 meeting analyzing international aid priorities from a gender perspective, a 1990 Colloquium on "The Future for Women in Development: Voices from the South", held in Ottawa, Canada, at the North-South Institute, and the Women and the Environment conference held in Alexandria, Egypt, in December 1992. In addition, AWID members organize local colloquia on gender issues which may be more specific to a particular region.
- 4) Special Awards Program. Every two years at the biennial forum awards are given to individuals to recognize outstanding contributions to the field of women in development. Recent winners of the awards have been Irene Tinker, Ester Boserup, and Vina Mazumdar. In addition, a biannual award to an AWID member in recognition of exceptional service to the Association was instituted in 1989. Recent winners have been Jane Knowles and Martha Lewis.

Membership and Organizational Structure

1) Membership. AWID is a membership association that derives strength from its members. Its multidisciplinary membership is drawn from a wide variety of private and voluntary organizations, multilateral and national institutions, universities, and individuals with an interest in women's issues in development. In its ten years of existence, AWID has grown to include 1,276 individual and 75 institutional members from over 70 countries.

Members pay annual dues of \$45 for which they receive the newsletter, occasional publications, and reduced fees for the membership directory, Special Papers, and conference registration. The Association underwrites part of the costs of developing country memberships, which are \$10. AWID encourages its members to play an active role in the reviewing the association's activities and recommending future program directions.

2) Board. AWID is governed by a voluntary Board of Directors consisting of equal numbers of representatives from the research, public and private sector communities, and includes persons from

both the South and the North. The Presidency rotates among these groups.

Over the course of AWID's ten year history, the Association has demonstrated the validity of its founding premise: that "women in development" is a field in its own right, and that the field needs a structure to permit systematic sharing of information. AWID has, moreover, established itself as the leading organization in the field of women in development and as a broadly accepted forum for addressing women in development issues on an ongoing basis.

Biennial International Forum

The AWID Board of Directors believes the biennial conference, with its multifold opportunities for interaction and networking, is its most important activity. AWID conferences have earned the distinction of being unique in bringing practitioners, policy planners and scholars together to share ideas and experiences about strategies for improving and empowering the lives of women. The 1991 conference, "Learning Together/Working Together: A South/North Dialogue" was structured as an international forum. This forum attracted 1100 women and men from 60 countries and was an important benchmark for AWID. Of the 377 presenters and panelists, 215 were international and 56 were from "grass-roots" community organizations in the United States and Canada. The Forum was supported by a number of major foundations and government agencies, including the Ford Foundation, USAID, Charles Stewart Mott Foundation, W. K. Kellogg Foundation, John D. and Catherine T. MacArthur Foundation, Asia Foundation, Unitarian Universalist Association Holdeen India Fund, FINIDA, Centre for Development and Population Activities, The InterAmerican Foundation, the International Development Research Centre, Swedish International Development Association, and UNIFEM. The theme of the 1993 forum is: "Joining Forces to Further Shared Visions." This theme reflects AWID's commitments to encouraging women to define and articulate their visions and to strengthening their capacities to pursue their goals. AWID prizes the multiple visions and strategies women are pursuing, and seeks to empower women by encouraging the sharing across sectors, disciplines and countries.

Program Themes:

Forum proposals have been requested for nine themes, reflecting topics considered to be integral to the lives of women. The themes and brief descriptions of each follow:

- 1) Education and Training--The major emphasis will be on shaping women's education to achieve social transformation and economic reconstruction. Building a world of equity, prosperity and sustainability depends on the quality of human capital. Women are prime movers of social transformation by virtue of their integral economic and social roles in households and in the broader world. Yet, the vast majority

of women lack opportunities for education which can enhance their potential as catalysts for social transformation.

Presentations will focus on women's educational concerns through the life cycle and strategies for enhancing their effectiveness as catalysts for transformation in a global perspective. Specific dimensions which might be addressed include legal education for women, effective training models for developing and sustaining leadership, and improving literacy and educational attainment of women and girls.

2) Family--The UN International Year of the Family reflects a perception of the family as a universally recognized social institution that is diverse in form and values and supports the emotional and material needs of its members. However, researchers and policy makers recognize the value of distinguishing between family and household and understanding relationships between these two institutions. In most cultures, family is a primary locus of support. But for women, it is also a significant locus of inequality.

Presentations focusing on women, development and the family will take into account traditional values and family structures, as well as emerging roles and responsibilities and new forms of family.

3) Employment and Income Generation--Macroeconomic policy to improve incentives for private enterprise and stimulate trade has potential for creating both opportunities and hardships for women in the informal and formal sectors. Rapid industrialization in many parts of the world has increased women's employment opportunities, especially in the labor-intensive export manufacturing sector. Yet, the impacts of these changes for women are complex, and the opportunities are mitigated by constraints.

AWID will seek a balanced presentation on such issues as: human resource development, opportunities for investment, working conditions, access to credit, home-based production, wage rates, credit policies, opportunities to move from the informal to the formal sector, access to information and gender-disaggregated statistics.

4) Health: Caring and Education Strategies--Because good health is the foundation of high quality participation in any dimension of life, the status of women's and girls' health persists as an area for significant attention and change. Strategies intended to improve the health of adult women have been dominated by a focus on their many roles--mother, mother-to-be, worker, or caretaker--rather than on women as whole persons in their own right. Women often have little influence over the health programs and services their society

provides and little control over access to the types of services they would consider to be most beneficial and safe. Further, in many societies, female children begin with a health deficit in both nutrition and care because of son-preference. And, the realities of women's and girls' work roles and their relative power positions in society place them at risk for both violence and hazards that affect their physical and emotional well being.

Presentations at the conference will be devoted to identifying health risks to girls and women, the care and feeding of female children, redefining health for females, reproductive health of women, women and AIDS, and integrating women's perspectives into health care programs.

5) Political Participation: Advancing the Interests of Women--For the 1993 Forum, sessions on political participation will focus on women as political players and the strategies and activities they use to advance their interests and visions of development in political, economic and international organizations.

Strategies such as creating a critical mass of women leaders, institutionalizing gender issues in programs and bureaucracies, and grass-roots and advocacy organizing will be linked with visions concerning sustainable development, the macro policy agenda and women's rights. In addition, attention will be given to such issues as divisiveness among women, feminism and imperialism, and women and the state.

6) Community and Institutional Development--The process of learning how to function effectively in social and political arenas will be the focus of sessions on community and institutional development. Issues that relate to how women in community and other organizations prepare themselves and others for broader roles as social change agents include: processes for moving from day-to-day survival to effectiveness in influencing the larger forces impacting women's progress; how communities, organizations and collaborators develop compelling visions for the future; developing and sustaining partnerships which take on larger roles and make broader impacts; effective tools and training models for developing and sustaining leadership, including "spirit" issues; and common elements of successful grassroots organizing efforts.

7) Women's Rights are Human Rights--The women's human rights treaty provides both a framework for women's full participation in the development process and an international bill of rights for women. The treaty has been ratified by 117 nations and the international cry that "women's rights are human rights" is being heard more and more, but many

challenges remain. Areas in need of research, analysis and action that will be addressed at the forum include the following: the relationship between women's human rights and democratization, analysis of women's leadership from the grass roots level to the international level, networking and organizing for change, and how donor agencies, women's and human rights organizations and women in development projects deal with the treaty's commitment to women's full citizenship.

8) Agriculture, Livestock and Forestry--Although agriculture, livestock and forestry represents a steadily declining source of employment in developing countries, this sector remains an important source of income for a majority of women and accounts for about 2/3 of their paid jobs. Yet, the lack of political power continues to limit women's access to essential resources such as land, water, market information and agribusiness training, and lowers both their agricultural production and their generation of income.

Perspectives on women's roles in agriculture that will be addressed at the forum include strategies for structuring policy reforms to enhance women's work, strengthening the sustainability of small-farm and group activities, promoting food security as a human right, and avoiding negative impacts on women and families of export crop production.

9) Environment--The objective of sessions on the environment and natural resource management will be to work toward legitimizing women's perceptions and knowledge. Presentations will focus on issues such as how women are coping with diminishing resources, environmental activism and strategies for implementing change, strategies for integrating women's knowledge on natural resource management into on-going programs of environmental action, a critical examination of the Rio conference and where we can go next, and experiences and perceptions of academics and activists.

Conference Planning:

The conference is being planned by an international program committee of 24 persons from eleven countries (see Appendix.) This committee met for a three-day session in October, 1992, and will meet again in June, 1993. The meeting was attended by members from Costa Rica, India, Guyana, Jordan, the Philippines, Zambia, Czechoslovakia, Canada and the U.S. AWID has committed its own funds to financing the international participants in these meetings because of its conviction that conference decision-making must reflect the international character of its membership.

The format of the conference will again be structured as a forum,

guided by the goal of promoting a sharing and exchange of ideas and strategies that reflect the dynamism and strength of AWID's membership. A variety of formats will be used to encourage presentations not only by persons prepared to write papers, but also those who will present their own experience and/or programs for change. The formats include panel discussions, traditional paper panels, workshops, debates, roundtable discussions, and plenary sessions. In each session, time will be allotted for discussion and conveners will be given guidance on procedures to elicit discussion from diverse perspectives. In addition to the formal program, a market place, receptions, cultural events and other networking opportunities are planned.

The Call for Proposals has been sent to some 13,000 persons worldwide. To date more than half the proposal submitted have come from abroad. We anticipate participants will come from a large number of countries in Asia, Latin America, Africa and the Middle East, as well as from sectors of the industrialized countries concerned with development. Many persons from Eastern Europe have already expressed interest.

In response to requests expressed in the 1991 Forum, we will make the conference more broadly accessible by providing simultaneous translation in two languages. Translation services will be available to enable a participant to attend all plenaries and one concurrent session in each time period. Depending on proposals, some sessions may be conducted in other languages, with translation into English provided.

Conference Outcomes:

The results of the conference will be both tangible and intangible. We will produce a series of booklets on specific issues, drawing on the papers and proceedings. These will be directed to the private and public sector development communities. We plan also to generate a series of recommendations to be sent to the 1995 UN Women's conference in Beijing. We expect others at the conference to generate additional material, such as the attached piece that appeared in the UN publication Change following the 1991 meeting.

One of the Forum's strengths is that it is not an isolated event. It builds on more than ten years of AWID experience as a liaison between professionals across disciplines, perspectives, institutional sectors and countries. Numbers of these people now look to the AWID meetings as an occasion to renew networks. The highly esteemed group of third world women scholars and activists from DAWN (Development Alternatives for Women in a New Era) group has already submitted proposal for two sessions that will bring together their members and communicate with others. New networks will also be formed, such as the home-based workers network established during the 1991 forum. The Program Committee is

already making plans to get more systematic information from participants about how they make use of conference materials and contacts when they return home.

ESTIMATED BUDGET

Travel, per diem and conference fees	\$75,000
Consulting fees for preparation of 4 papers	12,000
Translation	3,100
Rapporteur's fees	4,000
Administrative costs	2,500
Consulting fees for review of papers	2,400
Editing and preparation of final copy	<u>1,000</u>
TOTAL	100,000

April 6, 1993

MEMORANDUM

TO: FA/OP/A/FAO, James Jeckell

FROM: R&D/WID, Sam Rea (Acting) *S.R.*

SUBJECT: Justification for Non-Competitive Award to Association for Women in Development (AWID) for AWID's Sixth Biennial International Forum, entitled, "Joining Forces to Further Shared Visions"

We have proposed funding for a cooperative agreement with the Association for Women in Development (AWID). These funds would provide support for the AWID's sixth international forum, scheduled for October 20-24, 1993 in Washington, D.C.

Non-competitive award for this forum is based on the following exceptions in paragraph 2B3b and d of Handbook 13:

- (1) Because this forum is an activity of the Association for Women in Development and since they have designed and structured a unique forum to convey, we recommend that a non-competitive cooperative agreement be awarded to the AWID management entity.
- (2) Based on the fact that the Association has an extensive history and is considered to be a leading organization in addressing the field of women in development. AWID has, moreover, established itself as being a broadly accepted forum for addressing women in development issues on an ongoing basis.
- (3) Previously, the Women in Development Office awarded AWID a Cooperative Agreement contract no. PDC-0100-A-00-1144-00. Under this agreement AWID commissioned papers and organized four panels focused on integrating women in A.I.D.'s major initiatives (democracy, family, environment and natural resources, business partnerships.)

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BEST AVAILABLE DOCUMENT

ASSOCIATION FOR WOMEN IN DEVELOPMENT

Sixth Biennial International Forum:

JOINING FORCES TO FURTHER SHARED VISIONS

Background

AWID, founded in 1981, is a non-profit professional association of more than 1,200 practitioners, policy planners and scholars from seventy countries who are committed to integrating women as agents and beneficiaries of political, social and economic change. The success of AWID's 1991 forum, with 1100 participants attending 129 sessions where 57% of the presenters were from abroad, has demonstrated that AWID is a worldwide organization that plays a critical role in the field.

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The areas of particular concern, which correspond to the sub-themes of the conference, are: Education and Training; Family; Employment and Income Generation; Health and Population; Political Participation; Community and Institutional Development; Human Rights; Agriculture, Livestock and Forestry; and Environment. In each of these areas we envisage participants will share their experiences of using a wide range of strategies, including leadership development, policy design, entrepreneurship, diplomacy, community development, mainstreaming, advocacy and cultural programming.

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Foundation, USAID, Charles Stewart Mott Foundation, Asia Foundation, Unitarian Universalist Association Holdeen India Fund, FINIDA, Centre for Development and Population Activities, The InterAmerican Foundation, the International Development Research Centre, Swedish International Development Association, and UNIFEM.

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The Association For Women in Development

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Objectives

Toward these ends, AWID has four objectives:

- 1) To strengthen research and action on issues related to women in development;
- 2) To improve the integration of women as agents of and beneficiaries of the policies and practices of multilateral, bilateral, national, and private development institutions;
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The attached proposal outlines AWID's needs for program funding to serve these objectives.

AWID History, Programs and Organizational Structure

History

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Programs

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- 1) Biennial Forums. The major programmatic activity of AWID is a biennial forum which draws together women and men from around the globe to exchange policy and action strategies, to share research findings, and to develop joint programs. The forums include research panels, workshops, round-tables, plenary speakers, cultural events, publications exchanges, and networking opportunities. Since its founding, AWID has hosted five such international fora, the most successful being in November 1991 which included 1,100 participants from over 60 countries. Plans are well underway for the 1993 Forum.
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Biennial International Forum

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Program Themes:

Forum proposals have been requested for nine themes, reflecting topics considered to be integral to the lives of women. The themes and brief descriptions of each follow:

- 1) Education and Training--The major emphasis will be on shaping women's education to achieve social transformation and economic reconstruction. Building a world of equity, prosperity and sustainability depends on the quality of human capital. Women are prime movers of social transformation by virtue of their integral economic and social roles in households and in the broader world. Yet, the vast majority

of women lack opportunities for education which can enhance their potential as catalysts for social transformation.

Presentations will focus on women's educational concerns through the life cycle and strategies for enhancing their effectiveness as catalysts for transformation in a global perspective. Specific dimensions which might be addressed include legal education for women, effective training models for developing and sustaining leadership, and improving literacy and educational attainment of women and girls.

2) Family--The UN International Year of the Family reflects a perception of the family as a universally recognized social institution that is diverse in form and values and supports the emotional and material needs of its members. However, researchers and policy makers recognize the value of distinguishing between family and household and understanding relationships between these two institutions. In most cultures, family is a primary locus of support. But for women, it is also a significant locus of inequality.

Presentations focusing on women, development and the family will take into account traditional values and family structures, as well as emerging roles and responsibilities and new forms of family.

3) Employment and Income Generation--Macroeconomic policy to improve incentives for private enterprise and stimulate trade has potential for creating both opportunities and hardships for women in the informal and formal sectors. Rapid industrialization in many parts of the world has increased women's employment opportunities, especially in the labor-intensive export manufacturing sector. Yet, the impacts of these changes for women are complex, and the opportunities are mitigated by constraints.

AWID will seek a balanced presentation on such issues as: human resource development, opportunities for investment, working conditions, access to credit, home-based production, wage rates, credit policies, opportunities to move from the informal to the formal sector, access to information and gender-disaggregated statistics.

4) Health: Caring and Education Strategies--Because good health is the foundation of high quality participation in any dimension of life, the status of women's and girls' health persists as an area for significant attention and change. Strategies intended to improve the health of adult women have been dominated by a focus on their many roles--mother, mother-to-be, worker, or caretaker--rather than on women as whole persons in their own right. Women often have little influence over the health programs and services their society

provides and little control over access to the types of services they would consider to be most beneficial and safe. Further, in many societies, female children begin with a health deficit in both nutrition and care because of son-preference. And, the realities of women's and girls' work roles and their relative power positions in society place them at risk for both violence and hazards that affect their physical and emotional well being.

Presentations at the conference will be devoted to identifying health risks to girls and women, the care and feeding of female children, redefining health for females, reproductive health of women, women and AIDS, and integrating women's perspectives into health care programs.

5) Political Participation: Advancing the Interests of Women--For the 1993 Forum, sessions on political participation will focus on women as political players and the strategies and activities they use to advance their interests and visions of development in political, economic and international organizations.

Strategies such as creating a critical mass of women leaders, institutionalizing gender issues in programs and bureaucracies, and grass-roots and advocacy organizing will be linked with visions concerning sustainable development, the macro policy agenda and women's rights. In addition, attention will be given to such issues as divisiveness among women, feminism and imperialism, and women and the state.

6) Community and Institutional Development--The process of learning how to function effectively in social and political arenas will be the focus of sessions on community and institutional development. Issues that relate to how women in community and other organizations prepare themselves and others for broader roles as social change agents include: processes for moving from day-to-day survival to effectiveness in influencing the larger forces impacting women's progress; how communities, organizations and collaborators develop compelling visions for the future; developing and sustaining partnerships which take on larger roles and make broader impacts; effective tools and training models for developing and sustaining leadership, including "spirit" issues; and common elements of successful grassroots organizing efforts.

7) Women's Rights are Human Rights--The women's human rights treaty provides both a framework for women's full participation in the development process and an international bill of rights for women. The treaty has been ratified by 117 nations and the international cry that "women's rights are human rights" is being heard more and more, but many

challenges remain. Areas in need of research, analysis and action that will be addressed at the forum include the following: the relationship between women's human rights and democratization, analysis of women's leadership from the grass roots level to the international level, networking and organizing for change, and how donor agencies, women's and human rights organizations and women in development projects deal with the treaty's commitment to women's full citizenship.

8) Agriculture, Livestock and Forestry--Although agriculture, livestock and forestry represents a steadily declining source of employment in developing countries, this sector remains an important source of income for a majority of women and accounts for about 2/3 of their paid jobs. Yet, the lack of political power continues to limit women's access to essential resources such as land, water, market information and agribusiness training, and lowers both their agricultural production and their generation of income.

Perspectives on women's roles in agriculture that will be addressed at the forum include strategies for structuring policy reforms to enhance women's work, strengthening the sustainability of small-farm and group activities, promoting food security as a human right, and avoiding negative impacts on women and families of export crop production.

9) Environment--The objective of sessions on the environment and natural resource management will be to work toward legitimizing women's perceptions and knowledge. Presentations will focus on issues such as how women are coping with diminishing resources, environmental activism and strategies for implementing change, strategies for integrating women's knowledge on natural resource management into on-going programs of environmental action, a critical examination of the Rio conference and where we can go next, and experiences and perceptions of academics and activists.

Conference Planning:

The conference is being planned by an international program committee of 24 persons from eleven countries (see Appendix.) This committee met for a three-day session in October, 1992, and will meet again in June, 1993. The meeting was attended by members from Costa Rica, India, Guyana, Jordan, the Philippines, Zambia, Czechoslovakia, Canada and the U.S. AWID has committed its own funds to financing the international participants in these meetings because of its conviction that conference decision-making must reflect the international character of its membership.

The format of the conference will again be structured as a forum,

guided by the goal of promoting a sharing and exchange of ideas and strategies that reflect the dynamism and strength of AWID's membership. A variety of formats will be used to encourage presentations not only by persons prepared to write papers, but also those who will present their own experience and/or programs for change. The formats include panel discussions, traditional paper panels, workshops, debates, roundtable discussions, and plenary sessions. In each session, time will be allotted for discussion and conveners will be given guidance on procedures to elicit discussion from diverse perspectives. In addition to the formal program, a market place, receptions, cultural events and other networking opportunities are planned.

The Call for Proposals has been sent to some 13,000 persons worldwide. To date more than half the proposal submitted have come from abroad. We anticipate participants will come from a large number of countries in Asia, Latin America, Africa and the Middle East, as well as from sectors of the industrialized countries concerned with development. Many persons from Eastern Europe have already expressed interest.

In response to requests expressed in the 1991 Forum, we will make the conference more broadly accessible by providing simultaneous translation in two languages. Translation services will be available to enable a participant to attend all plenaries and one concurrent session in each time period.

Depending on proposals, some sessions may be conducted in other languages, with translation into English provided.

Conference Outcomes:

The results of the conference will be both tangible and intangible. We will produce a series of booklets on specific issues, drawing on the papers and proceedings. These will be directed to the private and public sector development communities. We plan also to generate a series of recommendations to be sent to the 1995 UN Women's conference in Beijing. We expect others at the conference to generate additional material, such as the attached piece that appeared in the UN publication Change following the 1991 meeting.

One of the Forum's strengths is that it is not an isolated event. It builds on more than ten years of AWID experience as a liaison between professionals across disciplines, perspectives, institutional sectors and countries. Numbers of these people now look to the AWID meetings as an occasion to renew networks. The highly esteemed group of third world women scholars and activists from DAWN (Development Alternatives for Women in a New Era) group has already submitted proposal for two sessions that will bring together their members and communicate with others. New networks will also be formed, such as the home-based workers network established during the 1991 forum. The Program Committee is

already making plans to get more systematic information from participants about how they make use of conference materials and contacts when they return home.

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