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U.S. AGENCY FOR  
INTERNATIONAL  
DEVELOPMENT

AUG 30 1993

Dr. Halfdan Mahler  
Secretary General  
International Planned Parenthood Federation  
Regent's College, Inner Circle  
Regent's Park  
London NW1 4NS

Subject: Grant No. CCP-3071-G-00-3013-00

Dear Dr. Mahler:

ENTERED  
NOV 02 1993  
Section 8

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, and the Federal Grant and Cooperative Agreement Act of 1977, as amended, the Agency for International Development (hereinafter referred to as "A.I.D.") hereby provides to The International Planned Parenthood Federation (hereinafter referred to as "IPPF" or "Grantee"), \$13,200,000 to provide financial support for the program described in Attachment 2 of this Grant.

This Grant is effective as of the date of this letter and funds obligated hereunder shall be used to reimburse the Grantee for allowable program expenditures incurred in the performance of this Grant.

The total estimated amount of this Grant is \$75,000,000, of which \$13,200,000 is hereby obligated. A.I.D. shall not be liable for reimbursing the Grantee for any costs in excess of the obligated amount. However, subject to Section 1C.4. of Attachment 1, additional funds may be obligated by A.I.D. until such time as the obligated amount may equal the total estimated amount of this Grant.

This Grant is made to the Grantee on the condition that the funds will be administered in accordance with the terms and conditions as set forth in the attachments listed under my signature below, which together constitute the entire Grant document and have been agreed to by your organization.

**BEST AVAILABLE COPY**

Please acknowledge receipt and acceptance of this Grant by signing all copies of this Cover Letter, retaining one copy for your files, and returning the remaining copies to the undersigned.

Any questions may be directed to either myself or Mr. James C. Athanas at (703) 875-1023.

Sincerely,

  
Thomas S. Bordone  
Grant Officer  
FA/OP/CC/P  
Office of Procurement

Attachments:

1. Schedule
2. Program Description
- ~~3. Standard Provisions~~
4. Grantee Proposal

ACKNOWLEDGED:

INTERNATIONAL PLANNED PARENTHOOD FEDERATION

BY:   
TYPED NAME: HALFDAN MAHLER  
TITLE: SECRETARY GENERAL  
DATE: 1 SEPTEMBER 1993

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FISCAL DATA

A. GENERAL

A.1.	Total Estimated A.I.D. Amount	:	\$75,000,000
A.2.	Total Obligated A.I.D. Amount	:	\$13,200,000
A.3.	Cost-Sharing Amount (Non-Federal)	:	\$ N/A
A.4.	Other Contributions (Federal)	:	\$ N/A
A.5.	Project No.	:	936-3071
A.6.	Project Assistance Completion Date	:	12/31/98
A.7.	A.I.D. Project Office	:	R&D/POP/FPSD
A.8.	Funding Source	:	A.I.D./W
A.9.	Tax I.D. No.	:	131845455
A.10.	CEC No.	:	075222646
A.11.	LOC No.	:	N/A
A.12.	A.I.D. Project Officer	:	Ms. Leslie Curtin

B. SPECIFIC

B.1.(a)	PIO/T No.	:	936-3071-3692897
B.1.(b)	Appropriation Symbol	:	72-1131021.4
B.1.(c)	Allotment No.	:	344-36-099-01-81-31
B.1.(d)	BPC	:	DDPA-93-16969-IG11
B.1.(e)	PIO/T Amount	:	\$12,000,000
B.2.(a)	PIO/T No.	:	936-3071-3692897A1
B.2.(b)	Appropriation Symbol	:	72-1131021.4
B.2.(c)	Allotment No.	:	344-36-099-01-81-31
B.2.(d)	BPC	:	DDPA-93-16969-IG11
B.2.(e)	PIO/T Amount	:	\$ 1,200,000
	Total PIO/T Funding	:	\$13,200,000



SCHEDULE

1A. PURPOSE OF GRANT

The purpose of this Grant is to provide financial support for the program described in Attachment 2 of this Grant entitled "Program Description."

1B. PERIOD OF GRANT

1B.1. The effective date of this Grant is the date of the Cover Letter and the estimated completion date is August 29, 1998. Funds obligated shall be used to reimburse the Grantee for allowable program expenditures incurred by the Grantee in pursuit of program objectives at any time during the period beginning on the effective date of this Grant and ending on the estimated completion date.

1B.2. However, because this Grant is incrementally funded (see Section 1C.4. below), funds obligated hereunder are only anticipated to be sufficient for program expenditures through August 29, 1994.

1C. AMOUNT OF GRANT AND PAYMENT

1C.1. The total estimated amount of this Grant for its full period, as set forth in Section 1B. above, is \$75,000,000.00.

1C.2. A.I.D. hereby obligates the amount of \$13,200,000 as partial funding of the total estimated amount. Notwithstanding the total estimated amount, A.I.D. shall not be liable for reimbursing the Grantee for any costs in excess of the obligated amount, except as specified in paragraph (f) of the Standard Provision of this Grant entitled "Revision of Grant Budget" (see also Section 1C.4. below).

1C.3. Payment shall be made to the Grantee in accordance with procedures set forth in the Standard Provision of this Grant entitled "Payment - Periodic Advance," as shown in Attachment 3.

1C.4. As indicated in Section 1C.2. above, this Grant is partially funded. Until such time as the obligated amount shall equal the total estimated amount of this Grant, additional increments of funds may be obligated by A.I.D. under this Grant (by Grant amendment), subject to the availability of funds, possible evaluation of the program, program priorities at the time, and the requirements of the Standard Provisions of this Grant entitled "Revision of Grant Budget" as set forth in Attachment 3.

1D. GRANT BUDGET

1D.1. The following is the Budget for the total estimated amount of this Grant for its full period of performance. The Grantee may not exceed the total estimated amount or the obligated amount of this Grant, whichever is less. Except as specified in the Standard Provision of this Grant entitled "Revisions of Grant Budget," as shown in Attachment 3, the Grantee may adjust line item amounts as may be reasonably necessary for the attainment of program objectives. Revisions to the budget shall be in accordance with Section 1C. above and the Standard Provisions entitled "Revision of Grant Budget".

<u>COST ELEMENT</u>	<u>TOTAL ESTIMATED THRU 08-29-94</u> (\$000s)	<u>TOTAL ESTIMATED 8/30/94-8/29/98</u> (\$000s)
I. Core Support	\$ 6,600	\$30,900
II. Partnership Challenges Fund	<u>6,600</u>	<u>30,900</u>
Total Estimated Grant	\$13,200	\$61,800

III. CORE SUPPORT BREAKDOWN

1)Regions and Family Planning Assoc.	\$ 5,580	\$25,650
2)Central Office and Special Activities	1,002	5,100
3)Discretionary Activities Other than Restricted	<u>018</u>	<u>150</u>
SUBTOTAL CORE	\$ 6,600	\$30,900

IV. PARTNERSHIP CHALLENGES FUND BREAKDOWN

1)Salaries	\$ 635	\$ 3,652
Project Dir.	160	800
Grants Admin.	75	360
Proj.Dev.Officers (4)	360	2,232
Finance Assistant (1/2 time)	40	260
2)Consultants/Tech Services	120	550
3)Trav & Per Diem	116	520
4)Indirect Costs	209	458
5)Partnership Challenges Sub-Grants	<u>5,520</u>	<u>25,720</u>
Subtotal Partnership Challenges Fund	\$ 6,600	\$30,900
Grand Total	\$13,200	\$61,800

1D.2. Inclusion of any cost in the budget of this Grant does not obviate the requirement for prior approval by the Grant Officer of cost items designated as requiring prior approval by the applicable cost principles (see the Standard Provision of this Grant

set forth in Attachment 3 entitled "Allowable Costs") and other terms and conditions of this Grant.

1E. REPORTING

1E.1. FINANCIAL REPORTING

Financial reporting requirements shall be in accordance with the Standard Provision of this Grant entitled "Payment - Periodic Advance," as shown in Attachment 3. Whenever Standard Form 269 is required by this provision, the "Long Form" version shall be used.

All financial reports shall be submitted to A.I.D., Office of Financial Management, FA/FM/CMPD/DCB, Room 700 SA-2, Washington, D.C. 20523-0209. In addition, three copies of all financial reports shall be submitted to the A.I.D. Project Office specified in the Cover Letter of this Grant, concurrently with submission of any Technical Reports that may be required.

The Grantee's financial reports shall include expenditures of A.I.D. Grant funds provided hereunder, as well as other federal funds (if any).

1E.2. OTHER REPORTS

(1) IPPF Annual Report, the IPPF Annual Report Supplement and the IPPF Audited Financial Statements will be submitted to A.I.D. annually. These reports assess program developments for each preceding year and give an indication of activities and priorities for the next year. The IPPF Annual Reports indicate overall program performance at the international and regional levels as currently measured by the following:

Couple-Year-of-Protection (CYP) utilization by region  
CYP achievement by region and contraceptive method  
CYP achievement by region and type of outlet  
Number of family planning acceptor visits in FPA clinics, by region and contraceptive method  
Number of family planning new acceptors in FPA clinics, by region and contraceptive method  
Number of FPA clinical & non-clinical outlets by region  
Number of visits in FPA clinical & non-clinical outlets for non-contraceptive services by type of service and region  
Cost per CYP, by region and globally.

(2) A Special Report on the Partnership Challenges Fund will be made on the use of funds set aside under PCF and will be submitted to accompany IPPF's Annual Report Supplement. Each FPA that receives a sub-grant under the PCF will provide IPPF with interim and final reports which describe the activities and impact of the project.

Reports concerning individual FPA activities, including those funded by the Partnership Challenges Fund, may also be submitted to A.I.D., upon request by A.I.D.:

(3) FPA Three Year Plan (3YP): Each FPA receiving sub-grants from IPPF submits a three-year workplan to IPPF in April, outlining what the FPA intends to do during the next three years. It is a "rolling" plan; each year the FPA updates the Plan to cover changes in the country situation and to adjust its role, strategies or projects accordingly. The 3YP also indicates the various types and amount of resources required by the FPA during the Plan period, and how, when, and from where the FPA will seek these resources.

(4) FPA Work Program/Budget (WP/B): The Work Program/Budget covers just the following year, and expands on some of the information presented in the 3YP. It is a management document which contains detailed plans for implementation, project monitoring, and evaluation. Because the WP/B is prepared late in the year, more detailed project descriptions and more precise financial information can be provided.

(5) FPA Half Year Report (HYR): The half year report contains a summary of project activities, steps necessary to carry out the project, roles and responsibilities of persons involved in implementing the project, results of project monitoring, resource requirements, and project expenditures to date.

(6) FPA Annual Report. The purpose of the Annual Report is to give FPA and IPPF policy-makers and management a consolidated view of FPA accomplishments, the constraints and problems which were faced, and the way resources were used. The Annual Report assists policy-makers and managers to determine priorities, and to make decisions about the continuation of projects, and about modifications needed to overcome the constraints and problems encountered.

### 1E.3. PROGRAM PERFORMANCE PLANNING AND REPORTING

(a) The Grantee shall supply the Grant Officer, and the A.I.D. Project Officer, with 1 copy of all subagreements funded under this Grant within 60 calendar days of fully executing the subagreement.

(b) In addition to the reports specified above, reporting and evaluation shall be performed in accordance with paragraphs A.4 through A.6. of Attachment 2, Program Description.

(c) The title of all reports forwarded shall include a descriptive title, the author's name(s), grant number, the project number and title, grantee's name, name of the A.I.D. project office, and the publication or issuance date of the report.

1E.4. FINAL REPORT

Within 90 days following the estimated completion date of this Grant, the Grantee shall submit five (5) copies of a final report to the A.I.D. Project Office specified in the cover letter of this Grant. In addition, two copies shall be submitted to the Agency for International Development, POL/CDIE/DI, Washington, DC 20523-1802.

1E.5. EXTERNAL EVALUATION

At the discretion of A.I.D. and in collaboration with other donors, A.I.D. may undertake an external multi-donor evaluation to be conducted in 1996.

1F. SOURCE AND ORIGIN

1F.1. APPLICABILITY

This Section applies to the Waivers and Special Provisions agreed to by the Agency for International Development and IPPF and is in addition to any of the Standard Provisions of this Grant found in Attachment 3.

(a) SOURCE, ORIGIN, AND COMPONENTRY OF GOODS AND COMMODITIES

Except as specified in Section 1G., below, all goods/commodities shall have their source and origin in Special Free World (Geographic Code 935) , except as the Grant Officer may otherwise agree in writing.

(b) NATIONALITY OF SUPPLIERS OF BOTH SERVICES AND COMMODITIES

Except as specified in Section 1G., below, the suppliers of both services and commodities shall have their nationality in Special Free World (Geographic Code 935), except as the Grant Officer may otherwise agree in writing.

## 1G. SPECIAL PROVISIONS

1G.1 Motor vehicles must be of U.S. manufacture and must be of at least 51% U.S. componentry. The source of the motor vehicles, and the nationality of the supplier of the vehicles, must be in accordance with Geographic Code 000.

1G.2. A.I.D. funding provided to IPPF must be kept in a separate, segregated account;

1G.3. IPPF will report on where U.S. funds are used and provide adequate documentation to describe and support the stated expenditures of U.S. funds;

1G.4. No A.I.D. funds will be used in China. In addition, IPPF has agreed to continuously review their activities in China, report annually, and assess the progress they have made toward voluntarism.

1G.5. IPPF and its subgrantees will maintain books and records for a period of three (3) years following the expiration of the grant and IPPF will agree to make these available for audit by A.I.D. and/or its representatives upon request by A.I.D.;

1G.6. Ocean shipping under this grant shall, except as authorized in writing by the Grant Officer, be financed only on flag vessels of the United States.

### 1G.7. VOLUNTARY POPULATION PLANNING

#### (a) Voluntary Participation:

(1) The grantee agrees to take any steps necessary to ensure that funds made available under this grant will not be used to coerce any individual to practice methods of family planning inconsistent with such individual's moral, philosophical, or religious beliefs. Further, the grantee agrees to conduct its activities in a manner which safeguards the rights, health, and welfare of all individuals who take part in the program.

(2) Activities which provide family planning services or information to individuals, financed in whole or in part under this agreement, shall provide a broad range of family planning methods and services available in the country in which the activity is conducted or shall provide informations to such individuals regarding where such methods and services may be obtained.

(b) Voluntary Participation Requirements For Sterilization Programs

(1) None of the funds made available under this grant shall be used to pay for the performance of involuntary sterilization as a method of family planning or to coerce or provide any financial incentive to any person to practice sterilization.

(2) The grantee shall ensure that any surgical sterilization procedures supported in whole or in part by funds from this grant are performed only after the individual has voluntarily gone to the treatment facility and has given informed consent to the sterilization procedure. Informed consent means the voluntary, knowing assent from the individual after being advised of the surgical procedures to be followed, the attendant discomforts and risks, the benefits to be expected, the availability of alternative methods of family planning, the purpose of the operation and its irreversibility, and the option to withdraw consent anytime prior to the operation. An individual's consent is considered voluntary if it is based upon the exercise of free choice and is not obtained by any special inducement or any element of force, fraud, deceit, duress, or other forms of coercion or misrepresentation.

(3) Further, the grantee shall document the patient's informed consent by (i) a written consent document in a language the patient understands and speaks, which explains the basic elements of informed consent, as set out above, and which is signed by the individual and by the attending physician; or (ii) when a patient is unable to read adequately a written certification by the attending physician or by the authorized assistant of the attending physician that the basic elements of informed consent above were orally presented to the patient, and that the patient thereafter consented to the performance of the operation. The receipt of the oral explanation shall be acknowledged by the patient's mark on the certification and by the signature or mark of a witness who shall be of the same sex and speak the same language as the patient.

(4) Copies of informed consent forms and certification documents for each voluntary sterilization procedure must be retained by the grantee for a period of three years after performance of the sterilization procedure.

(c) Prohibition on Abortion-Related Activities:

(1) No funds made available under this grant will be used to finance, support, or be attributed to the following activities: (i) procurement or distribution of equipment intended to be used for the purpose of inducing abortions as a method of family planning; (ii) special fees or incentives to women to coerce or motivate them to have abortions; (iii) payments to persons to perform abortions or to solicit persons to undergo abortions; (iv) information, education, training, or communication programs that seek to promote abortion as a method of family planning; and (v) lobbying for abortion.

(2) No funds made available under this grant will be used to pay for any biomedical research which relates, in whole or in part, to methods of, or the performance of, abortions or involuntary sterilizations as a means of family planning. Epidemiologic or descriptive research to assess the incidence, extent or consequences of abortions is not precluded.

(End of Provision)

1H. RESOLUTION OF CONFLICTS

Conflicts between any of the Attachments of this Grant shall be resolved by applying the following descending order of precedence:

Attachment 1 - Schedule  
Attachment 3 - Standard Provisions  
Attachment 2 - Program Description  
Attachment 4 - Grantee Proposal

1I. STANDARD PROVISIONS

The Standard Provisions set forth as Attachment 3 of this Grant consist of the following Standard Provisions denoted by an "X" which are attached hereto and made a part of this Grant:

STANDARD PROVISIONS FOR GRANTS TO PUBLIC INTERNATIONAL ORGANIZATIONS

( X ) Allowable Costs (July 1988)  
( X ) Refunds (July 1988)  
( X ) Revision of Grant Budget (July 1988)  
( X ) Termination Procedures (July 1988)  
( X ) U.S. Officials Not to Benefit (July 1988)  
( X ) Non-liability (July 1988)  
( X ) Amendment (July 1988)  
( X ) Notices (July 1988)  
( X ) Publications (July 1988)  
( X ) Audit and Records (Standard)(July 1988)  
( X ) Payment - Periodic Advance (October 1991)

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PROGRAM DESCRIPTION

The Grantee's proposal to introduce, expand, and improve family planning information and service delivery through its extensive affiliated network of indigenous family planning associations, dated April 26, 1993, is attached hereto as the Program Description (Attachment 2) and is made a part of this Grant.

## PROGRAM DESCRIPTION

I. PROJECT PURPOSE: The purpose of the project is to enable the International Planned Parenthood Federation (IPPF) to introduce, expand, and improve family planning information and service delivery through its extensive affiliated network of indigenous Family Planning Associations (FPAs). IPPF's program is set forth as Attachment 4 to this grant.

IPPF occupies a unique position as the largest international private voluntary family planning agency in the world, with the prestige necessary to carry out its program through indigenous FPAs affiliated with the IPPF throughout the developing world. The impact of its activities are particularly enhanced through its international bodies such as the International Medical Advisory Panel, whose policy statements on contraception exercise influence throughout the world.

II. PROGRAM DESCRIPTION: This grant will support the renewal and expansion of A.I.D.'s collaborative relationship with the IPPF. A.I.D. resources will contribute to core program and technical support that IPPF provides to affiliated members of the Federation. A.I.D. resources will also enable IPPF to establish and enlarge a new competitive grant mechanism to strengthen the performance of selected affiliates thereby increasing the impact of IPPF programs.

A. Grant Purpose and Program Activities

IPPF's Strategic Plan, formally adopted by the IPPF governing Members Assembly in October 1992, contains a Mission Statement for IPPF and member Associations and identifies three major goals:

GOAL I. Advance the basic human right of all women, men and youth to make free and informed choices regarding their own sexual and reproductive health, and advocate for the means to exercise this right. Ensure that women's equality and right to family planning, sexual and reproductive health remain a priority in national and international development policies.

GOAL II. Respond to the increased unmet need for family planning, sexual and reproductive health services; address in particular the needs of marginal and disadvantaged groups within society; and work in partnership with governments, international agencies and private organizations.

GOAL III. Operate a democratic Federation and provide leadership in planned parenthood through the efforts of a capable and committed body of volunteers and staff; sustain a secure, diversified funding base for the Federation, and maintain accountability in all aspects of IPPF's work.

A.I.D. grant funds will be used to increase the strength and effectiveness of IPPF Family Planning Associations to introduce and expand programs that address those strategic goals. A.I.D. grant resources will be allocated among two categories:

A.1. Core Fund. Approximately 50 percent of A.I.D. resources will be allocated to IPPF's Core Fund, thereby increasing IPPF's ability to extend and improve core program and technical support to its member affiliates.

A.2. Partnership Challenges Fund. The other 50 percent of A.I.D. resources will be used to establish a new and different IPPF grant mechanism, the Partnership Challenges Fund (PCF). IPPF will allocate PCF resources to selected affiliates on a competitive basis for program improvement and expansion.

A.1. The Core Fund.

IPPF's Core fund contains contributions from some 30 government donors and 23 private organizations. The A.I.D. contribution to IPPF's Core fund will enable IPPF to help FPAs improve their program strategy and management capabilities, particularly those FPAs that are not strong enough to compete for the resources of the PCF. IPPF Core funds resources will be used in conjunction with other government and private donations to assist the Federation in carrying out the strategies described in the IPPF Proposal which is based on the IPPF Strategic Plan (Vision 2000).

A. 2. The Partnership Challenges Fund.

A.I.D. funding will be a key ingredient to enable IPPF to establish and expand the Partnership Challenges Fund effort. The idea for a Partnership Challenges Fund emerged as a result of the Federation's determination to provide strong new incentives to FPAs in the form of competitive challenge grants to FPAs that are willing and able to improve their performance. These Challenge grants will be provided in addition to the normal core funds IPPF provides to FPAs. The philosophy and administration of PCF will depart significantly from the traditional core resource allocation process of the Federation in several respects:

(a) Whereas there is substantial continuation in Core Fund resource allocation to FPAs from year-to-year, the PCF will be less concerned with continuation and more concerned with investments that yield high impact and measurable results.

(b) PCF will operate on a worldwide basis, but priority will be given to organizations in the Africa, South Asia, East and Southeast Asia & Oceania regions. FPAs which are not in these regions and which have high unmet needs for family planning may also compete for PCF funds.

(c) Unlike Core Fund resources, which are bound by IPPF's planning, programming, and budgeting calendar, PCF funds may be approved at any time and may be awarded for multi-year periods. The size and duration of sub-grants will range considerably, depending on the FPA's objectives, from \$100,000 to \$1,000,000, or more, for projects that last three to five years.

(d) IPPF has indicated that it will work with other donors to endeavour to allocate some eight to ten percent of IPPF's core budget to the Partnership Challenges Fund by 1995.

IPPF affiliates and other organizations will compete for available funding based on performance and specific program criteria. Proposals submitted to the Partnership Challenges Fund will contain a concise description of project strategy, measurable objectives, and clear performance evaluation indicators. Criteria for funding PCF projects will include the following:

1. Improved or expanded service delivery to reduce unmet needs;

programs that target hard-to-reach or marginal groups such as remote rural populations or linguistic minorities

programs for population sub-groups such as males or adolescents

reduction of unnecessary medical barriers

social marketing programs and other programs that improve access to and availability of services

training of government, non-governmental organizations (NGO) or other private service providers to increase service outlets

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programs that reduce service complications and drop-out rates, improving continuation rates and client satisfaction or that introduce other quality of care components to services.

2. Advocacy and information, education, and communication (IEC);

programs designed to improve the policy climate and reduce political, legal, medical and administrative barriers to effective service delivery

sex education programs for in- and out-of-school youth

IEC programs targeted towards specific underserved populations

3. Innovative and experimental programming;

pilot activities designed to affect key program variables, such as cost-effectiveness and sustainability, particularly for service delivery

limited research and information gathering activities designed to illuminate the magnitude of a particular unmet need

increasing community and especially women's participation in program design and management.

4. Activities that upgrade FPA management and strategic planning capabilities;

increasing the proportion of women involved in FPA decision-making roles, both volunteer and staff

increasing the relevance of FPA activities to its country situation.

5. Promotion of North-to-South and/or South-to-South collaboration.

### A.3. Partnership Challenges Fund Management, Administration and Monitoring.

IPPF will be responsible for the overall management, administration, monitoring and evaluation of PCF projects. IPPF will manage PCF funds separately from Core Funds because of the Fund's special focus on supporting field-based activities and because of its competitive nature. A three-tier management structure will be used:

- (a) IPPF will establish a Partnership Challenges Fund Management Board to provide overall policy guidance, review progress, and to make recommendations to the IPPF. A.I.D. and other major donors will participate on the PCF Advisory Board.
- (b) IPPF will establish a Partnership Challenges Fund Review Board to supervise the review of FPA proposals, and to recommend program grants to the Secretary General of IPPF.
- (c) IPPF will form a PCF Staff Group within IPPF to support and administer the PCF on a day-to-day basis, to help evaluate proposals and to monitor approved projects. The PCF staff will consist of a Project Director who will be the main point of liaison with A.I.D. A copy of the position description for the Project director is contained in IPPF's proposal as Attachment 4. PCF staff will also include four Project Development Officers who will provide support and assistance to FPAs in the identification, appraisal, design and evaluation of projects receiving PCF support. The PCF staff will also have a Grant Administrator/Secretary and a half-time Finance Assistant.

#### A.4. Partnership Challenges Fund Evaluation.

Monitoring and evaluation of PCF Funds will be undertaken at various levels:

- (a) Each multi-year sub-grant issued under the Partnership Challenges Fund will be evaluated on the basis of criteria established in that sub-grant. Each sub-grant will contain its own measurable goals for introducing, expanding, or improving family planning information and services in that country. The sub-grant will contain clear statements of intermediate objectives that will lead to the achievement of the FPA's strategic goals.
- (b) The PCF Advisory Board will review the evaluation section of all proposals to ensure that projects contain measurable objectives and performance evaluation indicators.
- (c) Technical assistance for activity design and evaluation methodologies will be provided to FPAs by central or regional IPPF staff or evaluation consultants, where needed. In addition, PCF project staff will visit project sites to monitor progress according to project plans and according to IPPF's comprehensive guidelines for conducting regional evaluations of FPAs.
- (d) Each FPA that receives a sub-grant under the Partnership Challenges Fund will be required to submit an interim progress report and a final activity report on program achievements.

(e) PCF program progress and performance will be reviewed during IPPF's Annual Donor's Meeting and the Advisory Board Meetings.

**A.5. Partnership Challenges Fund Reporting and Documentation.**

A special report on PCF, which accompanies IPPF's Annual Report Supplement, will be submitted which will assess program developments for each preceding year and give an indication of activities and priorities for the next year. Separate project-specific reporting will be made on the use of funds set aside under the PCF. Each FPA that receives a sub-grant under the PCF will provide IPPF with interim and final reports which describe the activities and impact of the project.

**A.6. Performance Outputs of the Partnership Challenges Fund.**

In summary, the PCF will provide IPPF with greater administrative flexibility in order to motivate FPAs to "think bigger," to reward FPAs that are doing a good job since allocation of resources will be based on performance, and to enable FPAs to respond to strategic opportunities. Depending on the types of proposals received for funding under PCF, performance outputs and PCF project results will include the following:

- greater freedom for individuals to make reproductive choices;
- removal of political, legal, medical and administrative barriers to the provision of family planning;
- an increase in services delivered;
- an increase in information, education and communication and/or contraceptive services provided to hard-to-reach groups;
- higher quality services leading to more satisfied clients;
- new approaches to meeting the family planning needs of different groups; and
- improved management capacity in FPAs.

PROJECT IMPLEMENTATION ORDER/TECHNICAL SERVICES (PIO/T)\*

1. Cooperating Country Worldwide	2. PIO/T No. 936-3071 <b>3692897</b>	3. PIO/T Amend No. Original
4. Project/Activity No. and Title International Planned Parenthood Federation Project Number 936-3071	5. Appropriation Symbol(s) 72-1131021.4	
7. Pro Ag No. or Project Authorization Date AA/R&D 7/29/93	6. Budget Plan Code(s) DDPA-93-16969-IG-11, 344-36-099-01-81-31	
9. Project Assistance Completion Date (Month, Day, Year) 12/31/98	8. Obligation Status <input checked="" type="checkbox"/> Administrative Reservation <input type="checkbox"/> Implementing Document	
	10. Authorized Agent FA/OP/CC/P	

11. Type of Action and Governing A.I.D. Handbook [B] A. A.I.D. Contract (HB14) B. A.I.D. Grant or Cooperative Agreement (HB 13) C. PASA/RSSA (HB 12) D. Other	12. Contract/Grant/Cooperative Agreement/ Reference Number (if this PIO/T is for an order or a modification to an award) <b>TBD</b>
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13. A.I.D. Funding (Attach a detailed budget in support of column (2) as Attachment A.)

	(1) Previous Total	(2) Increase	(3) Decrease	(4) Total to Date
A. Dollars		12,000,000		12,000,000
B. U.S.-Owned Local Currency				0

14. Mission References

15. Instructions to Authorized Agent Request that you negotiate a grant with the International Planned Parenthood Federation (IPPF) in support of its proposal, copy attached. Attached is the justification for non-competitive assistance, the Program Description for this award, and the detailed budget. The funds in this PIO/T covers the first 12 months of a five-year grant from August 30, 1993 to August 30, 1994.

FA/FM/A/NPA & PA  
OFFICE OF FINANCIAL MANAGEMENT  
*Reserve*  
ACTION: FA/FM/CMP/DC, Rm 700, SA-  
DATE: 8/3/93 INITIALED RA

16. Address of Voucher Paying Office Agency for International Development, 2, Washington, D.C. 20523

17. Clearances - Include typed name, office symbol, and date for all clearances  
A. The Project Officer certifies (1) that the specifications in the statement of work or program description are technically adequate, and (2) that (for contract actions only) all program personnel who are defined as procurement officials under 41 U.S.C 423 have signed the Procurement Integrity Certification (OF-333).

Signature R&D/POP/FPSD, LCurtin *Leslie B. Curtin* Date: 7/30/93 Phone No: (703) 875-4691  
B. The statement of work or program description lies within the purview of the initiating office and approved agency programs.  
Signature: R&D/POP, JShelton *J. Shelton* Date: 7/30/93  
C. R&D/POP/FPSD, VSewell *V. Sewell*  
Signature: R&D/POP/OCS, *K. Kusar* Date: 7/30/93  
D. Funds for the services requested are available  
E. R&D/POP, EMaguire *E. Maguire* Date: 7/30/93  
Signature: FA/FM/A/NPA&PA, RAnderson Date: \_\_\_\_\_  
Signature: R&D/PO, FFinley *F. Finley* Date: 8/2/93

18. For the Cooperating Country: The terms and conditions set forth herein are hereby agreed to:  
Signature: N/A Title: \_\_\_\_\_ Date: \_\_\_\_\_

19. For the Agency for International Development:  
Signature: *Elizabeth P. Roche* Title: Chief, R&D/PO/PR Date: 8/3/93

FOR CONTRACT ACTIONS ONLY: SOURCE SELECTION INFORMATION--SEE FAR 3.104. THIS DOCUMENT, OR PORTIONS THEREOF, CONTAINS PROPRIETARY OR SOURCE SELECTION INFORMATION RELATED TO THE CONDUCT OF A FEDERAL AGENCY ACQUISITION, THE DISCLOSURE OF WHICH IS RESTRICTED BY LAW (41 U.S.C. 423). UNAUTHORIZED DISCLOSURE OF THIS INFORMATION MAY SUBJECT BOTH THE DISCLOSURER AND RECIPIENT TO CONTRACTUAL, CIVIL, AND/OR CRIMINAL PENALTIES AS PROVIDED BY LAW.  
FOR OTHER ACTIONS: UNAUTHORIZED DISCLOSURE OF PROPRIETARY OR SOURCE SELECTION INFORMATION MAY SUBJECT AN EMPLOYEE TO DISCIPLINARY ACTION.

PROJECT IMPLEMENTATION ORDER/TECHNICAL SERVICES (PIO/T)\*

1. Cooperating Country <b>Worldwide</b>	2. PIO/T No. <b>936-3071-3692897</b>	3. PIO/T Amend No. <b>One</b>
4. Project/Activity No. and Title <b>International Planned Parenthood Federation Project Number 936-3071</b>	5. Appropriation Symbol(s) <b>72-1131021.4</b>	
	6. Budget Plan Code(s) <b>DDPA-93-16969-IG-11, 344-36-099-01-81-31</b>	
7. Pro Ag No. or Project Authorization Date <b>AA/R&amp;D 7/29/93</b>	8. Obligation Status <input checked="" type="checkbox"/> Administrative Reservation <input type="checkbox"/> Implementing Document	
9. Project Assistance Completion Date (Month, Day, Year) <b>12/31/98</b>	10. Authorized Agent <b>FA/OP/CC/P</b>	
11. Type of Action and Governing A.I.D. Handbook <b>[B]</b>	12. Contract/Grant/Cooperative Agreement/Reference Number (if this PIO/T is for an order or a modification to an award) <b>N/A</b>	

13. A.I.D. Funding (Attach a detailed budget in support of column (2) as Attachment A.

	(1) Previous Total	(2) Increase	(3) Decrease	(4) Total to Date
A. Dollars	12,000,000	1,200,000	0	13,200,000
B. U.S.-Owned Local Currency				0

14. Mission References

15. Instructions to Authorized Agent **FA/OP/CC/P** is requested to increase the funding available to International Planned Parenthood Federation's (IPPF) proposed new five-year grant by \$1,200,000. The previous PIO/T, #936-3071-3692897 was submitted in the amount of \$12,000,000. A detailed budget has been attached. All other terms and conditions remain unchanged.

FA/FM/A/NPA & PA

OFFICE OF FINANCIAL MANAGEMENT

ACTION: Resolve TA

DATE: 8/13/93 A-1

RECEIVED  
AUG 31 1993

16. Address of Voucher Paying Office Agency for International Development, **FA/FM/CMP/DC, Room 700, SA-2, Washington, D.C. 20523**

17. Clearances - Include typed name, office symbol, and date for all clearances

A. The Project Officer certifies (1) that the specifications in the statement of work or program description are technically adequate, and (2) that (for contract actions only) all program personnel who are defined as procurement officials under 41 U.S.C 423 have signed the Procurement Integrity Certification (OF-333).

Signature: **R&D/POP/FPSD, Anderson** Date: **8/12/93** Phone No: (703) 875-4691

B. The statement of work or program description lies within the purview of the initiating office and approved agency programs.

Signature: **R&D/POP, MNeuse** Date: **8/13/93** Signature: **R&D/POP/OCS, KKosar** Date: **8/12/93**

D. Funds for the services requested are available

Signature: **FA/FM/A/NPA&PA, RAnderson** Date: Signature: **R&D/PO, FFinley** Date: **8/13/93**

18. For the Cooperating Country: The terms and conditions set forth herein are hereby agreed to:

Signature: **N/A** Title: Date:

19. For the Agency for International Development:

Signature: **Elizabeth P. Roche** Title: **Chief, R&D/PO/PR** Date: **8/13/93**

FOR CONTRACT ACTIONS ONLY: SOURCE SELECTION INFORMATION--SEE FAR 3.104. THIS DOCUMENT, OR PORTIONS THEREOF, CONTAINS PROPRIETARY OR SOURCE SELECTION INFORMATION RELATED TO THE CONDUCT OF A FEDERAL AGENCY ACQUISITION, THE DISCLOSURE OF WHICH IS RESTRICTED BY LAW (41 U.S.C. 423). UNAUTHORIZED DISCLOSURE OF THIS INFORMATION MAY SUBJECT BOTH THE DISCLOSURER AND RECIPIENT TO CONTRACTUAL, CIVIL, AND/OR CRIMINAL PENALTIES AS PROVIDED BY LAW.

FOR OTHER ACTIONS: UNAUTHORIZED DISCLOSURE OF PROPRIETARY OR SOURCE SELECTION INFORMATION MAY SUBJECT AN EMPLOYEE TO DISCIPLINARY ACTION.