



U.S. AGENCY FOR
INTERNATIONAL
DEVELOPMENT

PD-ABL-374
95466

JUL 23 1993

Mr. Hans van Oort
Country Representative - Ethiopia
Medecins Sans Frontieres/Holland
Reguliersbreestraat 12
P.O. Box 10014
1001 EA Amsterdam, Holland

Subject: Grant No. AOT-1007-G-00-3123-00

Dear Mr. van Oort:

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development (hereinafter referred to as "A.I.D." or "Grantor") hereby provides to Medecins Sans Frontieres/Holland (hereinafter referred to as "MSF/Holland" or "Grantee"), the sum of One Hundred Ninety-seven Thousand Forty Dollars (\$197,040.00) to implement an emergency health and supplementary feeding program in southern Ethiopia. The program shall be as more fully described in Attachment No. 1 of the Grant entitled "The Schedule", and the Grantee's application entitled "Emergency Health and Supplementary Feeding Program - Southern Ethiopia" dated June 1, 1993, incorporated herein by reference.

This Grant is effective and obligation is made as of the date of this Cover Letter, and apply to commitments and expenditures made and/or incurred by the Grantee in furtherance of the project objectives during the period July 2, 1993 through October 15, 1993.

This Grant is made to the Grantee on condition that the funds will be administered in accordance with the terms and conditions as set forth in Attachment No. 1, The Schedule; Attachment No. 2, Mandatory Standard Provisions for Non-U.S., NonGovernmental Grantee; Attachment No. 3, Applicable Standard Provisions for Non-U.S., NonGovernmental Grantee; and the Grantee's proposal/application entitled "Emergency Health and Supplementary Feeding Program - Southern Ethiopia", which have been agreed to by your organization.

The Total Estimated Amount of AID support is \$197,040.00, which is hereby obligated. AID shall not be liable for reimbursing the Grantee for any costs in excess of the obligated amount.

GRANT NO. AOT-1007-G-00-3123-00

Please acknowledge receipt of this Grant by signing all copies of this Cover Letter, retaining one set for files, and return the remaining 6 copies to Ms. Amanda Downing, Agency for International Development, OFDA/OS, Room 1262A NS, Washington, DC 20523-0008. Acknowledged copies should be returned with 5 days after receipt.

Sincerely,

Sharon L. Zayestroski
Sharon L. Zayestroski
Grant Officer
A Division, AOT Branch
Office of Procurement

Attachments:

- 1. The Schedule
- ~~2. Mandatory Standard Provisions~~
- ~~3. Applicable Standard Provisions~~

ACKNOWLEDGED:

MEDICINS SANS FRONTIERES/HOLLAND

BY _____

TYPED NAME _____

TITLE _____

DATE _____

FISCAL DATA

PIO/T No.	: 968-1007-93-140-3684154
Appropriation No.	: 72-11X1035
Budget Plan Code	: EFDX-93-16830-HG41
Total Estimated Cost	: \$197,040.00
Total Obligated Amount	: \$197,040.00
Project Officer	: Polly Byers, OFDA/DRD
CEC	: 999227432
TIN	: N/A

SCHEDULE

A. BACKGROUND

Since the end of the civil war in Ethiopia there has been an increase in ethnic conflict and banditry, particularly in the East, West, and South of the country. According to government estimates, there are now 7.8 million people requiring relief assistance, including one million displaced by the ethnic conflict and 6.8 million facing the threat of natural disaster.

Emergency health care assistance and supplementary feeding programs are needed in Dolo Odo, Bare and Suftu, region 5, Ethiopia. All populations in this region are in poor health and nutritional condition. These populations consist of locally displaced and drought affected people, Ethiopian returnees from Somalia and Somalian refugees, presently seeking shelter in and around Dolo, Bare and Suftu. Presently, the total population of these three places is estimated about 60,000 people.

MSF/Holland has provided health care and nutritional assistance has been given in Dolo, Bare, and Suftu for almost a year now. MSF/Holland has previously been involved in the expansion of the in-patient facilities in Dolo and Suftu. They have also improved monitoring and control of beneficiaries in therapeutic and supplementary feeding programs.

B. PURPOSE OF GRANT

1. OBJECTIVE

The purpose of the grant is to provide medical and nutritional care to 60,000 drought victims and displaced people along the Ethiopian/Somalia border. Activities will also aim at a successful handover. MSF/Holland wants to close down the present existing feeding centers in the near future and hand over medical services to the Ministry of Health (MOH).

2. SCOPE OF WORK

In an effort to accomplish the above objective MSF/Holland will:

-- implement a nutritional program for all malnourished children under 5, severely malnourished older children, pregnant and lactating women (P&L), and malnourished adults.

SCHEDULE

- monitor existing nutritional and medical situation, mortality and morbidity of the population.
- monitor the food process on the local market in order to understand better the mechanisms of food trade, and to compare food prices to actual malnutrition rates with UN/EPPG and the Dolo task force.
- train beneficiaries of feeding program to eventually phase out program in 6 months time.
- initiate plan to include staff, medical supplies and materials in a gradual withdrawal of MSF presence in order to bring MSF medical care on a level which can be sustained by the MOH; it also involves as well on local (Dolo, Bare and Suftu) as on regional level (Regional Health Department in Ghode) a good mutual relationship and common objectives.
- resolve erratic system of delivery to upgrade food distribution.

MSF/Holland will be responsible for all procurement actions related to this grant. Also, MSF/Holland will be responsible for overall monitoring and problem solving of its program through oversight by a staff in Addis Ababa, Ethiopia, and Holland.

C. PERIOD OF GRANT

1. The effective date of this Grant is the date on the Grant Cover Letter and the Completion Date is October 15, 1993.
2. Funds obligated hereunder are available for expenditures for the period July 2, 1993 through October 15, 1993.

D. AMOUNT OF GRANT AND PAYMENT

1. The Total Amount of this Grant for the period shown in Section C.1. above, is \$197,040.00.
2. A.I.D. hereby obligates the amount of \$197,040.00 for project expenditures during the period set forth in Section C.2. above, and as shown in the Grant Budget in Section E.

SCHEDULE

3. Payment will be made to the Grantee in accordance with procedures set forth in Attachment No. 3 - Applicable Standard Provision No. 2 entitled "Payment - Cost Reimbursement".

a. The Grantee shall submit the required documentation to the following address:

Agency for International Development
Office of Financial Management (FA/FM/CMP/CGLC)
Room 703, SA-2
Washington, DC 20523-0209

b. In addition, one copy of all financial reports shall be submitted to the A.I.D. Project Officer, Polly Byers or her designee, at the following address:

Polly Byers
FHA/OFDA/DRD
Room 1262A NS
Washington, D.C. 20523-0008

E. GRANT BUDGET

The following is the budget for this Grant. The Grantee may not exceed the total obligated amount of the Grant. The Grantee may adjust line item amounts, as may be reasonably necessary for the attainment of project objectives, consistent with restrictions cited in Attachment No. 2 Mandatory Provision No. 4 of this Grant entitled "Revision of Grant Budget".

BUDGET

<u>LINE ITEM</u>	<u>COSTS</u>
PERSONNEL:	
<u>Expatriates:</u>	
General Coordinator (\$4,000/Mo. x 4/Mos.)	\$ 16,000
Technical/Logistical Coordinator (\$4,000/Mo. x 4/Mos.)	\$ 16,000
Medical Coordinator (\$4,000/Mo. x 4/Mos.)	\$ 16,000
Nutritionist (\$4,000/Mo. x 4/Mos.)	\$ 16,000

SCHEDULE

<u>Dolo:</u>	
Doctor (\$3,500/Mo. x 4/Mos.)	\$ 14,000
PH/Nutr. Nurse (\$3,500/Mo. x 4/Mos.)	\$ 14,000
Logistician (\$3,500/Mo. x 4/Mos.)	\$ 14,000
<u>Suftu:</u>	
Logistician (\$3,500/Mo. x 4/Mos.)	\$ 14,000
<u>Bare:</u>	
Doctor (\$3,500/Mo. x 3/Mos.)	\$ 10,500
PH Nurse (\$3,500/Mo. x 4/Mos.)	\$ 14,000
Logistician (\$3,500/Mo. x 3/Mos.)	\$ 10,500
Ministry of Health	\$ 14,040
SUB-TOTAL	<u>\$ 169,040</u>
TRANSPORT:	
Air Transport Cost	\$ 28,000
TOTAL	<u>\$ 197,040</u>

F. REPORTING

1. Financial Reporting

a. Financial reporting requirements shall be in accordance with the Applicable Standard Provisions No. 2 of this Grant entitled "Payment - Cost Reimbursement", as shown in Attachment No. 3.

b. The original and two copies of all financial reports (Financial Status Report - Form 269) shall be submitted to the Office of Financial Management, whose address is listed in Section D.3.a. of this Schedule.

c. In addition, two copies of all financial reports shall be submitted to OFDA, Rm. 1262A NS, Washington, DC 20523-0008, one copy for the Project Officer, Polly Byers, and one copy for the Operations Support Division, Amanda Downing.

SCHEDULE

d. Each financial report shall include:

PIO/T No.	:968-1007-93-140-3684154
Project No.	:1007
Project Name	:Emergency Health and Supplemental Feeding Program
Grant No.	:AOT-1007-G-00-3123-00
Project Officer	:Polly Byers, OFDA/DRD

2. Program Evaluation Reporting

The Grantee shall submit quarterly progress reports and a final report. The reports shall document progress vis-a-vis program objectives, problems encountered, corrective procedures that were followed, significant program development during the period and projected accomplishments of the coming period. Analysis and explanation of actual unit costs versus budgeted costs should also be included here. Two (2) copies of each program performance report should be submitted to OFDA. The final report should be received by OFDA no later than 30 days after termination of the project.

MSF/Holland shall submit to AID/W an inventory list of all equipment and supplies that have been procured with AID funds. AID/W will provide written instructions on the disposition of all equipment and supplies remaining at the end of the project.

The Grantee shall inform AID/OFDA of any significant events which may occur during the project implementation. For example, problems, delays or adverse conditions which may materially affect the ability to attain program objectives and thereby preclude the attainment of project work. Notification may be by any means of communication.

If any evaluation report conducted by the Grantee discloses the need for a change in the budget in accordance with the criteria established in Mandatory Standard Provision No. 4 of this Grant entitled "Revision of Grant Budget", the Grantee shall submit a request for budget revision.

G. INDIRECT COST

The Grantee agrees that there are no indirect costs included in this Grant. All costs are chargeable as direct cost. Recovery of indirect costs associated with Grantee's program are not permissible under the terms of this Grant.

SCHEDULE

H. SPECIAL PROVISIONS

1. Due to the emergency nature of the program and the need to respond quickly to changing situations and pursuant to Section 491 of the FAA, as amended, the geographic code for procurement of goods and services is authorized as "935" (Special Free World) including the Host Country.

2. Delivery of Notices. For purposes of "Notices" delivered to the A.I.D. Grant Officer, pursuant to the Mandatory Standard Provision No. 12 of this Grant entitled "Notices", the following address shall be used

a. Regular U.S. Mail

Grant Officer
Agency for International Development
Office of Procurement
Division A - AOT Branch
Washington, DC 20523-1425

b. Express Mail or Hand Delivery

Grant Officer
Agency for International Development
Office of Procurement
Division A - AOT Branch
15th Floor Receptionist
1100 Wilson Blvd.
Arlington, VA 22209

3. Zip Codes. Use the following nine-digit zip codes instead of the five digit codes shown in the Mandatory Standard Provisions and the Applicable Standard Provisions.

<u>Standard Provision</u>	<u>Zip Code</u>
Disputes Clause	20523-0051
Payment - Cost Reimbursement	20523-0209
Procurement of Goods and Services	20523-1414

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SCHEDULE

6. Title to Property

Property provided herein shall be handled pursuant to Applicable Standard Provision No. 18 entitled "Title To and Use of Property (Grantee Title) in Attachment 3 of this Grant.

Notwithstanding the requirements of Applicable Standard Provision No. 18, the Grantee will provide the Grant Officer a complete inventory of application property on a quarterly basis and request disposition instructions from the Grant Officer for all property at the completion of the Grant.

(END OF SCHEDULE)

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OMB Control No. 0412-0510
Expiration Date: 12/31/89

APPENDIX 4D
MANDATORY STANDARD PROVISIONS FOR
NON-U.S., NONGOVERNMENTAL GRANTEE²

- | | |
|-----------------------------------|--|
| 1. Allowable Costs | 7. Ineligible Countries |
| 2. Accounting, Audit, and Records | 8. Debarment, Suspension, and Other Responsibility Matters |
| 3. Refunds | 9. U.S. Officials Not to Benefit |
| 4. Revision of Grant Budget | 10. Nonliability |
| 5. Termination and Suspension | 11. Amendment |
| 6. Disputes | 12. Notices |

1. ALLOWABLE COSTS (MAY 1986)

(a) The grantee shall be reimbursed for costs incurred in carrying out the purposes of this grant which are determined by the grant officer to be reasonable, allocable, and allowable in accordance with the terms of this grant and the applicable* cost principles in effect on the date of this grant, which are attached.

(1) Reasonable. Shall mean those costs that do not exceed those which would be incurred by an ordinarily prudent person in the conduct of normal business.

(2) Allocable Costs. Shall mean those costs which must be necessary to the grant.

(3) Allowable Costs. Shall mean those costs which must conform to any limitations set forth in this grant.

*NOTE: For educational institutions use OMB Circular A-21; for all other non-profit organizations use OMB Circular A-122; and for profit making firms use Federal Acquisition Regulation 31.2 and AID Acquisition Regulation 731.2.

²When these Standard Provisions are used for cooperative agreements, the following terms apply: "Grantee" means "Recipient" "Grant" means "Cooperative Agreement," and "AID Grant Officer" means "AID Agreement Officer."

BEST AVAILABLE DOCUMENT

AID HANDBOOK 13, App 4D	Trans. Memo. No. 13:42	Effective Date Jan. 1, 1987	Page No. 4D-7
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**REQUIRED AS APPLICABLE STANDARD PROVISIONS FOR
NON-U.S., NONGOVERNMENTAL GRANTEES**

The following standard provisions are required to be used when applicable. Applicability statements are contained in the parenthetical statement preceding the standard provision. When a standard provision is determined to be applicable in accordance with the applicability statement, the use of such standard provision is mandatory unless a deviation has been approved in accordance with Paragraph 1E of Chapter 1 of this Handbook. Each grant is required to have a payment provision. Check off the provisions which are to be included in the grant. Only those standard provisions which have been checked off are included within the grant.

- | | |
|---|---------|
| 1. Payment - Periodic Advance | _____ |
| 2. Payment - Cost Reimbursement | _____ ✓ |
| 3. Air Travel and Transportation | _____ ✓ |
| 4. Ocean Shipment of Goods | _____ |
| 5. Procurement of Goods and Services | _____ ✓ |
| 6. AID Eligibility Rules for Goods and Services | _____ ✓ |
| 7. Subagreements | _____ |
| 8. Local Cost Financing | _____ |
| 9. Patents Rights | _____ |
| 10. Publications | _____ |
| 11. Nondiscrimination | _____ |
| 12. Regulations Governing Employees | _____ ✓ |
| 13. Participant Training | _____ ✓ |
| 14. Voluntary Population Planning | _____ |
| 15. Protection of the Individual as a Research Subject | _____ |
| 16. Negotiated Overhead Rates - Provisional | _____ |
| 17. Government Furnished Excess Personal Property | _____ |
| 18. Title To and Use of Property (Grantee Title) | _____ ✓ |
| 19. Title To and Care of Property (U.S. Government Title) | _____ |
| 20. Title To and Care of Property (Cooperating Country Title) | _____ |
| 21. Cost Sharing (Matching) | _____ |

(INCLUDE THIS PAGE IN THE GRANT)

(NEXT PAGE 4D-9)

PROJECT IMPLEMENTATION ORDER/TECHNICAL SERVICES (PIO/T)*

Grant # AOT-1007-G-00-3123-00

List 11.11.93

1. Cooperating Country Ethiopia	2. PIO/T No. 968-1007-93-140-3684154	3. PIO/T Amend No. ORIGINAL 13 Jul 93
4. Project/Activity No. and Title MSF/Holland Emergency Health and Supplementary Feeding Program in Southern Ethiopia	5. Appropriation Symbol(s) 72-11X1035	
7. Pro Ag No. or Project Authorization Date	6. Budget Plan Code(s) EFDX-93-16830-HG41	
9. Project Assistance Completion Date (Month, Day, Year) N/A	8. Obligation Status <input checked="" type="checkbox"/> Administrative Reservation <input type="checkbox"/> Implementing Document	
11. Type of Action and Governing A.I.D. Handbook A. A.I.D. Contract (HB14) C. PASA/ASA (HB 12) B. A.I.D. Grant or Cooperative Agreement (HB 13) D. Other	12. Contract/Grant/Cooperative Agreement/Reference Number (if this PIO/T is for an order or a modification to an award)	

13. A.I.D. Funding (Attach a detailed budget in support of column (2) as Attachment A.)

	(1) Previous Total	(2) Increase	(3) Decrease	(4) Total to Date
A. Dollars		249,040		249,040
B. U.S.-Owned Local Currency	X			0

14. Mission References

15. Instructions to Authorized Agent Please negotiate a grant with Medecins Sans Frontiere (MSF) Holland in the amount of \$249,040 to use in implementing its emergency health and supplementary feeding program in Southern Ethiopia. Attached is a project description, budget and mission concurrence. The grant period is from July 1, to October 31, 1993. PAL sent.

Reviewed

16. Address of Voucher Paying Office AID/FM/CPMD/DCB, Rm 700 SA-2, Washington, D.C. 20523-0209

17. Clearances - Include typed name, office symbol, and date for all clearances

A. The Project Officer certifies (1) that the specifications in the statement of work or program description are technically adequate, and (2) that (for contract actions only) all program personnel who are defined as procurement officials under 41 U.S.C 423 have signed the Procurement Integrity Certification (OF-333).

OFDA/DRD: Polly Byers Date: 7/2/93 Phone No: 7-7538

B. The statement of work or program description lies within the signature: OFDA/DRD: W. Garvelink Date: Signature: OFDA/OS: G. Bradford/S. Chandler Date:

D. Funds for the services requested are available signature: AM/A/PNP: A. Spence Date: Signature: Date:

18. For the Cooperating Country: The terms and conditions set forth herein are hereby agreed to: Signature: Title: Date:

19. For the Agency for International Development: signature: AID/FHA/OFDA/OD: Dayton Maxwell Title: Acting Director, OFDA Date:

FOR CONTRACT ACTIONS ONLY: SOURCE SELECTION INFORMATION--SEE FAR 3.104. THIS DOCUMENT, OR PORTIONS THEREOF, CONTAINS PROPRIETARY OR SOURCE SELECTION INFORMATION RELATED TO THE CONDUCT OF A FEDERAL AGENCY ACQUISITION, THE DISCLOSURE OF WHICH IS RESTRICTED BY LAW (41 U.S.C. 423). UNAUTHORIZED DISCLOSURE OF THIS INFORMATION MAY SUBJECT BOTH THE DISCLOSER AND RECIPIENT TO CONTRACTUAL, CIVIL, AND/OR CRIMINAL PENALTIES AS PROVIDED BY LAW. FOR OTHER ACTIONS: UNAUTHORIZED DISCLOSURE OF PROPRIETARY OR SOURCE SELECTION INFORMATION MAY SUBJECT AN EMPLOYEE TO DISCIPLINARY ACTION.