

UNITED STATES AGENCY FOR INTERNATIONAL DEVELOPMENT PD-ABL-305

USAID/SOUTH AFRICA



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May 8, 1995

Mrs. Jennifer Nesser 2 MAY 1995
Director
Project Literacy
460 Proes Street
Arcadia, 007

Subject: South Africa Education Support and Training
Project; Grant Agreement Amendment with Project Literacy
(ProLit); Agreement No. 674-0302-G-SS-3121-01

Dear Mrs. Nesser:

The purpose of this letter is to amend the subject Grant Agreement:

- A. to reallocate, as requested, the funds remaining in the Grant; and
- B. to extend the period of the Grant by four months.

Accordingly, the subject Agreement is hereby amended as follows:

I. Cover Letter, of original Agreement dated August 30, 1993, is hereby revised as follows:

(a) The first paragraph of the cover letter is deleted in its entirety and the following is substituted in lieu thereof:

"Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, and the South African Democratic Transition Support Act of 1993, the United States Agency for International Development (hereinafter 'USAID') hereby enters into this Agreement with Project Literacy (hereinafter 'the Recipient' or 'ProLit'), and obligates the sum of \$526,000 to provide support to the program described in Attachment 1, entitled 'Schedule,' and Attachment 2, entitled 'Program Description,' of this Agreement."

(b) The second paragraph of the cover letter is amended by replacing, "ending August 31, 1995" with "ending December 31, 1995."

II. Attachment 1, entitled, "SCHEDULE" is revised as follows:

(a) Section I, "Overview of Grant Agreement," is amended by adding the following sentence, "In addition to the above, USAID will provide support to ProLit for the development of new materials and course curriculum for ABET Levels 1 - 3 which will meet the requirements of the National Qualifications Framework (NQF) adopted by the new democratically elected Government of National Unity (GNU) of South Africa."

(b) Section II, "Period of Agreement," is amended by replacing, "August 31, 1995" with "December 31, 1995."

(c) Section III., "Agreement Funding and Payment" is deleted in its entirety and the following is substituted in lieu thereof:

"A. The total estimated amount of USAID funds to be provided under this Agreement for the period shown in Section II. above is U.S. \$526,000.

B. Payment shall be made to the Recipient in accordance with procedures set forth in Attachment 4, 'Disbursement of and Accounting for Agreement Funds'."

(d) Section IV., "FINANCIAL PLAN," is deleted in its entirety and the following is substituted in lieu thereof:

"A. Financial Plan

The Financial Plan for \$526,000 under this Agreement is set forth, denominated in South African Rands, in Table 1 below. Revisions of this Plan shall be made in accordance with Mandatory Standard Provision 4 of this Agreement, located in Attachment 3 and entitled "Revision of Grant Budget." Additional details on the Counterpart Contribution included in Table 1 below may be found under Section III., "Agreement Funding and Payment", in paragraph F.

Table 1
Financial Plan

South African Rand (SAR)

SAR 2.8 = \$U.S 1.0

LINE ITEM	PREVIOUS	VARIANCE	TOTAL
Compensation:	654,940	(261,099)	393,841
Consultants:	20,150	272,552	292,702
Travel:	76,526	0	76,526
Other Direct Costs:	221,460	(21,453)	200,007
Predetermined Overhead:	124,624	0	124,624
Evaluation:	15,000	10,000	25,000
Audit:	20,250	0	20,250
Affirmative Action:	339,850	0	339,850
TOTAL:	1,472,800	0	1,472,800

Set forth in Attachment 2, Section VI., is a Detailed Illustrative Financial Plan denoted in South African Rand for ease of reference by the recipient.

B. Level of Assistance

The total U.S. Dollar amount in Section III.A above is the maximum amount available under this Agreement. In no event will the total amount provided to the Grantee under the Agreement exceed the obligated Dollar amount provided for in Section III. A. USAID reserves the right to deobligate any undisbursed funds at the completion of the Grant.

If, after the Rand budget is completely disbursed, there remains a balance of funds (U.S. Dollars) in the grant, and if USAID/South Africa and the Grantee agree that it is desirable to finance additional eligible program expenses with that balance of funds, the Grantee may submit a proposal for their use. The proposal will consist of a SF 1034 voucher, attached to which is a budget, denominated in Rand, detailing how the funds will be used. Administrative approval of the voucher by the project officer will constitute USAID/South Africa's formal approval of the Grantee's proposal."

III. Attachment 2, entitled "PROGRAM DESCRIPTION" is hereby revised as follows:

(a) Section I., "Summary," is amended by adding the following sentence, "In addition to the above, USAID will provide support to ProLit for the development of new materials and course curriculum for ABET Levels 1 - 3 which will meet

the requirements of the National Qualifications Framework (NQF) adopted by the new democratically elected Government of National Unity (GNU) of South Africa."

(b) Section III.; "Problem," is amended by adding the following paragraph:

"In addition to the above and since the adoption in early 1995 of the National Qualifications Framework (NQF) by the democratically elected GNU of South Africa, another obstacle facing the adult literacy field is the lack of developed materials and curriculum which answers to the new framework. In particular, there is a real need for the development of materials to accompany the NQF Core Course requirement in teaching methodology and in the subject areas for the ABET Levels 1-3 in Science, Technology, and Development Studies. ProLit, in consultation with other major NGO literacy providers and the umbrella body, National Literacy Cooperation (NLC), is well positioned to develop and test these new material and curriculum innovations for the ABET sector."

(c) Section IV., "Purpose," is amended by adding the following sentence: "In addition, this Grant assists in ProLit's efforts to develop, in consultation with other major NGO providers and the NLC, materials and curriculum which respond to the National Qualifications Framework (NQF)."

(d) Section V., "Program Description," A. Salaries, first paragraph, "Principal Project Manager," is amended by replacing "R57,898" with "R55,898" and by adding a final sentence, "Due to the closure of the Mamelodi Center, this position will be terminated by the end of March. Final payment to the incumbent includes an extra month of salary."

(e) Section V., "Program Description," A. Salaries, second paragraph, "Teachers Trainers," is amended by replacing "R62,522" with "R68,775" and by adding a final sentence, "Due to the closure of the Mamelodi Center, these positions will be terminated by the end of March. Final payment to the incumbents includes an extra month of salary."

(f) Section V., "Program Description," A. Salaries, third paragraph, "Teachers/Project Mamelodi," is amended by replacing "R154,472" with "R64,640" and by adding a final sentence, "Due to the closure of the Mamelodi Center, these positions will be terminated by the end of March. Final payment to the incumbents includes an extra month of salary."

(g) Section V., "Program Description," A. Salaries, fourth paragraph, "Material Developer," is amended by replacing "R54,100" with "R45,000" and by replacing "at the Mamelodi Center" with "including the Mamelodi Center."

(h) Section V., "Program Description," A. Salaries, fifth paragraph, "Part-time Teachers" is deleted in its entirety.

(i) Section V., "Program Description," A. Salaries, sixth paragraph, "Administrative Assistant," is amended by replacing "R14,888" with "R7,500" and by adding a final sentence, "Due to the closure of the Mamelodi Center, this position will be terminated by the end of March. Final payment to the incumbent includes an extra month of salary."

(j) Section V., "Program Description," A. Salaries, seventh paragraph, "Secretary," is amended by replacing "R22,300" with "R12,032" and by adding a final sentence, "Due to the closure of the Mamelodi Center, this position will be terminated by the end of March. Final payment to the incumbent includes an extra month of salary."

(k) Section V., "Program Description," A. Salaries, is amended by adding two more paragraphs:

"8. English and Numeracy Course Developers (x4): USAID funding will provide up to R96,850 for a five month period to contribute to the costs associated with hiring four positions. These four people will be responsible for the development of ProLit courses in English and Numeracy for ABET Levels 1-3.

9. ESL Programme Coordinator: USAID will provide up to R43,280 to contribute to the costs of a full-time Programme Coordinator who is responsible for the overall coordination of the ESL material development."

(l) Section V., "Program Description," B. Consultants, is deleted in its entirety and the following is substituted thereof:

"B. Consultants

USAID will provide R292,702 for expenses associated with procuring consultants in the areas outlined below. ProLit agrees to make hiring selections based on a competitive process by reviewing at least three candidates for each position. In addition, ProLit will not make any payments which exceed the ceiling U.S. Government daily rate of R619 for local consultants.

1. Affirmative Action: Consultants in this area will be tasked to develop and write an innovative strategy for the recruitment of disadvantaged South African professionals to hire for leadership positions within ProLit. The consultant(s) may also contribute, if needed, to other aspects of ProLit's efforts to implement its Affirmative Action Plan.

2. National Qualifications Framework: Consultants in this area will be tasked to research and assist ProLit in the development of a basic core course in teacher methodology for the ABET field which follows NQF guidance and requirements.

3. English Second Language (ESL) Readers:
Consultants in this area will assist ProLit in the writing of ESL Readers to be used in conjunction with English literacy training.

4. Science, Technology, and Development Studies:
The Consultant(s) in this area will be tasked to research and develop course material which meets the requirements of the NQF and which will be disseminated to and used by the wider literacy community in the provision of an appropriate ABET curriculum for Levels 1-3.

(m) Section V., "Program Description," D. Other Direct Costs, paragraph 1., "Curriculum Materials and Equipment for Teacher Training," is amended by replacing "R196,767" with "R122,354."

(n) Section V., "Program Description," D. Other Direct Costs, paragraph 2., "Materials Development/Distribution," is amended by replacing "R7,040" with "R60,000."

(o) Section V., "Program Description," D. Other Direct Costs, paragraph 3., "Voter Education Materials," is amended by adding the sentence, "Special emphasis will be on local elections scheduled for October, 1995."

(p) Section V., "Program Description," F. Evaluation, is deleted in its entirety and the following is substituted in lieu thereof:

F. Evaluation

This line item, amounting to R25,000 will contribute to the costs of an annual evaluation to be conducted by an outside evaluator. The evaluation, to be completed no later than December 15, 1995, will examine the efficacy and efficiency of the Affirmative Action program supported through this Grant. The evaluation will supply ProLit and USAID with a detailed report outlining the successes and failures of the Affirmative Action program and will use the Quantifiable Objectives outlined in Section VI., entitled, "Special Provisions," of this Grant as guidance. As part of the evaluation, ProLit will arrange a debriefing to include the evaluation team, appropriate USAID staff and ProLit staff to meet and discuss the findings."

(q) Section VII., "Detailed Illustrative Financial Plan," is deleted in its entirety, and the following is substituted in lieu thereof:

"VII. DETAILED ILLUSTRATIVE BUDGET

The Detailed Illustrative Budget denoted in South African Rands for ease of reference, provides a line item breakdown of funds obligated under this Agreement.

(See following page)

VI. DETAILED ILLUSTRATIVE BUDGET
South African Rands (SAR)

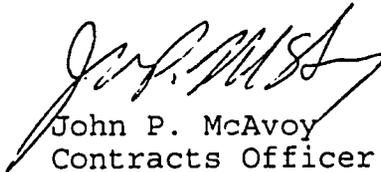
Cost Element	Original Agreement	Variance Apr - Dec 95	Amendment Total
	=====		
1. COMPENSATION (salaries & benefits):			
Principal Project Manager	57,898	(2,134)	55,764
Teacher Trainers (x 4)	62,522	6,253	68,775
Teachers - Mamelodi (x 4)	154,472	(89,832)	64,640
Materials Developer	54,100	(9,100)	45,000
Part-time Teachers (x 12)	288,760	(288,760)	0
Admin. Assistant	14,888	(7,388)	7,500
Secretary	22,300	(10,268)	12,032
English and Numeracy Course Developers (x 4)	0	96,850	96,850
ESL Programme Coordinator	0	43,280	43,280
2. CONSULTANTS:			
Affirmative Action	20,150	7,552	27,702
NQF Course Development	0	50,000	50,000
ESL Readers	0	170,000	170,000
Science, Tech, Development Studies	0	45,000	45,000
3. TRAVEL AND PER DIEM:			
ProLit Teachers/Trainees	53,920	0	53,920
Post-training Follow up	22,606	0	22,606
4. OTHER DIRECT COSTS:			
Curriculum Materials	196,767	(74,413)	122,354
Materials Development/Distribution	7,040	52,960	60,000
Voter Education Materials	17,653	0	17,653
5. PREDETERMINED OVERHEAD RATE:	124,624	0	124,624
6. EVALUATION:	15,000	10,000	25,000
7. RECIPIENT AUDIT:	20,250	0	20,250
8. AFFIRMATIVE ACTION:	339,850	0	339,850
	=====		
9. TOTAL (Rands):	1,472,800	0	1,472,800

c:\PROLITLOTUS

IV. Except as amended herein, the Agreement dated August 30, 1993 between USAID and ProLit remains in full force and effect.

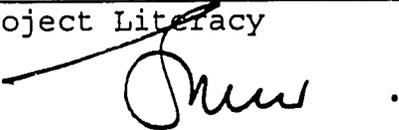
If you agree with the Agreement Amendment set forth above, please sign the original and one copy of this letter. Please return the original to USAID/South Africa and retain a copy for your files.

Sincerely,

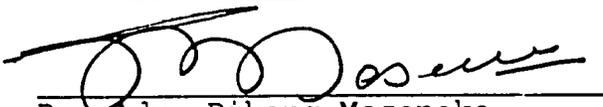

John P. McAvoy
Contracts Officer

Date: May 3, 1995

ACKNOWLEDGED AND ACCEPTED
Project Literacy



By: Mrs. Jennifer Nesser
Title: Director
Date: _____



By: Adv. Dikang Moseneke
Title: Chairman
Date: _____