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UNITED STATES AGENCY for INTERNATIONAL DEVELOPMENT

CAIRO, EGYPT

Office of Contract Services
USAID/Cairo
Cairo Center Bldg., 10th Fl.
106 Kasr El Aini Street
Cairo, Egypt

DUPLICATE
ORIGINAL

March 21, 1993

Mr. Alain McNamara
America-Mideast Educational & Training Services, Inc. (AMIDEAST)
4 & 6 Kamal El Shennawy St., Garden City
P.O. Box 96, Magles El Shaab
Cairo, Egypt

Subject: Grant No. 263-0377-G-00-3066-00

ENTERED

APR 22 1993

Dear Mr. McNamara:

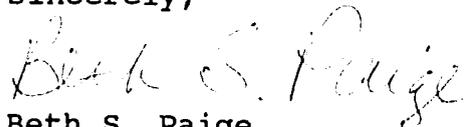
Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development (hereinafter referred to as "A.I.D." or "Grantor") hereby provides to America-Mideast Educational & Training Services, Inc. (hereinafter referred to as "AMIDEAST" or "Grantee"), the sum of \$650,000 in incremental funding to provide Education & Training Services in the field of Legal Rights in Egypt, as more fully described in Attachment No. 1 of this Grant entitled Schedule and Attachment No. 2, entitled "Program Description."

This Grant is effective and obligation is made as of the date of this letter and shall apply to commitments made by the Grantee in furtherance of program objectives during the period beginning March 21, 1993 and ending March 20, 1996. Funds disbursed by AID but uncommitted by the Grantee at the expiration of this period shall be refunded to AID.

This Grant is made to AMIDEAST on condition that the funds will be administered in accordance with the terms and conditions as set forth in Attachment No. 1, entitled the Schedule, Attachment No. 2, entitled "Program Description," and Attachment No. 3 entitled "Standard Provisions," which have been agreed to by your organization.

Please sign the original and each copy of this letter to acknowledge your receipt of the grant, and return the original and all but one copy to this office.

Sincerely,



Beth S. Paige
Grant Officer

Attachments:

1. Schedule
2. Program Description
3. Standard Provisions

DUPLICATE
ORIGINAL

ACKNOWLEDGED:

BY: _____

TITLE: _____

DATE: _____

[Signature]
Vice President and Country Director
29 March 93

FISCAL DATA

PIO/T No.:	263-0377-3-93010
Appropriation:	72-11X1037
Budget Plan Code:	NESX9223263IG12 / \$216,753 NESX9323263IG12 / \$433,247
Total Obligated Amount:	\$650,000
Project No.:	263-0377
Total Estimated Amount:	\$1,904,670
Total \$ Equivalent:	LE3,469,469 @ LE3.35 = \$1.00 \$2,940,332
DUNS No.:	00-091-0283
TIN No.:	53-0243270, file no. 990
FRLC No.:	72001304

SCHEDULE

A. Purpose of Grant

The purpose of this Grant is to provide Education & Training services in the field of Legal Rights in Egypt as more specifically described in Attachment No. 2 to this Grant entitled "Program Description."

B. Period of Grant

1. The effective date of this Grant is March 21, 1993. The expiration date of this Grant is March 20, 1996.
2. Funds obligated hereunder shall be used to reimburse the Grantee for allowable program expenditures incurred by the Grantee in pursuit of program objectives. However, because this Grant is incrementally funded, funds obligated hereunder are only anticipated to be sufficient for program expenditures through November 30, 1994.

C. Amount of Grant and Payment

1. The total estimated amount of this Grant for the period shown in B.1. above is \$1,904,670 and LE3,469,469.
2. A.I.D. hereby obligates the amount of **\$650,000** as partial funding of the total estimated amount for program expenditures during the period set forth in Section B.2. above.
3. Payment shall be made to the Grantee in accordance with procedures set forth in Attachment No. 3 Standard Provision 2, entitled "Payment - Letter of Credit."
4. Additional funds up to the total amount obligated by AID, subject to the availability of funds and the requirements of the Standard Provisions of this Grant entitled "Revision of Grant Budget".

D. Financial Plan

1. Grant Budget. The following is the Grant Budget. Revisions to this budget shall be made in accordance with Standard Provision of the Grant, entitled "Revision of Grant Budget".

Budget From 21 March 93 to 20 March 96		
	LE	\$
Salaries (Schedule B)	116,784	134,017
Absences 21.50%	25,109	28,814
Subtotal Salaries	141,893	162,831
Fringe Benefits 28.61%	40,595	46,586
Total Salaries	182,488	209,417
Overhead 61.03%	111,372	127,807
Total Salaries and Overhead	293,860	337,223
Other Direct Costs (Schedule C)	422,224	28,332
Consultant Fee (Schedule D)	185,800	311,500
Total Salaries and Direct Costs	901,884	677,055
G & A 29.78%	268,581	201,627
Unit I Costs (Schedule E)	143,000	25,000
Unit II Costs (Schedule F)	633,702	80,404
Unit III Costs (Schedule G)	776,899	482,139
(Schedule H)	683,300	401,416
Unit IV Costs (Schedule I)	62,102	22,028
Pre Award Costs	0	15,000
Grand Total	3,469,469	1,904,670

2. The Grantee's proposed detailed budget dated March 15 1993 is hereby incorporated by reference.

3. Notwithstanding the effective date of this Grant, and subject to the Standard Provision of this Grant entitled "Allowable Costs," costs incurred by the Grantee in pursuit of program objectives on or before the effective date of this grant shall be eligible for reimbursement hereunder. Such costs are not to exceed \$15,000, and included in the Grant Budget shown above.

4. Inclusion of any cost in the line item budget of this award does not obviate the requirement for prior approval of cost items designated as requiring prior approval by OMB circular A-122.

E. Reporting and Evaluation:

1. Financial Reporting:

a. Financial reporting requirements shall be in accordance with the Standard Provision of this Grant entitled "Payment - Letter of Credit", as shown in Attachment No. 3.

b. AMIDEAST shall submit other financial reports, in an agreed upon format, as requested by the USAID Project Officer.

d. AMIDEAST shall provide USAID with copies of all other reports, and evaluations that are developed under this Grant.

2. Program Performance Reporting:

The Grantee shall submit to the USAID Project Office three copies and the USAID Contracts Office one copy of the following:

a) Quarterly program performance reports and a final report which briefly present the following information:

1. A comparison of actual accomplishments with the goals established for the period, the findings, or both. If the output of programs or projects can be readily quantified, such quantitative data should be related to cost data for computation for unit costs.

2. Reasons why established goals were not met.

3. Other pertinent information including the status of finances and expenditures and, when appropriate, analysis and explanation of cost overruns and significant variance between planned and actual overhead rates.

The final report is due by the completion date of this Grant.

b) Between the required performance reporting dates, events may occur that have significant impact upon the program. In such instances, the Grantee shall inform AID as soon as the following types of conditions become known:

1. Problems, delays, or adverse conditions that will materially affect the ability to attain program objectives, prevent the meeting of time schedules and goals, or preclude the attainment of project work units by established time periods. This disclosure shall be accompanied by a statement of the action taken, or contemplated, and any AID assistance needed to resolve the situation.
2. Favorable developments or events that enable time schedules to be met sooner than anticipated or more work units to be produced than originally projected.
3. If any performance review conducted by the Grantee discloses the need for change in the budget estimates in accordance with the criteria established in the Standard Provision of this Grant entitled "Revision of Grant Budget", the Grantee shall submit a request for budget revision.

All reports submitted shall state the duration and nature of the report. The level of detail presented and the format of all reports will be in accordance with technical officer instructions.

F. Indirect Cost Rate

Indirect costs applicable to this Grant will be compensated pursuant to the Standard Provision of this Grant entitled "Negotiated Overhead Rates - Provisional". The rates currently established for the Grantee's accounting periods which apply to this Grant are set forth below:

Absences

21.50% - Provisional, from 10/1/92 until amended.
Base of application: Total Chargeable Salaries.

Fringe Benefits - U.S.

28.61% - Provisional, from 10/1/92 until amended.
Base of application: Total Salaries (chargeable salaries and absences).

Organizational Overhead

61.03% - Provisional, from 10/1/92 until amended.
Base of application: Total Direct Labor (salaries and fringes).

G & A

29.78% - Provisional, from 10/1/92 until amended.
Base of application: Modified direct costs.

G. Title to Property

Title to property acquired under this agreement shall vest with the Grantee.

H. Authorized Geographic Code

The authorized geographic code is the Selected Free World (941) and Egypt (263).

I. Standard Provisions

The "Mandatory Standard Provisions for U.S. Nongovernmental Grantees," and the "Additional Standard Provisions for U.S., Non-governmental Grantees," Attachment No. 3, are hereby made a part of this Grant.

J. CLOSEOUT PROCEDURES

This section prescribes uniform closeout procedures for this Grant.

1. The following definitions shall apply for the purpose of this section:

- a. Closeout. The closeout of a grant or agreement is the process by which AID determines that all applicable administrative actions and all required work for the grant or agreement have been completed by the Grantee and AID.
 - b. Date of Completion. The date of completion is the date on which any work under grants and agreements is completed or the date on the award document, or any supplement or amended thereto, on which AID sponsorship ends, whichever is sooner.
 - c. Disallowed Costs. Disallowed costs are those charges to a grant or agreement that AID or its representative determines to be unallowable in accordance with the applicable U.S. Federal cost principles or other conditions contained in the grant or agreement.
2. AID closeout procedures include the following requirements;
- a. Upon request, AID shall make prompt payments to a Grantee for allowable reimbursable costs under the grant or agreement being closed out.
 - b. The Grantee shall immediately refund any balance or unobligated (unencumbered) cash that AID has advanced or paid and that is not authorized to be retained by the Grantee for use in other grants or agreements.
 - c. AID shall obtain from the Grantee within 90 calendar days after the completion date of the Grant all financial, performance and other reports required as a condition of the grant or agreement. AID may grant extensions when requested by the Grantee.
 - d. The Grantee shall account for any property acquired with AID funds or received from the Government in accordance with OMB Circular A-133.
 - e. In the event a final audit has not been performed prior to the closeout of the grant or agreement, AID shall retain the right to recover an appropriate amount after fully considering the recommendations on questioned costs resulting from the final audit.

K. RESOLUTION OF CONFLICTS

Conflicts between any of the Attachments of this Grant shall be resolved by applying the following descending order of preference:

- Attachment No. 1 - Schedule
- Attachment No. 2 - Program Description
- Attachment No. 3 - Standard Provisions

L. Grantee Certifications

The Grantees signed certifications listed below are hereby incorporated by reference:

- Assurance of Compliance with Laws and Regulation Governing Non-Discrimination in Federally Assisted Programs.
- Certification Regarding Lobbying
- Certification Regarding A Drug-Free Workplace
- Certification Regarding Debarment, Suspension, and Other Responsibility Matters.
- Certification Regarding Debarment, Suspension, and Other Responsibility Matters -- Primary Covered Transactions.

M. Authority to Bind the Government

The Grant Officer is the only individual who may legally commit the Government to the expenditure of public funds.

N. Logistic Support

All logistic support shall be the responsibility of the Grantee.

O. Evaluation Plan

The evaluation plan for this project is outlined in "sections 3.2.1, 3.3.2.3, and 3.4" of the program description.

LEGAL RIGHTS EDUCATION AND TRAINING PROJECT

Program Description

Background: The overall pattern of respect for civil rights in Egypt over the last ten years has been inconsistent. In many ways, Egypt is a model country with respect to civil rights. Social and health services, though limited, are available to all. Opposition political parties, while weak, do exist -- along with their newspapers that carry on a debate. Basic human rights are protected by the Constitution, and the judiciary has a tradition of independence. Egypt has a strong presidency, but its leaders appear to be listening to the pulse of the population carefully and are aware of the negative effect of the arbitrary use of power.

However, faced with the political strains resulting from necessary economic austerity measures, the Government is likely to resort more often to harsh measures in quelling domestic unrest and enforcing public order. Some individuals and organizations in Egypt have consistently advanced the cause of civil rights in the country. It is essential that those forces actively engaged in defending the rule of law and civil rights be supported in their efforts. Respect for civil rights, accountability before the law, and citizen awareness of their rights and responsibilities are inexpendable bases for the development of democratic values.

Throughout the AID-funded Legal Education and Training (LET) Project (1983-1989) AMIDEAST worked with a number of Egyptian universities in the field of human rights and law. During this period the universities have actively worked for the promotion of free speech and academic freedom. The universities, although public entities, led the way in making civil rights a legitimate subject of national and international concern within Egypt, and in initiating public debate. Ongoing Amideast efforts will support the programs of universities active in the promotion of civil rights, while new initiatives will aim at including other governmental and non-governmental organizations in activities that address a broader scope of issues reflecting the legal rights and responsibilities of citizens in a democratic society.

3.1 Unit I

Legal English/Legal Rights Training

1. Project Goal

To enable Egyptians to work more effectively in the field of legal rights.

2. Project Objectives

Strong English skills are a prerequisite for effective work in the field of legal rights, because legal rights is an international issue; and English, the current world language, is most often the language of parlance. This project is designed to increase Legal English language skill levels and knowledge of legal rights issues among members of the judiciary and persons interested in legal rights.

3. Activity Description

A maximum of 384 jurists and persons interested in legal rights to be trained in Legal English/Legal Rights courses. The program will consist of two four-month semesters per year for the three-year grant period. Four separate courses will be offered each semester. They are: Intermediate Level for the Judiciary, Intermediate Level for Interested Persons; Advanced Level for the Judiciary, and Advanced Level for Interested Persons. Class size should not exceed sixteen persons per course. Selection of participants will be based on: the expressed needs of participating organizations and institutions; the individual's position in the legal rights community in Egypt, in other words, the impact of the training on the environment; the individual's seriousness of purpose, the individual's previous participation in similar programs, and, when applicable, their level of workshop participation. Selected individuals who do not achieve a TOEFL score of 420 will be programmed in the USAID TOEFL Preparation Program until they attain this minimum score.

The project will provide training in Legal English with a focus on legal rights. Topics could include: International Human Rights Declarations and their Interpretation and Implementation; Deliberations of the Siracusa Conventions on Human Rights in the Arab World; the African Human Rights Charter, the U.S. Bill of Rights as Human Rights Law; and the Rights of Women. Because this project stems from specific requests from the judiciary and legal rights groups, the course syllabus will be adjusted according to the needs of the

participants. Classes will be conducted either at the AMIDEAST offices or at facilities provided by participating organizations, depending on the agreement reached between the instructor and the participants.

Outputs

With improved English language skills, the members of the judiciary as well as interested persons will improve their access to discourse and resources concerning legal rights. At the same time, they will be better able to produce -- and discuss -- some of their own work in English, thus enhancing the information exchange among Egyptians and international organizations working in the field of legal rights.

The proposed training work with the judiciary and Egyptian organizations involved in legal rights will also serve to help AMIDEAST in the identification of appropriate participants for Unit III programming.

A third and equally important result of this project would be the creation of an integrated content-based course in the field of English for Special Purposes: Legal Rights English. The course would include listening reading, speaking, and writing materials all focusing on the content area and designed for persons involved in the legal rights field who seek to upgrade their English skills. This course will help alleviate the widening gap between the ever-increasing demand -- on a global scale -- for materials on English instruction in legal rights issues, and the corresponding paucity of suitable materials. The curriculum development that would be undertaken in conjunction with this project represents cutting edge work; and the resulting course package would be an invaluable resource which could be made available worldwide to persons working in this field.

3.2 Unit II

Workshops

1. Project Goal

Enhance the development of a legal rights discourse within Egypt's liberal political environment.

2. Project Objectives

The convening of a series of workshops with the aim of:

- 1) providing a forum for multi-disciplinary legal rights dialogue and information exchange between academics and practitioners from Cairo and Alexandria as well as the provinces;
- 2) linking existing approaches to legal rights work and building on existing knowledge;
- 3) furthering legal rights education and training among key elements of Egyptian society; and
- 4) establishing the groundwork for an information and activity clearinghouse through the successful completion of the workshop series.

3. Activity Description

Approximately eight workshops will be held in Cairo and the provinces of Upper and Lower Egypt. Each workshop will be officially sponsored. The workshops' structure will differ, depending on the workshop topic(s); and the capabilities of the sponsoring university or organization. The duration of each workshop will be between one and seven days; the number of participants should not exceed sixty. Some Workshops will focus on issues of an academic nature, such as "The Effects of Returned Migrant Laborers on the Role and Rights of Women," "The Relation Between Socio Economic Underdevelopment and the Administration of Justice;" others will concentrate on practical applications, such as "A Citizen's Rights and Duties to Health," "Ways and Means to Increase Human Rights Education in Egypt," "Environmental Rights;" still others will strive to combine a mixture of interdisciplinary academic sessions with modules from persons actively working in the field of legal rights, for example "Child Labor Laws and Practice: Moving Towards an Amelioration in Terms," "Discrimination and Violence Against Women," "Freedom of Expression of Writers and Artists," "The U.N. Declaration on the Elimination of All Forms of Discrimination and Issues of Ratification in the Arab World." In all cases, the theme of the workshop should attempt to address issues of human rights and responsibilities. A working group will be created for each workshop. Comprised of persons of stature in the field, the working group will be entrusted with the tasks of: determining the workshop topic(s) and agenda; recruiting workshop participants; and coordinating logistical arrangements. Workshop participants will include all four actors identified in the Strategy section, namely Decision Makers, Educators, Interested Persons, and Students; along

with a small number of persons from outside Egypt working in the field of legal rights. The AMIDEAST coordinator will reserve the right to give final approval to the workshop program.

A Pilot Workshop Series will initially be held in either Cairo/Alexandria or Mansoura. AMIDEAST will review and evaluate its proceedings. The evaluation will include indicators such as: feedback from participants, number of participants, and number and type of activities that occurred as a result of the workshop. The result will be a revised framework which should serve as a role-model for the implementation of workshops in the second and third years. Representatives of the universities and organizations targeted to sponsor workshops in the second and third years should participate in the pilot workshop series.

Outputs

Papers presented at the workshops, along with documents produced during the workshops, including recommendations for future activities, will be published and distributed in both Arabic and English. The distribution of these documents will broaden the workshops' impact. Publication of workshop proceedings will keep interested persons unable to attend the workshop(s) informed of the debate. Papers presented at the workshops, when published and distributed, will constitute an educational resource that could be integrated into various university curricula. Also, recommendations for activities will engender new discussion, with the more salient recommendations being employed as topics for future papers and/or workshops.

The workshops will help to foster a cooperative environment among persons interested in legal rights issues in Egypt. Workshops not only provide educational opportunity to a large number of people, they can also provide a forum for new ideas, strengthen the organization sponsoring the event, improve cooperation amongst organizations, and help establish networks among people working in the field.

The workshops will enable us to determine which individuals and organizations are genuinely concerned with and active in the issue of legal rights; as well as what their education, training, and material support needs are. These persons and organizations will constitute the target group for consideration in human resource education and training and material support projects. In other words the workshop series creates a pool of human and organizational resource potential that can be trained and supplied.

3.3 Unit III

Education and Training

1. Project Goal

Improve standards of legal rights knowledge and operations in Egypt through education and training activities.

2. Project Objectives

To encourage persons who have demonstrated an interest in human rights and rule of law to develop their understanding of the field and encourage them to continue their work; and to provide institutions and organizations working in the field of legal rights with trained personnel.

3. Activity Description

The proposed education and training projects will be both off-shore and in-country. Participants will be selected by AMIDEAST based on the following criteria: actual training needs as identified in the workshop series; the individual's level of workshop participation; the individual's position in the legal rights community in Egypt, in other words, the impact of the training on the environment; the individual's seriousness of purpose; and their participation in previous training programs. All texts produced from the scheduled workshops, seminars, and education/training programs will be printed, according to demand, in both Arabic and English. During 1993/96, we propose the project's education and training activities consist of the following components.

3.3.1.1 Study And Observation Exchange Program

1. Sub-Project Goal

Enhancement of inter-Arab dialogue on legal rights issues.

2. Sub-Project Objectives

The purpose of this project is to focus on a region-specific legal rights dialogue which provides a mutually beneficial exchange for those working in the field, exposing participants to how others in the region operate, and offering them the chance to reflect upon the work they are doing.

3. Sub-Project Activity Description

Send six Egyptians working in areas related to legal rights on study and observation tours of establishments associated with legal rights issues in other Arab World countries; and correspondingly bring six individuals from the designated Arab World countries to Egypt for a similar tour. We propose that six Egyptians spend two weeks in Jordan, and two weeks in Tunisia (3 Egyptians in each country); and that three Jordanians and three Tunisians spend three weeks in Egypt.

Outputs

A conference will be held at the end of each country-specific portion of the exchange tour. This conference will be attended by the visiting participants and persons from the host country who participated, either as individuals or as members of organizations, in the tour program. Summary papers will be prepared and discussed by the participants. Upon return to their home country, the visiting participants will write a report on the tour for their organizations containing: observations, important discussions and exchanges, as well as recommendations for improved organizational effectiveness and increased exchange among Arab human rights organizations. Sponsoring country organizations will be responsible for writing a similar report. These papers will be presented and discussed at follow-up workshops in each country.

3.3.1.2 General Human Rights Education and Training

1. Sub-Project Goal

Heightened understanding of human rights and rule of law issues among interested Egyptians.

2. Sub-Project Objectives

Enable interested persons to engage in an exchange with other individuals working in human rights, to participate in discussions regarding current thinking and realities in human rights, and to provide some technical training in the field of human rights.

3. Sub-Project Activity Description

Provide scholarships to participate in human rights education programs for individuals working in legal rights-related activities. There are a number of these programs held in

Egypt and around the world. 10 persons will be trained outside of Egypt; while 200 will be trained in-country. Traditionally, we have used the human rights program in Strasbourg, France. The Strasbourg program would be especially interesting for provincial university staff because of its specialized modules on "teaching and research in the field of human rights at the university level." However, the determination of the actual program(s) will depend upon the individual participants' experience, academic training, and language skills.

Outputs

Upon their return, Strasbourg participants will be asked to present curriculum development proposals at one of this program's ongoing workshops at a provincial university. Numerous Egyptians have previously participated in Strasbourg Seminars. In order to benefit from their knowledge and experience, we propose the formation of a Strasbourg working group. This group could certainly contribute to the current discussion about educational reform and curriculum development with regards to human rights, especially in Egyptian universities. The creation of such a working group would strengthen linkages among interested persons. Furthermore, members could present lectures at the on-going workshops; and the possibilities of materials development, for example a quarterly journal, could be explored.

Participants trained in programs other than the Strasbourg program will be asked to present a paper on a topic of relevance to their work, and present it at one of this program's ongoing workshops at a provincial university. They might also be able to transfer the information they recently learned in the seminar they attended by coordinating a seminar for interested Egyptian colleagues.

3.3.1.3 U.S.-Based Technical Training

1. Sub-Project Goal

To enhance the effectiveness -- at both the national and international levels -- of Egyptian organizations working in the field of legal rights.

2. Sub-Project Objectives

To expose key individuals working in areas related to legal rights to the operations of U.S.-based establishments concerned with legal rights; to offer technical training in targeted needs areas.

3. Sub-Project Activity Description

Send eight Egyptians on a one-month technical training program at U.S. organizations and institutions associated with legal rights issues such as university human rights centers, Lawyers Committee for Human Rights, and other local organizations. Current issues in legal rights will be addressed, as will structural-functional, managerial, logistical, and operational issues. Participants will receive specialized training in management and fact-finding skills, as well as in other indicated areas of concern. This will be done through participation in off-the-shelf courses, conferences, observation of offices, briefings, and roundtable discussions. It is also hoped that participants would be able to present a lecture either at a university or another appropriate forum during their visit; thus adding a degree of balance to the information exchange.

Outputs

Upon return, participants will be asked to: discuss their experiences with their colleagues in a seminar; evaluate their, and if possible, other offices' operations and management; and present formal suggestions for improvement. Participants will also be required to draft a Fact-Finding Training Manual.

3.3.1.4 Egypt-Based Technical Training

1. Sub-Project Goal

To enhance the effectiveness -- at both the national and international levels -- of Egyptian organizations working in the field of legal rights.

2. Sub-Project Objectives

To follow-up and expand upon the discussions and training that occurred under the U.S.-based technical training portion (section 3.3.1.3).

3. Sub-Project Activity Description

Bring three persons with varying specializations in the legal rights field to Egypt for a one-month training/exchange with Egyptian organizations and provincial universities interested in legal rights. The visiting legal rights specialists would participate in one of this project's provincial workshops --

to be scheduled to coincide with their visit to Egypt. The participants will meet the former U.S.-based technical training participants and their respective organizations to continue and expand upon the previous years' discussions involving current legal rights, managerial, organizational and fact-finding research issues. This discourse should unfold with an eye for increased effectiveness of legal rights efforts and activities in Egypt; and will enhance participants' understanding of their colleagues' human rights work and concepts.

Outputs

A closing conference will be convened at the end of the one-month technical training project. Participants will present papers and discuss what they perceive to be the most salient issues raised during the training project, including those associated with organization, management, and fact-finding. Recommendations for future projects and programming in Egypt will be included in the discussion. Future areas of expanded cooperation among the participants will also be explored. The fact-finding training manual prepared after the U.S.-based technical training will be revised and reprinted. The visiting participants will be required to write a report including their observations, relevant discussion points, recommendations and general conclusions. This report will be presented to their respective organizations in the U.S. as a consciousness-raising activity.

3.3.1.5 U.S.-Based Legal Rights Study/Observation Tour

1. Sub-Project Goal

Increase responsiveness of Egyptian legal institutions to international trends in legal rights issues.

2. Sub-Project Objectives

Expose Egyptians holding key positions in fields that contain a human rights component to the structures, mechanisms, philosophies, and institutions that form the legal rights discourse in the United States; while engaging in an exchange of ideas and experiences with their counterparts in the U.S.

3. Sub-Project Activity Description

This one-month project will send eight Egyptians on a study/observation tour of the structures and institutions

concerned with legal rights issues in the United States. Its focus will be the judiciary. Universities and non-governmental organizations, the focus of 3.3.1.3 and 3.3.1.4, will play a lesser role. Appropriate courses will be identified, and supplemented by field trips, briefings, meetings, round-table discussions, and mock court exercises. Possible cooperative institutions include: American Bar Association, DePaul University, International Law Institute (Administration of Justice), The International Cooperative Human Rights Training Program (Human Rights Concepts and Implementation), International Human Rights Law Group, Clark-Atlanta University/HBCUs, and other relevant organizations.

Outputs

The participants will be responsible for submitting a report on salient aspects of their study/observation tour at a conference to be held upon their return. In this way they will share their experiences, observations, and recommendations with their colleagues.

The participants will also be responsible for organizing a mock court session, incorporating the participation of their American and Arab colleagues in Egypt. This is a popular and much needed activity. The United States Information Service recently sponsored the Mayo group's visit to Egypt in which two successful mock courts were held. Demand is high for further sessions, and this would be an opportunity for these participants to apply and share the knowledge and skills acquired during the study/observation tour.

3.3.2 Material and Research Support

1. Sub-Project Goal

Improve legal rights material and research standards in Egypt.

2. Sub-Project Objectives

To insure that individuals working in the field of legal rights have access to documentation and standard reference works; and that relevant information be distributed to a wider audience.

3. Sub-project Activity Description

3.3.2.1. Pamphlets and Other Education Materials

Production of Pamphlets, cassettes, videos, books, etc. as a means of effectively presenting legal rights issues to various sectors of the population. Project support at this time will enable nascent Egyptian organizations to gain experience in materials production and distribution for a wider Egyptian audience.

Outputs

Production of approximately 2 videos, 10 pamphlets, Audio Cassette Tape, 8 Alumni Journal issues, Agenda/Calendar, and at least four educational books.

3.3.2.2 Research Skills Training

Send eight graduate-level university students with intentions of writing their theses on a human rights issue to the Harvard Human Rights Law Program. It is a highly regarded one-year non-degree certificate program designed for promising young foreign academics involved in human rights research. A short-term course at an HBCU will serve to complement the work done at Harvard. Participants will be selected by AMIDEAST based on the following criteria: the students' level of workshop participation, seriousness of purpose, choice of thesis topic, English language skills, participation in previous training programs; and university faculty recommendations.

Outputs

There are two phases of activities to be undertaken by the students upon successful completion of the Harvard program. In Phase I, they will be required to present their works at a provincial university workshop held after their return. The participating students will also be required to develop a research skills manual and organize a series of training seminars at provincial universities where they will use the contents of the manual to train their colleagues in research techniques.

Phase II programming entails the practical application of students' newly-acquired research skills. Summer research projects will be undertaken, in provincial areas by groups of students recently trained in research skills. Each group will be responsible for selecting its research topic and corresponding methodology. Upon the university faculty and AMIDEAST's review and approval of the topic and methodology, the project will be undertaken, and its results will be compiled in a research paper to be presented and

discussed at follow-up seminars in the provinces where actual research was undertaken. In this way, students have the opportunity to develop and hone their research skills and techniques through application in a local context.

3.3.2.3 Studies and Publications

Support -- in the form of research fees, translation, reproduction, and printing -- for the local production of documentation in both Arabic and English on legal rights, including works generated from seminars, conferences, and workshops.

Outputs

Approximately 2,000 translated pages, 50,000 reproduced copies, and 50 printed documents.

3.3.2.4 Material Support

Provide a limited amount of materials recognized in the field as being essential, which universities and other institutions and organizations working in the field of legal rights do not possess or to which they do not have easy access; and in this way offer material support to the ongoing legal rights efforts among Egyptian governmental and non-governmental organizations.

Outputs

13 institutions/organizations to receive resources and training equipment.

3.4 Unit IV

Final Evaluation

1. Project Goal

To wrap-up program.

2. Project Objectives

To assess the program's merits, and offer guidance for any future programming.

3. Project Activity Description

AMIDEAST will hold a two-day Conference at the end of the project period. The conference will be attended by program participants, and will assess the various programs implemented during the project, their strengths and weaknesses, successes and failures, progress made, and means for improving future legal rights programming.

As a follow-up to the Final Evaluation Conference, a team of four evaluators, two Egyptian and two non-Egyptian, will conduct a systematic evaluation of program activities, in an effort to assess the project's effectiveness, while offering recommendations for future programming.

Outputs

The proceedings from the Final Evaluation conference will be published and distributed in both Arabic and English. An evaluation report will be completed at the close of the one-month evaluation team survey.

STANDARD PROVISIONS

The Standard Provisions set forth as Attachment 3 of this Grant consist of the following Standard Provisions denoted by an "X", which are attached hereto and made a part of this Grant:

1. Mandatory Standard Provisions For U.S., Nongovernmental Grantees

- (X) Allowable Costs (November 1985)
- (X) Accounting, Audit, and Records (August 1992)
- (X) Refunds (September 1990)
- (X) Revision of Grant Budget (November 1985)
- (X) Termination and Suspension (August 1992)
- (X) Disputes (August 1992)
- (X) Ineligible Countries (May 1986)
- (X) Debarment, Suspension, and Other Responsibility Matters (August 1992)
- (X) Nondiscrimination (May 1986)
- (X) U.S. Officials Not to Benefit (November 1985)
- (X) Nonliability (November 1985)
- (X) Amendment (November 1985)
- (X) Notices (November 1985)
- (X) Metric System Measurement (August 1992)

2. Additional Standard Provisions For U.S., Nongovernmental Grantees

- (X) OMB Approval under the Paperwork Reduction Act (August 1992)
- (X) Payment - Letter of Credit (August 1992)
- () Payment - Periodic Advance (January 1988)
- () Payment - Cost Reimbursement (August 1992)
- (X) Air Travel and Transportation (August 1992)
- (X) Ocean Shipment of Goods (August 1992)
- (X) Procurement of Goods and Services (November 1985)
- (X) AID Eligibility Rules for Goods and Services (August 1992)
- () Subagreements (August 1992)
- (X) Local Cost Financing (August 1992)
- (X) Patent Rights (August 1992)
- (X) Publications (August 1992)
- () Negotiated Indirect Cost Rates - Predetermined (August 1992)
- (X) Negotiated Indirect Cost Rates - Provisional (August 1992)
- (X) Regulations Governing Employees (August 1992)
- (X) Participant Training (August 1992)
- () Voluntary Population Planning (August 1986)

- () Protection of the Individual as a Research Subject (August 1992)
- () Care of Laboratory Animals (November 1985)
- (X) Title To and Use of Property (Grantee Title) (November 1985)
- () Title To and Care of Property (U.S. Government Title) (November 1985)
- () Title To and Care of Property (Cooperating Country Title) (November 1985)
- () Cost Sharing (Matching) (August 1992)
- () Use of Pouch Facilities (August 1992)
- (X) Conversion of United States Dollars to Local Currency (November 1985)
- (X) Public Notice (August 1992)
- (X) Rights in Data (August 1992)

