



CONTRACT INFORMATION MANAGEMENT SYSTEM
(CIMS) 94248



DIRECT ACTION DATA FORM
FOR GRANTS & COOPERATIVE AGREEMENTS

1. Basic Contract Number 442 - 0112 - G - 00 - 4506 - 00 (See CIB 89-30)

2. Recipient Name Planned Parenthood Federation of America, Inc. & Family Planning International Assistance (PP/FPIA)

3. Award Description (This description will be seen by high level Agency officials, as well members of Congress.)
The recipient shall provide family planning services accessible to the poor and underserved Khmer population in Phnom Penh and the provinces of Kampong Cham, Prey Veng and Takeo.

ENTERED

JAN 04 1994

4. Principal Place of Performance Cambodia 5. Benefiting Country Cambodia

6. Project Officer
Country Code/Office Symbol 442 Name (Last, First) Huvos, Anne

7. Grant Agreement Type
 A. Disaster Assistance
 B. American Schools & Hospitals Abroad (ASHA)
 D. Title XII Authority
 E. Other Than A, B, or D
7a. Extent Completed
 E. Completed by the Technical Office
 F. Completed by the Contracting Office
 G. Not competed (unsolicited prop)
 H. Not competed (predom capab, etc)

8. Basic Purpose
 A. Technical Services to Host Country
 B. Commodities
 C. Training Services to Host Country
 D. Research
 E. Architectural & Engineering Services
 F. Construction

9. Taxpayer Identification Number 13-1644147

10. Business Organization Type
 A. Corporation
 B. Individual
 C. University or College
 D. Historically Black College or University
 E. Educational Organization (other than University or College)
 Z. Other
 F. International Center
 G. Research Organization (other than International Center)
 H. Voluntary Organization
 I. Foundation
 J. Hospital
 N. Hispanic American college or univ.

11. If U.S. University, Host Country Institution N/A

12. If Obligated Amount is in Local Currency, provide U.S. Dollar Amount N/A

13.a. Negotiator (Last, First, MI)
Apha Hotaravatana

13.b. Signature
Apha Hotaravatana

14.a. Contract Officer (Last, First, MI)
Thomas M. Stephens

14.b. Signature
Thomas M. Stephens

COPY OF AWARD DOCUMENT MUST BE ATTACHED TO THIS FORM



U.S. AGENCY FOR INTERNATIONAL DEVELOPMENT, THAILAND
REGIONAL SUPPORT MISSION FOR EAST ASIA

November 22, 1993

Dr. Daniel R. Weintraub
Vice President for International Programs
Planned Parenthood Federation of American, Inc. &
Family Planning International Assistance
810 Seventh Avenue
New York, NY 10019

Dear Dr. Weintraub:

Subject: Grant No. 442-0112-G-00-4506-00
The Family Health and Spacing Project

Pursuant to the authority contained in the Foreign Assistance Act of 1961 and the Federal Grant and Cooperative Agreement Act of 1982, as amended, the Agency for International Development (hereinafter referred to as "A.I.D.") grants to the Planned Parenthood Federation of America, Inc. & Family Planning International Assistance (hereinafter referred to as "PPFA/FPIA" or "Grantee"), the sum set forth in Article C.2 of the Schedule of this Grant to provide financial support for the program described in the Schedule and the Program Description of this Grant.

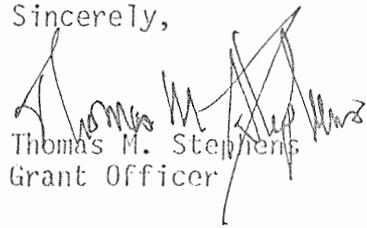
This Grant is effective and obligation is made as of the date of this letter and shall apply to commitments made by the Grantee in furtherance of program objectives during the period set forth in Article B of this Grant.

This Grant is made to the Grantee on the condition that the funds will be administered in accordance with the terms and conditions as set forth in Attachment 1, "Schedule," Attachment 2, "Program Description," and Attachment 3, "Mandatory and Optional Standard Provisions," which have been agreed to by your organization.

BEST AVAILABLE COPY

Please sign the original and five copies of this letter to acknowledge your receipt of the Grant, and return the original and four copies to this office. Keep one copy for your records.

Sincerely,

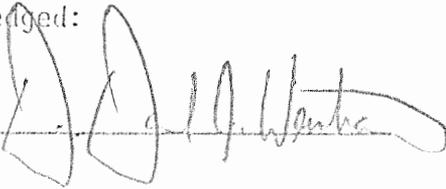

Thomas M. Stephens
Grant Officer

Attachments:

1. Schedule (7 pages)
2. Program Description (20 pages)
3. Mandatory and Optional Standard Provisions (81 pages)

Acknowledged:

BY :



TITLE: Vice President for International Programs

DATE : November 23, 1993

Fiscal Data

PIO/T No.: 442-0112-3-30104
Project No.: 442-0112
Appropriation: 72-1131021
Budget Plan Code: HDVA-93-27442-CG13
Total Estimated Amount: \$4,924,500
Total Obligated Amount: \$3,327,148
Letter of Credit: 72001488
Tax ID Number: 13-1644147
Funding Source: USAID/Phom Penh

Funds Available:

Richard McCture, CONT

Date:

11/23/93
Richard McCture

SCHEDULE

A. PROGRAM DESCRIPTION

The purpose of this Grant is to provide family planning services accessible to the poor and underserved Khmer population in Phnom Penh and the provinces of Kampong Cham, Prey Veng and Takeo as more fully described in Attachment 2.

a. Background

Family Planning International Assistance (FPIA), submitted a proposal for a Family Health and Spacing Project under USAID/Cambodia's Invitation for Applications issued in early 1993. Except as provided below, the proposal hereto attached is the operative program A.I.D. wishes to support through this Grant.

b. Purpose and Indicators

Indicators relating to this purpose are:

- the establishment of a viable Khmer family planning NGO which is able to effectively manage an urban clinic and one urban and three rural community-based distribution programs in the selected provinces; and
- family planning services provided and integrated into the health delivery system through the Ministry of Health's Protection Maternelle et Infantile (PMI) program in the selected provinces.

c. Outputs and Indicators

(i) Increased involvement of Cambodian non-governmental entities in delivery of family planning

Verifiable indicators of this output are: the establishment of a functioning, effective registered Khmer reproductive health NGO, staffed by trained Khmer personnel, with effective administrative, management, and financial systems in place and operational; and implementation by such an NGO of a strategic operational plan developed in collaboration with communities and the MOH.

(ii) Improved access to family planning information and clinical services by the poor and underserved population of Phnom Penh.

Verifiable indicators of this output include: the establishment of a functioning model family planning clinic; a measurable increase in the users of temporary family planning methods within the target area;

a percentage increase in the number of persons obtaining clinical treatment for specified diseases; pre-and post-natal care provided to a target number of women; and an increase in the number of Cambodian reproductive health service personnel trained and able to provide a range of services over the life of the project.

(iii) Increased awareness and practice of birth spacing and use of family planning methods, and improved provision of reproductive health services in target areas.

Verifiable indicators of this output include: an established and operational model birth spacing clinic and training center, and provincial birth spacing clinics operated through the PMI; development of family planning policies and strategies; an increase in the number of trained service providers at the provincial level; and a percentage increase in the number of target beneficiaries practicing birth spacing and family planning.

(iv) Expanded community based distribution of contraceptives into selected areas.

Verifiable indicators of this output include: target number of new clients and percentage increase in number of clients provided with outreach services in target areas; percentage increase in number of field and village health workers trained and implementing community based distribution programs; and percentage increase in number of contraceptive products distributed through such channels in target areas over the life of the project.

(iv) Design, production and use of culturally appropriate information, education and communication materials.

Verifiable indicators of this output include: increase in number and range of information materials available and in use in target areas; percentage increase in number of reproductive service providers trained and using such materials; percentage increase in number of target population able to identify birth spacing and modern contraceptive methods and cite the health benefits of birth spacing; and percentage increase in number of target populations using family planning methods.

d. Inputs and Indicators

Financial contributions, equipment, commodities, technical assistance, training and Cambodian involvement. Indicators of inputs include: USAID grants and disbursement of grant funds, provision of equipment for clinics, procurement and distribution of proposed number and variety of commodities; provision of proposed formal, informal and on-the-job training; provision of proposed and required technical

assistance; existence and involvement of Cambodian counterparts in design, implementation, and evaluation of project; and existence of functioning and effective service delivery N60 by the end of the project.

B. PERIOD OF GRANT AGREEMENT

This Grant's effective date is the date of the Grant letter and the expiration date is February 21, 1997.

C. GRANT AMOUNT AND METHOD OF PAYMENT

1. The total amount of this Grant for the period shown in Article B above is \$4,924,500.

2. USAID hereby obligates the amount of \$3,327,148 for program expenditures during the first 24 months of this Grant.

3. Payment shall be made to the Grantee in accordance with procedures set forth in Attachment 3, Optional Standard Provision No. 2, "Payment - Letter of Credit."

4. Additional funds up to the total amount of the Grant shown in C.1 above may be obligated by USAID subject to the availability of funds, and to the requirements of the Standard Provision of the Grant, entitled "Revision of Grant Budget."

D. FINANCIAL PLAN

The following is the Grant Budget, including local cost financing items, if authorized. Any revisions to this budget shall be in accordance with the Standard Provision of this Grant, entitled "Revision of Grant Budget."

Line Item	US\$ From 11/93-11/95	US\$ From 12/95-11/96	Total US\$ From 11/93-2/97
Salaries and Benefits	1,304,325	717,853	2,022,178
Travel and Per Diem	145,409	41,800	187,209
Equipment and Supplies	398,625	253,100	651,725
Training Costs	57,050	14,500	71,550
Other Direct Costs	323,970	149,478	473,448
Subgrants	501,266	145,132	646,398
Indirect Costs	596,503	275,489	871,992
GRANT TOTAL	3,327,148	1,557,352	4,924,500
	=====	=====	=====

c. **Sustainability Plan:** In providing funds to the grantee, USAID seeks to meet the basic humanitarian needs of low-income, high-risk Cambodians. Given the limited nature of USAID funds and the emphasis on providing assistance for sustainable activities, the Grantee shall remit to USAID a plan detailing the organization's sustainability strategy for the project activities after the grant completion date. The plan which will address how anticipated project results will further the general development goals of the sector of intervention, and will discuss the measures proposed to foster sustainable features of the project. Grantee will remit the sustainability plan with the third semi-annual workplan described above.

d. **External Evaluation:** An external evaluation of the program shall be undertaken prior to the end of the Grant period to assess the progress of the program and plan strategically for the future. The Grantee shall be responsible for drafting the scope of work, contracting required external expertise, and coordinating the evaluation. USAID/Cambodia will review and concur with the scope of work and may assign a USAID representative as part of the evaluation team.

F. STANDARD PROVISIONS

This Grant includes, as Attachment 3, Mandatory Standard Provisions numbered 1 through 14 and Optional Standard Provisions that are shown on the index as applying to this Grant.

G. AUDIT

In the event that the independent audit reports on the Grantee or any sub-grantee or contractor, as provided for, and/or program reports, do not satisfy A.I.D.'s requirements as determined by the A.I.D. Inspector General (Audit), and the A.I.D. Inspector General chooses to make an on-site fiscal or program audit, the Grantee agrees to USAID taking reasonable steps to coordinate the scheduling and conduct of such audit with the Grantee in advance, and to providing unrestricted access to its books and records, as further described in Mandatory Standard Provision No. 2. Annual internal audits are now required for grants and sub-grants over \$25,000. Copies of the audits shall be submitted to the USAID Project Officer and Grant Officer.

H. INDIRECT COST RATE

Pursuant to the provisions of the Optional Standard Provision of this Grant, entitled "Negotiated Indirect Cost Rate - Provisional," a rate or rates shall be established for each of the Grantee's accounting periods which apply to this Grant. Pending establishment of revised provisional or final indirect cost rates for each of the Grantee's accounting periods which apply to this Grant, provisional payments on account of allowable indirect costs shall be made on the basis of the following negotiated provisional rate(s) applied to the base(s) which are set forth below:

Type of Rate: Provisional

Rate: 29.35%

Base: Total direct costs less: (1) cost of sales, i.e., purchase price only of contraceptive supplies, publications and educational material, and other goods purchased for resale, no other cost may be allocated to this category; (2) commodities and freight; (3) subcontract and subgrant awards and payments to affiliates; (4) grants and awards to other organizations and (b) in-kind cost of donated media air time and print space.

Period: 11/22/93 until amended.

1. TITLE TO PROPERTY

Optional Standard Provision No. 21 "Title to and Use of Property (Grantee Title)" is applicable to this Grant.

J. CLOSE-OUT PROCEDURES

The following uniform close-out procedures shall apply to this Grant:

1. The following definitions shall apply:

a. Close-out. The close-out of this Grant is the process by which A.I.D. determines that all applicable administrative actions and all required program activities have been completed by the Grantee and A.I.D.

b. Date of Completion. The date of completion is the date on which all activities under this Grant are completed, or the date given in the Grant document, or any supplements of amendments thereto, on which A.I.D. funding ends.

c. Disallowed Costs. Disallowed costs are those charges to the Grant that A.I.D. or its representative determines to be unallowable in accordance with the applicable Federal cost principles, as outlined in OMB Circular A-122 and supplements and amendments thereto, or other conditions contained in the Grant.

2. A.I.D. close-out procedures include the following requirements:

a. Upon request, A.I.D. shall make prompt payments to the Grantee for allowable reimbursable costs under the grant being closed out.

b. The Grantee shall immediately refund any balance or unobligated or unencumbered cash that A.I.D. has advanced or paid and that is not authorized to be retained by the Grantee for use in other grants or agreements.

c. A.I.D. shall obtain from the Grantee within 90 calendar days after completion of activities under the Grant Agreement all financial, performance, and other reports required as a condition of the Grant. Extensions of this time may be granted by A.I.D. upon request of the Grantees.

d. The Grantee shall account for any property acquired with A.I.D. funds or received from the Government in accordance with provisions of OMB Circular 110, "Property Management Standards."

e. In the event a final audit has not been performed prior to the close-out of the Grant, A.I.D. shall retain the right to recover an appropriate amount fully, considering the recommendations on questioned costs resulting from the final audit when such audit is conducted.

K. SPECIAL GRANT PROVISIONS

1. Lightweight Motorcycles - This Grant contains provisions for 9 lightweight motorcycles (less than 125 cc). The Grantee is authorized to purchase these from any A.I.D. Geographic Code 935 source based on the signed waiver by the A.I.D. Representative.

2. Grant expenditures may be in in Cambodian Riel or U.S. Dollars as determined by market conditions.

3. 25% Matching Contribution - The 25% matching contribution is waived for this Grant. However, the Grantee will make every effort to increase its cash and in-kind contribution over the life of the project, and will indicate such contribution through regular financial reporting.

4. The Grantee is required to collaborate under its own or A.I.D.'s direction with other relevant entities operating in the same sector or geographic area throughout the Grant period in order to avoid redundancy and duplication. This may include information consultations or formal meetings.

5. Taxes to the Government of Cambodia - No U.S. government funds provided under this grant may be used to pay taxes, duties, tariffs or other levies imposed by the Government of Cambodia.

6. Security - Security is an ongoing concern for US PVOs operating in Cambodia. All Grantees are expected to develop detailed, current security procedures. A copy of these procedures will be made available to USAID.

7. Assistance to the Khmer Rouge - No direct or indirect assistance may be provided to the Khmer Rouge under this Grant.

8. Vehicles - USAID/Cambodia will contribute one Jeep Cherokee in support of this program.