



United States Agency for International Development

Contract Information Management System (CIMS)

DIRECT ACTION DATA FORM FOR GRANTS & COOPERATIVE AGREEMENTS

1. Basic Award Number 645-0218-G-00-4001-00

2. Recipient Name Fundza

3. Award Description (This description will be seen by high level Agency officials, as well as members of Congress.) The recipient shall provide support and improve the quality of education of children in Swaziland.

4. Principal Place of Performance Swaziland

5. Benefiting Country Swaziland

6. Project Officer Office Symbol PGDO Name (Last, First) Foster-Gross Donald

7. Grant Agreement Type [] A. Disaster Assistance [] B. American Schools & Hospitals Abroad (ASHA) [X] C. Other Than Those Listed Above [] D. Title XII Authority

8. Basic Purpose [X] A. Tech. Services to Host Country [] B. Commodities [] C. Train. Services to Host Country [] D. Research [] E. Arch. & Engineering Services [] F. Construction

7a. Extent Competed [] E. Competed by the Technical Office [] F. Competed by the Contracting Office [X] G. Not competed (unsolicited proposal) [] H. Not competed (predominant capability, etc.)

9. Taxpayer Identification Number N/A

10. Business Organization Type [] A. Corporation [] B. Individual [] C. University or College [] D. Historically Black College or University [X] E. Educational Organization (other than University or College) [] F. International Center [] G. Research Organization (other than International Center) [] H. Voluntary Organization [] I. Foundation [] J. Hospital [] K. Non-Profit [] L. Other [] M. Non-Profit [] N. Hispanic American College or University [] O. Other

11. If U.S. University, Host Country Institution

12. If obligated amount is in local currency, provide U.S. Dollar amount \$71,500

13.a. Negotiator (Last, First, MI) Qwabe Eugenia N.

13.b. Signature [Handwritten Signature]

14.a. Contract Officer (Last, First, MI) Woehler Carry L

14.b. Signature [Handwritten Signature]

COPY OF AWARD DOCUMENT MUST BE ATTACHED TO THIS FORM



UNITED STATES
AGENCY FOR INTERNATIONAL DEVELOPMENT
USAID MISSION TO SWAZILAND

P.O. BOX 750, MBABANE, SWAZILAND
TEL 46430, TELEX 2016 WD

December 30, 1993

Ms. Mary Tomlinson
FUNDZA
P.O. Box 926
Mbabane, Swaziland

Subject: Grant No. 645-0218-G-00-4001-00
Swaziland Manpower Development Project (SWAMDP)

Dear Ms. Tomlinson:

Pursuant to authority contained in the Foreign Assistance Act of 1961, as amended, the United States Agency for International Development (hereinafter referred to as "USAID") hereby provides to FUNDZA (hereinafter referred to as "Grantee") a grant in support of the Grantee's Swaziland school library and training program, as more fully described in Grant Attachment 2, entitled "Program Description".

This Grant is effective and obligation is made as of the date of this letter through the Grant estimated completion date of June 28, 1994. Funds disbursed by USAID but uncommitted by the Grantee at the expiration of this Grant shall be refunded to USAID.

The total estimated USAID contribution toward this grant will be the sum of E236,000 (equivalent to \$71,500 Swaziland Emalangeni), subject to the availability of funds. This amount is fully obligated at this time. USAID shall not be liable for reimbursing the Grantee for any costs in excess of the obligated amount. Should there be a fluctuation in currency on the positive side, USAID, at its option, may choose to reprogram the funds to the Grantee for use on other USAID funded programs. If there is a fluctuation of currency on the negative side, the Grantee will be responsible for making up the shortfall.

This Grant is made to the Grantee on condition that the funds will be administered in accordance with the terms and conditions as set forth in Attachment 1 entitled "Schedule", Attachment 2 entitled "Program Description", and Attachment 3 entitled "Standard Provisions" (which have been agreed to by your organization)

Please acknowledge receipt of this Grant by signing all copies of this Cover Letter, retaining one copy of the Grant for your files and returning the remaining copies to the Grant Officer.

Sincerely,

Rosella Marshall

Rosella Marshall
Regional Grant Officer

Attachments:

- 1. Schedule
- 2. Program Description
- 3. Standard Provisions

ACKNOWLEDGEMENT:

FUNDZA

By: Mary Tomlinson
 Name: MARY TOMLINSON
 Title: DIRECTOR.
 Date: 31/12/93

FISCAL DATA

| | |
|-------------------|------------------------------------|
| PIO/T No. | :645-0218-3-80127 |
| Appropriation No. | :72-11x1014 |
| Budget Plan Code | :GSSA-88-21645-KG13 |
| This Obligation | :E236,000 (equivalent to \$71,500) |
| GRANT TOTAL | :E236,000 (equivalent to \$71,500) |
| Funding Source | :DFA |
| Method of Payment | :Periodic Advance |

Attachment 1SCHEDULEA. Purpose of Grant

The purpose of this Grant is to provide support for a Swaziland school library and training program, as more specifically described in Grant Attachment 2 "Program Description".

B. Period of Grant

This Grant is effective and obligation is made as of the date of this letter through the Grant estimated completion date of June 28, 1994. Funds disbursed by USAID but uncommitted by the Grantee at the expiration of this Grant shall be refunded to USAID.

C. Amount of Grant and Payment

1. The total estimated USAID contribution toward this grant will be E236,000 (equivalent to \$71,500), subject to the availability of funds. The amount currently obligated by USAID at this time is E236,000 (equivalent to \$71,500). USAID shall not be liable for reimbursing the Grantee for any costs in excess of the obligated amount. The Grantee shall be paid in accordance with the Financial Plan below. Funds disbursed by USAID but uncommitted by the Grantee at the expiration of this Grant shall be refunded to USAID.

2. Payment shall be made to the Grantee in accordance with procedures set forth in Attachment 3 - Standard Provision, entitled "Periodic Advance". However, no funds will be disbursed until after USAID Controller's office has conducted a desk audit of the Grantee's accounting system. It is anticipated that this review will be initiated and completed within the next few days. The Grantee agrees to comply with any recommendations resulting from that audit, as a condition precedent to receipt of funds. Once the desk audit is completed and the Grantee has complied with any resulting recommendations, the Grantee is hereby authorized to request up to half of the value of the grant in its initial periodic advance request.

D. Financial Plan

1. The following is the Grant Budget. Revisions to this budget shall be made in accordance with Standard Provision of this Grant, entitled "Revision of Grant Budget".

| USAID TOTAL CONTRIBUTION | Equivalent Swaziland Emalangeni |
|--|------------------------------------|
| 1. Books | E148,000 |
| 2. Processing Materials | E 10,000 |
| 3. Portable bookshelves | E 7,000 |
| 4. Computer | E 12,000 |
| 5. Travel - Monitoring & Teacher Allowances | E 3,000 |
| 6. Training (salaries) | E 44,000 |
| 7. Admin. Costs | <u>E 12,000</u> |
| USAID TOTAL | E236,000* |

(*equivalent \$71,500)

E. Reporting and Evaluation

FUNDZA will coordinate with the USAID/Swaziland Human Resources/General Development Office Project Officer responsible for project management and monitoring. The Project Officer will be responsible for monitoring compliance with the grant. USAID/Swaziland will track expenditures of grant funds based upon submission by FUNDZA of the financial reports called for in Attachment 3.

F. Grantee Acknowledgement of A.I.D Funding

In all publicity releases and public notices, the Grantee will acknowledge USAID funding for this Grant which contributes to the Grantee's overall program.

H. Title to Property

Title to all property purchased under this Grant shall vest in the Grantee in accordance with the terms of Grant Attachment 3, Standard Provision 21, entitled "Title to and Use of Property (Grantee Title)."

I. The grantee shall not use grant funds to purchase religious material.

J. The grantee shall not purchase any books, literature or other reading materials from the Government of South Africa or any South African parastatal organization.

Attachment 2 - Program DescriptionBackground:

The subject grant is funded under the Swaziland Manpower Development Project (SWAMDP). The SWAMDP project as amended states "The goal of the SWAMDP project is to assist Swaziland to realize the full development potential of its human resources, both in the modern sector and on the rural homesteads. The purpose is twofold: (1) to expand the capacity of selected Swazis and Swazi institutions - both public and private - independently to plan and direct development activities; and (2) to encourage an increased level of informed participation by the general Swazi population in a variety of such activities.

FUNDZA is a private non-governmental organization which was founded in September 1987 to improve children's language and academic skills by establishing basic libraries in schools in Swaziland. FUNDZA was provisionally registered as a local Private Voluntary Organization with USAID/Swaziland on November 21, 1988 and FUNDZA's final registration with AID/W was confirmed by AID/W on January 31, 1990 (STATE 031502).

The purpose of FUNDZA is to improve the quality of education of children in Swaziland through reading. FUNDZA project has the support of the Government as indicated by letters from the Ministry of Education dated October 11, 1988 and March 24, 1992.

FUNDZA was granted an earlier grant (645-0214-G-SS-9007-00), under the Teacher Training Project for the period up to August 31, 1991, the Teacher Training Project PACD. Currently FUNDZA provides library books to 31 schools as well as training the school librarians.

DISCUSSION:

The funding provided under the subject grant will allow FUNDZA to purchase library books and establish libraries in the rural primary schools of Swaziland and the training of library teachers.

The subject grant will provide funding for the completion of library installation and training in fifteen schools already on the FUNDZA register. In addition, this grant provides funding for the installation of school libraries and the training of teacher librarians in three new schools. Seventy-four per cent of the funding will be allocated to the purchase of books and book related material, twenty per cent to the cost of tuition and training of teachers, and six per cent to the administrative costs required to support the FUNDZA project.

FUNDZA will receive additional financial assistance from the Genesis Foundation in support of the FUNDZA project.

USAID assistance under this grant, will allow FUNDZA to fully develop and extend its project to improve literacy, reading skills, and the "book habit" in Swazi children and their teachers through the provision of library books and through the training of teacher librarians in the processing, organizing, care, and use of the books. The books which will be read by approximately seven thousand five hundred children in eighteen schools will promote fluency in English usage and contribute to overall education. It is FUNDZA's belief that children who have learned how to use a library and have acquired the habit of reading for both information and pleasure will not only be literate but will be able to sustain their literacy beyond leaving school.