

PD-ABK-441
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MERCY CORPS INTERNATIONAL

ANNUAL PROGRESS REPORT

**LEBANON HUMANITARIAN ASSISTANCE
&
REDEVELOPMENT PROJECT**

AGREEMENT NO. HNE-0360-G-00-3067-00

OCTOBER 1, 1993 - SEPTEMBER 30, 1994

**Submitted to:
Agency for International Development**

**Submitted by:
Mercy Corps International
3030 S.W. 1st Avenue
Portland, OR 97201**

October 31, 1994

I. Overview

On August 26, 1993, Mercy Corps executed a \$1,000,000 grant contract No. HNE-0360-G-00-3067-00 whereby Mercy Corps agreed to carry out humanitarian assistance and redevelopment activities in Beirut and the East Sidon area of Lebanon. This contract is scheduled to be completed by August 31, 1995.

The primary goal of this project is to repair 1,000 houses located in 10 villages in order to encourage displaced villagers to return to their homes, thereby contributing to the reconstruction of Lebanon. A second goal is to provide income generation training to 400 displaced women in the Beirut area in order to enable them to find meaningful employment. This project is being implemented in cooperation and collaboration with the Middle East Council of Churches (MECC) and the Institute for Women's Studies in the Arab World (IWSAW). IWSAW is affiliated with Beirut University College in Beirut.

We believe that the progress realized to date for both of these projects is on track and will achieve overall project goals per the estimated time-line. To date, the repairs to 460 houses, in 15 villages, all located in the East Sidon district, have been completed. Ten training workshops for women have been completed and have provided training in the vocations of sequin embroidery (five workshops), sewing (three workshops), hairdressing (one workshop), and knitting (one workshop). One hundred ninety-four (194) women participated in these workshops. Upon completion of the training workshops, 168 participants have been awarded a certificate validated by the Lebanese Government. All of the women who have completed the training have been able to find employment.

The Project Director, Mr. George Geha, continues to provide hands-on oversight for this project. He has visited project sites, reviewed the procedures and policies utilized to govern project implementation, monitored project activity, interviewed project beneficiaries, assisted MECC and IWSAW answer grant implementation questions, provided regular reports to Headquarters and reviewed financial transactions funded by the grant. Mr. Geha also coordinates with USAID/Lebanon, attends meetings held for AID-funded grantees, has taken Mr. Ghassan Jamous on visits to the project area, and has met with USAID officials from Washington when they visited Lebanon. We believe there are no significant management problems outstanding.

The goal for the next six month period is to continue the housing reconstruction activities and income generation training. We anticipate fully achieving the stated total project goals by the end of the grant period.

II. Program Summary

The political and economic context in Lebanon continues at times to impede the smooth implementation of the project. Although the Government of Lebanon is actively

encouraging displaced people to return home, strikes, occasional incidents of violence, and the deteriorating security situation have all acted to increase the effort required to accomplish our objectives. Economically, destruction of infrastructure, massive capital flight, and declining remittances from abroad as expatriate workers were turned out of Arab oil-producing countries in the wake of the Gulf War have further devastated the country. These factors have led to greatly increased apprehension on the part of the targeted beneficiaries. The situation is further aggravated as the peace process between Israel and the PLO and Israel and Jordan moves forward. If elements opposed to this process take violent action in southern Lebanon to see that peace does not spread, the Israeli military is likely to retaliate with shelling, air strikes, or other action, seriously impairing the security situation for residents and potential returnees. Looking to the future, if Syria also makes peace with Israel, Syrian-aligned factions in southern Lebanon will be far more inclined toward peace. For the short term, however, potential returnees are likely to remain apprehensive regarding their and their families' safety.

Nevertheless, we have found that the beneficiaries welcome the assistance provided by this project and are willing to take the steps necessary to improve their lives, despite their circumstances. Indeed, the number of returnees exceeds the level of funding available for their resettlement and economic re-establishment. As a result, a high level of demand has met MCI efforts in the country. A more detailed report follows.

A. Housing Reconstruction. Our stated goal at the end of the first year of operation was to establish reconstruction committees, develop reconstruction policies, solicit applications for housing repair, approve housing projects and applicants, award reconstruction contracts, and evaluate project progress. Mercy Corps believes that it has generally accomplished all of these goals.

The housing reconstruction project has proceeded well. In each of the selected villages, staff of our implementing partner, the Middle East Council of Churches (MECC), have received requests from home owners for assistance in repairing their houses. Widows, orphans, disabled and the poorest of the poor are given special consideration. Equally important is that the recipients must reside in the village in order to be eligible for assistance. This stipulation has seemed somewhat controversial to some displaced people since those persons a) who tilled land in their village, but had to commute from another one because they had no place to stay; b) who held jobs in towns and had other family members till their land; or c) who couldn't return because there was no schooling for their children; were rated at lower priorities to receive assistance. The family members tilling their land also must do some work, such as removing debris. Only in the village of Ain El-Meer did the returnees request that all their houses be reconstructed with no attention given to the selection criteria. When the reconstruction team indicated that it would adhere to the selection criteria, some villagers warned the team not to go through their village. Within a few weeks, however, the villagers saw reconstruction programs under way in nearby villages, so village representatives from Ain El-Meer apologized to the reconstruction team in the Sidon office and asked to be reconsidered according to MECC policies and procedures. Many of those receiving assistance live with relatives and friends while the reconstruction is taking place.

Informal local committees have been formed in each village in order to assist MECC staff in determining the level of need and prioritize requests for assistance. The committees were formed to meet a problem that surfaced during the first month of the project when the MECC construction team in Sidon was swarmed by applicants. The problem was solved by forming village committees to assist in prioritizing beneficiaries. These committees have been very useful to staff in assessing the legitimacy of applicants' requests, and in helping to avoid possible conflicts within a village between individuals who are ineligible to receive assistance, but who may believe that they are entitled to aid. The committee has also served to interpret the goals and objectives of the program to other villagers.

Construction policies that MECC had developed as a part of its other programs were adapted and revised to fit this grant program. In general, MECC's policy is to provide enough assistance to enable a homeowner to either a) enclose one room or b) to minimally upgrade his/her house. Assistance provided to enclose one room may include concrete repair or provision of doors, windows or plumbing. This program operates on the premise that a homeowner who has one habitable room in which to live will over time be able to repair the rest of the house without additional assistance. A habitable base of operations gives a homeowner a place from which to initiate further repairs. Completely destroyed houses have been a problem for the program since very needy returnees do not have the resources to complete a minimum habitable space and MCI assistance is not sufficient to meet this need. This difficulty was overcome by MECC coordinating its work with the "Lebanese Government's Council of Southern Lebanon", where the "Council" provides funds to complete a minimum habitable space for needy returnees.

Where minimal upgrade assistance is offered, construction policies have been set to limit the maximum amount of assistance that will be provided. These policies aid staff to avoid excessive demands for assistance by a homeowner. Assistance provided is limited to two exterior steel doors, three windows, 2 - 3 interior wooden doors, a toilet and wash basin, and window glass. In the event that an owner prefers a different style of repair, they are responsible for paying the additional cost. Thus, allowance is made for individuality.

Procedures have been put into practice to ensure that the funds invested in this program are used in repairing the house. Rather than giving the funds directly to the homeowner, MECC representatives contract directly with local craftsman to provide the necessary repairs in each village. By providing volume business, MECC also obtains more competitive bids for the work. MECC representatives attempt to utilize local craftsmen, thereby stimulating the local economy. The volume of work contracted by MECC has enabled MECC to determine the local market rates for reconstruction work.

Once a contract is let, the craftsmen receive an advance of 50% payment for the work expected. Upon completion of the repair, and satisfactory acceptance of the work by both MECC and the homeowner, final payment is made. In a few instances where the quality of workmanship was not acceptable, payment was refused until the problem was corrected. Financial controls are in place within MECC to ensure that invoices ready for payment have been reviewed and are in fact due.

The proposal submitted to USAID was predicated upon an assumption that the funds available from USAID would be combined with funds received from other sources in order to fund the repair of approximately 1,000 houses in 10 villages by the end of the grant period. Of this total goal, USAID funds would be adequate to fund the repair of approximately 500 of the total goal of 1,000 houses to be repaired.

From the date of grant inception until the end of September 1994, the repairs to 460 houses, in 15 villages all located in the East Sidon district, have been completed utilizing both the USAID provided funds and other funds. Attachment A lists the villages in which repairs have been completed. MCI made a formal request to USAID to expand the project to a few other villages in the immediate project area and we understand that this request was approved by USAID. It was estimated that the average cost to repair a house would be between \$500 and \$1,000 per house. Our experience is that the cost of repairs is running at approximately \$900 per house. As expected, in almost all cases, the homeowners are also contributing their labor and resources to carry out repairs beyond those funded by this grant.

In early September, Mr. Ghassan Jamous of USAID/Lebanon visited MCI's housing reconstruction work east of Sidon, accompanied by George Geha - MCI Project Director, Suad Nassif - MECC/ERR Director, and the MCI/MECC reconstruction team. Mr. Jamous encouraged MCI to undertake a limited number of infrastructural repair works as pilot projects. A letter of request has been submitted to USAID and we are awaiting a response regarding this matter. Moreover, there was interest in expanding the project area to include housing repairs in the Chouf and Aley areas using existing funds. This possible program expansion is being explored in consultation with Mr. Jamous.

Persons benefiting from this project have expressed great appreciation for the assistance received and the project is accomplishing its stated goal of encouraging the return of displaced Lebanese. An 80-year-old man, Mr. Hanna Anis Khoury from Abra village, was forced to leave in 1985. During this war-induced mass exodus, one of his sons was killed by shrapnel from long-distance shelling. Mr. Hanna was among the first to return to Abra and found the village in ruins and his home completely destroyed. In spite of his age, Mr. Hanna started working to remove rubble for rebuilding, sleeping under a tree in what was formerly his garden. The MECC reconstruction was able to assist Mr. Hanna in rebuilding a room, bathroom, and kitchen. Mr. Hanna is now living in his house again and is very grateful for this assistance which has helped to restore his pride, dignity, and hope for the future.

Hannah Francis, 64 years old, was born and raised in Mieh wa Mieh village and her husband was in the Lebanese Army. When war broke out in 1985, her husband disappeared in the village and Hannah and her children were forced to flee, along with other families, under gunfire and shelling. She and her family were displaced until recently when the Lebanese Army restored relative peace and order east of Sidon. Mrs. Hannah returned to her destroyed village and applied to MECC for assistance. She now lives in a partially reconstructed house. However, like many war widows, after her daily chores are finished,

she sits silently in front of her house, tears dried up in her eyes, but still waiting for her husband to come home.

Mr. Kamil Assi, 40 years old, from Leba'a village, had a good income as an employee and farmer until he became displaced in 1985 due to heavy fighting that destroyed his house; his 4-year-old daughter also died from a bullet wound. Recently, Mr. Assi and his family returned to Leba'a where MCI/MECC helped him repair his house. MECC's agricultural assistance program also provided fruit tree seedlings, fertilizer, and pesticides so that he could farm once again.

Attachment B shows photos (pre-repair and post-repair shots) of Hanna Khoury, Hannah Francis, and some of the other beneficiaries who have received assistance to repair their homes.

B. Income Generation. Our stated goal during the first year was to prepare the project coordinator for managing this project, employ the social workers and trainers needed, identify candidates for training, prepare the training program, implement, monitor and evaluate candidate training, and assist graduates to find employment. Most of these goals are on-going in nature and occur on a regular cycle as each training workshop develops.

Mercy Corps believes that it has generally accomplished these goals. Ten training workshops for women have been completed and have provided training for women in the vocations of sequin embroidery (five workshops), sewing (three workshops), hairdressing (one workshop), and knitting (one workshop). The last page of Attachment B shows trainees in one of the sewing workshops. One hundred ninety-four (194) women participated in these workshops, out of whom 26 candidates were unable to complete the training courses due to family emergencies or personal health problems (16 women) and returning to their villages (10 women). One hundred sixty-eight (168) women have completed these workshops. The list of participants may be found in Attachment C. Upon completion of a training workshop, participants have been awarded a certificate validated by the Lebanese Government. Of those who have completed training, all have found employment.

A needs assessment survey was conducted in July and August to determine training requirements in the coming year. The results of this study indicated that there was little demand for leather work and upholstery. However, there were still good job opportunities for sewing, embroidery, and hairdressing. Dental assistants and secretaries were also in high demand. Consequently, the program of training workshops for the coming year has been modified as follows:

Sewing	4 workshops
Embroidery	4 workshops
Hairdressing	1 workshop
Secretarial studies	1 workshop
Dental assistantship	1 workshop

It is anticipated that 210 women will participate in these workshops. Moreover, the survey pointed to a need village-based training workshops for the returnees. A separate request

has been made to USAID to allow the extension of training workshops to a select number of villages as pilot projects.

All participants are given a Basic Living Skills Program (BLSP) along with their training. BLSP is a program that deals with health, home management, nutrition, environment, child care, civic education, sex education, family planning and legal rights. Trainers report that noticeable changes in the participants general appearance, dress and cleanliness were noticed during this training session.

Participants are selected by the staff of our implementing partner, the Institute for Women's Studies in the Arab World (IWSAW), according to the following criteria: Preference is given to women who come from displaced families living in and near Beirut. Other economically disadvantaged women are included as well. Only women who have shown a willingness to learn a vocation, and who will likely be able to provide financial assistance to their families upon completion of their training, are selected.

Trainees come from different religious groups and generally meet in areas other than those where they currently reside. One side benefit of this project has been to encourage trainees to overcome the fear that they have for persons from a different religious group. When first initiated, trainees evidenced some resistance and apprehension to intermingling. They quickly learned to work together, play together and some good friendships are being formed among them.

IWSAW project staff report that women completing the training have expressed great appreciation for the opportunity they received. A mother with 9 children reported "never in my life have I earned money from my own work. I am thrilled to be able to contribute to my family's economic needs." A widow who lost her eldest 19 year old son said "I lived in a pool of misery and poverty. This program has helped me to regain faith in life again. I can now smile with hope and faith." Two women who completed a similar training program conducted prior to this grant are now themselves trainers. The evidence we have demonstrates that this project is meeting the need for which USAID funding was granted.

III. Management Summary

By the end of the first year of this project, Mercy Corps goals were to recruit a program manager, establish an office, assist MECC and IWSAW upgrade their finance and reporting systems to conform to Mercy Corps and USAID requirements, prepare regular monthly and quarterly reports, and begin evaluating and monitoring project performance. Mercy Corps believes it has generally accomplished all these goals.

Mr. George Geha has been employed by Mercy Corps to provide project oversight for this project. Mr. Geha began his employment in January 1994. Mr. Geha is well respected by the Lebanese NGO community and has had many years of experience working in development in Lebanon. He is known for his thoroughness, integrity and concern for

adherence to generally accepted management practices. He is well acquainted both with MECC and the context in which it operates in South Lebanon and is well qualified for this position.

Mercy Corps has established an office located on the premises of MECC and clerical assistance has been obtained to assist Mr. Geha obtain and photocopy the documents necessary to verify project expenditures. After an initial review of project expenditures by Mr. Geha, copies of the receipts and accompanying documentation are forwarded to the Mercy Corps Portland office for accounting purposes. Mercy Corps has verified that both MECC and IWSAW have established separate bank accounts to administer USAID project monies and that both have established financial safeguards to ensure that funds are properly administered. In compliance with Grant requirements, an A133 audit review is being completed on the first year of operation of the Lebanon Grant as part of Mercy Corps' annual audit.

Reports are submitted by Mercy Corps' Lebanon Project Director to Headquarters on a monthly basis. In addition, weekly or bi-weekly phone conversations occur between Mr. Geha and Mercy Corps Headquarters to address issues that arise, to review upcoming tasks that must be accomplished or to clarify expectations.

In the original budget approved by USAID, \$20,000 was budgeted to enable Mercy Corps to purchase a new vehicle to be used to accomplish project objectives. Since preparing this budget, we have determined that it is not advisable to purchase a new US manufactured vehicle as new vehicles are likely to be the targets of theft by criminal or paramilitary elements operating within Lebanon. Instead of purchasing a vehicle, we have decided to rent a U.S.-manufactured second-hand vehicle from MECC, using part of the funds under the vehicle procurement sub-line item for this purpose. Renting from MECC is considerably cheaper than renting from a commercial rental company. Second-hand vehicles are less likely to be stolen and over the life of this two year project will be cheaper to operate, thereby maximizing the use of funds granted.

Mercy Corps/MECC has opened a separate bank account to handle petty cash to meet Mercy Corps costs. The accounting for this account is conducted in a manner similar to the procedures by which Mercy Corps manages cash advances.

Mr. Lowell Ewert, who is responsible to provide Mercy Corps Headquarters oversight for this project, has made two trips to monitor project activities. During his first trip, in October 1993, he met with the staff of MECC and IWSAW responsible to direct project activities to review project goals and objectives and to clarify grant management and accounting requirements. During his second trip in March 1994, Mr. George Geha and Mr. Ghassan Jamous of USAID Lebanon were also present, and issues pertaining to project activities, the rate of project implementation and grant management requirements were clarified.

Mr. Ewert also traveled to Washington D.C. in February 1994 to meet with USAID

representatives about the Lebanon program. This trip was timed to coincide with a major conference on the Middle East which brought a number of people from Lebanon to Washington D.C. to discuss the situation in the Middle East and relations between the religious communities of the East and the West. The Executive Secretary of MECC, Mr. Gabriel Habib, and another MECC staff member were in attendance, and discussions clarifying project expectations took place.

In early April 1994, the Controller of Mercy Corps, Mr. Dale Jones, was scheduled to stop in Athens for several days, while returning to Portland from Sudan, to meet with Mr. Geha to further review Mercy Corps financial policies and grant accounting guidelines. Unfortunately, this meeting was canceled at the last minute due to the schedule conflict that arose when the USAID Washington D.C. delegation traveled to Lebanon and we felt it best that Mr. Geha remain in Beirut to answer any questions that might arise pertaining to Mercy Corps' activities. Mercy Corps intends to continue to monitor very carefully the financial reports it receives from the project officer. If it is deemed that additional financial and grant accounting in-service is required, Mercy Corps is prepared to take whatever remedial action is required to remedy the situation.

In September 1994, Mr. Jerry Dines, MCI staffmember and program consultant on Lebanon, traveled to Cyprus and met with Mr. Geha and MECC and IWSAW staff responsible for directing project activities. During this program review, it was found that goals and objectives are being met in a timely fashion. Furthermore, financial management issues were clarified, priorities were set for the next project period, questions related to project implementation were answered, and the strategy to accomplish overall project goals was reviewed.

Envisioned in the proposal submitted to USAID were twice-per-year monitoring trips to Lebanon to be made by consultants. Plans are being finalized for two consultants to travel to Lebanon in November to undertake an evaluation of MCI's program after one year of operation. As stated in the Program Description of the Grant Agreement, MCI is committed to provide outside monitoring to enhance MECC's and IWSAW's monitoring capabilities and to evaluate the management and financial system of both NGOs to ensure AID standards are met. A detailed scope of work is being prepared to guide these consultants in their task.

IV. Budget Review

Attachment D is form 269 and the detailed breakdown comparing actual costs with budget projections that we understand is required by USAID. If additional financial information is requested, please contact Lowell Ewert or Sandra Fitzgerald, Mercy Corps' Grant Manager for more information. Both can be reached at the Mercy Corps International Headquarters in Portland, Oregon.

V. Conclusion

In conclusion, Mercy Corps appreciates the confidence that USAID has placed in us by entrusting us with the funds necessary to carry out this program. We believe that the above report demonstrates that we and our partners, MECC and IWSAW, are faithfully executing this agreement in conformance with USAID expectations and guidelines. On behalf of those who benefit from this program, we would like to express our appreciation to USAID for the funding that has been provided.

Attachment

A

**List of Villages for the
Housing Reconstruction Program
*Houses Completed***

	<i>Grantee Match</i> <u>October 1993 - September 1994</u>	<i>AID Funds</i> <u>January - September 1994</u>
Abra	31	31
Kefraya	23	
Jinsnaya	20	
Krayeh	23	18
Ain el-Meer	17	
Lebaa	32	33
Kfarjarra	12	4
Mieh Mieh	51	58
Baysour	17	
Ain el-Dulb	26	8
Chouwailik	12	
Karkha	15	
Salhieh	12	3
Darb Essem		10
Wadi Baanquodine	_____	_____4
Total	291	169*

* An additional seventy (70) houses are being repaired with USAID funds and will be completed in October/November 1994.

Attachment

B

ATTACHMENT B

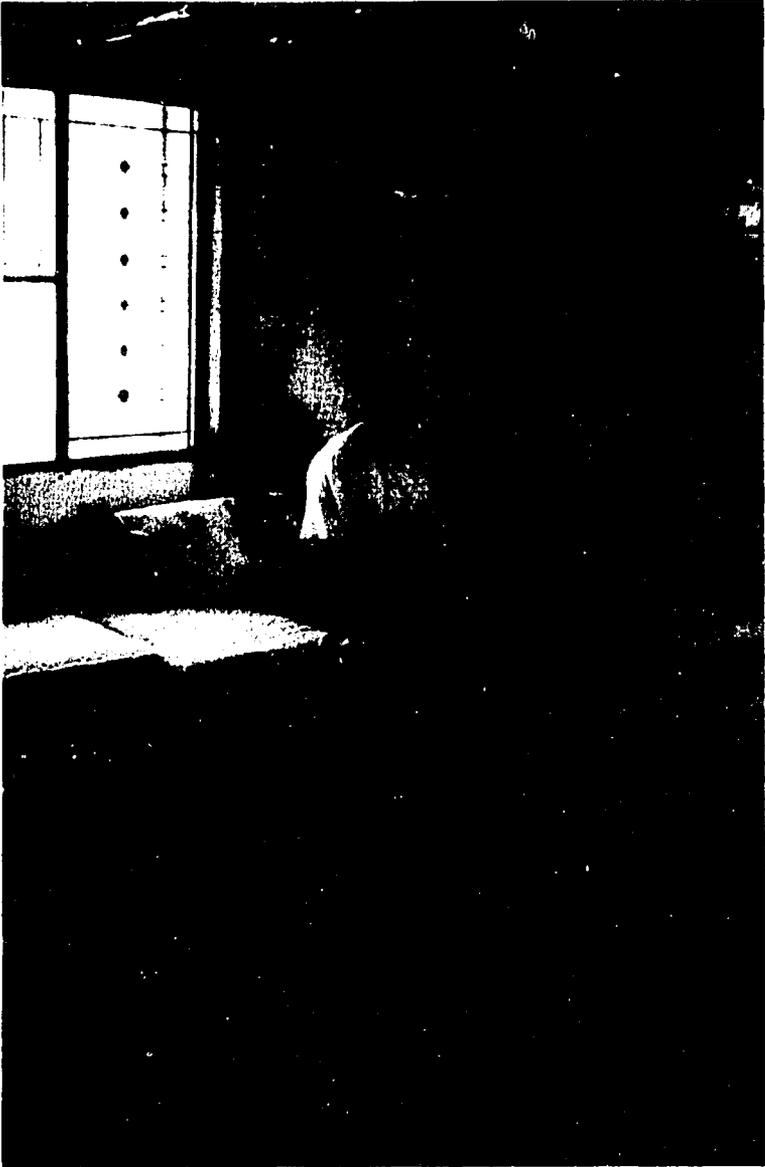


Mich Wa Mich, Lebanon

Hanneh Francis, widow

MCI/MECC assisted with
repair of one room.

ATTACHMENT B

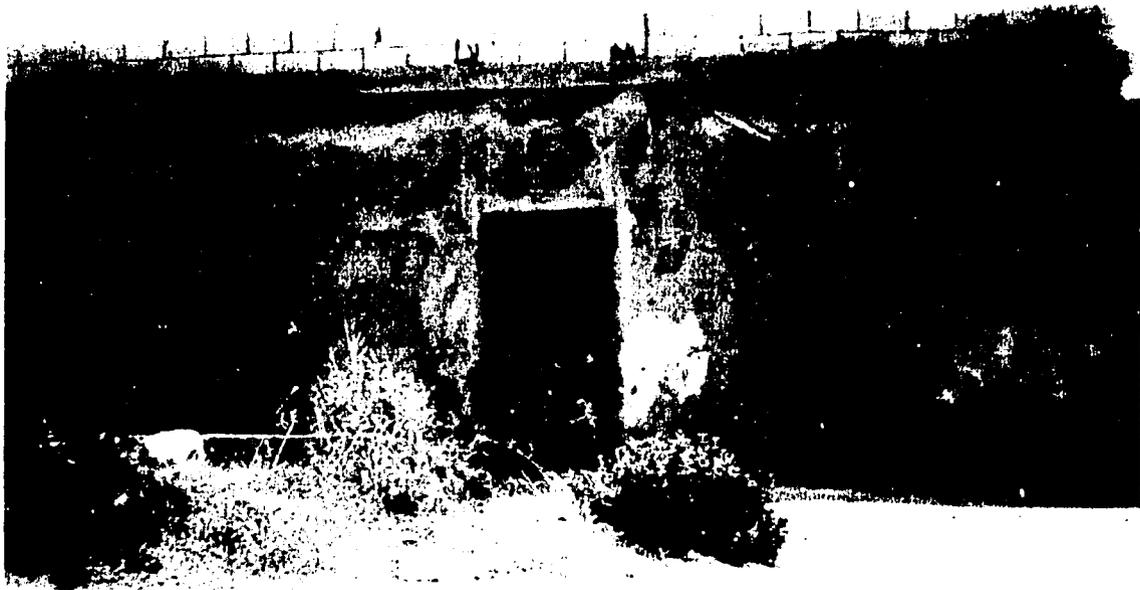
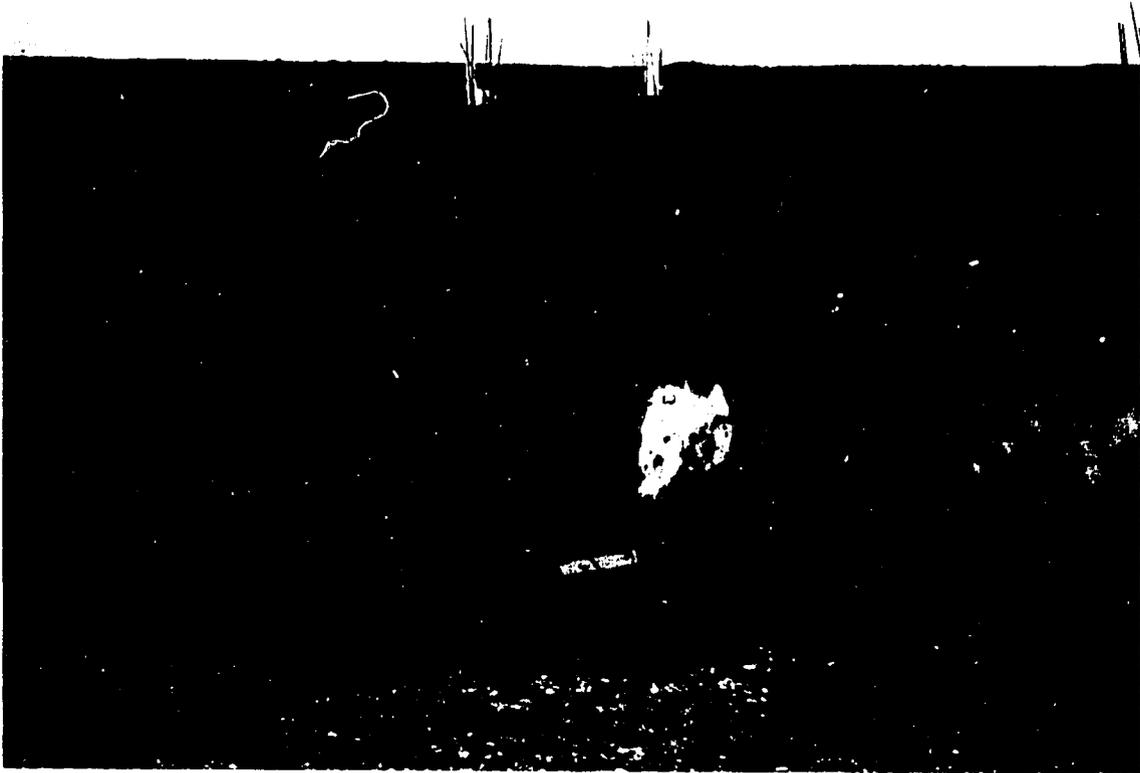


Abra, Lebanon

The Newly Built Home of
Anis El Khoury

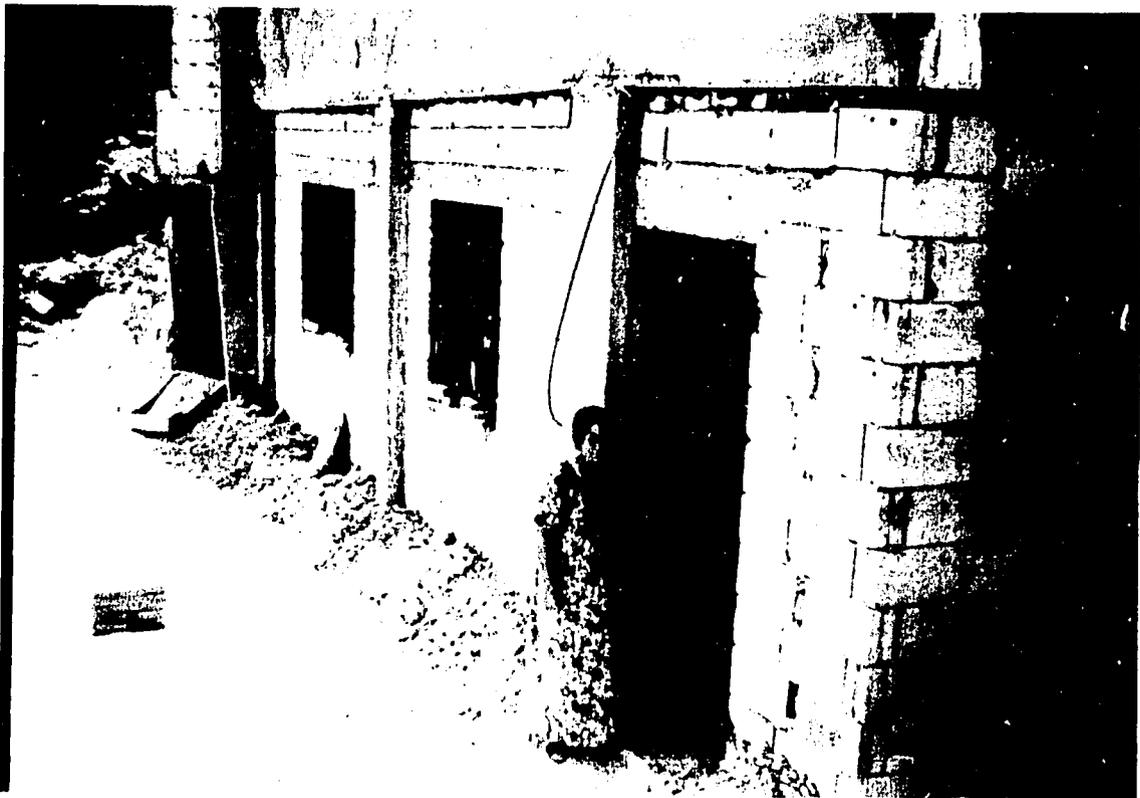
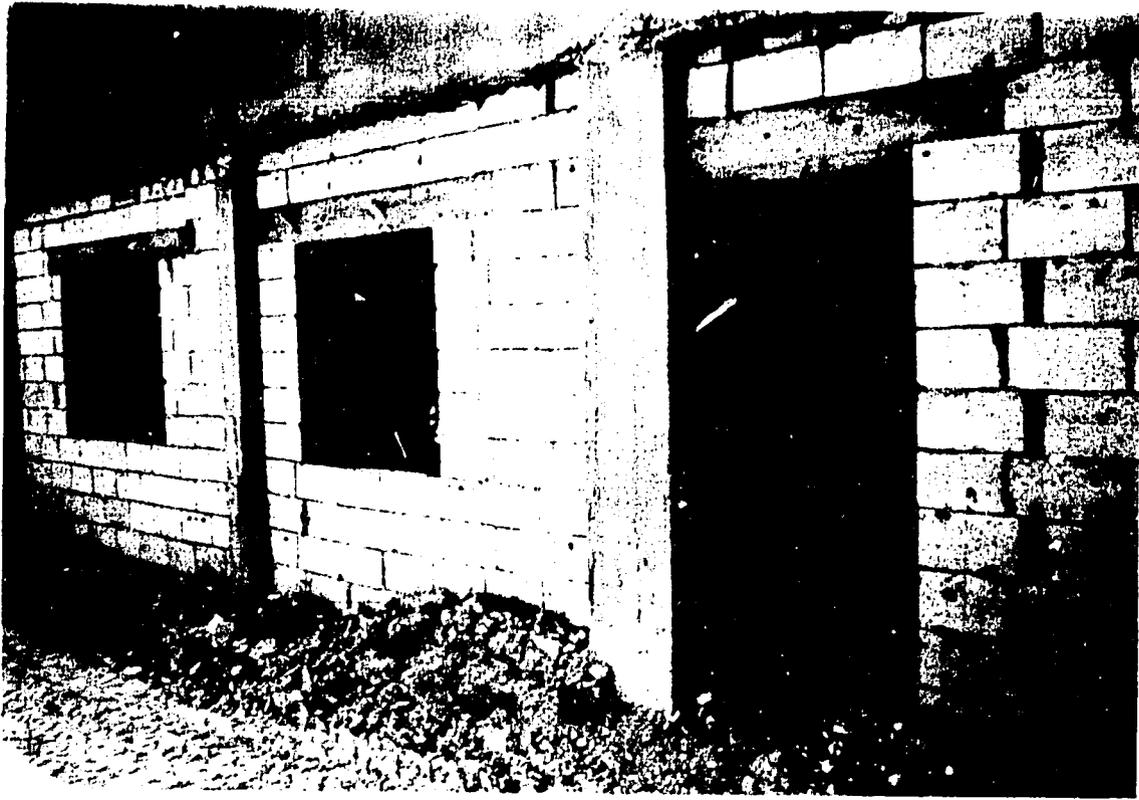


ATTACHMENT B



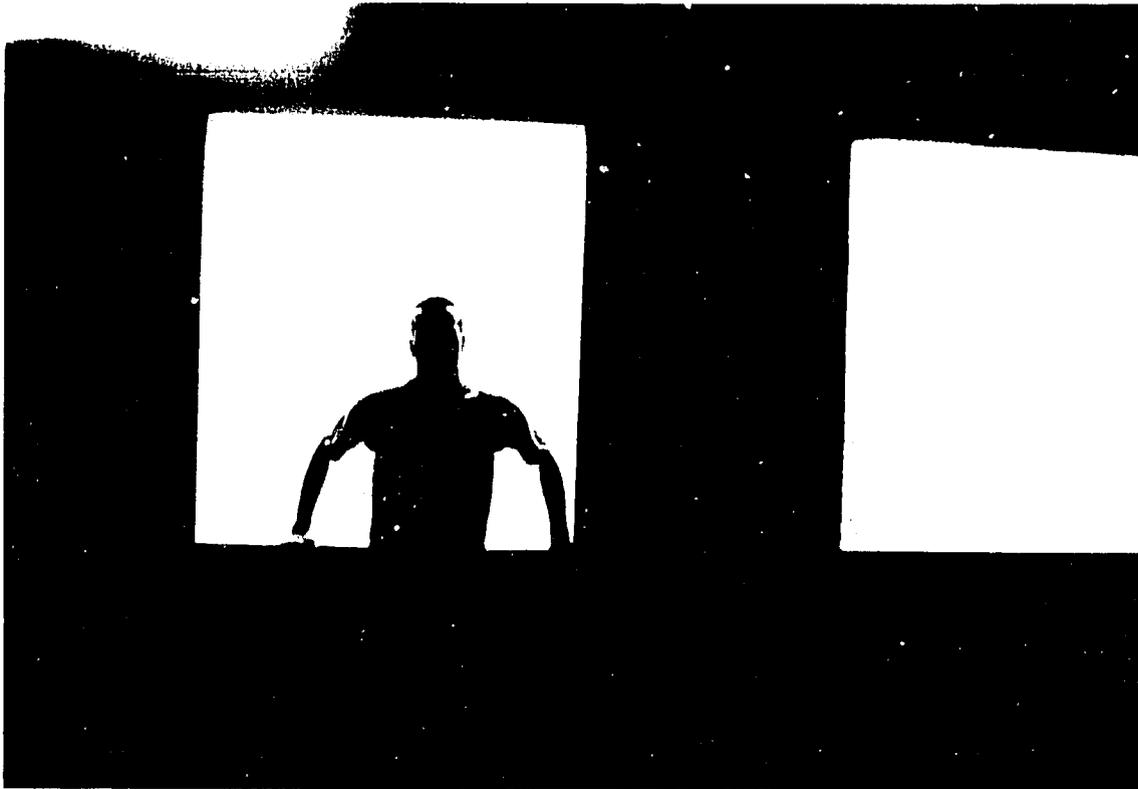
Leba'a Lebanon - Door and Windows Installed in Home of Khaled Farhat

ATTACHMENT B



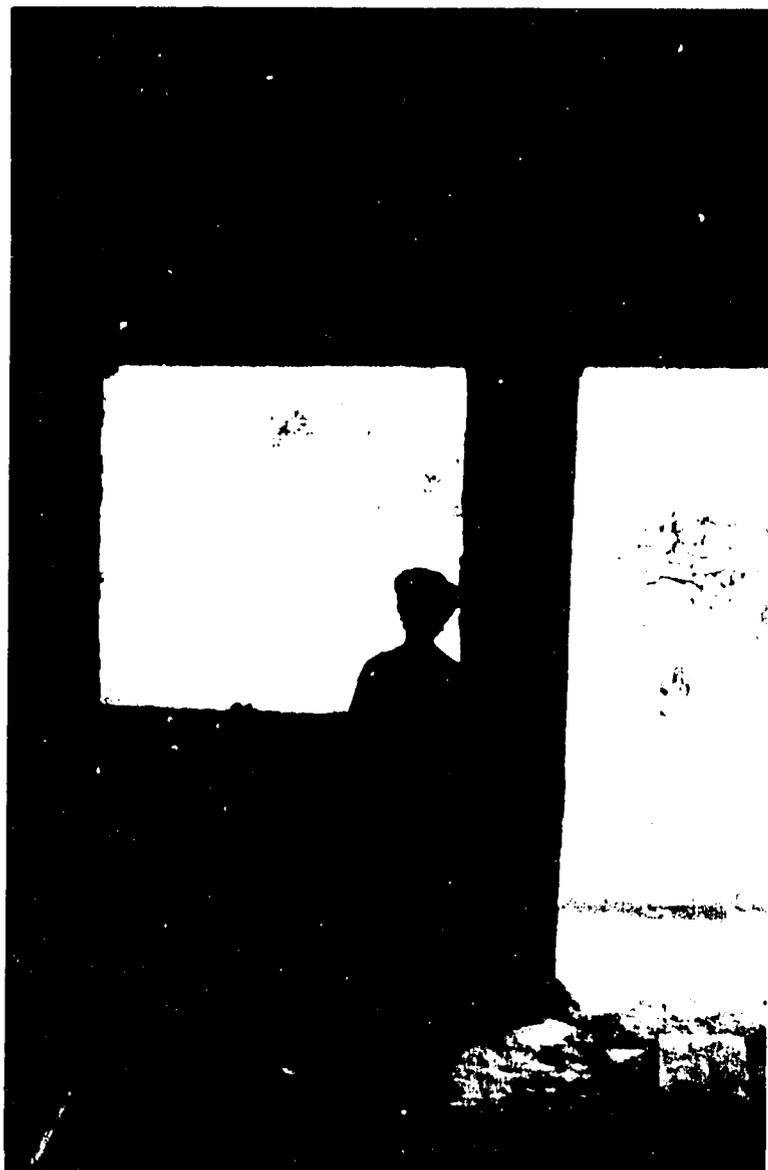
Mieh Wa Mieh, Lebanon - Door and Windows Provided to Beneficiary George El Hayak

ATTACHMENT B



Krayye, Lebanon - Windows Repaired in Fadi Kassab's House

ATTACHMENT B

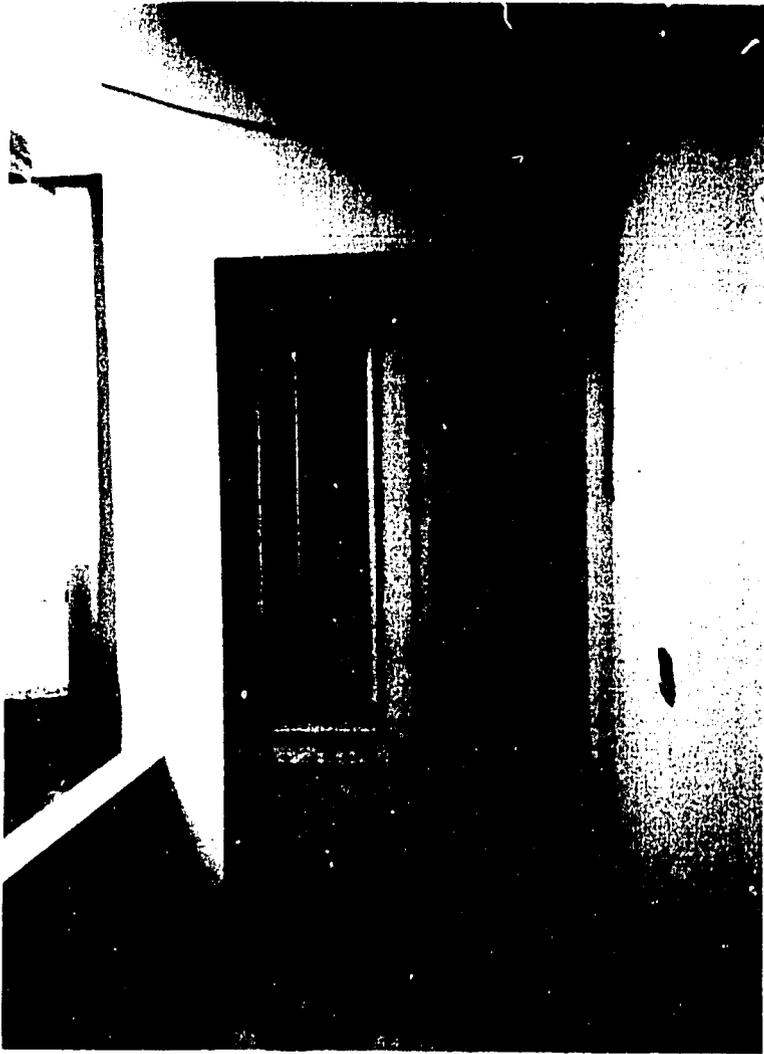


Krayye, Lebanon

Window and Door Repaired
in Home of Maroun Antoun



ATTACHMENT B



Darb Esseem, Lebanon

Door Installed in
Helench Asshi Home



ATTACHMENT B



Mich Wa Mich, Lebanon

Window Completed in Home of
Nakhle Musa

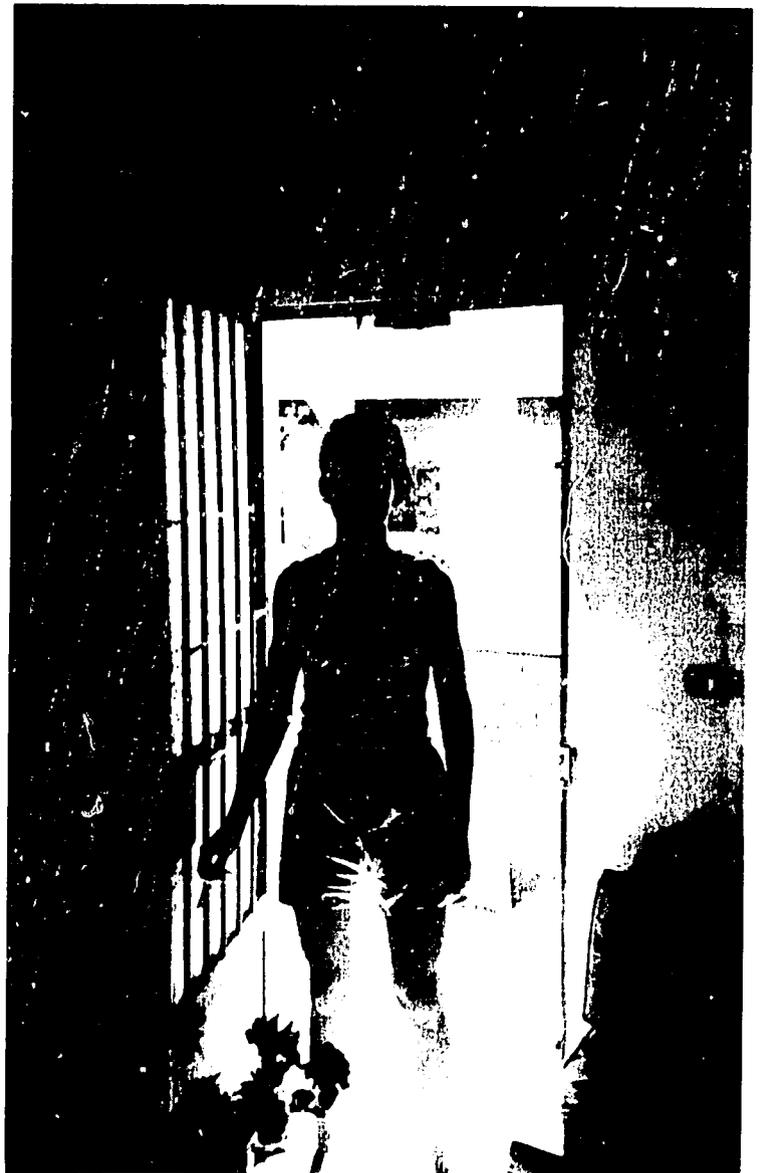


ATTACHMENT B



Mieh Wa Mich, Lebanon

Door Completed in Home of
Nakula Azar Sibali





Bourjhammoud
(Beirut Suburb)

Sewing Workshop of Israw Income Generating Project
for Displaced Women

Attachment

C

Sequin Embroidery (A)

Center: Ministry of Social Affairs - Bourj Hammoud
 Duration: October 28 - January 17 (Already completed)
 Number of trainees: 16

Name: - **Rima Kaii**
 Age - 25
 Education - 2nd Secondary
 Family Status - Married, one child
 Husband - distributor of merchandise
 Residence - Rent
 Family income - \$250 / month

Name - **Nawal Chidiac**
 Age - 27
 Education - 1st intermediate
 Family status - Married - 3 children
 Husband - factory for glass
 Residence - Owns a house
 Family income - \$350 / month

Name - **Samira Ghareeb**
 Age - 38
 Education - 3rd elementary
 Family status - Married - 4 children, all in school
 Husband - works in a factory for making mattresses,
 displaced
 Residence - Rented house in Sin El-Fil
 Family income - \$200 / month

Name - **Maniola Haddad**
 Age - 30
 Education - 2nd secondary
 Family status - Married - 2 children
 Husband - soldier in the army - displaced
 Residence - Rented house in Bourj Hammoud
 Family income - \$352 / month

Name - **Randa Awad**
 Age - 34
 Education - 3rd intermediate
 Family status - Married - 3 children
 Husband - peddler

- Present residence - Occupying a house in Bourj Hdamoud
Family income - \$117 / month
- Name - **Minerva Abi Nader**
Age - 46
Education - 2nd intermediate
Family status - Single
Mother and father suffering from High blood pressure disease
Two brothers - one handicap of war unemployed other age 18 supports the family displaced - house burnt down
- Residence - Rented a house in Bourj Hammoud
Family income - \$147 / month
- Name - **Angel Khalil**
Age - 35
Education - 4th intermediate
Family status - Married - **3** children all in school
Husband - soldier - displaced
- Residence - Occupying a house
Family income - \$150 / month
- Name - **Violet Skaf**
Age - 32
Education - 2nd intermediate
Family status - Single - Mother & father unemployed - displaced
5 brothers - one of them works in a food factory
- Residence - Occupying a house
Family income - \$147 / month
- Name - **Marie Khattar**
Age - 40
Education - 3rd elementary
Family status - Married - **5** children
Husband - smith
- Residence - Sin El-Fil - occupying a house
Family income - \$250 / month
- Name - **Huda Youssef**
Age - 38
Education - Elementary
Family status - Married - husband soldier - 2 children

25

Sequin Embroidery A (cont.)

ATTACHMENT C

Residence - Nabaa - occupying a house, Nabaa
Family income - \$352 / month

Name - **Zeina Hillal**
Age - 37
Education - 3rd elementary
Family status - Single
2 brothers, 1 sister (all work)
all elementary education, a father who is a heart patient and unemployed and an illiterate mother, displaced

Residence - Bourj Hammoud - occupying a house
Family income - \$440 / month

Name - **Mary Helou**
Age - 34
Education - 5th elementary
Family status - Married, 3 children in school
Husband - smith

Residence - Rented house
Family income - \$117 / month

Name - **Kona Chahoud**
Age - 29
Education - 3rd elementary
Family status - Married - 2 children in school
Husband - soldier in the army - Displaced

Residence - Occupying a house in Nabaa
Family income - \$150 / month

Name - **Asmahan Al Kashi**
Age - 35
Education - 1st Secondary
Family status - Single
Father unemployed - suffers from Asthma disease
3 brothers and 3 sisters
the two brothers work soldiers, third is unemployed

Residence - Occupying a house in Nabaa area
Family income - \$458 / month

Name - **Muna Semaha**
Age - 34
Education - 4th intermediate

Sequin Embroidery A (cont.)

ATTACHMENT C

Family status - Single
Father deceased, mother illiterate
One brother - simple clerk
Residence - Occupying a house in Dourah
Family income - \$68 / month

Name - **Abeer Haddad**
Age - 31
Education - 2nd intermediate
Family status - Married - **2** children in school
Husband - simple employee
Residence - Rented house in Dorah
Family income - \$92 / month

Sequin Embroidery B

Center: Ministry of Social Affairs - Bourj El-Barajneh
 Duration: November 10 - January 21, 1994
 No. of Candidates: 23

Name: - Nada Al Kharssa
 Age - 36
 Education - 4th Secondary
 Family status - Married - 2 children
 Husband - carpenter - displaced
 Residence - Rent - Bourj El-Barajneh
 Family income - \$250 / month

Name - Safaa Nour El Din
 Age - 20
 Education - 4th intermediate
 Family status - Single - 8 children in the family
 Father - cook - displaced
 Residence - Rent - Ouzaii
 Family income - \$300 / month

Name - Lela Nedda
 Age - 34
 Education - 4th intermediate
 Family status - Widow - 2 children - Displaced
 Residence - Occupying a house in Hay Al-Sillum / Amrousiyeh
 Family income - Un-defined

Name - Zeinab Minem
 Age - 23
 Education - 2nd intermediate
 Family status - Single - 11 children in the family
 Father - works in a grocery store - displaced
 Residence - Owns house in Bourj El-Barajneh
 Family income - Un-defined

Name - Wafaa Nour El-Din
 Age - 22
 Education - 4th intermediate
 Family status - Single - 11 children in the family
 Father - laborer - displaced

Sequin Embroidery B (cont.)

ATTACHMENT C

Residence	-	Rented house in Bourj El-Barajneh
Family income	-	\$200 / month
Name	-	Hind Al Moukahel
Age	-	18
Education	-	2nd intermediate
Family status	-	Single - <u>6</u> children in the family Father - laborer
Residence	-	Rented house in Bourj El-Barajneh
Family income	-	\$180 / month
Name	-	Taghrid Assaf
Age	-	16
Education	-	5th elementary
Family status	-	Single - <u>7</u> children in the family Father - simple electrician
Residence	-	Own a house in the Ouzaii area
Family income	-	\$150 / month
Name	-	Soubhieh Nour El Deen
Age	-	41
Education	-	2nd elementary
Family status	-	Single - no brothers, no sisters Father - (Sheikh)
Residence	-	Rented house - Bourj El-Barajneh
Family income	-	Un-defined
Name	-	Zeinah Sheimeh
Age	-	17
Education	-	4th intermediate
Family status	-	Single - <u>8</u> children in the family Father - works in a clothes shop - displaced
Residence	-	Owens a small house in Bourj El-Barajneh
Family income	-	Un-defined
Name	-	Asma Shahmeh
Age	-	18
Education	-	4th intermediate
Family status	-	Single - <u>2</u> children in the family Father - peddler - displaced
Residence	-	Owens a small house in Bourj El-Barajneh
Family income	-	Un-defined

29

Name - **Hannan Hemadeh**
Age - 23
Education - 2nd secondary
Family status - Single - **2** children in the family
Father - peddler - displaced
Residence - Owns a small house in Bourj El-Barajneh
Family income - \$250 / month

Name - **Hanaa Jaber**
Age - 17
Education - 4th intermediate
Family status - Single - **10** children in the family
Father - worker at the Seaport - displaced
Residence - Rented - house in Bourj El-Barajneh
Family income - \$200 / month

Name - **Ibtissam Zein El-Deen**
Age - 22
Education - 6th secondary
Family status - Single - **6** children in the family
Father - driver
Residence - Rented house - Bourj El-Barajneh
Family income - \$200 / month

Name - **Safaa Haidar**
Age - 19
Education - 3rd intermediate
Family status - Single - **2** children in the family
Father - employee in the Army - displaced
Residence - Rented - house in Bourj El-Barajneh
Family income - \$170 / month

Name - **Safia Sheimeh**
Age - 20
Education - 4th intermediate
Family status - Single - **13** children in the family
Father - shoe-maker - displaced
Residence - Owns a small house in Bourj El-Barajneh
Family income - Un-defined

Name - **Suzan Kheir El-Deen**
Age - 21
Education - 6th secondary
Family status - Single - **6** children in the family

Residence	-	Father - Janitor at the Airport - displaced
Family income	-	Rented - house in Bourj El-Barajneh \$160 / month
Name	-	Zeinab Turkieh
Age	-	28
Education	-	1st intermediate
Family status	-	Married - 3 children Husband - worker in sweet shop - displaced
Residence	-	Rented - house in Bourj El-Barajneh
Family income	-	\$150 / month
Name	-	Amira Shaaban
Age	-	43
Education	-	1st secondary
Family status	-	Married - 3 children in the family Husband has a disease (un-identified)
Residence	-	Rented - house in Bourj El-Barajneh
Family income	-	Un-identified
Name	-	Ghada Ammar
Age	-	17
Education	-	4th intermediate
Family status	-	Single - 4 children in the family Father - deceased
Residence	-	Rented - house in Bourj El-Barajneh
Family income	-	Un-identified
Name	-	Huda Jalloul
Age	-	17
Education	-	2nd intermediate
Family status	-	Single - 11 children in the family Father - works in a plaster shop
Residence	-	Rented - house in Bourj El-Barajneh
Family income	-	\$500 / month
Name	-	Siham Al-Najar
Age	-	31
Education	-	5th secondary
Family status	-	Single - 4 children in the family Father deceased - displaced
Residence	-	Rented - house in Bourj El-Barajneh
Family income	-	Un-identified

Sequin Embroidery B (cont.)

ATTACHMENT C

Name - **Ibtissam Ibrahim**
Age - 22
Education - 6th secondary
Family status - Single - **7** children in the family
Father - works in a restaurant
Residence - Rented - house in Bourj El-Barajneh
Family income - \$235 / month

Name - **Ghada Ibrahim**
Age - 18
Education - 2nd intermediate
Family status - Single - (sister of Ibtissam) **7** children in the family
Father - works in a restaurant
Residence - Rented - house in Bourj El-Barajneh
Family income - \$235 / month

Sequin Embroidery (C)

Center: Ministry of Social Affairs - Bourj El-Barajneh
 Duration: February 10 - April 21, 1994
 No. of Candidates: 18

Name - **Zeinab Khalifeh**
 Age - 16
 Education - 5th elementary
 Family status - Single - 3 children in the family
 Father - baker
 Residence - Rent in Bourj El-Barajneh
 Family income - \$150 / month

Name - **Thuraya Al Hussein**
 Age - 25
 Education - 1st intermediate
 Family status - Single - 6 children in the family
 Father - Janitor at the Airport
 Residence - Rent - in Al-Mureijeh
 Family income - \$200 / month

Name - **Zeinab Turmus**
 Age - 17
 Education - 4th intermediate
 Family status - Single - 5 children in the family
 Father - laborer
 Residence - Rent - in Bourj El-Barajneh
 Family income - \$150 / month

Name - **Sonia Hussein**
 Age - 17
 Education - 2nd intermediate
 Family status - Single - 11 children in the family
 Father - cook
 Residence - Rent - Bourj El-Barajneh
 Family income - \$200 / month

Name - **Thaljeh Attar**
 Age - 47
 Education - 1st elementary
 Family status - Widow - 4 children in the family
 Residence - Rent - Touhwetah
 Family income - Un-defined

Name - **Huda Hassouna**
Age - 24
Education - 6th secondary
Family status - Married - **One** child
Husband - salesman
Residence - Owns a house in Bourj El-Barajneh
Family income - \$400 / month

Name - **Huda Ayoub**
Age - 21
Education - 2nd secondary
Family status - Single - **6** children in the family
Father - smith
Family income - \$250 / month

Name - **Mona Assaf**
Age - 20
Education - 2nd secondary
Family status - Single - **5** children in the family
Father deceased
Family income - Un-defined

Name - **Mona Choukeir**
Age - 18
Education - 1st intermediate
Family status - Single - **6** children in the family
Father - laborer
Family income - \$200 / month

Name - **Chahina Ammar**
Age - 21
Education - 3rd intermediate
Family status - Married - no children
Husband - tailor
Residence - Rent - Bourj El-Barajneh
Family income - \$300 / month

Name - **Zeinab Jamal El- Deen**
Age - 22
Education - 4th intermediate
Family status - Single - **10** children in the family
Father - tailor
Residence - Owns a house in Bourj El-Barajneh
Family income - \$300 / month

Name - **Latifeh Allameh**
Age - 21
Education - 2nd secondary
Family status - Single - 6 children in the family
Father - Air conditioning repair-man
Residence - Ren - Ouzaii
Family income - \$250 / month

Name - **Khadijah Khalil**
Age - 20
Education - 4th intermediate
Family status - Single - 2 children in the family
Father - driver
Residence - Rent - Bourj El-Barajneh
Family income - \$250 / month

Name - **Khadijeh Hemadeh**
Age - 22
Education - 2nd intermediate
Family status - Single - 8 children in the family
Father - sells water
Residence - Owns a house in Bourj El-Barajneh
Family income - \$270 / month

Name - **Randa Assaf**
Age - 23
Education - 6th secondary
Family status - Single - 5 children in the family
Father deceased
Residence - Rent - Ouzaii
Family income - Un-defined

Name - **Roudinah Hachoush**
Age - 15
Education - 3rd intermediate
Family status - Single - 12 children in the family
Father - driver
Residence - Rent - Bourj El-Barajneh
Family income - \$200 / month

Name - **Hanaa Hamawi**
Age - 44
Education - 2nd intermediate
Family status - Divorced - 3 children in the family

Sequin Embroidery C (cont.)

ATTACHMENT C

Residence	-	Husband owns the house in Beer El-Abed
Family income	-	Un-defined
Name	-	Taghrid Haidar
Age	-	16
Education	-	2nd intermediate
Family status	-	Single - 8 children in the family
		Father -
Residence	-	Rent - Bourj El-Barajneh
Family income	-	\$200 / month

Hair Dresser Technicians

Center: Libanel Technical School
 Duration: Nov. 1st - June 30th
 No. of Candidates: 15

Name - **Dalal Haddad**
 Age - 29
 Education - 6th secondary
 Family status - Married - 2 children
 Husband's occupation - teacher
 Mother in-law has Diabetes and heart problems
 Residence - Lives with in-laws - Bourj Hammoud
 Family income - \$200 / month

Name - **Khadijeh Diyah**
 Age - 21
 Education - 3rd intermediate
 Family status - Single - **10** children in the family
 Mother suffering from Ulcer. illiterate
 Father - peddler, sells vegetables
 Residence - Rent - Bourj Hammoud
 Family income - \$250 / month

Name - **Bernadette Maalouf**
 Age - 25
 Education - 1st intermediate
 Family status - Single - **3** children in the family
 Father - carpenter, displaced
 Residence - Occupying a house - Nabaah
 Family income - \$100 / month

Name - **Samar Diyah**
 Age - 26
 Family status - Single - **8** children in the family
 Father unemployed, suffering heart problem
4 brothers work as laborers
 Residence - Rent - Sin El-Fil
 Family income - \$500 /month

Hair Dresser Technicians (cont.)

ATTACHMENT C

Name - **Abeer El Zahabi**
Age - 18
Education - 3rd intermediate
Family status - Single - 8 children in the family
Father - laborer in a leather factory
Residence - Rent - Bourj Hammoud
Family income - \$150 / month

Name - **Amal Ibrahim**
Age - 30
Education - 6th secondary
Family status - Single - 4 children in the family
Father unemployed - heart ailment, brother works
Residence - Rent - Bourj Hammoud
Family income - \$350 / month

* Amal has paralysis in her right leg.

Name - **Dareen Simaan**
Age - 16
Education - 1st intermediate
Family status - Single - 4 children in the family
Father - carpenter
Residence - Rent - Nabaah
Family income - \$100 / month

Name - **Rita Abu Nader**
Age - 18
Education - 5th secondary
Family status - Single - 3 children in the family - displaced
Father - laborer in a printing shop
Residence - Occupying a house - Nabaah
Family income - \$175 / month

Name - **Samira Assaf**
Age - 26
Education - 4th intermediate
Family status - Single - 6 children in the family
Father - laborer in the municipality, and is a heart case - displaced
Residence - Occupying a house - Bourj Hammoud
Family income - \$230 / month

Hair Dresser Technicians (cont.)

ATTACHMENT C

Name - **Lilian Hammoua**
Age - 16
Education - 3rd elementary
Family status - Single - 7 children in the family
Father - peddler -vegetable, displaced,
Residence - Occupying a house - Bourj Hammoud
Family income - \$175 / month

* Both father and trainee suffer from heart problem

Name - **Dolly Khoury**
Age - 16
Education - 3rd intermediate
Family status - Single - 6 children in the family
Father - carpenter, displaced
Residence - Occupying a house - Nabaah
Family income - \$350 / month

Name - **Rouheih Barakat**
Age - 16
Education - 4th elementary
Family status - Single - 3 children in the family
Father - peddler, and has one kidney
mother suffering from cancer - displaced
Residence - Occupying a house - Bourj Hammoud
Family income - \$ 175 / month

Name - **Siham Tohmé**
Age - 22
Education - 4th elementary
Family status - Single - 2 children in the family
Father - gardener / a heart case
Residence - Rent - Fanar
Family income - \$100 / month

Name - **Majidah Salha**
Age - 39
Education - 3rd elementary
Marital status - Married - 4 children in the family
Husband - unemployed, eldest son employed,
displaced,
Residence - Occupying a house - Bourj Hammoud
Family income - \$200 / month

Hair Dresser Technicians (cont.)

ATTACHMENT C

Name	-	Therese Hassoun
Age	-	24
Education	-	2nd intermediate
Family status	-	Single - 4 children in the family
		Father - salesman
Residence	-	Rent - Bourj Hammoud
Family income	-	\$300 / month

Sewing A

Center: Ministry of Social Affairs, Bourj Hammoud
 Duration: November 1st - March 7
 No. of Candidates: 19

Name - **Bassimah Kansouh**
 Age - 22
 Education - 4th intermediate
 Family status - Single - **2** brothers, (19) unemployed, (25) office boy
 Father deceased - mother illiterate
 Upon the death of the father she has to leave school to support the family
 Residence - Father owned the house - Bourj Hammoud
 Family income - \$220 / month

Name - **Diana Abi Abdallah**
 Age - 20
 Education - 2nd intermediate
 Family status - Married - **One** child - displaced
 Husband - laborer in a factory
 Residence - Rent - Bourj Hammoud
 Family income - \$ 200 / month

Name - **Arlette Al Shaer**
 Age - 20
 Education - 2nd secondary
 Family status - Married - **No** children
 Husband - clerk
 Residence - Rented house - living with in-laws - Bourj Hammoud
 Family income - \$ 200 / month

Name - **Therese Dagher**
 Age - 42
 Education - 3rd secondary
 Family status - Singer - **2** children in the family
 Father - unemployed due to heart disease
 2nd daughters works in a factory
 Residence - Father owns house in Bourj Hammoud
 Family income - \$180 / month

Name - **Antoinette Saliba**
Age - 39
Education - 3rd intermediate
Family status - Married - 6 children in the family, displaced
Husband unemployed - she works as a maid
Residence - Rent - Sin El-Fil
Family income - \$ 147 / month

Name - **Marlene Saad**
Age - 25
Education - 1st secondary
Family status - Single - 2 children in the family
Father deceased - mother heart disease
brother works driver
Residence - Father owned the house - Ashrafieh
Family income - \$ 150 / month

Name - **Katia Homs**
Age - 19
Education - 1st intermediate
Family status - Single - 5 children in the family
Both mother & father are sick
3 brothers work in a factory
Residence - Father owns the house in Bourj Hammoud
Family income - \$ 325 / month

Name - **May Abi Chehla**
Age - 28
Education - 2nd secondary
Family status - Married - 2 children, displaced
Husband - soldier
Residence - Occupying a house in Dorah
Family income - \$325 / month

Name - **Rabia Houbeika**
Age - 30
Education - 2nd secondary
Family status - Single - 4 children in the family
Father deceased, mother heart disease, sister
unemployed, one sister secretary and another sister
teacher
Residence - Rented house - Dorah
Family income - \$300 / month

Name - **Sultaneh Jeradeh**
Age - 33
Education - 3rd intermediate
Family status - Married - **4** children all in school
Husband - builder
Residence - Rented house - Bourj Hammoud
Family income - \$100 / month

Name - **Firyal Abi Saad**
Age - 23
Education - 2nd secondary
Family status - Married - **One** child, displaced
Husband - mechanical
Residence - Rented house - Bourj Hammoud
Family income - \$175 / month

Name - **Marlene Dagher**
Age - 32
Education - 1st year University
Family status - Married - **No** children, displaced
Husband - employee Seaport
Residence - Own house - Zalka
Family income - \$300 / month

Name - **Huda Biyuness**
Age - 27
Education - 2nd secondary
Family status - Single - 5 children in the family
Father deceased, mother illiterate
2 children work, one unemployed
Residence - Rented house - Bourj Hammoud
Family income - \$500 / month

Name - **Lina Simon**
Age - 28
Education - 1st secondary
Family status - Married - **No** children
Husband - peddler
mother in-law suffering eye disease
Residence - Rented house, Bourj Hammoud, living with in-laws,
Family income - \$250 / month

Name - **Bernadette Saliba**
Age - 16
Education - 3rd elementary
Family status - Single - **4** children in the family
Father - builder, mother - maid
2 of the children work
Residence - Rented house - Bourj Hammoud
Family income - \$500

Name - **Amal Awada**
Age - 18
Education - 4th intermediate
Family status - Single - **2** children in the family
Father deceased - brother works in shoe shop
repairman
Residence - Father owns a house - Sin El-Fil
Family income - \$100

Name - **Hala Wehbé**
Age - 26
Education - 2nd secondary
Family status - Single - **2** children in the family
Father - carpenter
Residence - Own a house - Sin El-Fil
Family income - \$280

Name - **Samar Atallah**
Age - 35
Education - 2nd intermediate
Family status - Married - **2** children
Husband - employee in a firm, displaced
Residence - Rented house - Zouk Mosbeh
Family income - \$300 / month

Name - **Najat Nehme**
Age - 32
Education - 2nd intermediate
Family status - Married - **3** children
Husband - employee in the Military Hospital
Residence - Occupied house - Nabaah
Family income - \$300 / month

Sewing B

Center: **Lebanese Social Movement / Franciscan Nuns**
 Duration: **Oct. 2 - June 30**
 No. of Candidates: **6**

Name - **Haifa Istanbuli**
 Age - **19**
 Education - **2nd elementary**
 Family status - **Single - 3 children in the family**
Parents divorced, mother works as a maid
 Resident - **Rent - Basta**
 Family income - **\$175 / month**

Name - **Dina Bahsoun**
 Age - **25**
 Education - **6th secondary**
 Family status - **Single - 7 children in the family**
Father - employee
 Residence - **Rent - Basta**
 Family income - **\$250 / month**

Name - **Zeinab Darweesh**
 Age - **25**
 Education - **4th intermediate**
 Family status - **Single - 2 children in the family**
Father deceased - eldest sister suffers from cancer
3 brothers work as laborers in Sewing factory - displaced
 Residence - **Rent - Haret Hurayk**
 Family income - **\$300 / month**

Name - **Jean Dark Habr**
 Age - **17**
 Education - **2nd intermediate**
 Family status - **Single - 4 children in the family**
Father - peddler, displaced
 Residence - **Occupying a house in Badaro**
 Family income - **\$200 / month**

Name - **Fadia Haddad**
 Age - **18**
 Education - **4th intermediate**

Family status - Single - **3** children in the family, displaced
Father deceased - mother works as a maid, she suffers
from kidney disease

Residence - Rent - Furn El-Chebbak

Family income - \$150 / month

Name - Adma Habr

Age - 16

Education - 5th elementary

Family status - Single - **5** children in the family, displaced
Father - Taxi driver

Residence - Occupying a house in Badaro

Family income - \$300 / month

Sewing C

Center: Lebanese Social Movement
 Bourj El Barajneh / Françiscan
 Duration: February 10 - April 21 (Wed. - Friday)
 No. of Candidates: 15

Name	-	Fatima Harb
Age	-	30
Education	-	5th elementary
Family status	-	Married - No children, displaced Husband - works in a Sweet shop
Residence	-	Rent - Bourj El-Barajneh
Family income	-	\$100 / month
Name	-	Huda Mawla
Age	-	29
Education	-	3rd intermediate
Family status	-	Single - 6 children in the family Father - worker in Ghandour Factory
Residence	-	Owns a house in Bourj El-Barajneh
Family income	-	\$180 / month
Name	-	Iman Mroueh
Age	-	20
Education	-	2nd intermediate
Family status	-	Single - 8 children in the family Father - electrician
Residence	-	Owns a house in Bourj El-Barajneh
Family income	-	\$250 / month
Name	-	Sabah Turmus
Age	-	25
Education	-	1st intermediate
Family status	-	Married - 3 children Husband - builder
Residence	-	Rent - Bourj El-Barajneh
Family income	-	\$180 / month
Name	-	Jinan Milhem
Age	-	17
Education	-	5th intermediate
Family status	-	Single - 2 children in the family

Sewing C (cont.)

ATTACHMENT C

Residence	-	Father - office boy at the Airport
Family income	-	Rent - Bourj El-Barajneh \$200 / month
Name	-	Rima El Moukahal
Age	-	21
Education	-	3rd intermediate
Family status	-	Single - <u>6</u> children in the family Father - laborer
Residence	-	Rent - Bourj El-Barajneh
Family income	-	\$175 / month
Name	-	Fatme Dakik
Age	-	16
Education	-	1st intermediate
Family status	-	Single - <u>6</u> children in the family Father - Peddler/vegetables
Residence	-	Rent - Bourj El-Barajneh
Family income	-	\$200 / month
Name	-	Zeinab Birrou
Age	-	19
Education	-	Second intermediate
Family status	-	Single - <u>7</u> children in the family Father - peddler
Residence	-	Rent - Bourj El-Barajneh
Family income	-	\$170 / month
Name	-	Iman Ghannam
Age	-	27
Education	-	1st secondary
Family status	-	Single - 11 children in the family Father deceased
Residence	-	Rent - Bourj El-Barajneh
Family income	-	Un-identified
Name	-	Marima Ghamlouch
Age	-	19
Education	-	1st intermediate
Family status	-	Single - 7 children in the family Father works in a store
Residence	-	Rent - Bourj El-Barajneh
Family income	-	\$250 / month

Name - **Zeinab Lakeese**
Age - 22
Education - 2nd secondary
Family status - Single - **7** children in the family
Father works in a store
Residence - Rent - Hay Al-Sullum
Family income - \$250 / month

Name - **Dallal Allawieh**
Age - 21
Education - 5th elementary
Family status - Single - **2** children in the family
Father - laborer
Residence - Rent - Beer Hassan
Family income - \$205 / month

Name - **Manal Chamaa**
Age - 24
Education - 5th elementary
Family status - Married - **3** children
Husband - soldier
Residence - Rent - Bourj El-Barajneh
Family income - \$200 / month

Name - **Joumana Silani**
Age - 16
Education - 2nd intermediate
Family status - Single - **6** children in the family
Father deceased
Residence - Own house - Hay Al-Sullum
Family income - Un-identified

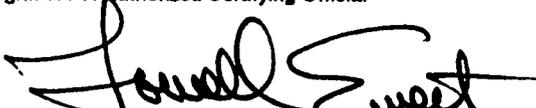
Name - **Antoinette Mouawad**
Age - 32
Education - 4th intermediate
Family status - Married - 2 children
Husband - teacher, suffering from cancer
Residence - Rent - Museum
Family income - \$200 / month

Attachment

D

FINANCIAL STATUS REPORT

(Short Form)

1. Federal Agency and Organizational Element to Which Report is Submitted: USAID		2. Federal Grant or Other Identifying Number Assigned By Federal Agency HNE-0360-G-00-3067-00		OMB Approval No. 0348-0039	Page 1 of 1
3. Recipient Organization (Name and complete address, including zip code) Mercy Corps International 3030 S.W. First Avenue, Portland, OR 97201					Lebanon
4. Employer Identification Number 91-1148123		5. Recipient Account Number or Identifying Number:		6. Final Report <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	7. Basis <input checked="" type="checkbox"/> Cash <input type="checkbox"/> Accrual
8. Funding/Grant Period From: 06-01-93		To: 06-31-95		9. Period Covered by this Report From: 07-01-94 To: 09-30-94	
10. Transactions:			I Previously Reported	II This Period	III Cumulative
a. Total Outlays			\$236,546	\$165,749	\$402,295
b. Recipient's share of net outlays			0	0	0
c. Federal share of net outlays			236,546	165,749	402,295
d. Total unliquidated obligations					0
e. Recipient's share of unliquidated obligations					0
f. Federal share of unliquidated obligations					0
g. Total Federal share (sum of lines c and f)					402,295
h. Total Federal funds authorized for this funding period					1,000,000
i. Unobligated balance of Federal funds (line h minus line g)					\$597,705
11. Indirect Expense	a. Type of Rate (Place "X" in appropriate box) <input checked="" type="checkbox"/> Provisional <input type="checkbox"/> Predetermined <input type="checkbox"/> Final <input type="checkbox"/> Fixed				
	b Rate 16.17	c. Base 89,400	d. Total Amount 14,456	e. Federal Share	
12. Remarks: Attach any explanations deemed necessary or information required by Federal sponsoring agency in compliance with governing legislation.					
13. Certification: I certify to the best of my knowledge and belief that this report is correct and complete and that all outlays and unliquidated obligations are for the purposes set forth in the award documents.					
Typed or Printed Name and Title Lowell Ewert, Regional Director Mercy Corps International				Telephone (Area, number & extension) (503) 242-1032	
Signature of Authorized Certifying Official 				Date Report Submitted 10-31-94	

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HNE-0360-G-00-3067-00 LEBANON HUMANITARIAN AID
 YEAR 1 COMPLETION - 09/30/94

COST ELEMENT	TOTAL USAID BUDGET	TOTAL MCI MATCH BUDGET	ACTUAL EXPENSE USAID 9/30/94	ACTUAL EXPENSE MCI MATCH	REMAINING AVAILABLE USAID BUDGET	REMAINING AVAILABLE MATCH BUDGET
MCI						
Program Costs						
Salaries	114,445		60,395		54,050	
Benefits	29,894		8,885		21,209	
Travel/Per Diem	27,066		5,737		21,329	
Local Transportation	7,200		2,519		4,681	
Operational Costs	38,400		3,447		34,953	
A-133	6,500		0		6,500	
Procurement Costs						
Vehicle	20,000		2,700		17,300	
Office Equipment/supplies	7,250		3,338		3,912	
Consultants	29,800		8,578		23,222	
Indirect Costs	41,485		14,458		27,029	
MECC						
Program Costs						
Salaries	77,684		38,842		38,842	
Travel	2,056		520		1,536	
Local Travel	4,000	10,400	1,285	5,200	2,715	5,200
Operational costs	2,000	5,200	401	2,000	1,599	3,200
Procurement Costs						
Office Equipment/Supp	2,500		65		2,435	
Construction	465,707	1,855,923	209,230	924,993	256,477	1,030,930
Consultants	3,320				3,320	
IWSAW						
Program Costs						
Salaries	83,967	4,433	38,968	14,900	44,999	(10,467)
Travel	2,056		803		1,253	0
Local Transportation		4,000		2,400		1,600
Operational costs		7,200		3,600		3,600
Training, workshops/Rent		27,000		11,550		
Procurement Costs						
Office Supplies	1,500		750		750	
Training Supplies/Equip	29,850	42,600	3,576	22,040	26,274	
Consultants	3,320				3,320	0
Indirect Costs (Sub Grants)		74,739		46,490		28,249
TOTAL	1,000,000	2,131,495	402,295	1,033,173	597,705	1,098,322

USAID Funding to date

500,000

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AID Budget Review Narrative

- MCI:** *Program Costs*
- Salaries and fringe benefits (Program Manager/Lebanon [FT], Middle East Regional Director [½T], Vice President International Programs [1/8 T], and Project Accountant [¼T].)
 - Travel (2 trips/Lowell Ewert/Cyprus/tickets: \$3400/hotel-meals-phone-local transport Exp: \$1006; 2 trips/George Geha/Cyprus/tickets-hotel-meals-phone-local transport Exp: \$558; 1 trip/Lowell Ewert/Washington DC/ticket: \$488/hotel-meals-phone-local transport Exp: \$285.)
 - Local travel (Taxis and vehicle running costs.)
 - Operational costs (Communications, office rents: January - September 1994.)

Procurement

- Vehicle (Rental fee.)
- Office equipment (Computer, printer, and software.)
- Supplies (Office supplies and furnishings.)
- Consultants (1 trip/J. Dines/Cyprus/ticket: \$2116/hotel-meals-phones-local transport-fees: \$4037.)

Indirect costs (MCI overhead rate of 16.17%, excluding capital expenditures and AID funds earmarked for expenditure by MECC/ERR and IWSAW.)

- MECC:** *Program Costs*
- Salaries (Director/ERR [1/5 T], Project Coordinator [FT], 2 Social Workers [FT], Regional Coordinator [3/5 T], 2 Assessors, Reconstruction Consultant [3/5 T], Accountant [1/5 T], Secretary [FT].)
 - Travel (3 trips/Cyprus/Suad el-Hajj and Sami Morcos.)
 - Local transport (Taxis and vehicle running costs.)

Procurement

- Office equipment/supplies (Includes furnishings and stationery.)
- Construction (Purchase of materials - doors, windows, etc. and contractor's services for 169 recipients' houses completed and an additional 70 houses under repair to be finished in October 1994.)

- IWSAW:** *Program Costs*
- Salaries (Project Coordinator [½T], 2 Social Workers [FT], Trainers [contracted for workshops], Accountant, and Secretary [½T].)
 - Travel (2 trips/Cyprus/Julinda Abu-Nasr.)

Procurement

- Office supplies (Includes furnishings and stationery.)
- Training supplies/equipment (Materials [sewing, embroidery, hairdressing, and knitting] and workshop training equipment [including sewing machines, looms, hairdressing apparatus, and related rental costs].)

- Sub-grants:** *Indirect costs* (At 16.17% - based upon applicable NICRA with AID at grant inception; MCI match is indirect cost applicable to expenditures by MECC/ERR and IWSAW as indicated in the grant agreement.)



November 17, 1994

Mr. Timothy Beans
Grant Officer
FA/OP/B/HNE
Room 1512, SA-14
Office of Procurement
U.S.A.I.D.
Washington, DC 20523-1424

Re: USAID Contract #HNE-0360-G-00-3067-00

Dear Mr. Beans:

Enclosed please find a copy of Mercy Corps' annual progress report for the period ending September 30, 1994, for our Lebanon USAID-funded Humanitarian Assistance and Redevelopment Project.

We are pleased to report that this project is generally proceeding as envisioned, despite the difficult circumstances that exist in Lebanon. Our project oversight has also shown that our local partners, the Middle East Council of Churches (MECC) and the Institute for Women's Studies in the Arab World (IWSAW) are effectively accomplishing project objectives. On behalf of the Lebanese who have benefitted from this project, we would like to extend our appreciation to USAID for its continued support. These activities are contributing to the goal of reconstructing Lebanon.

If you have any questions, please feel free to give me a call.

Sincerely,

A handwritten signature in black ink, appearing to read "Lowell Ewert", written over a horizontal line.

Lowell Ewert
Regional Director,
Central Asia/Middle East

enclosure

cc: Office of Financial Management
POL/CDIE/DI
Pirie Gall - ANE/RI/G
AID/Lebanon

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