

A.. Project Number 541-01

PD-ABK-432

11 OCT 1984

92923

GENERAL PROJECT AGREEMENT

BETWEEN

THE GOVERNMENT OF GRENADA

and the

UNITED STATES OF AMERICA

for

SPECIAL DEVELOPMENT ACTIVITIES

Dated: 25 July, 1984

RECORD COPY

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General Project Agreement  
for  
Special Development Activities

I. OBJECTIVE

The purpose of this Agreement is to provide a framework for assistance by the United States of America for small development activities in Grenada for which primary responsibility is reposed in the Government or people of Grenada. Such assistance shall be furnished as agreed upon by the Embassy of the United States of America ("Embassy") and the Government of Grenada, pursuant to the Foreign Assistance Act of 1961, as amended. Such assistance will be directed toward those activities in which self-help by the Government or people of Grenada is an important element.

II. METHODS OF IMPLEMENTATION

A. Pursuant to this Agreement the Embassy will consider requests for assistance for small development activities proposed by the Government of Grenada or requests for such activities which have been proposed by local governments or private organizations within Grenada.

B. Upon determining that a proposed activity meets the self-help criteria and warrants U.S. assistance, the Embassy will prepare a Sub-Project Grant Agreement which will set forth a brief description of the activity, the commitment of each party, the estimated date for beginning and completing the activity, and name and title of the activity supervisor.

C. Sub-Project Grant Agreements will become effective upon signature by the Embassy and the sponsoring agent.

D. In accordance with Section 110(a) of the United States Foreign Assistance Act of 1973, no assistance can be furnished to any country or private organization unless the country or such private organization provides at least twenty-five percent of the total costs of such assistance program. Such assistance may be furnished on an "in kind" basis in the form of land or materials.

III. SPECIAL PROVISIONS

A. The Government of Grenada will make such arrangements as may be necessary so that funds introduced into Grenada by the Embassy or any public or private agency for purposes of carrying out obligations of the U.S. Government hereunder shall be convertible into currency of Grenada at the highest rate which, at the time the conversion is made, is not unlawful in Grenada.

B. The Embassy shall expend funds and carry on operations pursuant to this agreement only in accordance with the applicable laws and regulations of the United States Government.

C. If the Embassy and any public or private organizations furnishing commodities through United States Government financing for operations hereunder in Grenada is, under the laws, regulations or administrative procedures of Grenada, liable for customs duties or import taxes on commodities imported into Grenada for the purpose of carrying out an activity under this Agreement, the Government of Grenada will pay such duties and taxes unless exemption is otherwise provided by any applicable international agreement.

D. The two parties shall have the right at any time to observe operations carried out under this agreement. Either party during the terms of an activity under this agreement and until three years after the completion of the activity, shall further have the right (1) to examine any property procured through financing by that party under this agreement, wherever such property is located, and (2) to inspect and audit any records and accounts with respect to funds provided by, or any properties and contract services procured through financing by, that party under this agreement, wherever such records may be located and maintained. Each party, in arranging for any disposition of any property procured through financing by the other party under this agreement, shall assure that the rights of examination, inspection, and audit described in the preceding sentence are reserved to the party which did the financing.

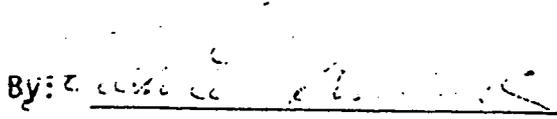
E. Any property furnished to the Government of Grenada through financing pursuant to this agreement shall, unless otherwise agreed by the United States Government, be devoted to the project until completion of the project, and thereafter shall be used so as to further the objectives sought in carrying out the project. The Government of Grenada, unless otherwise agreed by the United States Government, shall offer to return to the United States Government or to reimburse the United States for, any property which it obtains through financing by the United States Government pursuant to this Agreement which is not used in accordance with the preceding sentence.

F. The Agreement shall enter into force when signed. All or any part of the assistance provided herein may be terminated by either government if that Government determines that by changed conditions in Grenada such assistance is unnecessary or undesirable. The termination of such assistance under this provision may include the termination of deliveries of any commodities hereunder not yet delivered.

It is expressly understood that the obligations under paragraph E relating to the use of property shall remain in force after such termination.

IN WITNESS WHEREOF, the Government of Grenada and AID, each acting through its duly authorized representative, have caused this Agreement to be agreed in their names and delivered as of the day and year first above written.

UNITED STATES OF AMERICA

By: 

Ambassador Loren E. Lawrence

Title:

Charge d'Affairs, A.I.

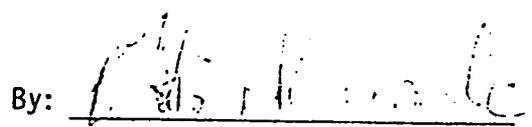
By: 

James W. Habron

Title:

AID Representative/Grenada

GRENADA

By: 

Nicholas Brathwaite

Title:

Chairman, Interim Government  
of Grenada

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11 OCT 1984

**Sub-Project Agreement**

**Between**

**Carriacou Historical Society**

**and the**

**United States of America**

**for**

**Carriacou Museum Improvement**

**Date: September 4, 1984**

**RECORD COPY**

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GRANT BY  
THE GOVERNMENT OF THE UNITED STATES OF AMERICA

SUB-PROJECT NAME: Carriacou Museum Improvement

GRANT AMOUNT : U.S. \$5,743 (EC \$15,437)

DATED : September 4, 1984

Between : Carriacou Historical Society

And : The United States of America, acting through the Agency for  
International Development (A.I.D.)

ARTICLE 1: The Agreement

The above named parties hereby mutually agree to carry out the Sub-Project described in this Agreement in accordance with (1) the terms of this Agreement, including any annexes attached hereto, and (2) any general agreement between the Government of Grenada and AID regarding the operation of the Project.

ARTICLE 2: The Sub-Project

The Sub-Project which is further described in Annex I, consists of financing for the improvement and expansion of the Carriacou Museum, thereby contributing to the preservation of Grenada's national heritage and greater understanding of Carriacou's history and culture.

ARTICLE 3: Financing

Section 3.1. The Grant

(a) To assist the Grantee to meet the costs of carrying out the Sub-Project, AID, pursuant to the Foreign Assistance Act of 1961, as amended, agrees to grant the Grantee under the terms of this Agreement not to exceed the Eastern Caribbean equivalent of Five Thousand Seven Hundred and Forty Three United States (US) dollars (\$5,743) (Grant).

(b) Prior to the disbursement of funds or purchase of any commodities under the Grant, the Grantee will submit to AID for approval, proforma invoices for such commodities.

Section 3.2. Grantee Resources for the Sub-Project.

(a) The Grantee agrees to provide or cause to be provided for the Sub-Project all funds, in addition to the Grant, and all other resources required to carry out the Sub-Project effectively and in a timely manner.

(b) The resources provided by the Grantee for the Sub-Project will be for not less than the Eastern Caribbean dollar equivalent of One Thousand Nine Hundred and Fourteen United States (US) dollars (\$1,914), including costs borne on an in-kind basis, equal to EC\$5,145.

Section 3.3. Project Assistance Completion Date

The "Sub-Project Assistance Completion Date" (SPACD), will be six months from the date the full amount of the Grant herein provided is received by the Grantee.

ARTICLE 4: Annexes.

Section 4.1. Sub-Project Application. A Sub-Project Application (Annex I) is attached to and forms part of this Agreement.

Section 4.2. Standard Provisions. "Standard Provisions for Special Development Activities (SDA) Assistance" (Annex II) are attached to and form part of this Agreement.

IN WITNESS WHEREOF, the Grantee and AID, each acting through its duly authorized representative, have caused this Agreement to be signed in their names and delivered as of the day and year first above written.

GRANTEE

FOR THE GOVERNMENT OF THE UNITED STATES

Mr. Bernard Bullen  
Trustee  
Carriacou Historical Society

Ambassador Loren E. Lawrence  
Charge d'Affaires

Date: Sep. 4/84

Date: Sep 4, 1984

Mr. James W. Habron  
AID Representative/Grenada

ATTACHMENTS:

- Annex I - Sub-Project Application
- Annex II - Standard Provisions

Date: Sep 4, 84

**ANNEX 1**

**Sub-Project Application**

UNITED STATES  
AGENCY FOR INTERNATIONAL DEVELOPMENT

APPLICATION FOR  
SPECIAL DEVELOPMENT ACTIVITIES ASSISTANCE

(If space allocation for completion of any section  
is inadequate please continue on separate sheet (s)  
of paper)

1: NAME OF APPLICANT: Carriacou Historical Society

2: ADDRESS: Hillsborough, Carriacou, Grenada

3: TELEPHONE NUMBER: None

4: PERSON (S) TO CONTACT: Frances Kay Brinkley

5: AMOUNT OF ASSISTANCE REQUESTED FROM USAID:  
US\$ ~~5,000~~ 5,743  
Equivalent Local \$ 13,600  
Currency

15,436.98

A: PROJECT GOALS AND PURPOSES

1. Is the project a new or on-going activity? State the reason (s) which prompted the formulation of this project proposal.

On-going. The present museum premises cannot hold or display the collections properly. The library is too small and too dark and too noisy to be used. Being on the beach there is danger in case of storms and damage from salt air.

2: Describe in detail the objectives of the project. Indicate the time-frame for the implementation of the project: Where will the project be located?

The C.H.S. museum is going to move to larger premises and there will be a need for painting, display cases and shelves for the collections and library as well as better protection, both against theft and the elements.  
Hillsborough.

3: What do you hope to achieve as a result of this project? What will the impact of the project be on the community?

The community has been ashamed of the hole in the wall premises we are presently in and which strangers sometimes laugh at, although they take pride in the Society. In our new premises we shall have far more room for display, which will draw more visitors, thus bringing in funds. Also, with a decently lighted, larger, and more comfortable library, students and teachers will use it more for their research.

4: Give a brief history of the requesting group or organization. List the activities (if any), undertaken by the group since its establishment. State date established and criteria for membership; present size of membership; cash in hand or bank. (See enclosed)

Please enclose the following (if available); with your application.

(a) Certification of the group as a non-profit organization.

(b) Certificate of registration of the group as a cooperative/youth group or voluntary organization.

(c) copy of the group's bye-laws; constitution; annual reports.

5. Briefly outline the work plan for implementation of the project. Describe the activities and tasks to be carried out; indicate whether the project will be completed in phases; and types of resources available.

The lease for the new premises should be ready by September 30, 1984. Renovations which will divide the premises into an apartment for renting and the museum, library and storage are estimated to take two weeks. Then painting of property, design of displays, moving of collections will begin. If money is available the building of furniture and displays can start. If not we will be using block and board shelves and borrowed furniture until we can raise the funds.

6. Will Government be providing financial or technical assistance to the project? Will it be allocating land and/or buildings to be utilized in the project? Elaborate:

No.

7. If applicable; state the names of any other organizations or funding agencies that would be involved with this project:

None at the moment. If we can find any others we certainly will.

#### 8. TRAINING REQUIREMENTS

If skill training will be a requirement of the project, indicate the numbers of people to be trained, subject areas, training resources available and required specifically for project. State the name of the person who will supervise the training program with a brief resume of their experience in the subject area:

9: PROJECT BUDGET

Prepare a project budget to show the following:-

- (a) Total project cost
- (b) United States contribution requested with a breakdown showing cost by major component such as materials, equipment, services, (complete at section 9b).
- (c) Local (and/or other) contribution, also by major component. (Be sure to include non-cash contributions such as people's time).

1) Contribution from the group	US\$	
2) Contribution requested from USAID	US\$	
3) Contribution (if any), from other sources	US\$	
Total Project cost		

**Design, lettering & supervision by a museum consultant**  
 200 hours @ \$20 per hour      \$4,000 EC

9 (b) List of materials equipment or services to be purchased with USAID's contribution:

See attached

ITEM	Source of supply (state whether local/ Overseas)	Cost \$ (where necessary include freight charges)

10. FINANCING RECURRENT EXPENDITURE

State how the recurrent operating and/or maintenance costs will be financed. (e.g. electricity, rent, wages, etc.)

From members subscriptions, museum entrance fees, sale of publications, and rental of apartment.

11. MARKETING

Outline the strategy for marketing product (s) produced as a result of the project:

12. CONTRIBUTION TO NATIONAL DEVELOPMENT

What impact (if any); is the project expected to have on the country's development?

1. Every West Indian island has sea and sun. Visitors are beginning to pick a holiday island that has something more. An interesting museum is an attraction. We have had visitors come from as far as Antigua just to see our present museum.
2. Children should know something of their island's history. School children accompanied by their teacher visit the museum free. We hope to revive our junior memberships which lapsed during 1980-1983.

13. EVALUATION OF PROJECT

State plans for evaluating the project

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

14. Name, title and telephone Number of person (s) responsible for implementation of the project:

NAME: BERNARD BULLEN  
TYPE/PRINT

POSITION/TITLE: TRUSTEE  
TYPE/PRINT

ADDRESS: HILLSBOROUGH, CARRIACOO

TELEPHONE NO. \_\_\_\_\_

51 Concurrence by the Government of: \_\_\_\_\_

MINISTRY OF: \_\_\_\_\_  
TYPE/PRINT

POSITION/TITLE: \_\_\_\_\_  
TYPE/PRINT

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

Applicants should be aware that the application as submitted often will be the sole basis for evaluating the activity and assigning it a higher or lower priority for the use of the limited amount of SDA funds that are available. They are therefore urged that in addition to completing the form they should submit, wherever possible, any information which would assist the SDA Committee in reaching approval of the project.

EM	SOURCE	DST (EC\$)	
int for exterior	All - pieces Carriaceu or Canada	739.53	
" " Interior		739.53	
ber		<u>360.00</u>	1,839.05
int for rentable partment		437.02	
ber		<u>180.00</u>	617.02
ber for displays		1,987.20	
int		134.46	
ass		4,200.00	
ber		<u>630.00</u>	6,951.66
ber for library		1,589.76	
ocks for library		300.00	
int for shelves		134.46	
ber for table		69.12	
ly finish "		82.45	
ber for desk top		91.92	
ber		<u>90.00</u>	2,357.71
ling cabinets			1,620.00
one chair			565.87
ber for signs		45.96	
ber		45.00	
int		<u>8.00</u>	98.96
ber for storage shelves		414.72	
ocks		<u>200.00</u>	614.72
ement lamination			120.96
ght fixtures		550.00	
ex		35.00	
ckets		42.00	
ugs		<u>24.00</u>	651.00
			<u>\$15,436.95</u>

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# CARIBBEAN REGION

Participation and co-operation  
for development programmes  
and international campaigns

## Museum Focussed Heritage in the English-speaking Caribbean

by John S. Whiting

Serial No. FMR/CL/CH/83/174



United Nations Educational,  
Scientific and  
Cultural Organization

Paris, 1983

CARRIACOU, GRENADA

Country visit report

Main town: Hillsborough

Museum: The Carriacou Historical Society Museum  
c/o Mr. W. Bullen, President, Carriacou Historical Society  
Hillsborough, Carriacou

Curator: Ms Nancy Ricker

Attendance: 100/year - mainly tourists

Hours: By prior arrangement

Contacts: Nancy Ricker, Hillsborough  
Carriacou, Grenada; West Indies

Leo and Jean Crowwell; 'Fairchilds'; Meldrum  
Carriacou, Grenada

Mr W. Bullen, President, Carriacou Historical Society  
Hillsborough, Carriacou, Grenada

Mr Campbell Blatchford; Historical Society Member, Grand Bay  
Carriacou, Grenada

Margaret Andrews, Historical Society Member, Hermitage  
Carriacou, Grenada

Mr Patrick Andrews, Historical Society Member  
Hillsborough, Carriacou, Grenada

Meeting notes: Nancy Ricker

Ms Ricker had a taxi waiting at the airport to take me to her home to begin discussions immediately. The proposed programme for my visit was reviewed and an orientation to the museum was provided by her as follows:

History: The museum began as an outgrowth of the historical society, when a storeroom of artefacts had been left by a religious order known as 'Madona House'. Various artefacts had been collected by foreign residents including someone from nearby Union Island who found an interesting dig on Carriacou. The museum began as a tiny room at the back of town before the storeroom museum was acquired on the main street. The museum was promoted largely as a consequence of the efforts and interest of Francis Brinkley and herself with the former collecting material from the colonial period and the latter collecting Amerindian material. They also began a cataloguing system. Thus non-resident amateur archaeologists over the years added to, organized and displayed the collection. The Carriacou Historical Society was responsible for it and a junior club also existed which stimulated interest in the museum among the youth. Cruise ships would stop in Carriacou, Grenada, February and March, and approximately 100 \$200 would be made with every ship that visited. Ships however, stopped earlier when the jetty fell apart, so attendance is now sporadic at best, with only occasional yachtsmen coming through.

As far as policies are concerned, they would only be reflected in the minutes of the meetings of the A.S. of the Historical Society, apart from the work that individuals undertake within their perceived policies for display, collection, conservation, etc.

There is one person who is paid to act as attendant for approximately \$20/week and this expense is covered by museum admission fees and membership dues for the Historical Society. Admission is 25¢ for adults and 10¢ for children for residents of Carriacou, and for visitors it is \$1 and 25¢ respectively. There is a guidebook and postcard for sale which also generates some revenue.

Ms Ricker felt that the future for the museum was in having it properly recognized and funded within the total Grenada museum context. Carriacou she felt, could be declared a national park and the museum would serve as an interpretive centre. The collections in the museum have never been properly researched apart from the work of amateurs. The museum should become a focal point for community cultural activities, and the ethnology of Carriacou should be properly recorded and reflected in the museum before it is too late. For example, children play Elizabethan games and the islanders still dance the quadrille to a West Indian beat which she feels is a reflection of the isolation the island enjoys.

An excellent film-strip has been prepared with accompanying text which shows some of the traditions of Carriacou including the Big Drum dance. One problem is however, that there is no film-strip projector. When the strip was shown about 2 years ago, 200 people came to see it. With equipment it could be shown often in schools and elsewhere.

#### Meeting at museum

I was given a tour of the museum and had the opportunity to see the displays and work area. As nobody had been in for at least a month, and there is typical Caribbean ventilation for the building with wind blowing through, there was much dust on everything. The building backs on to a beach so there is considerable blowing sand and salt spray. The guest book indicated eight visitors in 1983 who must have been given special permission to visit as the museum had not been open. It is supposed to be open Mondays, Wednesdays and Saturdays from 10 a.m. to 12 noon. In an attempt to interest the local population, an African display was made which is first seen upon entering. On the left there is a sequential display of Amerindian artefacts which at the half-way point around the room flows into materials gleaned from the remains of the Carriacou plantocracy. In all, the collection appears to be significant and is, given the facilities, well displayed, although there is an over-abundance of material rather than carefully selected items chosen for their social and historical significance. The net effect is to overwhelm, but with a guide it becomes more easily understood in its well-presented detail. A photograph album of significant events in the recent history of Carriacou is housed in the back room with the library, which consists of two small stacks with various books and magazines. Cardboard boxes are used for files, and there are many boxes of miscellaneous artefacts on shelves in the small work-room. Everything is 'make-shift' but well thought out and functional.

It is remarkable that such a museum has arisen in such an isolated location with collections of such apparent scientific significance. The floor space for display is approximately 500 sq. ft., and the area for the work-room is approximately 200 sq. ft., with cement walls, floors and tin roof. Despite its organization, staffing, housing problems, it has grown and survived to this point, but its future seems uncertain.

Activities: in fallen and remaining contacts:

After being given a tour of the Island by Mr Cromwell we met with a few local members of the Historical Society and its President, Mr Bullen. Discussion was wide ranging but of note were the following points: the locals are not really in tune with the significance of their heritage because they take it for granted. The museum is not a part of the tradition of Carriacou. The museum costs the property for approximately \$800/year, but as the Treasurer is abroad the financial status could not be clarified. When keen teachers have brought students to the museum they invariably found it closed, this being a reflection of the lack of integration with local community due to a shortage of staff to advertise and maintain it. The Historical Society could sponsor someone to be trained in museology provided costs were covered and there was a paying job upon their return. Generally, museum concerns are low priority compared to other issues for local government consideration.

General comment

Carriacou is unique in its place in the Caribbean and should be recognized as such by any cultural or heritage policy generated by Grenada. Its museum, however, exists only by the narrowest of margins at present because of a waning interest by non-residents and little interest by locals. It must become an integral part of the heritage policy of Grenada and receive financial and technical support if it is to survive. Mrs Cromwell is potentially interested in assisting the museum, but would require encouragement and support if it was to be successful.

Recommendations

A national heritage committee, perhaps patterned after the Museum Committee in Guyana, for improved co-ordination, communication, policy development and strategic planning would resolve some of the apparent difficulties with respect to museum administration.

The Carriacou collections and displays require attention and clarification as to their status within the context of a Grenada national museum policy. This museum should be developed to ensure the security of the collections.

Private collecting and the export of potential heritage materials should be controlled, and an archaeological survey made to identify and preserve important sites for future exploitation and study.

An integrated approach to heritage is required so that the role of the museum can be clearly defined in its operation and policies. For example, natural sciences might be better dealt with in the natural environment, and collection made for research only by the museum.

Interpretation with schools should be promoted more in both Grenada and Carriacou if possible. Increased resources for publications, given the expertise, could achieve this through extension.

**ANNEX II**

**Standard Provisions**

STANDARD PROVISIONS FOR  
SPECIAL DEVELOPMENTAL ACTIVITIES (SDA) ASSISTANCE

A. The Government of Grenada will make such arrangements as may be necessary so that funds introduced into Grenada by the Embassy or any public or private agency hereunder shall be convertible into currency of Grenada at the highest rate which, at the time the conversion is made, is not unlawful in Grenada.

B. The Embassy shall expend funds and carry on operations pursuant to this agreement only in accordance with the applicable laws and regulations of the United States Government.

C. If the Embassy and any private or public organization furnishing commodities through United States Government financing for operations hereunder in Grenada is, under the laws, regulations, or administrative procedures of Grenada, liable for customs duties or import taxes on commodities imported into Grenada for the purpose of carrying out an activity under this agreement, the Government of Grenada for the purpose of carrying out an activity under this agreement, will pay such duties and taxes unless exemption is otherwise provided by any applicable international agreement.

D. The two parties shall have the right at any time to observe operations carried out under this agreement. Either party during the term of an activity under this agreement and until three years after the completion of the activity, shall further have the right (1) to examine any property procured through financing by that party under this agreement, wherever such property is located, and (2) to inspect and audit any records and accounts with respect to funds provided by, or any properties and contract services procured through financing by, that party under this agreement, wherever such records may be located and maintained. Each party, in arranging for any disposition of any property procured through financing by the other party under this agreement, shall assure that the rights of examination, inspection, and audit described in the preceding sentence are reserved to the party which did the financing.

E. Any property furnished to the Government of Grenada through financing pursuant to this agreement shall, unless otherwise agreed by the United States Government, be devoted to the project until completion of the project, and thereafter shall be used so as to further the objectives sought in carrying out the project. The Government of Grenada, unless otherwise agreed by the United States Government, shall offer to return to the United States Government, or to reimburse the United States Government for, any property which it obtains through financing by the United States Government pursuant to this agreement which is not used in accordance with the preceding sentence.

F. The Individual Activity Agreement shall enter into force when signed. All or any part of the assistance provided herein may be either party by giving the other party 30 days written notice of intention to terminate the agreement. Termination of the agreement shall terminate any obligations of the two parties, except for payments which they are committed to make pursuant to non-cancellable commitments entered into with third parties prior to termination of the IAA. It is expressly understood that all implementing documents, such as purchase orders, requisitions, procurement actions, etc., must be initiated under this obligating Individual Activity Agreement by not later than six months from the effective date of the grant agreement, although the cancellation provision stated in the preceding sentence will automatically become effective without the necessity of a written advance notice of intent to cancel.

AID Project No. : 543-0014  
Sub-Project No. : 543-0014.01  
Project Title : Special Development Activities - Carriacou Museum Improvement

Fiscal Data:

Appropriation : 72-1141037  
Budget Code : LESA 84-25543-KG 13

Clearances:

CONT/JCoughlin J 8/30/84  
GDO/LDiaz LD  
ENG/Akarian AK

Drafted: PKBuckles; CDO/29AUG84

11 OCT 1984

Sub-Project Agreement

Between

Bishop's College

and the

United States of America

for

School Improvement

Date: September 4, 1984

RECORD COPY

GRANT BY  
THE GOVERNMENT OF THE UNITED STATES OF AMERICA

SUB-PROJECT NAME: School Improvement

GRANT AMOUNT: U.S. \$5,440. (EC\$14,624)

DATED: September 4, 1984

Between: Bishop's College (Grantee)

And: The United States of America, acting through the Agency for International Development (A.I.D.)

ARTICLE 1: The Agreement

The above named parties hereby mutually agree to carry out the Sub-Project described in this Agreement in accordance with (1) the terms of this Agreement, including any annexes attached hereto, and (2) any general agreement between the Government of Grenada and AID regarding the operation of the Project.

ARTICLE 2: The Sub-Project

The Sub-Project which is further described in Annex I, consists of financing for the construction of sanitation facilities and additional classroom space to accommodate approximately 30 additional secondary students in Bishop's College on the island of Carriacou. The Project will contribute to raising the general level of education, increasing job opportunities, and increasing skill levels of the additional students admitted as a result of school building improvement.

ARTICLE 3: Financing

Section 3.1. The Grant

(a) To assist the Grantee to meet the costs of carrying out the Sub-Project, AID, pursuant to the Foreign Assistance Act of 1961, as amended, agrees to grant the Grantee under the terms of this Agreement not to exceed the Eastern Caribbean equivalent of Five Thousand Four Hundred and Forty United States (US) dollars (\$5,440.00) (Grant).

25

(b) Prior to the disbursement of funds or purchase of any commodities under the Grant, the Grantee will submit to AID for approval, proforma invoices for such commodities.

Section 3.2. Grant Resources for the Sub-Project.

(a) The Grantee agrees to provide or cause to be provided for the Sub-Project all funds, in addition to the Grant, and all other resources required to carry out the Sub-Project effectively and in a timely manner.

(b) The resources provided by the Grantee for the Sub-Project will be for not less than the Eastern Caribbean dollar equivalent of One Thousand Eight Hundred and Thirteen US dollars (\$1,813), including costs borne on an in-kind basis, equal to EC\$4,874.

Section 3.3. Project Assistance Completion Date

The "Sub-Project Assistance Completion Date" (SPACD), will be six months from the date the full amount of the Grant herein provided is received by the Grantee.

ARTICLE 4: Annexes.

Section 4.1. Sub-Project Application. A Sub-Project Application (Annex I) is attached to and forms part of this Agreement.

Section 4.2. Standard Provision. "Standard Provisions for Special Development Activities (SDA) Assistance" (Annex II) are attached to and forms part of this Agreement.

IN WITNESS WHEREOF, the Grantee and AID, each acting through its duly authorized representative, have caused this Agreement to be signed in their names and delivered as of the day and year first above written.

GRANTEE

Signature: Kenneth M. Nachako  
Kenneth M. Nachako

Title: Secretary, Governing Body  
Bishop's College

Dat

Date: Sep 4, 84

FOR THE GOVERNMENT OF THE UNITED STATES

Signature: Loren E. Lawrence  
Ambassador Loren E. Lawrence

Title: Charge d'Affaires

Date: 9/4/84

Signature: James W. Habron  
James W. Habron

Title: AID Representative/Grenada

Date: Sep 7, 1984

ATTACHMENTS:

- Annex I - Sub-Project Application
- Annex II - Standard Provisions for Special Development Activity (SDA) Assistance

**ANNEX I**

**Sub-Project Application**

UNITED STATES  
AGENCY FOR INTERNATIONAL DEVELOPMENT

APPLICATION FOR  
SPECIAL DEVELOPMENT ACTIVITIES ASSISTANCE

(If space allocation for completion of any section  
is inadequate please continue on separate sheet (s)  
of paper)

1. NAME OF APPLICANT: Bishop's College
2. ADDRESS: Carriacou, Grenada
3. TELEPHONE NUMBER: N/A
4. PERSON (S) TO CONTACT: Mr. Kenneth M. Nachako  
Secretary of the Governing Body of the  
College - or Chairman Brathwaite
5. AMOUNT OF ASSISTANCE REQUESTED FROM USAID:  
US\$ 5,440.00  
Equivalent Local \$ 14,623.80 (EC\$)  
Currency

APPROVED      3 AUGUST 1984

28

A. PROJECT GOALS AND PURPOSES

1. Is the project a new or on-going activity? State the reason (s) which prompted the formulation of this project proposal.

New. An unusually large number of students who applied for admission to the college passed the Common Entrance Examinations and now room must be made for them.

- 
2. Describe in detail the objectives of the project. Indicate the time-frame for the implementation of the project. Where will the project be located?

The project is to provide an additional 30 places for students at the Island's only secondary school. Time frame for implementation is 24 days. The location is on Carriacou Island.

3. What do you hope to achieve as a result of this project? What will the impact of the project be on the community?

To be able to admit students who would otherwise have to be denied secondary school education. It will raise the general level of education, increase job opportunities and skill levels.

- 
4. Give a brief history of the requesting group or organization. List the activities (if any), undertaken by the group since its establishment. State date established and criteria for membership; present size of membership; cash in hand or bank.

Please enclose the following (if available), with your application.

- (a) Certification of the group as a non-profit organization.
- (b) Certificate of registration of the group as a cooperative/youth group or voluntary organization.
- (c) copy of the group's bye-laws, constitution, annual reports.

5. Briefly outline the work plan for implementation of the project. Describe the activities and tasks to be carried out; indicate whether the project will be completed in phases; and types of resources available.

Project will be completed in 24 days. All resources available locally if they can be paid for.

- 
6. Will Government be providing financial or technical assistance to the project? Will it be allocating land and/or buildings to be utilized in the project? Elaborate.

The school is owned by a governing body of private individuals but teachers are paid by the Government. Land and parts of buildings are owned by the School Board.

- 
7. If applicable, state the names of any other organizations or funding Agencies that would be involved with this project.

None

8. TRAINING REQUIREMENTS

If skill training will be a requirement of the project, indicate the numbers of people to be trained, subject areas, training resources available and required specifically for project. State the name of the person who will supervise the training program with a brief resume of their experience in the subject area.

Not required.

9. PROJECT BUDGET

Prepare a project budget to show the following:-

- (a) total project cost
- (b) United States contribution requested with a breakdown showing cost by major component such as materials, equipment, services. (complete at section 9b).
- (c) Local (and/or other) contribution, also by major component. (Be sure to include non-cash contributions such as people's time).

✓ 1)	Contribution from the group	US\$ 1,813 (in kin
2)	Contribution requested from USAID	US\$ 5,440.00
3)	Contribution (if any), from other sources	US\$ _____
<b>Total Project cost</b>		<u>7,253.</u>

9 (b) List of materials equipment or services to be purchased with USAID's contribution.

ITEM	Source of supply (state whether local/ Overseas)	Cost \$ (where necessary include freight charges)
Please see separate schedule attached to this application.	Local	

10. FINANCING RECURRENT EXPENDITURE

State how the recurrent operating and/or maintenance costs will be financed. (e.g. electricity, rent, wages, etc.)

---

By the School Board and the Government.

11. MARKETING

Outline the strategy for marketing product (s) produced as a result of the project.

---

N/A

12. CONTRIBUTION TO NATIONAL DEVELOPMENT

What impact (if any), is the project expected to have on the country's development?

---

Carriacou is a small rather remote island often neglected by bureaucrats and others at St. George's. It has development potential in for tourism, agriculture, fishing and light industry. As a well known and respected institution it makes an outstanding contribution to increasing the general education and skill level of Carriacouans which makes the island more attractive for investors, local and foreign, and provides an essential base for development.

13. EVALUATION OF PROJECT

State plans for evaluating the project

When completed a member (members) of the SDAF

Review Committee will visit the school.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

14. Name, title and telephone Number of person (s) responsible for implementation of the project.

NAME: Mr. Kenneth M. Nachojko

TYPE/PRINT

POSITION/TITLE: Headmaster and Secretary of the  
Governing Body

TYPE/PRINT

ADDRESS: Bishop's College

Carriacou, Grenada

TELEPHONE NO. \_\_\_\_\_

15. Concurrence by the Government of: Grenada

MINISTRY OF: Education

TYPE/PRINT

POSITION/TITLE: \_\_\_\_\_

TYPE/PRINT

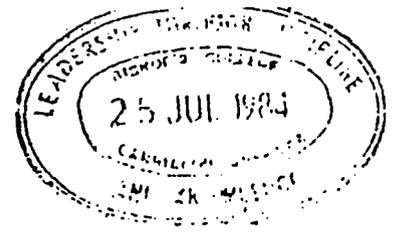
SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

33

Applicants should be aware that the application as submitted often will be the sole basis for evaluating the activity and assigning it a higher or lower priority for the use of the limited amount of SDA funds that are available. They are therefore urged that in addition to completing the form they should submit, wherever possible, any information which would assist the SDA Committee in reaching approval of the project.

Carriacou, Grenada  
The Windward Islands



PROJECT PROPOSAL

Title: School Expansion

Reason: To accommodate an excess of students who have passed Common Entrance but cannot be otherwise admitted at this College because of already severe overcrowded conditions in the lower and intermediate forms.

Method: The removal of several concrete walls which presently constitute the College Storage Room and Student Toilets. This will result in an area inside the main school building large enough for a new additional classroom. -This would also necessitate the moving of the toilets to a small building outside the main school building.

Materials and Cost Estimates:

Cement, 50 sacks	775.00
Stone, $\frac{1}{2}/\frac{1}{4}$ size, one load	120.00
Sand, 3 loads	180.00
Iron Rods, $\frac{1}{2}$ " , 20 lengths	275.00
Blocks, 8"x 16"x 4" [450]	787.50
Plywood, 3/4"x 4'x 8' [14]	1,722.00
Formica [ 7]	385.00
Contact Cement, 3 gals.	177.90
Paint, 8 Gals.	374.00
Tin [Roofing panels] 8' lengths,	240.00
Nails, Misc. Size & Type, 15 lbs.	30.00
Pitch-Pine Stock, all sizes est.	670.00
White-Pine Stock, all sizes est.	585.00
Silotex, [4] sheets	104.20
Aluminum Louvre Units [4]	1,825.20
Toilet Units, Flush Type, [6]	3,126.00
Sink, Stainless, Twin Bowl [2]	550.00
Light Fixtures, 4' Tube size.[4]	405.00

continued

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# Carriacou , Grenada

## The Windward Islands

Page - 2, Project Proposal

Transport of materials	300.00
*Labour cost:	1,992.00

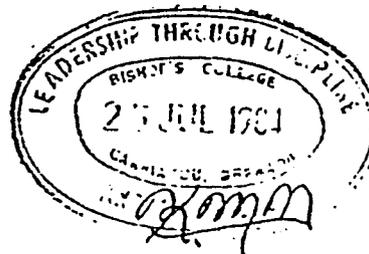
4 Students @ 12.00 per day  
1 Mason @ 35.00 per day  
1 Foreman [myself] no fees.  
1 Carpenter [myself] no fees

Total Cost Estimate: \$ 14,623.80

\* Labour cost based on a 24-day start-to-finish period.

Note: The finished Classroom will be approximately 25 feet square and will have seating [included in the costing] for 40 students.

The Toilet outside will have six units; 2 for boys and 4 for girls. The boys and girls will each have their own sink and wash area.



Mr. Kenneth M. Nachajko  
Secretary,  
Governing Body of  
Bishop's College.

2/6

**ANNEX II**

**Standard Provisions**

STANDARD PROVISIONS FOR  
SPECIAL DEVELOPMENT ACTIVITIES (SDA) ASSISTANCE

A. The Government of Grenada will make such arrangements as may be necessary so that funds introduced into Grenada by the Embassy or any public or private agency hereunder shall be convertible into currency of Grenada at the highest rate which, at the time the conversion is made, is not unlawful in Grenada.

B. The Embassy shall expend funds and carry on operations pursuant to this agreement only in accordance with the applicable laws and regulations of the United States Government.

C. If the Embassy and any private or public organization furnishing commodities through United States Government financing for operations hereunder in Grenada is, under the laws, regulations, or administrative procedures of Grenada, liable for customs duties or import taxes on commodities imported into Grenada for the purpose of carrying out an activity under this agreement, the Government of Grenada for the purpose of carrying out an activity under this agreement, will pay such duties and taxes unless exemption is otherwise provided by any applicable international agreement.

D. the two parties shall have the right at any time to observe operations carried out under this agreement. Either party during the term of an activity under this agreement and until three years after the completion of the activity, shall further have the right (1) to examine any property procured through financing by that party under this agreement, wherever such property is located, and (2) to inspect and audit any records and accounts with respect to funds provided by, or any properties and contract services procured through financing by, that party under this agreement, wherever such records may be located and maintained. Each party, in arranging for any disposition of any property procured through financing by the other party under this agreement, shall assure that the rights of examination, inspection, and audit described in the preceding sentence are reserved to the party which did the financing.

E. Any property furnished to the Government of Grenada through financing pursuant to this agreement shall, unless otherwise agreed by the United States Government, be devoted to the project until completion of the project, and thereafter shall be used so as to further the objectives sought in carrying out the project. The Government of Grenada, unless otherwise agreed by the United States Government, shall offer to return to the United States Government, or to reimburse the United States Government for, any property which it obtains through financing by the United States Government pursuant to this agreement which is not used in accordance with the preceding sentence.

F. The Individual Activity Agreement shall enter into force when signed. All or any part of the assistance provided herein may be either party by giving the other party 30 days written notice of intention to terminate the agreement. Termination of the agreement shall terminate any obligations of the two parties, except for payments which they are committed to make pursuant to non-cancellable commitments entered into with third parties prior to termination of the IAA. It is expressly understood that all implementing documents, such as purchase orders, requisitions, procurement actions, etc., must be initiated under this obligating Individual Activity Agreement by not later than six months from the effective date of the grant agreement, otherwise the cancellation provision stated in the preceding sentence will automatically become effective without the necessity of a written advance notice of intent to cancel.

AID Project No. : 543-0011

Sub-Project No. : 543-001: 00

Project Title : Special Development Activities - School Improvement

Fiscal Data :

Appropriation : 72-1141031

Budget Code : LESA-84-21543-K613

} 2,5440 - FUNDS AVAILABLE  
J. Coughlin

Clearances:

Drafted: PKBuckles, CDO/23 AUG 84

CONT/JCoughlin JP 8/24

GDO/LDiaz LD 8/23/84

ENG/AKairan AK 8/23/

11 OCT 1984

Sub-Project Agreement

Between

New Life Organization  
and the  
United States of America

for

Sanitation Improvements

September 7, 1984

**BEST AVAILABLE DOCUMENT**  
**RECORD COPY**

**BEST AVAILABLE COPY**

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GRANT BY

THE GOVERNMENT OF THE UNITED STATES OF AMERICA

SUB-PROJECT NAME: Sa itation Improvements

GRANT AMOUNT : US\$ 9,300 (EC\$ 25,000)

DATED : September 7, 1984

Between · New Life Organization (Grantee)

And : The United States of America, acting through the Agency  
for International Development (A.I.D.)

ARTICLE 1: The Agreement.

The Above named parties hereby mutually agree to carry out the Sub-Project described in this Agreement in accordance with (1) the terms of this Agreement, including any annexes attached hereto, and (2) any general agreement between the Government of Grenada and AID regarding the operation of the Project.

ARTICLE 2: The Sub-Project.

The Sub-Project which is further described in Annex I, consists of financing for the improvement of the sanitation facilities of the New Life Organization building, thus providing improved living conditions while assisting youths in the acquisition of skills and self-reliance.

ARTICLE 3: Financing.

Section 3.1. The Grant.

(a) To assist the Grantee to meet the costs of carrying out the Sub-Project, AID, pursuant to the Foreign Assistance Act of 1961, as amended, agrees to grant the Grantee under the terms of this Agreement not to exceed the Eastern Caribbean equivalent of Nine Thousand, Three Hundred United States (US) dollars (\$9,300) (Grant

(B) Prior to the disbursement of funds or purchase of any commodities under the Grant, the Grantee will submit to AID for approval, proforma invoices for such commodities.

Section 3.2. Grantee Resources for the Sub-Project.

(a) The Grantee agrees to provide or cause to be provided for the Sub-Project all funds, in addition to the Grant, and all other resources required to carry out the Sub-Project effectively and in a timely manner.

BEST AVAILABLE DOCUMENT

(b) The resources provided by the Grantee for the Sub-Project will be for not less than the Eastern Caribbean dollar equivalent of Three Thousand, One Hundred United States (US) dollars (\$3,100), including costs borne on an inkind basis.

Section 3.3. Project Assistance Completion Date.

The "Sub-Project Assistance Completion Date" (SPACD), will be six months from the date the full amount of the Grant herein provided is received by the Grantee.

ARTICLE 4: Annexes.

Section 4.1. Sub-Project Application. A sub-Project Application (Annex I) is attached to and forms part of this Agreement.

Section 4.2. Standard Provisions. "Standard Provisions for Special Development Activities (SDA) Assistance" (Annex II) are attached to and form part of this Agreement.

IN WITNESS WHEREOF, the Grantee and AID, each acting through its duly authorized representative, have caused this Agreement to be signed in their names and delivered as of the day and year first above written.

GRANTEE

FOR THE GOVERNMENT OF THE UNITED STATES

Reina Ioe-Sack-Sioe  
Sister  
Reina Ioe-Sack-Sioe  
Executive Director

Loren E. Lawrence  
Ambassador Loren E. Lawrence  
Charge d'Affaires

Date: 7 Sep '84

Date: Sep 7, 1984

James W. Habron  
Mr. James W. Habron  
AID Representative/Grenada

Date: Sep 7, 1984

ATTACHMENTS:

- Annex I - Sub-Project Application
- Annex II - Standard Provisions

RECEIVED: SEP 11 1984

ANNEX 1

Sub-Project Application

UNITED STATES  
AGENCY FOR INTERNATIONAL DEVELOPMENT

APPLICATION FOR  
SPECIAL DEVELOPMENT ACTIVITIES ASSISTANCE

(If space allocation for completion of any section  
is inadequate please continue on separate sheet (s)  
of paper)

1. NAME OF APPLICANT: AGS ENGINEERING WORKS  
(INCORPORATED)
2. ADDRESS: 1411 MILITARY - ST. JOHN S - GREENHAW CRT.
3. TELEPHONE NUMBER: 8-1132
4. PERSON (S) TO CONTACT: SISTER KEVIN LEO SHOCK SR.  
(EXECUTIVE DIRECTOR)  
111 PARK W. BOSTON, MASS. 02114  
111 BOSTON, MASS. 02114
5. AMOUNT OF ASSISTANCE REQUESTED FROM USAID:  
US\$ \_\_\_\_\_  
Equivalent Local \$ 2500.00  
Currency

Action	Info
✓	

FOR REVIEW .....  
L Diaz DATE 29/8/87  
.....  
.....

BEST AVAILABLE DOCUMENT

A. PROJECT GOALS AND PURPOSES

1. Is the project a new or on-going activity? State the reason (s) which prompted the formulation of this project proposal.

See attached sheet

2. Describe in detail the objectives of the project. Indicate the time-frame for the implementation of the project. Where will the project be located?

as above

3. What do you hope to achieve as a result of this project? What will the impact of the project be on the community?

as above

4. Give a brief history of the requesting group or organization. List the activities (if any), undertaken by the group since its establishment. State date established and criteria for membership; present size of membership; cash in hand or bank.

Please enclose the following (if available), with your application.

- (a) Certification of the group as a non-profit organization.
- (b) Certificate of registration of the group as a cooperative/youth group or voluntary organization.
- (c) copy of the group's bye-laws, constitution, annual reports.

as above

# BEST AVAILABLE DOCUMENT

- 5. Briefly outline the work plan for implementation of the project. Describe the activities and tasks to be carried out; indicate whether the project will be completed in phases; and types of resources available.

as per sheet attached

- 6. Will Government be providing financial or technical assistance to the project? Will it be allocating land and/or buildings to be utilized in the project? Elaborate.

Yes.

- 7. If applicable, state the names of any other organizations or funding Agencies that would be involved with this project.

MISEBORD - FUNDING (PHEI)

CESC - EXPLOITATION (MILITARY)

## 8. TRAINING REQUIREMENTS

If skill training will be a requirement of the project, indicate the numbers of people to be trained, subject areas, training resources available and required specifically for project. State the name of the person who will supervise the training program with a brief resume of their experience in the subject area.

Sister Reina Lee-Jack-Pioe/ Executive Director will coordinate entire programme: trained Teacher with 20 years of experience including that of Principal and 20 years of experience teaching Secondary levels: Diploma in Int. Admin. Awarded Institute of Education: Masters in Family Life Studies (Ottawa: St. Paul)  
 TFO - to train on the job : local instructors and students

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9. PROJECT BUDGET

Prepare a project budget to show the following:-

- (a) total project cost \$
- (b) United States contribution requested with a breakdown showing cost by major component such as materials, equipment, services, (complete at section 9b).
- (c) Local (and/or other) contribution, also by major component. (Be sure to include non-cash contributions such as people's time)

1) Contribution from the group	US\$	
2) Contribution requested from USAID	US\$ 25	(Labor
3) Contribution (if any), from other sources	US\$ _____	
Total Project cost		_____

9 (b) List of materials equipment or services to be purchased with USAID's contribution.

ITEM	Source of supply (state whether local/ Overseas)	Cost \$ (where necessary include freight charges)
Toilet bowls & fittings	local firms	
Fittings for showers		
Concrete sink for laundry		
Building materials		

10. FINANCING RECURRENT EXPENDITURE

State how the recurrent operating and/or maintenance costs will be financed. (e.g. electricity, rent, wages, etc.)

When disciplines will have been established we plan to be self-supportive by obtaining local contracts with establishments e.g. schools (both private and government), residences etc for upkeep of furniture, building, plumbing etc. Each department will contribute to general expenses by paying rental in addition to covering respective expenses, and salaries of instructor/s

11. MARKETING

Outline the strategy for marketing product (s) produced as a result of the project.

At present in the form of labour

Our small agricultural project is already supplying private needs within the community and through contacts (private) outside

12. CONTRIBUTION TO NATIONAL DEVELOPMENT

What impact (if any), is the project expected to have on the country's development?

Essentially building people who have a sense of their own worth, a sense of belonging to a community and nation - who will have had a lived experience of this during the year's programme, and who will be motivated to make his/her contribution to the whole. Skills acquired as a result of the programme will be no small means of being able to carry out this goal.

13

13. EVALUATION OF PROJECT

State plans for evaluating the project

Members of the Working committee as well as those of the Board  
will visit the project as well as advisors of the Trinidad based  
S. VOL, with particular reference to Mr. Ernest Traynor our Liason.

14. Name, title and telephone Number of person (s) responsible for implementation of the project.

NAME: Misses Reina Lee-Sack-Sloe, Executive director  
TYPE/PRINT

POSITION/TITLE: Executive Director  
TYPE/PRINT

ADDRESS: NEWDC  
Palmiste, St. John's.  
TELEPHONE NO. 8532

15. Concurrence by the Government of: \_\_\_\_\_

MINISTRY OF: \_\_\_\_\_  
TYPE/PRINT

POSITION/TITLE: \_\_\_\_\_  
TYPE/PRINT

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

# NEW LIFE ORGANISATION LIMITED (NEWLO)

**Trustees:**

Mgr C. Lamontagne  
Archdeacon H. Huggins  
Lloyd L. Noel  
(Barrister-at-law)

**Bankers:**

BANK OF NOVA SCOTIA  
ST. GEORGE'S

15th August, 198

**Address:**

The Cathedral,  
P.O. Box 224,  
St. George's,  
Grenada, W.I.  
Phone: 2999

NEW LIFE ORGANISATION came into being as an ecumenical response based on the Servol model (of Trinidad) and directed to the needs of the youth who were most affected during the former regime and subsequent to the October happenings. Like Servol we are a non-profit organisation that endeavours to educate drop-outs of the school system to become worthwhile citizens with a sense of their own dignity. We hope to enable them to be persons with self-confidence who take pride in a job well done. This is effected mainly through a programme that stresses the uniqueness of the individual and builds on the positive experience of learning by doing 'on the job'. Training is provided in the needed basic construction skills of carpentry, masonry, plumbing and electricity in this first phase as we complete an unfinished building that will house office space below and classrooms/lecture room above; in automechanics in order to meet the need for servicing and maintenance of vehicles that must face poor road conditions; and essentially in on-going education through English, Mathematics and Social Studies. Most importantly, however, is the built-in programme of self-awareness that helps to prepare the young adult to assume responsibility for his/her life and that of the nation at large.

There is need for visible, immediate action - the youth need to experience a trusted helping hand that respects the rights and freedoms of the individual even while it gives. In view too of the need to be self-reliant we have been obliged to limit our first intake of students to forty (70 was the original target) and to cut our training period in half i.e. 9 instead of 18 months. However, students will be allowed to achieve at their own rate, and it is hoped that with the proper motivation and individual attention given they will be enabled to cover the desired ground in the time hoped for.

Our present intake of forty (six of whom are girls) span the 16 to 25 age group and come mainly from the surrounding rural pockets. They are from the low-income bracket where families are large and single-parented for the most part. Each student is asked to meet the small fee of one dollar per month, or two dollars per week so that the individual may still the need to make his/her own personal contribution to the project as a whole. In this way trainees not only feel that they are giving of their labour, but also that they are investing of their talents - more as they are.

It has taken us all of seven months to get this project off the ground. allowed for us are by the awaited disbursement of funds pledged by NEWLO in order to accomplish phase one i.e. completion of building.

BEST AVAILABLE DOCUMENT

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**ANNEX II**

**Standard Provisions**

**BEST AVAILABLE DOCUMENT**

A111

STANDARD PROVISIONS FOR  
SPECIAL DEVELOPMENT ACTIVITIES (SDA) ASSISTANCE

A. The Government of Grenada will make such arrangements as may be necessary so that funds introduced into Grenada by the Embassy or any public or private agency hereunder shall be convertible into currency of Grenada at the highest rate which, at the time the conversion is made, is not unlawful in Grenada.

B. The Embassy shall expend funds and carry on operations pursuant to this agreement only in accordance with the applicable laws and regulations of the United States Government.

C. If the Embassy and any private or public organization furnishing commodities through United States Government financing for operations hereunder in Grenada is, under the laws, regulations, or administrative procedures of Grenada, liable for customs duties or import taxes on commodities imported into Grenada for the purpose of carrying out an activity under this agreement, the Government of Grenada for the purpose of carrying out an activity under this agreement, will pay such duties and taxes unless exemption is otherwise provided by any applicable international agreement.

D. The two parties shall have the right at any time to observe operations carried out under this agreement. Either party during the term of an activity under this agreement and until three years after the completion of the activity, shall further have the right (1) to examine any property procured through financing by that party under this agreement, wherever such property is located, and (2) to inspect and audit any records and accounts with respect to funds provided by, or any properties and contract services procured through financing by, that party under this agreement, wherever such records may be located and maintained. Each party, in arranging for any disposition of any property procured through financing by the other party under this agreement, shall assure that the rights of examination, inspection, and audit described in the preceding sentence are reserved to the party which did the financing.

E. Any property furnished to the Government of Grenada through financing pursuant to this agreement shall, unless otherwise agreed by the United States Government, be devoted to the project until completion of the project, and thereafter shall be used so as to further the objectives sought in carrying out the project. The Government of Grenada, unless otherwise agreed by the United States Government, shall offer to return to the United States Government, or to reimburse the United States Government for, any property which it obtains through financing by the United States Government pursuant to this agreement which is not used in accordance with the preceding sentence.

F. The Individual Activity Agreement shall enter into force when signed. All or any part of the assistance provided herein may be either party by giving the other party 30 days written notice of intention to terminate the agreement. Termination of the agreement shall terminate any obligations of the two parties, except for payments which they are committed to make pursuant to non-cancellable commitments entered into with third parties prior to termination of the IAA. It is expressly understood that all implementing documents, such as purchase orders, requisitions, procurement actions, etc., must be initiated under this obligating Individual Activity Agreement not later than six months from the effective date of the grant agreement, otherwise the cancellation provision stated in the preceding sentence will automatically become effective without the necessity of a written advance notice of intent to cancel.

STANDARD PROVISIONS FOR SDA ASSISTANCE

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11 OCT 1984

Sub-Project Agreement

Between

University of the West Indies

and the

United States of America

for

Library Expansion

September 7, 1984

UNIVERSITY OF THE WEST INDIES  
LIBRARY EXPANSION PROJECT

53

GRANT BY

THE GOVERNMENT OF THE UNITED STATES OF AMERICA

SUB-PROJECT NAME: Library Expansion  
GRANT AMOUNT : US\$4,892 (EC\$13,150)  
DATED : September 7, 1984  
Between : University of the West Indies (Grantee)  
And : The United States of America, acting through the Agency  
for International Development (A.I.D.)

ARTICLE I: The Agreement

The above named parties hereby mutually agree to carry out the Sub-Project described in this Agreement in accordance with (1) the terms of this Agreement, including any annexes attached hereto, and (2) any general agreement between the Government of Grenada and AID regarding the operation of the Project.

ARTICLE 2: The Sub-Project

The Sub-Project which is further described in Annex 1, consists of assistance for expansion of the library at the University Center, thereby improving the accessibility of reading and resource material at a post-secondary level, books to aid " A " level students, and books to aid Challenge Exam Students.

ARTICLE 3: Financing

Section 3.1. The Grant

(a) To assist the Grantee to meet the costs of carrying out the Sub-Project, AID, pursuant to the Foreign Assistance Act of 1961, as amended, agrees to grant the Grantee under the terms of this Agreement not to exceed the Eastern Caribbean equivalent of Four Thousand, Eight Hundred and Ninety Two United States (US) dollars (\$4,892) (Grant).

(b) Prior to the disbursement of funds or purchase of any commodities under the Grant, the Grantee will submit to AID for approval, proforma invoices for such commodities.

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Section 3.2. Grantee Resources for the Sub-Project

(a) The Grantee agrees to provide or cause to be provided for the Sub-Project all funds, in addition to the Grant, and all other resources required to carry out the Sub-Project effectively and in a timely manner.

(b) The resources provided by the Grantee for the Sub-Project will be for not less than the Eastern Caribbean (EC) dollar equivalent of One Thousand, Six Hundred and Thirty United States (US) Dollars (\$1,630), including costs borne on an inkind basis, equal to EC\$4,382.

Section 3.3. Project Assistance Completion Date

The "Sub-Project Assistance Completion Date" (SPACD), will be six months from the date the full amount of the Grant herein provided is received by the Grantee.

ARTICLE 4: Annexes

Section 4.1. Sub-Project Application. A sub-Project Application (Annex I) is attached to and forms part of this Agreement.

Section 4.2. Standard Provisions. "Standard Provisions for Special Development Activities (SDA) Assistance" (Annex II) are attached and forms part of this Agreement.

IN WITNESS WHEREOF, the Grantee and AID, each acting through its duly authorized representative, have caused this Agreement to be signed in their names and delivered as of the day and year first above written.

GRANTEE

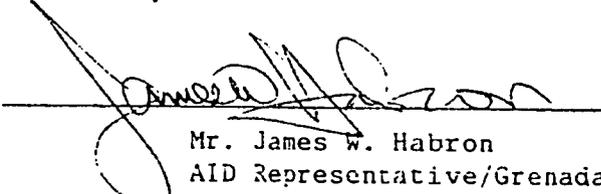
FOR THE GOVERNMENT OF THE UNITED STATES

  
\_\_\_\_\_  
Mr. Allan LaGrenade  
Acting Resident Tutor

  
\_\_\_\_\_  
Ambassador Loren B. Lawrence  
Charge d'Affaires

Date: 7 Sept, 1984

Date: Sep 11, 1984

  
\_\_\_\_\_  
Mr. James W. Habron  
AID Representative/Grenada

Date: Sep. 7, 1984

ATTACHMENTS:

Annex I - Sub-Project Application  
Annex II - Standard Provisions

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ANNEX I

Sub-Project Application

UNITED STATES  
AGENCY FOR INTERNATIONAL DEVELOPMENT

APPLICATION FOR  
SPECIAL DEVELOPMENT ACTIVITIES ASSISTANCE

(If space allocation for completion of any section  
is inadequate please continue on separate sheet (s)  
of paper)

1. NAME OF APPLICANT: BEVERLEY A STEELE  
UNIVERSITY OF THE WEST INDIES RESIDENT TUTOR
2. ADDRESS: TYNARL STREET  
ST GEORGES
3. TELEPHONE NUMBER: 2451
4. PERSON (S) TO CONTACT: BEVERLEY STEELE PLAIN LA GRENADA  
(AS RESIDENT TUTOR TILL 1<sup>ST</sup> OCT) OR  
ALICE Mc TAVIR (SECRETARY)
5. AMOUNT OF ASSISTANCE REQUESTED FROM USAID:  
US\$ 5,000 4,892  
Equivalent Local Currency SI\$13,150<sup>00</sup>

A. PROJECT GOALS AND PURPOSES

1. Is the project a new or on-going activity? State the reason (s) which prompted the formulation of this project proposal.

The project has been in operation since 1976. Our present need stems from pressure to expand our services & growth of the project

2. Describe in detail the objectives of the project. Indicate the time-frame for the implementation of the project. Where will the project be located?

The Library at the University Centre aims to provide reading & resource material at a post-secondary level for the people of Essex  
Special collections include a Concrete book which is unique books to suit "A" level students & books to aid Challenge Exam students

3. What do you hope to achieve as a result of this project? What will the impact of the project be on the community?

We need to expand the physical plant of the library to accommodate our current & future, and provide better service to our students. The library serves the "brains" of our community & as such there directly linked to our development needs.

4. Give a brief history of the requesting group or organization. List the activities (if any), undertaken by the group since its establishment. State date established and criteria for membership; present size of membership; cash in hand or bank.

Please enclose the following (if available), with your application.

- (a) Certification of the group as a non-profit organization.
- (b) Certificate of registration of the group as a cooperative/youth group or voluntary organization.
- (c) copy of the group's bye-laws, constitution, annual reports.

The membership of the Essex Centre as well as known I have been unable to determine report.

5. Briefly outline the work plan for implementation of the project. Describe the activities and tasks to be carried out; indicate whether the project will be completed in phases; and types of resources available.

*I am requesting all capital expenses*

6. Will Government be providing financial or technical assistance to the project? Will it be allocating land and/or buildings to be utilized in the project? Elaborate.

*No*

7. If applicable, state the names of any other organizations or funding Agencies that would be involved with this project.

*None*

8. TRAINING REQUIREMENTS

If skill training will be a requirement of the project, indicate the numbers of people to be trained, subject areas, training resources available and required specifically for project. State the name of the person who will supervise the training program with a brief resume of their experience in the subject area.

*None*

9. PROJECT BUDGET

Prepare a project budget to show the following:-

- (a) total project cost
- (b) United States contribution requested with a breakdown showing cost by major component such as materials, equipment, services, (complete at section 9b).
- (c) Local (and/or other) contribution, also by major component. (Be sure to include non-cash contributions such as people's time).

1) Contribution from the group*	US\$ <i>RT's Return</i>
2) Contribution requested from USAID	US\$ 5,000
3) Contribution (if any), from other sources	US\$ _____
Total Project cost	<u>5000</u>

*Printed tubes will save time & energy in sewing equipment as purchased & installed. Use the R cost table.*

9 (b) List of materials equipment or services to be purchased with USAID's contribution.

ITEM	Source of supply (state whether local/ Overseas)	Cost \$ (where necessary include freight charges) <i>LC \$</i>
<i>3 Frame SFBWETS</i>	<i>IMPORTED by local AGENT @ LC\$ 1,700.00</i>	<i>3,500</i>
<i>2 tube lockable lockdowns</i>	<i>Built locally. Cost estimated from previous set at 10 US\$ 3,000 per 10 ft x 9 ft unit</i>	<i>6,000</i>
<i>Capitalizing for material to support annual</i>	<i>Home available</i>	<i>3000</i>
<i>Process &amp; cut piece</i>	<i>Locally available</i>	<i>350</i>
		<u><i>13,150</i></u>

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10. FINANCING RECURRENT EXPENDITURE

State how the recurrent operating and/or maintenance costs will be financed. (e.g. electricity, rent, wages, etc.)

*VUT meets all these costs*

11. MARKETING

Outline the strategy for marketing product (s) produced as a result of the project.

*N/A*

12. CONTRIBUTION TO NATIONAL DEVELOPMENT

What impact (if any), is the project expected to have on the country's development?

*We have the only library in Canada that has materials relevant to many developmental needs of the country. These include economic, political & social*

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13: EVALUATION OF PROJECT

State plans for evaluating the project

A statement of account will be available  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

14. Name, title and telephone Number of person (s) responsible for implementation of the project.

NAME: SHERIDAN A STEELE  
TYPE/PRINT

POSITION/TITLE: RESIDENT TUTOR  
TYPE/PRINT

ADDRESS: VMI CENTRE, TYRRELL ST  
\_\_\_\_\_

TELEPHONE NO. 2451

15. Concurrence by the Government of: \_\_\_\_\_

MINISTRY OF: \_\_\_\_\_  
TYPE/PRINT

POSITION/TITLE: \_\_\_\_\_  
TYPE/PRINT

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

Applicants should be aware that the application as submitted often will be the sole basis for evaluating the activity and assigning it a higher or lower priority for the use of the limited amount of SDA funds that are available. They are therefore urged that in addition to completing the form they should submit, wherever possible, any information which would assist the SDA Committee in reaching approval of the project.

**ANNEX II**

**Standard Provisions**

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STANDARD PROVISIONS FOR  
SPECIAL DEVELOPMENT ACTIVITIES (SDA) ASSISTANCE

A. The Government of Grenada will make such arrangements as may be necessary so that funds introduced into Grenada by the Embassy or any public or private agency hereunder shall be convertible into currency of Grenada at the highest rate which, at the time the conversion is made, is not unlawful in Grenada.

B. The Embassy shall expend funds and carry on operations pursuant to this agreement only in accordance with the applicable laws and regulations of the United States Government.

C. If the Embassy and any private or public organization furnishing commodities through United States Government financing for operations hereunder in Grenada is, under the laws, regulations, or administrative procedures of Grenada, liable for customs duties or import taxes on commodities imported into Grenada for the purpose of carrying out an activity under this agreement, the Government of Grenada for the purpose of carrying out an activity under this agreement, will pay such duties and taxes unless exemption is otherwise provided by any applicable international agreement.

D. The two parties shall have the right at any time to observe operations carried out under this agreement. Either party during the term of an activity under this agreement and until three years after the completion of the activity, shall further have the right (1) to examine any property procured through financing by that party under this agreement, wherever such property is located, and (2) to inspect and audit any records and accounts with respect to funds provided by, or any properties and contract services procured through financing by, that party under this agreement, wherever such records may be located and maintained. Each party, in arranging for any disposition of any property procured through financing by the other party under this agreement, shall assure that the rights of examination, inspection, and audit described in the preceding sentence are reserved to the party which did the financing.

E. Any property furnished to the Government of Grenada through financing pursuant to this agreement shall, unless otherwise agreed by the United States Government, be devoted to the project until completion of the project, and thereafter shall be used so as to further the objectives sought in carrying out the project. The Government of Grenada, unless otherwise agreed by the United States Government, shall offer to return to the United States Government, or to reimburse the United States Government for, any property which it obtains through financing by the United States Government pursuant to this agreement which is not used in accordance with the preceding sentence.

F. The Individual Activity Agreement shall enter into force when signed. All or any part of the assistance provided herein may be either party by giving the other party 30 days written notice of intention to terminate the agreement. Termination of the agreement shall terminate any obligations of the two parties, except for payments which they are committed to make pursuant to non-cancellable commitments entered into with third parties prior to termination of the IAA. It is expressly understood that all implementing documents, such as purchase orders, requisitions, procurement actions, etc., must be initiated under this obligating Individual Activity Agreement by not later than six months from the effective date of the grant agreement, otherwise the cancellation provision stated in the preceding sentence will automatically become effective without the necessity of a written advance notice of intent to cancel.

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