



Contract Information Management System (CIMS)

DIRECT ACTION DATA FORM FOR GRANTS & COOPERATIVE AGREEMENTS

1. Basic Award Number 674-0301-G-SS-4012-00

2. Recipient Name End Racism and Sexism through Education (ERASE)

3. Award Description (This description will be seen by high level Agency officials, as well as members of Congress.) The recipient shall... develop voter education, civil society, democracy materials for young people ages 10-20 years and publish a youth oriented magazine.

BEST AVAILABLE COPY

4. Principal Place of Performance

South Africa

5. Benefiting Country

The people of South Africa

6. Project Officer

Office Symbol

CDD/GDO USAID South Africa

Name (Last, First)

Dennis Wendel

7. Grant Agreement Type

- Options: A. Disaster Assistance, B. American Schools & Hospitals Abroad (ASHA), C. Other Than Those Listed Above (checked), D. Title XII Authority

8. Basic Purpose

- Options: A. Tech. Services to Host Country, B. Commodities, C. Train. Services to Host Country (checked), D. Research, E. Arch. & Engineering Services, F. Construction

7a. Extent Competed

- Options: E. Competed by the Technical Office, F. Competed by the Contracting Office, G. Not competed (unsolicited proposal) (checked), H. Not competed (predominant capability, etc.)

9. Taxpayer Identification Number

Not Applicable

10. Business Organization Type

- Options: A. Corporation, B. Individual, C. University or College, D. Historically Black College or University, E. Educational Organization (other than University or College), F. International Center, G. Research Organization (other than International Center), H. Voluntary Organization (checked), I. Foundation, J. Hospital, N. Hispanic American College or University, Z. Other

11. If U.S. University, Host Country Institution

Not Applicable

12. If obligated amount is in local currency, provide U.S. Dollar amount

\$205,022

13.a. Negotiator (Last, First, MI)

Wendel, Dennis E.

13.b. Signature

Handwritten signature of Dennis Wendel

14.a. Contract Officer (Last, First, MI)

Dean, Leslie A.

14.b. Signature

Handwritten signature of Leslie A. Dean

COPY OF AWARD DOCUMENT MUST BE ATTACHED TO THIS FORM

PN-ABS-946

UNITED STATES AGENCY FOR INTERNATIONAL DEVELOPMENT

USAID/SOUTH AFRICA



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5 JAN 1994

Ms. Tamara Braam
Director
End Racism and Sexism through Education (ERASE)
P.O. Box 262
Salt River
Cape 7924

Subject: South Africa Community Outreach and
Leadership Development Project; Grant Agreement with
End Racism and Sexism through Education (ERASE);
Agreement No. 674-0301-G-SS-4012-00

Dear Ms. Braam:

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, and the South African Transition to Democracy Act of 1993, the Agency for International Development (hereinafter "USAID") hereby enters into this Grant Agreement (hereinafter "Agreement" or "Grant") with End Racism and Sexism through Education (hereinafter "ERASE" or the "Grantee") and obligates the sum of \$205,022 to provide support for a program described in Attachment 1, entitled "Schedule," and Attachment 2, entitled "Program Description," of this Agreement.

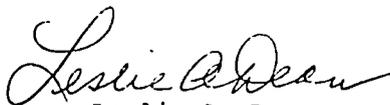
This Agreement is effective as of the date this letter is signed by an authorized USAID representative. The Agreement and obligation shall apply to commitments made by the Grantee in furtherance of program objectives during the period beginning on the effective date of this letter and ending September 30, 1995.

This Agreement is entered into with the Grantee on the condition that the funds will be administered in accordance with the terms and conditions set forth in Attachment 1, "Schedule," Attachment 2, "Program Description," Attachment 3, "Standard Provisions," Attachment 4, "Disbursement of and Accounting for Agreement Funds," Attachment 5, "A.I.D. Geographic Code 935 List," Attachment 6, "Guidelines for Financial Audits Contracted for by Foreign Recipients," and Attachment 7, "Grantee Certifications". This letter and the seven attachments just described, which have been agreed to by your organization, constitute the Agreement.

NOT AVAILABLE

We request that you and a member of the Board of Trustees of the ERASE sign the original and one (1) copy of this letter and then return the original to USAID/South Africa.

Sincerely,



Leslie A. Dean
Director

Date: Jan 5, 1994

ACKNOWLEDGED AND ACCEPTED

End Racism and Sexism through Education

By: Ms. Tamara Braam
Title: Director
Date: _____

By: Mr. Shaun Samuels
Title: Member of the Board
Date: _____

Attachments:

1. Schedule
2. Program Description
3. Standard Provisions and Additional Provisions as Applicable
4. Disbursement of and Accounting for Agreement Funds
5. A.I.D. Geographic Code 935 List
6. Guidelines for Financial Audits Contracted for by Foreign Recipients
7. Grantee Certifications (Grantee Signatures Required)

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ATTACHMENT 1
SCHEDULE

I. OVERVIEW OF AGREEMENT

This Grant will provide financial assistance to ERASE to publish a magazine for young people ages 10-20 years. The magazine will focus especially on civil society, democracy, elections, tolerance and other life skills relevant to disadvantaged youth of South Africa highlighting the role non-racialism and non-sexism, in particular, play in all of the above.

II. PERIOD OF AGREEMENT

The effective date of this Agreement is the date the cover letter is signed by an authorized USAID representative. Unless otherwise agreed to by USAID in writing, the expiration date is September 30, 1995, meaning that no USAID funds under this Agreement shall be applicable to goods not furnished or services not performed for the program by this date.

III. AGREEMENT FUNDING AND PAYMENT

A. USAID hereby obligates the amount of \$205,022 for eligible program expenditures under this Agreement.

B. Payment shall be made to the Grantee in accordance with procedures set forth in Attachment 4 "Disbursement of and Accounting for Agreement Funds."

C. Additional funds up to the total amount of the Agreement as shown in Section III.A., above, may be obligated by USAID subject to the availability of funds, the agreement of the Parties hereto to proceed with the Grant program, and to the requirements of the Mandatory Standard Provision, Attachment 3 to the Agreement, paragraph 4 entitled "Revision of Grant Budget."

IV. FINANCIAL PLAN

A. Financial Plan

The Financial Plan for funds obligated under this Agreement is set forth in Table 1 below. Revisions of this Plan shall be made in accordance with Mandatory Standard Provision 4 of this Agreement, located in Attachment 3 and entitled "Revision of Grant Budget." The Grantee is authorized a 15% deviation between line items, provided that USAID is notified in writing of such budget changes in the Grantee's following Disbursement Report. However, any deviation in excess of 15%, or any increase in the total Grant, must be approved in advance in writing by the Director, USAID/South Africa.

Set forth in Attachment 2, Section VI., is a Detailed Illustrative Financial Plan. This Attachment 2, Detailed Illustrative Financial Plan incorporates the planned total A.I.D. contribution over the life of the Grant.

Table 1
Financial Plan
South African Rand (SAR)

<u>Item</u>	<u>Total</u>
Compensation (salaries)	290,229
Magazine Costs	233,780
Equipment	28,800
Administrative Support Costs	78,260
Recipient Audit	15,000
Evaluation	10,000
Total	656,069

B. Level of Assistance

The total Rand amount in the Financial Plan (Table 1) above is the maximum Rand amount available under this Agreement. The conversion rate from U.S. Dollars will be the prevailing rate at the time of conversion as determined by the Controller, USAID/South Africa. To determine the U.S. Dollar amount of disbursements to the Grantee under the Agreement, an exchange rate of R3.20 to one (1) U.S. Dollar will be used. Notwithstanding the above, in no event will the total Rand amount provided to the Grantee under the Agreement exceed the obligated Dollar amount provided for in Section III. A., above.

Due to exchange rate fluctuations, the total amount of Rands available after converting the total obligated U.S. Dollar amount into Rands may exceed the Rand Budget. If the Grantee desires to use such excess Rands to finance additional eligible program expenses, it may submit to USAID a written proposal for use of such funds. If USAID is in agreement with the Grantee's proposal, the Agreement may be modified to provide for the authorized expenditures. USAID reserves the right to deobligate any Dollars in excess of those needed to fund the Rand Budget. However, should changes in the exchange rate result in fewer South African Rands being available than budgeted for, the Grantee will be responsible for financing the shortfall, since the U.S. Dollar amount prevails.

V. REPORTING

The Grantee will submit to USAID, in a timely manner, written semi-annual progress reports to USAID on activities funded and general performance under the Agreement. The content of the semi-annual reports will be mutually agreed upon by the Parties but should include a brief description of program accomplishments during the preceding six months and a

discussion of any problems encountered and how they were resolved. The Grantee will also submit, in a timely manner, and in a format to be mutually agreed upon by the Parties, a written final report on all activities financed by the Agreement.

VI. ADMINISTRATIVE SUPPORT COSTS

Administrative support costs are provided for activities funded under this Grant as specified in the Financial Plan.

VII. TITLE TO PROPERTY

Title to all property purchased under this Agreement shall vest in the Grantee in accordance with the terms of Attachment 3, Additional Standard Provision 18, entitled "Title to and Use of Property."

VIII. AUTHORIZED GEOGRAPHIC CODE

The authorized geographic code for all procurement with A.I.D. funds under the Agreement is the United States, the Republic of South Africa and countries included in A.I.D. Geographic Code 935, meaning that all goods and services financed by this Agreement shall have, with respect to goods, their source and origin and, with respect to the suppliers of services, their nationality in the United States, the Republic of South Africa or in other countries included in A.I.D. Geographic Code 935. To the maximum extent practicable, goods and services financed with funds provided under this Grant should be procured from the United States. Please refer to Attachment 5 for a list of countries included in Code 935.

IX. SPECIAL PROVISIONS

A. Procurement

1. Scope. This provision is applicable to the extent that local cost financing is otherwise authorized by the Agreement. It does not require procurement in South Africa where offshore procurement could otherwise occur.
2. Policy. In the procurement of goods and services in South Africa, the Grantee shall, to the maximum extent practicable, award contracts to individuals who or organizations which have been disadvantaged by apartheid and are responsive and appropriate providers of goods and services.
3. Definitions. Individuals and organizations disadvantaged by apartheid shall mean: (1) South African individuals of black, "colored" or Asian descent whose principal place of business is in the Republic of South Africa; and (2) private partnerships or commercial firms which are incorporated in or organized under the laws of the Republic of South Africa, whose principal place of business is in the Republic of South Africa, and which are more than 50 percent beneficially owned

by South African persons of black, "colored" or Asian descent. The Republic of South Africa includes the so-called "independent" and "self-governing" homelands.

B. Competition

Except as otherwise provided in Sub-Section A. above, all procurement transactions shall be conducted in a manner to provide, to the maximum extent practical, free and open competition.

C. Staff Recruitment

The Grantee agrees that all staff recruitment for positions funded by USAID will be carried out through an appropriate competitive process and that salary levels will be in accordance with community and professional standards.

D. Travel and Per Diem

The Grantee will provide for USAID approval a copy of its travel and per diem policy covering both domestic and international travel for its staff and for program participants. The travel and per diem rates established under such policy shall not exceed U.S. Government rates. In the event the Grantee does not establish a policy, U.S. Government regulations governing travel and per diem shall apply.

E. Political Affiliation

The Grantee agrees that programs funded under this Agreement will be made available to individuals and groups regardless of their political beliefs or affiliations. The Grantee shall not discriminate in its hiring practices or in the provision of its services against individuals or organizations who associate themselves with any particular political philosophy. The Grantee shall periodically review the level of actual provision of its services to assure that persons or organizations sympathetic to certain political groupings or philosophies are not intentionally excluded from activities financed by USAID.

F. Non-partisan and Non-political Activities

The Grantee agrees that funds provided under this Grant will not be used to influence the outcome of any election and that information published in the ERASER Magazine and any workshops developed under this Grant Agreement will be developed and presented on a non-partisan and impartial basis and without any implied, perceived or actual reference to political parties or groups. Specialists and magazine staff associated with any aspect of the Grant Agreement will not express or espouse a political preference, encourage a political position, or orient any of the information in the ERASER Magazine or any workshops toward any political party or grouping during their participation in the activities

supported by this Grant.

G. Collaboration and Sharing of Information on Voter Education, Civil Society and Conflict Resolution

ERASE will collaborate with other nongovernmental organizations to the extent possible and feasible to ensure that civil society, voter education and conflict resolution materials and information resources are shared and that new materials are not developed for the ERASER Magazine that already exist.

X. STANDARD PROVISIONS

The Standard Provisions applicable to this Agreement are contained in Attachment 3, entitled "Standard Provisions."

ATTACHMENT 2
PROGRAM DESCRIPTION

I. OVERVIEW OF AGREEMENT

This Grant will provide financial assistance to allow ERASE to publish a magazine for young people ages 10-20 years. The magazine will focus especially on civil society, democracy, elections, tolerance and other life skills relevant to disadvantaged youth of South Africa highlighting the role non-racialism and non-sexism, in particular, play in all of the above.

II. BACKGROUND

The ERASE is a nongovernmental organization (NGO) and a not-for-profit entity that was formed in 1988 to provide information and guidance to the youth of South Africa that have been marginalized by apartheid and the struggle against apartheid. ERASE provides assistance to young people, teachers and community workers to address problems of the youth throughout South Africa. ERASE is also a non-formal education organization dealing especially with racism and sexism issues.

ERASE publishes a youth oriented magazine entitled ERASER that is broadly circulated throughout South Africa. ERASER is used in schools by teachers and other academic professionals and by community and youth organizations. The ERASER magazine is widely shared among the youth in South Africa. It is a highly professional magazine, socially responsible and informed of the social and political structures in South Africa.

ERASE is governed by a Steering Committee made up of membership from educational organizations, religious community, nongovernmental organizations, and political groups. Its Board of Directors consists of the following:

Mercia Andrews, South African Council of Higher Education;
Norman Duncan, Professor, University of Western Cape;
Nomhle Ketelo, South African Council of Higher Education;
Alison Lazarus, South African Democratic Teachers Union;
Nombeko Mlambo, Director, Cobert Cooperative; and
Shaun Samuels, Careers Research and Information Center.

The staff of ERASE consist of the following:

Tamara Braam, Director and Fieldwork;
Antonio Hercules, Editor of the ERASER Magazine and Media Manager; and

Thembeke Ntshuntshe, Administrator.

In addition to the proposed support to be provided by USAID, ERASE has also received support from a few other national and international organizations.

The youth of South Africa have played an important role in the struggle against apartheid. The younger generations will also play an equally important role in establishing the peaceful transition to a non-racial and non-sexist democratic state. As a result of the difficult struggle against apartheid, there is a critical need to increase the understanding of the younger generations about the processes of peaceful resolution of conflict, violence, democracy, civil society and especially during the period prior to the 1994 election, how to vote. This activity directly supports the USAID program objective of empowering the majority population to participate more fully in the political development and governance of a democratic, human rights-based South Africa. The Grant to ERASE also directly supports the USAID Program Target of helping to prepare for a free and fair election.

III. PROBLEM

ERASE produces an important non-formal education and information resource publication entitled ERASER which provides essential life skills information to the younger generations in South Africa. The ERASER is a highly professional publication that is socially responsible and relevant to the problems encountered by the young people of South Africa. ERASE requires additional assistance to expand the distribution of the ERASER, to provide additional resource articles on especially civil society, democracy, explaining the process of voting in the 1994 election, conflict resolution and the mitigation of violence and other life skills required by the younger generation. In addition, ERASE also requires outside support to build-up advertising to establish a self-sufficient base for ERASER in the future.

IV. PURPOSE

To provide support for ERASE and the publication of the ERASER magazine; expand the distribution of the magazine; strengthen information resources and articles in ERASER on especially civil society, democracy and peaceful resolution of conflict; and develop a self sustaining advertising base for ERASER.

V. PROGRAM DESCRIPTION

The Grant Agreement between ERASE and USAID/South Africa will provide support for the strengthening of ERASE and the ERASER magazine. The following activities will be supported under the Grant:

- * strengthening the outreach program of ERASE to support non-formal education resources directed to the South African youth;
- * strengthening an information resource unit within ERASE which will allow greater access and use of information materials especially directed toward the youth;
- * support for the administration of ERASE; and
- * support for increasing the distribution of ERASER Magazine and establishing a self-sustaining advertising base.

1. Outreach Program.

The Grant Agreement will provide funding for ERASE Outreach staff to develop a special structured workshop program with selected schools to introduce important life skills and civil society information in the school guidance periods. Special workshops for school teachers, community workers and others who work with the youth will be conducted and funded by other donors identified above and with additional assistance to be provided by other donors. ERASE will actively engage in fund raising campaigns to expand the outreach programs. ERASE expects to conduct over 50 specially structured workshops for selected schools. Fifteen training workshops will be held with other groups and community organizations which support life skills training for South African youth. In addition to the training workshops planned, the Grant will support the procurement of a 35 mm camera and the reporting on workshops for articles in the ERASER Magazine.

2. Information Resource Unit.

ERASE will strengthen an existing Information Resource Unit to assist with collection, organization, retrieval and utilization

as possible.

ERASE will submit to USAID/South Africa during the implementation of this Grant, regular semi-annual progress reports of the accomplishment of the activities under this Grant. The semi-annual reports will describe the progress toward the accomplishment of the four components of assistance listed above. In addition, ERASE will carry out an evaluation of the Grant in approximately one (1) year. ERASE will submit the scope of work for the evaluation to USAID/South Africa for review and approval.

VI. DETAILED ILLUSTRATIVE FINANCIAL PLAN

Attached below is a Detailed Illustrative Financial Plan.