

Project No. 1
INTERAGENCY AGREEMENT
Between

U.S. Agency for International Development and the
International Programs, Graduate School, USDA

Reference: RSSA-BPE-9051-P-AG-2211

Title: Management Information System
for Bureau for Private Enterprise

I. SCOPE OF WORK

Establishes a Management Information System (MIS) for the
Bureau for Private Enterprise (BPE) that will form a basis
for training the BPE staff in implementing the MIS.

II. PROJECTS DATES

November 1, 1982 - December 10, 1982

II. PROJECT COST

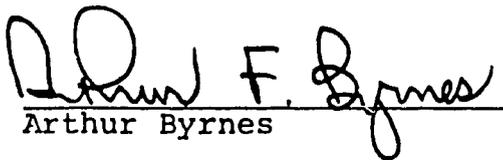
\$7312.50 (See Attachment A)

IV. PROJECT BILLING

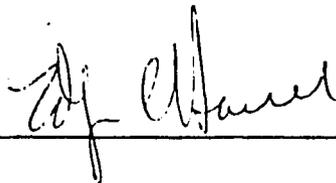
Project will be billed on November 1, 1982, on a fixed price
basis of \$7312.50.

For Graduate School, USDA
International Programs

For U.S. AID
Bureau for Private Enterprise


Arthur Byrnes

NAME



Head, International
Programs

Title

Deputy Assistant Administrator
Bureau for Private Enterprise

November 1, 1982

DATE

November 1, 1982

PD-ABJ-664

ISN 91491

Attachment A

Bureau for Private Enterprise

Project No. 1

BUDGET

Salary

Management Information Specialist

25 days @ \$220/day

\$5500

Miscellaneous

Local Transportation, Typing, Supplies \$ 350

Administrative Recovery Fixed Fee

\$1462.50

TOTAL

\$7312.50

Amendment 1
PROJECT 1201

INTERAGENCY AGREEMENT

Between

U.S. Agency for International Development and the
International Programs, Graduate School, USDA

Reference: RSSA-BPE-0000-P-GI-3129-00

Title: TRAINING FOR THAI BANK OFFICIALS

*Notes: these are funds
from 840-0002.01
Attachment
243-84-019-00-69-43
oblig.
342 E0001*

Project 1 is amended as follows:

I. SCOPE OF WORK

International Programs, Graduate School, USDA, will develop and coordinate a training program for two managers of the Siam Commercial Bank. Training via observational learning will occur throughout the U.S. in the areas of agribusiness management, technology and marketing techniques, and credit applications.

II. PROJECT DATES

Ending date is extended from July 30, 1983 to September 30, 1985.

III. ESTIMATED PROJECT COSTS

(See Attachment A) \$38,594

IV. PROJECT BILLING

Project will be billed on a cost plus fixed fee basis as follows:

June 15, 1983	\$15,000
October 1, 1984	\$20,000
October 1, 1985	Remainder of project costs

For Graduate School, USDA
International Programs

For USAID
Bureau of Private Enterprise

Arthur F. Byrnes
Arthur F. Byrnes

NAME

Gene Eganhard

Director

TITLE

11 October 1984

DATE

25 October 1984

Project No. 1

ESTIMATED PROJECT COSTSSalaries and Fringe

Project Coordinator - Michael Marquardt 10 hours @ \$25/hr.	\$ 250
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Program Officer - William Kedrock 30 days @ \$100/day	[funded under project #607]
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Banking Specialists 4 days @ \$225/day	\$ 900
35 days @ \$250/day	\$ 8,750

<u>Transportation</u>	\$11,000
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<u>Per Diem</u>	\$ 8,000
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<u>Supplies, Materials</u>	\$ 1,975
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Total Direct	\$30,875
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Administrative Recovery Fixed Fee	\$ 7,719
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ESTIMATED TOTAL	\$38,594
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PROJECT NO. 2

INTERAGENCY AGREEMENT

Between

U.S. Agency for International Development and the International Programs, Graduate School, USDA

Reference: RSSA-BPE-9051-P-AG-2211

Title: Expansion of Management Information System for Bureau for Private Enterprise

I. SCOPE OF WORK

Expand upon establishment of a Management Information System (MIS) for the Bureau for Private Enterprise (BPE) that will form a basis for training the BPE staff in implementing the MIS.

II. PROJECT DATES

December 13, 1982 - May 13, 1983

III. PROJECT COST

\$30,594 (See Attachment, A)

IV. PROJECT BILLING

Project will be billed on December 13, 1982 on a cost plus fixed fee basis.

For Graduate School, USDA International Programs

Arthur F. Byrnes
Arthur F. Byrnes

Head, International Programs Title

Dec 82 Date

For USAID Bureau for Private Enterprise

Steve E. Zamboni
Name

Policy Officer
Title

December 1982
Date

endment No. 1

PROJECT NO. 2

INTERAGENCY AGREEMENT

Between

U.S. Agency for International Development and the International Programs, Graduate School, USDA

Reference: RSSA-BPE-9051-P-AG-2211

Title: Expansion of Management Information System for Bureau for Private Enterprise

Project No. 2 is amended as follows:

II. PROJECT DATES

Ending date extended from May 13, 1983, to September 30, 1983

III. PROJECT COST

Revised Budget is as follows:

Salaries and Fringe

Project Coordinator - Michael Marquardt
8 hours @ \$25/hour \$ 200

Management Information Specialist -
Toni Greenwood
160 days @ \$220/day \$35,200

Project Secretary
50 hours @ \$10/hr. \$ 500

Transportation \$ 200

Miscellaneous
Supplies, security clearance, training
courseware and maintenance \$ 4,500

Administrative Recovery Fixed Fee \$10,150

TOTAL \$50,750

IV. PROJECT BILLING

Project will be billed on a cost plus fixed fee basis as follows:

December 13, 1982 - \$30,594

May 1, 1983 - \$20,156

For Graduate School, USDA
International Programs

For USAID
Bureau for Private Enterprise

Arthur F. Byrnes
Arthur F. Byrnes

Name

Bruce E. Bouchard
Bruce E. Bouchard

Head

Title

Policy Officer

28 April 83

Date

27 April 83

Project #602

Amendment No. 2

PROJECT NO. 2

Interagency Agreement

Between

U.S. Agency for International Development and the International Programs, Graduate School, USDA

Reference: RSSA-BPE-0809-P-AG-3019

Title: Expansion of Management Information System for Bureau of Private Enterprise

Project No. 2 is amended as follows:

I. SCOPE OF WORK

(Attachment A)

II. PROJECT COST

The Project Budget is revised as follows:

Salaries and Fringe

Project Coordinator - Michael Marquardt 10 hours @ \$25/hr.	\$ 250
Management Information Specialist - Toni Greenwood 225 days @ \$220/day	\$49,500
Project Assistant - Ginny Bradford 45 days @ \$35/day	\$ 1,575
Project Secretary 60 hours @ \$10/hr.	\$ 600

Transportation \$ 200

Miscellaneous \$ 5,000

TOTAL DIRECT \$57,125

Administrative Recovery Fixed Fee \$14,281

FINAL TOTAL \$71,406

Project #603

4-C8

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PROJECT NO. 3

INTERAGENCY AGREEMENT

Between

U.S. Agency for International Development and the
International Programs, Graduate School, USDA

Reference: RSSA-BPE-9051-P-AG-2211

Title: Training and Marketing Program for Haitian
Craftmakers

I. SCOPE OF WORK

Develop training and marketing program for Haitian
craftmakers.

II. PROJECT DATES

January 3, 1983 - April 3, 1983

III. ESTIMATED PROJECT COST

\$21,881 (See Attachment A)

IV. PROJECT BILLING

Project will be billed on a cost plus fixed fee basis as
follows:

- January 3, 1983 - \$20,000
- April 3, 1983 - Remainder of project costs

For Graduate School, USDA
International Programs

For USAID
Bureau for Private Enterprise

Arthur F. Byrnes
Arthur F. Byrnes

Name Armer E. Burkhardt

Head, International Programs

Title POLICY OFFICER

3 Jan 83

Date 3 January 1983

PROJECT No. 4

INTERAGENCY AGREEMENT

Between

U.S. Agency for International Development and the
International Programs, Graduate School, USDA

Reference: RSSA-BPE-0809-R-GI-3019-C0

Title: Training and Technical Assistance for
Third World Small Business Enterprises

I. Scope of Work

(See attachment A)

II. Project Dates

Jan. 24, 1983 - Jan. 30, 1985

III. Estimate Project Cost

\$105,000 (See attachment B)
\$10,438/Project x 10 projects

IV. Project Billing

Project will be billed on a cost plus fixed fee basis of
each training assignment.

For Graduate School, USDA
International Programs

Arthur F. Byrnes
Arthur F. Byrnes

Head, International Programs

Title

24 Jan 83
Date

For USAID
Bureau of Private Enterprise

Blair E. Boruch

Policy Officer

4 Feb. 83

Attachment A

SCOPE OF WORK

International Programs, Graduate School, USDA, upon request from the Bureau of Private Enterprise, USAID, will provide one or more of the following training and technical assistance services to Third World small business enterprises.

1. Management training to enterprise staff
2. Financial technical assistance
3. Marketing technical assistance including feasibility study
4. Organizational analysis and development

Attachment B

Estimated Cost Per Project

1. Training Specialist/Technical Advisor		
20 days @ \$200/day	4000	
2. Transportation	2000	
3. Per Diem	2000	
25 days @ \$80/day		
4. Project Coordinator - Michael Marquardt		
2 days @\$175/day	350	
5. Administrative Recovery	2088	

TOTAL	\$ 10,438.	

Amendment No. 1

PROJECT NO. 4

INTERAGENCY AGREEMENT

Between

U.S. Agency for International Development and the
International Programs, Graduate School, USDA

Reference: RSSA-BPE-0809-R-GI-3019-00

Title: Training and Technical Assistance for
Third World and Small Business Enterprises

Case -

For your files

p.

Project No. 4 is amended as follows:

III. ESTIMATED PROJECT COST

\$400,000

For Graduate School, USDA
International Programs

For USAID

Arthur F. Byrnes
Arthur F. Byrnes

Name

James E. Bond

Head

Title

Policy Officer

26 May 83

Date

1/20/83

17

Amendment No. 2

Project No. 4

Interagency Agreement

Between

U.S. Agency for International Development and the
International Programs, Graduate School, USDA

Reference: RSSA-BPE-0809-R-GI-3019

Title: TRAINING AND TECHNICAL ASSISTANCE FOR THIRD
WORLD SMALL BUSINESS ENTERPRISES

Project #4 is amended as follows:

III. ESTIMATED PROJECT COST

\$900,000

IV. PROJECT BILLING

Individual tasks will be billed on either a firm fixed price or a cost plus fixed fee basis as specified in the Task Order.

For Graduate School, USDA
International Programs

For USAID

Arthur F. Byrnes
Arthur F. Byrnes

NAME

Arthur F. Byrnes

Director

TITLE

28 Dec. 1983

DATE

15 Dec 83

AMENDMENT No. 3

Project 604

Interagency Agreement

Between

U.S. Agency for International Development and the
International Programs, Graduate School, USDA

REFERENCE: RSSA-BPE-0809-R-GI-3019

TITLE: Training and Technical Assistance for Third
World Small Business Enterprises

Project 4 is amended as follows:

II. Project Dates

Ending date is extended from January 30, 1985 - June 30, 1985

III. Estimated Project Cost

\$1,400,000

For Graduate School, USDA
International Programs

For USAID

mym Arthur F. Byrnes
Arthur F. Byrnes

NAME Bruce E. Bonard

Director

TITLE

15 Jan 1985

DATE 21 Jan. '85

Graduate School/Bureau of Private Enterprise

Project No. 4

Budget

Sub-Task No. 1

Costa Rican Fresh Vegetable Export Project

Salaries

Project Coordinator - Michael Marquardt

1 day @ \$175/day \$ 175

Technical Training Specialists

600 hours @ \$40/hour \$24,000

Secretary

40 hours @ \$25/hour \$ 1,000

Transportation

6 RT @ \$500/RT \$ 3,000

Per Diem

20 days @ \$54/day \$ 1,080

Miscellaneous

\$ 745

Total Direct \$30,000

Administrative Recovery Fixed Fee

\$ 7,500

TOTAL

\$37,500



ROLAND KEMP & ASSOCIATES
AGRIBUSINESS CONSULTING SERVICES

13255 CORTE LINDO, SALINAS, CALIFORNIA 93908 • (408) 484-9215

COSTA RICAN FRESH VEGETABLE EXPORT PROJECT BUDGETED COST

Francisco Chamberlian

Legal research of Costa Rican laws to identify constraints and opportunities which will impact the project: 100 hours @ \$30= \$3,000

Hilburne Fulks

Identify targeted markets and develop marketing plan for projected volume:
 50 hours @ \$40= \$2,000
 Expenses 150
\$2,150

Don Collins:

Identify, design, and develop appropriate transplanting and harvesting aid to fit project needs:
 50 hours @ \$40= \$2,000
 Expenses 150
\$2,150

Jose Lopez

Identify alternative sources of local financing for small growers and the project:
 50 hours @ \$25= \$1,250

Linc Hathaway

Prepare engineering report detailing electrical power sources in the Cartago area, road conditions from Cartago to Port of Limon, and status and function of new container facilities and services in Port of Limon:
 20 hours @ \$40= \$ 800

Carlos Gonzalez

Provide agricultural supervision of seed trials in Cartago, Juan Vinas, and University of Costa Rica plantings: 100 hours @ \$15= \$1,500
 Expenses (travel) 250
\$1,750

Karl Tanaka

Prepare agricultural evaluation report which identifies problems and opportunities which may be encountered in developing the project:
 50 hours @ \$40 \$2,000
 Expenses (phone) 200
\$2,200

Karl Tanaka (continued)

Trip to Costa Rica to supervise harvest of test plantings, and prepare an evaluation of the results:	100 hours @ \$40=	\$4,000
	Travel	1,000
	Lodging & meals	700
		<u>\$5,700</u>

Roland Kemp

Complete financial analysis and present final report to proposed investor group:	100 hours @ \$75	\$7,500
	Travel	2,000
	Lodging & meals	300
	Phone	100
		<u>\$9,900</u>

June Kemp

Type and compile drafts and final reports for project:	40 hours @ \$25	\$1,000
	Expenses	100
		<u>\$1,100</u>

Total budgeted cost to complete the study:		\$30,000
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Sub-Task No. 2

PROJECT NO. 4

Budget

Salaries and Fringe

Project Coordinator - Michael Marquardt ½ day @ \$180/day	\$ 90
Enterprise Specialists 4 x 12 days @ \$240/day	\$11,520
Project Writer - Jerry Martin 5 days @ \$100/day	\$ 500
Project Secretary - Sharon Berst 5 days @ \$50/day	\$ 250

Transportation

International: 4RT x 2,750	\$11,000
Domestic: 3 RT x 150	\$ 450
In-country	\$ 500

Per Diem

Khartoum 4 x 5 days @ \$119/day	\$ 2,380
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Miscellaneous

Supplies, communications, etc.	<u>\$ 500</u>
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TOTAL DIRECT COSTS \$27,190

Administrative Recovery Fixed Fee \$ 6,798

FINAL TOTAL \$33,988

Project No. 4

Task No. 3

Peru

BUDGET

Salaries and Fringe

Project Coordinator - Mike Marquardt
4 hours @ \$24.50/hr. \$ 98

Enterprise Specialists
2 x 15days @ \$220/day \$6,600
1 x 15 days @ \$194/day \$2,910

Project Secretary
32 hours @ \$6/hr. \$ 192

Transportation

3 RT: DC - Lima, Peru @ \$1,100 \$3,300

Local travel \$1,500

Per Diem

3 x 10 days @ \$75/day \$2,250

Miscellaneous

\$ 500

Total Direct Costs \$17,350

Administrative Recovery Fixed Fee \$ 4,338

FINAL TOTAL \$21,688

Project #604

Attachment A

4-C92

Sub-Task No. 4

Project No. 4

Budget

Salaries

Project Coordinator - Michael Marquardt ½ day @ \$180/day	\$ 90
Enterprise Specialists 3 x 5 days @ \$225	\$ 3,375
Project Secretary - Mikiyo Foote 2 days @ \$50/day	\$ 100

Transportation

3 RT @ \$900/RT	\$ 2,700
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Per Diem

3 x 2 days @ \$68/day	\$ 408
3 x 2 days @ \$58/day	\$ 348

Miscellaneous

\$ 500

TOTAL DIRECT COSTS \$ 7,521

Administrative Recovery Fixed Fee

\$ 1,880

FINAL TOTAL \$9,401

Project No. 4
Task No. ~~5~~⁴
Honduras/Costa Rica

BUDGET

Salaries and Fringe

Project Coordinator - Mike Marquardt
8 hours @ \$22.50/hr. \$ 180

Food Marketing Specialists
3 X 5 days @ \$225/day \$3,375

Transportation

2 RT: DC - Costa Rica - Honduras - Chicago
@ \$750/RT \$1,500

1 RT: DC - Costa Rica - Honduras - DC
@ \$735/RT \$ 735

Per Diem

Costa Rica: 3 x 2 days @ \$58/day \$ 348

Honduras: 3 x 2 days @ \$68/day \$ 408

Miscellaneous

Local Transportation, Communications, etc. \$ 100

Total direct cost \$6,643

Administrative Recovery Fixed Fee \$1,661

FINAL TOTAL \$8,304

*True
Final Cost
\$ 9,401 need revised budget*

Project No. 4

Task No. 5
Indonesia

BUDGET

Salaries and Fringe

Project Coordinator - Mike Marquardt
2 hours @ \$22.50/hr.

\$ 45

Enterprise Training Specialists
2 x 5 days @ \$250/day

\$2,500

Total direct costs \$2,545

Administrative Recovery Fixed Fee

\$ 636

FINAL TOTAL \$3,181

Project No. 4 - Taipei, Taiwan

Sub-task No. 6

BUDGET

Salaries

Project Coordinator - Paula Kozak	
1 day @ \$100/day	\$ 100
Project Specialist - Mr. Clare Humphrey	
32 days @ \$220/day	\$ 7,040

Transportation

1 RT D.C. - Taipei, Taiwan	\$ 1,200
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Per Diem

15 days @ \$92/day	\$ 1,380
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Miscellaneous

Taxis, supplies, etc.	\$ 350
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TOTAL DIRECT	\$10,070
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Administrative Recovery Fixed Fee	<u>\$ 2,517</u>
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FINAL TOTAL	\$12,587
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23

Task No. 7 - Quito, Ecuador
Project No. 4

BUDGET

Salaries

Project Coordinator - Paulla Kozak 4 hrs @ \$10/hr.	\$ 40.00
Panel Moderator	\$1,000.00

Travel

1 RT Washington - Quito, Ecuador	\$ 680.00
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Per Diem

8 days @ \$70/Quito, Ecuador	\$ 420.00
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Report Preparation & Miscellaneous	<u>\$ 200.00</u>
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TOTAL DIRECT	\$2,260.00
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Administrative Recovery Fixed Fee	<u>565.00</u>
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FINAL TOTAL \$2,825.00

TO BE FORWARDED TO USDA/GS

TERMS OF REFERENCE

The Contractor will serve as the moderator for the panel entitled "Incentives for Public Offerings of Securities, with special reference to investor protection" to be held at the Inter-American Securities Commission Conference in Quito, Ecuador between April 17 and 23, 1983. The Contractor will coordinate with the Office of the Superintendent of Companies, Republic of Ecuador, which is responsible for the overall conference to be held in the Hotel Colon Internacional, Quito. The Contractor will provide a brief trip report to the A.I.D. PRE Bureau and USAID Mission to Quito within 10 days of return to the U.S.

BUDGET

<u>Salary</u>	\$1,000.00
<u>Travel and Per Diem</u>	
Wash/Quito/Wash airfare	650.00
Per Diem 8 days @	560.00
<u>Report Preparation and Misc. expenses</u>	<u>200.00</u>
TOTAL (say)	<u>\$2,400.00</u>

Task No. 8
Project No. *4*
Ivory Coast



Budget

Salaries

Project Director - Michael Marquardt 2 hours @ \$25/hr	\$ 50.00
Project Coordinator - Paula Kozak 5 hours @ \$10/hr	50.00
Entrepreneurial Specialists (2) 25 days @ \$240/day	6000.00
13 days @ \$240/day <i>490</i>	3133.00 <i>6370.00</i>

Transportation

2 RT D.C. - Abidjan, Ivory Coast 1800/trip	3600.00
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Per Diem

\$99/day x 19 days	1881.00
\$82/day x 1	82.00

Miscellaneous

Local travel, supplies, visas	200.00
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Total Direct	<u>\$14,996.00</u> <i>15,233</i>
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Ad. Rec. Fixed Fee	<u>3,749.00</u> <i>4558</i>
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Final Total	<u>\$18,745.00</u>
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22,791

22

Task No. 9
Project No. 4

✓
Small
base

Estimated Budget

Salaries and Fringe

Project Director - Michael Marquardt 4 hours @ \$25/hour	\$ 100.00
Project Coordinator - Paula Kozak 15 hours @ \$10/hour	\$ 150.00
Entrepreneurial Technical Specialists (2) 2 people x 43 days @ \$200.00	\$25,800.00
In-Country Consultants 10 days @ \$250	\$2,500.00

International Travel \$5,400.00

Car Rental \$2,000.00

Per Diem

Nairobi, Kenya - 2 x 20 days @ \$70/day	\$2,800.00
Mbabane, Swaziland - 2 x 20 days @ \$54/day	\$2,160.00

Miscellaneous

Insurance, materials, communications, in-country secretarial support, local travel	<u>\$5,800.00</u>
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TOTAL DIRECT COSTS \$46,710.00

Administrative Recovery Fixed Fee \$11,678.00

Final Total \$58,388.00

Task 10 - Ivory Coast

Salaries and Fringe

Project Coordinator - Paula Kozak
10 hours @ \$10/hr. \$ 100

Technical Specialist - Deborah Orsini
20 days @ \$240/day \$4,800

Transportation

1 RT: D.C. - Abidjan, Ivory Coast \$1,800

Per Diem

13 days @ \$94/day \$1,222

Miscellaneous

Report Preparation, DBA insurance, Phone \$ 400

TOTAL DIRECT \$8,322

Administrative Recovery Fixed Fee \$2,081

Final TOTAL \$10,403

UNITED STATES INTERNATIONAL DEVELOPMENT COOPERATION AGENCY
AGENCY FOR INTERNATIONAL DEVELOPMENT
WASHINGTON D C 20523

April 27, 1983

MEMORANDUM

TO: Mike Marquardt, USDA Graduate School

FROM: PRE/PPR, Bruce E. Bouchard

SUBJECT: Appraisal Team to Ivory Coast

We require a two-person team to proceed to Abidjan, Ivory Coast to help determine feasibility of establishing a new credit window within some existing financial institution, or an entirely new institution, that would provide not only debt and equity financing for small and medium-sized Ivorian business entrepreneurs, but a range of support services to its clients as well. Included in such services could be management consulting, management training, and export marketing counseling.

The Team would accompany Mr. Robert Parra, Director, PRE Bureau's Office of Investment, who would lead the effort, and would travel to Abidjan on/about April 30, and remain through May 20. The Team would produce a report examining the feasibility, conceptualization and possible methodologies of providing such a range of services from a single financial institution.

PROPOSED EXPENSES

1. Consultant's fee (@ \$240 per diem).....	\$ 6,000.00
1 day pre-departure AID briefing	
4 days pre-departure preparation (SBA, SBIC's, SBDC-Howard University/UDC, Ex-Im Bank Business Advisory Services, Wharton, SCORE)	
2 days travel	
13 days on site- Abidjan	
5 days report preparation (including draft, review, revision)	
<u>25 days total @ \$240</u>	
2. International travel (Round trip Washington/Abidjan)	\$ 1,476.00
3. Per diem expenses	\$ 1,268.00
13 days @ \$96 (Abidjan)-	\$1,248.00
2 days @ \$10 (Travel) -	<u>\$ 20.00</u>
TOTAL	\$1,268.00
4. Associated expenses- report preparation	\$ 200.00
Typing, reproduction, collating	
5. Defense-base insurance	<u>\$ 125.00</u>
TOTAL EXPENSES:	\$ 9,069.00

DIRECT LABOR - 13 persondays @ \$241/day \$3,133.00

2 days travel time
 6 days field research in Ivory Coast
 4 days draft preparation
 1 day editing
13 persondays

OVERHEAD *75%* 1,566.50
 (@ 50% of Direct Labor)

OTHER DIRECT COSTS 2,482.00

Travel NY/ABJ/NY = \$1,482 *1482*
 Per Diem @ \$100/day = \$800 *+1000*
 Misc. local expenses @ \$25/day = \$200 Subtotal 7,181.50

GENERAL & ADMINISTRATIVE 1,795.38

(@ 25% of Subtotal) Total Cost 8,976.88

FIXED FEE 718.15
 (@ 8%)

Total Price \$9,695.03

UNITED STATES INTERNATIONAL DEVELOPMENT COOPERATION AGENCY
AGENCY FOR INTERNATIONAL DEVELOPMENT

WASHINGTON DC 20523

Good
Do you have this?
copy
April 27, 1983

MEMORANDUM

TO: Mike Marquardt, USDA Graduate School

FROM: PRE/PPR, Bruce E. Bouchard *B. E. Bouchard*

SUBJECT: Appraisal Team to Ivory Coast

We require a two-person team to proceed to Abidjan, Ivory Coast to help determine feasibility of establishing a new credit window within some existing financial institution, or an entirely new institution, that would provide not only debt and equity financing for small and medium-sized Ivorian business entrepreneurs, but a range of support services to its clients as well. Included in such services could be management consulting, management training, and export marketing counseling.

The Team would accompany Mr. Robert Parra, Director, PRE Bureau's Office of Investment, who would lead the effort, and would travel to Abidjan on/about April 30, and remain through May 20. The Team would produce a report examining the feasibility, conceptualization and possible methodologies of providing such a range of services from a single financial institution.

Task 11 - Sudan

Salaries and Fringe

Project Coordinator - Paula Kozak 10 hours @ \$10/hr.	\$ 100
Technical Specialist 12 days @ \$245/day	\$2,940

Transportation

1 RT: NY - Sudan (Business Class Rate to Sudan approved by John Gelb - Economy Class return to NY)	\$2,250
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Per Diem

Khartoum - 8 days @ \$115/day	\$ 920
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Miscellaneous

Local Transportation, DBA insurance, report preparation	<u>\$ 560</u>
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TOTAL DIRECT \$6,770

Administrative Recovery Fixed Fee \$1,693

FINAL TOTAL \$8,463

33

May 12, 1983

Mike Marquardt
USDA Graduate School

Dear Mike:

This letter confirms our request for USDA to prepare a plan for the reorganization of the Sudan Rural Development Company to become a viable entity providing promotion assistance and financing. We estimate that this plan would require 12 working days to complete: i.e., 5 working days in Sudan and 7 days to write the report. Tentatively, we are proposing a short-term development finance expert to travel to Sudan on Thursday evening of June 9 through London and arriving 12:30 A.M., Saturday, June 11. A five day work week would begin Sunday, June 12. As soon as possible thereafter, a draft report would be sent to PRE. A final report would be completed 30 after leaving Sudan. I have attached additional information on the background, scope of work and budget.

If you have any questions, please feel free to call me or Bruce Bouchard.

Sincerely,

John V. Gelb
Africa/LAC Liaison Officer
PRE/PPR, Room 635 PP, SA-14
(703) 235-2274

Clearance: PRE/PPR, BBouchard _____

WP0033B

ESTIMATED BUDGET

Salary (12 days times \$242=ceiling cap?)	\$2,904
Per Diem June 9 through June 17 (8 times \$119)	952
Car Rental/Taxis	400
Typing and Miscellaneous	125
Business Class Air Fare to Sudan & Return Economy	<u>2,216</u>
 Sub-Total	 \$6,597
 Overhead (25%)	 <u>1,649</u>
 Total	 <u>\$8,246</u>

Pakistan - Shrimp Farming Project

PROJECT NO. 604

Task No. 12

BUDGET

Salary

Project Coordinator - Paula Kozak
2 hours @ \$10/hour \$ 20

Agricultural Specialist - Barry White
60 days @ \$500/day \$30,000

Per Diem

D.C. - 10 days @ \$75/day \$ 750

Transportation

5 RT: New Haven - DC @ \$150/RT \$ 750

2 RT: New Haven - Houston @ \$600 \$1,200

Miscellaneous

Local Travel, materials, supplies \$1,005

Total Direct \$33,725

Administrative Recovery Fixed Fee \$ 8,431

FINAL \$42,156

Jamaica - Panama Small Enterprise Development

Project No. 604

Task No. 13

BUDGET

Salaries

Project Coordinator - Paula Kozak
8 hours @ \$10/hr. \$ 80

Small Enterprise Training Specialist-
Richard Rosenberg
120 days @ \$210/day \$25,200

Transportation

1 RT: D.C. - Jamaica \$ 500

1 RT: D.C. - Panama \$ 750

Per Diem

6 days @ \$109/day: Kingston \$ 654

6 days @ \$78/day: Panama City \$ 468

Miscellaneous

\$ 100

TOTAL DIRECT \$27,752

Administrative Recovery Fixed Fee

\$ 6,938

FINAL TOTAL \$34,690

Project No. 604

Task No. 13

PROJECT BUDGETSalaries & Fringe

Project Coordinator - Paulla Kozak 10 hours @ \$10/hr.	\$ 100
Small Enterprise Specialist-Richard Rosenberg 175 days @ \$210/day	\$36,750

Transportation

1 Rt. DC - Jamaica	\$ 500
1 Rt. DC - Panama	\$ 750

Per Diem

\$ 1,200

Miscellaneous

\$ 100

Administrative Recovery Fixed Fee

Total Direct	\$39,400
	\$ 9,850

TOTAL	\$49,250
-------	----------

FILE COPY

Sub-Task No. 13
PROJECT NO. 604

Interagency Agreement
Between

U.S. Agency for International Development and the
International Programs, Graduate School, USDA

Reference: BPE-0809-R-GI-3019-01

I. SCOPE OF WORK

International Programs, Graduate School, USDA, will provide technical assistance to Jamaica and Panama officials as well as AID officials in Small Enterprise Development.

II. PROJECT DATES

October 1, 1983 - March 15, 1984

III. PROJECT BUDGET

\$49,250 (See Attachment A.)

IV. PROJECT BILLING

Project will be billed on February 1, 1984 at a firm fixed price of \$49,250.

14,550

For Graduate School, USDA
International Programs

For USAID

Arthur F. Byrnes
Arthur F. Byrnes

NAME James E. Bouchard

Director

TITLE _____

31 Jan 84

DATE 6 Feb 84

Project No. 604

Task No. 14

BUDGET

Salaries

Project Coordinator - Paula Kozak 5 hours @ \$10/hr.	\$ 50
Entrepreneurial Specialist - Tom Wescott 15 days @ \$490/day	\$7,350

Transportation

1 RT: Hartford, CT - DC	\$ 276
1 RT: Hartford, CT - Nairobi, Kenya	\$2,259
Local Travel	\$ 42

Per Diem

7 days @ \$70/day: Nairobi	\$ 490
1 days @ \$75/day: D.C.	<u>\$ 75</u>

DIRECT TOTAL \$10,542

Administrative Recovery Fixed Fee \$ 2,636

FINAL TOTAL \$13,178

Amendment #1

Task #13

PROJECT # 4

Interagency Agreement

Between

U.S. Agency for International Development and the International Programs, Graduate School, USDA

Reference: RSSA-BPE-0809-R-GI-3019

Task #13 is amended as follows:

I. SCOPE OF WORK

International Programs, Graduate School, USDA will provide an additional 75 days of training and technical assistance in small enterprise development.

II. DATES

Ending date is extended from March 15, 1984 to May 30, 1984.

III. COSTS

Task costs are increased by \$19,688, from \$49,250 to \$68,938. (See Attachment A for Revised Budget).

IV. BILLING

Task will be billed at a firm fixed price as follows:

Feb. 1, 1984	\$49,250
April 1, 1984	\$19,688

For Graduate School, USDA
International Programs

For USAID

Arthur F. Byrnes
Arthur F. Byrnes

NAME

Adnan E. Ebrahim

Director

TITLE

21 March 1984

DATE

21 March 84

Project No. 604

Task No. 13

PROJECT BUDGET

Salaries & Fringe

Project Coordinator - Paula Kozak 10 hours @ \$10/hr.	\$ 100
Small Enterprise Specialist-Richard Rosenberg \$250 days @ \$210/day	\$52,500

Transportation

1 Rt. DC - Jamaica	\$ 500
1 Rt. DC - Panama	\$ 750

Per Diem

\$ 1,200

Miscellaneous

\$ 100

	Total Direct	\$55,150
Administrative Recovery Fixed Fee		\$13,788
	TOTAL	\$68,938

Project No. 4

Sub-Task No. 15

ON HOLD ?

BUDGET

Salaries and Fringe

Project Director - Michael Marquardt 10 hours @ \$25/hr.	\$ 250
Project Coordinator - Paula Kozak 5 hours @ \$10/hr.	\$ 50
Stock Market Specialist - Terrence Reilly 25 days @ \$600/day	\$15,000

Transportation

CT - Nairobi - Lahore - CT	\$2,977
----------------------------	---------

Per Diem

Nairobi: 16 days @ \$70/day	\$1,120
Lahore: 3 days @ \$68/day	\$ 204

Miscellaneous

DBA Insurance, local travel, books, telephone, telex, etc.	<u>\$1,000</u>
---	----------------

TOTAL DIRECT	\$20,601
--------------	----------

Administrative Recovery Fixed Fee

\$ 5,150

TOTAL	\$25,751
-------	----------

*1 month
22*

Project No. 4

Sub-Task No. 16

BUDGET

Salaries and Fringe

Project Coordinator - Paula Kozak
5 hours @ \$10/hr.

\$ 50

Food Processing Specialist
47.5 days @ \$360/day

\$17,100

TOTAL DIRECT

\$17,150

Administrative Recovery Fixed Fee

\$ 4,288

FINAL TOTAL

\$21,438

Project No. 604

Task No. 17

BUDGET

Salaries and Fringe

Project Coordinator - Paula Kozak 6 hours @ \$10 /hr.	\$ 60
Technical Specialist - A. Ndao 17 days @ \$490/day	\$8,330

Transportation

1 RT: London - Dakar - Bamako - Abidjan- London	\$1,920
Local Travel	\$ 200

Per Diem

Dakar: 2.5 days @ \$73/day	\$ 183
Bakamo: 5 days @ \$76/day	\$ 380
Abidjan: 2.5 days @ \$86/day	\$ 215

TOTAL Direct Costs \$11,288

Administrative Recovery Fixed Fee \$ 2,822

FINAL TOTAL \$14,110

45

THE COPY

Sub-Task No. 18

PROJECT NO. 4

Interagency Agreement
Between

U.S. Agency for International Development and the
International Programs, Graduate School, USDA

Reference: BPE-0809-R-GI-3019-01

Title: IVORY COAST

I. SCOPE OF WORK

International Programs, Graduate School, USDA will provide
technical assistance to Ivorian business in venture capitol.

II. TASK DATES

July 1, 1983 - March 1, 1984

III. BUDGET

Salaries & Fringe

Project Administrator - Paula Kozak
10 hours @ \$10/hr. \$ 100

Technical Specialist
25 days @ \$490/day \$12,250

Transportation \$ 2,150

Per Diem

Abidjan 11 days @ \$99/day \$ 1,089

Total Direct \$15,589

Administrative Recovery Fixed Fee \$ 3,897

Total \$19,486

IV. BILLING

Task will be billed on February 15, 1984 at a firm fixed
price of \$19,486.

For Graduate School, USDA
International Programs

For USAID

Arthur F. Byrnes
Arthur F. Byrnes

NAME Z. Z. Bonchuk

Director

TITLE

24 Feb 84

DATE 26 Feb 84

46

Project No. 67

Sub-Task No. 18

BUDGET

Salaries and Fringe

Program Coordinator - Paula Kozak 5 hours @ \$10/hr.	\$ 50
Export Financing Specialists - 17 days @ \$490/day	\$8,330

Transportation

1 RT: Hartford - DC @ \$276	\$ 276
Local Travel	\$ 100

Per Diem

3 days @ \$75/day in DC	\$ 225
-------------------------	--------

Miscellaneous

\$ 50

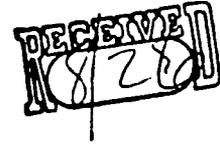
DIRECT COSTS \$9,031

Administrative Recovery Fixed Fee

\$2,258

TOTAL \$11,289

Project No. 4
Sub-Task No. 19
Ivory Coast



BUDGET

Salaries and Fringe

Project Coordinator - Paula Kozak
2 hours @ \$10/hr. \$ 20

Technical Specialist - Deborah Orsini
8 days @ \$240/day \$1,920

Miscellaneous

Parking, local transportation, typing,
xeroxing, communications \$ 150
\$2,090

Administrative Recovery Fixed Fee 523

TOTAL \$2,613

ROUTING AND TRANSMITTAL SLIP

Date

17 August

TO: (Name, office symbol, room number, building, Agency/Post)	Initials	Date
1. Gail Horner		
2.		
3.		
4.		
5.		

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

Attached is budget and proposal letter from Debby Orsini, who went out to the Ivory Coast again under Bob Parra's direction. She provided a copy of this directly to USDA. In addition to this \$7500, there will be a requirement of approximately the same amount (detailed budget has not yet been worked up) to finance a trip to The Lebanon for Mr. Robert Harrell, who will be working on a National Investment Insurance program in Bierut, with Parra.

Bruce Bouchard said he would discuss this with you and the people at USDA.

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post) David Levintow <i>DL</i>	Room No.—Bldg. Rm 643 - SA-14
	Phone No. 235-2274

5041-102

* GPO : 1982 O - 281-529 (223)

OPTIONAL FORM 41 (Rev. 7-76)
 Prescribed by GSA
 FPMR (41 CFR) 101-11.306

RECEIVED
8/11

OK
AS

4110 Fessenden St. N.W.
Washington, D.C. 20016

August 5, 1983

Mr. Edgar C. Harrell
Deputy Administrator
Bureau for Private Enterprise
A.I.D.
Washington, D.C. 20023

Dear Mr. Harrell,

In conjunction with the PRE IOP for Ivory Coast, I propose to return to Abidjan to finalize project arrangements with COFINCI, BNDA and the GOIC Ministry of Planning. I would subsequently assist in the preparation of the Investment Proposal, particularly as concerns the Business Advisory Services.

Based on discussions with Mr. Parra, my departure is scheduled for August 13, 1983, with a return on August 21, 1983. Work on the Investment Proposal should be completed by August 27, 1983.

I have submitted on the attached page my expenses for this assignment. As for the previous trip, I would request an advance on my per diem travel expenses and that my airplane ticket be furnished by USDA. I would appreciate receiving the advance and the ticket by Thursday, August 11, 1983.

Sincerely,

Deborah Orsini

Deborah M. Orsini

Encl.: Expenses

David Lewintow:

Copy hand-delivered to
Lilly Parsons, USDA, 8/11/83

Done

where does this stand?
Is Orsini going to Ivory Coast or
not?

Does Gail have a copy
of this?

B.

Deborah M. Orsini

--Expenses--

PRE IVORY COAST MISSION

8/13/83-8/27/83

1.	Consultant's fee (at \$240 per day)	\$4,560.00
	2 days travel	
	7 days on site- Abidjan	
	4 days pre-departure report editing, meetings	
	<u>6</u> days post-trip meetings and report writing	
	19 days total at \$240	
2.	International travel (round trip Washington/Abidjan) ..	\$1,917.00
3.	Per diem expenses	\$ 691.00
	7 days at \$94 (Abidjan) -	\$ 658.00
	2 days at \$16.50	\$ 33.00
	(Travel with 4-hour layover in Paris)	
	Total:	\$ 691.00
4.	Associated expenses- report preparation	\$ 250.00
	Parking, telephone, typing, reproduction, collating	
5.	Defense-based insurance	\$ 139.08
	3.05% of fee	
	TOTAL EXPENSES:	\$7,557.08

20
Sub-Task 19

PROJECT NO. 4

INTERAGENCY AGREEMENT

Between

U.S. Agency for International Development and the
International Programs, Graduate School, USDA

Reference: BPE-0809-R-GI-3019

Title: LCI Feasibility Study

Scope of Work: To study the feasibility of establishing an Investment Company whose general objectives will be to identify and analyze possible business ventures in Latin American and Caribbean countries.

Project Dates: February 1 - August 31, 1983

Project Budget:

Salaries and Fringe

Project Coordinator - Mike Marquardt 5 hours @ \$25/hour	\$ 125
Project Supervisor - Manuel Vergara 45 days @ \$240/day	\$10,800
Project Director - Raul Lacayo 50 days @ \$240/day	\$12,000
Project Manager - Pablo Vinent 90 days @ \$175/day	\$15,750
International Economist - Raul Cosculluela 20 days @ \$175/day	\$ 3,500
Project Secretary - Gloria Rangel 30 days @ \$100/day	\$ 3,000
Travel, Car Rental, Per Diem	\$ 4,950
Total Direct	\$50,125
Administrative Recovery Fixed Fee	<u>\$12,531</u>
TOTAL	\$62,656

54

Sub-Task No. 21

PROJECT NO. 4

Interagency Agreement
Between

U.S. Agency for International Development and the
International Programs, Graduate School, USDA

Reference: BPE-0809-R-GI-3019-01

Title: COFINCI/BNDA Loan

SCOPE OF WORK

International Programs, Graduate School, USDA, will prepare Annex A to COFINCI/BNDA Loan w/French translation, prepare a final cofinancing report for PRE/I & complete COFINCI/BNDA transaction in Ivory coast.

PROJECT DATES

November 15, 1983-Jan.15, 1984

PROJECT BUDGET

Salaries and Fringe

Project Coordinator - Paula Kozak
5 hours @ \$10/hr. \$ 50

Cofinancing Specialist - Deborah Orsini
63 days @ \$240/day \$ 15,120

Per Diem

3 days Caribbean @ \$75/day \$ 600

6 days Ivory Coast @ \$82/day \$ 492

Transportation

Washington/Kingston/Miami/San Juam/
Washington \$ 900

Washington/Ivory Coast/Washington \$ 950

Miscellaneous

Secretarial (3 days @ \$60/day) Local transport,=
report preparation, DBA ins. Direct Total \$ 875
\$ 18,937

Administrative Recovery Fixed Fee \$ 4,747

TOTAL \$23,734

PROJECT BILLING

Project billing price of \$23,734 on December 1, 1983.

Sub-Task NO. 22

PROJECT NO. 4

Interagency Agreement

Between

U.S. Agency for International Development and the International Programs, Graduate School, USDA

Reference: BPE-0809-R-GI-3019-01

Title: KENYA & PAKISTAN

I. SCOPE OF WORK

International Program, Graduate School, USDA will provide a Technical Specialist to undertake capital market studies and develop financial training plans in Kenya, Pakistan, Liberia, Indonesia, Egypt and India

II. TASK DATES

June 1, 1983 - April 1, 1984

III. TASK BUDGET

Salaries & Fringe

Project Coordinator - Paula Kozak
20 hours @ \$10/hr. \$ 200

Stock Market Specialist - Terrence Reilly
177 days @ \$495/day \$87,615

Transportation \$12,000

Per Diem \$ 6,000

Miscellaneous \$ 3,000

Total Direct \$108,815

Administrative Recovery Fixed Fee \$ 27,204

TOTAL \$136,019

IV. TASK BILLING

Task will be billed on a cost plus fixed fee basis as follows:

December 15, 1983 \$40,000

April 1, 1984 Remainder of project costs

For Graduate School, USDA
International Programs

For USAID

Arthur F. Byrnes
Arthur F. Byrnes

NAME

Gene E. Bruchard

Director

TITLE

16 Mar. 1984

DATE

20 March 84

Interagency Agreement

Between

U.S. Agency for International Development and the International Programs, Graduate School, USDA

Reference: BPE-0809-R-GI-3019-01

Title: NEEDS ASSESSMENT - HEALTH FINANCING IN INDONESIA AND THAILAND

I. SCOPE OF WORK

International Programs, Graduate School, USDA will assess the level and nature of demand for private health project financing in Indonesia and Thailand.

II. PROJECT DATES

January 1, 1984 - March 31, 1984.

III. PROJECT COSTS

Not to exceed \$38,838.

IV. BUDGET

\$38,838 (See Attachment A.)

V. TERMS

The Graduate School, USDA, will be reimbursed for direct cost, which includes 15% of salaries for fringe benefits plus a fixed administrative fee of \$7,768.

VI. PROJECT BILLING

Sub-task no. 23 will be billed as follows:

February 15, 1984	\$30,000
April 1, 1984	Remainder of Project costs.

For Graduate School, USDA
International Programs

For USAID

Arthur F. Byrnes
Arthur F. Byrnes

NAME Steve E. Frankel

Director

TITLE _____

28 Feb. 84

DATE 14 March 84

PROJECT BUDGETSalaries & Fringe

Project Coordinator - Paula Kozak 7 hours @ \$10/hr.	\$ 70
Finance Specialist 42 days @ \$220/day	\$9,240
Technical Officer - Carl McEvoy 12 days @ \$150/day	\$1,800
Project Secretary - Ellen Kissman 12 days @ \$80/day	\$ 960
In-country Finance Consultants 60 days @ \$150/day	\$9,000
<u>Travel & Per Diem</u>	\$7,000
<u>Miscellaneous</u>	\$3,000
	<hr/>
Total Direct	\$31,070
Administrative Recovery Fixed Fee	\$ 7,768
	<hr/>
TOTAL	\$38,838

Amendment 1

PROJECT 604 *Task 23*

INTERAGENCY AGREEMENT

Between

U.S. Agency for International Development and the International Programs, Graduate School, USDA.

Reference: BPE-0809-R-GI-3019-01

Title: NEEDS ASSESSMENT - HEALTH FINANCING IN INDONESIA AND THAILAND

Task 23 is amended as follows:

I. PROJECT DATES

Ending date is extended from March 31, 1984 to September 30, 1984.

II. PROJECT COSTS

Task is increased by \$35,287 (See Attachment A for incremental budget increase) from \$38,838 to \$74,126 (See Attachment B for Amended Budget).

III. BUDGET

\$74,126 (See Attachment B.)

IV. TERMS

The Graduate School, USDA, will be reimbursed for direct cost, which includes 15% of salaries for fringe benefits plus a fixed administrative fee of \$14,826.

V. PROJECT BILLING

Sub-task No. 23 will be billed as follows:

February 15, 1984	-	\$30,000
September 1, 1984	-	\$40,000
October 1, 1984	-	Remainder of project costs

For Graduate School, USDA,
International Programs.

For USAID

Arthur F. Byrnes
Arthur F. Byrnes

NAME

B. E. ...

Director

TITLE

Aug. 30, 1984

DATE

5 Sept. 84

51

BUDGET
(Incremental)

Finance Specialist

Consulting Time (25 days at \$220)	\$ 5,500
Travel (Seattle-Bangkok-Jakarta- Seattle)	2,000
Per Diem (15 days at \$95)	1,425
Travel (Seattle-Washington, DC- Seattle)	750
Per Diem (5 days at \$75)	375
Other Direct Costs	4,000
Advertising	2,000
Subcontracts	
Indonesia Country Representative (10 days at \$125)	1,250
Thailand Country Representative (5 days at \$85)	425
Other Consultant Time (12 days at \$90)	1,080
Subtotal:	\$18,805

Technical Officer

Consulting Time (25 days at \$150)	\$ 3,750
Travel (Seattle-Bangkok-Jakarta- Seattle)	2,000
Per Diem (15 days at \$95)	1,425
Subtotal:	\$ 7,175

In-country consulting time (25 days at \$90)	2,250
---	-------

Subtotal:	\$ 2,250
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TOTAL:	\$28,230
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USDA Overhead @ 25%	<u>7,058</u>
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GRAND TOTAL	<u>\$35,287</u>
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Amendment 1

Task 23

AMENDED BUDGETSalaries & Fringe

Project Coordinator - Paulla Kozak 7 hours 2 \$10/hr	\$ 70
Finance Specialist 67 days 2 \$220/day	\$14,740
Technical Officer - Carl McEvoy 37 days @ \$150/day	\$ 5,550
Project Secretary - Ellen Kissman 12 days @ \$80/day	\$ 960
In-country Finance Consultants 60 days 2 \$150/day	\$ 9,000
Other Consultants	
5 days @ \$85/day (Thailand)	425
10 days @ \$125/day (Indonesia)	\$ 1,250
37 days @ \$90/day (other)	\$ 3,330
<u>Travel & Per Diem</u>	\$14,975
<u>Miscellaneous</u>	\$ 9,000
	<hr/>
Total Direct	\$59,300
Administrative Recovery Fixed Fee	\$14,826
	<hr/>
TOTAL	\$74,126

Interagency Agreement

Between

U.S. Agency for International Development and the International Programs, Graduate School, USDA

Reference: RSSA-BPE-0809-R-GI-3019

Title: THAILAND LIVESTOCK

I. SCOPE OF WORK

International Programs, Graduate School, USDA will evaluate the extension and outreach programs for small-scale livestock producers in Thailand. International Programs will formulate recommendations as to the minimum standards which should be used to design effective outreach programs for providing technical assistance to livestock producers, including those involved in cattle production. The study shall also make recommendations as to (A) The usefulness of establishing credit unions to service specific needs of livestock producers, and (B) The optimum organizational structure, e.g., cooperatives, village associations, individual contracts, to serve the technical needs of producers.

II. PROJECT DATES

February 1 - 28, 1984

III. PROJECT BILLING

Project will be billed on a firm fixed price of \$5,975 on February 15, 1984.

IV. BUDGET

See Attachment A.

Amount to be 6068

For Graduate School, USDA
International Programs

For USAID

Arthur F. Byrnes
Arthur F. Byrnes

NAME

Gene G. Brouhard

Director

TITLE

7 Feb 84

DATE

8 Feb. 84

Sub-Task No. 24

PROJECT NO. 4

BUDGETSalaries & Fringe

Project Coordinator - Dennis Bilodeau	75
5 hours @ \$15/hr.	\$1,000

Livestock Specialist - John Kane	
8 days @ \$125/day	1,000

Travel

1 Rt. D.C. - Bangkok	\$2,500
----------------------	---------

Per Diem

Bangkok - 10 days @ \$78/day	\$ 780
------------------------------	--------

<u>Miscellaneous, Local transportation,</u> <u>Insurance, etc.</u>	\$ 500
---	--------

Total Direct	\$4,780 4855
--------------	-------------------------

Administrative Recovery Fixed Fee	\$1,195 1214
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TOTAL	\$5,975 6,069
-------	--------------------------

FILE COPY

Task 25

PROJECT NO. 4

Interagency Agreement
Between

U.S. Agency for International Development and the
International Programs, Graduate School, USDA

Reference: BPE-0809-R-GI-3019-01

Title: JAMAICA

I. SCOPE OF WORK

International Programs, Graduate School, USDA will assist
in identifying and assisting Jamaican exporters

II. TASK DATES

January 1, 1984 - February 15, 1984

III. BUDGET

\$14,645 (See Attachment A.)

IV. BILLING

Task will be billed on February 15, 1984 on a firm fixed
price of \$14,645.

For Graduate School, USDA
International Programs

For USAID

Arthur F. Byrnes
Arthur F. Byrnes

NAME

Richard

Director

TITLE

24 Feb. 84

DATE

26 Feb 84

Task 25

PROJECT NO. 4

BUDGETSalaries & Fringe

Project Administrator - Paulla Kozak 5 hours @ \$10/hr.	\$ 50
--	-------

Technical Specialists - Lo Christy & Clive Drew 25 days @ \$242/day	\$6,050
---	---------

<u>Transportation</u>	\$2,000
-----------------------	---------

Per Diem

Kingston - 24 days @ \$109/day	\$2,616
--------------------------------	---------

Washington, D.C. - 10 days @ \$75/day	\$ 750
---------------------------------------	--------

<u>Miscellaneous</u>	\$ 250
----------------------	--------

	Total Direct	\$11,716
Administrative Recovery Fixed Fee		\$ 2,929
	Total	\$14,645

Task No. 26

Project No. 4

Interagency Agreement

Between

U.S. Agency for International Development and the International Programs, Graduate School, USDA

Reference: RSSA-BPE-0809-R-GI-3019

Title: THAILAND SEED INDUSTRY

*Funded
1/10/84 PPC*

*PASA
see
BPE-0809-R-GI-3019
930-0085 PPC
1/14/84*

I. SCOPE OF WORK

International Programs, Graduate School, USDA will:

- A. assess the progress, level and appropriateness of the process of technology transfer as it pertains to Thailand's seed industry.
- B. assess the progress and effectiveness of the Thailand Seed Association as it relates to the growth and development of their industry in Thailand
- C. prepare a monograph on the above two items to serve as an instructional piece for use by AID offices throughout the developing world in their efforts to design, develop, implement and evaluate seed industry development projects.

II. TASK DATES

March 1, 1984 - April 30, 1984

III. TASK BUDGET

\$16,735 (See Attachment A.)

IV. TASK BILLING

Task will be billed on March 15, 1984 at a firm fixed price of \$16,735.

For Graduate School, USDA
International Programs

For USAID

Arthur F. Byrnes
Arthur F. Byrnes

NAME

[Signature]

Director

TITLE

13 Mar. 84

DATE

[Signature]

6.

Task No. 26

Project No. 4

BUDGETSalaries & Fringe

Project Coordinator - Paula Kozak
5 hours @ \$10/hr. \$ 50

Seed Specialist - Wayne Ray Underwood
25 days @ \$300/day \$7,500

Transportation \$3,700

Per Diem
Bangkok-21 days @ \$78/day \$1,638

Miscellaneous \$ 500

Total Direct \$13,388

Administrative Recovery Fixed Fee \$ 3,347

Total \$16,735

Sub-Task No. 27

PROJECT NO. 4

Interagency Agreement

Between

U.S. Agency for International Development and the International Programs, Graduate School, USDA

Reference: RSSA-BPE-0809-R-GI-3019

Title: LIBERIA INVESTMENT CODE

I. SCOPE OF WORK

International Programs, Graduate School, USDA will assist the Liberian National Investment Commission, USAID/Monrovia and AID/PRE in preparing and implementing a National Investment Code for Liberia.

II. TASK DATES

March 1, 1984 - April 30, 1984

III. TASK BUDGET

\$38,138 (See Attachment A.)

IV. TASK BILLING

Task will be billed on March 15, 1984 at a firm fixed price of \$38,138.

For Graduate School, USDA
International Programs

For USAID

Arthur F. Byrnes
Arthur F. Byrnes

NAME

[Handwritten Signature]

Director

TITLE

[Blank Line]

13 Mar. 84

DATE

[Blank Line]

W

Sub-Task No. 27

Project No. 4

BUDGETSalaries & Fringe

Task Coordinator - Paula Kozak 5 hours @ \$10/hr.	\$ 50
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Investment Banker - Kenneth Locklin 24 days @ \$495/day	\$11,880
--	----------

Investment Lawyer - James Friedlander 24 days @ \$495/day	\$11,880
--	----------

<u>Transportation</u>	\$ 3,800
-----------------------	----------

Per Diem

Monrovia - 20 days @ \$105/day	\$ 2,100
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<u>Miscellaneous</u>	\$ 800
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Total Direct	\$30,510
--------------	----------

Administrative Recovery Fixed Fee	\$ 7,628
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Total	\$38,138
-------	----------

Amendment #1

Task No. 27

PROJECT #4

Interagency Agreement

Between

U.S. Agency for International Development and the
International Programs, Graduate School, USDA

Reference: RSSA-BPE-0809-R-GI-3019

Task No. 27 is amended as follows:

I. SCOPE OF WORK

International Programs, Graduate School, USDA will provide an additional 40 days of technical assistance & training to the Liberian National Investment Commission.

II. TASK DATES

Ending date is extended from April 30, 1984 to May 31, 1984.

III. TASK BUDGET

\$71,356 (See Attachment A)

IV. TASK BILLING

Task will be billed as follows:

March 15, 1984 \$38,138

May 15, 1984 \$30,000

June 1, 1984 Remainder of project costs

For Graduate School, USDA
International Programs

For USAID

Arthur F. Byrnes
Arthur F. Byrnes

NAME

Bruce Zborowski

Director

TITLE

15 May 1984

DATE

20 May 1984

Task No. 27

PROJECT NO. 4

BUDGETSalaries & Fringe

Task Coordinator - Paula Kozak 5 hours @ \$10/hr.	\$ 50
--	-------

Investment Banker - Kenneth Locklin 45 days @ \$495/day	\$22,275
--	----------

Investment Lawyer - James Friedlander 45 days @ \$495/day	\$22,275
--	----------

<u>Transportation</u>	\$ 7,600
-----------------------	----------

Per Diem

Monrovia - 32 days @ \$105/day	\$ 3,360
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Washington DC - 7 days @ \$75/day	\$ 525
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<u>Miscellaneous</u>	\$ 1,000
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Total Direct	\$57,085
--------------	----------

Administrative Recovery Fixed Fee	\$14,271
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TOTAL	\$71,356
-------	----------

Task No. 28

PROJECT NO. 4

Interagency Agreement

Between

U.S. Agency for International Development and the International Programs, Graduate School, USDA

Reference: RSSA-BPE-0809-R-GI-3019

Title: WEST AFRICAN AGRIBUSINESS PROJECTS

I. SCOPE OF WORK

International Programs, Graduate School, USDA will analyze projects involving local enterprises and agribusiness projects in Ivory Coast and Cameroun

II. DATES

February 13 - April 6, 1984

III. COSTS

Salaries & Fringe

Project Administrator - Paula Kozak
5 hours @ \$10/hr. \$ 50

Technical Specialist - Debra Orsini
45 days @ \$240/day \$10,800

Per Diem \$ 1,000

Transportation \$ 4,000

Miscellaneous \$ 600

Total Direct \$16,450

Administrative Recovery Fixed Fee \$ 4,113

TOTAL \$20,563

IV. BILLING

Task will be billed on a cost plus fixed fee basis as follows:

March 1, 1984 \$15,000

April 15, 1984 Remainder of project costs

For Graduate School, USDA
International Programs

For USAID

Arthur F. Byrnes
Arthur F. Byrnes

NAME

Bruce L. Bonhurd

Director

TITLE

16 March 1984

DATE

20 March 84

Amendment #1

Task #28

PROJECT #4

Interagency Agreement

Between

U.S. Agency for International Development and the International Programs, Graduate School, USDA

Reference: RSSA-BPE-0809-R-GI-3019

Title: WEST AFRICAN AGRIBUSINESS PROJECTS

Task #28 is amended as follows:

I. SCOPE OF WORK

International Programs, Graduate School, USDA will provide an additional 30 days of technical assistance to analyze projects involving local enterprises and agribusiness projects in West Africa.

II. DATES

Ending date is extended from April 6, 1984 to September 1, 1984.

III. COSTS

Salaries & Fringe

Project Administrator - Paula Kozak
5 hours @ \$10/hr. \$ 50

Technical Specialist - Debra Orsini
45 days @ \$240/day \$10,800
30 days @ \$250/day \$ 7,500

Per Diem \$ 500

Transportation \$ 3,000

Miscellaneous, Secretarial Support \$ 550

Total Direct \$22,400

\$ 5,600

Administrative Recovery Fixed Fee

TOTAL \$28,000

IV. BILLING

Task will be billed on a cost plus fixed fee basis as follows:

March 1, 1984 \$15,000
July 15, 1984 \$10,000
Sept. 1, 1984 Remainder of project costs

For Graduate School, USDA
International Programs

For USAID

Arthur F. Byrne
Arthur F. Byrne

NAME

B. G. Burchard

Director

TITLE

10 July 1984

DATE

14 July 84

Task No. 29

PROJECT NO. 604

Interagency Agreement

Between

U.S. Agency for International Development and the International Programs, Graduate School, USDA

Reference: BPE-0809-R-GI-3019-01

I. SCOPE OF WORK

International Programs, Graduate School, USDA will provide Technical assistance to institutions in Malawi in the areas of integrated livestock business and rotational row crop farming.

II. DATES

November 1, 1983 - April 30, 1985

III. COSTS

Not to exceed \$125,125

IV. BUDGET

See Attachment A

V. TERMS

The Graduate School, USDA, will be reimbursed for direct cost, which includes 15% of salaries for fringe benefits plus a fixed administrative fee of \$25,025.

VI. BILLING

Task will be billed as follows:

April 15, 1984	\$100.00
May 15, 1984	Remainder of Project Costs

For Graduate School, USDA
International Programs

For USAID

Arthur F. Byrnes
Arthur F. Byrnes

NAME

B. Byrnes

Director

TITLE

16 April 1984

DATE

18 April 84

Task No. 29

PROJECT NO. 604

BUDGETSalaries & Fringe

Project Administrator - Paula Kozak 10 hours @ \$10/hr.	\$ 100
Technical Specialists	
a) C.R. McLachlan 10 days @ \$250/day	\$ 2,500
b) C.L. Xavier 32 days @ \$250/day	\$ 8,000
c) E.M. Marshall 63 days @ \$250/day	\$15,750
d) G. Jahme 29 days @ \$250/day	\$ 7,250
e) C. McClean 29 days @ \$250/day	\$ 7,250
f) D. Parker 22 days @ \$250/day	\$ 5,500
g) Del. Buffalo 22 days @ \$250/day	\$ 5,500
h) R.H. Martin 68 days @ \$250/day	\$17,000
i) B. Daniel 31 days @ \$250/day	\$ 7,750
j) R. Kelly 18 days @ \$250/day	\$ 4,500
k) Len Lundgren 13 days @ \$250/day	\$ 3,250
l) A.O. Gafforio 63 days @ \$250/day	\$15,750
Total Direct	\$100,100
Administrative Recovery Fixed Fee	\$ 25,025
TOTAL	\$125,125

Task No. 30

PROJECT NO. 604

Interagency Agreement

Between

U.S. Agency for International Development and the International Programs, Graduate School, USDA *Note also on voucher*

Reference: BPE-0909-R-GI-3019-07 *Pilot* 498 - 0275-2-40025

Title: INDIAN STOCK EXCHANGE PROGRAM *Acct. HDA-84-27386-AG12 Asia Funds*

I. SCOPE OF WORK

International Programs, Graduate School, USDA, will organize the meetings and prepare the itinerary for the U.S. visit of the Indian Stock Exchange officials. Visits will include New York and American Stock Exchanges, NASD, SEC and brokerage firms. IP's technical specialist will accompany and provide training during the U.S. visit. He will travel to India at a later mutually agreed to date for 15 days to participate with the Indian officials in the writing of a plan on possible reforms for the development of the Indian Stock Exchange.

II. DATES

June 1, 1984 - December 1, 1984

III. COSTS

Not to exceed \$22,894

IV. BUDGET

\$22,894 (See Attachment A)

V. TERMS

The Graduate School, USDA, will be reimbursed for direct cost, which includes 15% of salaries for fringe benefits plus a fixed administrative fee of \$4,579.

VI. BILLING

Task will be billed as follows:

- July 1, 1984 - \$20,000
- Dec. 1, 1984 - Remainder of project costs

For Graduate School, USDA
International Programs

For USAID

<u>Arthur F. Byrnes</u>	NAME	<u>James E. [Signature]</u>
Director	TITLE	
<u>Oct. 12, 1984</u>	DATE	<u>19 October 84</u>

12

Task No. 30

PROJECT NO. 604

<u>Salaries & Fringe</u>	
Project Coordinator - Ken Hawkins 40 hours @ \$10/hr.	\$ 400
Technical Specialist - Terrence Reilly 22 days @ \$495/day	\$10,890
<u>Per Diem</u>	
U.S.-\$75/day X 7 days	\$ 525
India-\$90/day X 15 days	\$ 1,350
<u>Transportation</u>	
1 RT D.C. - India @ \$2300/RT	\$ 2,300
U.S. Travel	\$ 1,100
India Travel	\$ 1,000
<u>Miscellaneous</u>	\$ 750
	<hr/>
Total Direct	\$18,315
Administrative Recovery Fixed Fee	\$ 4,579
	<hr/>
TOTAL	\$22,894

15

Task #32

PROJECT #604

Interagency Agreement

Between

U.S. Agency for International Development and the International Programs, Graduate School, USDA

Reference: RSSA-BPE-809-R-GI-3019

Title: DOMINICA, ECUADOR AND PANAMA INVESTMENT

I. SCOPE OF WORK

International Programs, Graduate School, USDA, will gather information and prepare a report on investment opportunities in Dominica, Ecuador and Panama. This report will be utilized in training AID staff.

II. DATES

July 1, 1984 - Oct. 1, 1984

III. COSTS

Not to exceed \$12,238

IV. BUDGET

See Attachment A

V. TERMS

The Graduate School, USDA, will be reimbursed for direct costs, which includes 15% of salaries for fringe benefits plus a fixed administrative fee of \$2,448.

VI. BILLING

Task will be billed as follows:

July 15, 1984	\$10,000
Oct. 1, 1984	Remainder of project costs

For Graduate School, USDA
International Programs

For USAID/PRE

Arthur F. Byrnes
Arthur F. Byrnes

NAME Byrnes

Director

TITLE _____

10 July 1984

DATE 14 July 84

Task #32
PROJECT #604
BUDGET

Salaries & Fringe

Project Administrator - Paula Kozak
3 hours @ \$10/hr. \$ 30

Technical Specialist
30 days @ \$240/day \$7,200

Per Diem \$ 900

Transportation \$ 660

Miscellaneous \$1,000

Total Direct \$9,790

Administrative Recovery Fixed Fee \$2,448

TOTAL \$12,238

Task #31

PROJECT #604

Interagency Agreement

Between

U.S. Agency for International Development and the International Programs, Graduate School, USDA

Reference: RSSA-BPE-0809-R-GI-3019

Title: CHILE HEALTH

I. SCOPE OF WORK

International Programs, Graduate School, USDA, will assess the Chilean health maintenance organization (HMO) programs, needs, benefits, utilization, etc. and conduct an intensive one-day seminar on the Chilean HMOs for AID health officers, other Washington-based international health agencies and selected U.S. HMO resource people.

II. DATES

July 1, 1984 - September 1, 1984

III. COSTS

Not to exceed \$24,700

IV. BUDGET

See Attachment A

V. TERMS

The Graduate School, USDA, will be reimbursed for direct cost, which includes 15% of salaries for fringe benefits plus a fixed administrative fee of \$4,940.

VI. BILLING

Task will be billed as follows:

July 15, 1984	\$20,000
Sept. 1, 1984	Remainder of project costs

For Graduate School, USDA
International Programs

For USAID/PRE

Arthur F. Byrnes
Arthur F. Byrnes

NAME

Reforland

Director

TITLE

10 July 1984

DATE

14 July 84

Task #31

PROJECT #604

BUDGETSalaries & Fringe

Project Coordinator - Dennis Bilodeau
2 hours @ \$15/hr. \$ 30

Health Training Specialist - Paul Ramay
30 days @ \$242/day \$7,260

Transportation & Per Diem \$9,000

Materials, Publishing proceedings and final report \$3,470

Total Direct \$19,760

Administrative Recovery Fixed Fee \$ 4,940

TOTAL \$24,700

PROJECT # 604

Interagency Agreement

Between

U.S. Agency for International Development and the
International Programs, Graduate School, USDA

Reference: RSSA-BPE-0809-R-GI-3019

Title: DOMINICA, ECUADOR AND PANAMA INVESTMENT

I. SCOPE OF WORK

International Programs, Graduate School, USDA, will gather information and prepare a report on investment opportunities in Dominica, Ecuador and Panama. This report will be utilized in training AID staff.

II. DATES

June 1, 1984 - Oct. 1, 1984

III. COSTS

Not to exceed \$17,288

IV. BUDGET

See Attachment A

V. TERMS

The Graduate School, USDA, will be reimbursed for direct costs, which includes 15% of salaries for fringe benefits plus a fixed administrative fee of \$3,458.

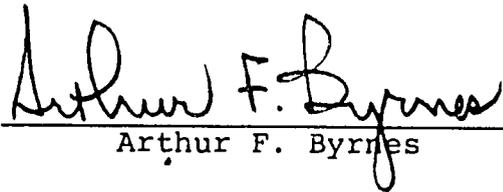
VI. BILLING

Task will be billed as follows:

July 15, 1984	\$10,000
Oct. 1, 1984	Remainder of project costs

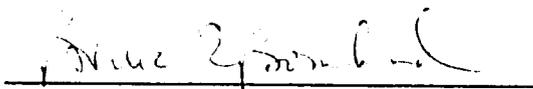
For Graduate School, USDA
International Programs

For USAID/PRE



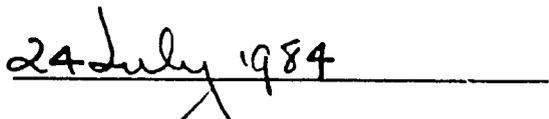
Arthur F. Byrnes

NAME

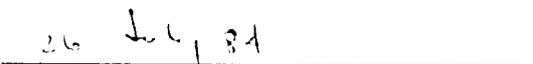


Director

TITLE



DATE



Task #32

PROJECT #604

BUDGETSalaries & Fringe

Project Administrator - Paula Kozak
3 hours @ \$10/hr. \$ 30

Technical Specialist
40 days @ \$240/day \$9,600

Per Diem \$1,200

Transportation \$2,000

Miscellaneous \$1,000

Total Direct \$13,830

Administrative Recovery Fixed Fee \$ 3,458

TOTAL \$17,288

Task 33

PROJECT 604

BUDGETSalaries and Fringe

Project Administrator - Paulla Kozak 10 hours @ \$10/hr.	\$	100
Tehcnical Specialists		
Toby Wolf 118 days @ \$250/day		29,500
William Englar 20.5 days @ \$250/day		5,125
James DeWalt 18.5 days @ \$250/day		4,625
Walter W. Wolf 43 days @ \$250/day		10,750

Transportation, Per Diem, Miscellaneous

(Paid by Costa Rica & IFSC)

Total Direct	\$	50,100
ARFF		12,525
Total	\$	62,625

Bill against:

Project 940-0002-06
Feasibility Study Project

Attachment PDAA-84-13450-D6-11
(446-34-099-00-69-41)

TASK 52

PROJECT 604

SERVICES AGREEMENT

BETWEEN

U.S. Agency for International Development and
International Programs, Graduate School, USDA

Reference: RSSA-BPE-0809-R-GI-3019

TITLE: Kenya Tomato Production and Processing Project

I. SCOPE OF WORK

International Programs will provide four technical specialists for up to 170 days to assist Kenyans in the development of a tomato production and processing project. A final report will be presented to AID/PRE describing the feasibility of such a project.

II. PROJECT DATES

March 1, 1984 - December 1, 1984

III. PROJECT BUDGET

\$62,625 (See Attachment A)

IV. PROJECT BILLING

Project will be billed on December 1, 1984, on a firm fixed price of \$62,625.

For Graduate School, USDA
International Programs

For USAID

Arthur F. Byrnes
Arthur F. Byrnes

NAME

Arthur F. Byrnes

Director

TITLE

27 Nov 84

DATE

9 December 84

TASK 52
PROJECT 604
BUDGET

Salaries and Fringe

Project Administrator - Paula Kozak/Robert Mashburn
10 Hours @ \$10/hr. \$100.00

Technical Specialists

Kent Marshal
60 days @ \$250/day 15,000.00

Clyve Drew
60 days @ \$250/day 15,000.00

David Clark
25 days @ \$250/day 6,250.00

Judy Campbell
25 days @ \$150/day 3,750.00

Transportation, Per Deim, Miscellaneous 10,000.00

TOTAL DIRECT \$50,100.00
ADMINISTRATIVE RECOVERY
FIXED FEE 12,525.00
TOTAL \$62,625.00

#605

4-C 98

PROJECT NO. 5
INTERAGENCY AGREEMENT

Between

U.S. Agency for International Development and the
International Programs, Graduate School, USDA

Reference: RSSA-0809-R-GI-3019-00

Title: Developing the Craft Industry in Haiti

I. SCOPE OF WORK

See Attachment A

II. PROJECT DATES

April 1, 1983 - May 30, 1983

III. PROJECT BUDGET

\$30,500 (See Attachment B)

IV. PROJECT BILLING

Project will be billed on a cost plus fixed fee basis as follows:

April 1, 1983 - \$20,000

May 30, 1983 - Remainder of Project Costs

For Graduate School, USDA
International Programs

Arthur F. Byrnes
Arthur F. Byrnes

Head

22 Mar 83

For USAID

Bruce E. Bonhard
Name

Policy Officer
Title

26 March 1983
Date

PROJECT NO. 6

INTERAGENCY AGREEMENT

Between

U.S. Agency for International Development and the
International Programs, Graduate School, USDA

Reference: RSSA-BPE-0809-R-GI-3019-00

Title: Belize Entrepreneurs' Exchange Conference

SCOPE OF WORK

I. SCOPE OF WORK

The Graduate School, USDA, International Programs, will plan and coordinate a one-day (May 13, 1983) Entrepreneurs' Exchange Conference which will bring together 15 entrepreneurs from Belize and 15 entrepreneurs from the U.S. for the purpose of exploring cooperative ventures in Belize.
(See Attachment A for Conference Schedule)

II. PROJECT DATES

April 1, 1983- May 20, 1983

III. ESTIMATED PROJECT BUDGET

\$36,100 (See Attachment B)

IV. PROJECT BILLING

Project will be billed on an actual cost plus fixed fee basis on May 20, 1983.

For Graduate School, USDA
International Programs

For USAID

Arthur F. Byrnes
Arthur F. Byrnes

Name

Blair E. Farnham

Head

Title

19 April 1983

Date

21 April 1983

BELIZE/U.S. ENTREPRENEURS' EXCHANGE CONFERENCE

I. The suggested agenda for the conference is:

- 8:15 a.m. - White House Tour for participating government officials, entrepreneurs & wives, and staff
- 10:15 a.m. - Introductions
- 10:45 a.m. - Overview Briefing on Belize (by Belize officials)
 - History
 - Culture
 - Political Situation
 - National Resources
 - Industrial/Commercial Base(Participants: Government officials/entrepreneurs & wives/Staff)
- 11:30 a.m. - Current Economic Situation (by Belize officials/staff/Belize entrepreneurs/U.S. entrepreneurs doing business in Belize)
 - State of the Economy
 - Infrastructure
- 12:30 a.m. - Lunch with the Prime Minister (all participants attend)
- 1:15 p.m. - PM Comments
 - Future directions in Economic Development
 - Questions
- 2:30 p.m. - Future Directions - Details (by Belize officials and staff)
 - Investment Climate
 - Government Policy and Regulations
 - Opportunities for the U.S. Entrepreneurs(Participants: Government officials/entrepreneurs/staff)

- 3:00 p.m. - Example of Belize/U.S. Co-Venture -
Presentation
- Presentation by principles of a
Belize/U.S. Co-Venture
(Participants: Government
officials/entrepreneurs/staff)
- 3:30 p.m. - 1st Working Session on Specific Projects
- 4:45 p.m. - 2nd Working Session on Specific Projects
- 6:15 p.m. - Wrap-Up
- 6:30 p.m. - Reception with Prime Minister and U.S.
Dignitaries

NOTE: Wives afternoon program will be arranged from 2:30 -
5:00 p.m.

Project No. 6

ESTIMATED BUDGETSalaries and Fringe

Project Coordinator - Paulia Kozak 40 hrs. @ \$12.50/hr.	\$ 500
Conference Director 16 days @ \$215/day	\$3,440
Marketing Manager 16 days @ \$215/day	\$3,440
Logistical Coordinators (3) 20 days x 3 x \$110/day	\$6,000
Marketing Specialist 10 days @ \$100/day	\$1,000
Discussion Facilitators 10 x \$200/day	\$2,000
Secretarial Services	<u>\$ 500</u>
Salaries Total	\$16,880

<u>Transportation</u>	\$ 4,000
<u>Per Diem</u>	\$ 2,500
<u>Printing, Mailing, Supplies</u>	\$ 3,500
<u>Conference Facilities, Luncheon</u>	<u>\$ 2,000</u>

SUB-TOTAL	\$28,880
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Administrative Recovery Fixed Fee	<u>\$ 7,220</u>
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FINAL TOTAL	\$36,100
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PROJECT NO. 7

INTERAGENCY AGREEMENT

Between

U.S. Agency for International Development and the
International Programs, Graduate School, USDA

Reference: RSSA-BPE-0809-R-GI-3019-00

Title: Training for Officials from Financial
Institutions in Thailand, Kenya and Jamaica

SCOPE OF WORK

International Programs, Graduate School, USDA, will develop and coordinate training programs for officials from 1) Siam Commercial Bank, 2) Kenya Commercial Bank, 3) Life of Jamaica. International Programs will:

- a) identify appropriate training activities
- b) identify institutions to provide training
- c) plan itinerary
- d) coordinate programs

PROJECT DATES

May 31, 1983 to September 1, 1983

PROJECT COST

\$9,188 (See Attachment A)

PROJECT BILLING

Project will be billed on a cost plus fixed fee basis as follows:

May 31, 1983 - \$8,000
Sept. 1, 1983 - Remainder of project costs

For Graduate School, USDA
International Programs

For USAID

Arthur F. Byrnes
Arthur F. Byrnes

Name

Gene E. Borchard

Head

Title

Policy Officer

26 May 83

Date

31 Aug 1983

Attachment A

Project No. 7

Project Budget

Salaries and Fringe

Project Coordinator - Paula Kozak
10 hours @ \$10/hour \$ 100

Program Officer - William Kedrock
60 days @ \$100/day \$6,000

Transportation \$ 500

Per Diem

10 days @ \$75/day \$ 750

Total Direct \$7,350

Administrative Recovery Fixed Fee \$1,838

FINAL TOTAL \$9,188

(1)

Amendment No. 1

PROJECT NO. 7

INTERAGENCY AGREEMENT

Between

U.S. Agency for International Development and the
International Programs, Graduate School, USDA

Reference: RSSA-BPE-0809-R-GI-3019-00

Title: Training for Officials from Financial Institutions

Project No. 7 is amended as follows:

PROJECT COST

\$19,688 (See Attachment A For amended budget)

PROJECT BILLING

Project will be billed on a cost plus fixed fee basis as follows:

May 31, 1983 - \$8,000

Nov. 1, 1983 - Remainder of project costs

For Graduate School, USDA
International Programs

Arthur F. Byrnes
Arthur F. Byrnes

For USAID
PRE/PPR

Blue E. Boardman

Name

Director

Title

31 Aug 1983

Date

6 Sept. 83

Attachment A

Amendment No. 1

Project No. 7

AMENDED PROJECT BUDGET

Salaries and Fringe

Project Coordinator - Paula Kozak
10 hours @ \$10/hr.

\$ 100

Program Officer - William Kedrock
120 days @ \$100/day

\$12,000

Project Assistant
40 days @ \$60/day

\$ 2,400

Transportation

\$ 500

Per Diem

10 days @ \$75/day

\$ 750

Total Direct \$15,750

Administrative Recovery Fixed Fee

\$ 3,938

FINAL TOTAL \$19,688

UNITED STATES INTERNATIONAL DEVELOPMENT COOPERATION AGENCY
AGENCY FOR INTERNATIONAL DEVELOPMENT

November 9, 1983

MEMORANDUM

TO: Mike Marquardt
USDA Grad School

FROM: PRE/PPR, Bruce E. Bouchard *EB*

SUBJECT: USDA RSSA-BPE-0809-R-GI-3019-00
Amendment to Project No. 7

Per our conversations, we require an extension in the services provided under Project No. 7 of the subject RSSA. Because the level of activity and scope of services required under that project are of such importance to the Bureau, we intend to establish a separate RSSA Agreement to cover them.

Until we have time to put that RSSA in place, we appreciate an amendment to the project.

Budget

40 days @ \$110/day

\$4,400

Amendment No. 2

Project No. 7

AMENDED PROJECT BUDGET

Salaries and Fringe

Project Coordinator - Paula Kozak 10 hours @ \$10/hour	\$ 100
Program Officer - William Kedrock 120 days @ \$100/day	\$ 12,000
40 days @ \$110/day	\$ 4,400
Project Assistant 40 days @ \$60/day	\$ 2,400

<u>Transportation</u>	\$ 500
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Per Diem

10 days @ \$75/day	<u>\$ 750</u>
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TOTAL DIRECT \$20,150

Administrative Recovery Fixed Fee	<u>\$ 5,038</u>
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FINAL TOTAL \$25,188

Amendment No. 3

FILE COPY

PROJECT No. 7

INTERAGENCY AGREEMENT

Between

U.S. Agency for International Development and the International Programs, Graduate School, USDA

Reference: RSSA-BPE-0809-R-GI-3019

Project No. 7 is amended as follows:

I. SCOPE OF WORK

See Attachment A. for Job Description

II. PROJECT DATES

Ending date is extended from December 31, 1983 to December 31, 1984.

III. PROJECT COSTS

Project cost is increased by \$36,125 from \$25,188 to \$61,313. (See Attachment B.)

IV. TERMS

The Graduate School, USDA, will be reimbursed for direct cost, which includes 15% of salaries for fringe benefits, plus a fixed administrative fee of \$12,263.

V. PROJECT BILLING

Project will be billed on a cost plus fixed fee basis as follows

May 31, 1983	\$ 8,000
December 1, 1983	\$14,000
January 15, 1984	\$30,000
December 31, 1984	Remainder of Project Costs

Graduate School, USDA
International Programs

For USAID

Arthur F. Byrnes
Arthur F. Byrnes

NAME: Bruce E. Bowhead

Director

TITLE _____

9 Jan 84

DATE 12 Jan 1984

PROJECT No. 7

Amendment #3

REVISED BUDGET

Salaries & Fringe

Project Coordinator - Paula Kozak
15 hours @ \$10/hr. \$ 150

Private Enterprise Specialist
20 months @ \$2,200/month \$44,000

Project Assistant
40 days @ \$60/day \$ 2,400

Transportation & Per Diem \$ 1,500

Space \$ 1,000

Total Direct \$49,050

Administrative Recovery Fixed Fee \$12,263

TOTAL \$61,313

65a-3

26,410

2,170

AMENDMENT 4

PROJECT 607

RESOURCES SUPPORT SERVICES AGREEMENT

BETWEEN

U.S. Agency for International Development and the International Programs, Graduate School, USDA

REFERENCE: RSSA-BPE-0809-R-GI-3019

Project No. 607 is amended as follows:

II. Project Dates

Ending date is extended from December 31, 1984 to January 31, 1985.

III. Project Costs

Project cost is increased by \$23,562 from 61,313 to 84,87 (See Attachment A.)

IV. Terms

The Graduate School, USDA, will be reimbursed for direct cost, which includes 15% of salaries for fringe benefits, plus a fixed administrative fee of \$16,975.

V. Project Billing

Project will be billed on a cost plus administrative fee b as follows:

May 31, 1983	\$8,000
December 1, 1983	\$14,000
January 15, 1984	\$30,000
December 31, 1984	\$30,000
February 1, 1985	Remainder of Project Costs

Graduate School, USDA
International Programs

For USAID

Arthur F. Byrnes
Arthur F. Byrnes

NAME

Gene Upchurch

Director

TITLE

28 Dec '84

DATE

3 January '85

PROJECT 607

AMENDMENT #4

REVISED BUDGET

<u>Salaries & Fringe</u>	<u>Current</u>	<u>Additional</u>	<u>New</u>
Project Coordinator - Paula Kozak/ Robert Mashburn 15 hours @ \$10/hr.	150	150	300
Private Enterprise Specialist 21 months @ \$2,200/month	\$44,000	2,200	46,200
Project Assistant, Secretarial Services 40 days @ \$60/day	2,400	10,000	12,400
<u>Transportation & Per Diem</u>	1,500	1,500	3,000
<u>Telecommunications, Space, Miscellaneous</u>	1,000	5,000	6,000
Total Direct	\$49,050	\$18,850	\$67,900
Administrative Recovery Fixed Fee	<u>12,263</u>	<u>4,712</u>	<u>16,975</u>
TOTAL	\$61,313	\$23,562	\$84,875

Amendment 5

Project 607

Resources Support Services Agreement

Between

U.S. Agency for International Development and the International Programs, Graduate School, USDA

REFERENCE: RSSA-BPE-0809-R-GI-3019

TITLE: KEDROCK

Project 607 is amended as follows:

II. Project Dates

Ending date is extended from January 31, 1984 to March 31, 1985.

III. Project Costs

Project cost is increased by 8,750 from 84,875 to 93,625.
(See Attachment A)

IV. Terms

The Graduate School, USDA, will be reimbursed for direct cost, which includes 15% of salaries for fringe benefits, plus a fixed administrative fee of 18,725.

V. Project Billing

Project will be billed on a cost plus administrative fee basis as follows:

May 31, 1983	8,000
December 1, 1983	14,000
January 15, 1984	30,000
December 31, 1984	30,000
April 1, 1985	Remainder of Project Costs

Graduate School, USDA
International Program

For USAID

Arthur F. Byrnes

Arthur F. Byrnes

NAME

John V. Seel

Director

TITLE

Program Analyst

11 March 1985

DATE

March 20, 1985

Project 607

Amendment 5

REVISED BUDGET

<u>Salaries & Fringe</u>	<u>Current</u>	<u>Additional</u>	<u>New</u>
Project Coordinator - Paulla Kozak/ Robert Mashburn			
30 hrs. @ \$10/hr.	300		300
Private Enterprise Specialist - William Kedrock	46,200	6,000	52,200
Secretarial Services 40 days @ \$60/day	12,400		12,400
<u>Transportation & Per Diem</u>	3,000	1,000	4,000
Telecommunications, Space, Miscellaneous	<u>6,000</u>	<u> </u>	<u>6,000</u>
Total Direct	\$67,900	\$7,000	\$74,900
Administrative Fixed Fee	<u>16,975</u>	<u>1,750</u>	<u>18,725</u>
Total	\$84,875	\$8,750	\$93,625

Amendment 6

Project 607

Resources Support Services Agreement

Between

U.S. Agency for International Development and the
International Programs, Graduate School, USDA

REFERENCE: RSSA-BPE-0809-R-GI-3019

TITLE: KEDROCK

Project 607 is amended as follows:

II. Project Dates

Ending date is extended from March 31, 1984 to May 31, 1985.

III. Project Costs

Project cost is increased by 7,850 from 93,625 to 101,475.
(See Attachment A)

IV. Terms

The Graduate School, USDA, will be reimbursed for direct cost, which includes 15% of salaries for fringe benefits, plus a fixed administrative fee of \$20,295.

V. Project Billing

Project will be billed on a cost plus administrative fee basis as follows:

May 1, 1983	8,000
December 1, 1983	14,000
January 15, 1984	30,000
December 31, 1984	30,000
May 1, 1985	15,000
June 1, 1985	Remainder of Project Costs

For Graduate School, USDA
International Programs

For USAID

9/1/85 Michael J. Maginnell NAME John V. Seeb
for Arthur F. Byrnes
Director TITLE Program Analyst
DATE 5/8/85

Attachment A

Project 607

Amendment 6

REVISED BUDGET

<u>Salaries & Fringe</u>	<u>Current</u>	<u>Additional</u>	<u>New</u>
Project Coordinator - Paullla Kozak/ Robert Mashburn 30 hrs. @ \$10/hr.	300		300
Private Enterprise Specialist - William Kedrock	52,200	5,280	58,000
Secretarial Services 40 days @ \$60/day	12,400		12,400
<u>Transportation & Per Diem</u>	4,000		4,000
<u>Telecommunications, Space, Miscellaneous</u>	<u>6,000</u>	<u>1,000</u>	<u>7,000</u>
Total Direct	\$74,900	\$6,280	\$81,180
Administrative Fixed Fee	<u>18,725</u>	<u>1,570</u>	<u>20,295</u>
TOTAL	\$93,625	\$7,850	\$101,475

Amendment 7

Project 607

Resources Support Services Agreement

Between

U.S. Agency for International Development and the
International Programs, Graduate School, USDA

REFERENCE: RSSA-BPE-0809-R-GI-3019

TITLE: KEDROCK

Project 607 is amended as follows:

II. Project Dates

Ending date is extended from May 31, 1985 to September 30, 1985.

III. Project Costs

Project cost is increased by 5,250 from 102,125 to 107,375.
(See Attachment A)

IV. Terms

The Graduate School, USDA, will be reimbursed for direct cost, which includes 15% of salaries for fringe benefits, plus a fixed administrative fee of 21,475.

V. Project Billing

Project will be billed on a cost plus administrative fee basis as follows:

May 1, 1983	8,000
December 1, 1983	14,000
January 15, 1984	30,000
December 31, 1984	30,000
May 1, 1985	15,000
June 5, 1985	5,000
October 1, 1985	Remainder of project costs

For Graduate School, USDA
International Programs

For USAID

Am Arthur F. Byrnes

Arthur F. Byrnes

NAME

John V. Seck

Director

TITLE

Program Analyst

19 Jun 85

DATE

June 20, 1985

Attachment A

	<u>Current</u>	<u>Additional</u>	<u>New</u>
<u>Salaries & Fringe</u>			
Project Coordinator - 30 hrs. @ \$10/hr.	300		300
Private Enterprise Specialist- William Kedrock	58,000	4,200	62,200
Secretarial Services 40 days @ \$60/day	12,400		12,400
<u>Transportation & Per Diem</u>	4,000		4,000
<u>Telecommunications, Space, Miscellaneous</u>	<u>7,000</u>	<u> </u>	<u>7,000</u>
Total Direct	\$81,700	\$4,200	\$85,900
Administrative Fixed Fee	<u>20,425</u>	<u>1,050</u>	<u>21,475</u>
Total	\$102,125	\$5,250	\$107,375

PROJECT NO. 8

INTERAGENCY AGREEMENT

Between

U.S. Agency for International Development and the
International Programs, Graduate School, USDA

Reference: RSSA-BPE-0809-R-AG-3019-00

Title: Egypt - U.S. Investors Conference for Construction
Materials and Construction Systems

I. SCOPE OF WORK

International Programs, Graduate School, USDA, will assist AID in the planning and coordination of an Egypt-U.S. Investors Conference for Construction Materials and Construction Systems. (See Attachment A for Conference Overview). International Programs will assemble in Washington, D.C., (site yet to be determined), representatives of U.S. companies and U.S. entrepreneurs to provide a forum for the free and uninhibited exchange of current and reliable information crucial to the development of joint venture projects in Egypt and the development of relationships between the participants necessary to that end. It will be the responsibility of the companies and individuals involved to go beyond the Conference to consummate those relationships that will result in the execution of joint venture projects.

International Programs will provide a technical specialist/consultant who will assist AID to organize and implement the Conference, tentatively scheduled for early October 1983. The Consultant will be specifically responsible for selecting the U.S. participants and reviewing the suitability of the Egyptian participants recommended by selected Egyptian parties (i.e., Egypt Section of the Egypt-U.S. Business Council, U.S. Chamber in Egypt, etc.) specifically interested in developing joint ventures in the Construction (Building) Materials and Systems sector.

The Consultant will be required to visit Egypt to carry out this scope-of-work, visiting with, inter alia, appropriate Egyptian resource people, recommended Egyptian participants, selected Government of Egypt Ministries (i.e., Ministry of Investment and International Cooperation). and the U.S. Mission to Egypt, including the AID Mission and the U.S. Embassy. The Consultant will also be required to travel in the U.S. to visit proposed U.S. participants to ascertain the degree and nature of their interest in participating.

In performing these services, the consultant will utilize resource information and people made available by and through AID, the GOE and resources at his/her disposal.

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The Consultant will:

Develop criteria for reviewing the suitability of the Egyptian participants;

Develop criteria for the selection of the U.S. participants;

Review all available resource documentation and interview appropriate resource organizations and individuals in developing the above criteria;

Coordinate with the Conference Facilitator in the development of a questionnaire to obtain participant recommendations on Conference agenda and activities in support of the agenda (The Conference Facilitator is responsible for developing the questionnaire);

Focus first on lining up the Egyptian Conference participants;

Obtain from appropriate sources in Egypt the names of those Egyptian companies/individuals identified as potential participants, interview each and evaluate suitability for participation;

Use the results of the Egyptian trip in the identification of the potential U.S. companies and individual participants;

Obtain from both the Egyptian and U.S. interviewees information that can be used to match participant interests. This information will include, but not be limited to:

- Technology Demands
- Partner Preferences
- Project Interests
- Information Requirements including but not limited to:
 - Industry Analysis
 - Markets knowledge and Domestic and Export Marketing Knowhow
 - Technical Assistance Capability/Requirements
 - Capital/Credit Availability/Requirements

Match Conference participants prior to the Conference according to the interests identified above;

Recommend to A.I.D. the Egyptian and U.S. companies/individuals to be invited to the Conference;

Develop standard format profiles of all companies/individuals identified as participants for inclusion in the resource workbook that will be made available to all participants prior to the Conference;

Develop standard format project profiles based upon the interests of the participants for inclusion in the resource workbook;

Make recommendations to the facilitator on additional resource material for the Conference resource workbook;

Coordinate with the Conference facilitator on Conference planning, scheduling and the final agenda;

Attend the conference as an observer and provide feedback to the facilitator to allow for adjustments in Conference process, direction and agenda;

Assist where necessary in facilitating the scheduling of follow-up visits and trips to U.S. manufacturing facilities.

II. PROJECT DATES

June 22, 1983 - November 1, 1983

III. PROJECT BUDGET

\$45,000 (See Attachment B)

PROJECT BILLING

Project will be billed on a cost plus fixed fee basis as follows:

June 22, 1983 \$30,000

November 1, 1983 Remainder of project costs

For Graduate School, USDA
International Programs

For Agency for International Development
AID/PRE

Arthur F. Byrnes
Arthur F. Byrnes

NAME

Gene E. Farahud

Director, International Programs

TITLE

14 Jun 83

DATE

22 June 1983

Despite extensive efforts to promote U.S. private investment in Egypt, there has been a paucity of investment to date. The U.S. is well represented in the service industries (i.e., banking and tourism). However, excluding oil related investments, U.S. investment in the industrial and agricultural sectors, the keys to Egypt's long-term growth and where the more significant impact of the transfer of modern U.S. technology and management techniques can be realized, have been relatively small. The Minister of Investment and International Corporation, Dr. Shindy said recently in a speech to the Executive Committee Meeting of the Egypt-U.S. Business Council that Switzerland (excluding service and oil related investments) had a greater number of productive investment projects in Egypt than the U.S. He characterized the current \$200 million level of U.S. investment as inadequate.

U.S. companies are continuing to grow increasingly impatient with what they perceive as a hostile and indecisive bureaucracy with a lack of real dedication to the "Open Door Policy." Conversely, there is a growing dissatisfaction within the GOE with the U.S. business community, who they feel is expecting too great a return on its investment too quickly and demanding unreasonable concessions and guarantees.

Both the U.S. and Egyptian business communities and the GOE believe that A.I.D. is not doing enough to foster U.S. investment.

II. OBJECTIVE

The Egypt-U.S. Investors Conference (Conference) is an opportunity for A.I.D. to demonstrate that, under this Administration's "Private Sector Initiative," it can be an effective catalyst in fostering the growth of productive, self-sustaining private sectors in developing countries. The Near East Bureau of A.I.D. will assemble in Washington, D.C., representatives of U.S. companies and U.S. entrepreneurs together with representatives of private Egyptian companies and Egyptian entrepreneurs in a Conference that will provide an atmosphere conducive to the free and uninhibited exchange of current and reliable information and the development of relationships between the Egyptian and U.S. investor participants necessary and critical to the development of joint venture projects in Egypt - joint venture projects involving at risk investment from the parties involved. The Conference will be both pragmatic and analytical. However, it will be the responsibility of the

companies and individuals involved to go beyond the Conference to consummate those relationships that will result in the execution of joint-venture projects.

III. SIZE

The Conference will have a maximum of twenty-five (25) full time participants, a maximum of 10 from the Egyptian side and 15 from the American side.

Investor conferences for Egypt to date have typically been extremely large with 100 to 300 companies and individuals represented. They are expensive and extremely difficult to organize and coordinate and, therefore, control. Many participants have only a casual interest in exploring Egypt as an investment alternative. Those that have a specific interest have a difficult time identifying potential partners and obtaining the detailed information necessary to properly evaluate investment opportunities. For example, the three-day EEC-Egypt Investors Conference held in Alexandria, Egypt earlier this year attracted nearly 250 European companies. The U.S. Embassy in Egypt, in its reporting cable on the conference, concluded that it did not achieve its purpose.

A small conference will allow for a more relaxed, informal setting, maximum participation, encourage the discussion of topics important to the participants, provide for informal contacts and discussions, allow for a frank exchange of information, and provide for greater control and coordination.

IV. FOCUS

The Conference will have a very narrow focus. Only one sector will be the topic of the Conference, Construction (Building) Materials and Systems.

Conferences that focus on more than one sector are cumbersome and inefficient. They entail convening companies/individuals with dissimilar interests. Topics cannot be treated in detail as they relate to the sector but only in a general manner because of time constraints. They also contribute to the large scale of most conferences.

The Construction Materials and Systems sector has been selected for the following reasons:

- Infrastructure repair, rehabilitation and expansion is the top priority of the GOE, supplanting food

self-sufficiency according to the GOE's new five year plan;

- The shortage in housing is becoming increasingly acute;
- The Chase Trade Information Corp., in its survey of the Construction Industry, identified this sector as having tremendous potential for private sector development;
- The Chase survey highlighted that current stated GOE policy is to shift construction related activities to the private sector with the GOE retaining a few strategic industries such as cement and steel;
- The Chase survey also identified projects that have specialized processes, techniques, and equipment, components and materials for building projects are potentially lucrative areas for private U.S. investors. Such projects include precast concrete slabs and the manufacture of scaffolding and forming equipment; and
- This sector in the U.S. can be represented by small to medium sized U.S. firms.

V. PARTICIPANTS

A. Egyptian

Representatives will come from the private sector construction industry, building materials industries, entrepreneurs and investment bankers. The Chairman of the Egyptian section of the Egypt - U.S. Business Council has offered to provide assistance as necessary in identifying interested participants. The Egyptian-American and U.S.-Arab Chambers of Commerce will be solicited for advice as well as U.S. A/E and construction companies that have worked or are now working in Egypt.

B. U.S.

The spectrum for selection of U.S. participants is wide. Chase distributed the Construction Materials, Components and Systems Survey to approximately 200 U.S. companies ranging from the Concrete Pipe and Product Company to Combustion Engineering. The difficulty in selecting the U.S. companies is involving those that have more than just a casual interest in Egypt. At risk investment by the U.S. partner is critical to the Egyptians as a

demonstration of the U.S. partners commitment to the project's success. There have been few instances of serious U.S. interest in making at risk investments in Egypt. It is important to involve medium sized U.S. companies because their investment strategies are not likely to be global but rather regional or country specific in scope and they may be able to better relate to the Egyptian businessman, who is small by U.S. standards, because management is more involved in operations, production and technology development and application. A starting point will be the list of companies that have applied to the Private Sector Feasibility Study Program and those U.S. companies that participated in OPIC's 1981 Conference on Building Materials and in the recent Department of Commerce Building Materials Trade Mission to Egypt.

C. Selection

Selection of the participants will be a full time job. A consultant will be used to identify appropriate participants, ascertain the nature of their interests (conference topics, specific technologies, partner identification, etc.), and develop company profiles. The consultant will be instrumental in matching potential partners.

VI. RESOURCE PARTICIPATION

Active Egyptian and U.S. government participation will be kept to an absolute minimum. Resource people from the profit and non-profit private sectors of Egypt and the U.S. will be used to the maximum extent possible for specific presentations and as facilitators of workshop and roundtable discussions. Information on and analysis of regulations, laws, policies, appropriate technologies, project opportunities, etc. will be presented from a businessman's perspective. The approach here is that businessmen will feel more comfortable with businessmen. The Egyptian participants, in particular, will be encouraged to take an active role in planning for many of the activities of the Conference.

A major resource will be representatives from Egyptian, U.S., international, and donor financial institutions that can provide debt and venture capital financing. They will discuss their services, fees, interests and what they each expect in proposal content from prospective investors (An illustrative list of Resources for the Conference is included as Attachment I).

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VII. FORMAT AND STYLE

The Conference will primarily use the workshop/roundtable format and informal one-on-one exchanges versus the usual formal/plenary type sessions. A Facilitator will be contracted to develop, organize, and implement the Conference and evaluate its results. The Facilitator will utilize selected Conference investor participants and Conference "Resources" to the maximum extent possible to stimulate and facilitate discussion and questions through encouraging active participation by all participants. Plenary sessions will be used only when absolutely necessary for presentations. These presentations will, however, be the basis for later discussion in small groups. The Conference will be designed for participants to both interact with all resources at the Conference and be paired off with counterparts for one-on-one discussions according to interests.

VIII. TIMEFRAME

The Conference is tentatively scheduled for early October 1983. The Conference will cover three consecutive days while the participants will only attend for a maximum of two and one-half days. Each side will meet for 1/2 day in closed sessions. Following the conclusion of the formal Conference, the Egyptian participants will visit the production/manufacturing facilities of the potential U.S. joint venture partners to view operations, technology and management styles and techniques.

IX. LOCATION

The Conference will be held in Washington, D.C. Remote sites such as in Tarrytown, N.Y. and the Aspen Institute on Maryland's Eastern Shore were considered. However, they were rejected as alternatives because of the need to ensure reasonable access to Conference and transportation facilities by all participants and Conference resource people.

X. TOPICS FOR AGENDA

General

- Regional and Egyptian Political Climate and the Impact on the U.S. Investment Decision
- Egypt's Economic Performance and Five-Year Plan
- How to Do Business in Egypt

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- The U.S. Investment Decision Process
- What Egyptian Investors Expect from U.S. Joint Venture Partners
- What U.S. Investors Expect from Egyptian Joint Venture Partners
- Successful Joint Ventures in a New Business Climate
- The Structure and Negotiation of Joint Venture Agreements
- Selection of Technologies (Matching Technology to Demands)
- Acquisition of Technologies (Contractual Arrangements)

Specific

- Investment Law 43 as Amended
- Bilateral Investment Treaty
- Companies Law
- Commercial Law
- Customs Law
- Sources of Debt and Venture Capital
- Technology Demands
- Industry Composition, Markets, Opportunities
- Human Resource Availabilities and Cost
- Government Policies

A daily agenda will be prepared based upon the specific interest of the Conference participants.

Project No. 8

BUDGETSalaries and Fringe

Project Coordinator - Michael Marquardt 20 hours @ \$25/hour	\$ 500
Technical Specialist/Consultant - William Ireland 70 days @ \$300/day	\$21,000
Project Assistant - Sharon Berst 50 hours @ \$10/hour	\$ 500

Transportation

International	\$ 4,000
Domestic	\$ 4,000

Per Diem

Cairo, Egypt - 20 days @ \$94/day	\$ 1,880
U.S. - 25 days @ \$60/day	\$ 1,500

Miscellaneous

Telephone, telex, supplies	<u>\$ 2,620</u>
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Total Direct	\$36,000
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Administrative Recovery Fixed Fee	<u>\$ 9,000</u>
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ESTIMATED PROJECT COSTS	\$45,000
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Bureau of Private Enterprise

Project No. 8

"Value Added" of the Graduate School, USDA:

1. Experience and capability of planning and coordinating international conferences.

2. Expertise acquired through Masters Degree Institutions and work with Bureau of Private Enterprise in areas of finance, entrepreneurial development, and investments.

3. Ability to identify and contract with key consultant - i.e., William Ireland.

Project # 609

4 F 12

PROJECT NO. 9

INTERAGENCY AGREEMENT

Between

U.S. Agency for International Development and the International Programs, Graduate School, USDA

Reference: RSSA-BPE-0809-R-GI-3019-00

Title: Technical Assistance in R&D Limited Partnerships

I. SCOPE OF WORK

International Programs, Graduate School, USDA, will write a concept paper on how AID can facilitate limited partnerships to the benefit of developing LDC countries. This paper will serve as a foundation for providing technical assistance and training to LDC small and medium - sized business in specific sectors - e.g., agriculture and agribusiness, health/medical services, alternative/renewable energy.

II. PROJECT DATES

June 13, 1983 - August 22, 1983

III. PROJECT COSTS

\$2,076 (See Attachment A)

IV. PROJECT BILLING

Project will be billed on a firm fixed price of \$2,076 on June 13, 1983..

For Graduate School, USDA
International Programs

For USAID

Arthur F. Byrnes
Arthur F. Byrnes

Name

James E. Burkhead

Director

Title

15 Jun 83

Date

24 June 83

Project #610

4-D14

PROJECT NO. 10

INTERAGENCY AGREEMENT

Between

U.S. Agency for International Development and the International Programs, Graduate School, USDA

Reference: RSSA-BPE-0809-R-GI-3019-00

Title: Environmental Examination Assistance to Pakistani Firm

I. SCOPE OF WORK

International Programs, Graduate School, USDA, will examine the business plan submitted by Sayyed Machinery Company of Pakistan to AID and make an assessment for AID/PRE regarding funding of the plan vis-a-vis environmental aspects.

The following, while not necessarily all inclusive, have been identified as potential environmental problems which the Consultant should take into account in preparing the environmental examination.

1. Worker health and safety;
2. Waste from the surface treatment shop,
3. Air pollution from furnaces, and
4. Erosion effects of using harrows and ploughs.

II. PROJECT DATES

June 13, 1983 - June 30, 1983

III. PROJECT COSTS

\$1,125 (See Attachment A)

IV. PROJECT BILLING

Project will be billed on a firm fixed price of \$1,125 on June 13, 1983.

For Graduate School, USDA
International Programs

For USAID

Arthur F. Byrnes
Arthur F. Byrnes

Name

Bruce E. Bernhard

Director

Title

15 Jun 83

Date

22 June 1983

Project #11

4-FIS

PROJECT NO. 11

INTERAGENCY AGREEMENT

Between

U.S. Agency for International Development and the
International Programs, Graduate School, USDA

Reference: FSSA-BPE-0809-R-GI-3019-00

Title: International Private Enterprise Report

I. SCOPE OF WORK

International Programs, Graduate School, USDA, will prepare a report reviewing all major reports commissioned by the White House, State Department, and AID since 1950 which deal with the overall subject on how foreign assistance programs and U.S. trade efforts can assist each other in meeting respective objectives.

The report will specifically review observations and recommendations on how the interaction of foreign assistance programs and U.S. trade efforts can benefit private enterprise in the developing world and private enterprise in the United States. Additionally, the report should pay particular attention to recommendations regarding use of PL480 for market development and on the use of foreign aid funds in mixed credit financing.

II. PROJECT DATES

June 27, 1983 - August 15, 1983

III. PROJECT COSTS

Salaries and Fringe

Project Coordinator - Michael Marquardt
2 hours @ \$25/hr.

\$ 50

Technical Specialist - Jay Penn
20 days @ \$225/day

\$4,500

Project Secretary
5 hours @ \$10/hr.

\$ 50

Miscellaneous

\$ 300

TOTAL DIRECT \$4,900

Administrative Recovery Fixed Fee

\$1,225

TOTAL \$6,125

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Project # 612

4-D24

PROJECT NO. 12

INTERAGENCY AGREEMENT

Between

U.S. Agency for International Development and the International Programs, Graduate School, USDA

Reference: RSSA-BPE-0809-P-GI-3019-00

Title: Development of Investment Promotion Programs

I. SCOPE OF WORK

International Programs, Graduate School, USDA, will carry out the following tasks:

Task 1: Develop a methodological framework within which proposals for government-operated investment promotion activities can be effectively evaluated. This research, to be delivered in the form of a report, would include a detailed catalog and comparative analysis of alternative options for investment promotion.

Task 2: Assess the relative effectiveness of investment promotion activities from the perspective of performance and cost, as determined in country case studies for Costa Rica, Egypt, Ireland, Jamaica, Sri Lanka and Taiwan. In addition to utilizing information available in the United States, project team members will travel to each of the above-listed countries to conduct field research on investment promotion activities. These case studies will be prepared and delivered in a final report to the Bureau of Private Enterprise, AID.

II. PROJECT DATES

July 1, 1983 - December 30, 1983

III. PROJECT COSTS

\$145,269

IV. PROJECT BILLING

Project will be billed on a cost plus fixed fee basis as follows:

July 1, 1983 - \$50,000

Oct. 1, 1983 - \$50,000

Jan. 1, 1983 - Remainder of project costs

For Graduate School, USDA International Programs

For USAID

Arthur F. Byrnes

[Signature]

Name

Director

Title

28 June 1983

Date

1 July 83

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Amendment 1

PROJECT NO. 12

Interagency Agreement

Between

U.S. Agency for International Development and the International Programs, Graduate School, USDA

Reference: RSSA-BPE-0809-P-GI-3019-00

Title: Development of Investment Promotion Programs

Project No. 12 is amended as follows:

II. PROJECT DATES

Ending date is extended to August 31, 1984.

IV. PROJECT BILLING

Project will be billed on a cost plus fixed fee basis as follows:

July 1, 1983 - \$50,000

Oct. 1, 1983 - \$50,000

August 31, 1984 - Remainder of project costs

For Graduate School, USDA
International Programs

For USAID

Michael J. Maguanti for
Arthur F. Byrnes

NAME

B. E. Borenhead

Director

TITLE

August 31, 1984

DATE

7 Sept 1984

W

Project #613

4-D25

PROJECT NO. 13

INTERAGENCY AGREEMENT

Between

U.S. Agency for International Development and the International Programs, Graduate School, USDA

Reference: BPE-0809-R-GI-3019-00

Title: Education of Business Leaders in Third World Entrepreneurial Training

I. SCOPE OF WORK

International Programs, Graduate School, USDA, will assist the Bureau of Private Enterprise of the U.S. Agency for International Development in educating international and U.S. business leaders about Third World entrepreneurial development and AID's capabilities in this area.

II. PROJECT DATES

July 15, 1983 - December 31, 1983

III. PROJECT COSTS

\$27,500 (See Attachment A)

IV. PROJECT BILLING

Project will be billed on a cost plus fixed fee basis as follows:

July 15, 1983 - \$20,000

January 1, 1984 - Remainder of Project Costs

For Graduate School, USDA
International Programs

For USAID
PRE/PPR

Arthur F. Byrnes
Arthur F. Byrnes

Name

Gene Zborowski

Director

Title

12 July 1983

Date

15 July 83

PROJECT NO. 15

INTERAGENCY AGREEMENT

Between

U.S. Agency for International Development and the
International Programs, Graduate School, USDA

Reference: BPE-0809-R-GI-3019-00

Title: Sudan, Haiti and Pakistan Analysis

I. SCOPE OF WORK

International Programs, Graduate School, USDA, will provide a technical specialist to review the report on The Sudan Rural Development Corporation and Affiliates, to discuss Haiti Non-Traditional Export Proposal and to review Pakistan Financial Market Plan.

II. PROJECT DATES

July 25-29, 1983

III. PROJECT COSTS

\$630.00 (See Attachment A)

PROJECT BILLING

Project will be billed on July 29, 1983, at a firm fixed price of \$630.00

For Graduate School, USDA
International Programs

For USAID
Bureau of Private Enterprise

Michael J. Marquardt
Michael J. Marquardt

Name

Robert E. Spence

Deputy Director

Title

July 28, 1983

Date

28 Aug 83

Attachment A

Project No. 15

BUDGET

Salaries and Fringe

Project Coordinator - Paula Kozak
2 hours @ \$10/hr. \$ 20.00

Technical Specialist
1 days @ \$260/day \$260.00

Per Diem and Travel \$175.00

Miscellaneous \$ 50.00

DIRECT TOTAL 505

Administrative Recovery Fixed Fee \$125

FINAL TOTAL \$630.00

INTERAGENCY AGREEMENT

between

U.S. Agency for International Development and the
International Programs, Graduate School, USDA

Reference: BPE-0809-R-GI-3019-00

Title: Belize Fishery Project

I. SCOPE OF WORK

International Programs, Graduate School, USDA, will provide fourteen (14) days of training to part-time workers in Belize in the tying of nylon fisheads which are used in lobster traps.

II. PROJECT DATES

August 15, 1983 - September 30, 1983

III. PROJECT COSTS

\$4,428 (See Attachment A)

IV. PROJECT BILLING

Project will be billed on August 15, 1983, at a firm fixed price of \$4,428.

For Graduate School, USDA
International Programs

For USAID

Arthur F. Byrnes
Arthur F. Byrnes

Name

Bruce E. Bowler

Director

Title

9 Aug 83

Date

28 Aug. 83

128

Amendment No. 1

PROJECT NO. 16

INTERAGENCY AGREEMENT

Between

U.S. Agency for International Development and the International Programs, Graduate School, USDA

Reference: BPE-0809-R-GI-3019-00

Title: Belize Fishery Project

Project No. 16 is amended as follows:

III. PROJECT COSTS

Project costs are increased from \$4,428 to \$5,678:

Transportation

Car Rental in Belize: 14 days @ \$50/day \$ 700

Miscellaneous

DBA Insurance, Communications, etc. \$ 300

Administrative Recovery Fixed Fee \$1,136
(increased from \$886)

Final Total \$5,678

IV. PROJECT BILLING

Project will be billed on August 29, 1983, on a cost reimburseable basis for \$5,678.

For Graduate School, USDA
International Programs

Arthur F. Byrnes
Arthur F. Byrnes

For USAID
PRE/PPR

James E. Forrester

Director

Title

23 Aug 83

Date

28 Aug 83

128

PROJECT NO. 16

INTERAGENCY AGREEMENT

Between

U.S. Agency for International Development and the
International Programs, Graduate School, USDA

Reference: BPE-0809-R-GI-3019-00

Title: Belize Fishery Project

I. SCOPE OF WORK

International Programs, Graduate School, USDA, will provide fourteen (14) days of training to part-time workers in Belize in the tying of nylon fisheads which are used in lobster traps.

II. PROJECT DATES

August 15, 1983 - September 30, 1983

III. PROJECT COSTS

\$4,428 (See Attachment A)

IV. PROJECT BILLING

Project will be billed on August 15, 1983, at a firm fixed price of \$4,428.

For Graduate School, USDA
International Programs

For USAID

Arthur F. Byrnes
Arthur F. Byrnes

Name

Robert E. Bowler

Director

Title

9 Aug 83

Date

28 Aug. 83

Project No. 16

BUDGETSalaries and Fringe

Project Coordinator - Paula Kozak 2 hours @ \$10/hr.	\$ 20
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Technical Specialist 14 days @ \$120/day	\$1,680
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Transportation

1 RT: Portland, Maine - Belize	\$ 700
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Local Transportation	\$ 50
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Per Diem

Belize: 14 days @ \$78/day	<u>\$1,092</u>
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Total Direct	\$3,542
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Administrative Recovery Fixed Fee	<u>\$ 886</u>
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TOTAL	\$4,428
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Project # 617

PROJECT NO. 17

INTERAGENCY AGREEMENT

Between

U.S. Agency for International Development and the International Programs, Graduate School, USDA

Reference: RSSA-BPE-0809-R-GI-3019

Title: Orientation to U.S. Banking

I. SCOPE OF WORK

International Programs, Graduate School, USDA, will develop and arrange a program for an official of the Indonesian Ministry of Finance to learn about the regulatory framework within which the U.S. banking and finance sector functions. The program will include visits in Washington, DC and New York City to meet with representatives of the Federal Reserve, Private Commercial Banks, Federal Home Mortgage Administration, and similar such institutions. An escort will be arranged for the accompaniment of the Indonesian official during his visits in both cities.

II. PROJECT DATES

August 11 - 23, 1983

III. PROJECT COSTS

\$1,888 (See Attachment A)

IV. PROJECT BILLING

Project will be billed on August 23, 1983, on a Fixed Price basis of \$1,888.

For Graduate School, USDA
International Programs

Arthur F. Byrnes
Arthur F. Byrnes

For USAID
PRE/PPR

Bruce E. Bond

Name

Director

Title

30 Aug 83

Date

2 September 83

PROJECT NO. 18

INTERAGENCY AGREEMENT

Between

U.S. Agency for International Development and the
International Programs, Graduate School, USDA

Reference: RSSA-BPE-0809-R-GI-3019

Title: Feasibility Study for a Sow Farrow to Finish
Swine Production Operation in the Dominican Republic

I. SCOPE OF WORK

International Programs, Graduate School, USDA, will study the feasibility of developing a swine production operation in the Dominican Republic. The Graduate School will work closely with the Caribbean Basin Consulting Corporation in undertaking this analysis.

II. PROJECT DATES

August 1, 1983 - September 30, 1983

III. PROJECT COSTS

\$14,450 (See Attachment A)

IV. PROJECT BILLING

Project will be billed on September 1, 1983 on a firm fixed fee basis of \$14,450.

For Graduate School, USDA
International Programs

For USAID

Arthur F. Byrnes
Arthur F. Byrnes

Name

Bruce E. ...

Director

Title

1 Sep 83

Date

6 Sept 83

1/1/83

Attachment A

Project No. 18

PROJECT BUDGET

Salaries and Fringe

Project Coordinator - Paula Kozak
8 hours @ \$10/hr. \$ 80

Swine Production Specialists -

Roberto Medell
16 days @ \$242/day \$3,872

Other Specialists
15 days @ \$242/day \$3,630

Transportation

Air Travel: 4 RT U.S. - Dominican Republic \$1,253

Per Diem

31 days @ \$84/day \$2,604

Miscellaneous/Local Transportation

\$ 121

Total Direct \$11,560

Administrative Recovery Fixed Fee

\$ 2,890

FINAL TOTAL \$14,450

INTERAGENCY AGREEMENT

Between

U.S. Agency for International Development and the
International Programs, Graduate School, USDA

Reference: BPE-0809-R-GI-3019-01

Title: Review of Reports from Sudan, Haiti, Pakistan

I. SCOPE OF WORK

International Programs, Graduate School USDA, will provide one day of services to the Bureau of Private Enterprise, AID, for the review of the report on the Sudan Rural Development Corporation and the Pakistan Financial Market Plan, and to discuss the Haiti Non-Traditional Export Proposal.

II. PROJECT DATES

July 27, 1983

III. PROJECT COSTS

Salaries and Fringe

Project Coordinator - Paula Kozak 2 hours @ \$10/hr.	\$ 20
Technical Consultant 1 day @ \$245/day	\$245
Travel - 1 RT NY - DC	\$170
Per Diem - 1/2 day @ \$75/day in DC	\$ 38
<u>Misc./Taxi Expenses</u>	<u>\$ 20</u>
Direct Total	\$493
Administrative Recovery Fixed Fee	<u>\$123</u>
FINAL TOTAL	\$616

IV. PROJECT BILLING

Project will be billed on a fixed price basis of \$616.00.

For Graduate School, USDA
International Programs

For USAID

Arthur F. Byrnes
Arthur F. Byrnes

Name

Russ Bonhard

Director

Title

8 Sep 83

Date

9 Sept. 83

See to Attachment 10/21

PROJECT NO. 20

INTERAGENCY AGREEMENT

Between

U.S. Agency for International Development and the
International Programs, Graduate School, USDA

Reference: BPE-0809-R-GI-3019-01

Title: Private Sector Development

I. SCOPE OF WORK

See Attachment A

II. PROJECT DATES

September 26, 1983 - January 13, 1984

III. PROJECT BUDGET

\$24,250 (Based upon project costs plus fixed fee. See Attachment B)

IV. PROJECT BILLING

Project will be billed as follows:

October 1, 1983 - \$20,000

January 15, 1984 - Remainder of project costs

For Graduate School, USDA
International Programs

For USAID
PRE/PPR

Arthur F. Byrnes
Arthur F. Byrnes

Name

Bruce E. Bouchard

Director

Title

3 Oct 1983

Date

5 Oct. 83

Project # 620

FILE COPY

Amendment #1

PROJECT NO. 20

Interagency Agreement
Between

U.S. Agency for International Development and the
International Programs, Graduate School, USDA

Reference: BPE-0809-R-GI-3019-01

Title: PRIVATE SECTOR DEVELOPMENT

Project No. 20 is amended as follows:

II. PROJECT DATES

Ending date is extended from January 13, 1984 to March 9, 1984.

III. PROJECT COSTS

Not to exceed \$43,688.

IV. PROJECT BUDGET

See Attachment A. for Revised Budget

V. TERMS

The Graduate School, USDA, will be reimbursed for direct cost, which includes 15% of salaries for fringe benefits plus a fixed administrative fee of \$8,738.

VI. PROJECT BILLING

Project will be billed as follows:

October 1, 1983	\$20,000
January 15, 1984	\$20,000
March 15, 1984	Remainder of Project Costs

For Graduate School, USDA
International Programs

For USAID

Arthur F. Byrnes
Arthur F. Byrnes

NAME Blair E. Bowhead

Director

TITLE _____

9 Jan 1984

DATE 13 Jan 1984

Amendment # 2

PROJECT NO. 20

Interagency Agreement

Between

U.S. Agency for International Development and the
International Programs, Graduate School, USDA

Reference: BPE-0809-R-GI-3019-01

Title: PRIVATE SECTOR DEVELOPMENT

Project No. 20 is amended as follows:

II. PROJECT DATES

Ending date is extended from March 9, 1984 to Sept. 30, 1984.

For Graduate School, USDA
International Programs

For USAID

Arthur F. Byrnes
Arthur F. Byrnes

NAME

James Z. Brinkman

Director

TITLE

19 June 1984

DATE

20 June 1984

10

Amendment #3

PROJECT #20

Interagency Agreement

Between

U.S. Agency for International Development and the International Programs, Graduate School, USDA

Reference: BPE-0809-R-GI-3019

Title: PRIVATE SECTOR DEVELOPMENT

Project #20 is amended as follows:

I. SCOPE OF WORK

International Programs, Graduate School, USDA will provide an additional 62 days of Training and Technical assistance to the India-Fund for Technology Development.

III. PROJECT COSTS

Not to exceed \$67,942.

IV. BUDGET

Budget is increased by \$24,254 from \$43,688 to \$67,942 (See Attachment A for revised budget)

V. TERMS

The Graduate School, USDA, will be reimbursed for direct cost, which includes 15% of salaries for fringe benefits plus a fixed administrative fee of \$13,588.

VI. PROJECT BILLING

Project will be billed as follows:

Oct. 1, 1983	\$20,000
Jan. 15, 1984	\$20,000
July 15, 1984	\$20,000
Oct. 1, 1984	Remainder of project costs

For Graduate School, USDA
International Programs

For USAID/PRE

Arthur F. Byrnes
Arthur F. Byrnes

NAME BeBoehard

Director

TITLE _____

10 July 1984

DATE 14 July 84

PROJECT #20
Amendment #3
Revised Budget

Salaries & Fringe

Project Administrator - Paulia Kozak
20 hours @ \$10/hr. \$ 200

Technical Specialist - Ludwig Radel
100 days @ \$242/day \$24,200
62 days @ \$250/day \$15,500

Project Secretary
60 days @ \$60/day \$ 3,600

Travel & Per Diem \$ 8,000

Space, Supplies, Miscellaneous \$ 2,854

Total Direct \$54,354

Administrative Recovery Fixed Fee \$13,588

TOTAL \$67,942

PROJECT 20

Interagency Agreement

Between

U.S. Agency for International Development and the International Programs, Graduate School, USDA

Reference: BPE-0809-R-GI-3019

Title: PRIVATE SECTOR DEVELOPMENT

Project 20 is amended as follows:

I. SCOPE OF WORK

International Programs, Graduate School, USDA will conduct an evaluation and provide technical assistance to the Kenya Commercial Bank.

II. PROJECT DATES

Ending date is extended from September 30, 1984 to October 31, 1984.

III. PROJECT COSTS

Not to exceed \$75,161

IV. BUDGET

Budget is increased by \$7,219 from \$67,942 to \$75,161 (See Attachment A for revised budget)

V. TERMS

The Graduate School, USDA, will be reimbursed for direct cost, which includes 15% of salaries for fringe benefits plus a fixed administrative fee of \$15,032.

VI. PROJECT BILLING

Project will be billed as follows:

Oct. 1, 1983	\$20,000
Jan. 15, 1984	\$20,000
July 15, 1984	\$20,000
Nov. 1, 1984	Remainder of project costs

For Graduate School, USDA
International Programs

For USAID/PRE

Arthur F. Byrnes
Arthur F. Byrnes

NAME

James E. Forward

Director

TITLE

11 October 1984

DATE

18 Oct. '84

Project 20
AMENDMENT 4'
Revised Budget

Salaries & Fringe

Project Administrator - Paulla Kozak 20 hours @ \$10/hr.	\$ 200
Technical Specialist - Ludwig Radel 100 days @ \$242/day	\$24,200
77 days @ \$250/day	\$19,250
Project Secretary 60 days @ \$60/day	\$ 3,600

Travel & Per Diem \$10,000

Space, Supplies, Miscellaneous \$ 2,879

Total Direct \$60,129

Administrative Recovery Fixed Fee \$15,032

TOTAL \$75,161

Amendment 5

Project 620

Interagency Agreement

Between

REFERENCE #:
BPE-0809-R-GI-3019

TITLE: Private Sector
Development

U.S. Agency for International Development and the
International Programs, Graduate School, USDA

Project 20 is amended as follows:

II. Project Dates

Ending date is extended from October 31, 1984, to March 31, 1985.

III. Budget

Budget is increased by 14,414 from 75,161 to 89,575. (See Attachment A for revised budget).

IV. Terms

The Graduate School, USDA, will be reimbursed for direct cost, which includes 15% of salaries for fringe benefits plus a fixed administrative fee of \$17,915.

V. Project Billing

Project will be billed as follows:

October 1, 1983	\$20,000
January 15, 1984	20,000
July 15, 1984	20,000
April 1, 1985	29,575

For Graduate School, USDA
International Programs

For USAID/PRE

afm Arthur F. Byrnes
Arthur F. Byrnes

NAME John V. Seal

Director TITLE Program Analyst

11 March 1985 DATE March 21, 1985

Attachment A

Project 620

Amendment 5

REVISED BUDGET

<u>Salaries & Fringe</u>	<u>Current</u>	<u>Additional</u>	<u>New</u>
Project Administrator - Paulla Kozak 20 hrs. @ \$10/hr.	200		200
Technical Specialist - Ludwig ⁴ Radel	\$43,450	1,000	45,450
Project Secretary 60 days @ \$60/day	3,600		3,600
<u>Travel & Per Diem</u>	10,000	10,000	20,000
<u>Space, Supplies, Miscellaneous</u>	<u>2,879</u>	<u>531</u>	<u>3,410</u>
Total Direct	\$60,129	\$11,531	\$71,660
Administrative Fixed Fee	<u>15,032</u>	<u>2,883</u>	<u>17,915</u>
Total	\$75,161	\$14,414	\$89,575

Project # 621

PROJECT NO. 21

INTERAGENCY AGREEMENT

Between

U.S. Agency for International Development and the International Programs, Graduate School, USDA

Reference: BPE-0809-R-GI-3019-01

Title: Design of AID/PRE Participation Programs

I. SCOPE OF WORK

International Programs, Graduate School, USDA, will design:

1. -PRE participation in small business lending program.
2. - a venture capital fund for India.
3. -a PRE participation in a small business-lending program (like Allied Capital works in U.S.) in some country or countries in the Caribbean Basin.
4. -a PRE participation in a co-financing undertaking with a U.S. cooperative.
5. -a PRE participation in a co-financing arrangement with a U.S. insurance company.

II. PROJECT DATES

September 26, 1983 - April 30, 1984

III. PROJECT BUDGET

\$42,675 (Based on project costs plus a fixed fee. See Attachment A.)

IV. PROJECT BILLING

Project will be billed as follows:

October 1, 1983 - \$30,000

April 30, 1984 - Remainder of project costs

For Graduate School, USDA
International Programs

For USAID
PRE/PPR

Arthur F. Byrnes
Arthur F. Byrnes

Name

Blair E. Bernhard

Director

Title

23 Sep 83

Date

26 Sept. 83

Amendment No. 1

PROJECT NO. 21

Interagency Agreement

Between

U.S. Agency for International Development and the
International Programs, Graduate School, USDA

Reference: RSSA-BPE-0809-R-GI-3019

Title: DESIGN OF AID/PRE PARTICIPATION PROGRAMS

Project No. 21 is amended as follows:

II. PROJECT DATES

Ending date is extended from April 30, 1984 to
September 30, 1984.

III. PROJECT COSTS

Not to exceed \$118,150. *Was 42,675. Increase of 75,475*

IV. AMENDED PROJECT BUDGET

\$118,150 (See Attachment A)

V. PROJECT BILLING

Project will be billed on a cost plus fixed fee basis as
follows:

Oct. 1, 1983	\$30,000
April 1, 1984	\$70,000
Oct. 1, 1984	Remainder of Project costs

For Graduate School, USDA
International Programs

For USAID

Arthur F. Byrnes
Arthur F. Byrnes

NAME

F. W. Z. [Signature]

Director

TITLE

16 March 1984

DATE

20 March 84

PROJECT NO. 21

BUDGETSalaries & Fringe

Project Administrator - Paula Kozak 10 hours @ \$10/hr.	\$ 100
Technical Specialist - Drago Parmucino 260 days @ \$242/day	\$62,920
Project Secretary - Vicky Stewart 260 days @ \$60/day	\$15,600

Space

6 months @ \$900/month	\$ 5,400
6 months @ \$1000/month	\$ 6,000

Furniture Rental

12 months @ \$250/month	\$ 3,000
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Typewriter Rental, Supplies

	\$ 1,500
--	----------

	Direct Total	\$94,520
Administrative Recovery Fixed Fee		\$23,630

TOTAL	\$118,150
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Amendment 3

Project 21

Interagency Agreement

Between

U.S. Agency for International Development and the
International Programs, Graduate School, USDA

Title: Design and AID/PRE Participation Programs

Project 21 is amended as follows:

II. Project Dates

Ending date is extended from November 16, 1984 to March 31, 1985.

III. Budget

Budget is increased by 10,000 from 140,000 to 150,000.
(See Attachment A)

IV. Project Billing

Project will be billed on a cost plus fixed fee basis as follows:

October 1, 1983	\$30,000
April 1, 1984	70,000
October 15, 1984	30,000
March 1, 1985	28,000
April 1, 1985	Remainder of project costs

For Graduate School, USDA
International Programs

For USAID

Arthur F. Byrnes

Arthur F. Byrnes

NAME

John V. Fitch

Director

TITLE

Program Analyst

11 March 1985

DATE

4/3/85

Attachment A

Amendment 3

Project 21

Budget

<u>Salaries & Fringe</u>	<u>Current</u>	<u>Additional</u>	<u>New</u>
Project Administrator - Paulla Kozak 10 hours @ \$10/hr.	100		100
Technical Specialist - Drago Parmucino	70,900		70,900
Project Secretary - Vicky Stewart 260 days @ \$60/day	15,600		15,600
<u>Space</u>	13,400		13,400
<u>Transportation</u>	6,000	8,000	14,000
<u>Furniture Rental</u>			
12 months @ \$250/month	3,500		3,500
<u>Typewriter Rental, Supplies</u>	<u>2,500</u>		<u>2,500</u>
Direct Total	112,000	8,000	120,000
Administrative Fixed Fee	<u>28,000</u>	<u>2,000</u>	<u>30,000</u>
Total	\$140,000	\$10,000	\$150,000

AMENDMENT 3

PROJECT 621

Interagency Agreement

Between

U.S. Agency for International Development and the
International Programs, Graduate School, USDA

REFERENCE: BPE-0809-R-GI-3019

TITLE: Design and AID/PRE Participation Programs

Project 621 is amended as follows:

II. Project Dates

Ending date is extended from November 16, 1984 to March 31, 1985.

III. Budget

Budget is increased by 10,000 from 140,000 to 150,000.
(See Attachment A)

IV. Project Billing

Project will be billed on a cost plus fixed fee basis as follows:

October 1, 1983	\$30,000
April 1, 1984	70,000
October 15, 1984	30,000
March 1, 1985	28,000
April 1, 1985	Remainder of project costs

For Graduate School, USDA
International Programs

Arthur F. Byrnes
Arthur F. Byrnes

For USAID

NAME

John V. Zell

Director

TITLE

Program Analyst

20 March 1985

DATE

3/21/85

Amendment 3

Project 621

BUDGET

<u>Salaries & Fringe</u>	<u>Current</u>	<u>Additional</u>	<u>New</u>
Project Administrator - Paulla Kozak 10 hours @ \$10/hr.	100		100
Technical Specialist - Drago Parmucino	70,900		70,900
Project Secretary - Vicky Stewart 260 days @ \$60/day	15,600		15,600
<u>Space</u>	13,400		13,400
<u>Transportation</u>	6,000	8,000	14,000
<u>Furniture Rental</u> 12 months @ \$250/month	3,500		3,500
<u>Typewriter Rental, Supplies</u>	<u>2,500</u>		<u>2,500</u>
Direct Total	\$112,000	\$8,000	\$120,000
Administrative Fixed Fee	<u>28,000</u>	<u>2,000</u>	<u>30,000</u>
TOTAL	\$140,000	\$10,000	\$150,000

Project # 622

Dr. B
Superceeds all
others

PROJECT NO. 22

INTERAGENCY AGREEMENT

Between

U.S. Agency for International Development and the
International Programs, Graduate School, USDA

Reference: BPE-0809-R-GI-3019

Title: Health and Loan Organization

I. SCOPE OF WORK

International Programs, Graduate School, USDA, will:

1. Review new program opportunities for the Office of Policy and Program Review during FY 1984 and provide recommendations.
2. Review and provide critical comments on proposed commercialization of technology program, assisting in the identification of potential opportunities.
3. Review the private enterprise institutions in health strategy paper and identify potential opportunities for PRE investment.
4. Analyze the loan origination concept and identify potential opportunities for PRE participation.

II. PROJECT DATES

September 1, 1983 - January 30, 1984

III. PROJECT BUDGET

\$32,625 (Based upon project costs plus fixed fee. See Attachment A)

IV. PROJECT BILLING

Project will be billed on October 1, 1983, for \$20,000.
Remainder of project costs will be billed on January 30, 1984.

For Graduate School, USDA
International Programs

For USAID
PRE/PPR

Arthur F. Byrnes
Arthur F. Byrnes

Name _____

Director

Title _____

29 Sep 83

Date _____

134

PROJECT NO. 22

INTERAGENCY AGREEMENT

Between

U.S. Agency for International Development and the
International Programs, Graduate School, USDA

Reference: BPE-0809-R-GI-3019

Title: Health and Loan Organization

I. SCOPE OF WORK

International Programs, Graduate School, USDA, will:

1. Review new program opportunities for the Office of Policy and Program Review during FY 1984 and provide recommendations.
2. Review and provide critical comments on proposed commercialization of technology program, assisting in the identification of potential opportunities.
3. Review the private enterprise institutions in health strategy paper and identify potential opportunities for PRE investment.
4. Analyze the loan origination concept and identify potential opportunities for PRE participation.

II. PROJECT DATES

September 26, 1983 - January 30, 1984

III. PROJECT BUDGET

\$18,250 (Based upon a firm fixed price. See Attachment A)

IV. PROJECT BILLING

Project will be billed on October 1, 1983, for \$18,250.

For Graduate School, USDA
International Programs

For USAID
PRE/PPR

Arthur F. Byrnes
Arthur F. Byrnes

Name

Bruce Zborucki

Director

Title

23 Sep 83

Date

26 Sept 83

Project No. 22

BUDGET

Salaries and Fringe

Project Administrator - Paula Kozak
8 hours @ \$10/hr. \$ 80

Technical Specialist - Charles Gormley
60 days @ \$242/day \$14,520

Total Direct \$14,600

Administrative Recovery Fixed Fee \$ 3,650

Total \$18,250

PROJECT NO. 23

INTERAGENCY AGREEMENT

Between

U.S. Agency for International Development and the
International Programs, Graduate School, USDA

Reference: BPE-0809-R-GI-3019

Title: Co-Financing

60 3 1

I. SCOPE OF WORK

See Attachment A.

II. PROJECT DATES

September 26, 1983 - January 30, 1984

III. PROJECT BUDGET

\$18,250 (Based upon a firm fixed price. See Attachment B.)

IV. PROJECT BILLING

Project will be billed on October 1, 1983 for \$18,163.

Cancelled

For Graduate School, USDA
International Programs

For USAID
PRE/PPR

Arthur F. Byrnes
Arthur F. Byrnes

Name

Director

Title

23 Sep 83

Date

157

PROJECT NO. 24

INTERAGENCY AGREEMENT

Between

U.S. Agency for International Development and the
International Programs, Graduate School, USDA

Reference: BPE-0809-R-GI-3019

Title: Belize Private Enterprise Development

gm

I. SCOPE OF WORK

Attachment A

II. PROJECT DATES

September 1, 1983 - September 1, 1984

III. PROJECT BUDGET

\$70,619 (Based upon project costs plus fixed fee. See Attachment B.)

IV. PROJECT BILLING

Project will be billed as follows:

October 1, 1983 - \$50,000
September 30, 1984 - Remainder of Project costs

For Graduate School, USDA
International Programs

For USAID

for Micheal J. Magagnoli
Arthur F. Byrnes

Name

Blair E. Bouchard

Director

Title

Oct. 1, 1983

Date

2 Oct. 83

156

Amendment No. 1

PROJECT NO. 24

INTERAGENCY AGREEMENT

Between

U.S. Agency for International Development and the International Programs, Graduate School, USDA

Reference: BPE-0309-R-GI-3010

Title: Belize Private Enterprise Development

Project No. 24 is amended as follows:

III. Project Budget

See attachment B.

IV. Amount

Not to exceed \$100,761 40 6114 2,142

V. Terms

The Graduate School, USDA, will be reimbursed for direct cost, which includes 15% of salaries for fringe benefits plus a fixed administrative fee of \$20,152.

VI. Project Billing

Project will be billed as follows:

October 1, 1983	\$50,000
December 1, 1983	\$35,000
September 30, 1984	Remainder of Project Costs

For Graduate School, USDA
International Programs

For USAID

Arthur F. Byrnes
 Arthur F. Byrnes
 Director

NAME

Blair E. Spaulding

TITLE

31 January 1984

DATE

3 Feb 84

Project No. 24

BudgetSalaries and Fringe

Project Administrator - Paula Kozak
75 hours @ \$10/hr. \$ 750

Private Enterprise Specialists-
William McCrea - 64 days @ \$240/day \$15,360
Kevin Thompson - 61 days @ \$240/day \$14,640

Project Coordinators-
Gail Henrie - 45 days @ \$135/day \$ 6,075
Alex Beehler - 30 days @ \$160/day \$ 4,800

Project Secretary - Sandra Duffin
20 days @ \$72/day \$ 1,440

Project Communications Specialist -
Iris Holiday - 10 days @ \$120/day \$ 1,200

Transportation \$14,500

Per Diem

D.C. - 10 days @ \$75/day \$ 750
Belize - 123 days @ \$78/day \$ 9,594

Telephone, Telex \$ 4,500

Supplies, Mailing \$ 2,000

Miscellaneous \$ 5,000

Total Direct \$80,609

Administrative Recovery Fixed Fee \$20,152

TOTAL \$100,761

Amendment No. 2

PROJECT NO. 24

Interagency Agreement

Between

U.S. Agency for International Development and the International Programs, Graduate School, USDA

Reference: BPE-0809-R-GI-3019

Title: BELIZE PRIVATE ENTERPRISE DEVELOPMENT

Project No. 24 is amended as follows:

II. PROJECT DATES

Ending date is extended from September 30, 1984 to December 31, 1984

III. PROJECT BUDGET

Budget is increased by \$12,663 (See Attachment A for Budget increase) from \$100,761 to \$113,424 (See attachment B for Revised Budget)

IV. AMOUNT

Not to exceed \$113,424

V. TERMS

The Graduate School, USDA, will be reimbursed for direct cost, which includes 15% of salaries for fringe benefits plus a fixed administrative fee of \$22,685.

VI. PROJECT BILLING

Project will be billed as follows:

October 1, 1983	\$50,000
December 1, 1983	\$35,000
September 30, 1984	\$25,000
January 1, 1985	Remainder of Project Costs

For Graduate School, USDA
International Programs

For USAID

Arthur F. Byrnes
Arthur F. Byrnes

NAME Reforhard

Director

TITLE _____

13 Sep 84

DATE 19 Sept. 84

Amendment No. 2

PROJECT No. 24

BUDGET INCREASESalaries & Fringe

Project Administrator - Paula Kozak 5 hours @ \$10/hr.	\$ 50
Private Enterprise Specialists	
William McCrea 12 days @ \$240/day	\$2,880
Kevin Thompson 2 days @ \$240/day	\$ 480
Project Coordinator	
Alex Beehler 5 days @ \$160/day	\$ 800
Gail Henrie 16 days @ \$135/day	\$2,160
Project Secretary - Patricia Sherwood 10 days @ \$96/day	\$ 960
<u>Transportation</u>	\$1,500
<u>Per Diem</u>	
D.C. - 4 days @ \$75/day	\$ 300
<u>Miscellaneous</u>	<u>\$1,000</u>
	Total Direct \$10,130
Administrative Recovery Fixed Fee	\$ 2,533
	TOTAL \$12,663

Amendment NO. 2

PROJECT NO. 24

REVISED BUDGETSalaries & Fringe

Project Administrator - Paulla Kozak 80 hours @ \$10/hr.	\$ 800
---	--------

Private Enterprise Specialists-	
William McCrea - 76 days @ \$240/day	\$18,240
Kevin Thompson - 63 days @ \$240/day	\$15,120

Project Coordinators-	
Gail Henrie - 61 days @ \$135/day	\$ 8,235
Alex Beehler - 35 days @ \$160/day	\$ 5,600

Project Secretary -	
Sandra Duffin - 20 days @ \$72/day	\$ 1,440
Patricia Sherwood - 10 days @ \$96/day	\$ 960

Project Communications Specialist -	
Iris Holiday - 10 days @ \$120/day	\$ 1,200

<u>Transportation</u>	\$16,000
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Per Diem

D.C. - 14 days @ \$75/day	\$ 1,050
Belize - 123 days @ \$78/day	\$ 9,594

<u>Telephone, Telex</u>	\$ 4,500
-------------------------	----------

<u>Supplies, Mailing</u>	\$ 2,000
--------------------------	----------

<u>Miscellaneous</u>	\$ 6,000
----------------------	----------

	Total Direct	\$90,739
Administrative Recovery Fixed Fee		\$22,685
	TOTAL	\$113,424

PROJECT NO. 25

INTERAGENCY AGREEMENT

Between

U.S. Agency for International Development and the International Programs, Graduate School, USDA

on hold.

Reference: BPE-0809-R-GI-3019-01

Title: Private Enterprise Program and Policy Development and Evaluation

I. SCOPE OF WORK

International Programs, Graduate School, USDA, will provide a number of short-term technical specialists to assist the Bureau of Private Enterprise (PRE/AID) in developing and analyzing programs and policy. The overall impact of International Programs's assistance will be to enable PRE/AID to establish a comprehensive HRD training and technical assistance program in Private Enterprise for Third World countries. Project No. 25 will include a number of specific sub-tasks.

II. PROJECT DATES

October 1, 1983 - September 30, 1984

III. ESTIMATED PROJECT BUDGET

\$200,000 (Based upon estimated project costs plus fixed fees. See attachment A.)

IV. PROJECT BILLING

Each sub-task order of the project will be billed on a firm fixed price as approved by International Programs, Graduate School, USDA and Bureau of Private Enterprise, PRE/AID.

r Graduate School, USDA
ternational Programs

For USAID
PRE/PPR

Arthur F. Byrnes
Arthur F. Byrnes

NAME

Bruce E. Barmherd

Director

TITLE

1 Oct 83

DATE

25 Oct. 83

162

Project No. 25

Estimated Budget

Salaries and Fringe

Project Director - Michael Marquardt 14 hours @ \$25/hr.	\$ 350
Project Coordinator - Paulla Kozak 65 hours @ \$10/hr.	\$ 650
Project Technical Specialists 600 days @ \$200/day	\$120,000

Transportation, Per Diem, Miscellaneous \$ 39,000

Direct Total \$160,000

Administrative Recovery Fixed Fee \$ 40,000

TOTAL \$200,000

Attachment A

Project No. 25

Estimated Budget

Salaries and Fringe

Project Director - Michael Marquardt
14 hours @ \$25/hr.

\$ 350

Project Coordinator - Paula Kozak
65 hours @ \$10/hr.

\$ 650

Project Technical Specialists
600 days @ \$200/day

\$120,000

Transportation, Per Diem, Miscellaneous

\$ 39,000

Direct Total \$160,000

Administrative Recovery Fixed Fee

\$ 40,000

TOTAL \$200,000

AMENDMENT 1

PROJECT 625

INTERAGENCY AGREEMENT

BETWEEN

U.S. Agency for International Development and the
International Programs, Graduate School, USDA

REFERENCE: BPE-0809-R-GI-3019

TITLE: Private Enterprise Program and Policy
Development and Evaluation

I. Scope of Work

International Programs, Graduate School, USDA, will provide a number of short-term technical specialists to assist the Bureau of Private Enterprise (PRE/AID) in developing and analyzing programs and policy. The overall impact of International Programs's assistance will be to enable PRE/AID to establish a comprehensive HRD training and technical assistance program in Private Enterprise for Third World countries. Project 625 will include a number of specific subtasks.

II. Project Dates

Ending date is extended from September 30, 1984 -
June 30, 1985.

III. Estimated Project Budget

300,000

For Graduate School, USDA
International Programs

For USAID
PRE/PPR

mm Arthur F. Byrnes NAME Gene Farukh
Arthur F. Byrnes

Director

TITLE

15 Jan 1985

DATE

21 Jan '85

Amendment No. 1

Sub-Task No. 2

PROJECT NO. 25

Interagency Agreement

Between

U.S. Agency for International Development and the
International Programs, Graduate School, USDA

Reference: BPE-0809-R-GI-3019

Title: WILLIAM MILLER

Project 25, Sub-Task No. 2 is amended as follows:

I. TASK BUDGET

- a) Per Diem is increased from \$1,638 to \$2,538
 - b) Miscellaneous is increased from \$1,000 to \$1,300
 - c) Fixed fee is increased from \$2,977 to \$3,277
- Total Budget is increased by \$1,500 from \$14,885 to \$16,385

II. BILLING

Project will be billed on a firm fixed price basis as follows:

November 1, 1983	\$14,885
December 15, 1983	\$ 1,500

For Graduate School, USDA
International Programs

For USAID

Arthur F. Byrnes

Name

James E. Souchard

Director

Title

Date

6 Jan 84

Sub-Task No. 2

PROJECT NO. 25

Interagency Agreement

Between

U.S. Agency for International Development and the
International Programs, Graduate School, USDA

Reference: BPE-0809-R-GI-3019-01

Title: William Miller

SCOPE OF WORK

International Programs, Graduate School, USDA, will evaluate FMME Agribusiness Workshop in the Dominican Republic, Jamaica, Panama, and Costa Rica.

TASK DATES

October 17, 1983 - December 31, 1983

TASK BUDGET

Salaries and Fringe

Project Coordinator - Paulla Kozak
5 hours @ \$10/hr. \$ 50

Project Specialist - William Miller
30 days @ \$242/day \$ 7,260

Transportation

2 RT: DC- NYC @ \$130/RT \$ 260
2 RT: DC - Chicago @ \$300/RT \$ 600
1 RT: DC-Dominican Republic-Costa Rica-Jamaica-
Panama @ \$1,050 \$ 1,100

Per Diem

3 days @ \$87 - Dominican Republic \$ 261
3 days @ \$70 - Costa Rica \$ 210
3 days @ \$80 - Panama \$ 240
3 days @ \$109 - Jamaica \$ 327
4 days @ \$75 - NYC \$ 300
4 days @ \$75 - Chicago \$ 300

Miscellaneous

Local transportation, communications, DBA
insurance, secretarial services, etc. \$ 1,000

Total Direct \$ 11,908

Administrative Recovery Fixed Fee \$ 2,977

TOTAL \$14,885

BILLING

Project will be billed on November 1, 1983 on a firm fixed
price of \$14,885

Project # 625

Dr B
4-D66

Sub-Task No. 1

PROJECT NO. 25

Interagency Agreement
Between

U.S. Agency for International Development and the
International Programs, Graduate School, USDA

Reference: BPE-0809-R-GI-3019-01

Title: William Schaffer

SCOPE OF WORK

International Programs, Graduate School, USDA will assist in developing Private Enterprise Management plans and recommendations for Indonesia.

TASK DATES

October 10, 1983 - December 1, 1983

TASK BUDGET

Salaries and Fringe

Project Coordinator - Paulla Kozak
5 hours @ \$10/hr. \$ 50

Project Specialist - William Schaffer
23 days @ \$220/day \$5,060

Transportation

2 RT: DC - Boston, MA \$ 500

Per Diem

3 days @ \$75/day in D.C. \$ 225

Miscellaneous

\$ 100

Total Direct \$5,935

Administrative Recovery Fixed Fee

\$1,484

TOTAL \$7,419

BILLING

Sub-task No. 1 will be billed on November 1, 1983, at a firm fixed price of \$7,419.

Sub-Task No. 3

PROJECT NO. 25

Interagency Agreement
Between

U.S. Agency for International Development and the
International Programs, Graduate School, USDA

Reference: BPE-0809-R-GI-3019-01

Title: Debbie Orsini

SCOPE OF WORK

International Programs, Graduate School, USDA, will analyze thirty-three (33) AID documents and develop project recommendations for PRE, and analyze projects co-financed with U.S. private funds sources - active and potential, including translations as needed.

TASK DATES

October 1, 1983 - December 31, 1983

TASK BUDGET

Salaries and Fringe

Project Coordinator - Paulla Kozak
5 hours @ \$10/hr. \$ 50

Project Specialist - Debbie Orsini
39 days @ \$240/day \$9,360

Miscellaneous

Secretarial Services, local transportation,
reproduction, parking, etc. \$ 750

DIRECT COST \$10,160

Administrative REcovery Fixed Fee \$ 2,540

TOTAL \$12,700

BILLING

Sub-task will be billed on November 15, 1983, at a firm fixed price of \$12,700.

REFERENCE SLIP

Task No. 4

John

ACT NO. 25

*copy copy and
send to copy to Galt*

ACTION NOTE AND RETURN

Agency Agreement

APPROVAL PER PHONE CALL

between

AS REQUESTED RECOMMENDATION

tional Develop
s, Graduate Sc

FOR COMMENT REPLY FOR SIGNATURE OF

R-GI-3019-01

FOR INFORMATION RETURNED

INITIALS SEE ME

NOTE AND FILE YOUR SIGNATURE

REMARKS -----

Graduate School, USDA, will analyze
initiative relative to the Basic Human

ary 8, 1984

- Paulla Kozak

\$ 80

John Doggett

\$20,570

y

\$ 150

Direct Total \$20,800

Administrative recovery Fixed Fee

\$ 5,200

TOTAL \$26,000

BILLING

Task will be billed on November 1, 1983, at a firm fixed
price of \$26,000

Sub-Task No. 4

PROJECT NO. 25

Interagency Agreement
Between

U.S. Agency for International Development and the
International Programs, Graduate School. USDA

Reference: BPE-0809-R-GI-3019-01

Title: John Doggett

SCOPE OF WORK

International Programs, Graduate School, USDA, will analyze
The Private Enterprise Initiative relative to the Basic Human
Needs legislation.

TASK DATES

October 1, 1983 - February 8, 1984

TASK BUDGET

Salaries and Fringe

Project Coordinator - Paulla Kozak
8 hours @ \$10/hr.

\$ 80

Project Specialist - John Doggett
85 days @ \$242/day

\$20,570

Miscellaneous

\$ 150

Direct Total \$20,800

Administrative Recovery Fixed Fee

\$ 5,200

TOTAL \$26,000

BILLING

Task will be billed on November 1, 1983, at a firm fixed
price of \$26,000

17

Sub-Task No. 5

PROJECT NO. 25

Interagency Agreement
Between

U.S. Agency for International Development and the
International Programs, Graduate School, USDA

Reference: BPE-0809-R-GI-3019-01

Title: AGRIBUSINESS

I. SCOPE OF WORK

International Programs, Graduate School, USDA will develop strategies and training activities for incorporating U.S. agribusinesses into LDC economic development.

II. TASK DATES

December 15, 1983 - January 30, 1984

III. TASK BUDGET

Salaries & Fringe

Project Administrator - Paula Kozak
2 hours @ \$10/hr. \$ 20

Agribusiness Specialist
4 days @ \$242/day \$968

Total Direct \$988

Administrative Recovery Fixed Fee \$247

TOTAL \$1,235

IV. BILLING

Task will be billed on January 15, 1984 at a firm fixed price of \$1,235

For Graduate School, USDA
International Programs

For USAID

Arthur F. Byrnes
Arthur F. Byrnes

NAME

[Signature]

Director

TITLE

10 Jan 1984

DATE

13 JAN 1984

Sub-Task No. 6

PROJECT NO. 25

Interagency Agreement

Between

U.S. Agency for International Development and the International Programs, Graduate School, USDA

Reference: RSSA-BPE-0809-R-GI-3019

Title: TRAINING ASSISTANT

I. SCOPE OF WORK

International Programs, Graduate School, USDA will provide 175 days of training and administrative assistance to AID/PRE relative to the implementation and monitoring of training grants.

II. PROJECT DATES

February 6, 1984 - September 30, 1984

III. PROJECT COSTS

Not to exceed \$19,063.

IV. PROJECT BUDGET

See Attachment A.

V. TERMS

The Graduate School, USDA, will be reimbursed for direct costs, which includes 15% of salaries for fringe benefits plus a fixed administrative fee of \$3,813.

VI. PROJECT BILLING

Project will be billed as follows:

February 6, 1984	\$16,000
October 1, 1984	Remainder of project costs.

For Graduate School, USDA
International Programs

For USAID

Arthur F. Byrnes
Arthur F. Byrnes

NAME Gene G. Fouchard

Director

TITLE _____

7 Feb 84

DATE 8 Feb 84

Sub-Task No. 6

Project No. 25BUDGETSalaries & Fringe

Project Administrator - Paula Kozak 5 hours @ \$10/hr.	\$ 50
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Training Assistant- Malla K. Wedberg 175 days @ \$80/day	\$14,000
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<u>Miscellaneous</u>	\$ 1,200
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Total Direct	\$15,250
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Administrative Recovery Fixed Fee	\$ 3,813
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TOTAL	\$19,063
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AMENDMENT 2
 TASK 7
 PROJECT 625
 Interagency Agreement
 Between

U.S. Agency for International Development and the
 International Programs, Graduate School, USDA

REFERENCE: RSSA-BPE-0809-R-GI-3019
 TITLE: Health Technical Assistance

*This is the
 current agreement
 on Garrison.
 It would
 appear to cover
 Garrison's work
 effort
 Jan.*

I. Scope of Work

International Programs, Graduate School, USDA will provide an additional 100 days of technical assistance in the areas of health and private enterprise development. Specific tasks include:

1. Development of private sector health resources book for use by PRE staff and other AID personnel. This book will help PRE respond to requests for technical assistance from AID Bureaus and Missions.
2. Identification of private sector health investment opportunities and development of the same with PRE's health officer and investment officers.
3. Participation in select health conferences and meetings.

*Why don't
 you ask Gail if they
 contact with others. I don't
 see the contracts.*

II. Dates

Ending date is extended from September 30, 1984 to September 30, 1985.

III. Budget

	<u>Current</u>	<u>Additional</u>	<u>New</u>
<u>Salaries and Fringe</u>			
Health Specialist - Gail Garinger 200 days @ \$240/day	24,000	24,000	48,000
<u>Per Diem/Transportation</u>	16,000	5,000	21,000
<u>Miscellaneous</u>	<u>2,850</u>	<u>3,150</u>	<u>6,000</u>
Total Direct	\$42,850	\$32,150	\$75,000

	<u>Current</u>	<u>Additional</u>	<u>New</u>
Administrative Fee	<u>\$10,713</u>	<u>\$8,037</u>	<u>\$18,750</u>
TOTAL	\$53,563	\$40,187	\$93,750

IV. Billing

Task will be billed as follows:

April 15, 1984	\$40,000	
March 1, 1985	\$45,000	
October 1, 1985		Remainder of project costs

For Graduate School, USDA
International Programs

For USAID
PRE/PPR

Arthur F. Byrnes NAME John V. Jell
Arthur F. Byrnes

Director TITLE Program Manager

1 Mar 1985 DATE 3/2/85

INTERAGENCY AGREEMENT

Between

FILE COPY

U.S. Agency for International Development and the
International Programs, Graduate School, USDA

Reference: BPE-0809-R-GI-3019

Title: Craft Industry Opportunities

I. SCOPE OF WORK

International Programs, Graduate School, USDA will familiarize key senior AID Mission management with potential opportunities in crafts industry for high local value added, high margin export products, particularly in the fashion clothing market. Graduate School technical specialists will travel to selected countries to make presentations to senior Mission managers on:

- 1) Potential in utilizing existing craft skills to develop new products, particularly fashion clothing.
- 2) Detail on experience to date with particular emphasis on India and Haiti. Countries to be visited are:
 - Costa Rica
 - Guatemala
 - Bolivia
 - Peru
 - Ecuador

II. PROJECT DATES

October 10, 1983 - November 15, 1983

III. BUDGET

See Attachment A.

IV. AMOUNT

\$29,085

V. TERMS

The Graduate School, USDA, will be reimbursed for direct cost, which includes 15% of salaries for fringe benefits, plus a fixed administrative recovery fee of \$5,817.

VI. PROJECT BILLING

Project will be billed on November 15, 1983.

For Graduate School, USDA
International Programs

For USAID

Arthur F. Byrnes
Arthur F. Byrnes

NAME Russ E. [Signature]

Director

TITLE _____

10 Nov 83

DATE 12 Nov 83

AMENDMENT # 1

TASK 8

PROJECT 625

SERVICES AGREEMENT

BETWEEN

U.S. Agency for International Development and
the International Programs, Graduate School, USDA

REFERENCE: RSSA-BPE-809-R-GI-3019

TITLE: AID Training Course

Task 8 is amended as follows:

I. Scope of Work

International Programs, Graduate School, USDA will provide an additional 100 days (from 175 to 275) of Technical Assistance for the purpose of developing, implementing and evaluating a training course for AID personnel in the areas of business, management and development.

II. Task Dates

Ending date is extended from December 30, 1984, to June 30, 1985.

III. Task Budget

<u>Salaries & Fringe</u>	<u>Current Budget</u>	<u>Increase</u>	<u>New Budget</u>
Project Coordinator - Paula Kozak/ Lori Kallo	80.		80.
Project Specialist - John Doggett 175 days @ \$242/day	\$42,350	\$25,000	\$67,356
Travel, Per Diem, Miscellaneous	<u>3,800</u>	<u>2,900</u>	<u>6,700</u>
Total Direct	\$46,230	\$27,900	\$74,130
Administrative Recovery Fixed Fee	<u>11,558</u>	<u>6,875</u>	<u>18,433</u>
TOTAL	\$57,788	\$34,775	\$92,563

IV. BILLING

Task will be billed on a cost plus fixed fee basis as follows:

June 1, 1984	\$40,000
Jan. 1, 1985	50,000
July 1, 1985	Remainder of project costs

For Graduate School, USDA
International Programs

For USAID

Arthur F. Byrnes NAME For Mr. E. B. ...
Arthur F. Byrnes

Director TITLE

10 Dec '84 DATE 31 Dec '84

Task #8

PROJECT #25

Interagency Agreement

Between .

U.S. Agency for International Development and the International Programs, Graduate School, USDA

Reference: BPE-809-R-GI-3019

Title: John Doggett

I. SCOPE OF WORK

International Programs, Graduate School, USDA, will develop, implement, evaluate and modify a training course for AID personnel on business, management and development.

II. TASK DATES

February 9 - December 30, 1984

III. TASK BUDGET

Salaries & Fringe

Project Coordinator - Paulla Kozak
8 hours @ \$10/hr. \$ 80

Project Specialist - John Doggett
175 days @ \$242/day \$42,350

Travel, Per Diem, Miscellaneous \$ 3,800

Total Direct \$46,230

Administrative Recovery Fixed Fee \$11,558

TOTAL \$57,788

IV. BILLING

Task will be billed on a cost plus fixed fee basis as follows:

June 1, 1984 \$40,000
Jan. 1, 1985 Remainder of project costs

For Graduate School, USDA
International Programs

For USAID

Arthur F. Byrnes
Arthur F. Byrnes

NAME

John Doggett

Director

TITLE

Project Specialist

25 May 1984

DATE

25 May 1984

Sub-Task No. 7

PROJECT NO. 25

Interagency Agreement
Between

U.S. Agency for International Development and the
International Programs, Graduate School, USDA

Reference: BPE-0809-R-GI-3019-01

Title: Health Technical Assistance

I. SCOPE OF WORK

International Programs, Graduate School, USDA, will provide 96 days of technical assistance in the health area to the U.S. Agency for International Development.

II. TASK DATES

April 1, 1984 - September 30, 1984

III. TASK COSTS

Not to exceed \$53,563

IV. BUDGET

See Attachment A

V. TERMS

The Graduate School, USDA, will be reimbursed for direct cost, which includes 15 % of salaries for fringe benefits plus a fixed administrative fee of \$10,713.

VI. BILLING

Task will be billed as follows:

April 15, 1984 - \$40,000

October 1, 1984 - Remainder of project costs

For International Programs
Graduate School, USDA

Arthur F. Byrnes
Arthur F. Byrnes

Director

For USAID

NAME

[Signature]

TITLE

[Signature]

DATE

10 April 1984

12 April 84

Attachment A

Task No. 7

PROJECT NO. 25

Budget

Salaries and Fringe

Project Coordinator - Dennis Bilodeau 2 hours @ \$15/hr.	\$ 30
Project Administrator - Paulla Kozak 2 hours @ \$10/hr.	\$ 20
Health Specialist - Gail Garlinger 96 days @ \$250/day	\$24,000

<u>Per Diem</u>	\$ 8,000
-----------------	----------

<u>Transportation</u>	\$ 8,000
-----------------------	----------

<u>Miscellaneous</u>	<u>\$ 2,800</u>
----------------------	-----------------

Total Direct	\$42,850
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Administrative Recovery Fixed Fee	<u>\$10,713</u>
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FINAL TOTAL	\$53,563
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AMENDMENT # 1

TASK 8

PROJECT 625

SERVICES AGREEMENT

BETWEEN

U.S. Agency for International Development and
the International Programs, Graduate School, USDA

REFERENCE: RSSA-BPE-809-R-GI-3019

TITLE: AID Training Course

Task 8 is amended as follows:

I. Scope of Work

International Programs, Graduate School, USDA will provide an additional 100 days (from 175 to 275) of Technical Assistance for the purpose of developing, implementing and evaluating a training course for AID personnel in the areas of business, management and development.

II. Task Dates

Ending date is extended from December 30, 1984, to June 30, 1985.

III. Task Budget

<u>Salaries & Fringe</u>	<u>Current Budget</u>	<u>Increase</u>	<u>New Budget</u>
Project Coordinator - Paulla Kozak/ Lori Kallo	80.		80.
Project Specialist - John Doggett - 175 days @ \$242/day	\$42,350	\$25,000	\$67,350
Travel, Per Diem, Miscellaneous	<u>3,800</u>	<u>2,900</u>	<u>6,700</u>
Total Direct	\$46,230	\$27,900	\$74,130
Administrative Recovery Fixed Fee	<u>11,558</u>	<u>6,875</u>	<u>18,433</u>
TOTAL	\$57,788	\$34,775	\$92,563

IV. BILLING

Task will be billed on a cost plus fixed fee basis as follows:

June 1, 1984	\$40,000
Jan. 1, 1985	50,000
July 1, 1985	Remainder of project costs

For Graduate School, USDA
International Programs

For USAID

Arthur F. Byrnes NAME Arthur F. Byrnes
Arthur F. Byrnes

Director TITLE

10 Dec '84 DATE 31 Dec '84

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TASK 9

PROJECT 625

SERVICES AGREEMENT

BETWEEN

U.S. Agency for International Development and the International Programs, Graduate School, USDA

REFERENCE: RSSA-BPE-809-R-GI-3019

TITLE: Investment and Investment Opportunity Proposals

I. Scope of Work

International Programs, Graduate School, USDA will provide a technical assistance for up to 30 days in the preparation of Investment and Investment opportunity proposals.

II. Task Dates

January 1, 1985 - March 30, 1985

III. Budget

Technical Specialist - Debra Orsini 30 days @ \$250/day	7,500
Administrative Fee	<u>1,875</u>
Total	9,375

IV. Billing

Task 9 will be billed \$9,375 on February 1, 1985

For Graduate School, USDA
International Programs

For USAID
PRE/PPR

gym Arthur F. Byrnes NAME John V. Gell
 Arthur F. Byrnes

Director TITLE Project Officer

29 Jan 85 DATE 2/5/85

Task 10
Project 625
Services Agreement
Between

U.S. Agency for International Development and the
International Programs, Graduate School, USDA

REFERENCE: RSSA-BPE-809-R-GI-3019
TITLE: Private Enterprise

I. Scope of Work

The USDA Graduate School shall provide technical assistance in strategic planning to AID PRE/PPR for up to 115 person days between April 19, 1985 and September 30, 1985 to accomplish the following:

1. Provide PRE/PPR with access to a strategic planning capability in its product utilization and development function;
2. Prepare occasional papers dealing with privatization enterprise thrusts:
 - a. Policy dialogue
 - b. Investment Promotion
 - c. Capital Marketing
 - d. Export Promotion
 - e. Commercialization of Technology
 - f. Entrepreneurship Training

II. Task Dates

April 19, 1985 - September 30, 1985

III. Task Budget

Salaries

Technical Specialist - John Vanderveen
115 days @ \$261/day 30,015

Per Diem & Transportation 12,000

Miscellaneous 1,000

Total Direct \$43,015

Fee 10,754

TOTAL \$53,769

IV. Billing

Task will be billed as follows:

May 15, 1985

45,000

October 1, 1985

Remainder of Project Costs

For Graduate School, USDA
International Programs

For USAID

<i>mm</i> <i>to</i> Principal of Management Arthur F. Byrnes	NAME	<i>J. V. Seal</i>
Director	TITLE	<i>Program Analyst</i>
<i>May 10, 1985</i>	DATE	<i>May 14, 1985</i>

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INTERAGENCY AGREEMENT

Between

U.S. Agency for International Development and the International Programs, Graduate School, USDA

Reference: BPE-0809-R-GI-3019

Title: Craft Industry Opportunities

h/107?

I. SCOPE OF WORK

International Programs, Graduate School, USDA will familiarize key senior AID Mission management with potential opportunities in crafts industry for high local value added, high margin export products, particularly in the fashion clothing market. Graduate School technical specialists will travel to selected countries to make presentations to senior Mission managers on:

- 1) Potential in utilizing existing craft skills to develop new products, particularly fashion clothing.
- 2) Detail on experience to date with particular emphasis on India and Haiti. Countries to be visited are:
 - o Costa Rica
 - o Guatemala
 - o Bolivia
 - o Peru
 - o Ecuador

*See also:
Projs: # 3, # 5*

II. PROJECT DATES

October 10, 1983 - November 15, 1983

III. BUDGET

See Attachment A.

IV. AMOUNT

\$29,085

V. TERMS

The Graduate School, USDA, will be reimbursed for direct cost, which includes 15% of salaries for fringe benefits, plus a fixed administrative recovery fee of \$5,817.

VI. PROJECT BILLING

Project will be billed on November 15, 1983.

For Graduate School, USDA
International Programs

For USAID

Arthur F. Byrnes
Arthur F. Byrnes

NAME

James E. Sporn

Director

TITLE

10 Nov 83

DATE

12 Nov. 83

Project No. 26

BUDGETSalaries and Fringe

Project Coordinator - Paula Kozak 5 hours @ \$10/hr.	\$ 50
Technical Specialists - Dr. Gino Di Grandi Dr. Aldo Selvi 25 days @ \$240/day x 2 persons	\$12,000

Transportation

2 RT: NYC-Costa Rica-Guatemala-Bolivia- Peru-Ecuador-Bolivia @ \$4250/RT	\$ 8,500
---	----------

Per Diem

Costa Rica: 2 days @ \$70/day x 2	\$ 280
Guatemala City: 2 days @ \$73/day x2	\$ 292
Bolivia: 4 days @ \$47/day x 2	\$ 376
Lima, Peru: 4 days @ \$75/day x 2	\$ 600
Quito, Ecuador: 3 days @ \$70/day x 2	\$ 420

Miscellaneous

Report reproduction, local travel, DBA insurance, etc.	<u>\$ 750</u>
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Total Direct \$23,268

Administrative Recovery Fixed Fee	<u>\$ 5,817</u>
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TOTAL \$29,085

PROJECT NO. 26

INTERAGENCY AGREEMENT

Between

U.S. Agency for International Development and the
International Programs, Graduate School, USDA

Reference: BPE-0809-R-GI-3019

Title: Craft Industry Opportunities

I. SCOPE OF WORK

International Programs, Graduate School, USDA will familiarize key senior AID Mission management with potential opportunities in crafts industry for high local value added, high margin export products, particularly in the fashion clothing market. Graduate School technical specialists will travel to selected countries to make presentations to senior Mission managers on:

- 1) Potential in utilizing existing craft skills to develop new products, particularly fashion clothing.
- 2) Detail on experience to date with particular emphasis on India and Haiti. Countries to be visited are:
 - o Costa Rica
 - o Guatemala
 - o Bolivia
 - o Peru
 - o Ecuador

II. PROJECT DATES

October 10, 1983 - November 15, 1983

III. PROJECT BUDGET

\$ 28,618 (Amount based on estimated project costs, which includes 15% fringe benefits for Graduate School employees, plus a pre-determined administrative recovery fee of \$5,724. See Attachment A.)

IV. PROJECT BILLING

Project will be billed on November 15, 1983.

For Graduate School, USDA
International Programs

For USAID

Arthur F. Byrnes
Arthur F. Byrnes

NAME Arthur F. Byrnes

Director

TITLE _____

3 Nov 83

DATE 8 Nov 83

Attachment A

Project No. 26

BUDGET

Salaries and Fringe

Project Coordinator - Paula Kozak 5 hours @ \$10/hr.	\$ 50
Technical Specialists - Dr. Gino Di Grandi Dr. Aldo Selvi 25 days @ \$240/day x 2 persons	\$12,000

Transportation

2 RT: NYC-Costa Rica-Guatemala-Bolivia- Peru-Ecuador-Bolivia @ \$4250/RT	\$ 8,500
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Per Diem

Costa Rica: 2 days @ \$70/day x 2	\$ 280
Guatemala City: 2 days @ \$73/day x2	\$ 292
Bolivia: 8 days @ \$47/day x 2	\$ 752
Lima, Peru: 4 days @ \$75/day x 2	\$ 600
Quito, Ecuador: 3 days @ \$70/day x 2	\$ 420

Miscellaneous

Report reproduction, local travel, DBA insurance, etc.	<u>\$ 750</u>
---	---------------

Total Direct ~~\$22,894~~ 23,644

Administrative Recovery Fixed Fee \$ 5,724 5,724

TOTAL \$28,618 29,555

PROJECT 27

INTERAGENCY AGREEMENT

Between

U.S. Agency for International Development and the
International Programs, Graduate School, USDA

Reference: BPE-0809-R-GI-3019

Title: Peru Investment and Export Promotion

I. SCOPE OF WORK

International Programs, Graduate School, USDA will provide management development and export promotion specialists to determine training and development needs in Peru. (See Attachment A for detailed description of tasks).

II. PROJECT DATES

November 15 - December 20, 1983

III. BUDGET

See Attachment A

IV. AMOUNT

Not to exceed \$51,138

V. PROJECT BILLING

Project will be billed as follows: November 20, 1983 - \$45,000
December 20, 1983 - Remainder of Project costs

VI. TERMS

The Graduate School, USDA will be reimbursed for direct cost, which includes 15% of salaries and fringe benefits, plus a fixed administrative recovery fee of \$10,228.

For Graduate School, USDA
International Programs

Arthur F. Byrnes
Arthur F. Byrnes

Director

21 Nov 83

For U.S.A.I.D.

NAME Gene E. Brumhead

TITLE _____

DATE 23 Nov 83

BUDGET

Salaries and Fringe

Project Coordinator - Paulla Kozak 10 hours @ \$10/hour	\$ 100
Management and Promotion Specialists (7) 15 days @ \$242/day x 7	\$ 25,410

Transportation

7 Roundtrip D.C. - Lima @ \$1,200/RT	\$ 8,400
--------------------------------------	----------

Per Diem

Lima - 56 days @ \$75/day	\$ 4,200
---------------------------	----------

<u>Insurance</u>	\$ 800
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<u>Miscellaneous</u>	<u>\$ 2,000</u>
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Total Direct	40,910
--------------	--------

Administrative Recovery Fixed Fee	<u>10,228</u>
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FINAL TOTAL	\$51,138
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INTERAGENCY AGREEMENT

FILE COPY

Between

U.S. Agency for International Development and the
International Programs, Graduate School, USDA

Reference: LPE-0809-R-GI-3019

Title: PANAMA BUSINESS AND TRADE

I. SCOPE OF WORK

International Programs, Graduate School, USDA, will provide technical assistance for Panamanian and U.S. Business in Panama by undertaking the following tasks:

- a) Identify products which offer potential for export to the U.S. through mid-west businesses.
- b) Interview businesspeople and representatives of principal business groups, trade associations and others.
- c) Determine (1) constraints to expanded trade with the U.S., (2) potential for overcoming these constraints, (3) areas in which potential exporters may require assistance (e.g., quality control, assessing market needs, etc.)
- d) Identify and interview key participants in Panama export trade business to determine critical needs and services which might be provided to enhance trade opportunities.
- e) Provide training to U.S. & Panamanian business people to improve business and trade between the two countries.

II. PROJECT DATES

January 1, 1984 - March 1, 1984

III. BUDGET

\$34,263 (See Attachment A.)

IV. BILLING

Project will be billed as follows:

November 1, 1984 \$17,688

February 1, 1984 \$16,575

For Graduate School, USDA
International Programs

For USAID

Arthur F. Byrnes
Arthur F. Byrnes

NAME _____

Director

TITLE _____

10 Feb 84

DATE _____

Amendment #1

Task #28

PROJECT #4

Interagency Agreement

Between

U.S. Agency for International Development and the International Programs, Graduate School, USDA

Reference: RSSA-BPE-0809-R-GI-3019

Title: WEST AFRICAN AGRIBUSINESS PROJECTS

Task #28 is amended as follows:

I. SCOPE OF WORK

International Programs, Graduate School, USDA will provide an additional 30 days of technical assistance to analyze projects involving local enterprises and agribusiness projects in West Africa.

II. DATES

Ending date is extended from April 6, 1984 to September 1, 1984.

III. COSTS

Salaries & Fringe

Project Administrator - Paula Kozak	
5 hours @ \$10/hr.	\$ 50
Technical Specialist - Debra Orsini	
45 days @ \$240/day	\$10,800
30 days @ \$250/day	\$ 7,500

Per Diem \$ 500

Transportation \$ 3,000

Miscellaneous, Secretarial Support \$ 550

Total Direct \$22,400

\$ 5,600

Administrative Recovery Fixed Fee

TOTAL \$28,000

IV. BILLING

Task will be billed on a cost plus fixed fee basis as follows:

March 1, 1984	\$15,000
July 15, 1984	\$10,000
Sept. 1, 1984	Remainder of project costs

For Graduate School, USDA International Programs

For USAID

Arthur F. Byrnes
Arthur F. Byrnes

NAME B. G. [Signature]

Director

TITLE _____

10 July 1984

DATE 14 July 84

195

Task No. 28

PROJECT NO. 4

Interagency Agreement

Between

U.S. Agency for International Development and the
International Programs, Graduate School, USDA

Reference: RSSA-BPE-0809-R-GI-3019

Title: WEST AFRICAN AGRIBUSINESS PROJECTS

I. SCOPE OF WORK

International Programs, Graduate School, USDA will analyze projects involving local enterprises and agribusiness projects in Ivory Coast and Cameroun

II. DATES

February 13 - April 6, 1984

III. COSTS

Salaries & Fringe

Project Administrator - Paulla Kozak
5 hours @ \$10/hr.

\$ 50

Technical Specialist - Debra Orsini
45 days @ \$240/day

\$10,800

Per Diem

\$ 1,000

Transportation

\$ 4,000

Miscellaneous

\$ 600

Total Direct \$16,450

Administrative Recovery Fixed Fee

\$ 4,113

IV. BILLING

TOTAL \$20,563

Task will be billed on a cost plus fixed fee basis as follows:

March 1, 1984

\$15,000

April 15, 1984

Remainder of project costs

For Graduate School, USDA
International Programs

For USAID

Arthur F. Byrnes
Arthur F. Byrnes

NAME

Gene E. Bouchard

Director

TITLE

16 March 1984

DATE

20 March 84

145

Task No. 29

PROJECT NO. 604

Interagency Agreement

Between

U.S. Agency for International Development and the International Programs, Graduate School, USDA

Reference: BPE-0809-R-GI-3019-01

I. SCOPE OF WORK

International Programs, Graduate School, USDA will provide Technical assistance to institutions in Malawi in the areas of integrated livestock business and rotational row crop farming.

II. DATES

November 1, 1983 - April 30, 1985

III. COSTS

Not to exceed \$125,125

IV. BUDGET

See Attachment A

V. TERMS

The Graduate School, USDA, will be reimbursed for direct cost, which includes 15% of salaries for fringe benefits plus a fixed administrative fee of \$25,025.

VI. BILLING

Task will be billed as follows:

April 15, 1984 \$100.00
May 15, 1984 Remainder of Project Costs

For Graduate School, USDA
International Programs

For USAID

Arthur F. Byrnes
Arthur F. Byrnes

NAME B. Spaulding

Director

TITLE _____

16 April 1984

DATE 18 April 84

199

Task No. 29

PROJECT NO. 604

BUDGETSalaries & Fringe

Project Administrator - Paula Kozak 10 hours @ \$10/hr.	\$ 100
Technical Specialists	
a) C.R. McLachlan 10 days @ \$250/day	\$ 2,500
b) C.L. Xavier 32 days @ \$250/day	\$ 8,000
c) E.M. Marshall 63 days @ \$250/day	\$15,750
d) G. Jahme 29 days @ \$250/day	\$ 7,250
e) C. McClean 29 days @ \$250/day	\$ 7,250
f) D. Parker 22 days @ \$250/day	\$ 5,500
g) Del. Buffalo 22 days @ \$250/day	\$ 5,500
h) R.H. Martin 68 days @ \$250/day	\$17,000
i) B. Daniel 31 days @ \$250/day	\$ 7,750
j) R. Kelly 18 days @ \$250/day	\$ 4,500
k) Len Lundgren 13 days @ \$250/day	\$ 3,250
l) A.O. Gafforio 63 days @ \$250/day	\$15,750
Total Direct	\$100,100
Administrative Recovery Fixed Fee	\$ 25,025
TOTAL	\$125,125

Project #629

PROJECT NO. 29

INTERAGENCY AGREEMENT

Between

U.S. Agency for International Development and the International Programs, Graduate School, USDA

Reference: BPE-0809-R-GI-3019

Title: Training Guidebook on Development and Operations of Free Trade Zones

SCOPE OF WORK

International Programs, Graduate School, USDA will produce a practical, step-by-step guidebook to assist Third World countries in developing free trade zones in their countries specific methodology for this project will include the six tasks listed in Attachment A.

PROJECT DATES

December 1, 1983 - July 30, 1984

BUDGET

See Attachment B

AMOUNT

Not to exceed \$98,125

TERMS

The Graduate School, USDA will be reimbursed for direct costs, which includes 15% of salaries for fringe benefits, plus a fixed administrative recovery fee of \$19,625.

PROJECT BILLING

Project will be billed on a cost plus fixed fee basis as follows:
December 1, 1983 - \$80,000; July 30, 1984 - Remainder of project costs

For Graduate School, USDA
International Programs

For USAID

Arthur F. Byrnes
Arthur F. Byrnes

NAME Gene Ebovhard

Director

TITLE _____

16 Nov 83

DATE 20 Nov. 83

Sunday -
For file.
B.

Amendment #1

PROJECT # 29

Interagency Agreement

Between

U.S. Agency for International Development and the
International Programs, Graduate School, USDA

Reference: BPE-0809-R-GI-3019

Title: TRAINING GUIDEBOOK ON DEVELOPMENT AND OPERATIONS
OF FREE TRADE ZONES

Project # 29 is amended as follows:

II. PROJECT DATES

Ending date is extended from July 30, 1984 to September 30, 1984

VI. PROJECT BILLING

Project will be billed on a cost plus fixed fee basis as
follows:

December 1, 1983	\$80,000
September 30, 1984	Remainder of project costs

For Graduate School, USDA
International Programs

For USAID

Arthur F. Byrnes
Arthur F. Byrnes

NAME S. J. [unclear]

Director

TITLE

7 August 1984

DATE 10 August 84

Project # 630

4-F38

PROJECT NO. 30

INTERAGENCY AGREEMENT

Between

U.S. Agency for International Development and the International Programs, Graduate School, USDA

Reference: BPE-0809-R-GI-3019

Title: Pacific Islands Business Development

I. SCOPE OF WORK

International Programs, Graduate School, USDA will submit a report on the Western Samoa Conference which brought together Pacific Island government and business leaders with international government and business representatives for the purpose of developing and strengthening trade relations. The report will describe the structuring of the conference itself and report in detail on the agenda addressed. A separate section of the report should discuss how a similar conference structure might be used to transfer management and marketing technology (know how) to the Pacific Island businessmen.

II. PROJECT DATES

July 1, 1983 - December 30, 1983

III. BUDGET

\$8,688 (See Attachment A)

IV. BILLING

Project will be billed on December 1, 1983, on a firm fixed price of \$8,688.

For Graduate School, USDA
International Programs

For USAID

Arthur F. Byrnes
Arthur F. Byrnes

NAME Blair E. Bouchard

Director

TITLE

23 Nov 83

DATE 26 Nov. 83

202

PROJECT NO. ~~29~~ 31

INTERAGENCY AGREEMENT

Between

U.S. Agency for International Development and the International Programs, Graduate School, USDA

Reference: BPE-0809-R-GI-3019

Title: Computer Training and Technical Assistance

I. SCOPE OF WORK

International Programs, Graduate School, USDA will provide technical assistance and training to enable the Bureau of Private Enterprise to establish computer capability in DBII and PFS languages for areas such as grants, contracts, projects, and operating expenses.

II. PROJECT DATES

November 15, 1983 - March 15, 1984

III. BUDGET

\$10,000 (See Attachment A)

IV. BILLING

Project will be billed on December 1, 1983, at a firm fixed price of \$10,000.

International Programs, Graduate School, USDA

For USAID

Arthur F. Byrnes
Arthur F. Byrnes

NAME Bruce E. Foran

Director

TITLE _____

23 Nov 83

DATE 26 Nov 83

204

BUDGET

Salaries and Fringe

Project Administrator - Paula Kozak
10 hours @ \$10/hour \$ 100

Computer Specialist - George Leyland
24 days @ \$220/day \$ 5280

Systems Consultants and Editor
15 days @ \$150/day \$ 2250

Miscellaneous and Supplies \$ 370

TOTAL DIRECT \$8,000

Administrative Recovery Fixed Fee \$2,000

FINAL TOTAL \$10,000

Task #31

PROJECT #604

Interagency Agreement

Between

U.S. Agency for International Development and the International Programs, Graduate School, USDA

Reference: RSSA-BPE-0809-R-GI-3019

Title: CHILE HEALTH

I. SCOPE OF WORK

International Programs, Graduate School, USDA, will assess the Chilean health maintenance organization (HMO) programs, needs, benefits, utilization, etc. and conduct an intensive one-day seminar on the Chilean HMOs for AID health officers, other Washington-based international health agencies and selected U.S. HMO resource people.

II. DATES

July 1, 1984 - September 1, 1984

III. COSTS

Not to exceed \$24,700

IV. BUDGET

See Attachment A

V. TERMS

The Graduate School, USDA, will be reimbursed for direct cost, which includes 15% of salaries for fringe benefits plus a fixed administrative fee of \$4,940.

VI. BILLING

Task will be billed as follows:

July 15, 1984	\$20,000
Sept. 1, 1984	Remainder of project costs

For Graduate School, USDA
International Programs

For USAID/PRE

Arthur F. Byrnes
Arthur F. Byrnes

NAME

[Signature]

Director

TITLE

10 July 1984

DATE

19 July 84

205

Task #31

PROJECT #604

BUDGETSalaries & Fringe

Project Coordinator - Dennis Bilodeau
2 hours @ \$15/hr. \$ 30

Health Training Specialist - Paul Ramay
30 days @ \$242/day \$7,260

Transportation & Per Diem \$9,000

Materials, Publishing proceedings and final report \$3,470

Total Direct \$19,760

Administrative Recovery Fixed Fee \$ 4,940

TOTAL \$24,700

Amendment No. 1

PROJECT NO. 31

Interagency Agreement
Between

U.S. Agency for International Development and the
International Programs, Graduate School, USDA

Reference: BPE-0809-R-GI-3019-01

Project No. 31 is amended as follows:

I. SCOPE OF WORK

International Programs, Graduate School, USDA will under-
take the following additional tasks:

- a) Secretariat Documentation
- b) PD&S Documentation
- c) OE/PD&S Summary Sheet
- d) System/Component Overview

III. BUDGET

\$16,000 (See Attachment A.)

IV. BILLING

Project will be billed at a firm fixed price of \$16,000
as follows:

December 1, 1983	\$10,000	
February 1, 1984	\$ 6,000	
		10000
		6000
		16000

For Graduate School, USDA
International Programs

For USAID

Arthur F. Byrnes
Arthur F. Byrnes

NAME A. J. Fouchard

Director

TITLE _____

3 Feb 1984

DATE 7 Feb 84

PROJECT NO. 31

Amendment No. 1

BUDGET

Salaries & Fringe

Project Administrator - Paulla Kozak
10 hours @ \$10/hr. \$ 100

Computer Specialist - George Leyland
39 days @ \$220/day \$8,580

Systems Consultants & Editors
24 days @ \$150/day \$3,600

Miscellaneous and Supplies \$ 520

Total Direct \$12,800

Administrative Recovery Fixed Fee \$ 3,200

TOTAL \$16,000

208

Amendment No. 2

PROJECT NO. 31

Interagency Agreement

Between

U.S. Agency for International Development and the International Programs, Graduate School, USDA

Reference: BPE-0809-R-GI-3019-01

Project 31 is amended as follows:

I. SCOPE OF WORK

International Programs, Graduate School, USDA will (a) develop Training materials and provide training to The Bureau of Private Enterprise/AID in the effective use of Micro Computers in financial modeling and (b) provide project support in the area of informal operating expense tracking, correspondence tracking and monitoring systems.

II. PROJECT DATES

Ending date is extended from March 15, 1984 to September 30, 1984

III. PROJECT BUDGET

\$75,000 (See Attachment A) *was \$72,000 (increase of \$3,000)*

IV. PROJECT BILLING

Project will be billed on a cost plus fixed fee basis as follows:

December 1, 1983	\$10,000
February 1, 1984	\$ 6,000
April 1, 1984	\$50,000
Oct, 1, 1984	Remainder of project costs

For Graduate School, USDA
International Programs

For USAID

Arthur F. Byrnes
Arthur F. Byrnes

NAME Bruce E. Borchert

Director

TITLE _____

16 March 1984

DATE 20 March 84

Amendment No. 2

Project No. 31

REVISED BUDGETSalaries & FringeProject Administrator - Paulla Kozak
10 hours @ \$10/hr.

\$ 100

Computer Specialist - George Leyland
39 days @ \$220/day
130 days @ \$242/day\$ 8,580
\$31,460Systems Consultants and Editors
24 days @ \$150/day

\$ 3,600

Supplies & Materials

\$ 8,260

Computer Rental and Mainframe Support

\$ 8,000

Total Direct \$60,000

Administrative Recovery Fixed Fee

\$15,000

TOTAL \$75,000

Amendment #3

PROJECT #31

Interagency Agreement

Between

U.S. Agency for International Development and the International Programs, Graduate School, USDA

Reference: BPE-0809-R-GI-3019

Project #31 is amended as follows:

III. PROJECT BUDGET

87
\$24,875

Budget is increased by ~~\$23,375~~ from \$75,000 to \$99,875.
(See Attachment A)

IV. AMOUNT

Not to exceed \$99,875

V. TERMS

The Graduate School, USDA, will be reimbursed for direct cost, which includes 15% of salaries for fringe benefits plus a fixed administrative fee of ~~\$18,475~~.

\$19,975

VI. PROJECT BILLING

87

Project will be billed on a cost plus fixed fee basis as follows:

December 1, 1983	\$10,000
February 1, 1984	\$ 6,000
April 1, 1984	\$50,000
September 1, 1984	\$15,000
Oct. 1, 1984	Remainder of project costs

For Graduate School, USDA
International Programs

For AID/PRE/PPR

Arthur F. Byrnes
Arthur F. Byrnes

NAME Glenn Strubel

Director

TITLE

17 Aug 84

DATE 24 August 1984

Amendment #3
 PROJECT #31
PROJECT BUDGET

Salaries & Fringe

Project Administrator - Paulla Kozak 10 hours @ \$10/hr.	\$ 100
Computer Specialist - George Leyland 39 days @ \$220/day 180 days @ \$242/day	\$ 8,580 \$43,560
Assistant Computer Specialist- 15 days @ \$120/day	\$ 1,800
Systems Consultants & Editors	\$ 3,600
<u>Supplies & Materials & Software</u>	\$14,260
<u>Computer Rental & Mainframe Support</u>	\$ 8,000
	<hr/>
Total Direct	\$79,900
Administrative Recovery Fixed Fee	\$19,975
	<hr/>
TOTAL	\$99,875

Amendment No. 2

PROJECT NO. 31

Interagency Agreement

Between

U.S. Agency for International Development and the International Programs, Graduate School, USDA

Reference: BPE-0809-R-GI-3019-01

Project 31 is amended as follows:

I. SCOPE OF WORK

International Programs, Graduate School, USDA will (a) develop Training materials and provide training to The Bureau of Private Enterprise/AID in the effective use of Micro Computers in financial modeling and (b) provide project support in the area of informal operating expense tracking, correspondence tracking and monitoring systems.

II. PROJECT DATES

Ending date is extended from March 15, 1984 to September 30, 1984

III. PROJECT BUDGET

\$75,000 (See Attachment A)

IV. PROJECT BILLING

Project will be billed on a cost plus fixed fee basis as follows:

December 1, 1983	\$10,000
February 1, 1984	\$ 6,000
April 1, 1984	\$50,000
Oct, 1, 1984	Remainder of project costs

For Graduate School, USDA International Programs

For USAID

Arthur F. Byrnes
Arthur F. Byrnes

NAME

James E. ...

Director

TITLE

16 March 1984

DATE

20 March 84

213

Amendment No. 2

Project No. 31

REVISED BUDGET

Salaries & Fringe

Project Administrator - Paula Kozak
10 hours @ \$10/hr.

Computer Specialist - George Leyland
39 days @ \$220/day

130 days @ \$242/day

Systems Consultants and Editors
24 days @ \$150/day

Supplies & Materials

Computer Rental and Mainframe Support

Administrative Recovery Fixed Fee

	\$	\$
	100	100
	8,580	8,580
	31,460	43,560
	3,600	3,600
	8,260	14,260
	8,000	8,000
Total Direct	\$60,000	79,900
	\$15,000	15,000
TOTAL	\$75,000	99,875

Amendment No. 1

PROJECT NO. 31

Interagency Agreement
Between

U.S. Agency for International Development and the
International Programs, Graduate School, USDA

Reference: BPE-0809-R-GI-3019-01

Project No. 31 is amended as follows:

I. SCOPE OF WORK

International Programs, Graduate School, USDA will under-
take the following additional tasks:

- a) Secretariat Documentation
- b) PD&S Documentation
- c) OE/PD&S Summary Sheet
- d) System/Component Overview

III. BUDGET

\$16,000 (See Attachment A.)

IV. BILLING

Project will be billed at a firm fixed price of \$16,000
as follows:

December 1, 1983	\$10,000
February 1, 1984	\$ 6,000

For Graduate School, USDA
International Programs

For USAID

Arthur F. Byrnes
Arthur F. Byrnes

NAME: Richard

Director

TITLE: _____

3 Feb 1984

DATE: 7 Feb 84

PROJECT NO. 31

Amendment No. 1

BUDGET

Salaries & Fringe

Project Administrator - Paulla Kozak
10 hours @ \$10/hr. \$ 100

Computer Specialist - George Leyland
39 days @ \$220/day \$8,580

Systems Consultants & Editors
24 days @ \$150/day \$3,600

Miscellaneous and Supplies \$ 520

Total Direct \$12,800

Administrative Recovery Fixed Fee \$ 3,200

TOTAL \$16,000

2/10/1

Task #32

PROJECT #604

BUDGETSalaries & Fringe

Project Administrator - Paulla Kozak 3 hours @ \$10/hr.	\$ 30
Technical Specialist 40 days @ \$240/day	\$9,600
<u>Per Diem</u>	\$1,200
<u>Transportation</u>	\$2,000
<u>Miscellaneous</u>	\$1,000
Total Direct	<u>\$13,830</u>
Administrative Recovery Fixed Fee	\$ 3,458
	<u>TOTAL \$17,288</u>

2300 g...
Project 4, Task 3
JOL

TASK 33
PROJECT 604
Services Agreement
Between

U.S. Agency for International Development and the
International Programs, Graduate School, USDA

REFERENCE: RSSA-BPE-0809-R-GI-3019
TITLE: Pakistan Horticultural Products

I. Scope of Work:

International Programs, Graduate School, USDA will provide technical assistance to determine the feasibility of Pakistan producing, processing, transporting and export marketing horticultural products.

II. Task Dates:

April 1, 1983 - June 30, 1985

III. Budget

\$62,250 (See Attachment A)

IV. Billing:

Task 33 will be billed as follows:

March 1, 1985 \$62,250

For Graduate School, USDA
International Programs

For USAID
PRE/PPR

ym Arthur F. Byrnes
Arthur F. Byrnes

NAME John V. Smith

Director TITLE Project Officer

6 Feb 85 DATE 2/12/85

AGENCY FOR INTERNATIONAL DEVELOPMENT
WASHINGTON, D.C. 20523

February 11, 1985

MEMORANDUM

COPY

TO : USDA Grad School
Robert Mashburn

FROM : PRE/PPR, Bruce E. Bouchard *Bruce E. Bouchard*

SUBJECT : RSSA BPE-0809-R-GI-3019-00
Task No. 633

This memo will authorize, under the subject Task Order, the following:

1. Given the unavailability of hotel space within the standard U.S. Government per diem, please re-imburse for hotel costs (up to \$68 per day plus tax) plus one-half of the standard per diem for other expenses (*during recent Washington trips*).
2. The compensation rate should be the maximum \$251.27 per day.

Your attention to this matter is appreciated.

cc: PRE/PPR, JGe1b ✓

VIA AIR POUCH

20

Amendment 1
Project 633
Services Agreement

Between

U.S. Agency for International Development and the
International Programs, Graduate School, USDA

REFERENCE: RSSA-BPE-0809-R-GI-3019
TITLE: Latin American and Caribbean Private Enterprise
Assistance

I. Scope of Work

International Programs, Graduate School, USDA, will provide up to 160 days of assistance to selected Latin American and Caribbean AID Mission Directors in the areas of agribusiness investment, export opportunities and divestiture strategies for parastatals.

II. Project Dates

Extended from June 30, 1985 to September 30, 1985.

III. Project Budget

	<u>Current</u>	<u>New</u>	<u>Total</u>
Private Enterprise Technical Specialist Gus Kohn 160 days @ \$250/day	25,000	15,000	40,000
Transportation	3,000	2,850	5,850
Per Diem (DC, Costa Rica, Panama, D.R.) 80 days + 13 days	6,400	2,125	8,525
Secretarial \$70/day x 10 days		700	700
Miscellaneous	<u>1,600</u>	<u>350</u>	<u>1,950</u>
Total Direct	\$36,000	\$21,025	\$57,025
Administrative Fee (25%)	<u>9,000</u>	<u>5,256</u>	<u>14,256</u>
Total	\$45,000	\$26,281	\$71,281

IV. Project Billing

Project will be billed on a cost plus fee basis as follows:

February 15, 1985	35,000
July 1, 1985	35,000
September 15, 1985	Remainder of project costs

For Graduate School, USDA
International Programs

For USAID
PRE/PER

afm
afm Arthur F. Byrnes NAME [Signature]
Dr. Arthur F. Byrnes
Director TITLE Director
1 July 1985 DATE 5 July 85

Sever, Pierce
Folo

USIA GRAD SCHOOL

Project 33

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PROJECT 633

SERVICES AGREEMENT

BETWEEN

U.S. Agency for International Development and the
International Programs, Graduate School, USDA

REFERENCE: RSSA-BPE-0809-R-GI-3019
TITLE: Latin American and Caribbean Private
Enterprise Assistance

I. Scope of Work

International Programs, Graduate School, USDA will provide up to 100 days of assistance to selected Latin American and Caribbean AID Mission Directors in the areas of agribusiness investment, export opportunities and divestiture strategies for parastatals.

II. Project Dates

February 1, 1985 - June 30, 1985

III. Project Budget

Private Enterprise Technical Specialist 100 days @ \$250/day	\$25,000
Transportation	3,000
Per Diem (Costa Rica, Panama, D.R.) 80 days @ \$80/day	6,400
Miscellaneous	<u>1,600</u>
Total Direct	36,000
Administrative Fee	<u>9,000</u>
Total	\$45,000

IV. Project Billing

Project will be billed on a cost plus fee basis as follows:

February 15, 1985	35,000
July 1, 1985	Remainder of project costs

For Graduate School, USDA
International Programs

For USAID
PRE/PPR

rym

Arthur F. Byrnes
Arthur F. Byrnes

NAME

Joh V. Seal

Director

TITLE

Project Officer

6 Feb 1985

DATE

2/12/85

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