

AID 1350.1 (3-87) *PIO/T	AGENCY FOR INTERNATIONAL DEVELOPMENT PROJECT IMPLEMENTATION ORDER/TECHNICAL SERVICES	1 Cooperating Country EUR Regional	Page 1 of 5 Pages
		2. PIO T No 180-0249-3-1182533	3 <input checked="" type="checkbox"/> Original or Amendment No _____
		4 Project Activity No and Title Regional Agribusiness Support Project Audit, Evaluation and Project Support 180-0249	

DISTRIBUTION 13 Mission References	5. Appropriation Symbol 72-11X1010 (184-63-180-01-69-11)		6. Budget Plan Code QAIX-91-33180-IG-12			
	7. Obligation Status <input checked="" type="checkbox"/> Administrative Reservation <input type="checkbox"/> Implementing Document			8. Project Assistance Completion Date (Mo., Day, Yr.)		
	9. Authorized Agent		10. This PIO T is in full conformance with PRO AG No Date			
	11a Type of Action and Governing AID Handbook <input checked="" type="checkbox"/> AID Contract (HB 14) <input type="checkbox"/> AID Grant or Cooperative Agreement (HB 13) <input type="checkbox"/> PASA/RSSA (HB 12) <input type="checkbox"/> Other				11b Contract Grant Cooperative Agreement PASA/RSSA Reference Number (if this is an Amendment)	
	12 Estimated Financing (A detailed budget in support of column (2) is attached as Attachment No					
	Maximum AID Financing Available	A Dollars	(1) Previous Total	(2) Increase	(3) Decrease	(4) Total to Date
		B U.S. Owned Local Currency	0	24,710		24,710
						0
	14A Instructions to Authorized Agent This PIO/T is to allocate funds to cover the cost of a purchase order to procure services and deliverables stated in Attachment No 1 and to authorize MS/OP/OS/ENE to negotiate and execute the Order.					
	14B Address of Voucher Paying Office PFM/FM/A/PNP, ROOM 700 SA-02					

15 Clearances - Include typed name, office symbol, telephone number and date for all clearances					
A. The Project Officer certifies that the specifications in the statement of work or program description are technically adequate. ENE/TR/ARD, J. Snell <i>J Snell</i> 4/23/91		Phone No. 647-7301	B. The statement of work or program description lies within the purview of the initiating office and approved agency programs		Date 5/1/91
ENE/TR/ARD, A. Moustafa <i>A Moustafa</i> 4/22/91		Date 4/22/91	ENE/EUR, D. Pressley <i>D Pressley</i>		
C. Joe Pasticc <i>J Pasticc</i> 4/23/91 ENE/DP/F, J. Rudasill-Bey <i>J Rudasill-Bey</i> 5/5/91 ENE/TR/ARD, D. Johnston <i>D Johnston</i> 5/2/91		Date 4/23/91	D. Funds for the services requested are available		Date
ENE/DP/F, J. Rudasill-Bey <i>J Rudasill-Bey</i> 5/5/91		Date 5/5/91	FM/PAFD, Rose Anderson		
16 For the Cooperating Country. The terms and conditions set forth herein are hereby agreed to			17 For the Agency for International Development		
Signature _____ Date _____			Signature <i>Robert Nachtrieb</i> Date 5-7-91		
Title N/A			Title Robert Nachtrieb, Director, ENE/PD		

* See HB 3, Sup A, App C, Att B, for preparation instructions. Note: The completed form contains sensitive information whose unauthorized disclosure may subject an employee to disciplinary action.

18. Statement of work or program description for this project is described in Attachment No. One

19. Special Provisions

- A. Language Requirements (specify) English
(If marked, testing must be accomplished by AID to assure desired level of proficiency.)
- B. Access to classified information will will not be required by technical specialists. (Indicate level) _____
- C. Duty post(s) and duration of technical specialist(s) services at post(s) (months) Washington, D.C., Warsaw, Budapest, and Sofia (8 months)
- D. Dependents will will not be permitted to accompany technical specialist(s).
- E. Geographic code applicable to procurement under this PIO/T is 000 899 935 941 Other (specify) _____
(If other than authorized in HB 1, Sup B, Chap 5, Para 5A1d, attach waiver(s).)
- F. Salary approval(s) to exceed FS-1 salary ceiling are attached in process N/A.
- G. Cooperating country acceptance of this project (applicable to AID/W projects only)
 has been obtained is in process is not applicable to services required by PIO/T.
- H. Justification for use of external resources for consulting services is attached N/A.
- I. Clearance for procurement of ADP equipment, software, and services is attached in process N/A.
- J. OMB approval of any report to be completed by ten or more members of the general public under the statement of work is attached in process N/A.
- K. Participant training is is not being funded as part of this PIO/T.
- L. Requirement (contracts only) is recommended for small business set-aside SBA 8(a) Program neither.
- M. Other (specify):

20. Provisions for Logistic Support	IN KIND SUPPLIED BY		FROM LOCAL CURRENCY SUPPLIED BY		TO BE PROVIDED OR ARRANGED BY SUPPLIER	N/A
	AID	COOPERATING COUNTRY	AID	COOPERATING COUNTRY		
A. Specific Items (Insert "X" in applicable column at right. If entry needs qualification, insert asterisk and explain below in C "Comments")						
(1) Office Space					X	
(2) Office Equipment					X	
(3) Housing and Utilities					X	
(4) Furniture						X
(5) Household Appliances (Stoves, Refrig., etc.)						X
(6) Transportation in Cooperating Country					X	
(7) Transportation To and From Country					X	
(8) Interpreter Services/Secretarial					X	
(9) Medical Facilities (Health Room)						X
(10) Vehicles (official)					X	
(11) Travel Arrangements/Tickets					X	
(OTHER SPECIFY)						
(12) Nightwatchman for Living Quarters						X
(13)						
(14)						
(15)						

20. Provisions for Logistic Support (Continued)

B. Additional Facilities Available From Other Sources

Diplomatic pouch

PX

Commissary

Other (specify, e.g., duty free, entry, tax exemption)

C. Comments

21. Relationship of Contractor or Participating Agency to Cooperating Country and to AID

A. Relationships and Responsibilities Vendor firm will work independently

B. Cooperating Country Liaison Officials

C. AID Liaison Officials James G. Snell or David Johnston

22. Background information (additional information useful to authorized agent)

23. Summary of attachments that accompany the PIO/T (check applicable boxes)

A. Detailed budget estimate in support of increased funding (Block 12) Attachment (2)

B. Evaluation criteria for competitive procurement (Block 14A)

C. Justification for procurement by other than full and open competition or noncompetitive assistance

D. Statement of work or program description (Block 18) Attachment (1)

E. Waiver(s) justification(s), clearance(s), certification(s) (Block 19) (specify number _____)

Scope of Work

A. Purpose

The Purchase Order will provide funds for the Washington-based Agribusiness Council, Inc., to undertake visits to Warsaw, Budapest and Sofia for the following purposes:

1. Determine the current qualitative state of the private agro-industry and agribusiness organizations and firms in Poland, Hungary and Bulgaria.
2. Carry out discussions and personnel interviews with the private sector and government personnel on public agro-industry and agribusiness policy issues influencing agricultural development.
3. Conduct discussions and interviews with the leaders of agro-industry and agribusiness in the private and public sectors for the purpose of establishing information groups and eventually agribusiness councils.
4. Identify agribusiness, agricultural, environmental and/or natural resources reforms which private sector personnel believe are necessary and which enjoy popular or broad-based support from private sector firms, associations and/or individuals.

The Agribusiness Council will compile the results of the above-stated specific tasks in a comprehensive report with an executive summary. Subsequently, the deliverable product (report) will be submitted to the ENE/DR/AE for review. The final report should be ready within 15 (fifteen) days after the review is completed.

B. Schedule of Work:

The visits to the Eastern European countries will be conducted over a five month period following execution of the Purchase Order. The draft report will be completed within three months after concluding the visits.

Attachment (2)
Illustrative Budget

1. Int. Travel (2 visits x persons)	5,000
2. Per diem (15 days x 2 persons x 150/day)	\$4,500
3. Salaries (\$285/day x 20 days x 2 persons)	\$11,400
4. Typing, copying, computer rental	\$1,000
5. Communications (telephone, fax etc.)	\$ 500
6. Overhead (15% of salaries)	\$ 1,710
7. Car rental in Eastern Europe	<u>\$ 600</u>
Total	\$24,710