



CODEL INC.
Coordination in Development

PD-ARH-5.

9613

December 20, 1993

Ms. Cathy Jane Bowes
FHA/PVC Project Officer
Agency for International Development
1515 Wilson Boulevard, 7th Floor
Arlington, VA 22209

Ref: CODEL - PVC\WID Cooperative Agreement
No. FAO-0158-A-00-3050-00

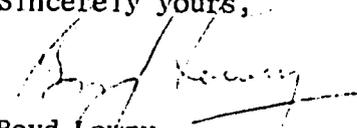
Dear Cathy:

Enclosed is our first quarterly narrative and financial report for the above grant. If you have any questions, please let me know.

Enclosed is a copy for you to forward to Debra for WID.

Thank you for your help in this process.

Sincerely yours,


Boyd Lowry
Executive Director

cc. Caroline Njuki
Mary Ann Smith
Nancy Wright



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QUARTERLY REPORT

September 1, 1993 - November 30, 1993

CODEL - PVC/WID Cooperative Agreement No. FAO-0158-A-00-3050-00
Effective August 31, 1993 to August 30, 1996

Work accomplished in the first quarter of this grant is in accordance with the Approved Work Plan - Year I - September 1, 1993 to August 31, 1994 as noted below in paragraphs highlighted in bold type.

1993 - September - Grant received, reviewed and work was begun on development of Year I Work Plan

October Continue review of agreement and finalize work plan for Year I

Approval of Work Plan by PVC-WID technical monitors -
Project Officer - Cathy Bowes, PVC
Technical Advisor - Debra Schuman, WID
CTO/WID - Martin Hewitt

The above grant is effective 31 August 1993. Upon receipt of official notification CODEL staff proceeded to develop the Work Plan for Year I. The plan was approved by Cathy Bowes, PVC and Debra Schuman, WID at a meeting at the PVC office on 18 October 1993. At the same meeting terms of the grant were clarified as needed and confirmed by 16 November 1993 letter of Cathy Bowes to Caroline Njuki.

November - December Negotiate with proposed research, control and pilot project holders to ascertain their interest and willingness to participate in the program as outlined in cooperative agreement

The Africa Coordinator initiated communications with the proposed partner agencies for the five projects covered by the grant, i.e., three combined technologies projects, one research project and one control project. During her December - January Field trip she will complete the negotiations and confirm their participation.

Develop list of additional NGOs in each of the three countries, Tanzania, Uganda and Kenya, to be invited to consultation on traditional wisdom and combined technologies, including research and control project staff

A provisional list of NGOs who will be invited to the consultation on traditional wisdom and combined technologies has been developed. This will be finalized upon completion of the Coordinator's field trip.

Prepare plan for consultation, including proposed content, process, schedule, location and prospective resource persons

The outline for the consultation has been developed. The program detail will be completed in the next quarter.

Negotiate with potential participants and resource persons re their interest and availability

The Coordinator will confirm participant interest during the December - January Field Trip. She will also secure a conference site and confirm the dates for the consultation to be held in March 1994. Resource persons will be identified and consulted during the same period by Environment in Development staff.

Obtain approval for Africa Coordinator's field trip

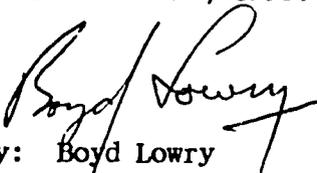
The Coordinator's field trip was approved by PVC and WID Officers on October 18, 1993. A.I.D. Country Missions were notified by telegram sent by the PVC Officer November 1993.

Develop Case Study design for research project

At a meeting with PVC and WID Officers at CODEL on November 8, 1993 the basic research design was approved with the understanding that partners in the field will have an opportunity to make necessary revisions based on specific project requirements and local concerns.

Submit first quarterly narrative and financial reports by December 31, 1993

Submitted on December 20, 1993.


Submitted by: Boyd Lowry
Executive Director