

PD-ABH-288

ISN 85380



Intrah

**TRIP REPORT B - # 418-1
and 2**

Travelers: Ms. Lynn Knauff,
INTRAH Deputy Director

Country Visited: Kenya

Date of Trip: October 9-31, 1993

Purpose: To prepare for and help to
conduct the Anglophone Regional
Conference on National Service
Guides and Guidelines, October
19-22, 1993, and to prepare agendas
and materials for debriefings
and dissemination presentations of
the Uganda Nurse Aides study.

Program for International Training in Health

PAC IIb

**University of North Carolina at Chapel Hill
Chapel Hill, North Carolina 27514 USA**

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EXECUTIVE SUMMARY

From October 9 - 30, 1993, Ms. Lynn Knauff, INTRAH Deputy Director, worked with staff of the INTRAH Regional Office/Nairobi (RO/N) to prepare for and conduct the Anglophone Regional Conference on National Service Guides and Guidelines, which was held in Nairobi from October 19 - 22 (See the Conference Proceedings), and to prepare for a series of Uganda Nurse Aides study debriefings and disseminations (see Trip Report B-#404). Ms. Knauff, accompanied by INTRAH Regional Director for Anglophone Africa Miss Pauline Muhuhu, briefed at REDSO/ESA with Mr. Ray Kirkland, Chief of the Population and Health Division, and Ms. Angela Franklin Lord, Population Advisor, on the Conference, and with Ms. Fatou Yumkella, INTRAH Consultant, they were briefed on the Uganda Nurse Aides Study findings and recommendations, and debriefed on the Conference.

SCHEDULE OF ACTIVITIES

- October 9** Arrived in Nairobi at 11:30 pm.
- October 11-18** Planned and prepared materials for the Conference.
- October 18** Briefed at REDSO/ESA with Mr. Ray Kirkland, Chief of the Population and Health Division, and Ms. Angela Lord, Population Advisor.
- October 19-22** Helped to facilitate the Conference.
- October 23** Met with Dr. Manuel Pina, INTRAH Francophone Regional Clinical Officer, on the Cameroon National Seminar.
- October 24** Met with Ms. Fatou Yumkella, INTRAH Consultant.
- October 25** Debriefed with RO/N on the Conference and prepared the Executive Summary, Background and Outline of Proceedings, and collected and organized the Conference papers for the Proceedings.
- October 26-30** Prepared for the Nurse Aides study dissemination meetings in Uganda.
- October 29** Debriefed on the Conference at REDSO/ESA with Mr. Kirkland and Ms. Lord, and briefed them on the Nurse Aides study findings and recommendations.
- October 31** Departed for Uganda at 4:30 pm.

I. PURPOSES OF TRIP

To prepare for and help to conduct the Anglophone Regional Conference on National Service Guides and Guidelines, October 19 - 22, 1993, and to prepare agendas and materials for debriefings and dissemination presentations of the Uganda Nurse Aides study.

II. ACCOMPLISHMENTS

- A. With RO/N staff and RO/N consultants, prepared the agenda, design, materials and presentations for the Anglophone Regional Conference.
- B. Assisted with facilitation and other tasks, and made presentations during the Regional Conference.
- C. With Miss Muhuhu and Ms. Yumkella, prepared agendas, designs and materials for debriefings and presentations of the Uganda Nurse Aides study findings and recommendations.

III. DESCRIPTION OF ACTIVITIES

- A. From October 9 - 18, INTRAH Regional Office/Nairobi staff (planning team leader Mrs. Jedida Wachira, Miss Muhuhu and Regional Clinical Program Officer Mrs. Grace Mtawali), RO/N Consultant Ms. Stembile Matatu and Ms. Knauff prepared a Conference agenda, session designs, participants' materials, and presentations for the Conference, and briefed newly-arrived facilitators Dr. Pina, Ms. Naomi Goko and Ms. Florence Githiori on Conference plans and their roles and responsibilities during the Conference.
- B. From October 19 - 22, the Anglophone Conference was held for 19 participants from 10 countries. Facilitators were the planning group members and Dr. Pina, Ms. Goko and Ms. Githiori.

- C. On October 25, Ms. Knauff organized an outline and list of materials required for the Conference Proceedings, and wrote several sections. Also, on October 25, a debriefing and discussion on Conference preparation processes was held with Miss Muhuhu, Mrs. Wachira and Mrs. Mtawali, at Ms. Knauff's request.
- D. From October 26 - 30, Ms. Knauff worked with Ms. Yumkella and Miss Muhuhu to prepare agendas, materials and presentations for debriefings and dissemination sessions on the Uganda Nurse Aides study.
- E. On October 18, Ms. Knauff and Miss Muhuhu met with Mr. Ray Kirkland and Ms. Angela Lord at REDSO/ESA to update them on preparations for the Anglophone Conference, to provide them with a copy of the Uganda Policy Guidelines and Standards, and to be briefed on REDSO's initiatives in the region, the newest of which was Eritrea. Mr. Kirkland indicated that the development of national service guides and guidelines would be a very appropriate activity in Eritrea and recommended that a copy of the Conference Proceedings be sent to the A.I.D. representative there, Mr. George Jones. Mr. Kirkland, who had just been in Tanzania, congratulated RO/N for the effective and much-appreciated work being done by INTRAH in Tanzania. During the debriefing on October 29, Ms. Yumkella accompanied Ms. Knauff and Ms. Muhuhu to describe and discuss the findings and recommendations of the Uganda Nurse Aides study. Copies of materials that had been prepared for the USAID/Uganda debriefing were left with Mr. Kirkland and Ms. Lord. Also discussed at the debriefing were the outcomes of the Conference, emphasizing the interest of participants in the relationship between quality of care and barriers of many kinds to service access, and the participants' intentions to examine existing guides and guidelines for improvements or revisions to

increase attention to quality of care and removal of medical and other barriers. The status of guides and guidelines in each of the E/SA countries represented at the Conference was reviewed, and the intention of Zambia, Malawi and Namibia to request INTRAH's technical assistance was mentioned.

IV. FINDINGS, CONCLUSIONS AND RECOMMENDATIONS

1. Findings

Preparation time for the Conference was less than 10 days, during which an agenda, session designs, a case study and other materials for participants, and presentations were developed. The short planning period was based on an erroneous assumption that many of the participants would have attended the 1991 TAC meeting, and would therefore need little introduction to the basics of national service guides and guidelines. In fact, less than a quarter of the Conference participants nominated by USAID missions had participated in the 1991 TAC meeting. Of the ten countries represented (11 had been invited, but USAID/Addis did not respond to the invitation), 4 were newcomers to INTRAH (Namibia, Malawi, Ghana and Zambia) as were their representatives, and from the remaining 6 (Botswana, Tanzania, Uganda, Kenya, Cameroon and Zimbabwe), only 4 participants (1 each from Botswana and Cameroon, and 2 from Uganda) had attended the 1991 TAC meeting. This meant that materials and presentations needed not only to follow and build-on the 1991 TAC, but at the same time we needed to introduce material that had been presented at that meeting, but briefly and succinctly because of the short Conference duration.

Conclusion

Had the Conference proposal been sent by INTRAH to A.I.D. earlier than mid-September, the cable from A.I.D. to USAID missions requesting nominations could have been sent to USAID's earlier than September 17. As it was, mission nominations were still arriving one week prior to the Conference. In short, knowing who'd be coming to the Conference and being able to send them materials in advance, requires a lead time of about 6 months during which a proposal, nomination cable, receipt

of nominations, pre-conference questionnaire and responses, materials etc., can be prepared and moved along for reviews.

Recommendation

For a future regional Conference or TAC meeting, a lead time of 6 months should be planned, permitting the planning week before the event to be devoted to finalization (rather than generation) of materials and presentations, and attention to last minute details.

2. **Finding**

Despite a short planning period, when the participants arrived in the Conference hall everything was ready for them; in their evaluations, they complimented INTRAH on the efficiency and effectiveness of conference arrangements and sessions.

Conclusion

Working against tight deadlines is an INTRAH strength, although the effort it takes could well be directed elsewhere.

Recommendation

The planning time for regional activities should be spread out to accommodate to INTRAH staff's and consultants' other responsibilities.

3. **Finding**

Participants were highly satisfied with the materials developed for and those distributed during the Conference. It was observed that many seemed "starved" for reference materials and time to examine them. Participants were also serious and committed to the Conference content and themes, and their presentations were well-developed and of interest to their audience.

Conclusion

USAID nominations to the Conference were very appropriate, derived in part from the quality of the circular cable requesting nominations sent by Ms. Lucy Mize, INTRAH's CTO. A longstanding need by service managers, trainers and providers for references and reading time was again observed at the Conference.

Recommendation

The USAID missions and Ms. Mize should be thanked by INTRAH for their contribution to the success of the Conference; they should also be asked how INTRAH could help to fill the reference gap.

4. Finding

Participants from Zimbabwe, Malawi, Namibia and Zambia requested INTRAH's intermittent assistance to help implement their recommendations.

Conclusion

The Conference stimulated new awarenesses and learnings about what is needed to develop/update/revise/disseminate guides and guidelines, and participants who had received INTRAH assistance in the development of their countries' guides and guidelines conveyed the effectiveness of INTRAH's assistance to them.

Recommendation

INTRAH should do what it can to help countries requesting assistance regarding national guides and guidelines, and might stimulate provision of assistance by countries who have been helped by INTRAH. INTRAH also should document the process for developing/updating/revising/disseminating and applying national service and training guides and guidelines, which could help not only E/SA countries, but also many others throughout the world.

APPENDIX A

Persons Contacted/Met

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Persons Contacted/Met

REDSO/ESA

Mr. Ray Kirkland, Chief of the Population and Health
Division

Ms. Angela Franklin Lord, Population Advisor

SEATS

Ms. Nancy Harris, Project Director

MSH

Dr. Marc Mitchell

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APPENDIX B

List of Participants

APPENDIX B

List of Participants

| Full Name of Participant | Title | Address |
|----------------------------------|---|--|
| 1. Neo MOKGAUTSI | Head of Continuing Education | Ministry of Health Private Bag 0038 Gaborone BOTSWANA |
| 2. Lucas MBOFUNG | INTRAH/MOPH Coordinator | Ministry of Public Health Yaounde CAMEROON |
| 3. Docla O. A. SAKA | District Medical Officer of Health | c/o Dr. E. C. SAKA Komfo Anokye Teaching Hospital KSI. GHANA |
| 4. Dr. Isaac ACHWAL | Senior Program Officer | Family Planning Association of Kenya Box 30581 Nairobi KENYA |
| 5. Esther KWINGA | Public Health Nurse Nursing Division | Ministry of Health Box 30016 Nursing Division Nairobi KENYA |
| 6. Dr. J. M. MAKHULO | Assistant Director of Medical Services No. 4 | P.O. Box 43319 Nairobi KENYA |
| 7. Dr. H. SANGHVI (part-time) | Chairman | Ob-Gyn Department University of Nairobi P.O. Box 19676 Nairobi KENYA |
| 8. Jane NAMASASU | National FP/TBA Coordinator | P.O. Box 30377 MALAWI |
| 9. Effie PELEKAMOYO | Service Delivery Officer | National Family Welfare Council P.O. Box 308 MALAWI |
| 10. Vivienne TJAPEPUA | Head, MCH/FP | Ministry of Health and Social Services NAMIBIA |

| Full Name of Participant | Title | Address |
|---------------------------------|---|---|
| 11. Joy Mary BATEGEREZA | FP Training Coordinator | MOH National FP Program P.O. Box 9083 Dar es Salaam TANZANIA |
| 12. Dr. Adatus KAPESA | FP Training Consultant | Muhimbili University College of Health Sciences Dar es Salaam TANZANIA |
| 13. Dr. Mahewa MATTHEW | Training Manager | UMATI Box 1372 Dar es Salaam TANZANIA |
| 14. Dr. L. B. MLINGI | Director General | Tanzania OCC Health P.O. Box 3520 Dar es Salaam TANZANIA |
| 15. Lucy ABOKI ASABA | FP Master Trainer | P.O. Box 8 Ministry of Health Entebbe UGANDA |
| 16. Dr. F. E. KATUMBA | Ag. Assistant Commissioner of Medical Services (MCH/FP) | Ministry of Health P.O. Box 8 Entebbe UGANDA |
| 17. Rachel RUSHOTA | FP/MH Training Coordinator | P.O. Box 8 Ministry of Health Entebbe UGANDA |
| 18. Margaret MUTAMBO | Executive Director | PPAZ P.O. BOX 32221 Lusaka ZAMBIA |
| 19. Nhliziyo THANDIWE | Zimbabwe National FP Council | P.O. Box 220 Southerton Harare ZIMBABWE |

Program for International Training in Health

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November 22, 1993

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Ms. Lucy Mize
Project Manager
Research and Development/POP/CMT
Room 811, SA-18
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Washington, DC 20523-1819

Re: DPE-3031-Z-00-9024

Dear Lucy:

Enclosed is one copy of INTRAH trip report B-#418-1 and 2.

Country: Kenya

Activity Title: Anglophone Regional Conference on National Service Guides and Guidelines

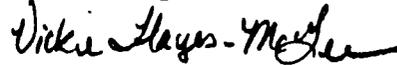
Date of Trip: October 9-31, 1993

Traveller(s): Ms. Lynn Knauff, INTRAH Deputy Director

Purpose of Trip: To prepare for and help to conduct the Anglophone Regional Conference on National Service Guides and Guidelines, October 19 - 22, 1993, and to prepare agendas and materials for debriefings and dissemination presentations of the Uganda Nurse Aides study.

Please let us know if you need additional copies of this report or portions thereof.

Sincerely,



Vickie Hayes-McGee
Program Assistant

Enclosure

cc: Dr. James Lea, Director/Ms. Lynn Knauff, Deputy Director
Miss Pauline Muhuhu, INTRAH/Nairobi
Mr. Dick Cornelius, R&D/POP/P&E
Mr. Richard Greene, USAID/Cameroon
Ms. Barbara Belding, USAID/Namibia
Mr. Charles Llewellyn, USAID/Ghana
Mr. Hector Nava, USAID/Botswana
Mrs. Roxana Rogers, USAID/Zimbabwe
Mr. Chris McDermott, USAID/Malawi
Mr. Pape Gaye, INTRAH/Lomé
Dr. Ray Kirkland, REDSO/ESA
Mrs. Hope Sukin, AFR/ARTS/HHR
AID Acquisitions
Ms. Dana Vogel, USAID/Tanzania
Mr. Jay Anderson, USAID/Uganda
Mr. Fred Winch, USAID/Zambia
Mr. Gary Newton, USAID/Kenya

