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FINAL REPORT  
ASSESSMENT OF PVO ACTIVITY  
UNDER THE LOCAL DEVELOPMENT II PROJECT

Submitted by : SPAAC  
Submitted to : USAID

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## ACKNOWLEDGMENT

SPAAC Assessment Team would like to extend their gratitude to MSA staff at central, governorate, district, and village levels; to USAID; Local Development Office staff; to DAC Technical Assistance Team, and last but not least to all visited PVO members and staff. Without their honest and valuable contribution the work would not have been done in time.

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ASSESSMENT OF PVO ACTIVITY  
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I - CONCLUSIONS AND RECOMMENDATIONS

1 - INTRODUCTION

The Government of Egypt (GOE), assisted by the United States Agency for International Development (USAID) has introduced a number of successive programs to strengthen the capacity of local governments to address local developmental needs. Within this perspective, local indigenous Private Voluntary Organizations (PVO) have been recognized as important vehicles to respond to local community needs. PVOs provide community services with the aim of improving the quality of life of low income residents of rural, urban and frontier areas of Egypt. As such, PVOs received special attention from local development programs in an effort to strengthen their capacity to respond efficiently and effectively to changing local community needs.

Under the first local development program, the support to PVOs was initiated, but only covered the two metropolitan cities of Egypt: Greater Cairo and Alexandria under the program of Neighborhood Urban Services (NUS).

Under LDII, the PVO component became an integral part of the program. The purpose of the PVO component under LDII is to strengthen the capabilities and the efficiency of local governments to coordinate and stimulate the development potential of local PVOs. To develop this potential, funds were made available as well as technical assistance to improve the management capabilities of PVOs in assessing local community needs, planning and implementing subprojects, and sustaining the projects through improved fund-raising capabilities.

The PVO Block Grant under LDII started in 1986 for a period of over three years. Three funding cycles have been completed, and the fourth funding cycle is currently underway. At this stage, it was felt as necessary and vital to assess PVO activities under LDII, its strengths and limitations.

## 2 - ACHIEVEMENTS AND LIMITATIONS OF PVO BLOCK FUND

The PVO Block Grant has definitely activated and stimulated indigenous local PVOs as well as Regional Federations and MSA staff at the directorate, department and unit levels. Existing services have been up-graded increasing number of beneficiaries, and new services have been introduced, especially child care services and health services. Even unsuccessful new services are given greater attention by Board members and MSA staff to introduce measures to facilitate success such as planning promotional activities. Board members are more active and constructive competition has developed between PVOs. Exchange of experiences between different PVOs take place. Board members gained more experiences in running meetings, in financial management, in sound procurement procedures and in keeping separate books for projects. Overall, interactions between PVOs and MSA have increased.

The role of Regional Federations in support of PVOs has been augmented and revitalized. The Regional Federations are better equipped to provide training services to PVOs as well as coordinate services through the new database potential. The fund raising role experiment by a few Regional Federations can easily be replicated in other governorates. This role provides fund-raising support to weak PVOs and provides funds for the Federation to upgrade its support services to PVOs. The funding constraint of participating with 25 percent of the requested fund, and the constraint of funding only equipment and furniture have increased initiatives of fund-raising.

The PVO Block fund has also activated MSA staff. Directorates of Social Affairs (DSA) have developed a global profile of PVOs in their regions. Geographical coverage is good and well distributed giving non-urban PVOs the chance to benefit from the funds. Some PVOs who had never received any support funds from MSA received funds from the PVO Block fund.

Awareness of the concept of assessment of needs and its importance in planning projects has been achieved though not yet implemented. More targeted training is needed at all levels to institutionalize the practice.

The Program, however, as implemented has some identified limitations:

- (1) No baseline data for assessing needs and planning subprojects have been collected by any funded PVO reviewed, increasing the probability of funding under utilized subprojects.

- (2) The elaborate system developed for funding terminates with the completion of equipment procurement and expenditure of funds. Monitoring and technical assistance from the PVO Block Fund Program terminates too, thus limiting the potential impact of the fund.
- (3) The system, as planned, initiates needs assessment from local communities to upward levels. As implemented the system tends to move from top-down, rather than from down-up. The whole process seems to be mechanical and tends to be formalistic with no adequate concern given to the contents.
- (4) The criteria developed for allocation of funds are quite equitable, but not flexible enough to accommodate for special needs.
- (5) The supportive role of local government has not been fully achieved. At best, SA local staff have a free hand, at worst, local government agencies split incentives allocated to SA staff or delay transfer of training funds allocated through the TBG program.

Some of these limitations are product of how the system has been conceptualized. Others can be accommodated for through technical assistance.

### 3 - RECOMMENDATIONS

Greater efforts have to be exerted toward training in needs assessment techniques at least at the SA local staff and Regional Federation levels to be filtered down to PVOs.

Needs assessment could be initiated by the National PVO Committee by allowing degree of flexibility to allocated funds. A certain proportion of the fund could be separated to be allocated on justified requests from the governorates for the need for extra funds than the amount allocated through use of existing criteria. The special need could stem from special local community needs or special governorate needs.

Such a process when introduced may energize localities to provide solid evidence of the relative need to compete for extra funds. This will also initiate assessment of needs and planning from the lower levels.

PVO Block Grant Program should not sever all relationship with subprojects when equipment procurement procedures are terminated. Technical assistance should be provided to SA local staff and Regional Federations to continue follow-up, monitoring and supporting at least for the first initial year to ensure appropriate utilization of equipment and to gain more experience in successes and limitations related to specific equipment or specific services.

The important role of popular leaders should be enhanced through technical assistance. When popular leaders are allocated responsibilities they are not equipped to carry out, they either endorse them to SA local staff being the agency that knows best or they use the new responsibilities to utilize their power in manipulating decisions.

To balance SA local staff potential dominance over the program, and to activate the role of Regional Federations, it is recommended that the Regional Federation be represented as a member of GLDC and two PVO Board members become members of the PVO subcommittee.

All PVOs should be well notified properly of the PVO Block Grant Program. The colored brochures produced about the program should be distributed to all PVOs without exception with a note on necessary procedures for application and funding criteria. Funds need to be allocated to SA Directorates to cover stationary and communication costs to allow for increase in correspondence with all PVOs. Incentive funds allocated to SA local staff should be totally transferred to SA Directorates with explicit instructions to GLDC not to cut back on the amount.

At this stage of the Program, special attention should be paid to weak PVOs. An allowance should be introduced to accommodate for support for weaker PVOs to change their ineligible status for funding. Regional Federations could play a role in this respect by their new fund-raising role and improved training capabilities.

The initial success of the PVO Program and the amount of funds invested in it justify a thorough screening of the type, quality, and quantity of training provided to PVOs. Instrumental and successful training requires more than allocation of funds. The potential of PVOs in responding to changing community needs require greater efforts than allocating funds for purchase of equipment and furniture, and ensuring appropriate procurement procedures.

May 20, 1991

Mrs. Kim Kertson  
Chief of Section,  
DR/LAD/LID  
USAID

Dear Mrs. Kertson,

With reference to the final report of the assessment of PVO activity under the Local Development II Project made by SPAAC, I would like to clarify the following points which, if were accurately covered, the study would have been documented as a comprehensive assessment of PVO activity.

1. The study did not review analytically, as was expected, the PVO program inputs, its integrated process of implementation and its consequent out-comes. Thus the report failed to touch on the interaction of the various factors and consequently on the dynamic aspects of the program.
2. The study did not assess all the basic documents which guide the implementation of this activity i.e LD II agreement itself, minutes of the National PVO Committee meetings, the policy guidelines, guide manuals, workshops and seminars' documents and recommendations etc...

As a result the study reached some conclusions which were covered by these documents and some others are contradicting the provisions of the LD II agreement.

3. The report includes a number of statements which are not based on factual information i.e the statement on page 4 para. 3 and the statement on page 3 para-2 regarding the tendency of the system to move from top-down etc... which is not the case as everyone involved in the program knows.
4. The recommendations are vague and lack applicability / practicality.

Accordingly, we believe that all the efforts spent to prepare this study, unfortunately, could only be regarded for the time being as merely points of views, until necessary adjustments revealing the actual prevailing status be made, thereafter reconsideration would be given toward accepting the study as a comprehensive assessment of PVO activity.

Best regards.

Sincerely yours,

*Zeinab El Naggar*

Zeinab El Naggar  
Chairperson, PVO National Committee

(B) Processes at Governorate Level

- a) Process for assessing human service needs by Governorate Local Development Committee (GLDC) and the PVO Subcommittee.
- b) Process of prioritising and selecting sub-projects for funding.
- c) Process of notifying PVOs of application process.
- d) Process of tracking funds and monitoring expenditures.

(C) PVO Support Mechanism

- a) Training provided to PVOs by MSA.
- b) PVO Federations' capabilities to provide technical assistance to PVOs.
- c) The degree of autonomy PVOs have in relation to MSA.

(D) Capacity of PVOs

- a) Capacity to carry out needs assesement prior to planning.
- b) Management information systems utilized by PVOs.
- c) Capacity to respond to changing community needs.
- d) Capacity for selffinancing.

(E) Views of Beneficiaries

- a) Quality of service.
- b) Need for the service.
- c) Suggestions for improvement.

5 - PROCEDURES

Five Governorates were selected for review. The selection was based on the following considerations:

- (1) Coverage of the main five regions: urban, frontier, provincial North Upper Egypt, provincial South Upper Egypt and provincial Lower Egypt.

- (2) Coverage of Governorates that by December 1990 have completed all funded projects and those who were still in the process of completion.
- (3) Noncoverage of the two metropolitan areas that initiated PVO support under NUS.

Accordingly, and with consultation with USAID, MSA and Technical Assistance Team, the following Governorates were selected:

Governorate -----	Region -----	Completed sub- projects at selection time -----
Port Said	: Urban	81%
Marsa Matrouh	: Frontier	63%
Beni Suef	: Upper Egypt	60%
Assiut	: Upper Egypt	100%
Beheira	: Lower Egypt	100%

Each selected governorate was visited by the Assessment Team for 5 days. For each governorate five funded subprojects were selected, visited and reviewed. The subprojects were randomly selected from each governorate to represent childhood services, skills training and income generation services, health services, youth services and other services. Work on the study assessment started on February 18, 1991, and field data collection was completed in a period of approximately seven weeks.

### III - MAJOR FINDINGS

#### 1 - PVO PROGRAM INPUTS

##### A - Organization and Management

LDII has established an organizational and management structure to plan, implement and monitor the program at the central, governorate and local levels. An effort has been made to integrate PVOs' activities within local development. This effort includes:

- (1) Developing the PVO Committee as a subcommittee of the Technical Secretariat of LDII at the central level and the GLDC at the governorate level.
- (2) Membership of PVO subcommittee at governorate level includes, in addition to Director of DSA and Head of PVO Department of DSA, a member from each of the Regional PVO Federation, the elected governorate Popular Council, and the governorate Administrative Office.

This structure allows for the coordination and collaboration of three local development agents for better serving of developmental needs: government executives, elected popular leaders, and private voluntary work leaders. This important coordinative role of the structure has not yet been fully achieved. MSA and DSA staff play the leading role in planning, organizing, and monitoring implementation of the PVO Block Grant Program.

In the five governorates reviewed, the five PVO subcommittees held a total of 58 meetings between 1987 and 1990 (See Table 1). The total funds allocated during the period was LE 6.6 million, i.e., an average of one meeting per LE 114,000 allocated to sub-projects. PVO subcommittees meet to approve funding plans prepared by DSAs to be submitted to the GLDC for approval prior to sending to the central level for funding. PVO subcommittees also approve changes in funding plans suggested by DSAs. In absence of a strong supporting role of the other institutions, some executives view the structure as elaborate, redundant, and/or hindering, even though DSA staff usually have a free hand in deciding which PVOs and which subprojects to fund unless governors have occasional specific requests.

## B - Profile of Subprojects Funded

The PVO Program, through its 3 cycles of funding (until end of 1990) was successful in funding 4,136 subprojects for a total amount of approximately LE 43 million with an average of around LE 10,000 per subproject. (See Table 2).

The majority of subprojects funded were allocated to provincial governorates (70% of funded subprojects). Urban Governorates' share was around 24 percent and 6 percent of subprojects were allocated to frontier (desert) governorates. The equivalent shares of the allocated funds were 67 percent, 26 percent and 7 percent for provincial urban and frontier governorates respectively. (See Table 3).

The criteria developed for estimating the share of governorates of the allocated funds that have been used for the second and third cycle allocations were:

- \* Size of the population
- \* Number of registered PVOs
- \* Illiteracy rate
- \* Unemployment rate
- \* Percentage of buildings without water
- \* Percentage of buildings without electricity
- \* Infant mortality rate

Such criteria accommodate for relevant socio-economic and demographic needs as well as potentials, i.e., number of PVOs within the governorate. They provide an equitable mechanism for allocation of resources and a system that allows for equitable geographic dispersion and coverage. That mechanism, however, does not allow sufficient scope for flexibility in addressing specialized needs of governorates and local communities and to a certain degree suppresses local initiatives to bargain for more funds based on justified needs.

The criteria developed for funding PVOs include:

- \* PVOs registered under MSA
- \* Proposed subproject falls within objectives of the PVO
- \* Services of the subproject targeted to community members and not to PVO members only: (Rawabit)
- \* Availability of organized files and book keeping
- \* Good reputation and cooperation with MSA staff
- \* An active Board of Directors

- \* Sufficient resources to meet community needs
- \* Have suitable offices and space to host funded subprojects
- \* Accept conditions stated by LDII

These established criteria ensure that funded subprojects are planned, implemented, and managed by relatively capable and active PVOs for the success of the Program in terms of returns of the fund. Weak PVOs and relatively less active PVOs are by definition ineligible for funding.

As for types of subprojects funded, childhood services account for 39 percent of all funded projects and have been allocated 27 percent of all allocated funds in the three cycles. Subprojects which generate income such as vocational training and productive activities constitute 27 percent of both funded subprojects and all allocated funds. Health services represent 18 percent of all funded subprojects and shared 26 percent of all allocated funds. (See Table 4).

A priority has been given to subprojects that generate income and/or generate funds for the PVO. Childhood and health services as well as vocational training and productive activities satisfy this established priority. They also satisfy the second established priority of providing basic services to low income communities. Services that provide care for other special groups such as women, youth, the handicapped and the social deviants, which are also priority services to be funded, have not received equitable attention nor share.

#### C - Training

Four types of training activities served the PVO Block Grant Program: orientation sessions, limited workshops, study tours, and training received under LDII Training Block Grant.

Orientation sessions have been held at each governorate prior to disbursement. Limited workshops at provincial and urban areas to enhance local capabilities in planning, needs assessment, monitoring and financial management were held.

Three study tours to USA have been organized for a total of 60 members. These study tours have enhanced capabilities of MSA and DSA staff who are also usually leaders of PVOs, in planning, management and implementation of subprojects. The PVO program also distributed circulars and several

manuals have been issued dealing with needs assessment, planning, monitoring and financial management of subprojects.

The main training funds for LDII are under the Training Block Grant managed by GLDC training committee at the governorate level. A representative of DSA members this committee. The training committee allocates training funds according to governorate training needs.

## 2 - IMPLEMENTATION PROCESS AT GOVERNORATE LEVEL

### A - Assessing Human Service Needs

No established process has been detected for assessing human service needs. First cycle allocations were carried out hastily, mainly upon knowledge of DSA staff of PVOs that may implement certain subprojects. Progressively with the second and third cycle allocations, DSA, Regional Federations, heads of social departments and units and some PVO chairmen have been involved in assessing community service needs based mainly on personal knowledge, experience and perceptions. More efforts are currently being exerted from the National PVO Committee to involve local popular councils to assess needs and Regional Federations to assess PVO capabilities. (See Table 5 for subprojects funded and allocations through the three cycles in the five reviewed governorates).

The original conceptualization of local PVOs assessing community needs with the support of local popular council, to be appraised and coordinated by the PVO subcommittee, has not yet materialized. Subprojects that conform to MSA set policies provide the frame under which most subprojects fall. (See Table 6)

The PVO Block Grant Program, however, has been successful in creating awareness at all levels of the concept of "needs assessment" and the importance of carrying out such activities. Yet knowledge of how to carry out needs assessment or even experimenting with it has not occurred.

Regional Federations have been provided with micro computers and training of two staff members (from DSA ) to be used for developing a database. Already data on funds allocated for at least the first two cycles have been entered. More efforts still have to be directed into developing an instrumental database useful in assessing service needs.

B - Process of Prioritizing and Selecting Subprojects for Funding

In general, the criteria for prioritization and selection of subprojects for funding follows the guidelines provided by the National PVO Committee. The capability of the PVO to implement the project seem to be the basic criteria. Subproject proposals not funded under one cycle generally take priority in the following cycle. No other guidelines for prioritization or selection have been developed by PVO subcommittees and no systematic system of carrying out this process was detected. (See Table 7 for the number of subproject proposals and subprojects funded through the 3 cycles in the five reviewed governorates). In total, 780 subprojects were funded in 677 PVOs (an average of 1.15 project per PVO funded. At PVOs visited (26 PVOs) 58 subprojects were funded (an average of 2.2 projects per PVO). Some PVOs visited were funded in the three cycles and some were funded for up to three subprojects in the same cycle.

The five reviewed governorates vary in population size, in the number of registered PVOs and proportion funded (See Table 8). In total, 45 percent of all registered PVOs in the five governorates were funded through the PVO Block Grant program. The governorate with the lowest percentage of PVOs funded (14%) includes a large number of PVOs that serve only its members (Rawabit) a restriction that is imposed by the criteria of funding. The governorate with the highest percentage of PVOs funded (82%) has the lowest number of registered PVOs (80 PVOs) and hence is deprived of the potential social services. The average funds allocated per PVO is somewhat related to proportion funded, i.e., the higher the proportion funded, the lower the average funds per subproject.

C - Process of Notifying PVO of Application Process

Starting with the second cycle and more so with the third cycle, heads of SA departments and units were systematically informed of the PVO Block Grant as well as some PVOs. This was done through a circular letter. PVOs that have Board Members from SA staff were better notified than others. None of the governorates visited had notified all PVOs within the governorate.

## D - Process of Tracking Funds and Monitoring Expenditures

PVO Block Grant funds equipment and furniture only. The concept of "subproject" is hence limited to the process of procurement of the funded equipment. A "completed" subproject is the one that has successfully procured the equipment and completed expenditures. This process is very well tracked and monitored by DSA staff. (see Table 9 for number of field visits) They participate with most funded PVOs in the procurement of equipment. Nine different forms are designed to cover this span between subproject proposal and procurement of equipment. While these forms were constructive in ensuring seriousness of funding procedures, complaints were made that they are complicated and create unnecessary burden on locals.

Tracking and monitoring of funded equipment after procurement are almost non-existent within the PVO Block Grant program.

## 3 - PVO SUPPORT MECHANISMS

### A - Training Provided to PVOs

Some training for Board members and/or staff was provided to about 85 percent of PVOs visited. The range of training includes:

- Training of PVO Chairman in chairing and conducting Board meetings.
- Training of PVO Treasurer in financial management.
- Training of PVO Secretary in preparation fo Board meetings, minutes and files.
- Technical skill training mainly for child care supervisors.

The training received has been highly useful in upgrading skills necessary for PVO management. However, complaints were made that the training relied on lecturing only and no practical training methods were used.

Amount of funds allocated to PVO training under LDII Training Block Grant fund rely heavily on the bargaining power of the DSA Director within the local government. Training funds received by each reviewed governorate are not related to the funds allocated to subprojects (See Table 10). The

procedures for releasing the allocated funds also differ from one governorate to another. At some governorates, funds are released to the Regional Federation once available; at others, funds are released for each training session.

Other training funds allocated by MSA are totally inadequate not only for covering training needs, but also inadequate for budgeting good quality training. (See Table 11)

#### B - The Role of MSA

The relationships between MSA, PVOs and PVO Regional Federations are highly intertwined. SA staff member Board of Directors of a number of PVOs and Regional Federations. SA employees are seconded to PVOs and Regional Federations as managers and as staff. In one governorate visited, the Director of DSA was the Chairman of the Regional Federation and the Managing Director was the Head of PVO Department of DSA. So one person could have several "hats" so to speak, and it becomes difficult to assess to what extent PVOs or Federations are "independent" from MSA. MSA also subsidizes PVOs and their Federations through providing them funds and PVO training.

This intertwining of relationships enforces collaboration rather than conflict and retains the pivot role of MSA. With this arrangement, SA staff support PVOs in implementing MSA policies, objectives, and regulations.

As such, SA staff at all levels had the leading role in guiding PVOs in deciding on subprojects to propose for funding, in preparation of the form related to the feasibility study, and in all phases of the procurement process. In a few cases, PVOs received funds for different subprojects than originally requested, funded subprojects were transferred to other PVOs more capable of implementing them, PVOs agreed to propose subprojects that were not the most needed as perceived by members, or part of funds went into procurement of equipment not directly related to the funded subproject.

Orientation sessions, prior to each disbursement, were held by DSAs to explain the monitoring forms. In addition, DSAs were responsible for ensuring allocation of funds geographically within the governorates on the basis of size of the population, and number of registered PVOs.

Training of PVO members and staff is implemented by either the DSAs and/or the Federations. No clear demarcation line was detected between the training provided by one or the other, either in terms of type, level, quantity and/or quality. Both have access to limited financial resources allocated for training with the exception of funds provided by the TBG program.

C - PVO Regional Federations

Regional Federations were established in 1967 under PVO Law No. 32 for 1964 to perform the following role:

- (1) Assess the viability of new PVOs that submit registration requests to DSAs.
- (2) Coordinating activities of all PVOs in the region.
- (3) Provide technical assistance to member PVOs through training in planning, management and other needed skills.
- (4) Support PVOs in achievement of their goals through fund-raising.
- (5) Recommend PVOs for MSA subsidies or subsidies from other agencies
- (6) Implement general PVO Federation policies.

Each Regional Federation has four committees for Planning, Training, Fund-raising and Research.

MSA provide a budget of around L.E.1,500 to Regional Federations, of which around L.E.100 goes into training. Other sources of funding include L.E.10-30 annual membership fees from subsidized PVOs and L.E.5-10 from unsubsidized PVOs.

Though membership of PVOs in Regional Federations is compulsory by law, only around 70 percent of PVOs are actually members.

The PVO Block Grant has successfully augmented the role of Regional Federations in support of PVOs. Regional Federations have received block funds to upgrade their training facilities. As mentioned before, Federations received computers and two trained personnel to start developing a Database that could be instrumental in assessing

needs and coordinating activities. The database includes information on funded subprojects of the PVOs in the governorate for the two or three cycles. As a start, that achievement is impressive, but more data is needed for the database to be conducive to improved planning and management. Such data could include necessary information on all registered PVOs, and basic data on communities they serve.

Federations have been activated by the PVO Block Grant. In two governorates reviewed, the Federations went into fund-raising on behalf of all requesting PVOs; so they were able to satisfy the fund-raising needs of their member PVOs and at the same time raise funds to cover costs of PVO training.

Plans for the fourth cycle allocations provide a greater role for the Federations in assessing needs.

#### 4 - MANAGEMENT CAPACITIES OF PVOs

##### A - Capacity to Carry Out Needs Assessment

Twenty six funded PVOs were visited to assess their capabilities in selecting, planning, managing, and implementing subprojects funded. These visited PVOs have been funded for 58 subprojects through the three cycles, (See Table 12). For more information on profile of visited PVOs and the subprojects, see Appendix C.

None of the PVOs visited had any data that could assist in assessing community needs. "Needs" are identified either by Board members according to their personal perceptions or identified to them by SA staff.

Some subprojects funded and considered "completed" are either inactive or active at a very low rate of utilization, such as a knitting (tricot) machine for training girls, center for physiotherapy, computers for child care center, health clinic in an area where there is a hospital and another successful health clinic, geriatric hostel, etc. All these subprojects were planned without appropriately assessing the need for the service. They were either thought of by the Board members or imposed on the PVO.

MSA classic service type tend to dominate all sub-projects with minimum innovations. For example, all nurseries and childcare services conform to one type with minimum variations. In a number of places, especially in rural areas, mothers indicated preference for more outdoor activities and for picnics and daytrips. For skills training, beneficiaries requested more specialized skills such as plumbing, carpentry and electrical appliances.

#### B - Management and Information Systems Used by PVOs

PVOs have no access to information necessary for planning subprojects. Some PVOs have developed the necessary experience in implementing certain services, others rely heavily on the technical staff of MSA, especially in terms of soliciting cost bids and other procurement procedures, and sometimes even in implementing the service.

As mentioned before, all funded PVOs have all the necessary documents related to equipment procured and that was well monitored. Also the majority of PVOs keep copies of minutes of the Board meetings. All PVOs have estimated a budget for the funded subprojects, some were not highly accurate in terms of needed equipment and utilization rates and hence estimated revenues. In some cases, funds were used to purchase more equipment than actually needed just to enlarge the amount of the fund.

Separate books are kept for some funded subprojects indicating expenditures and revenues which seem to be a development that is a product of the PVO program.

In general, the PVO Block Grant program has stimulated and activated local PVOs. Board members in general became more active and the process of assigning committees for specific responsibilities increased. Even when funded subprojects are not adequately active, efforts are sincerely exerted to change failure into success.

#### C - PVO Capacity to Respond to Changing Needs

PVOs have not been effectively trained in need assessment procedures, hence their capability to respond to changing community needs are limited. However, PVOs have the flexibility and the potential to respond to changing needs.

#### D - Capacity for Self-Financing

Some PVOs have capabilities for self-financing especially strong PVOs like the Red Crescent and religious PVOs. The majority of PVOs, however, have limited capabilities and find procedures for securing authorization from MSA for fund-raising quite cumbersome. The role two Regional Federations took for raising funds on behalf of PVOs seem to be a good solution to increase PVOs' fund raising capabilities to better serve local communities.

Fees for services do not always cover costs. Fees for nurseries and childcare, to a large extent, cover their costs especially that when the services were improved fees were raised at a number of PVOs. Also some of the staff are seconded from MSA with minimum labor cost to the service. Health service fees generally cover costs. Though the service fees are low, they cover costs when utilization is high. All training centers are free of charge so costs are not recovered unless trainees are productive and marketing is not problematic. All other services do not recover costs. (See Table 12)

#### 5 - BENEFICIARIES

A total of 58 funded subprojects were reviewed which include 51 different services. The funds were used to improve the quality of service provided in more than two thirds of these projects. The other funded subprojects introduced new services to the PVO, which are mostly health services.

It had been noticed however that a large difference exists between the targeted number of beneficiaries in the subproject feasibility form and actual number of beneficiaries in a number of projects. If the utilization rate is estimated as the proportion of current beneficiaries to the originally targeted, then nurseries have the highest utilization rates ranging mainly from 60 percent to 147 percent. Training centers' utilization rates range from 0 percent to 67 percent while health services range from 8 percent to 67 percent. (See Table 13)

Nine out of every 10 childcare beneficiaries (parents) interviewed declared that the service was needed and that the service was improved with the new equipment added. All beneficiaries of health service were pleased with the quality of service and suggested the need to increase

medical specializations. Training in sewing seems more popular than training on use of knitting machines. Some of these subprojects were new services and others were improvements in an existing service. All educational subprojects reviewed were new activities and not well utilized. Other types of new services require promotional efforts to increase number of beneficiaries.

# Appendix ( A )

## List of Tables

Table ( 1 )

Number of meetings held by PVO sub-committee  
in the Five Reviewed Governorates  
1987-1990

Governorate	1987	1988	1989	1990	Total
1	2	2	2	0	6
2	4	1	11	1	17
3	2	4	4	2	12
4	0	3	7	5	15
5	0	2	3	3	8

Table (2)

**Local Development II  
PVO Grant System**

*Number of Projects According to Activities & total Allocations  
by Governorates & Regions (1987-1990)*

Governorate:	Childhood Services	Family Services	Education Programs	Handicapped Rehabilitation	Health Programs	Social Defence	Woman's Programs	Productive Families	Vocational Centers	Integrated Programs	Total	Allocations	Average Allocation
Cairo	181	41	39	9	68	7	10	60	15	2	432	4,986,162	11,542
Alexandria	58	12	15	4	68	0	4	18	11	0	190	2,058,840	10,836
Port Said	25	1	8	3	5	0	0	2	2	0	46	580,834	12,627
Suez	31	8	5	4	1	0	0	3	2	0	54	609,049	11,279
Giza, U	33	12	4	6	55	2	0	25	0	0	137	1,553,596	11,340
Qalubiya, U	18	9	6	3	47	2	0	19	2	1	107	962,120	8,992
Central, P	2	2	4	0	2	0	0	1	2	7	20	525,000	26,250
<b>Total Urban</b>	<b>348</b>	<b>85</b>	<b>81</b>	<b>29</b>	<b>246</b>	<b>11</b>	<b>14</b>	<b>128</b>	<b>34</b>	<b>10</b>	<b>986</b>	<b>11,275,601</b>	<b>11,436</b>
Damietta	54	6	7	2	5	1	0	18	7	0	100	675,150	6,752
Daqahliya	99	11	10	0	66	2	0	39	13	0	240	2,339,352	9,747
Sharkia	79	7	9	1	37	0	1	68	44	0	246	2,844,203	11,562
Qalubiya	79	5	3	0	40	0	0	50	10	0	187	1,252,345	6,697
Kafr El Sheikh	87	8	12	2	7	0	0	56	8	1	181	1,405,694	7,766
Gharbiya	77	5	7	6	23	1	0	35	37	0	191	2,090,992	10,948
Menufiya	125	0	4	0	55	0	0	51	24	0	259	2,358,258	9,105
Beheira	127	23	31	2	45	2	0	74	21	0	325	2,185,444	6,724
Ismailia	19	3	0	0	11	0	0	1	0	0	34	488,192	14,359
Giza, R	58	8	8	1	36	0	2	47	4	0	164	1,443,776	8,804
Beni Suef	58	2	6	2	45	2	0	29	9	1	154	1,416,970	9,201
Fayoum	35	8	7	2	7	0	1	9	12	0	81	1,316,610	16,254
Minya	37	10	7	2	55	0	16	39	7	0	173	2,532,952	14,641
Assyout	79	19	6	0	16	1	1	32	18	1	173	1,808,693	10,455
Sohag	47	13	9	2	24	2	0	42	40	0	179	1,921,658	10,736
Qena	48	8	4	0	18	0	1	26	11	0	116	1,866,071	16,087
Aswan	37	9	3	2	4	0	0	21	18	0	94	1,122,965	11,946
<b>Total Rural</b>	<b>1145</b>	<b>145</b>	<b>133</b>	<b>24</b>	<b>494</b>	<b>11</b>	<b>22</b>	<b>637</b>	<b>283</b>	<b>3</b>	<b>2897</b>	<b>29,069,325</b>	<b>10,034</b>
Red Sea	24	6	3	0	3	0	0	6	0	0	42	395,073	9,407
New Valley	15	14	2	1	4	0	0	4	12	0	52	625,297	12,025
Matrouh	37	15	4	4	6	1	4	8	3	0	82	663,878	8,096
North Sinai	13	5	2	2	5	0	1	6	3	0	37	639,360	17,280
South Sinai	17	8	1	1	2	0	1	9	1	0	40	421,365	10,534
<b>Total Desert</b>	<b>106</b>	<b>48</b>	<b>12</b>	<b>8</b>	<b>20</b>	<b>1</b>	<b>6</b>	<b>33</b>	<b>19</b>	<b>0</b>	<b>253</b>	<b>2,744,973</b>	<b>10,850</b>
<b>Total</b>	<b>1599</b>	<b>278</b>	<b>226</b>	<b>61</b>	<b>760</b>	<b>23</b>	<b>42</b>	<b>798</b>	<b>336</b>	<b>13</b>	<b>4136</b>	<b>43,089,899</b>	<b>10,418</b>

- Allocation includes 5% Governorate's contribution

Table (3)

**Local Development II (PVO Grant System)**  
**Percentage Distribution of Projects & Allocations**  
**by Governorates & Regions (1987-1990)**

Governorate:	Childhood Services	Family Services	Education Programs	Handicapped Rehabilitation	Health Programs	Social Defence	Woman's Programs	Productive Families	Vocational Centers	Integrated Programs	Total	Allocations
Cairo	11.32%	14.75%	17.26%	14.75%	8.95%	30.43%	23.81%	7.52%	4.46%	15.38%	10.44%	11.57%
Alexandria	3.63%	4.32%	6.64%	6.56%	8.95%	0.00%	9.52%	2.26%	3.27%	0.00%	4.59%	4.78%
Port Said	1.56%	0.36%	3.54%	4.92%	0.66%	0.00%	0.00%	0.25%	0.60%	0.00%	1.11%	1.35%
Suez	1.94%	2.88%	2.21%	6.56%	0.13%	0.00%	0.00%	0.38%	0.60%	0.00%	1.31%	1.41%
Giza. U	2.06%	4.32%	1.77%	9.84%	7.24%	8.70%	0.00%	3.13%	0.00%	0.00%	3.31%	3.61%
Qalubiya. U	1.13%	3.24%	2.65%	4.92%	6.18%	8.70%	0.00%	2.38%	0.60%	7.69%	2.59%	2.23%
Central. P	0.13%	0.72%	1.77%	0.00%	0.26%	0.00%	0.00%	0.13%	0.60%	53.85%	0.48%	1.22%
<b>Total Urban</b>	<b>21.76%</b>	<b>30.58%</b>	<b>35.84%</b>	<b>47.54%</b>	<b>32.37%</b>	<b>47.83%</b>	<b>33.33%</b>	<b>16.04%</b>	<b>10.12%</b>	<b>76.92%</b>	<b>23.84%</b>	<b>26.17%</b>
Damietta	3.38%	2.16%	3.10%	3.28%	0.66%	4.35%	0.00%	2.26%	2.08%	0.00%	2.42%	1.57%
Daqahliya	6.19%	3.96%	4.42%	0.00%	8.68%	8.70%	0.00%	4.89%	3.87%	0.00%	5.80%	5.43%
Sharkia	4.94%	2.52%	3.98%	1.64%	4.87%	0.00%	2.38%	8.52%	13.10%	0.00%	5.95%	6.60%
Qalubiya	4.94%	1.80%	1.33%	0.00%	5.26%	0.00%	0.00%	6.27%	2.98%	0.00%	4.52%	2.91%
Katr El Sheikh	5.44%	2.88%	5.31%	3.28%	0.92%	0.00%	0.00%	7.02%	2.38%	7.69%	4.38%	3.26%
Gharbiya	4.82%	1.80%	3.10%	9.84%	3.03%	4.35%	0.00%	4.39%	11.01%	0.00%	4.62%	4.85%
Menufiya	7.82%	0.00%	1.77%	0.00%	7.24%	0.00%	0.00%	6.39%	7.14%	0.00%	6.26%	5.47%
Beheira	7.94%	8.27%	13.72%	3.28%	5.92%	8.70%	0.00%	9.27%	6.25%	0.00%	7.86%	5.07%
Ismailia	1.19%	1.08%	0.00%	0.00%	1.45%	0.00%	0.00%	0.13%	0.00%	0.00%	0.82%	1.13%
Giza. R	3.63%	2.88%	3.54%	1.64%	4.74%	0.00%	4.76%	5.89%	1.19%	0.00%	3.97%	3.35%
Beni Suel	3.63%	0.72%	2.65%	3.28%	5.92%	8.70%	0.00%	3.63%	2.68%	7.69%	3.72%	3.29%
Fayoum	2.19%	2.88%	3.10%	3.28%	0.92%	0.00%	2.38%	1.13%	3.57%	0.00%	1.96%	3.06%
Minya	2.31%	3.60%	3.10%	3.28%	7.24%	0.00%	38.10%	4.89%	2.08%	0.00%	4.18%	5.88%
Assyout	4.94%	6.83%	2.65%	0.00%	2.11%	4.35%	2.38%	4.01%	5.36%	7.69%	4.18%	4.20%
Sohag	2.94%	4.68%	3.98%	3.28%	3.16%	8.70%	0.00%	5.26%	11.90%	0.00%	4.33%	4.46%
Qena	3.00%	2.88%	1.77%	0.00%	2.37%	0.00%	2.38%	3.26%	3.27%	0.00%	2.80%	4.33%
Aswan	2.31%	3.24%	1.33%	3.28%	0.53%	0.00%	0.00%	2.63%	5.36%	0.00%	2.27%	2.61%
<b>Total Rural</b>	<b>71.61%</b>	<b>52.16%</b>	<b>58.85%</b>	<b>39.34%</b>	<b>65.00%</b>	<b>47.83%</b>	<b>52.38%</b>	<b>79.82%</b>	<b>84.23%</b>	<b>23.08%</b>	<b>70.04%</b>	<b>67.46%</b>
Red Sea	1.50%	2.16%	1.33%	0.00%	0.39%	0.00%	0.00%	0.75%	0.00%	0.00%	1.02%	0.92%
New Valley	0.94%	5.04%	0.88%	1.64%	0.53%	0.00%	0.00%	0.50%	3.57%	0.00%	1.26%	1.45%
Matrouh	2.31%	5.40%	1.77%	6.56%	0.79%	4.35%	9.52%	1.00%	0.89%	0.00%	1.98%	1.54%
North Sinai	0.81%	1.80%	0.88%	3.28%	0.66%	0.00%	2.38%	0.75%	0.89%	0.00%	0.89%	1.19%
South Sinai	1.06%	2.88%	0.44%	1.64%	0.26%	0.00%	2.38%	1.13%	0.30%	0.00%	0.97%	0.98%
<b>Total Desert</b>	<b>6.63%</b>	<b>17.27%</b>	<b>5.31%</b>	<b>13.11%</b>	<b>2.63%</b>	<b>4.35%</b>	<b>14.29%</b>	<b>4.14%</b>	<b>5.65%</b>	<b>0.00%</b>	<b>6.12%</b>	<b>6.37%</b>
<b>Total</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>

• Allocation includes 5% Governorate's contribution

Table (4)

**Local Development II (PVO Grant System)**  
**Percentage Distribution of Projects According to Activities & Allocations**  
**by Governorates & Regions (1987-1990)**

Governorate:	Childhood Services	Family Services	Education Programs	Handicapped Rehabilitation	Health Programs	Social Defence	Woman's Programs	Productive Families	Vocational Centers	Integrated Programs	Total
Cairo	41.90%	9.49%	9.03%	2.08%	15.74%	1.62%	2.31%	13.89%	3.47%	0.46%	100%
Alexandria	30.53%	6.32%	7.89%	2.11%	35.79%	0.00%	2.11%	9.47%	5.79%	0.00%	100%
Port Said	54.35%	2.17%	17.39%	6.52%	10.87%	0.00%	0.00%	4.35%	4.35%	0.00%	100%
Suez	57.41%	14.81%	9.26%	7.41%	1.85%	0.00%	0.00%	5.56%	3.70%	0.00%	100%
Giza. U	24.09%	8.76%	2.92%	4.38%	40.15%	1.46%	0.00%	18.25%	0.00%	0.00%	100%
Qalubiya. U	16.82%	8.41%	5.61%	2.80%	43.93%	1.87%	0.00%	17.76%	1.87%	0.93%	100%
Central. P	10.00%	10.00%	20.00%	0.00%	10.00%	0.00%	0.00%	5.00%	10.00%	35.00%	100%
<b>Total Urban</b>	<b>35.29%</b>	<b>8.62%</b>	<b>8.22%</b>	<b>2.94%</b>	<b>24.95%</b>	<b>1.12%</b>	<b>1.42%</b>	<b>12.98%</b>	<b>3.45%</b>	<b>1.01%</b>	<b>100%</b>
Damietta	54.00%	6.00%	7.00%	2.00%	5.00%	1.00%	0.00%	18.00%	7.00%	0.00%	100%
Daqahliya	41.25%	4.58%	4.17%	0.00%	27.50%	0.83%	0.00%	16.25%	5.42%	0.00%	100%
Sharkia	32.11%	2.85%	3.66%	0.41%	15.04%	0.00%	0.41%	27.64%	17.89%	0.00%	100%
Qalubiya	42.25%	2.67%	1.60%	0.00%	21.39%	0.00%	0.00%	26.74%	5.35%	0.00%	100%
Kafr El Sheikh	48.07%	4.42%	6.63%	1.10%	3.87%	0.00%	0.00%	30.94%	4.42%	0.55%	100%
Gharbiya	40.31%	2.62%	3.66%	3.14%	12.04%	0.52%	0.00%	18.32%	19.37%	0.00%	100%
Menufiya	48.26%	0.00%	1.54%	0.00%	21.24%	0.00%	0.00%	19.69%	9.27%	0.00%	100%
Beheira	39.08%	7.08%	9.54%	0.62%	13.85%	0.62%	0.00%	22.77%	6.46%	0.00%	100%
Ismailia	55.88%	8.82%	0.00%	0.00%	32.35%	0.00%	0.00%	2.94%	0.00%	0.00%	100%
Giza. R	35.37%	4.88%	4.88%	0.61%	21.95%	0.00%	1.22%	28.66%	2.44%	0.00%	100%
Beni Suel	37.66%	1.30%	3.90%	1.30%	29.22%	1.30%	0.00%	18.83%	5.84%	0.65%	100%
Fayoum	43.21%	9.88%	8.64%	2.47%	8.64%	0.00%	1.23%	11.11%	14.81%	0.00%	100%
Minya	21.39%	5.78%	4.05%	1.16%	31.79%	0.00%	9.25%	22.54%	4.05%	0.00%	100%
Assyout	45.66%	10.98%	3.47%	0.00%	9.25%	0.58%	0.58%	18.50%	10.40%	0.58%	100%
Sohag	26.26%	7.26%	5.03%	1.12%	13.41%	1.12%	0.00%	23.46%	22.35%	0.00%	100%
Qena	41.38%	6.90%	3.45%	0.00%	15.52%	0.00%	0.86%	22.41%	9.48%	0.00%	100%
Aswan	39.36%	9.57%	3.19%	2.13%	4.26%	0.00%	0.00%	22.34%	19.15%	0.00%	100%
<b>Total Rural</b>	<b>39.52%</b>	<b>5.01%</b>	<b>4.59%</b>	<b>0.83%</b>	<b>17.05%</b>	<b>0.38%</b>	<b>0.76%</b>	<b>21.99%</b>	<b>9.77%</b>	<b>0.10%</b>	<b>100%</b>
Red Sea	57.14%	14.29%	7.14%	0.00%	7.14%	0.00%	0.00%	14.29%	0.00%	0.00%	100%
New Valley	28.85%	26.92%	3.85%	1.92%	7.69%	0.00%	0.00%	7.69%	23.08%	0.00%	100%
Matrouh	45.12%	18.29%	4.88%	4.88%	7.32%	1.22%	4.88%	9.76%	3.66%	0.00%	100%
North Sinai	35.14%	13.51%	5.41%	5.41%	13.51%	0.00%	2.70%	16.22%	8.11%	0.00%	100%
South Sinai	42.50%	20.00%	2.50%	2.50%	5.00%	0.00%	2.50%	22.50%	2.50%	0.00%	100%
<b>Total Desert</b>	<b>41.90%</b>	<b>18.97%</b>	<b>4.74%</b>	<b>3.16%</b>	<b>7.91%</b>	<b>0.40%</b>	<b>2.37%</b>	<b>13.04%</b>	<b>7.51%</b>	<b>0.00%</b>	<b>100%</b>
<b>Total</b>	<b>38.66%</b>	<b>6.72%</b>	<b>5.46%</b>	<b>1.47%</b>	<b>18.38%</b>	<b>0.56%</b>	<b>1.02%</b>	<b>19.29%</b>	<b>8.12%</b>	<b>0.31%</b>	<b>100%</b>
<b>T. Allocations</b>	<b>27.30%</b>	<b>7.90%</b>	<b>6.40%</b>	<b>2.10%</b>	<b>25.80%</b>	<b>0.70%</b>	<b>1.40%</b>	<b>16.90%</b>	<b>10.50%</b>	<b>1.00%</b>	<b>100%</b>

Table ( 5 )

Number of Sub-Projects Funded & Allocations  
in the Five Reviewed Governorates  
through the Three Cycles

Governorates	Cycle I		Cycle II		Cycle III		Total	
	Sub-Proj Funded	Allocation L.E.	Sub-Proj Funded	Allocation L.E.	Sub-Proj Funded	Allocation L.E.	Sub-Proj Funded	Allocation L.E.
<b>1</b>	19	105.000	82	935.198	72	768.495	173	1.808.693
<b>2</b>	5	105.000	6	114.319	35	361.515	46	580.834
<b>3</b>	16	105.000	66	679.975	72	631.995	154	1.416.970
<b>4</b>	34	105.000	134	1.115.079	157	925.365	325	2.145.444
<b>5</b>	22	52.500	31	211.958	29	399.420	82	663.878
<b>Total</b>	96	472.500	319	3.056.529	365	3.086.790	780	6.615.819
<b>% to Total</b>	12%	7%	41%	46%	47%	47%	100%	100%

\* Allocations in L.E. include 5% Governorate's Contribution

Table ( 6 )

PVOs Grant System Projects  
According to Services in the Five Reviewed Governorates

Governorate	Childhood & Family Services %	Health Services %	Education Services %	Productive Families & Vocational Centers %	Integrated Centers %	Training Center (Federation) %	Others %	Total %
1	40	14	10	29	0.5	0.5	6	100
2	52	16.7	15.7	10.4	--	2.1	2.1	100
3	37	31.2	3.9	25.4	--	0.6	1.9	100
4	39	13.6	16	29.1	--	0.5	1.8	100
5	46.3	7.5	18.7	16.2	--	2.5	8.8	100

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*Table ( 7 )  
Number of PVOs Submitting Proposals, Proposed Sub Projects, PVOs Receiving Fund, Sub Project Funded  
by Cycle in the Five Reviewed Governorates*

Governorate	First Cycle					Second Cycle					Third Cycle				
	PVOs Submitting Proposals	Proposed Sub-Projects	PVOs Receiving Fund	Sub-Projects Funded	Allocation L.L. 000	PVOs Submitting Proposals	Proposed Sub-Projects	PVOs Receiving Fund	Sub-Projects Funded	Allocation L.L. 000	PVOs Submitting Proposals	Proposed Sub-Projects	PVOs Receiving Fund	Sub-Projects Funded	Allocation L.L. 000
1	15	16	15	19	105	91	95	81	82	935.2	80	80	72	72	768.5
2	5	11	5	5	105	6	11	6	8	114.3	19	50	19	35	361.5
3	24	24	16	16	105	79	84	59	66	680	80	89	61	72	631.9
4	48	56	34	34	105	120	164	100	134	1,115	166	182	135	157	925.4
5	22	22	22	22	52.5	29	29	29	29	212	23	29	23	29	399.4
<b>Total</b>	<b>114</b>	<b>129</b>	<b>92</b>	<b>96</b>	<b>472.5</b>	<b>325</b>	<b>383</b>	<b>275</b>	<b>319</b>	<b>3,056.5</b>	<b>368</b>	<b>430</b>	<b>310</b>	<b>365</b>	<b>3,086.7</b>

Governorate	Total				
	PVOs Submitting Proposals	Proposed Sub-Projects	PVOs Receiving Fund	Sub-Projects Funded	Allocation L.E. 000
1	186	191	168	173	1,808.7
2	30	72	30	46	580.8
3	183	197	136	154	1,416.9
4	334	402	269	325	2,145.4
5	74	80	74	80	664
<b>Total</b>	<b>807</b>	<b>942</b>	<b>677</b>	<b>780</b>	<b>6,615.8</b>

Table ( 8 )

Population, Number of PVOs Registered & Funded  
in the Five Reviewed Governorates  
1987-1990

Governorate	Population 1986 (000)	PVOs Registered	PVOs Funded	% of PVOs Funded	Average Fund by PVO (000)
1	2,206.4	380	168	44	10.8
2	393.8	209	30	14	19.4
3	1,438.9	350	136	39	10.4
4	3,250.7	474	269	57	8
5	157.1	90	74	82	8.3

Table ( 9 )

Number of Field Visits to Monitor Sub-Projects Funded  
in the Five Reviewed Governorates  
1988-1990

Governorate	1988	1989	1990	Total
1	N.A.	N.A.	N.A.	84
2	20	9	13	42
3	1	14	77	92
4	36	133	231	400
5	N.A.	N.A.	N.A.	70

Table ( 10 )

Training Provided to PVOs through TBG  
in the Five Reviewed Governorates

Governorate	Training Rounds	Number of Trainee	Training Cost L.E.(000)
1*	11	275	16.517
2	11	420	22.000
3	13	379	10.788
4	18	472	25.958
5	12	263	6.700

\* Not Implemented yet (March 1991).

Table ( 11 )

Training Provided  
by DSA and Regional Federation  
in the Five Reviewed Governorates  
1987-1990

Governorate	Training Rounds	Number of Trainee	Training Cost L.E.
1	59	1630	10,920
2	9	241	4,492
3	22	453	9,250
4	30	887	22,378
5	11	61	1,500

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Table (12)

Distribution of PVOs  
in the Five Reviewed Governorates  
According to Certain Dimensions

	Number of PVOs	%
	<b>26</b>	<b>100</b>
<b>1- Capacity to self finance</b>		
•Have Surplus	16	61
•Have Deficit	9	35
•Not Known	1	4
<b>2- Knowledge about LD II</b>		
•Notified by letter	10	39
•Notified through staff of SA	5	19
•Notified through staff of Local Unit	6	23
•Knew from other sources	5	19
<b>3- Planning and Implementation</b>		
•SA staff guidance	26	100
•Without SA staff guidance		
<b>4- Training Received</b>		
•Training of members of the Board of Directors	15	58
•Training the staff	7	25
•No training received	4	15
<b>5- Availabililty of Management Information</b>		
•Information for need assessment	--	0
•Minutes of Board of Directors meetings	21	80
•Special Sub-project account	20	77
<b>6- Alteration of original Sub-projects (58 Sub-Proj.)</b>		
•Received Funds for requested Sub-projects	48	83
•Received Funds for different Sub-projects	10	17
•Purchased planned items	54	93
•Purchased different items from planned	4	7
<b>7- Degree of Satisfaction of Interviewed Beneficiaries</b>		
•All satisfied	38	66
•Mixed opinions	3	5
•Beneficiaries N.A.	17	29

Table ( 13 )

**Profile of PVO's Sub-Projects visited  
in the Five Reviewed Governorates**

PVO CODE	Registration Year	Sub-Projects Funded	Cycle	Allocation L.E.	Project Result	Utilization Rate*	Cost Recovery Rate**	PVO Files	
1/1	1952	Nursery	87/88	3,250	Improve S	82%	44%	Fair	
		Training Center Girls	87/88	3,250	Improve S	67%	--		
1/2	1967	Dental Clinic	88/89	19,950	Improve S	40%	200%	Good	
		<b>Integrated Center</b>	89/90	100,000	New S.				
		Training Center for Girls					32%		0%
		Women Club							
		Child Club					80%		33%
		Socio & Culture Club					50%		0%
Nurseries					147%	200%			
General Clinic					67%	200%			
1/3	1967	Library	88/89	12,905	New S.	40%	100%	Fair	
		Nursery	89/90	14,755	Improve S.	88%	136%		
		Public Garden	89/90	12,333	New S.				
1/4	1970	Training Center Girls	89/90	6,000	Improve S.	55%	--	Fair	
1/5	1982	Eldery Hostel	88/89	30,000	New S.	--	--	Fair	
		Eldery Club	89/90	10,000	New S.	27%	8%	Fair	

2/1	1979	Nursery	89/90	5,000	Improve S.	60%	160%	Good
2/2	1973	Dispensary	88/89	25,000	New S.	--	--	Good
2/3	1975	Library	87/88	15,000	New S.	25%	17%	Good
		Nursery	89/90	5,000	Improve S.	93%	116%	
		Nursery	89/90	5,000	Improve S.	100%	116%	
2/4	1978	Training Center for Girls	88/89	10,000	New S.	50%	9%	Good
		Nursery	89/90	4,000	Improve S.	76%	100%	
		Nursery	89/90	3,000	Improve S.	90%	91%	
2/5	1936	Physical Therapy Center	89/90	20,000	New S.	13%	4%	Good

3/1	1978	Nursery	88/89	9,975	Improve S.	61%	111%	Good
3/2	1985	Dispensary	89/90	6,300	New S.	8%	19%	Fair
3/3	1966	Library	88/89	16,800	New S.	46%	83%	Poor
3/4	1978	Training Center Girls	89/90	4,200	New S.	40%	--	Good
3/5	1967	Health Center	89/90	10,500	Improve S.	40%	150%	Fair
3/6	1971	Training Center Girls	89/90	5,250	Improve S.	60%	--	Fair
		Nursery	89/90	3,150	Improve S.	80%	100%	

\* Utilization Rate = ( Number of Current Beneficiaries / Number of Planned Beneficiaries ) X100

\*\* Cost Recovery Rate = ( Service Fees / Service Cost ) X 100

PVO CODE	Registration Year	Sub-Projects Funded	Cycle	Allocation L.E.	Project Result	Utilization Rate*	Cost Recovery Rate**	PVO Files
4/1	1966	Nursery	88/89	4,500	Improve S.	60%	25%	Good
		Training Center Girls	89/90	4,000	Improve S.	40%	0%	
4/2	1989	Eldery Hostel	89/90	24,000	Improve S.	78%	76%	Fair
4/3	1966	Nursery	87/88	3,000	Improve S.	34%	114%	Fair
		Nursery	89/90	4,500	Improve S.	77%	75%	
		Dispensary	88/89	7,500	New S.	48%	100%	
		Dispensary	89/90	8,000	New S.			
4/4	1979	Socio-Cultural Club	87/88	4,500	New S.	28%	5%	Fair
		Socio-Cultural Club	88/89	11,250				
		Training Center Girls	88/89	7,500	Improve S.	50%	31%	
		Training Center Girls	89/90	4,000	Improve S.			
4/5	1966	Nursery	87/88	6,000	Improve S.	84%	133%	Fair
		Nursery	88/89	15,000	Improve S.	68%	133%	
		Nursery	89/90	5,000	Improve S.	69%	133%	
		Training Center Girls	89/90	5,000	Improve S.	67%	0%	
		Carpentry Training Center	89/90	2,000	Improve S.	35%	0%	
		Women Culture Club	89/90	8,000	Improve S.	80%	25%	

5/1	1966	Dispensary	87/88	2,000	Improve S.	30%	125%	Fair
			88/89	5,000	Improve S.			
			89/90	15,000	Improve S.			
5/2	1967	Carpentry Training Center	88/89	15,000	Improve S.	0%	0%	Good
			89/90	10,000	Improve S.			
5/3	1978	Exhibition Produc. Family	89/90	3,000	New S.	24%	0%	Poor
5/4	1969	Child Club	89/90	1,250	New S.	40%	N.K.	Poor
5/5	1966	Socio-Cultural Club	87/88	2,500	Improve S.	50%	0%	Good
			89/90	17,500	Improve S.			
			89/90	30,000	New S.			

\* Utilization Rate = ( Number of Current Beneficiaries / Number of Planned Beneficiaries ) X100

\*\* Cost Recovery Rate = ( Service Fees / Service Cost ) X 100

# Appendix ( B )

## List of People Interviewed at Central & Local Levels

### **List of people interviewed at the central level :**

- Z. E. Nagar : Chairperson, PVO National Committee
- A. Sherif : Rapporteur, PVO National Committee
- D. Wadley : Office Director of LAD
- D. Wendel : Deputy Office Director of LAD
- S. A. Hassanin : Acting Branch Chief LAD's
- M. Naguib : PVO Project Manager LAD
- M. Bawab : Project Assistant LAD
- Y. El Rafei : Team Leader [EQI]
- S. Shawki : PVO Consultant [EQI]
- M. Hassib : PVO Consultant [EQI]
- L. Fateem : PVO Consultant [EQI]
- A. M. Hashem : Team Leader [TBG]
- F. AbdAllah : Seconded Personal [MSA]
- R. Y. Farahat : Seconded Personal [MSA]

### **List of people interviewed at Governorates :**

- F. H. Haridi : Director of DSA  
Member of GLDC  
Head of PVO Sub-Committee
- M. A. E. Kader : Director of PVO Department  
Member of PVO Sub-Committee
- S. L. Mishreki : Director of Development Department  
Member of PVO Sub-Committee
- M. Abdel Rahman : Director of Planning Department [Governorate]  
Member of PVO Sub-Committee
- M. El Khazindar : Chairman of the Regional Federation
- M. T. Sherif : Director of the Village Development Department  
Member of the Training Committee [Governorate]
- S. Sabet : Head of Social Affairs Committee [P. L. Council]  
Member of PVO Sub-Committee [Governorate]
- M. A. E. Saleh : Director of the Vocational T. C. [Governorate]
- S. Fahim : Director of the Social Department in Markaz X
- M. Z. Kamel : Accountant at DSA
- S. Farghaly : Accountant at DSA
- M. M. Aly : Director of Social Department [Markaz]
- F. A. Boulos : Head of Social Unit [Markaz]
- M. H. Mahmoud : Head of Social Unit [Village]
- M. M. Hamouda : Director of Social Department [Markaz]
- M. N. Bechay : Accountant at Social Department [Markaz]

- M. Abdelhakam : PVO Specialist at Social Department
- A. Gergis : PVO Specialist at DSA
- M. H. Aly : Marketing Specialist [Markaz]
- A. Mohamed : Director of Social Department [Markaz]
- K. M. Khalifa : Director of Social Department [Markaz]
- G. M. Elsabagh : Director of Social Department [Markaz]
- M. A. Salama : Director of Social Unit [Village]
- S. A. Saleh : Director of Social Department [Markaz]
- A. E. Mohamed : Head of Marketing Division [Markaz]
- E. M. Labib : Director of DSA  
Member of GLDC  
Head of PVO Sub-Committee  
Chairman of the Regional Federation
- M. M. Elrify : Director of PVO Department  
Director of the Regional Federation
- S. S. Perl : Director of Social Development Department  
Member of GLDC
- A. H. Ismail : Representative of the Regional Federation  
Member of GLDC
- Y. A. Abdelallim : Director of the Village Development Department  
Member of PVO Sub-Committee  
Member of GLDC
- M. M. Elbagoury : Member of the Training Committee [Governorate]
- A. Hamed : Head of S. A. Committee at the Popular Council  
Member of PVO Sub-Committee
- W. Mossly : Member of GLDC
- A. E. Badawy : Member of the Regional Federation
- N. ElShabass : Employee at DSA
- M. Abdelkerim : Accountant at DSA
- M. A. Abdelghafour : Director of Social Development at DSA
- S. Elmakiki : Director of Welfare at DSA
- M. E. Elassy : Head of Division at SD
- A. N. Elsakran : Specialist at SD
- A. A. Deyab : Head of SA
- N. F. Lotfy : Director of DSA  
Member of GLDC  
Head of PVO Sub-Committee
- G. K. Ibrahim : Director of PVO Department  
Director of the Regional Federation  
Member of PVO Sub-Committee
- E. M. Beder : General Secretary at DSA  
Member of PVO Sub-Committee

- M. Ismail : Director of Social Development Department  
Member of PVO Sub-Committee
- N. S. Farghaly : Director of Planning Department [Governorate]  
Member of PVO Sub-Committee  
Member of GLDC
- A. Nossair : Director of the Village Development Department  
Member of GLDC
- M. Sakr : Head of S. A. Committee [Popular Council]  
Member of PVO Sub-Committee
- H. M. Abdelguawad : Member of the Regional Federation
- A. I. Hassanin : Responsible of LD II [Governorate]
- A. A. ELkhalek : Director of Social Affairs Department
- H. Mahmoud : Director of Department at DSA
- A. Ghaly : Accountant at DSA
- I. Alyan : Director of Department at SD
- A. M. Kamima : Director of Department at SD

## Appendix ( C )

# Seperate Profiles of PVOs Visited

Registration Year & Type: 1966 (Social Development)  
-----

No. of Members of Board of Directors: 9  
-----

Characteristics of Executive Committee:  
-----

Chairman : Farmer (60 years old)  
Secretary: Teacher (50 years old)  
treasurer: Omda (46 years old)

On-going PVO Services:  
-----

- |                              |                   |
|------------------------------|-------------------|
| 1. Nursery                   | 4. Bee hives      |
| 2. Training Center for girls | 5. Rabbit-raising |
| 3. Rugs productive center    |                   |

PVO Budget: 1989  
-----

Revenues	Expenditures	Surplus/Deficit
L.E.	L.E.	L.E.
30,392	28,000	2,392

PVO Capacity to Self-financing: Limited  
-----

Knowledge about LDII Program: Through the social unit.  
-----

Sub-Projects Funded:  
-----

1. Nursery (improve service) in 87/88 for L.E. 3,250
2. Training Center for girls in 87/88 for L.E. 3,250

Planning and Implementation:  
-----

The Board of Directors conducted a meeting with a representative from the social unit to choose the sub-project needed. After discussion they agreed to the following:

1. A library (new service)
2. Equipment for the rugs productive Center (improved service)

The sub-project funded were different from the ones chosen.

1/1\_cont.

Sub-Project Funds:

-----

A. Allocated Funds	B. Expenditures
L.E	L.E.
6,500 from PVO Fund	941 Furniture for nursery
905 PVO Contribution	550 Sewing machine
-----	3,914 Equipment for Beehives
7,405	2,000 Building a fence
	-----
	7,405

Sub-Project Space:

-----

1. Nursery: Large theatre room 10x8m.
2. Training Center: Large room 7x6m.

Sub-Project Staff:

-----

1. Nursery : one supervisor (seconded), one maid (seconded), one maid (hired).
2. Training Center: one hired trainer.

Staff Salary:

-----

1. Nursery: supervisor L.E.8/month, maid L.E.8/month, hired maid L.E.50/month.
2. Training Center: Trainer L.E.50/month.

Staff Training: None.

-----

No. of Planned Beneficiaries	No. of Current Beneficiaries
-----	-----
1. Nursery: 40 child.	33 children
2. Training Center: 30 girls	20 girls

Available Information:

-----

- (a) Forms: Forms one & two are kept in the project file.

40

1/1\_cont.

- (b) MIS : 1. Nursery : A file for each child is kept including
- an admittance request -a health card
  - a periodical report about the child
  - the child birth certificate

2. Training Center: No data available on trainees

Service Fees -----	Service Cost -----
Nursery: L.E.1/child per month	L.E. 2.30/ child/month
Training Center: Free of charge	L.E. 4,30/ trainee

Members Suggestions to Improve PVO Service:

-----  
To equip the rugs productive Center.

Views of Beneficiaries:

- 
1. Nursery, (one mother);
    - a. Characteristics: Aged 45 years old, married, working as a nursery maid.
    - b. Opinions: She believes the service has been improved by the purchased furniture and toys. For her the nursery is important to initiate children to school. Fees and working hours are suitable. The actual nursery space is provisional because the initial space for the nursery is about to collapse.
  2. Training Center for Girls, (three trainees);
    - a. Characteristics: Aged from 15 to 23 years old, two single, one married, (unemployed).
    - b. Opinions and suggestions:
      - the service has been improved by the sewing machines purchased.
      - the three beneficiaries want to apply for personal sewing machines under productive families to improve their financial situation.

- the service meets the need of local girls who are illiterate and wish to be trained, to achieve something useful for themselves.
- more sewing machines are needed to train more girls.
- Illiteracy classes added to the training could be very useful.

3. Productive Bee hives, (two trainees);

a. Characteristics: Aged 25 to 30 years old, one single, one married.

b. Opinions:

- the service is the only one of its kind in the area, beneficiaries are very keen to learn to be able to start their own bee hives.
- the service in terms of efficiency is very good, service hours are suitable.

-----

Registration Year & Type: 1967 (Welfare)

-----

No. of Members of Board of Directors: 17

-----

Characteristics of Executive Committee:

-----

Chairman : Director of D.S.A. (54 years old)  
Vice Chairman: Director of the Directorate of Health (56 years old)  
Secretary : General Director of Health Affairs (54 years old)  
Treasurer : Retired, previous work: Director of D.S.A.

On-going PVO Services:

-----

1. Dental Clinic
2. Dispensary

PVO Budget: 1990

-----

Revenues	Expenditures	Surplus/Deficit
L.E.	L.E.	L.E.
163,710	172,297	-8,578

PVO Capacity to Self-financing: Capable of Fund raising and self financing.

-----

In 1988	In 1989	In 1990
L.E.111,000	L.E.163,259	L.E.80,453
	L.E. 32,500	L.E.11,297
		Fund raising Subsidies

Knowledge about LDII Program:

-----

Through the Chairman of the Board which is the Director of D.S.A.

Sub-Projects Funded:

-----

1. Dental Clinic (Improve service) in 1988/1989 for L.E.19,950
2. Integrated Center (new service) in 1989/1990 for L.E.100,000 the center comprises the following services:
  - a. Training Center for girls
  - b. Women Club
  - c. Children Club
  - d. Cultural and Soc. Club
  - e. Seminar room
  - f. Nurseries
  - g. General Clinic

Planning and Implementation:

-----

1. Dental clinic: Two committees were set up from the Board of Directors and D.S.A. The first to bring price offers for the equipment, the second to purchase the equipments needed. The implementation took place in two weeks.

43

1/2- cont.

2. Integrated Center: The construction of the integrated center was planned and implemented conjointly between the PVO and D.S.A. The sub-project was to equip and furnish the multiple services included in the center. Several committees were set up with the assistance of D.S.A. to bring price offers, bids, to purchase and to install the equipment. The sub-project was implemented in 8 months.

Sub-Project Funds:

-----

A. Allocated Funds

L.E	
1. Dental Clinic	
19,950	From PVO Fund
2,092	PVO contribution
-----	
22,042	

B. Expenditures

L.E.	
1. Dental Clinic	
14,685	Dental equipment
1,514	Dental instruments
1,044	Medical supplies
2,192	Furniture
2,524	Renovation
83	Others
-----	
22,042	

2. Integrated Center

100,000	From PVO Fund
2,347	PVO contribution
-----	
102,347	

2. Integrated Center

24,343	Training center
3,445	General clinic
17,964	Child Club
25,375	Nurseries
16,544	Soc. Cultural Club
11,126	Equip. Seminar Room
3,450	Installation Cost
-----	
102,347	

Sub-Project Space:

-----

1. Dental Clinic: A separate flat which comprise two rooms and a lobby .
2. Integrated Center: A new two-floor building (30 rooms) in a new area deprived from services.

Sub-Project Staff

-----

Staff Salary

-----

1. Dental Clinic: One Physician L.E.50/month plus 50%  
2 employees (sec.) of the revenues.
2. Integrated Center: 10 employees (sec.)  
11 hired employee L.E.820/month

1/2 cont.

Staff Training:  
-----

1. Dental Clinic: Training of one employee on book keeping through the Regional Federation
2. Integrated Center: The center is new and all the employees are qualified

No. of Planned Beneficiaries:	No. of Current Beneficiaries:
-----	-----
1. Dental Clinic: 300 patient/month	120 patient/month
2. Integrated Center: a+b) 200 girls	64 girls
c) 50 children	40 children
d) 100 persons	50 persons
e) N.A.	N.A.
f) 120 child	177 child
g) 300 patients	200 patients

Available Information:  
-----

- (a) Forms: Forms one and two are filed and kept in the PVO files.
- (b) MIS:
  1. Dental Clinic: Daily number of patients and fees are kept in registers.
  2. Integrated Center: A complete set of registers very well kept .

Service Fees:	Service Cost:
-----	-----
1. Dental Clinic: L.E.4/patient in average	L.E.3/patient
2. Integrated Center: a+b) Free of charge	
c) L.E.1.5/child	L.E.4.5/child
d) Free of charge	L.E.3/person
e) N.A.	N.A.
f) L.E.8/child	L.E.4/child
g) L.E.2/patient	L.E.1/patient

Members Suggestions to Improve PVO Service:  
-----

The PVO wants to organize training courses in plumbing, electricity, and carpentry.

1/2 cont.

Views of Beneficiaries:  
-----

1. Dental Clinic; (2 patients),

a) Characteristics: Female aged 26 & 50 years old, married 1 employed

b) Opinions and suggestions:

- they think the new dental equipment improved the service.
- the service is needed specially by poor people living in the area.
- fees and service hours are suitable.
- a television set in the lobby could add to the service and occupy the patients.

2. Integrated Center; training center for girls, (2 trainees):

a) Characteristics: Female aged 19 & 20 years old, one single and one married, one educated and the other illiterate.

b) Opinions and suggestions:

- the service is needed for all female
- they want both to apply for personal machines under productive families.
- service is free of charge, service hours suitable
- the training center needs more advertising because few people in this new area know about it.
- illiteracy classes could be useful.
- knitting training is needed.

3. Nursery; (4 parents),

a) Characteristics: 3 males, one female aged between 30 and 40 years old, all employed and educated.

b) Opinions and suggestions:

- the service is rendered by efficient supervisors
- the children have all the care they needed
- fees and service hours are suitable
- to provide the children with a meal and raise the fees
- to make a regular medical check-up on children and to immunize them.

-----

Registration Year & Type: 1967 (Welfare)

-----

No. of Members of Board of Directors: 9

-----

Characteristics of Executive Committee:

-----

Chairman: Retired (60 years old)  
Vice Chairman: Employee in the Education Department (55 years old)  
Secretary: Director of a secondary school (56 years old)  
Treasurer: Employee in the Education Department (53 years old)

On-going PVO Services:

-----

- |                             |                              |
|-----------------------------|------------------------------|
| 1. Nursery                  | 2. Training Center for girls |
| 3. Cultural and Social Club | 4. Children Library          |

PVO Budget: 1989

-----

Revenues	Expenditures	Surplus
L.E.	L.E.	L.E.
29,525	27,073	2,452

PVO Capacity to Self-financing: The PVO is self-financing

-----

Knowledge about LDII Program:

-----

Through a general meeting held by the Directorate of Social Affairs to inform the PVOs' members about the program.

Sub-Projects Funded:

-----

1. Library (new service) in 1988/1989 for L.E.12,905
2. Nursery (improve service) in 1989/1990 for L.E.14,755
3. Public Garden(new service)in 1989/1990 for L.E.12,333

Planning and Implmentaion

-----

1. Library: The PVO planned to provide local people with a library to develop their social and cultural capabilities. The project was implemented within 4 months with the collaboration of S.D staff
2. Nursery: The PVO planned to improve the nursery by replacing the old furniture with new ones, and to provide the nursery with toys and books. The project was implemented within 2 months.

1/3-cont.

3. Public Garden: The PVO planned to utilize a place nearby, where garbage was thrown, as a public garden. The project was implemented in 13 months.

Sub-Project Funds:

A. Allocated Funds			B. Expenditures	
	L.E			L.E.
1. Library	12,905	From PVO fund	4,01	Furniture
	290	PVO contribution	6,098	Video computer
	-----		1,316	Renovation
	13,195		1,493	Books
			270	Others
			-----	
			13,195	
2. Nursery:	14,755	From PVO Fund	11,040	Furniture
	2,259	PVO contribution	146	Toys
	-----		133	Books
	17,034		4,715	Electric equip.
			995	Others
			-----	
			17,034	
3. Public Garden:				
	12,333	From PVO Fund	2,150	Swings
			4,429	Tables & chairs
			1,597	Electricity,
			2,457	Flowers & trees
			1,484	Sun shades
			216	Others
			-----	
			12,333	

Sub-project space:

1. Library: A large room at the PVO 4x5m
2. Nursery: four rooms for infants, eight classes for children (3-6 years).
3. P.Garden: a large play ground.

1/3\_cont.

Sub-Project Staff:	Staff Salary:
-----	-----
1. Library: one employee (seconded)	L.E.20/month
2. Nursery: a) one supervisor(sec.)	L.E. 5/month
b) one supervisor hired	L.E.80/month
c) one hired maid	L.E.70/month
3. P.Garden: one gardner	L.E.35/month

Staff Training:

- 
1. Library: None
  2. Nursery: Supervisors have been trained through D.S.A.

No. of Planned Beneficiaries:	No. of Current Beneficiaries:
-----	-----
1. Library: 500	200
2. Nursery: 200	175
3. P.Garden: 200	Not operational yet (Mar.91)

Available Information:

- 
- (a) Forms: Forms one & two are kept in the PVO file
  - (b) MIS: 1. Library None  
2. Nursery: A file for each child is kept including:
    - an admittance request - a health card
    - a periodical report about the child
    - the childs' birth certificate

	Service Fees:	Service Cost:
	-----	-----
1. Library:	L.E.1.20/year	L.E.1.20/year
2. Nursery:	L.E.7.50/child/month	L.E.5.50/child/month

Members Suggestions to Improve PVO Service:

-----

There is a need to provide the district with a large dispensary in which poor people could find the medical services at a reasonable price.

Views of Beneficiaries:

-----

Beneficiaries were not available during the field visit.

-----

Registration Year & Type: 1970 (Social Development)

-----

No. of Members of Board of Directors: 12

-----

Characteristics of Executive Committee:

-----

Chairman:	Farmer	(63 years old)
Vice Chairman:	Teacher (secondary school)	(55 years old)
Secretary:	Accountant in the social unit	(52 years old)
Tresurer :	Merchant	(70 years old)

On-going PVO Services:

-----

1. Nursery
2. Carpet Training Center
3. Training Center for girls

PVO Budget: 1989

-----

Revenues	Expenditures	Surplus/Deficit
L.E.	L.E.	L.E.
5,611	5,261	350

PVO Capacity to Self-financing:

Limited

-----

Knowledge about LDII Program:

-----

Through a general meeting held by D.S.A. to inform the PVOs about the program.

Sub-Projects Funded: Training Center for girls (improve service)  
 ----- in 1989/1990 for L.E.6,000

Planning and Implementation:

-----

The training Center was poorly-equipped. Two out of four sewing machines were in very bad shape.

The PVO proposal was to equip the Training center by purchasing new sewing machines. The project was implemented conjointly with the social unit and was completed in three months.

1/4\_cont.

Sub-Project Funds:

A. Allocated Funds		B. Expenditures	
L.E		L.E.	
6,000	From PVO Fund	5,010	Sewing and Knitting machines
232	PVO contribution	359	Furniture
-----		828	Renovation
6,232		35	Others
		-----	
		6,232	

Sub-Project Space: A flat independent from the PVO location, two  
----- rooms and a hall.

Sub-Project Staff:

-----  
1. Two Trainers (seconded)  
2. Two Trainers (hired)

Staff Salary:

-----  
L.E.8 /Trainer  
L.E.160 /month for both of them

Staff Training: None.  
-----

No. of Planned Beneficiaries:

-----  
33 girls

No. of Current Beneficiaries:

-----  
18 girls

Available Information:

-----  
(a) Forms: Forms one & two are kept in files.

(b) MIS: Available for the Nursery on'y.

Service Fees:

-----  
Free of charge

Service Cost:

-----  
L.E.4/Trainee/month

1/4\_cont.

Members Suggestions to Improve PVO Service:  
-----

- Training of the Board of Directors and supervisors of sub-project
- A proper curriculum for the training of girls should be available as a guide line.

Views of Beneficiaries: (three trainees)  
-----

- a) Characteristics: Female aged between 14-27 years old one of them married two single, all unemployed.
- b) Opinions:
  - They believe that the new machines improved the training capabilities, one of the beneficiaries has her own machine under productive families
  - No fees are paid for the service.
  - Service hours and space are suitable.
  - The training center doesn't cover the needs of the village, more machines could train more girls who could apply for a personal machine under productive families.

-----

Registration Year & Type: 1972 (Welfare)

-----

No. of Members of Board of Directors: 9

-----

Characteristics of Executive Committee: (All over 60 years old)

-----

Chairman: Retired, previous work: The Directorate of Education

Vice Chairman: Retired, previous work: The Directorate of Education

Secretary: Retired, previous work: Director of the University  
Campus

Treasurer: Retired, previous work: The Directorate of Education

On-going PVO Services: None

-----

PVO Budget: 1989

-----

Revenues	Expenditures	Surplus/Deficit
L.E.	L.E.	L.E.
2,329	3,494	-1,165

PVO Capacity to Self-financing: None

-----

Knowledge about LDII Program: From members of the Board of  
-----  
Directors working in D.S.A.

Sub-Projects Funded:

-----

1. Eldery Hostel (new service) in 1988/1989 for L.E.30,000
2. Eldery Club (new service) in 1989/1990 for L.E.10,000

Planning and Implementation:

-----

1. Eldery Hostel: The project was imposed by the governorate in spite of the fact that the cultural environment is not enthusiastic about it. It was implemented in ten months.
2. Eldery Club: The PVO proposed an Eldery Club in which old people can meet and pass time. A committee from the members was formed to purchase the furniture and equipment needed.

Sub-Project Funds:

A. Allocated Funds			B. Expenditures	
	L.E			L.E.
1. Eldery Hostel	30,000	PVO Fund	21,751	Furniture
			7,391	Equipment
			742	Renovation
			136	Others
			-----	
			30,000	
2. Eldery Club	10,000	PVO Fund	626	Books
			4,165	Furniture
			3,700	Equipment
			1,255	Ventilators
			240	Case
			19	Others
			-----	
			10,000	

Sub-Project Space:

1. Eldery Hostel: Three flats furnished to accomodate 15 persons\*.
2. Eldery Club: One appartment with three rooms, one for the Director, one as a library and one as a television room.

Sub-Project Staff:

1. Eldery Hostel: Two employees (seconded) full time  
Three employee (sec.) part time
2. Eldery Club: None

Staff Salary:

Volunteers all of them

Staff Training:

1. Eldery Hostel: None
2. Eldery Club: The director was trained for three days on the ways to care for Eldery people.

\* The furniture purchased accomodate 30 persons and is stored in one room for future expansion.

1/5-cont.

No. of Planned Beneficiaries:	No. of Current Beneficiaries:
1. Eldery Hostel: 15	None
2. Eldery Club: 60	16

Available Information:

- (a) Forms: Forms one & two are kept in files.
- (b) MIS: None

Service Fees:	Service Cost:
1. Eldery Hostel: L.E.20/month	L.E.24/month
2. Eldery Club: 50 piasters/month	L.E. 6/month

Members Suggestions to Improve PVO Service:

Trips for Eldery people members of the club.

Views of Beneficiaries:

2. Eldery Club: (three members)
- a) Characteristics: Male, aged between 63&72 years two married and one widower.
- b) Opinions:
- The service is needed but there are some difficulties related to transportation.
  - The efficiency of the service is limited.

Registration Year & Type: 1979 (Welfare)  
-----

No. of Members of Board of Directors: 9  
-----

Characteristics of Executive Committee:  
-----

Chairman: Retired, Previous work: Secretary of the Local Council  
(60 Years)

Secretary: Director of the environment quality Improvement  
(57 Years)

Treasurer: Employee at the Commercial Chamber  
(55 Years)

On-going PVO Services:  
-----

1. Nursery
2. Dispensary
3. Training Center for girls

PVO Budget: 1990  
-----

Revenues	Expenditures	Surplus
L.E.	L.E.	L.E.
6,242	3,697	2,545

PVO Capacity to Self-financing: Limited  
-----

Knowledge about LDII Program:  
-----

The PVO has been notified by letter about the program. The Board of Directors held a meeting in which the sub-project requested was discussed. The Board agreed to improve the nursery by providing better furniture, new toys, equipments such as computer and atari.

Sub-Projects Funded:  
-----

Nursery: Improved service in 1989/1990 for L.E.5,000

Planning and Implementation:  
-----

The purchase of the furniture was done in Dec.1989 before the delivery of the check in 1990 but was included in the expenditures of the sub-project. Although the PVO planned to provide the nursery with computer, atari and modern toys, the items purchased were very casual.

2/1\_cont.

Sub-Project Funds:

-----

A. Allocated Funds

L.E  
5,000 PVO Fund  
340 PVO contribution  
-----  
5,340

B. Expenditures

L.E.  
1,320 Chairs  
585 Toys  
990 Ventilators  
178 Safe  
1,620 Tables&b.board  
540 Tiles  
100 Renovation  
-----  
5,340

Sub-Project Space: Three rooms 3x4m and a garden.

-----

Sub-Project Staff:

-----

Supervisors: Three seconded  
Five hired  
Maids : Three hired

Staff Salary:

-----

L.E.383/month

Staff Training:

-----

The nursery technical staff has been trained through the Regional Federation Training Program.

No. of Planned Beneficiaries:

-----

200

No. of Current Beneficiaries:

-----

120

Available Information:

-----

(a) Forms: Forms have been filled carelessly without proper understanding of its utility.

(b) MIS: Available only for the nursery.

. 61'

2/1-cont.

Service Fees:  
-----  
L.E. 8/child/month

Service Cost:  
-----  
L.E. 4/child/month

Members Suggestions to Improve PVO Service:  
-----

- A new born nursery is needed
- A bus for the transportation of children
- Better equipment for the dispensary

Views of Beneficiaries: (Three mothers)  
-----

- a) Characteristics: Aged between 35-45, employed
- b) Opinions & Suggestions:
  - The service is needed specially for working mothers
  - The nursery is a preliminary place to school in which children can socialize with each other.
  - Children learn Koran, poetry, music drawing
  - Fees and service hours are adequate.
  - The service is accessible.
  - New games should make the nursery more pleasant, outing for children should be welcomed.

-----

Registration Year & Type: 1930 New Registration year 1979

-----  
No. of Members of Board of Directors: 9

-----  
Characteristics of Executive Committee:

-----  
Chairman: Retired, (69 years old)  
Vice Chairman: Previous member of the Popular Council (55 years old)  
Secretary: Employee in a Bus company (50 years old)  
Treasurer: Preacher (53 years old)

On-going PVO Services:

-----

- |                               |                        |
|-------------------------------|------------------------|
| 1. Library                    | 2. Nursery             |
| 3. Vocational Training Center | 4. Productive Families |

PVO Budget: 1990

-----

Revenues	Expenditures	Surplus
L.E.	L.E.	L.E.
270,525	227,735	42,817

PVO Capacity to Self-financing: Capable of self-financing

-----

N.B. In 1990 the donation in Ramadan totalled L.E.26,470

---

Knowledge about LDII Program:

-----

The PVO was notified by D.S.A. and presented a request to fund a dispensary.

Sub-Projects Funded:

-----

Dispensary (New service) in 1988/1989 for L.E.25,000

Planning and Implementation:

-----

The PVO with D.S.A. staff planned to provide poor people with medical service in a new building constructed by the PVO. A committee was formed to purchase the medical equipment needed. The implementation was completed in four days.

N.B. There are some defects in the construction which have to be repaired before utilization. The PVO received the check

63

2/2\_cont.

in June 1989 before the finalization of the construction, till March 1991, the dispensary was not been operational.

Sub-Project Funds:  
-----

A. Allocated Funds		B. Expenditures	
L.E.		L.E.	
25,000	PVO Fund	21,886	Medical Equipment
7,000	PVO contribution	10,114	Furniture
-----		-----	
32,000		32,000	

Sub-Project Space:  
-----

A new building of three floors. The dispensary occupies the second floor (15 rooms) plus 5 rooms for surgery.

Sub-Project Staff:  
-----

Staff Salary:  
-----

Not operational yet

Staff Training:  
-----

All members of the Executive committee were trained through the Regional Federation Training Program.

No. of Planned Beneficiaries:  
-----

No. of Current Beneficiaries:  
-----

64

2/2cont.

Service Fees:  
-----

Service Cost:  
-----

Not operational yet

Members Suggestions to Improve PVO Service:  
-----

More training for all the Board of Directors through workshops on planning, monitoring and evaluation of projects.

Views of Beneficiaries:  
-----

None available.

-----

Registration Year & Type: 1975 (Welfare)

-----

No. of Members of Board of Directors: 13

-----

Characteristics of Executive Committee:

-----

Chairman:	Director of a company for cars	(58 years old)
Vice Chairman:	Retired,	(73 years old)
Secretary:	Retired,	(70 years old)
Treasurer:	Retired,	(62 years old)

On-going PVO Services:

-----

1. Training center for girls
2. Nurseries
3. Illiteracy classes

PVO Budget: 1989

-----

Revenues	Expenditures	Surplus/Deficit
L.E.	L.E.	L.E.
25,000	19,600	5,400

PVO Capacity to Self-financing: Capable

-----

Knowledge about LDII Program:

-----

The PVO has been notified by a letter from D.S.A. about the program, and the sub-project which could be funded.

Sub-Projects Funded:

-----

1. Library (new service) in 1987/1988 for L.E.15,000
2. Two Nurseries (Improve service) in 1988/1989 for L.E.10,000

64

2/3 cont.

Planning and Implementation:

-----  
The district is deprived from any cultural services, the PVO planned to remedy this deficiency by requesting a library. The existing nurseries were very poorly equipped and furnished and the PVO requested in the second cycle another fund to improve the nurseries. A combined committee from PVO members and staff from S.A. planned and implemented the sub-projects.

Sub-Project Funds:

A. Allocated Funds			B. Expenditures	
	L.E			L.E.
1. Library	15,000	PVO Fund	2,475	Video
			1,799	Television
			245	Recorder
			115	Ventilators
			385	Refrigerator
			9,716	Books
			3	Ashtray
			-----	
			15,000	
2. Nursery	5,000	PVO Fund	148	Heater
	151	PVO contribution	97	Toys
	-----		3,951	Furniture
	5,151		885	Television
			70	Filing cabinet
			-----	
			5,151	
3. Nursery	5,000	PVO Fund	826	Equipment
	495	PVO contribution	4,633	Furniture
	-----		-----	
	5,495		5,459	

Sub-Project Space:

- 1. Library: Two large rooms at the PVO  
2. Nursery: Three rooms (3x4m) and a play-ground  
3. Nursery: Six rooms (3x4m) plus a children theatre and a garden.

2/3\_cont.

Sub-Project Staff:	Staff Salary:
-----	-----
1. Library: one employee (sec.)	L.E.35
2. Nursery: The director (sec.)	L.E.50/month
Six supervisors (sec.)	L.E.128/month, all
Two hired maids	L.E.45/month/each
3. Nursery: The director (sec.)	L.E.50/month
16 supervisor (sec.)	L.E.370/month, all
four hired maids	L.E.45/month/each

Staff Training:

-----

1. Library: None
2. Nursery: Supervisors were trained to use a manual on the way to treat children.
3. Nursery: Three of supervisors were trained to use the manual

No. of Planned Beneficiaries:	No. of Current Beneficiaries
-----	-----
1. Library: 2400/Year	600/Year
2. Nursery: 80 child	74 child
3. Nursery: 250 child	250 child

Available Information:

-----

- (a) Forms: Forms one & two are kept in files.
- (b) MIS: Available only for the nurseries.

Service Fees:	Service Cost:
-----	-----
L.E.	L.E.
1. Library: (50) piasters	3
2. Nursery: 7 /child/month	6 /child/month
3. Nursery: 7 /child/month	6 /child/month

Members Suggestions to Improve PVO Service:

-----

- The training for nurseries and supervisors should be through workshops where people could exchange experience and knowledge.
- The incentives of seconded staff should be raised.

Views of Beneficiaries:

-----

1. Library: Not available
2. Nursery: (three mothers),
  - a) Characteristics: Aged between 29-40, married, employed.
  - b) Opinions & Suggestions:
    - The service is needed as more and more women are employed.
    - The service has been improved by the purchase of furniture and toys
    - Fees and services hours are adequate.
    - The children are more entertained now that the nursery is provided by a television set.
    - The nursery should organize trips for children.
3. Nursery: (one mother)
  - a) Characteristics: Aged 25, married, employed.
  - b) Opinions & Suggestions:
    - I need the service badly because I have to work
    - The nursery is very crowded which means that the service is needed.
    - Fees and service hours are suitable.
    - More maids are required to improve the service.

08

-----

Registration Year & Type: 1973 (Welfare)

-----

No. of Members of Board of Directors: 9

-----

Characteristics of Executive Committee:

-----

Chairman: Director in D.S.A. (50 Years old)  
Vice Chairman: Teacher (53 Years old)  
Secretary: Employee at the governorate,  
Treasurer: Director of the D.S.A.

On-going PVO Services:

-----

- |                 |                   |
|-----------------|-------------------|
| 1. Nurseries    | 2. General Clinic |
| 3. Medical Lab. | 4. Typing classes |

PVO Budget: 1989

-----

Revenues	Expenditures	Surplus/Deficit
L.E.	L.E.	L.E.
27,891	27,129	700

PVO Capacity to Self-financing: Limited

-----

Knowledge about LDII Program:

-----

From the board of directors working in the governorate and in D.S.A.

Sub-Projects Funded:

-----

1. Training Center for girls (new service) in 1988/1989 for L.E.10,000
2. Nursery (improve service) in 1989/1990 for L.E.4,000
3. Nursery (improve service) in 1989/1990 for L.E.3,000

Planning and Implementation:

-----

The PVO requested a Printing facility but the training center for girls was imposed by D.S.A. The sub-project was not planned for. The service is not the only in the district. There

2/4\_cont.

is a disagreement between the trainer (sec.) and the Board of Directors about the incentives given to the trainer from the products.

The project was implemented in five months.

The nurseries were very poorly equiped and the PVO planned to furnish and equip the nurseries with computers which are not utilized yet.

Sub-Project Funds:

A. Allocated Funds		B. Expenditures	
	L.E		L.E.
1. Training Center	10,000	7,074	Two knitting machines
for girls	1,174	4,100	One sewing machine
	-----		
	11,174		
2. Nursery	4,000	1,665	Computer
	278	751	Chairs & tables
	-----	362	Beds
	4,278	1,500	Organ
		-----	
		4,278	
3. Nursery	3,000	1,462	Telev.&beds
	429	1,021	Chairs & tables
	-----	566	Recorder
	3,429	380	Wireless
		-----	
		3,429	

Sub-Project Space:

1. Training Center: A large room in the PVO
2. Nursery: Independent building; three rooms for children, one for the Director and a garden.
3. Nursery: Independent building; three rooms for children, one for the Director and a garden.

Sub-Project Staff:

Staff Salary:

1. Training Center:	One trainer (sec.)	L.E.50	/month
2. Nursery:	Director (hired)	L.E.50	/month
	Secretary (sec.)	L.E.50	/month

2/4\_cont.

	Two Supervisors (sec.)	L.E.7/month/each
	Two supervisors (hired)	L.E.45/month/each
	Two maids (sec.)	L.E.45/month/each
	One music teacher	Volunteer
	One Physician	Volunteer
3. Nursery		
	Director (hired)	L.E.30/month/each
	One supervisor (hired)	L.E.45/month
	Two supervisors (sec.)	L.E.7/month/each
	Two maids (hired)	L.E.45/month/each
	Physician	Volunteer

Staff Training:

-----  
The Chairman and the Vice Chairman were trained by the Regional Federation. The treasurer and the secretary were trained by D.S.A. The nursery supervisors were trained through D.S.A. for two weeks to use a manual on child care.

No. of Planned Beneficiaries:	No. of Current Beneficiaries:
-----	-----
1. Training Center 10 girls	5 girls
2. Nursery 160 child	122 child
3. Nursery 125 child	113 child

Available Information:

-----  
(a) Forms: Forms one & two are kept in files.

(b) MIS: Available for nurseries only.

	Service Fees:	Service Cost:
	-----	-----
	L.E.	L.E.
1. Training Center:	3 /trainee	35 /trainee
2. Nursery:	5 /child/month	5 /child/month
3. Nursery:	5 /child/month	5 /child/month

2/4\_cont.

Views of Beneficiaries:

-----

1. Training Center: None available.

2. Nursery: (3 mothers, 1 father)

a) Characteristics: Aged from 23-38, employed.

b) Opinions & Suggestions

- The service is in itself needed.
- The service has not been improved by the purchasing of computer and orgue.
- The children are not trained to use the computer
- Fees and service hours are suitable.
- Trips for children and computer lessons are recommended

3. Nursery: (3 fathers)

a) Characteristics: Aged from 35-40, employed as well as their wives.

b) Opinions & Suggestions:

- The service is needed very badly
- Children activities are diversified
- Television set and outside games are recommended
- Fees and hours service are suitable
- More outside games, trips, child library, computer are activities which could be added.

-----

Registration Year & Type: 1936 Second Registration year 1966  
----- (Welfare)

No. of Members of Board of Directors: 12  
-----

Characteristics of Executive Committee:  
-----

Chairman:	Retired,	(62 Years old)
Vice Chairman:	Employee at the Directorate of Education	(45 Years old)
Secretary:	Employee at the court	(43 Years old)
Treasurer:	Teacher	(27 Years old)

On-going PVO Services:  
-----

1. Library
2. Trips
3. Religious Courses

PVO Budget:  
-----

Revenues	Expenditures	Surplus/Deficit
L.E.	L.E.	L.E.
6,983	2,742	4,241

PVO Capacity to Self-financing: The PVO is capable.  
-----

Knowledge about LDII Program:  
-----

From one of the staff in D.S.A. seconded to the PVO. The PVO presented a request for funding a medical analysis lab. D.S.A. opted for the Physiotherapy Center

Sub-Projects Funded:  
-----

1. Physiotherapy Center (new service) in 1989/1990 for L.E.20,000

Planning and Implementation:  
-----

Forms one and two were filled, the Physiotherapist ordered the equipment needed, price offers were given by several dealers, and a committee to purchase the medical equipments selected the dealer.

2/5 cont.

Sub-Project Funds:

A. Allocated Funds		B. Expenditures	
L.E		L.F.	
20,000	PVO Fund	1,673	Furniture
43	PVO contribution	18,370	Medical Equipment
-----		-----	
20,043		20,043	

Sub-Project Space:

-----  
Two large rooms and a hall.

Sub-Project Staff:

-----  
One Physiotherapist  
one employee (seconded)

Staff Salary:

-----  
60% of the consultation fees  
L.E.40/month

Staff Training:

-----  
No training recieved.

No. of Planned Beneficiaries:

-----  
40 patients/month

No. of Current Beneficiaries:

-----  
5 patients/month

Available Information:

-----

- (a) Forms: Forms one & two are kept in files.
- (b) MIS: None,  
Minutes of the B. of Directors meetings available.  
Independent sub-project budget not available.

Service Fees:

-----  
L.E.  
1.50/patient

Service Cost:

-----  
L.E.  
36 /patient

Members Suggestions to Improve PVO Service:

-----

- To advertise about the physiotherapy center
- To train the board of directors

Views of Beneficiaries: None available.

-----

Registration Year & Type: 1978 (Welfare)

-----

No. of Members of Board of Directors: 7

-----

Characteristics of Executive Committee:

-----

Chairman: Director of Legal Department at D.S.A. (58 Years old)

On-going PVO Services:

-----

- |                              |                          |
|------------------------------|--------------------------|
| 1. Nursery                   | 2. Teaching KoraaN       |
| 3. Cultural activities       | 4. Religious seminars    |
| 5. Committee for counselling | 6. Assistance to orphans |

PVO Budget: 1990

-----

Revenues	Expenditures	Surplus/Deficit
L.E.	L.E.	L.E.
11,138	6,933	4,205

PVO Capacity to Self-financing: Capable

-----

N.B. In 1988 the PVO has been able to raise fund for about L.E.20,000

In 1990 the PVO received a subsidy from the governorate, L.E.5,000

Knowledge about LDII Program:

-----

From the Chairman of the Board who works at D.S.A.

Sub-Projects Funded:

-----

1. Nursery (improve service) in 1988/1989 for L.E.9,975

Planning and Implementation:

-----

The Board of Directors wanted to improve the nursery which was very poorly furnished. The Board formed a committee to identify items to be purchased and with the assistance of a representative from the social unit purchased the items needed. There is a special committee composed from the members of the Board

3/1\_cont.

responsible about the supervision of the nursery. The sub-project was implemented in four months.

Sub-Project Funds:

A. Allocated Funds		B. Expenditures	
L.E		L.E.	
9,975		6,065	Furniture
		1,085	Toys and games
		2,260	Renovation and maintenance
		472	Books
		93	Others
		-----	
		9,975	

Sub-Project Space:

Three classes 3x4m and a play ground 3x2m

Sub-Project Staff:

Sub-Project Staff:		Staff Salary:	
Director	(hired)	L.E. 35	/month
Three supervisors	(sec.)	L.E. 7	/month, each
One maid	(hired)	L.E. 25	/month

Staff Training:

The Chairman received training in chairing Board meetings.

The Treasurer and the secretary received training in financial management.

The nursery staff received training in children care.

No. of Planned Beneficiaries:

60 child /month

No. of Current Beneficiaries:

37 child /month

Available Information:

(a) Forms: Forms one & two are kept in files.

3/1 cont.

- (b) MIS: Available for the nursery only.  
Minutes of B.D. available.  
Sub-project budget available  
Special books for sub-project, available

Service Fees:	Service Cost
-----	-----
L.E.	L.E.
5 / child /month	4.50 / child /month

Members Suggestions to Improve PVO Service:

- 
- Training of the B.D. about needs assessment and planning projects
  - The Board wants to provide the PVO with productive families to enable young educated girls who are unemployed to rely upon themselves.

Views of Beneficiaries: (Three)

- 
- a) Characteristics: Aged between 20-32 years, illiterate, unemployed
- b) Opinions & Suggestions:
- The nursery is needed for socialization of children and to prepare them for school
  - Fees and service hours are suitable
  - A larger play ground for children is needed

-----

Registration Year & Type: 1985 (Welfare)

-----

No. of Members of Board of Directors: 9

-----

Characteristics of Executive Committee:

-----

Chairman: Counsellor (55 Years old)

On-going PVO Services:

-----

1. Religious and Cultural meeting and seminars
2. Educational Booster Classes

PVO Budget: 1989

-----

Revenues	Expenditures	Surplus/Deficit
L.E.	L.E.	L.E.
1,614	208	- 1,406

PVO Capacity to Self-financing: Limited

-----

The PVO relies on donations.

Knowledge about LDII Program:

-----

The PVO has been notified by letter about the program

Sub-Projects Funded:

-----

1. Dispensary (new service) in 1989/1990 for L.E.6,300

Planning and Implementation:

-----

The local area is very poor and in need for health care service. The PVO submitted a request to fund a dispensary.

Forms have been filed without care. A committee was formed by members of the Board and physicians to purchase the items identified.

The sub-project was implemented in three months.

3/2\_cont.

N.B. The sub-project place was occupied by students' booster classes which were cancelled because of the new sub-project. The dispensary is near a hospital and another dispensary which means there is a duplication of service.

Sub-Project Funds:

-----

A. Allocated Funds			B. Expenditures	
	L.E			L.E.
6,300	PVO	Fund	3,409	Renovation of hall
3,409	PVO	contribution	800	Furniture
-----			5,500	Medical Equipment
9,709			-----	
			9,709	

Sub-Project Space:

-----

A large hall 8x16m divided into four rooms, one for general medicine and three for specialised clinics.

Sub-Project Staff:

-----

1. A secretary (hired)
2. Four Physicians (part-time)
3. One Laborer (hired)

Staff Salary:

-----

- L.E.35/month
- % of the service fees
- L.E.35/month

Staff Training:

-----

The Chairman received training.

No. of Planned Beneficiaries:

-----

250 patients/month

No. of Current Beneficiaries:

-----

20 patients/month

Available Information:

-----

- (a) Forms: Forms were filled without any interest or care
- (b) MIS: Board meeting's minutes available

3/2\_\_cont.

Service Cost:

-----

L.E.  
8/patient

Members Suggestions to Improve PVO Service:

-----

- Training the board members about carrying out needs assessments.
- Planning the sub-project and following up.
- Advertising about the dispensary.

Views of Beneficiaries:

-----

Beneficiaries not available.

-----

Registration Year & Type: 1966 (Welfare)

-----

No. of Members of Board of Directors: 9

-----

Characteristics of Executive Committee:

-----

Chairman: Preacher (58 Years old)

Vice Chairman:

Secretary: Head of social unit (44 Years old)

Treasurer: Employee in the Directorate of Education(55 Years old)

On-going PVO Services:

-----

- 1. Religious meetings
- 2. Child Club

PVO Budget: 1988

-----

Revenues	Expenditures	Surplus/Deficit
L.E.	L.E.	L.E.
1,438	2,721	-1,253

PVO Capacity to Self-financing: NOT Capable.

-----

Knowledge about LDII Program:

-----

From the secretary who works at S.A.

Sub-Projects Funded:

-----

- 1. Library: (new service) in 1988/1989 for L.E.16,800

Planning and Implementation:

-----

The number of students in the area is large and submit a request to provide students with a library. A committee from the members was formed to identify items to be purchased in terms of books, shelves, television, etc..

The sub-project was implemented in two months.

3/3\_\_cont.

Sub-Project Funds:

-----

A. Allocated Funds

L.E	
16,800	PVO Fund
2,000	PVO contribution
-----	
18,800	

B. Expenditures

L.E.	
6,038	Renovation
6,423	Furniture & television
2,472	Shelves
3,810	Books
54	Others
-----	
18,800	

Sub-Project Space:

-----

A hall 3x4m.

Sub-Project Staff:

-----

An employee (sec.) full time  
An employee (sec.) part time

Staff Salary:

-----

L.E.35 /month  
L.E.12 /month

Staff Training:

-----

No training was received.

No. of Planned Beneficiaries:

-----

400 / month

No. of Current Beneficiaries:

-----

182 / month

Available Information:

-----

(a) Forms: Forms one & two are kept in files.

(b) MIS: Not available.

Service Fees:

-----

L.E.  
1 / person

Service Cost:

-----

L.E.  
1.20 / person

Members Suggestions to Improve PVO Service:

-----

- Training of members and staff to carry out needs assessment,  
priorities , planning of subproject.

Views of Beneficiaries: None available.

-----

Registration Year & Type: 1978 (Social Development)

-----

No. of Members of Board of Directors: 9

-----

Characteristics of Executive Committee:

-----

Chairman: Director of a youth club and previous member of the  
Popular Council

Treasurer Accountant at the Health Department

On-going PVO Services:

-----

1. Religious service
2. Koraan classes
3. Training Center for Girls

PVO Budget:

-----

Revenues	Expenditures	Surplus/Deficit
L.E.	L.E.	L.E.
6,219	2,129	4,060

PVO Capacity to Self-financing: Capable

-----

N.B. The PVO relies on donation. In 1988 the PVO received a  
donation to build a fence.

Knowledge about LDII Program:

-----

The PVO was notified by letter from the local unit.

Sub-Projects Funded:

-----

1. Training Center for Girls: (new service) in 1989/1990 for  
L.E.4,200

Planning and Implementation:

-----

The PVO wanted to add a new service to the existing training  
center by introducing knitting training. The B.D. formed a  
committee for its members to purchase the knitting machines.

The sub-project was implemented in two months.

3/4\_cont.

Sub-Project Funds:

A. Allocated Funds			B. Expenditures	
L.E.			L.E.	
4,200	PVO	Fund	4,279	Knitting machines
379	PVO	contribution	300	tables & wool
-----			-----	
4,579			4,579	

Sub-Project Space: One room 3x5m

N.B. The sub-project space is not suitable.

Sub-Project Staff:

1. Trainer (sec.)
2. Trainer

Staff Salary:

without incentive  
% from the production

Staff Training:

The treasurer received a four days training.

No. of Planned Beneficiaries:

10 girls /round

No. of Current Beneficiaries:

4 girls /round

Available Information:

- (a) Forms: Forms one & two are kept in files.
- (b) MIS: Sub-project budget available

Service Fees:

L.E.  
None

Service Cost:

L.E.  
12/girl

Members Suggestions to Improve PVO Service:

- Training of the members about ways to identify needs and ways to plan sub-projects.
- Staff needs training about following up sub-projects.

Registration Year & Type: 1967 (Social Development )  
-----

No. of Members of Board of Directors: 9  
-----

Characteristics of Executive Committee:  
-----

Chairman: Sheikh El Balad  
Secretary: Omda  
Treasurer: Sheikh El Balad

On-going PVO Services:  
-----

- |                              |                        |
|------------------------------|------------------------|
| 1. Training Center for Girls | 2. Nursery             |
| 3. Koran classes             | 4. Dispensary          |
| 5. Rabbit raising            | 6. Productive families |

PVO Budget: 1989  
-----

Revenues	Expenditures	Surplus/Deficit
L.E.	L.E.	L.E.
5,204	4,248	956

PVO Capacity to Self-financing: Limited  
-----

Knowledge about LDII Program:  
-----

From the local unit.

Sub-Projects Funded:  
-----

1. Dispensary (improve service) in 1989/1990 for L.E.10,500

Planning and Implementation:  
-----

The dispensary was poorly equipped and the PVO requested funds to improve the service offered by the dispensary. Forms one & two were filled.

A committee was formed from members and physicians to identify instruments and medical equipment needed.

The sub-project was implemented in 2 months and was followed up through the head of the social unit, and the Director of the S.D.

3/5\_cont.

Sub-Project Funds:

-----

A. Allocated Funds  
L.E.  
10,521 PVO Fund

B. Expenditures  
L.E.  
9,269 Medical Equipment  
1,084 Furniture  
168 Medicines  
-----  
10,521

Sub-Project Space: A hall 3x6m divided into two clinics:

-----

One for a dental clinic, the other for a general clinic.

Sub-Project Staff:

-----

1. a nurse (sec.)
2. a labourer (sec.)

Staff Salary:

-----

- 15 piasters /client
- 10 piasters / client

Staff Training: None

-----

No. of Planned Beneficiaries:

-----

250 patients/ month

No. of Current Beneficiaries:

-----

100 patients/ month

Available Information:

-----

- (a) Forms: Forms one & two are filled without care, many items are missing
- (b) MIS: - Minutes of the B. of D. meeting available  
- Sub-project budget not available  
- Sub-project file available

Service Fees:

-----

L.E.  
1.50 / patient

Service Cost:

-----

L.E.  
1 / patient

Members Suggestions to Improve PVO Service:

-----

Training of members about: Needs assessment and how to carry out feasibility study

Registration Year & Type: 1971 (Social Development)  
-----

No. of Members of Board of Directors: 7  
-----

Characteristics of Executive Committee:  
-----

Chairman: Technical secretary of the local unit  
Treasurer: Agricultural Engineer (35 Years old)

On-going PVO Services:  
-----

1. Training Center for girls
2. Nursery

PVO Budget:  
-----

Revenues L.E.	Expenditures L.E.	Surplus/Deficit L.E.
2,205	2,538	-333

PVO Capacity to Self-financing: Not capable  
-----

Knowledge about LDII Program:  
-----

From SA Dept.

Sub-Projects Funded:  
-----

1. Training Center for girls: (improve service) in 1989/1990  
for L.E. 4,389
2. Nursery: (improve service) in 1988/1990 for L.E. 3,150

Planning and Implementation:  
-----

The B.D. held a meeting and discussed the improvement of the training center as well as the improvement of the nursery.

A committee was formed to identify machine and furniture needed, and to purchase the items identified. The sub-project was implemented in five months

3/6\_cont.

Sub-Project Funds:

A. Allocated Funds		B. Expenditures	
L.E.		L.E.	
1. Training Center	5,250 PVO Fund	4,524	Knitting machines
	10 PVO Contr.	423	Furniture
	-----	313	Renovation
	5,260	-----	
		5,260	
2. Nursery			
	3,150 PVO Fund	404	Renovation
		2,706	Furniture & Toys
		40	Other cost
		-----	
		3,150	

Sub-Project Space:

- 1. Training Center: A large room 5x4m.
- 2. Nursery: A large hall 8x5m.

Sub-Project Staff:

Sub-Project Staff:		Staff Salary:	
-----		-----	
1. Training Center:	Trainer (sec.)	L.E.10	/ month
2. Nursery:	Supervisor (sec.)	L.E. 7	/ month
	Maid (hired)	L.E.45	/ month

Staff Training:

-----  
No training received.

No. of Planned Beneficiaries:

No. of Current Beneficiaries:

1. Training Center:	10 girls/round	6 girls/round
2. Nursery:	50 child	40 child

Available Information:

- (a) Forms: Forms one & two are kept in files.

3/6 cont.

- (b) MIS: Registers are poorly kept  
Sub-project budget (Training Center) not available  
Sub-project budget (Nursery) available

Service Fees:		Service Cost:
-----		-----
L.E.		L.E.
1. Training Center: Free of charge		6 /girl
2. Nursery: 2 /child		2 /child

Members Suggestions to Improve PVO Service:

-----  
Training the members of the B. about:

- needs assessment
- following up of projects

Views of Beneficiaries:

-----  
Beneficiaries not available.

-----

Registration Year & Type: 1966 (Social Development)

-----  
No. of Members of Board of Directors: 9

-----  
Characteristics of Executive Committee:

-----  
Chairman: Employee at the local unit of the village (52 Years old)

Vice Chairman: Employee at the cooperative for potato growers  
(45 Years old)

Secretary: Employee at the Department of Education (45 Years old)

Treasurer: Teacher at a secondary school (48 Years old)

On-going PVO Services:

- 
- |                            |                              |
|----------------------------|------------------------------|
| 1. Nursery                 | 2. Training Center for Girls |
| 3. Cultural Club for Youth | 4. Booster classes           |
| 5. Women Club              |                              |

PVO Budget: 1990

-----

Revenues	Expenditures	Surplus/Deficit
L.E.	L.E.	L.E.
8,948	6,148	2,800

PVO Capacity to Self-financing: Limited

-----  
N.B. The nursery receives an annual subsidy of L.E.800

In 1989 the PVO received a subsidy of L.E. 3,150

In 1990 the PVO received a subsidy of L.E. 4,438

There are 150 chairs purchased and stored and are not utilized.

Knowledge about LDII Program:

-----  
From the D.S.A. accidentally for the first cycle. For the second and third cycle, D.S.A. held a general meeting to PVO's Chairmen to introduce them to the program.

Sub-Projects Funded:

- 
1. Nursery (improve service) in 1988/1989 for L.E. 4,500
  2. Training Center for Girls (improve service) in 1989 /1990 for L.E.4,000

4/1\_cont.

Planning and Implementation:  
-----

The Nursery and the Training Center for girls were poorly equipped, the PVO presented proposals to equip and furnish both of them, the nursery was funded in the second cycle and the training center in the third cycle. A committee was formed by members and representative of the social unit to purchase the items needed in the two sub-projects.

The Nursery was implemented in 8 months.

The Training Center was implemented in 3 months.

Sub-Project Funds:  
-----

A. Allocated Funds		B. Expenditures	
L.E		L.E.	
Nursery	4,500 PVO Fund	1,444	Instruments & toys
		2,250	Furniture
		805	Carpet & refrigerator
		-----	
		4,500	
Training Center for Girl:	4,000 PVO Fund	2,068	Sewing machines
		1,310	Furniture
		622	Renovation
		-----	
		4,000	

Sub-Project Space:  
-----

1. Nursery: A large hall 12x6m
2. Training Center: A large room 5x5m.

The PVO occupies a part of the local unit.

Sub-Project Staff:  
-----

Nursery: 2 supervisors (sec.)  
1 supervisor (hired)  
2 maids (hired)

Staff Salary:  
-----

L.E. 14 as incentives  
L.E.35/month  
L.E.70/month, both

Training Center for Girls: One trainer (sec.)

Staff Training: None  
-----

No. of Planned Beneficiaries:  
-----

Nursery: 50 child  
Training Center: 25 girls

No. of Current Beneficiaries:  
-----

30 child  
10 girls

4/1 cont.

Available Information:  
-----

(a) Forms: Forms one & two are kept in files.

(b) MIS: Available for the nursery only.

Service Fees: -----	Service Cost: -----
L.E.	L.E.
Nursery: 1 / child/ month	4 / child/month
Training Center: Free of charge	425 /girl

Members Suggestions to Improve PVO Service:  
-----

- To train the supervisor of the nursery about how to take care of children.
- A library for the children is needed.

Views of Beneficiaries:  
-----

Nursery: None available

Training Center: (2 trainees),

a) Characteristics:

Aged 18-21 years old, one is a university student, the other can read and write

b) Opinions & Suggestions:

- The service is needed.

- Service hours are not suitable for the students but suitable for the other trainees.

-----

Registration Year & Type: 1989 (Welfare)

-----

No. of Members of Board of Directors: 11 (One female)

-----

Characteristics of Executive Committee:

-----

Chairman: D.S.A. Secretary General, (57 Years old)  
Vice Chairman: Retired, (63 Years old)  
Secretary: Director of Family and Childhood Department, (52 Years old)  
Treasurer: Retired,

On-going PVO Services:

-----

1. Hostel for Eldery people
2. Duck-raising
3. Beehives

PVO Budget: 1990

-----

Revenues	Expenditures	Surplus/Deficit
L.E.	L.E.	L.E.
51,061	52,612	-1,551

PVO Capacity to Self-financing:

-----

Capable of self-financing although there is no surplus in the PVO budget. This is due to the fact that 22 of the elderly people are free of charge.

Knowledge about LDII Program:

-----

From the Chairman as an employee at D.S.A. plus a letter notifying the PVO about the program.

Sub-Projects Funded:

-----

Hostel for elderly people (improve service) in 1989/1990 for L.E. 24,000. Original approved funding was L.E.12,000. The difference was funded by reallocating funds from previously funded sub-project of another PVO.

4/2\_cont.

Planning and Implementation:

-----  
The PVO submitted a proposal to improve the hostel, the PVO held a meeting in which forms 1&2 were explained as well as the conditions settled by the program. The purchased items were identified and a committee was formed from one of the members of the Board, the Director, the secretary, and two elderly persons, the items were purchased and there is a continuous follow-up of the sub-project specially in term of maintenance. The sub-project was implemented in 6 months.

Sub-Project Funds:

A. Allocated Funds		B. Expenditures	
L.E		L.E.	
24,000	PVO Fund	17,645	Furniture
380	PVO contribution	3,200	Kitchen instrument
-----		1,240	Washing machine
24,380		2,295	Renovation
		-----	
		24,380	

Sub-Project Space:

-----  
A building of two floors and a garden. Part of the building is reserved for women and the other is reserved for men.

Sub-Project Staff:

-----  
10 employees (sec.), Director inc.  
10 labourers (hired)

Staff Salary:

-----  
Total L.E.394 /month  
Total L.E.400 /month

Staff Training:

-----  
The Chairman participated in the trips organised by the program to the United States.

The Director has been trained about how to deal with elderly people and how to solve their problems if any.

4/2\_cont.

No. of Planned Beneficiaries:

-----

50 persons

No. of Current Beneficiaries:

-----

39 persons, 19 male & 20 female

Available Information:

-----

(a) Forms: Forms one & two are kept in files.

(b) MIS: A file is kept for every person including:  
- request for admittance  
- social inquiry  
- identification card (copy), one picture  
- follow up report about the social and physiological condition

Service Fees:

-----

L.E.

55 /person/month

Service Cost:

-----

L.E.

72 /person/month

N.B. 21 persons free of charge

Views of Beneficiaries:

-----

Benefeciaries not available.

-----

Registration Year & Type: 1966 (Social Development)

-----

No. of Members of Board of Directors: 9

-----

Characteristics of Executive Committee:

-----

Chairman:	Retired,	(58 Years old)
Vice Chairman:	Retired,	(65 Years old)
Secretary:	Teacher,	(45 Years old)
Treasurer:	Agricultural Engineer	(38 Years old)

On-going PVO Services:

-----

- |                        |                              |
|------------------------|------------------------------|
| 1. 4 Nurseries         | 2. Training Center for Girls |
| 3. 2 Dispenseries      | 4. Women Club                |
| 5. Nursery for Infants |                              |

PVO Budget: 1989

-----

Revenues	Expenditures	Surplus/Deficit
L.E.	L.E.	L.E.
23,958	18,855	5,103

PVO Capacity to Self-financing: Capable

-----

Knowledge about LDII Program:

-----

The PVO was notified by letter.

Sub-Projects Funded:

-----

1. Nursery (improve service) in 1987/1988 for L.E.3,000
2. Dispensary (improve service ) in 1988/1989 for L.E.7,000
3. Dispensary (improve service) in 1989/1990 for L.E.8,000
4. Nursery (improve service) in 1989/1990 for L.E.4,500

Planning and Implementation:

-----

The procedures of planning and implementing the sub-projects were the same. Knowing about the sub-projects which could be funded by the program, the PVO requested the improvement of existing services (nurseries) and the introduction of a new service (the dispensary).

Forms one & two were filled in a general meeting of the B. of D and a committee composed of SA staff and members of the Board identified items needed and purchased these items.

4/3\_cont.

Sub-Project Funds:

A. Allocated Funds		B. Expenditures	
	L.E		L.E.
Nursery:	3,000	PVO Fund	2,487.15
(1)	1,042.55	PVO contribution	1,545.40
	-----		10.00
	4,042.55		-----
			4,042.55
Dispensary	7,500	PVO Fund	4,800
(1)	181	PVO contribution	1,850
	-----		1,030
	7,681		-----
			7,681
Dispensary	8,000	PVO Fund	5,899
(2)			1,285
			816
			-----
			8,000
Nursery	4,500	PVO Fund	1,200
(2)			3,300
			-----
			4,500

Sub-Project Space:

Nursery: 2 classes for the children, one room for the Director.

Dispensary: Flat of 2 rooms and a reception.

Nursery: 2 rooms 5x5m for the children, one room for the Director.

Sub-Project Staff:

Nursery: Director (sec.)  
(1) 2 supervisors(sec.)  
2 maids (hired)

Dispensary: 2 supervisors

Nursery: Director (sec.)  
(2) 2 supervisors (hired)  
2 maids (hired)

Staff Salary:

L.E. 50/ month  
L.E. 40/ month/ each  
L.E. 35/ month/ each

L.E. 42/ month/ each

L.E. 50/ month  
L.E. 40/ month/ each  
L.E. 40/ month/ each

4/3-cont.

Staff Training: The B. of D. received training.

Nursery (1): The staff received training.

Dispensary: The staff did not receive any training

Nursery (2): The staff received training

No. of Planned Beneficiaries:	No. of Current Beneficiaries:
Nursery: 100 child	34 child
Dispensary: 250 patient/ month	120 patient/ month

Available Information:

(a) Forms: Forms one & two are kept in files.

(b) MIS:  
Nursery: Files available for each child  
(Special budget available)

Service Fees:	Service Cost:
Nursery: 4.50/ child/ month	3.50/ child/ month
Dispensary: 3 / patient	2 / patient
Nursery: 3 / child/ month	4 / child/ month

Views of Beneficiaries:

1. Nursery: (2 mothers and one father)

a) Characteristics: Aged between 26-40 years old, all employed and literate.

b) Opinions & Suggestions:

- the service is needed, there is no other nursery in the area
- the service is better after the purchase of furniture
- fees and service hours are suitable

4/3\_cont.

- the children need space to play, a television and more toys could occupy children
2. The Dispensary: (2 patients);
- a) Characteristics: One male aged 62 years, one female aged 35 years, literate.
  - b) Opinions & Suggestions:
    - the fees are correct and service hours could be better if the dispensary is opened all the day
    - the service is needed by all poor families
    - other clinics are needed in the area; an eye clinic and a clinic for minor operations
3. Nursery: (2 mothers and one father)
- a) Characteristics: Aged between 30 and 40 years, employed literate
  - b) Opinions & Suggestions:
    - They don't feel any change after the improvement of the nursery, all the items purchased are broken by now
    - The efficiency of the staff is poor, they don't see the supervisors at all. They deal with the maids only
    - The nursery space is inadequate, the tiles are broken
    - no toys for children, the swings are all broken

-----

Registration Year & Type: 1979 (Social Development)

-----

No. of Members of Board of Directors: 9

-----

Characteristics of Executive Committee:

-----

Chairman:	Merchant	(50 Years old)
Vice Chairman:	Employee in a factory	(50 Years old)
Secretary:	Employee in a factory	(40 Years old)
Treasurer:	Employee in a Company	(45 Years old)

On-going PVO Services:

-----

- |                              |                    |
|------------------------------|--------------------|
| 1. Nursery                   | 2. Learning Koraan |
| 3. Training Center for Girls | 4. Student classes |

PVO Budget: 1990

-----

Revenues	Expenditures	Surplus/Deficit
L.E.	L.E.	L.E.
23,393	17,564	5,829

PVO Capacity to Self-financing: The PVO is capable of self-financing

-----

N.B. The PVO received an annual subsidy of L.E.5,000 during 1989 and 1990

Knowledge about LDII Program:

-----

The PVO has been notified by letter about the project and a meeting was conducted by D.S.A. with the Chairmen of PVOs.

Sub-Projects Funded:

-----

1. Socio-cultural Club (new service) in 1987/1988 for L.E.4,500 and in 1988/1989 for L.E.11,250
2. Training Center for Girls (improve service) in 1988/1989 for L.E.7,500 & in 1989/1990 for L.E.4,000

4/4 cont.

Planning and Implementation:  
-----

A Socio-cultural Club was needed in the area as many students have no place to study and to pass time during holidays.

The B. of D. conducted a meeting in which there was an agreement about the sub-project. Form one was filled but form two was not filled.

A joint committee from members and staff from MSA purchased the items needed from the public sector.

The Training Center for Girls was poorly equipped and the PVO wanted to purchase sewing and knitting machines. The items were purchased from the public sector by a committee from members of PVO and staff from M.S.A.

Sub-Project Funds:  
-----

A. Allocated Funds			B. Expenditures	
L.E			L.E.	
1. Socio-cultural Club				
1987/1988	4,500	PVO Fund	5,528	Furniture & equipment
	1,028	PVO contribution		
	-----			
	5,528			
1988/1989	11,250	PVO Fund	2,945	Video
			4,770	Chairs & tables
			750	Shelves for books
			867	Ventilator
			250	Books
			800	Parasols and chairs
			868	Ping pong table
			-----	
			11,250	
2. Training Center for Girls				
1988/1989	7,500	PVO Fund	4,100	Knitting machines
			695	Sewing machines
			2,700	Sewing machines
			-----	
			7,495	
1989/1990	4,000	PVO Fund	3,620	Sewing machines
			224	Furniture
			156	Sewing instruments
			-----	
			4 000	

4/4\_cont.

Sub-Project Space:  
-----

1. Socio-cultural Club: A large hall 7x20m for games and video and a room 3x3m used as a library
2. Training Center for Girls: One room for sewing training 5x5m, one room for knitting training 3x3m

Sub-Project Staff:  
-----

Staff Salary:  
-----

- |                        |               |
|------------------------|---------------|
| 1. Socio-cultural Club |               |
| 1 supervisor (sec.)    | L.E.30/ month |
| 1 labourer (hired)     | L.E.40/ month |

Staff Training:  
-----

The Executive Committee received training. The staff did not receive any training.

No. of Planned Beneficiaries:  
-----

No. of Current Beneficiaries:  
-----

Socio-cultural Club: 300/month	85/ month
Training Center for Girls: 40 girls	20 girls

Available Information:  
-----

- (a) Forms: Forms one & two are kept in files.
- (b) MIS: Project budget available for the two projects.

Service Fees:  
-----

Service Cost:  
-----

Socio-cultural Club 10 piasters/month	L.E. 2 / month
Training Center for Girls: L.E.2/month	6.50/ month

Members Suggestions to Improve PVO Service:  
-----

Training about: needs assessment and planning feasibility study

N.B. The Socio-cultural Club space is not suitable and it was used as a hall for celebrations. Consequently the new service replaced an ongoing service.

Registration Year & Type: 1966 (Social Development)  
-----

No. of Members of Board of Directors: 10  
-----

Characteristics of Executive Committee:  
-----

Unemployed, housewives.

On-going PVO Services:  
-----

- |                              |                              |
|------------------------------|------------------------------|
| 1. Nurseries                 | 3. Cultural club             |
| 2. Training Center for Girls | 4. Carpentry Training Center |

PVO Budget: 1989  
-----

Revenues L.E.	Expenditures L.E.	Surplus/Deficit L.E.
56,939	40,026	16,913

PVO Capacity to Self-financing:  
-----

The PVO is capable of self-financing

Knowledge about LDII Program:  
-----

The PVO has been notified by letter.

Sub-Projects Funded:  
-----

- 3 Nurseries, (improve service) 1987/1988 for LE 6,000  
1988/1989 for LE 15,000  
1989/1990 for LE 5,000
- Carpentry Training Center, (improve service) 1989/1990, LE 2,000
- Cultural Club, (women) (improve service) 1989/1990 LE 8,000
- Training Center for Girls (improve service) 1989/1990 LE 5,000

Planning and Implementation:  
-----

All the sub-projects funded were poorly equipped and needed to be improved. The same procedure was followed for all the sub-projects funded. The B.D. conducted a meeting in each cycle to agree upon the sub-projects to be funded. With the guidance of SA staff the items for each project were identified and purchased through a committee composed of Board members and SA staff.

4/5\_cont.

Sub-Project Funds:

-----

A. Allocated Funds		B. Expenditures
	L.E	L.E.
1.Nurseries	26,000 PVO Fund	1,500 Renovation
		1,000 Desks & shelves
		360 Beds
		4,000 Toys & games
		19,140 Furniture
		-----
		26,000
2.Carpentary	2,000 PVO Fund	2,000 Carpentary inst.
T. Center		and tools
3.Cultural C.	8,000 PVO Fund	800 Renovation
		715 Others
		3,751 Furniture
		2,721 Equipment
		-----
		8,000
4.Training C.	5,000 PVO Fund	4,308 Machines
for Girls		200 Instruments
		492 Furniture
		-----
		5,000

Sub-Project Space:

-----

- 1.3 Nurseries, 3 rooms for children, 1 room for the Director.  
3 rooms for infants, 1 room for the Director.  
5 rooms for children and infants
2. Carpentary T.C.: A large yard 4x15m
3. Cultural Club: 2 rooms on the roof, one for the Director and the other for the club staff

Sub-Project Staff:

-----

Sub-Project Staff:		Staff Salary:
		-----
Carpentary:	Trainer (sec.)	LE 50/month
T. Center	6 employees(sec.)	LE 30/month/each
	1 labourer (hired)	LE 35/month
Cultural:	4 employees (sec.)	LE 30/month/each
Club		
Training	Trainer (sec.)	LE 25/month
C.for Girls	4 Trainers (hired)	LE 65/month/each

10

4/5 cont.

Staff Training:

-----  
The nurseries staff, only, received training.

No. of Planned Beneficiaries:	No. of Current Beneficiaries:
-----	-----
1. Nurseries a) 160 child	130 child
b) 100 child	68 child
c) 240 child	166 child
2. Carpentry 20 youth	7 youth
T.C.	
3. Cultural Club 250 women	200 women
4. Training C. 30 girls	20 girls
for girls	

Available Information:

-----  
(a) Forms: Forms one & two are kept in files.

(b) MIS: Nurseries have files for each child.  
      Sub-project Budget available

Service Fees:	Service Cost:
-----	-----
L.E.	L.E.
1. Nurseries 5/month	4.50/month
2. Carpentry free of charge	7 / month
T. C.	
3. Children Club 25 piasters/month	1 / month
4. Training C. free of charge	3.30/month
for girls	

N.B. In spite of the fact that the allocations for the nurseries totalled LE 26,000 the children in the nurseries are sleeping on mattress or on the floor.

PVO CODE: 5/1

-----

Registration Year & Type: 1966 (Welfare)

-----

No. of Members of Board of Directors: 7

-----

Characteristics of Executive Committee:

-----

Chairman: Director of Cooperation at the Governorate (52 Years old)

Vice Chairman: Director of company (48 Years old)

Secretary: Employee in the Governorate

Treasurer: Director of government agency (58 Years old)

On-going PVO Services:

-----

1. Social Assistance            2. Dispensary            3. Relegious Awareness

PVO Budget: 1989

-----

Revenues	Expenditures	Surplus/Deficit
L.E.	L.E.	L.E.
9,444	4,395	5,049

N.B. The PVO received a subsidy from M.S.A. for L.E.513

PVO Capacity to Self-financing: Capable

-----

Knowledge about LDII Program:

-----

Through a meeting held for the PVOs' representatives in which the aims of the program was explained as well as the services which can be funded.

Sub-Projects Funded:

-----

1. Dispensary (improve service) in 1987/1988 for L.E. 2,000  
in 1988/1989 for L.E. 5,000  
in 1989/1990 for L.E.15,000

Planning and Implementation:

-----

The Board held a meeting with the physicians working at the dispensary who identified the medical equipment needed. The Board formed a committee to purchase the equipment, the Treasurer was not included in this committee in cycle one and two, and no offer prices has been made. In the third cycle the Treasurer was added to the committee and offer prices were made.

5/1\_cont.

The implementation of sub-projects was achieved in two months in each cycle.

Sub-Project Funds:

A. Allocated Funds		B. Expenditures	
L.E		L.E.	
1. Dispensary (eyes and ears clinics)			
1987/1988	2,000	PVO Fund	1,420
	500	PVO contribution	580
	-----		500
	2,500		-----
			2,500
2. Dispensary (second clinic)			
1988/1989	5,000	PVO Fund	4,748
	45	PVO contribution	297
	-----		-----
	5,045		5,045
Dispensary (medical lab.)			
1989/1990	15,000	PVO Fund	6,937
			2,691
			1,243
			280
			3,400
			449
			-----
			15,000

Sub-Project Space:

4 rooms, one for a general clinic, one for a dental clinic  
one for an eye clinic, one for medical lab.

Sub-Project Staff:

Two employees (sec.)  
One secretary (sec.)  
One employee (hired)

Staff Salary:

L.E.50/month /each  
L.E.30/month  
L.E.30/month

Staff Training:

None

No. of Planned Beneficiaries:

300 patients /month

No. of Current Beneficiaries:

80 patients /month

5/1\_ cont.

Available Information:

-----  
(a) Forms: Form one has been filled, form two is not kept in files

(b) MIS: None

Service Fees:

-----  
L.E.

5/ person (average)

Service Cost:

-----  
L.E.

4/ person (average)

Members Suggestions to Improve PVO Service:

-----  
Training the members of the B.D. about how to plan sub-projects, how to make an accurate feasibility study, how to develop local communities.

To fund a hospital in the second floor of the Dispensary.

PVO Code: 5/2

-----

Registration Year & Type: 1967 (Welfare)

-----

No. of Members of Board of Directors: 10

-----

Characteristics of Executive Committee:

-----

Chairman : Director of D.S.A (52 years old)  
Vice Chairman: General Secretareay of D.S.A. (51 years old)  
Secretary : Employee at the Directorate of Education (38 years old)  
Treasurer : Merchant (63 years old)

On-going PVO Services:

-----

1. Social Rehabilitation Bureau
2. Physiotherapy Center
3. Factory for production of artificial body parts

PVO Budget: 1989

-----

Revenues	Expenditures	Surplus/Deficit
L.E.	L.E.	L.E.
19,212	19,426	- 214

PVO capacity to Self-financing: Limited

-----

Knowledge about LDII Program:

-----

From the Chairman of the Board of Directors

Sub-Projects Funded:

-----

1. Carpentry workshop to train handicapped (new service)  
1988/1989 for L.E.15,000
2. Carpentry workshop in 1989/1990 for L.E.10,000

5/2\_cont.

Planning and Implementation:  
-----

The Board of Directors held a meeting to decide about the equipment and instruments needed for the workshop. A committee was formed to bring offer prices, to purchase the items required.

The Board meet once a month to follow up the sub-project.

Sub-Project Funds:  
-----

A. Allocated Funds		B. Expenditures	
	L.E		L.E.
1988/1989	15,000 PVO Fund	13,625	Instruments and equipments for the Training Center
		1,375	Closets
		-----	
		15,000	
1989/1990	10,000 PVO Fund	10,000	Instruments and equipments for the Training Center

Sub-Project Space: Workshop 9X8m and a large room 6X5m.  
-----

Sub-Project Staff:  
-----

One supervisor (seconded)  
One hired labourer

Staff Salary:  
-----

L.E.25/month  
L.E.60/mon

Staff Training: The Chairman as well as the Vice Chairman  
----- received training.

No. of Planned Beneficiaries  
-----

20 per round (6 months)

No. of Current Beneficiaries  
-----

None

Available Information:  
-----

(a) Forms: Forms one & two are kept in the files.

(b) MIS: Available for the sub-project only

5/2 cont.

Service Fees\*  
-----  
None

Service Cost  
-----  
None

Members Suggestions to Improve PVO Service:

-----  
-To train the secretary and the treasurer.

Views of Benefeciaries:      Not available  
-----

-----  
\* The sub-project has been used as a productive center and not as a training center. The net profit of the PVO from the production was L.E.10,000 in 1990 and will be used in 1991 to train the handicapped.

-----

Registration Year & Type: 1978 (Social Development)

-----

No. of Members of Board of Directors: 9

-----

Characteristics of Executive Committee:

-----

Chairman:	Merchant,	(54 Years old)
Secretary:	Employee at the local unit	
Treasurer:	Employee at the local unit	

On-going PVO Services:

-----

PVO Budget:

-----

Revenues	Expenditures	Surplus/Deficit
L.E.	L.E.	L.E.
426	508	-82

PVO Capacity to Self-financing: Have deficit

-----

N.B. In 1988 the PVO recieved a subsidy from M.S.A. (L.F.1,128)

-----

Knowledge about LDII Program:

-----

Through the employee of the local unit.

Sub-Projects Funded:

-----

Exhibition room for productive families (new service) for L.E.3,000

Planning and Implementation:

-----

The area contains several local products: Olive, Dates, etc.. The pvo planned to request an exhibition room for productive families.

Sub-Project Funds:

-----

A. Allocated Funds	B. Expenditures
L.E	L.E.
3,000 PVO Fund	3,000 construction cost

113

5/3-cont.

Sub-Project Space:

-----  
A large shop of 3x4m.

Sub-Project Staff:

-----  
One employee, (in summer time only)

Staff Salary:

-----  
L.E.30 /month

Staff Training:

-----  
No training recieved.

No. of Planned Beneficiaries:

-----  
50 families

No. of Current Beneficiaries:

-----  
12 families

Available Information:

- 
- (a) Forms: Forms one & two are kept in files.
  
  - (b) MIS: - No information of needs assessment  
- No minutes of Board meetings  
- No special sub-project account

Service Fees:

-----  
L.E.  
None

Service Cost:

-----  
L.E.  
30 (in summer time)

112

PVO CODE: 5/4

-----

Registration Year & Type: 1969 (Social Development)

-----

No. of Members of Board of Directors: 9

-----

Characteristics of Executive Committee:

-----

Chairman:	Merchant,	(55 Years old)
Vice Chairman:	Grocer,	(40 Years old)

On-going PVO Services:

-----

1. Koraan classes.

PVO Budget:

-----

Revenues	Expenditures	Surplus/Deficit
L.E.	L.E.	L.E.

N.B. Not available

PVO Capacity to Self-financing: Not known

-----

Knowledge about LDII Program: Not known

-----

Sub-Projects Funded:

-----

Child Club (Nurseries) in 1989/1990 for L.E.1,250

Planning and Implementation:

-----

Not known

Sub-Project Funds:

-----

A. Allocated Funds	B. Expenditures
L.E	L.E.
1,250 PVO Fund	Not available

5/4\_cont.

Sub-Project Space:  
-----

Sub-Project Staff:  
-----

Staff Salary:  
-----

Staff Training:  
-----

No. of Planned Beneficiaries:  
-----

100 child

No. of Current Beneficiari  
-----

40 child

Available Information:  
-----

(a) Forms:                   None

(b) MIS:

Service Fees:  
-----

L.E.

Service Cost:  
-----

L.E.

Members Suggestions to Improve PVO Service:  
-----

Views of Beneficiaries:           Not available  
-----

Registration Year & Type: 1966 (Social Development)  
-----

No. of Members of Board of Directors: 7  
-----

Characteristics of Executive Committee:  
-----

Chairman:	Merchant	(60 Years old)
Vice Chairman:	Director of Awkaf	(58 Years old)
Secretary:	Farmer	(55 Years old)
Treasurer:		

On-going PVO Services:  
-----

1. Nursery
2. Socio Cultural Club
3. Qoraan Classes
4. Hostel for students
5. Financial Assistance

PVO Budget:  
-----

Revenues	Expenditures	Surplus/Deficit
L.E.	L.E.	L.E.
32,882	23,429	9,453

PVO Capacity to Self-financing: Capable  
-----

Knowledge about LDII Program:  
-----

Through the meeting held by DSA with representative of B.D. in which the program was explained.

Sub-Projects Funded:  
-----

1. Socio-Cultural Club (improve service) 1987/1988 for LE 2,500
2. Socio-Cultural Club (improve service) 1989/1990 for LE17,500
3. Dispensary (New service) 1989/1990 for LE 30,000

Planning and Implementation:  
-----

The B.D. held a meeting in which it was decided that the PVO needed the following:

- (a) To improve the Socio-Cultural club. A committee was formed to identify the items to be purchased for each sub-project. The Socio-Cultural Club is not yet completed.



cont.

Available Information:  
-----

Forms: Filled with carelessness

MIS: Not available

Service Fees:  
-----

L.E.  
io-cultural Club  
None

Dispensary  
4/patient

Service Cost:  
-----

L.E.  
6/person

2/patient

Names of Beneficiaries:  
-----

io-cultural Club (None available)

Dispensary (5 patients)

Characteristics:

3 male, 2 female, aged 16-42 years, 3 married, 2 single

Opinions & Suggestions:

- The service is needed by local people
- The medical services offered are good
- Fees and service hours are suitable
- An eye clinic is needed
- Night service should be introduced