

PIB-ABG-27.7

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AGENCY FOR INTERNATIONAL DEVELOPMENT
WASHINGTON D C 20523

~~PIB-ABG-27.7~~

AUG 29 1992

Msgr. Robert J. Coll
Executive Director
Interfaith Hunger Appeal
475 Riverside Drive
Suite 635
New York, NY 10115

SUBJECT: Grant No. OTR-0230-G-SS-9184-00

Dear Msgr. Coll:

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development (hereinafter referred to as "A.I.D." or "Grantor") hereby provides to the Interfaith Hunger Appeal (hereinafter referred to as "IHA" or "Grantee" the sum of \$140,000 to provide support to the Grantee under A.I.D.'s Biden Pell Program as more fully described in Enclosure 1 of this Grant entitled "Schedule" and Enclosure 2, entitled "Program Description."

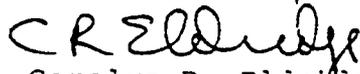
This Grant is effective and obligation is made as of the date of this letter and shall apply to commitments made by the Recipient through August 15, 1992.

This Grant is made to the Grantee on condition that the funds will be administered in accordance with the terms and conditions as set forth in Enclosure 1 entitled "Schedule," Enclosure 2 entitled "Program Description," and Enclosure 3 entitled "Standard Provisions," which have been agreed to by your organization.

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Please acknowledge receipt of this Grant by signing all copies of this Cover Letter, retaining one set for your files, and returning the remaining copies to the undersigned.

Sincerely,



Carolyn R. Eldridge
Grant Officer
Management Support Branch
Office of Procurement

Enclosures:

1. Schedule
2. Program Description
3. Standard Provisions

ACKNOWLEDGED: INTERFAITH HUNGER APPEAL

BY: Robert J. Coll
TYPED NAME: MSGR. ROBERT J. COLL
TITLE: EXECUTIVE DIRECTOR
DATE: SEPTEMBER 19, 1989

FISCAL DATA

PIO/T No.: 9381412
Appropriation No.: 72-1191021.3
Budget Plan Code: EDNA-89-13800-XG11
Allotment No.: 943-38-099-00-69-91
This Obligation: \$45,000
Estimated Amount: \$140,000
Technical Office: FVA/PVC/POS, Beth Hogan
Funding Source: X/FX/PAFD
DUNS No.: 60-326-2268
E.I. No.: 13-2956735
DOC #38440

FUNDS AVAILABLE

K.L. Fortman
AUG 31 1989

Office of Financial Management

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ENCLOSURE 1

SCHEDULE

A. Purpose of Grant

The purpose of this Grant is to assist the Grantee's project to support college professors in establishing a curriculum that positions the issues of hunger and poverty in relationship to the broad spectrum of third world development. This is more specifically described in Enclosure 2 to this Grant entitled "Program Description." The Grantee's proposal entitled, Interfaith Hunger Appeal Curriculum Development Project, dated 1/31/89 is hereby incorporated by reference. In the event of an inconsistency between the Grantee's proposal, the program description, and this schedule; the schedule and then the program description shall take precedence.

B. Period of Grant

1. The period of this Grant is the effective date of this letter through August 15, 1992.

2. Funds obligated hereunder are available for the period the effective date of this letter through August 15, 1990. In the event there are funds remaining after this date, the Grantee is authorized to utilize them for the purposes of the Grant as long as they are used within the period shown in B.1 above.

C. Amount of Grant and Payment

1. The total estimated amount of this Grant is \$140,000.

2. AID hereby obligates the amount of \$45,000 for the purposes of this Grant for the period cited in paragraph B.2 above and shown in the budget below.

3. Payment shall be made to the Grantee in accordance with procedures set forth in Enclosure 3 - Standard Provision, entitled "Payment - Letter of Credit."

4. Additional funds up to the total amount of the Grant shown in C.1 above may be obligated by A.I.D. subject to the availability of funds, program priorities at the time, and the requirements of the Mandatory Standard Provision of this Grant entitled "Revision of Grant Budget."

D. Budget

The last page of this Schedule (Enclosure 1a) is the Budget for this Grant. The Grantee may not exceed the total estimated amount or the obligated amount, whichever is less (see Part C above).

Notes To Budget

1. Flexibility: The Grantee is allowed 5% flexibility among line items in the budget.
2. If this award was made on the basis that the Grantee has offered to cost share, the Grantee is required to notify the Grant Officer of any changes in the amount to be cost shared by the Grantee in accordance with the Standard Provision entitled "Revisions to Grant Budget." Such a change may impact on future funding decisions under this Grant.

E. Reporting Requirements

1. Financial Reporting:

a. Financial reporting requirements shall be in accordance with the method of payment Standard Provision cited in Part C above.

b. The original and two copies of all financial reports shall be submitted to AID, Office of Financial Management, Program Accounting and Finance Division (PFM/FM/CMP/LO), Washington, D.C. 20523. In addition, one copy of all financial reports shall be submitted to the Technical Office specified in the Cover Letter of this Grant.

2. Annual Reporting:

a. The Grantee shall submit to the A.I.D. project officer annual program reports not later than 90 days prior to each anniversary date of the Grant. Reports will reflect progress made in achieving goals and objectives as specified in the Program Description and workplan.

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Specifically, these reports should include:

- a. A narrative description of work undertaken during the grant period which compares actual accomplishment to the goals and objectives established in the original grant agreement.
- b. Revised workplan, if necessary, with justification of proposed changes.
- c. A list of scheduled activities which have occurred or are planned in the near term.
- d. Two copies of any materials which have been produced under this grant (i.e., brochures, curriculum guides, fact sheets, etc.) and one copy of any visual aids (i.e., slide tape presentations, videos, etc.).
- e. A detailed pipeline analysis of financial expenditures for the grant period which identifies disbursements by expense category.

A final report/evaluation will be submitted not later than 30 days after the expiration date of the grant and shall include a summary analysis of project activity and statement of lessons learned. The final evaluation should also include an assessment of the overall impact of the project on: the target audience, the grantee's own institution and other pertinent groups.

BIDEN-PELL GRANT BUDGET FORMAT

INTERFAITH HUNGER APPEAL

OTR-0230-G-SS-9184-00

Cost Element	FR: 8/15/89		FR: 8/15/90		Total Share		<u>Total Amount</u>
	To: 8/14/90	Recipient	To: 8/14/92	Recipient	To: 8/14/92	Recipient	
	A.T.D.		A.T.D.		A.T.D.		
Program Costs:	\$26,000	\$ 91,500	\$46,000	\$ 95,500	\$ 72,000	\$187,000	\$259,000
Subgrants:	15,000	-0-	45,000	-0-	60,000	-0-	60,000
Indirect Costs:	-0-	18,600	-0-	28,200	-0-	46,800	46,800
Procurement	-0-	6,000	-0-	12,000	-0-	18,000	18,000
Evaluation	4,000	-0-	4,000	-0-	8,000	-0-	8,000
<u>Total Amount:</u>	<u>\$45,000</u>	<u>\$116,100</u>	<u>\$95,000</u>	<u>\$135,700</u>	<u>\$140,000</u>	<u>\$251,800</u>	<u>\$391,800</u>

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PROGRAM DESCRIPTION

InterFaith Hunger Appeal
470 Park Avenue South, Room 904A
New York, N.Y. 10016

Interfaith Hunger Appeal (IHA) was founded by Catholic Relief Services, Church World Service, Lutheran World Relief and the American Jewish Joint Distribution Committee and is governed by a Board of Trustees composed of five representatives from each of the sponsoring agencies. The mandate of IHA is development education and public awareness in the United States through a variety of outreach programs designed to promote greater understanding of hunger and its relation to other key development issues.

The IHA proposal entails a three-year project, co-sponsored by Notre Dame and Duke Universities, the Foreign Policy Association and the Carnegie Council on Ethics in International Affairs, to bring development education to the college audience. The project would support college professors in establishing a curriculum that positions the issues of hunger and poverty in relationship to the broad spectrum of third world development. A Project Steering Committee comprised of academicians and development education experts would assist in planning the major components of the project, namely: two four-day institutes, a mini-grant program and the establishment of a newsletter and curriculum guide.

The primary target audience would be college professors, who would be tenured faculty with the seniority to initiate new interdisciplinary courses in development at their respective institutions. Approximately 150 professors representing 100 colleges and universities with a strong tradition of interdisciplinary teaching or core curriculum in the liberal arts would attend the summer institutes. The secondary audience would be the students of the participating faculty.

Project content and implementation would evolve from the 1988 pilot institute at Colgate University and would include:

- (1) holding summer institutes in 1990 and 1992 for professors to pool resources and create curricula highlighting the institute themes of international debt and its relationship to crucial development issues (1990) and women and health in third world development (1992);
- (2) designing a Curriculum Development Guide in year II and a Network Newsletter to be published bimonthly beginning in year I as key resources for all students and teachers of development;
- (3) creating a matching funds mini-grant program operational in year II for institute replication or to initiate other development education efforts among college faculty; and
- (4) designing strategies throughout the project to address the pedagogical and institutional difficulties that professors and academic administrators are likely to encounter when applying the interdisciplinary approach to development education.

Contact: Msgr. Robert J. Coll
(212) 662-9288

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