

PD-ABG-274
83154

AGENCY FOR INTERNATIONAL DEVELOPMENT
WASHINGTON DC 20523

SEP 28 1988

Jodi Olsen
The Society for International Development
1401 New York Ave., N.W.
Suite 1100
Washington, D.C. 20005

Subject: Grant No. OTR-0230-G-SS-8185-00

Dear Ms Olsen:

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development (hereinafter referred to as "A.I.D." or "Grantor") hereby provides to The Society for International Development, Washington Chapter (hereinafter referred to as "SID" or "Grantee") the sum of \$153,425 to provide support for a program in Development Education as more fully described in Attachment 1 of this grant entitled Schedule and Attachment 2 entitled Program Description.

This grant is effective and obligation is made as of September 29, 1988 and shall apply to commitments made by the Grantee in furtherance of program objectives through the estimated completion date of September 29, 1991.

This grant is made to the Grantee on condition that the funds will be administered in accordance with the terms and conditions as set forth in Attachment 1, the Schedule, Attachment 2, the Program Description, and Attachment 3, the Standard Provisions, which have been agreed to by your organization.

ORIGINAL

Please acknowledge receipt of this grant by signing all copies of the Cover Letter, retaining one set for your files, and returning the remaining copies to the undersigned, being sure to return all copies marked "Funds Available".

Sincerely,



Carolyn R. Eldridge
Grant Officer
Management Services Branch
Office of Procurement

Attachments:

1. Schedule
2. Program Description
3. Standard Provisions

ACKNOWLEDGED

By: _____

TYPED NAME: Jody Olsen

TITLE: President

DATE: November 16, 1988

FISCAL DATA

PIO/T	:8381356
APPROP. NO.	:72-1181021.3
ALLOT NO.	:843-38-099-00-69-81
BPC	:EDNA-88-13800-KG11
THIS OBLIGATION	:\$50,250
TOTAL GRANT AMOUNT	:\$153,425
TECHNICAL OFFICE	:PVA/PVC
DUNS NO.	:074822313
Doc #	:63320

FUNDS AVAILABLE

Glenis Craig

SEP 28 1988

o/c 4190

Program Acctg Fin Division
Office of Financial Management

SCHEDULE

A. Purpose of Grant

The purpose of this grant is to provide support for the Grantee's development education program, as more specifically described in Attachment 2 to this grant, entitled "Program Description" and the Grantee's proposal dated February 1988, which is incorporated by reference. In the event of an inconsistency between the Grantee's proposal, the program description, and this schedule; the schedule and then the program description shall take precedence.

B. Period of Grant

1. The effective date of this grant is September 29, 1988 and the estimated completion date is September 29, 1991.

2. Funds obligated hereunder are available for program expenditures for the estimated period September 29, 1988 to November 29, 1989 as shown in the Budget below. In the event there are funds remaining after this date, the Grantee is authorized to utilize them for the purposes of the grant as long as they are used within the period shown in B.1 above.

C. Amount of Grant and Payment

1. The total estimated amount of this Grant for the period shown in B.1. above is \$153,425.

2. AID hereby obligates the amount of \$50,250 for program expenditures during the period set forth in B.2. above.

3. Payment shall be made to the Grantee in accordance with procedures set forth in Attachment 3 - Additional Standard Provisions, entitled "Payment - Cost Reimbursement".

4. Additional funds up to the total amount of the Grant shown in C.1. above may be obligated by AID subject to the availability of funds, program priorities at the time, and the requirements of the Mandatory Standard Provision of this Grant, entitled "Revision of Grant Budget."

D. Budget

1. On the last page of this schedule (Attachment 1a) is the Budget for this grant. The Grantee may not exceed the total estimated amount or the obligated amount, whichever is less (see Part C above).

2. The Grantee is authorized a 5% flexibility among line items.

E. Financial Reporting

1. Financial reporting requirements shall be in accordance with the Standard Provision of this grant entitled "Payment - Cost Reimbursement", described in Attachment 3.

2. The original and two copies of all financial reports shall be submitted to AID, Office of Financial Management, Program Accounting and Finance Division (FM/PAPD), Room 700, SA-2; Washington, D.C. 20523 - 0209. In addition, one copy of all financial reports shall be submitted to the Technical Office specified in the Cover Letter of this grant.

F. Indirect Cost Rates

There will be no indirect costs charged to this grant.

G. Reporting and Evaluation

1. Annual Report

The Grantee shall prepare and submit to the A.I.D. Project Officer annual program reports not later than 90 days prior to the anniversary date of this grant. The reports shall reflect progress made in achieving goals and objectives as specified in the program description and work plan. Specifically, the report shall include:

a. A narrative description of work undertaken during the grant period which compares actual accomplishments to the goals and objectives established in the grant.

b. Revised work plan, if necessary, with justification of proposed changes.

c. A list of scheduled activities which have occurred or are planned in the near term.

d. Two copies of any materials which have been produced under this grant (i.e., brochures, curriculum guides, fact

sheets, etc.) and one copy of any visual aids (i.e., slide tape presentations, videos, etc.).

e. A detailed pipeline analysis of financial expenditures for the grant period which identifies disbursements by expense category.

2. Interim Reports

Prior to the required final performance reporting date, events may occur that have significant impact upon the project. In such instances, the recipient shall inform the Grant and Project Officer as soon as the following types of conditions become known.

a. Problems, delays, or adverse conditions that will materially affect the ability to attain program objectives, prevent the meeting of time schedules and goals, or preclude the attainment of project work activities by the established time period. This disclosure shall be accompanied by a statement of the action taken, or contemplated, and any assistance needed to resolve the situation.

b. Favorable developments or events that enable time schedules to be met sooner than anticipated or more work activities to be performed than originally projected.

3. Final Report

The final report/evaluation shall be submitted not later than 30 days after the expiration date of the grant and shall include a summary analysis of project activity and statement of lessons learned. The final evaluation shall also include an assessment of the overall impact of the project on the target audience, the Grantee's own institution, and other pertinent groups.

Further guidance on the content and preparation of these reports will be provided by the A.I.D. Project Officer.

H. Title to Property

Title to all property purchased under this grant shall be vested in the Grantee and subject to the Standard Provisions entitled "Title to Property - Grantee."

I. Special Provisions

The Additional Standard Provisions in Attachment 3 which are checked are applicable to this Grant.

BUDGET
SID

<u>Cost Element</u>	<u>FR: 9/29/88 To: 11/29/89</u>		<u>FR: 11/29/89 To: 9/29/91</u>		<u>Total Share FR: 9/29/80 To: 9/29/91</u>		<u>Total Amount</u>
	<u>A.I.D.</u>	<u>Recipient</u>	<u>A.I.D.</u>	<u>Recipient</u>	<u>A.I.D.</u>	<u>Recipient</u>	
Program Management	\$ 50,250	\$ 91,275	\$ 103,175	\$ 300,675	\$ 153,425	\$ 391,950	\$ 545,375
Procurement	-0-	2,500	-0-	5,000	-0-	7,500	7,500
Indirect Cost	-0-	-0-	-0-	-0-	-0-	-0-	-0-
TOTAL	\$ 50,250	\$ 93,775	\$ 103,175	\$ 305,175	\$ 153,425	\$ 399,450	\$ 552,875

NOTE: Under no circumstances will fund raising costs be charged to A.I.D.

SOCIETY FOR INTERNATIONAL DEVELOPMENT
PROGRAM DESCRIPTION

The SID proposal of February, 1988 entails a three year project, entitled, "Expanding Your World." It is aimed at helping the Society's 18 U.S. chapters reach audiences outside the development community with programs about international development and motivating them to consider and take action appropriate to their own settings and interests. The Chapters Center will offer competitive "incentive grants" to chapters submitting proposals for reaching groups and individuals not traditionally concerned with international development.

In the first year, five chapters will be targeted for grants of up to \$1,000; in each subsequent year, another five chapters will be added, while previously selected chapters would continue to be eligible to receive declining support.

Participation in the project include those local SID chapters applying for the grants and a variety of their audiences, depending upon local interests and the expertise available in the chapter and collaborating organizations. Target audiences might therefore include: business and professional people, researchers, religious and community leaders, students and faculty and members of local churches and private voluntary organizations.

The grant entails:

- 1) offering incentive grants of up to \$1,000 on a competitive basis to chapters for outreach projects;
- 2) conducting training workshops for designated development education leaders in chapters;
- 3) identifying, collecting and producing development education resource materials;
- 4) developing a matrix of linkages between SID chapters in the third world and SID chapters in the U.S.; and
- 5) promoting interchange of ideas and experiences among chapters about successful approaches to development education, and encouraging consideration of how these successes could be adopted or adapted in another setting.