

PD-ABG-265

83145

AGENCY FOR INTERNATIONAL DEVELOPMENT
WASHINGTON, D.C. 20523

AUG 30 1988

Ms Helen Kerschner
Executive Director
American Association for
International Aging
1511 K St., Suite 443
Washington, D.C. 20005

Subject: Grant No. OTR-0230-G-SS-8171-00

Dear Ms Kerschner:

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development (hereinafter referred to as "A.I.D." or "Grantor") hereby provides to the American Association for International Aging (hereinafter referred to as "AAIA" or "Grantee") the sum of \$65,926 to provide support for a program in Development Education as more fully described in Attachment 1 of this grant entitled Schedule and Attachment 2 entitled Program Description.

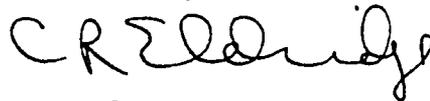
This grant is effective and obligation is made as of August 31, 1988 and shall apply to commitments made by the Grantee in furtherance of program objectives through the estimated completion date of August 31, 1989.

This grant is made to the Grantee on condition that the funds will be administered in accordance with the terms and conditions as set forth in Attachment 1, the schedule, Attachment 2, the Program Description, and Attachment 3, the Standard Provisions, which have been agreed to by your organization.

b

Please acknowledge receipt of this grant by signing all copies of the Cover Letter, retaining one set for your files, and returning the remaining copies to the undersigned, being sure to return all copies marked "Funds Available".

Sincerely,



Carolyn R. Eldridge
Grant Officer
Management Services Branch
Office of Procurement

Attachments:

1. Schedule
2. Program Description
3. Standard Provisions

ACKNOWLEDGED

By: *Helen K. Kerschner*

TYPED NAME: Helen K. Kerschner

TITLE: Executive Director

DATE: 9/25/88

FISCAL DATA

PIO/T	:	8381365
APPROP. NO.	:	72-1181021.3
ALLOT NO.	:	843-38-099-00-69-81
BPC	:	EDNA-88-13800-KG11
THIS OBLIGATION	:	\$65,926
TOTAL GRANT AMOUNT	:	\$65,926
TECHNICAL OFFICE	:	FVA/PVC
DUNS NO.	:	153841820
DOC#	:	58790

FUNDS AVAILABLE
Maria Craig
AUG 31 1988
- 12 4190
Program Accounting Division
Office of Financial Management

2

SCHE DULE

A. Purpose of Grant

The purpose of this grant is to provide support for the Grantee's development education program, as more specifically described in Attachment 2 to this grant, entitled "Program Description" and the Grantee's proposal dated February 4, 1988. In the event of an inconsistency between the Grantee's proposal, the program description, and this schedule; the schedule and then the program description shall take precedence.

B. Period of Grant

1. The effective date of this grant is August 31, 1988 and the estimated completion date is August 31, 1989.

2. Funds obligated hereunder are available for program expenditures for the estimated period August 31, 1988 to August 31, 1989 as shown in the Budget below. In the event there are funds remaining after this date, the Grantee is authorized to utilize them for the purposes of the grant as long as they are used within the period shown in B.1 above.

C. Amount of Grant and Payment

1. The total estimated amount of this Grant for the period shown in B.1. above is \$65,926.

2. AID hereby obligates the amount of \$65,926 for program expenditures during the period set forth in B.2. above and as shown in the Budget below.

3. Payment shall be made to the Grantee in accordance with procedures set forth in Attachment 3 - Additional Standard Provisions, entitled "Payment - Cost Reimbursement."

D. Budget

1. On the last page of this schedule (Attachment 1a) is the Budget for this grant. The Grantee may not exceed the total estimated amount or the obligated amount, whichever is less (see Part C above).

2. The Grantee is expected to use their own funds for all procurement of non-U.S. vehicles and other non-U.S. non-expendable property estimated at over \$500 each. This alleviates the requirement for a source/origin waiver and also places the title to property completely in the Grantee's name.

3. The Grantee is authorized a 5% flexibility among line items.

E. Financial Reporting

1. Financial reporting requirements shall be in accordance with the Standard Provision of this grant entitled "Payment - Cost Reimbursement", described in Attachment 3.

2. The original and two copies of all financial reports shall be submitted to AID, Office of Financial Management, Program Accounting and Finance Division (FM/PAFD), Room 700, SA-2; Washington, D.C. 20523 - 0209. In addition, one copy of all financial reports shall be submitted to the Technical Office specified in the Cover Letter of this grant.

F. Indirect Cost Rates

Pursuant to the Standard Provision of this grant entitled "Negotiated Indirect Cost Rates - Provisional", a rate or rates shall be established for each of the Grantee's accounting periods which apply to this agreement. Pending establishment of revised provisional indirect cost rates for each of the Grantee's accounting periods which apply to this grant, provisional payments on account of allowable indirect costs shall be made on the basis of the following negotiated provisional rate(s) applied to the base(s) which are set forth below:

Overhead Rate Set at 36%
Effective Date: 6/1/87
Base: Total direct costs less individual items of equipment in excess of \$300.00, the portion of each individual subcontract and subgrant in excess of \$25,000, alterations and renovations, stipends and tuition payments should be excluded.

G. Reporting and Evaluation

1. Annual Report

The Grantee shall prepare and submit to the A.I.D. Project Officer annual program reports not later than 90 days prior to

the anniversary date of this grant. The reports shall reflect progress made in achieving goals and objectives as specified in the program description and work plan. Specifically, the report shall include:

a. A narrative description of work undertaken during the grant period which compares actual accomplishments to the goals and objectives established in the grant.

b. Revised work plan, if necessary, with justification of proposed changes.

c. A list of scheduled activities which have occurred or are planned in the near term.

d. Two copies of any materials which have been produced under this grant (i.e., brochures, curriculum guides, fact sheets, etc.) and one copy of any visual aids (i.e., slide tape presentations, videos, etc.).

e. A detailed pipeline analysis of financial expenditures for the grant period which identifies disbursements by expense category.

2. Interim Reports

Prior to the required final performance reporting date, events may occur that have significant impact upon the project. In such instances, the recipient shall inform the Grant and Project Officer as soon as the following types of conditions become known.

a. Problems, delays, or adverse conditions that will materially affect the ability to attain program objectives, prevent the meeting of time schedules and goals, or preclude the attainment of project work activities by the established time period. This disclosure shall be accompanied by a statement of the action taken, or contemplated, and any assistance needed to resolve the situation.

b. Favorable developments or events that enable time schedules to be met sooner than anticipated or more work activities to be performed than originally projected.

3. Final Report

The final report/evaluation shall be submitted not later than 30 days after the expiration date of the grant and shall include a summary analysis of project activity and statement of lessons learned. The final evaluation shall also include an assessment of the overall impact of the project on the target audience, the Grantee's own institution, and other pertinent groups. Further guidance on the content and preparation of these reports will be provided by the A.I.D. Project Officer.

H. Title to Property

Title to all property purchased under this grant shall be vested in the Grantee and subject to the Standard Provisions entitled "Title to Property - Grantee."

I. Special Provisions

The Additional Standard Provisions in Attachment 3 which are checked are applicable to this Grant.



BEST AVAILABLE DOCUMENT

ATTACHMENT 1a

BUDGET

AAIA: OTR-0230-G-SS-8171-00

<u>Cost Element</u>	FR: August 31, 1988 TO: August 31, 1989		<u>Total Amount</u>
	<u>A.I.D.</u>	<u>Recipient</u>	
Program Management	\$40,475	\$48,698	\$91,173
Procurement	8,000	2,394	8,394
Indirect Cost	<u>17,451</u>	<u>17,531</u>	<u>34,982</u>
TOTAL	\$65,926	\$68,623	\$134,549

1

OTR-0230-G-SS-8171-00
AAIA

PROGRAM DESCRIPTION

The American Association for International Aging proposal of March 1988 entails a one-year pilot project to develop and test a prototype for providing development education to older Americans. The project is designed to sensitize this audience to:

- 1.) the problems of hunger in Less Developed Countries;
- 2.) ways in which agriculture and food distribution programs and the efforts of older Americans can alleviate these problems;
- 3.) the need for the U.S. to make investments in long-term development projects and programs; and
- 4.) the relationship between U.S. national and international interests and initiatives in LDCs.

The pilot project is directed towards a target audience of members and leaders of Older Adult Services and Information System (OASIS), a national network organization which provides ongoing educational opportunities to its 57,000 members of older Americans located in 13 cities. Participation in the project within OASIS includes OASIS members currently involved in development education activities; the leadership of OASIS; and finally, the general membership.

Project implementation and content includes holding six development education forums, in which three groups of OASIS members each participate twice, in Washington, D. C., St. Louis and Los Angeles. Each of these three-hour sessions will be coordinated by AAIA and OASIS staff with presentations by one or more development experts. They will follow a lesson plan to be developed in collaboration with a development education Advisory Committee and include materials designed as a result of a "needs assessment" taken at the outset of the project.

The first sessions will provide introductory information about international development, relationships between the U.S. and LDCs and thematic presentations about hunger and agriculture, food distribution programs and case examples of the involvement of older Americans. The second set of sessions will emphasize an interaction process between the audience and the presenter(s), will be tailored to respond to particular interests of the audience regarding the theme; will provide additional case examples of older Americans working in development; and will address the issue of the role of older Americans in solving hunger in LDCs.