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PD-ABG-25+

AGENCY FOR INTERNATIONAL DEVELOPMENT

WASHINGTON, D.C. 20523

831300

AUG 31 1987

*RONNIE G. GOLLEHON*  
Mr. ~~David C. Thomas~~

*RG*

President

AGRICULTURAL COOPERATIVE DEVELOPMENT INTERNATIONAL

50 F Street, NW; Suite 900

Washington, D.C. 20001

SUBJECT: Grant OTR-0230-G-SS-7140-00

Dear Mr. Thomas:

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development (hereinafter referred to as "A.I.D." or "Grantor") hereby grants to Agricultural Cooperative Development International (hereinafter referred to as "ACDI" or "Grantee"), the sum of \$203,676 to provide support for a program in developmental education, as described in the Schedule and the Program Description of this grant.

This grant is effective August 1, 1987 and shall apply to commitments made by the Grantee in furtherance of program objectives during the period beginning with the effective date and ending July 31, 1990.

This grant is made to ACDI on condition that the funds will be administered in accordance with the terms and conditions as set forth in Enclosure 1, entitled "Schedule", Enclosure 2, entitled "Program Description", and Enclosure 3, entitled "Standard Provisions", which have been agreed to by your organization.

Please acknowledge your receipt of this grant by having an authorized official sign all copies, retain one copy for your files, and return the remaining copies to this office being sure to return any copies marked "Funds Available".

Sincerely,

*Carolyn R. Eldridge*

Carolyn R. Eldridge

Grant Officer

Management Services Branch

Office of Procurement

Enclosures :

1. Schedule
2. Program Description
3. Standard Provisions
4. Payment Forms

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ACKNOWLEDGED:

AGRICULTURAL COOPERATIVE  
DEVELOPMENT INTERNATIONAL

BY: Ronnie G. Gollehon

TYPED NAME: Ronnie G. Gollehon

TITLE: President

DATE: October 26, 1987

Fiscal Data

PIO/T No.:	7381364 and A1
Appropriation No.:	72-1171021.3
Allotment No.:	743-38-099-00-69-71
Budget Plan Code:	EDNA87-13800-KG11
Previous Oblig.:	\$ 0
This Obligation:	\$120,999
Total Obligation:	\$120,999
Life of Grant Cost:	\$203,676
DUNS No.:	083510842
Technical Office:	Beth Hogan, FVA/PVC
Funding Source:	A.I.D./W
Document No.:	41840

FUNDS AVAILABLE  
*Stoddard*  
 AUG 31 1987  
 o/c 4190  
 Program Acctg Fin Division  
 Office of Financial Management

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SCHEDULE

A. Purpose of Grant

The purpose of this grant is to provide support for Grantee's development education program, as more specifically described in Enclosure 2 to this grant entitled "Program Description" and the Grantee's proposal dated February 10, 1987 which is incorporated herein by reference. In the event of an inconsistency between the Grantee's proposal, the Program Description, and this Schedule, the Schedule and then the Program Description shall take precedence.

B. Period of Grant

1. The effective date of this grant is August 1, 1987. The expiration date of this grant is July 31, 1990.

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2. Funds obligated hereunder are available for program expenditures from the period from August 1, 1987 to July 31, 1988 as shown in D. below. In the event there are funds remaining after July 31, 1988, the Grantee may continue to use them as long as they are utilized during the period set forth in B.1. above.

C. Method of Payment and Amount of Grant

1. The total estimated amount of this grant for the period shown in B.1. above is \$203,676.

2. A.I.D. hereby obligates the amount of \$120,999 for program expenditures during the period set forth in B.2. above and as shown in D. below.

3. Payment shall be made to the Grantee in accordance with procedures set forth in Attachment 4, Optional Standard Provision No. 1., entitled "Payment - Letter of Credit".

4. Additional funds up to the total amount of the grant shown in C.1. above may be obligated by A.I.D. subject to the availability of funds, and to the requirements of the Standard Provision of the Grant, entitled "Revision of Financial Plans".

D. Budget

The following is the Budget for this grant, including local cost financing items, if authorized. Revisions to this Plan shall be made in accordance with the Standard Provision of this grant, entitled "Revision of Budget".

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COST ELEMENT	FR: 08/01/87 TO: 07/31/88	FR: 08/01/88 TO: 07/31/90	TOTAL	
			A. I. D.	GRANTEE
Teachers' Guide	\$ 8,310	\$ 0	\$ 3,310	\$ 5,000
4-H Proj Manuel	8,310	0	3,310	5,000
Ed. Info. Packet	16,310	0	11,310	5,000
Video Tape Prod.	24,000	6,000	15,000	15,000
Exhibits	9,750	4,500	6,250	8,000
Computer Module	6,500	0	4,500	2,000
Seminar/Workshop	15,610	32,030	26,040	21,600
Incentive Prog.	0	25,620	21,620	4,000
Evaluation	44,420	92,922	10,742	126,600
Communications	8,094	17,188	15,130	10,152
Textbook Prep.	0	9,000	1,500	7,500
Essay Contest	0	3,500	1,000	2,500
Dev. Ed. Conf	30,050	0	30,050	0
Vol. In-Kind Con.	300,000	1,250,000	0	1,550,000
Other Dir. Costs	10,000	18,000	0	28,000
Indir. Costs/OH	65,287	75,153	53,914	86,526
GRAND TOTAL:	\$546,641	\$1,533,913	\$203,676	\$1,876,878
A.I.D. Cum.:	\$120,999	\$ 82,677	\$203,676	N/A
Grantee Cum.:	\$425,642	\$1,451,236	N/A	\$1,876,878

E. Reporting and Evaluation

The Grantee shall prepare and submit to the A.I.D. Project Officer annual program reports not later than 90 days prior to the anniversary date of this grant. The reports shall reflect progress made in achieving goals and objectives as specified in the Program Description and work plan.

Specifically, the report shall include:

1. A narrative description of work undertaken during the grant period which compares actual accomplishments to the goals and objectives established in the grant agreement.
2. Revised work plan, if necessary, with justification of proposed changes.
3. A list of scheduled activities which have occurred or are planned in the near term.
4. Two copies of any materials which have been produced under this grant (i.e., brochures, curriculum guides, fact sheets, etc.) and one copy of any visual aids (i.e., slide tape presentations, videos, etc.).

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5. A detailed pipeline analysis of financial expenditures for the grant period which identifies disbursements by expense category.

The final report/evaluation shall be submitted not later than 30 days after the expiration date of the grant and shall include a summary analysis of project activity and statement of lessons learned. The final evaluation shall also include an assessment of the overall impact of the project on the target audience, the Grantee's own institution, and other pertinent groups.

Further guidance on the content and preparation of this report shall be provided by the A.I.D. Project Officer.

#### F. Indirect Cost Rates

Pursuant to the Standard Provision of this grant entitled "Negotiated Indirect Cost Rates-Provisional", a rate shall be established for each of the Grantee's accounting periods which apply to this grant. Pending the establishment of revised provisional or final indirect cost rates, provisional payments on account of allowable indirect costs shall be made on the basis of the following negotiated provisional rate applied to the base set forth below:

Overhead Rate Set at 36%  
(Period: 01/01/86 until amended)

The above rate application bases is:

Modified total direct costs including -- (1) subcontracts under \$25,000, excluding subcontracts over \$25,000 but the cost to manage and administer, to be budgeted and charged as direct costs, and (2) local currency provided by USAIDs when currency is to be planned, budgeted and administered by the Grantee, which should be determined during any negotiation.

#### G. Title of Property

Title to all property purchased under this grant shall be vested in the Grantee and subject to the Standard Provisions entitled "Title to Property - Grantee".

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PROGRAM DESCRIPTION

This grant is a collaborative effort by two national organizations: Agricultural Cooperative Development International (ACDI) and the American Institute of Cooperation (AIC).

This program seeks to reduce opposition to development aid by increasing awareness of how hunger and development issues affect those Americans involved in food and fiber production. The theme "The Roots of Anger" expresses how many rural Americans feel about their Federal tax dollars being spent to help develop foreign agricultural economies.

The program is targeted at university teachers and adult leaders of youth groups. It shall seek to inform these food systems leaders and strengthen their commitment to development by presenting on-site programs to leadership groups, providing them with teaching and training materials, incentive programs, and evaluation follow-up. In addition, the program shall be supported and reinforced through a nationwide media information campaign using a wide variety of media formats available in the agricultural and food system chain.

Under this order, Grantee shall also coordinate a Development Education Conference in which Grantee shall perform, but not be limited to, the following services:

- Locate and reserve a conference site location
- Negotiate with conference site for participant room block and discount rates, meeting space, catering functions, equipment and other conference needs.
- Handle pre-registration, registration and correspondence with participants prior to the conference.
- Provide planning leadership, consultation and follow-up for all elements of program design.
- Coordinate pre-conference tasks relating to promotion, transportation, etc.
- Manage all on-site activities to insure smooth conduct of the conference including both program and logistic details.
- Provide an evaluation/summary analysis instrument of conference results.

ACDI and AIC offer systematized contacts with national groups of U.S. food system educators; state, community and youth leaders; and information delivery systems.

After 36 months, the program enters into the educational data resource system, (a permanent base for American study and dialogue) a video and hard copy document file to be retrieved and used on demand by any educator for any group. And, it prepares a newly motivated group of volunteers and technical assistance providers to serve in international development activities.

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