

PD-ABG-252  
8312431-0335

Agency for International Development  
Washington, D.C. 20523

AUG 30 1990

Ms. Susan Hill Gross  
Director  
Upper Midwest Women's History Center  
Central Community Center  
6300 Walker Street  
St. Louis Park, MN 55416

SUBJECT: Grant No. OTR-0230-G-00-0124-00

Dear Ms. Gross:

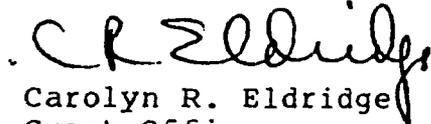
Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development (hereinafter referred to as "A.I.D." or "Grantor") hereby provides to Upper Midwest Women's History Center (WHOM) (hereinafter referred to as "WHOM" or "Grantee") the sum of \$185,553 to provide support for the Grantee's program under A.I.D.'s Biden-Pell Grant Program as more fully described in Enclosure 2, of this Grant entitled "Program Description."

This Grant is effective and obligation is made as of the date of this letter and shall apply to commitments made by the Grantee in furtherance of program objectives from the period September 15, 1990 through the estimated completion date of September 15, 1993.

This Grant is made to the Grantee on condition that the funds will be administered in accordance with the terms and conditions as set forth in Enclosure 1 entitled "Schedule," Enclosure 2 entitled "Program Description," and Enclosure 3 entitled "Standard Provisions," which have been agreed to by your organization.

Please acknowledge receipt of this Grant by signing all copies of this Cover Letter, retaining one set for your files, and returning the remaining copies to the undersigned.

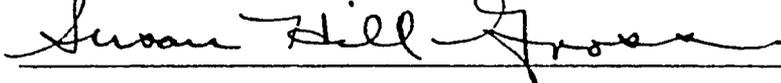
Sincerely,



Carolyn R. Eldridge  
Grant Officer  
Management Services Branch  
Office of Procurement

Enclosures: 1. Schedule  
2. Program Description  
3. Standard Provisions

ACCEPTED BY: UPPER MIDWEST WOMEN'S HISTORY CENTER



TYPED NAME: Susan Hill Gross

TITLE: Director, Upper Midwest Women's History Center

DATE: September 6, 1990

FISCAL DATA

PIO/T:	0381408
Appropriation No.:	72-1101021.3
Budget Plan Code:	EDNA-90 13800 KG11
Allotment No.:	043-38-099-00-69-01
This Obligation:	\$59,914
Total Estimated Grant Amount:	\$185,553
Period of Grant:	9/15/90 to 9/15/93
Technical Office:	FVA/PVC/POS
DUNS NO.:	N/A
TIN NO.:	41-1631402
DUNS N.:	61-729-4871
DOC #	#55220

70

ENCLOSURE 1

SCHEDULE

A. Purpose of Grant

The purpose of this Grant is to assist the Grantee to build on prior accomplishments by giving workshops and setting up a network of education to further development education through the use of curriculum materials. This is more specifically described in Enclosure 2 to this Grant entitled "Program Description." The Grantee's proposal entitled, "Mainstreaming Women's Perspectives into Development Education," dated April 12, 1990 is hereby incorporated by reference. In the event of an inconsistency between the Grantee's proposal, the program description, and this schedule; the schedule and then the program description shall take precedence.

B. Period of Grant

1. The period of this Grant is September 15, 1990 through September 15, 1993.

2. Funds obligated hereunder are available for the period 9/15/90 through 9/15/91. In the event there are funds remaining after this date, the Grantee is authorized to utilize them for the purposes of the Grant as long as they are used within the period shown in B.1 above.

C. Amount of Grant and Payment

1. The total estimated amount of this Grant is \$185,553.

2. A.I.D. hereby obligates the amount of \$59,914 for the purposes of this Grant for the period cited in paragraph B.2 above and shown in the budget below.

3. Payment shall be made to the Grantee in accordance with procedures set forth in Enclosure 3 - Standard Provision, entitled "Payment - Periodic Advance."

4. Additional funds up to the total amount of the Grant shown in C.1 above may be obligated by A.I.D. subject to the availability of funds, program priorities at the time, and the requirements of the Mandatory Standard Provision of this Grant entitled "Revision of Grant Budget."

#### D. Budget

The last page of this Schedule (Enclosure 1a) is the Budget for this grant. The Grantee may not exceed the total estimated amount or the obligated amount, whichever is less (see Part C above).

#### Notes To Budget

1. Flexibility: The Grantee is allowed 5% flexibility among line items in the budget.

2. If this award was made on the basis that the Grantee has offered to cost share, the Grantee is required to notify the Grant Officer of any changes in the amount to be cost shared by the Grantee in accordance with the Standard Provision entitled "Revisions to Grant Budget." Such a change may impact on future funding decisions under this Grant.

#### E. Reporting Requirements

1. The Grantee will prepare and submit to the A.I.D. Project Officer annual reports not later than 90 days prior to each anniversary date of the grant. Reports will reflect progress made in achieving goals and objectives as specified in the Program Description and workplan.

Specifically, these reports should include:

a. A narrative description of the work undertaken during the grant period which compares actual accomplishment to the goals and objectives established in the original grant agreement.

b. A revised workplan, if necessary, with justification of proposed changes.

c. A list of scheduled activities which have occurred or are planned in the near term.

d. Two copies of any materials which have been produced under this grant (i.e., brochures, curriculum guides, fact sheets, etc.) and one copy of any visual aids (i.e., slide tape presentations, videos, etc.).

e. A detailed pipeline analysis of financial expenditures for the grant period which identifies disbursements by expense category.

2. A final report/evaluation will be submitted not later than 30 days after the expiration date of the grant and shall include a summary analysis of project activity and statement of lessons learned. The final evaluation should also include an assessment of the overall impact of the project on: the target audience, the grantee's own institution and other pertinent groups.

Further guidance on the content and preparation of these reports will be provided by the A.I.D. Project Officer.

## 2. Financial Reporting

a. Financial reporting requirements shall be in accordance with the method of payment Standard Provision cited in Paragraph C above.

b. The original and two copies of all financial reports shall be submitted to A.I.D., Office of Financial Management, Program Accounting and Finance Division, Cash Management and Payment Division, (PFM/FM/CMP) Room 700, SA-2, Washington, D.C. 20523. In addition, one copy of all financial reports shall be submitted to the Technical Office specified in the Cover Letter of this Grant.

## G. Indirect Cost Rates

Pursuant to the Optional Standard Provision of this Grant entitled "Negotiated Indirect Cost Rates - Predetermined," a rate or rates shall be established for each of the Grantee's accounting periods which apply to this Grant. Predetermined payments on account of allowable indirect costs shall be made on the basis of the following negotiated predetermined rate(s) applied to the base(s) which are set forth below:

TYPE OF RATE: Predetermined

RATE: 2.9%

BASE: salaries, administrative costs, fringe benefits and other overhead costs.

PERIOD: 1/30/87 until amended

5

### PROGRAM DESCRIPTION

The goal of this project is to build on prior accomplishments by giving workshops and setting up a network of education to further development education through the use of the curriculum materials produced by the "Women and Development Issues in 3 World Areas" project. In addition, adult-level women and development issues instructional units will be used to increase the awareness of community groups and educators to the contributions of women to development and the critical importance of development education.

A minimum of 23 workshops will be conducted each year of a three year period at five regional sites throughout the United States (Minnesota, California, Nebraska, New York and Virginia).

BIDEN-PELL GRANT BUDGET FORMAT

UPPER MIDWEST WOMEN'S HISTORY CENTER

OTR-0230-G-00-0124-00

<u>Cost Element</u>	FR: 9/15/90		FR: 9/16/91		Total Share		<u>Total Amount</u>
	To: 9/15/91		To: 9/15/91		FR: 9/15/90		
	<u>A.I.D.</u>	<u>Recipient</u>	<u>A.I.D.</u>	<u>Recipient</u>	<u>A.I.D.</u>	<u>Recipient</u>	
Program Costs	\$ 51,725.00	\$ 100,360.00	\$ 93,098.00	\$ 200,720.00	\$ 144,823.00	\$ 301,080.00	\$445,903.00
Indirect Costs	1,689.00	-0-	3,541.00	-0-	5,230.00	-0-	5,230.00
Procurement	5,500.00	-0-	25,500.00	-0-	31,000.00	-0-	31,000.00
Evaluation	1,000.00	-0-	3,500.00	-0-	4,500.00	-0-	4,500.00
<u>Total Amount:</u>	<u>\$59,914.00</u>	<u>\$100,360.00</u>	<u>\$125,639.00</u>	<u>\$200,720.00</u>	<u>\$185,553.00</u>	<u>\$301,080.00</u>	<u>\$486,633.00</u>