

Agency for International Development
Washington, D.C. 20523

PD ABG-250
8317
25/25/90

AUG 27 1990

Mr. Andrew Griffel
Executive Director
American Jewish World Service
1290 Avenue of the Americas
New York, NY 10104

SUBJECT: Grant No. OTR-0230-G-00-0116-00

Dear Mr. Griffel:

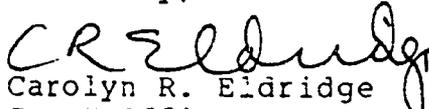
Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development (hereinafter referred to as "A.I.D." or "Grantor") hereby provides to the American Jewish World Service (hereinafter referred to as "AJWS" or "Recipient" the sum of \$80,000 to provide support for the Recipient's program under A.I.D.'s Biden-Pell Grant Program as more fully described in the Enclosure 1 of this Grant entitled "Schedule" and Enclosure 2, entitled "Program Description."

This Grant is effective and obligation is made as of the date of this letter and shall apply to commitments made by the Recipient in furtherance of program objectives through the estimated completion date of September 15, 1991.

This Grant is made to the Recipient on condition that the funds will be administered in accordance with the terms and conditions as set forth in Enclosure 1 entitled "Schedule," Enclosure 2 entitled "Program Description," and Enclosure 3 entitled "Standard Provisions," which have been agreed to by your organization.

Please acknowledge receipt of this Grant by signing all copies of this Cover Letter, retaining one set for your files, and returning the remaining copies to the undersigned.

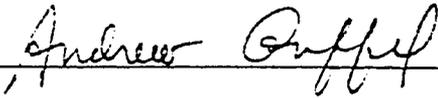
Sincerely,


Carolyn R. Eldridge
Grant Officer
Management Support Branch
Office of Procurement

Enclosures:

1. Schedule
2. Program Description
3. Standard Provisions

ACKNOWLEDGED BY: AMERICAN JEWISH WORLD SERVICE

BY: 

TYPED NAME: Andrew Griffel

TITLE: Executive Director

DATE: August 31, 1990

FISCAL DATA

PIO/T No.:	0381417
Appropriation NO.:	72-1101021.3
Budget Plan Code:	EDNA-90-13800-KG11
Allotment No.:	N/A
This Obligation :	\$80,000
Total Estimated Amount:	\$80,000
Total Obligated Amount:	\$80,000
Technical Office:	FVA/PVC/POS, David Watson
DUNS No.:	14-853-5271
TIN No.:	22-2584370
Document No.:	55270



SCHEDULE

A. Purpose of Grant

The purpose of this grant is to provide support for bringing together key organizers from AJWS Associate Groups across the United States to deepen their understanding of the problems of poverty and hunger in the developing countries, build their skills as development educators, and support them in enhancing their development education activities, as more specifically described in Attachment 2 to this grant entitled "Program Description." The grantee's proposal entitled, "American Jewish World Service Council for Development Education" dated April 12, 1990 is hereby incorporated by reference. In the event of an inconsistency between the grantee's proposal, the program description, and this schedule; the schedule and then the program description shall take precedence.

B. Period of Grant

1. The effective date of this grant is signature of Grant Officer and the estimated completion date is September 15, 1991.

C. Amount of Grant and Payment

1. A.I.D. hereby obligates the amount of \$80,000 for the purposes of this grant.

2. Payment shall be made to the Grantee in accordance with procedures set forth in Enclosure 3 - Standard Provision, entitled "Payment - Periodic Advance."

D. Budget

The last page of this Schedule (Enclosure 1a) is the Budget for this grant. The grantee may not exceed the total estimated amount or the obligated amount, whichever is less (see Part C above).

Notes To Budget

1. Flexibility: The grantee is allowed 5% flexibility among line items in the budget.

2. If this award was made on the basis that the grantee has offered to cost share, the grantee is required to notify the Grant Officer of any changes in the amount to be cost shared by the Grantee in accordance with the Standard Provision entitled, "Revisions to Grant Budget." Such a change may impact on future funding decisions under this grant.

E. Reporting Requirements

1. The Grantee will prepare and submit to the grant manager a semi-annual program report and a final report/evaluation. Reports will reflect progress made in achieving the stated goals and objectives as specified in the Program Description.

Content of the reports will include:

- a. A narrative description of the work undertaken during the reporting period, illustrating successes and shortcomings of the project as originally designed, and an updated workplan if necessary.
- b. A list of materials produced during the project, and two copies of each item produced.
- c. An updated pipeline and revised budget.

Further guidance on the content and preparation of these reports will be furnished by the grant manager.

2. The first report will be submitted not later than the end of the seventh month of the grant activity to be followed by a final report/evaluation, to be submitted not later than the thirteenth month after the initiation of this grant. The final report will include a detailed analysis of accomplishments, activities, and financial expenditures for the grant year.

3. Financial Reporting

a. Financial reporting requirements shall be in accordance with the method of payment in the Standard Provision cited in Part C above

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b. The original and two copies of all financial reports shall be submitted to A.I.D., Office of Financial Management, Program Accounting and Finance Division (PFM/FM/CMP, Rm. 700, SA-2, Washington, D.C. 20523. In addition, three copies of all financial reports shall be submitted to the Technical Office specified in the Cover Letter of this grant.

F. Indirect Cost Rates: There are no indirect costs being charged during the period of this grant. Therefore, there is no established agreement between the grantee and A.I.D.

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ENCLOSURE 1a

BIDEN-PELL GRANT BUDGET FORMAT

AMERICAN JEWISH WORLD SERVICE

Grant No. OTR-0230-G-00-0116-00

<u>Cost Element</u>	Total Share		<u>Total Amount</u>
	A.I.D.	Recipient	
Program Costs	\$80,000	\$65,000	\$145,000
Indirect Costs	-0-	\$24,000	\$ 24,000
Procurement	-0-	\$ 4,000	\$ 4,000
Evaluation	-0-	\$ 4,000	\$ 4,000
TOTAL AMOUNT	\$80,000	\$97,000	\$177,000

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PROGRAM DESCRIPTION

The American Jewish World Service is an international relief and development organization founded by leaders of numerous American Jewish organizations and comprised of thousands of individuals who are joined in their desire to better understand ways to assist people in developing countries.

Activities under this grant include:

1) convening the American Jewish World Service Volunteer Council for Development Education which will bring together key organizers from AJWS Associate Groups across the United States to deepen their understanding of the problems of poverty and hunger in the developing countries, build their skills as development educators, and support them in enhancing their development education activities;

2) the AJWS Volunteer Council for Development Education will provide an opportunity for association group leaders to examine issues concerning both elements of the AJWS mission: grass roots sustainable development programs overseas, and educating the American Jewish public about the interdependent world in which we live and the Jewish ethical and moral response to global hunger and poverty as described by history and Jewish texts. Participants in the Council will also help determine AJWS development education priorities and activities (domestic programming) and strategies for implementation on a local level.

Each Associate Group will be invited to send two representatives - the coordinator of the group and a member recommended by the coordinator - to each of three weekend seminars, to be held in New York City. The seminars will be led by senior programming staff from AJWS, including the Director of Development Education, the Director of Constituency Outreach, and the Director of Overseas Programs.

AJWS will invite a rabbi with experience in Jewish education curriculum development to prepare materials and participate in the weekend seminars. At each seminar, a representative from an international development agency based in the United States, with an exemplary development program functioning in Asia, Africa or Latin America, as well as a leader of a non-governmental development agency in a developing country, will also be invited to participate. Each seminar will include a workshop on designing and implementing development education programs.

3) As part of the A.I.D. development education program, a fund of \$25,000 will be established to provide mini-grants to the Associate Groups, for the purpose of stimulating and enhancing local development education activities. Each of the six Associate groups will be asked to apply for a mini-grant through their representatives to the Volunteer Council for Development Education and will be required to match \$1.00 for every \$2.50 received.

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