

1. Initial Starting Date (Mo., Day, Yr.) 6/1/90	PASA PARTICIPATING AGENCY SERVICE AGREEMENT BETWEEN THE AGENCY FOR INTERNATIONAL DEVELOPMENT AND U.S. Department of Agriculture	6. <input type="checkbox"/> PASA ORIGINAL <input type="checkbox"/> PASA AMENDMENT
2. Projected Completion Date (Mo., Day, Yr.) 9/30/91		7. PASA Number LAC-0150-P-AG-0023-00
3. Category <input checked="" type="checkbox"/> TDY <input type="checkbox"/> ASSIGNED		8. Country/AID/W Office ROCAP/Guatemala
4. Duration of Funding <input checked="" type="checkbox"/> CURRENT YEAR <input type="checkbox"/> FORWARD FUNDING	5. Project Number and Title 596-0150 Regional Environmental & Natural Resources Management Project (RENARM)	9. Type <input checked="" type="checkbox"/> GRANT <input type="checkbox"/> LOAN <input type="checkbox"/> COUNTRY FINANCED
10. Year FY 19 <u>90</u>		

11. FUNDING			
A. CITATIONS	(1) Appropriation Number 72-1101021	(2) Allotment Number BPC LDNA-90-25596-KG13	(3) PIOT/Obligation Number 596-0150-3-00034
B. FOR PARTICIPATING AGENCY	(1) Initial or Current \$199,999	(2) Change (+ or -)	(3) New Total
C. FOR AID DIRECT DISBURSEMENT FOR IN-COUNTRY SUPPORT	(1) Initial or Current -0-	(2) Change (+ or -)	(3) New Total
D. TOTAL AMOUNT OBLIGATED (Blocks B+C)	(1) Initial or Current \$199,999	(2) Change (+ or -)	(3) New Total
E. PRINCIPLE COST COMPONENTS OF (Block B)	(1) Salaries, Differential and Benefits \$ 32,741	(2) Transportation Including Per Diem \$34,918	(3) Miscellaneous \$91,843
			(4) Overhead \$40,497

12. Statement of Purpose

The purpose of the activities provided under this agreement are to address issues related to AID/LAC Environmental Strategy and specific objectives of the ROCAP Regional Environmental and Natural Resource Management Project (RENARM). Under this agreement, short term technical assistance, training, and program support will be provided by United States Direct Hire (USDH) personnel primarily from USDA (APHIS, OICD, Forest Service), with additional support from the Environmental Protection Agency (EPA) and the Food and Drug Administration (FDA).

The statement of work is more specifically described in Appendix A.

13. GOVERNING PROVISIONS Pursuant to the General Agreement dated February 15, 1966 between AID and the U.S. Department of Agriculture. The Agency named above agrees to provide the services outlined in Block 12 amplified as needed by Appendix A, unless otherwise authorized by AID, all services shall be of U.S. origin. Any appendices attached hereto are considered part of this PASA.

14. Signatures

NAME <u>Duane Acker</u>	NAME <u>Peter J. Howley</u>
TITLE/OFFICE <u>Administrator, OICD</u>	TITLE/OFFICE <u>Contracting Officer, OP/OS/LAC</u>
DATE <u>June 1, 1990</u>	DATE <u>JUN 1 1990</u>

15. Appendices

- APPENDIX A - SCOPE OF WORK
- APPENDIX B - BUDGET PLAN
- APPENDIX C - USE OF AID PERSONNEL/FACILITIES
- APPENDIX D - SUBCONTRACTING
- OTHER/REFERENCE Appn. E, F. & G

16. Negotiating Officers

AID Beth Paige, OS/LAC
AGENCY: Bruce Crossan, USDA

INSTRUCTIONS FOR COMPLETING PASA FORM

I. Form AID 2-2, Face Sheet

- Block 1:** Insert the date the activity (services to be rendered) started.
- Block 2:** Insert the date the activity is to terminate (in some instances, this will be an estimate).
- Block 3:** Check the proper category for the type of services; whether it involves assigned (tour of duty) personnel or only those on a temporary detail. In some instances, both types of support are involved; in such cases, check both blocks. The temporary details, in this instance, are supportive and ancillary to the main purpose of the project, which is the use of assigned staff usually for two years.
- Block 4:** Check whether funding is for only the current year or forward funded (in support of more than one fiscal year).
- Block 5:** Insert project number and project title.
- Block 6:** Indicate whether PASA is an original or an amendment and insert amendment number if appropriate.
- Block 7:** Insert PASA number as assigned by OP/PS/SUP.
- Block 8:** Insert Country or AID Office where services are to be performed; if worldwide activity state "worldwide."
- Block 9:** Indicate whether PASA is grant, loan, or country funded.
- Block 10:** Insert fiscal year(s) within which services are to be performed.
- Block 11:** Indicate:
(A) AID funding citations;
(B) Amounts funded for Participating Agency;
(C) Amounts that will be paid directly by AID for in-country costs;
(D) Total Amount Obligated [Blocks B+C];
(E) Principal Cost components of Block [B].
- Block 12:** Explain what services the agency is expected to provide and state period of time, giving dates through which the services are being funded.
- Block 13:** Insert the date of the General Agreement and the name of the Participating Agency.
- Block 14:** Supply appropriate AID signature.
- Block 15:** Indicate appropriate Appendices, e.g.:
Appendix A-Scope of Work
Appendix B-Budget Plan
Appendix C-Use of AID Personnel/ Facilities
Appendix D-Subcontracting
Other/Reference-Appendix E-Billings
(telegram, if required)
- Block 16:** Insert names of parties actually negotiating PASA. This will be the responsible Contract Specialist for AID and the Participating Agency's negotiator.

RENARM USDA/OICD/FSF PASA

SCOPE OF WORK

I. TITLE

Regional Environmental and Natural Resources Management Project (RENARM), 596-0150.

II. PURPOSE

The purpose of the activities provided under this Agreement are to address issues related to AID/LAC Environmental Strategy and specific objectives of the ROCAP Regional Environmental and Natural Resource Management Project (RENARM). Under this agreement, short term technical assistance, training, and program support will be provided by United States Direct Hire (USDH) personnel primarily from USDA (APHIS, OICD, Forest Service), with additional support from the Environmental Protection Agency (EPA) and the Food and Drug Administration (FDA).

III. BACKGROUNDA. Introduction

The A.I.D. LAC Environmental and Natural Resource Management Strategy in Central America synthesizes several years of analysis and field experiences at both regional and national levels. ROCAP's primary responsibility under the strategy is to support bilateral programs with a combination of regional initiatives and expert advisory support. ROCAP's interventions are organized under the Regional Environmental and Natural Resources Management (RENARM) Project, which is a direct response to urgent and widespread needs in Central America. The Project covers the initial six years of the ten year E/NR Strategy. The Project will work in close collaboration with the bilateral USAIDs to open the way for new kinds of action, rechannelled investments, and arrest of environmental destruction.

The RENARM Project has four principal components:

- 1) Natural Resource Policy Initiatives and Technical Support;
- 2) Environmental Education and Biodiversity Conservation;
- 3) Sustainable Agriculture and Forestry; and
- 4) Institutional Development.

The second component (environmental education, etc.) includes activities such as regional strategic planning on environmental issues, environmental awareness programs, environmental specialist training, research, wildlands management and improved conservation and E/NR information systems. The activities programmed under the Sustainable Agriculture and Forestry Component (No. 3) will be implemented primarily by CATIE and focus on watershed management, particularly soil and water conservation, natural forest management, and the adoption of sound plant protection and pesticide management policies and programs. A principal objective is to develop, integrate, and disseminate technologies that lead to the use of land in accordance with its ability to sustain that use.

In each area, the Project will undertake training, outreach, technical assistance and research on a regional level, and it will provide policy guidance, regional coordination and information sharing among national agencies. In this regard, the Project will support public and private national institutions in their efforts to provide quality services to project beneficiaries.

IV. SCOPE OF WORK

A. Summary

The support provided by USDA under this Agreement will fall into one of the following three areas of assistance:

- 1) Short Term Technical Assistance
- 2) Training
- 3) Program Support

Each component is more specifically described below.

M

1. Short-term Technical Assistance

Not all short-term TA needs can be precisely defined at this time. However, as an example it is clear that technical assistance from USG conservation agencies would be appropriate for the pilot protected areas, interpretive programs, study, design and establishment of Conservation Corps type organizations, and wildlands management, amongst others. A preliminary list of areas of expertise which may be called upon during the life of RENARM is presented in Table 1.

2. Training

As with the short-term technical assistance, the specific training activities will be defined on an ongoing basis in response to needs identified during Project implementation. The list of technical areas presented in Table 1 applies to training as well as short-term TA. Based on past experience, a number of examples of possible training activities are presented below.

The Forest Service, USDA and other government agencies provide various training courses as part of existing programs which are appropriate for and congruent with RENARM objectives. Under the agreement, opportunities may be provided for Central Americans to attend international short courses in such areas as wildlife and wildlands management, extension program reform, environmental communications, agricultural production, plant quarantine, and forest management. In-service training visits to U.S. protected areas may also be facilitated through this mechanism.

Finally, USG personnel can serve as instructors in short-term training events sponsored by Central American organizations, by international PVOs, and by regional universities and research centers.

3. Program Support

This activity is designed to support selected E/NR programs of other U.S. Government agencies in Central America. Initial activities include the support of Peace Corps Programs in such areas as Parks and Wildlands Management, Natural History Interpretation, Soil and Water Conservation, Forestry, and Plant Protection. In the future, the program support may also be utilized to collaborate with other USG entities active in selected E/NR initiatives in Central America.

Operational Support for Peace Corps Projects:

The implementation of park management plans can be greatly facilitated by Peace Corps Volunteers (PCVs) who are already engaged in conservation work. Conversely, the effectiveness of PCVs and their counterparts in implementing conservation projects can be enhanced through a small grants program which will be implemented through the agreement. PCVs will be requested to prepare, together with their counterparts, proposals for small grants up to a maximum of US\$10,000 per project. Priority will be placed on activities that enhance financial sustainability of conservation projects, on activities that actively involve buffer zone communities, and on related outreach activities. The grant process will be competitive, and Peace Corps Associate Directors for Natural Resources and Education will review applications on a quarterly basis. Peace Corps coordinators in each country will be responsible for managing the program.

ROCAP will require quarterly and annual reporting from Peace Corps on the grants program, broken down by country, and to include a brief description of each grant: amount, location, PCV(s) and counterparts responsible, type of activity, expected results and, in final reports, actual impact with emphasis on the relationship to improved environmental protection and natural resource management.

a) Prototype Conservation Corps:

Insufficient staff often reduces the effectiveness of protected area management. At the same time, the lack of employment and income-generating activities almost always underlies conflict between protected area personnel and nearby human populations. To help resolve these two concerns, pilot conservation corps programs are to be implemented in at least five of the pilot protected areas.

This activity will begin with a study of similar programs in the U.S., Central America, and elsewhere. Examples include: civil conservation corps, state conservation corps, food for work programs, social service programs required of students, and Peace Corps. This background study will be followed by a regional workshop drawing together specialists experienced in planning and managing such programs. Workshop participants will include representatives of key conservation NGOs and of government natural resource agencies, as well as coordinators of volunteer service (including Peace Corps) and rural employment programs. Immediate priorities will be determined as a result of the workshop. The terms and conditions of service--supervisory mechanisms, length of service, remuneration, other benefits, supplementary use of food for work--will be determined in view of experience elsewhere.

The focus of the program will be to provide employment and skills training in agriculture and forestry to young persons drawn primarily from park buffer zones. Local university students and Peace Corps volunteers will assist in training and supervising work crews. The crews will carry out a number of tasks in accord with the park management plan. They may work in fire control, maintain trails, carry out resource inventories, develop recreation sites, do extension work, help in environmental education campaigns, demonstrate sustainable agro-forestry production techniques, and so on. Special emphasis will be placed on institutionalizing the programs; that is, on identifying permanent funding sources and promoting broader adoption of the conservation corps ideas throughout the region.

V. TERM OF PERFORMANCE

The estimated term of performance for the level of effort and budget outlined in this PASA is June 1, 1990 through September 30, 1991. ROCAP expects to modify to this PASA in order to continue the support services for the duration of RENARM which has a PACD (completion date) of September 30, 1995.

A'

A. Personnel Selection and Scheduling

USDA/OICD/FSP will designate a team leader in its Washington office who will serve as the principal contact for RENARM and who will be responsible for ensuring that ROCAF requests for assistance are responded to in a timely manner.

ROCAF will provide statements of work and indicate desired qualifications and optimum scheduling for each requested assignment. The specific statements of work shall not be outside the general Scope of Work as outlined in Section IV of this Agreement.

USDA will nominate candidates and provide administrative support for related training, TA and program support activities as requested.

When the specific statements of work are developed by the technical office and agreed to by the participating agency, the work statements, along with the terms and conditions, will be incorporated by modification into the Agreement.

B. Relationships and Responsibilities

The technical personnel and support will be provided to work under the direction of the Regional Agricultural Development Officer (RADO) and will be responsible to RADO or the appropriate project officer as designated by RADO. Responsibilities will be defined in individual scopes of work.

C. Cost-Sharing

It is expected that all Government entities which participate under this agreement will collaborate with their own resources to the extent possible. Since most participating entities have resources for international programs congruent with RENARM, USDA/OICD/FSP should strive to ensure that such resources are applied to complement those of RENARM and increase the benefits derived by all. Cost-sharing may take the form of covering the salaries of short term technical advisors, scholarships for training programs, and other costs. Whenever responding to a RENAFM request for services under this agreement, candidates should clearly indicate what levels of cost-sharing they are able to contribute.

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VII. RELATIONSHIPS AND RESPONSIBILITIES

Personnel providing services under this agreement will be responsible for maintaining close and continuous coordination with ROCAP and other collaborating entities as appropriate and as detailed in individual scopes of work (SOWs).

Personnel providing services under the agreement must be sensitive to cultural factors, possess specified language capabilities and should strive to promote methodologies appropriate to the level of host country personnel involved in the activity. To the extent possible and as indicated in individual SOWs, TA provided should treat each assignment as a training opportunity for counterpart personnel and demonstrate concepts such as proper management skills, record-keeping, monitoring, etc.

VII. REPORTS.

Reporting requirements will be specified in individual scopes of work. Reports will generally be required of all TA, training and program support contractors.

VIII. LANGUAGE REQUIREMENTS

Spanish and English fluency will normally be preferred for the personnel assigned to any given activity in Central America. Specific requirements will be made on a case-by-case basis.

IX. DUTY POST

The Duty Post will generally be within the Central American region. Exceptions may involve training at US posts according to specific scopes of work.

X. LOGISTICAL SUPPORT

The participating agency will generally be expected to provide or arrange for all U.S. logistical support for its short-term personnel and for the training activities. ROCAP will normally provide in-region logistical support and assist with coordinating local travel. Special arrangements may be detailed in individual scopes of work for specific activities.

-4-

BUDGET PLAN APPENDIX B PAGE <u>1</u> OF <u>1</u>	PARTICIPATING AGENCY SERVICE AGREEMENT BETWEEN THE AGENCY FOR INTERNATIONAL DEVELOPMENT AND		1. PASA NUMBER LAC-0150-P-AG-0023-00	2. AMENDMENT NO.	3. FISCAL YEAR FY 1990	
			4. APPROPRIATION 72-1101021	5. DEPARTMENT LD/A-90-25596-KG13	6. AMOUNT CURRENTLY FUNDED	
7. FUNDED BY	PIO/T-OBLIG. NO.	AMOUNT	PIO/T-OBLIG. NO.	AMOUNT	PIO/T-OBLIG. NO.	AMOUNT
	596-0150-3-00034	\$199,999				

8A BUDGET PLAN - FUNDING		9. STAFFING			
DESCRIPTION	AMOUNT	NAME AND TITLE	GRADE	PERIOD (PEOPLE-DAYS/MONTHS)	AMOUNT
SALARIES	\$ 27,747	<u>USDA/APHIS</u>			
BENEFITS (<u>18</u> % OF SALARIES)	4,994	Plant Protection Quarantine Specialist	GS-13	30 days	\$5,549
DIFFERENTIAL (_____ % OF SALARIES)	0	Plant Protection Quarantine Specialist	GS-13	30 days	5,549
LEAVE FACTOR (TDYs ONLY)	0	Pesticide Specialist	GS-13	30 days	5,549
(_____ % OF SALARIES AND BENEFITS)	0				
TRAVEL (EXPLAIN BELOW) <u>1/</u>	14,450	<u>EPA</u>			
PER DIEM (EXPLAIN BELOW) <u>2/</u>	20,468	Pesticide Regulations Specialist	GS-13	30 days	5,550
MOVEMENT EFFECTS (INTERNATIONAL)	0	<u>FDA</u>			
(NORMALLY ONLY MOVEMENT TO POST)	0				
MOVEMENTS/STORAGE OF EFFECTS (DOMESTIC)	0	Pesticide Regulations Specialist	GS-13	30 days	\$5,550
OTHER (SPECIFY BELOW) <u>3/</u>	91,843				
OVERHEAD <input type="checkbox"/> SALARIES & BENEFITS <u>4/</u>	40,497				
<u>36</u> % <input type="checkbox"/> PERSONNEL COSTS <input checked="" type="checkbox"/> ALL COSTS					
IN-COUNTRY SUPPORT PROVIDED DIRECTLY BY AID (EXPLAIN BELOW)*	0				
TOTAL (INCLUDES _____ TO BE FUNDED BY FUTURE PASA AMENDMENTS)	\$199,999				

EXPLANATORY COMMENTS

1/ estimated 17 trips to Latin America at ave. cost of \$850/trip

2/ estimated 238 days per diem at ave. cost of \$86/day

3/ training of Latin American natural resource officials = \$36,000
 Peace Corps small grants 48,400
 communications 3,400
 report prep. 4,043
\$91,843

4/ Overhead not charged on Peace Corps Grant; flat fee of \$500 is included.

*NOTE: This should include housing and other allowances to be paid at post, administrative support, local travel, and international travel and shipments for which A.I.D. is responsible (see 1C3a(2) of H.B. 12 - Ch. 1).

INSTRUCTIONS FOR COMPLETING PASA FORMS AID 2-2 AND 2-2A

I. Form AID 2-2, Face Sheet

- Block 1:** Insert the date the activity (services to be rendered) started.
- Block 2:** Insert the date the activity is to terminate (in some instances, this will be an estimate).
- Block 3:** Check the proper category for the type of services; whether it involves assigned (tour of duty) personnel or only those on a temporary detail. In some instances, both types of support are involved; in such cases, check both blocks. The temporary details, in this instance, are supportive and ancillary to the main purpose of the project, which is the use of assigned staff usually for two years.
- Block 4:** Check whether funding is for only the current year or forward funded (in support of more than one fiscal year).
- Block 5:** Insert project number and project title.
- Block 6:** Indicate whether PASA is an original or an amendment and insert amendment number if appropriate.
- Block 7:** Insert PASA number as assigned by OP/PS/SUP.
- Block 8:** Insert Country or AID Office where services are to be performed; if worldwide activity state "worldwide."
- Block 9:** Indicate whether PASA is grant, loan, or country funded.
- Block 10:** Insert fiscal year(s) within which services are to be performed.
- Block 11:** Indicate:
(A) AID funding citations;
(B) Amounts funded for Participating Agency;
(C) Amounts that will be paid directly by AID for in-country costs;
(D) Total Amount Obligated [Blocks B+C];
(E) Principal Cost components of Block [B].
- Block 12:** Explain what services the agency is expected to provide and state period of time, giving dates through which the services are being funded.
- Block 13:** Insert the date of the General Agreement and the name of the Participating Agency.
- Block 14:** Supply appropriate AID signature.
- Block 15:** Indicate appropriate Appendices, e.g.:
Appendix A-Scope of Work
Appendix B-Budget Plan
Appendix C-Use of AID Personnel/Facilities
Appendix D-Subcontracting
Other/Reference-Appendix E-Billings
(telegram, if required)
- Block 16:** Insert names of parties actually negotiating PASA. This will be the responsible Contract Specialist for AID and the Participating Agency's negotiator.

II. Form 2-2A (Appendix B)

- Block 1:** Insert PASA Number.
- Block 2:** When applicable, insert PASA amendment number.
- Block 3:** Insert fiscal year(s).
- Block 4:** Insert appropriation number.
- Block 5:** Insert allotment number.
- Block 6:** Insert amount currently funded; if the budget (Block 8) exceeds the amount shown here but only the funds indicated are presently available, indicate partially funded under Block 12 of face sheet.
- Block 7:** Insert proper funding source and obligation numbers (which can be PIO/Ts) covering the funds cited in Block 6. Also insert the amounts of the related PIO/T.
- Block 8:** Insert funding information; e.g., description and amounts of personal costs, other costs, overhead and totals. Travel, per diem, other expenses, and costs which will be financed directly by AID should be footnoted in detail under Explanatory Comments.
- Block 9:** Fill in as indicated. Note, the salary amount shown is only for the period the technician will be working on the project. That is, if he/she will be assigned to the PASA only six months, the "amount" will be half his/her yearly salary.

APPENDIX C

"AID Facilities and/or Personnel

- a. Participating agencies, their employees, and consultants are prohibited from using AID facilities (such as office space or equipment) and AID clerical/technical personnel in the performance of services specified in a Resources Support Service Agreement (RSSA) or Participating Agency Service Agreement (PASA), unless the use of such personnel and/or facilities is/are specifically authorized in the RSSA/PASA agreement.

- b. If at any time it is determined that the participating agency has used AID facilities or personnel without authorization in the RSSA or PASA, then the amount payable under the RSSA or PASA agreement shall be reduced by an amount equal to the value of the AID facilities or personnel used by the participating agency as determined by the AID Agreement Officer."

APPENDIX D

"Subcontracting

- a. As used herein, the term "subcontracting" includes purchase orders.
- b. Subcontracting by the participating agency with AID funds must be specifically authorized in the PASA or RSSA involved or, separately requested in writing and approved by the AID Agreements Officer prior to negotiations. Accordingly, participating agencies are required to clearly indicate in their budget submission to AID for a particular PASA or RSSA the extent of anticipated subcontracting. Where such subcontracting arises during performance an amended budget and amendment to the PASA or RSSA to cover subcontracting may be necessary prior to entering into a subcontract. All subcontracting under PASA and RSSA agreements using AID funds is subject to the provisions on contracting as stated in AID Handbook 12, 1C7. a. through f. pages 1-21 and 1-21a.
- c. AID authorized subcontracting shall be undertaken using the participating agency's own contracting authority and its own contracting regulations. Such authority shall be cited in the subcontract. When subcontracts are negotiated, the circumstances permitting negotiation shall also be cited. AID may, when it is in the best interest of the Government, authorize a participating agency to subcontract with an individual for personal services abroad under a subcontract in which the participating agency may, absent its own authority to contract for personal services, cite Section 636 (a) (3) of the Foreign Assistance Act of 1961, as amended (FAA). In such event, the circumstance permitting negotiation is 41 U.S.C. 252 (c) (15). Where the FAA is used as authority, the participating agency shall also use applicable AID contracting regulations."

APPENDIX E

BILLINGS

- A. Billings should be submitted for payment to A.I.D. on Standard Form 1080 or 1081, together with dates of services rendered and a breakdown of accrued expenses. Submissions should be made on a monthly or quarterly basis.
- B. The format of the report accompanying the FS 1080 or 1081 should be substantially as indicated below. Disbursements will not be made without the following identifying information:

DEPARTMENT OR AGENCY
FINANCIAL STATUS REPORT
On an Accrual Basis

PASA/RSSA NO: _____ Period Covered: From: _____
 Project Name: _____ To: _____
 Project Number: _____ PASA/RSSA Agreement Period: From: _____
 Fiscal Data: PIO/T Oblig. No. _____ To: _____
 Appropriation No. _____
 Allotment No. _____

<u>Description of Budget Line Items</u>	<u>Current Billing</u>	<u>Cumulative Billing to Date</u>
Salaries		
Benefits		
Travel		
Transportation		
Supplies & Materials		
Other		
Overhead		
Totals	_____	_____
	_____	_____
	_____	_____

Cumulative Funds Authorized in PASA/RSSA through Amendment Number _____

Billings for services rendered under this agreement should be addressed to:

Controller's Office
ROCAP Guatemala
APO Miami, 34024-3190

APPENDIX F

1. IDENTIFICATION, SELECTION AND USE OF CONTRACTORS AND CONSULTANTS

(a) It is the responsibility of the participating agency to identify and select contractors and consultants in accordance with participating agency procedures and, to the maximum extent practicable, under competitive procedures. AID employees are not authorized to suggest or recommend specific individuals or organizations. The participating agency agrees not to solicit suggestions or recommendations of potential contractors or consultants from AID employees. Discussions between AID employees and the participating agency on specific individuals or organizations are permitted only after an individual or organization has been identified as a potential contractor or consultant by the participating agency.

(b) Contractor (nonfederal) employees or consultants performing services under PASA or RSSA agreements shall not participate in policy formulation, budgeting, or supervision of AID personnel.

2. LIMITATION ON COMPENSATION OF PARTICIPATING AGENCY PERSONNEL, CONTRACTOR EMPLOYEES, OR CONSULTANTS

(a) Salaries and wages or consultant fees which exceed the maximum level of the Foreign Service Officer Class 1 (FS-1), or the equivalent daily rate, as established in the payment schedule of the uniform State/AID/USIA Regulations, as from time to time amended, must be specifically authorized in advance by the AID Agreement Officer.

(b) Reimbursement will not be made for unauthorized salary and wage, or consultant fee amounts which exceed the maximum FS-1 level.

3. RELOCATION WITHIN THE U.S. OF PARTICIPATING AGENCY EMPLOYEES, CONTRACTOR EMPLOYEES, OR CONSULTANTS

(a) Relocation within the United States of participating agency employees, contractor employees, or consultants must be specifically authorized in advance by the AID Agreement Officer

(b) Relocation allowances for authorized participating agency employees will be reimbursed as provided in the Federal Travel Regulations.

(c) Relocation costs for authorized contractor employees, or consultants will be reimbursed in accordance with Section 31.205-35 of the Federal Acquisition Regulations (FAR).

4. PARTICIPANT TRAINING COSTS

All participant training shall be conducted in accordance with the policies and procedures established in AID Handbook 10 - Participant Training unless otherwise specifically authorized in advance by the AID Agreement Officer.

5. WORKSHOP/CONFERENCE COSTS

Meetings and conferences, including meals, transportation, rental of meeting facilities and other incidental costs are allowable when the primary purposes of the incurrence of the costs is the dissemination of technical information.

6. ENTERTAINMENT COSTS

Costs of amusement, diversion, social activities, and any directly associated costs such as tickets to shows, sports events, meals, lodging, rentals, transportation, and gratuities are not allowable.

FEBRUARY 11, 1985

APPENDIX G

PASA and RSSA personnel shall not, repeat, not perform services similar to those performed by direct hire A.I.D. employees. PASA and RSSA employees shall not:

- - officially represent the agency at any function
- - approve policy documents
- - supervise A.I.D. employees
- - negotiate, review or sign contracts on behalf of the Agency
- - certify vouchers
- - select and recruit A.I.D. employees
- - prepare A.I.D. funding or budget documents

19

AID 1350-1
(3-87)
• PIO/T

AGENCY FOR
INTERNATIONAL DEVELOPMENT

PROJECT IMPLEMENTATION
ORDER/TECHNICAL
SERVICES

1. Cooperating Country
ROCAP/Guatemala

2. Project No.
596-0150-3-00034

3. Original or Amendment No.

4. Project/Activity No. and Title
**596-0150
Regional Environmental and Natural
Resources Management Project (RENARM)
Element No. 2**

ARDN

DISTRIBUTION

5. Appropriation Symbol **72-1101021**

6. Budget Plan Code **LDNA-90-25596-KG13**

7. Obligation Status
 Administrative Reservation Implementing Document

8. Project Assistance Completion Date (Mo., Day, Yr.) **9/30/95**

9. Authorized Agent **M/SER/OP/PS**

10. This PIO/T is in full conformance with PRO/AG No. **N/A** Date

11a. Type of Action and Governing AID Handbook
 AID Contract (HB 14) AID Grant or Cooperative Agreement (HB 13) PASA/RSSA (HB 12) Other

11b. Contract/Grant/Cooperative Agreement/PASA/RSSA Reference Number (if this is an Amendment)
N/A

12. Estimated Financing (A detailed budget in support of column (2) is attached as Attachment No. **II**)

Maximum AID Financing Available	A. Dollars	(1) Previous Total	(2) Increase	(3) Decrease	(4) Total to Date
					\$200,000
	B. U.S.-Owned Local Currency				

13. Mission References
R000023

14A. Instructions to Authorized Agent
Execute a PASA with the USDA/OICD/FSP to provide support from federal agencies for: training, short term technical assistance and program support, as further described in Attachment I.
The proposed agreement is exempt from the provision of OMD Circular A-76, because 1) it's for the provision of technical assistance, and 2) the facilities and resources of USDA are particularly suitable for the T.A. to be provided and not competitive with private enterprise.

14B. Address of Voucher Paying Office
**Controller's office
ROCAP Guatemala
APO Miami 34024-3190**

15. Clearances—Include typed name, office symbol, telephone number and date for all clearances.

A. The Project Officer certifies that the specifications in the statement of work or program description are technically adequate. APDO:KKline PLO:RClark (draft)	Phone No. Date 10/17/89	B. The statement of work or program description was within the purview of the initiating office and approved agency programs. PRG:TMiller	Date 1/23/90
C. RADO:RCurtis PDO:PGall	Date 1/25/89	D. Funds for the services requested are available CH CONT:JHill	Date 1/25/90
E. DDIR:RNicholson	Date 1/29/90	17. For the Agency for International Development Signature Nadine Hogan Date 1/29/90 Title Regional Director	

16. For the Cooperating Country: The terms and conditions set forth herein are hereby agreed to
Signature _____ Date _____
Title _____

*See HB 3, Sup. A, App. C, Att 9, for preparation instructions. Note: The completed form contains sensitive information whose unauthorized disclosure may subject an employee to disciplinary action.

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