

Free Trade Union Institute

Suite 300 • 1101 14th Street, N.W. • Washington, D.C. 20005
(202) 842-0322 Fax (202) 310-5310

Lane Kirkland, President
Thomas R. Donahue, Secretary-Treasurer
Paul J. Somogyi, Executive Director



P.D. ABF-486
ISA 81379

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January 31, 1993

Ms. Jeanne Bourgault
U.S. Agency for International Development
NIS Task Force, Room 5665
320 21st Street, NW
Washington, D.C. 20523-0053

RE: A.I.D. Grant No. CCS-0007-G-00-2075

Dear Ms. Bourgault:

Enclosed please find the Free Trade Union Institute's quarterly program performance report on the referenced grant for the period October 1, 1992 - December 31, 1992.

Sincerely,

Paul J. Somogyi
Executive Director

Enclosure

PD-ABF-486

QUARTERLY REPORT
TO THE
U.S. AGENCY FOR INTERNATIONAL DEVELOPMENT

Regarding activities and expenditures
undertaken pursuant to Grant No. CCS-0007-G-00-2075

for the Fourth Quarter of 1992
(October 1, 1992 through December 31, 1992)

TABLE OF CONTENTS

	PAGE
<u>PROJECT ACTIVITIES</u>	
Introduction	2
Moscow Institute.....	3
Kazakhstan Center for Democracy	5
Financial Summary.....	7

INTRODUCTION

This report briefly presents information by country or regional project for the period October 1, 1992 through December 31, 1992. All activities discussed herein were funded under the terms of the grant agreement between the U.S. Agency for International Development (A.I.D.) and the Free Trade Union Institute (FTUI).

This report covers only those efforts already underway as of December 31, 1992. In some cases, even where narrative program reports have been received, complete reporting of overseas financial transactions (and documentation thereof) cannot be completed and verified within 30 days. In these cases, financial information will be completed in subsequent reports.

A financial summary is included at the end of the report.

1. MOSCOW INSTITUTE - \$324,000

A. Summary Description of Project Activities for the Quarter ending 12/31/92:

(1.) FTUI has hired Mr. George Boyle for the position of "American labor trainer" for the Center for Labor Education and Research (CLEAR). Mr. Boyle is a very experienced labor educator recently retired from the Labor Studies Program of University of Missouri in Columbia. In November, he had the opportunity to meet with democratic trade union leaders throughout the former Soviet Union when he attended a FTUI-sponsored conference in Warsaw. During that event, he was also able to meet with FTUI field representatives from the entire region.

(2.) Various rental spaces were considered for CLEAR. Unfortunately, none has worked out so far. We lost one space to competition with the Russian government; we lost another to competition with a Swiss company that was willing to pay about 75% more than we were.

(3.) A decision was made to add (a) a half-time Moscow-based administrative assistant to the project who could help us get through the maze of bureaucratic regulations in Russia (e.g., regarding rental space); (b) a Russian Director for the Institute who would be able to draw in trade unionists and intellectuals for various trainings and seminars; and (c) a half-time Washington-based project manager. That reprogramming is still in Contracts.

B. Implementation Status:

According to the calendar of activities we submitted to the democracy section of the NIS Task Force at USAID, we are on schedule with this project.

Implementation was delayed one quarter due to the difficulty of obtaining staff for the project. Hence, the reprogramming for additional assistance was needed.

C. Activities Planned for the Next Quarter (1/1/93 - 3/31/93):

A. George Boyle will move to Moscow, find an apartment and begin his work under this project.

B. We will hire two researchers for the institute and make

arrangements for them to go to Poland for a two-month internship which is to commence during this quarter.

D. International Travel Requirements Expected for the Next Quarter (1/1/93 - 3/31/93):

A. Mr. George Boyle will move to Moscow for the year.

B. FTUI staff will travel to Poland to make arrangements for internships for 2 Russians.

C. Two Russian researchers will travel to Poland for this internship.

E. Reasons Why Established Goals Were Not Met:

Our goals have been met.

F. Other Pertinent Information: (includes analysis and explanation of any cost overruns or high unit costs)

None to report.

2. KAZAKHSTAN CENTER FOR DEMOCRACY - \$467,000

A. Summary Description of Project Activities for the Quarter ending 12/31/92:

Preparations for the opening of the Kazakhstan Center for Democracy, Labor and Human Rights were the focus of FTUI activities in the first quarter. During an early December visit to Kazakhstan by FTUI staff, the legal documents for registration, which are required for legal status in Kazakhstan, were drawn up in consultation with local lawyers. All the necessary documents were submitted by FTUI staff to the Ministry of Finance on December 15, 1992.

Appropriate Alma-Ata office space was located, and three well-qualified candidates for Center staff have been selected.

B. Implementation Status:

In order to attain the needed registration of the Center, various additional requests by the Ministry of Finance have been answered. In order to secure the selected Alma-Ata office space, negotiations were entered upon with the owners who have promised to reserve the space for the Center. The interview process for possible Center staffers was initiated by FTUI staff in Kazakhstan.

C. Activities Planned for the Next Quarter (1/1/93 - 3/31/93):

Logistical preparations for the organization of the Alma-Ata Center will be completed if all goes according to plan. The Ministry of Finance has said it will respond to the Center registration request during February, although it has already delayed the process longer than its initial promises. In late January, senior FTUI staff visiting Moscow will interview one candidate for Center personnel. In addition, a FTUI staffer visiting Kazakhstan will increase contacts with the other two Center staff candidates. Preparation of necessary legal documents for rental of the Alma-Ata office space was initiated in late January.

The coal mining center of Karaganda, the site of a future Center office, was visited by FTUI staff in January. The purpose of the visit was to become better acquainted with the local independent labor union movement, primarily the Independent Miners Union. Further visits are planned during this quarter since the situation there has recently become more tense due to deterioration of the local economy.

Four more visits by FTUI staff are planned during this quarter to implement the primary goal of establishing the Alma-Ata Center by late April. By then, the Alma-Ata Center should be set up and have begun training activities.

D. International Travel Requirements Expected for the Next Quarter (1/1/93 - 3/31/93):

During this quarter, three trips from Washington-based FTUI staff to Kazakhstan are planned and three trips from Turkey-based FTUI staff.

E. Reasons Why Established Goals Were Not Met:

Implementation of the registration process depends on the government of Kazakhstan. The registration process has proved more cumbersome than anticipated.

F. Other Pertinent Information: (includes analysis and explanation of any cost overruns or high unit costs)

An amendment of \$42,636 was approved by AID to pay half the salary for a Washington-based project manager on FTUI staff. The new total grant amount listed at the beginning of this report reflects this amendment.

Financial Summary of AID Grant No. CCS-0007-G-00-2075
for the Period 10/1/1992 through 12/31/1992

	<u>Budget</u>	<u>Prior Expenses</u>	<u>Current Expenses</u>	<u>Cumulative Expenses</u>
<u>Moscow Institute</u>				
Program Costs	\$ 287,700.00	\$ - 0 -	\$ - 0 -	\$ - 0 -
Administrative Costs	36,300.00	- 0 -	- 0 -	- 0 -
Total Moscow	\$ 324,000.00	\$ - 0 -	\$ - 0 -	\$ - 0 -
<u>Kazakhstan Center</u>				
Program Costs	\$ 415,091.00	\$ - 0 -	\$ 5,947.10	\$ 5,947.10
Administrative Costs	51,909.00	- 0 -	- 0 -	- 0 -
Total Kazakhstan	\$ 467,000.00	\$ - 0 -	\$ 5,947.10	\$ 5,947.10
<u>Summary</u>				
Program Costs	\$ 702,791.00	\$ - 0 -	\$ 5,947.10	\$ 5,947.10
Administrative Costs	<u>88,209.00</u>	<u>- 0 -</u>	<u>- 0 -</u>	<u>- 0 -</u>
Grand Total	\$ 791,000.00	\$ - 0 -	\$ 5,947.10	\$ 5,947.10