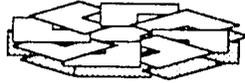


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ATLANTIC RESOURCES CORPORATION

**Malaria Vaccine Development & Research Project  
Support Services & Technical Assistance**

**Project No. 936-5979.03  
Contract No. DPE-5979-C-00-0039-00**

**Progress Report for 8/31/90 - 12/31/90**

This report covers the period 8/31/90 (contract date of effectiveness) through 12/31/90. During this timeframe, a number of activities were completed that do not specifically relate to any of the seventeen initiatives identified in the project workplan. Briefly, these include the following:

- furniture and equipment were moved from the previous contractor's work site;
- facilities at 1601 North Kent Street were operationalized, including telephone installation and setting up computers;
- additional needed hardware and software were identified, purchased, and installed;
- the project work plan was completed and submitted to CDIE; and,
- a full time person was recruited and hired to fill the available typist position.

Staff Utilization as of 3/31/91

<u>Category</u>	<u>Hours Budgeted 9/90 - 8/91</u>	<u>Hours Used 1/31 - 3/91</u>	
Project Director	1,312	278	(21%)
Asst. Project Director	1,558	216	(14%)
Malaria Vaccinologist	1,880	0	(0%)
Project Assistant	984	346	(35%)
Typist (on site)	984	369	(37%)
Writer/Researcher	410	15	(4%)
Financial Mgt. Specialist	164	0	-
MIS Specialist	0	95	-
Analyst	0	8	-
Typist (off site)	0	60	-

Progress achieved in relation to the specific initiatives outlined in our project workplan is addressed below.

1. Primate Database Management
  - procured and loaded software onto public access IBM
  - attended PARADOX training session (Project Asst & MIS Specialist)
2. Developmental Education Materials Support
  - drafted letter to PI's requesting project synopses and submitted to CTO for review/comment
3. Malaria Vaccine Design & Construction
  - revised language and monitored status of pending inter-agency MOU
4. Consultants Roster
  - identified appropriate scientists to augment existing consultant pool
  - established system for retaining services,
  - developed written policy and procedures on reimbursement travel
  - contracted with selected individuals
5. Primate Protocol Review
  - assisted in identification of reviewers (malaria vaccinologist)
  - arranged meeting (12/6/90) at which SOW for forthcoming RFP was reviewed
6. Site Visit Support
  - met with travel agency to initiate working relationship and discuss mutual concerns.
7. Cooperative Agreement Solicitations
  - prepared log of applications received for 90/91 RFA
  - provided secured storage of applications
  - transported applications to NIH for review
  - handled appropriate related correspondence (e.g., preparation and mailing of acknowledgement letters)
8. Primate Care Support
  - set up system with Perrine for obtaining and reimbursing primate care/funding/maintenance
  - arranged for per diem, bleeding/tattooing and per diem extensions
  - established system for CTO approval of transactions
  - maintained record of services and payments rendered
9. Human Vaccine Testing
  - no activity under this initiative per se; however, malaria

vaccinologist devoted considerable effort to planning of antecedent vaccine design and construction effort

10. Malaria Vaccine Design and Construction Steering Committee
  - no activity
11. Subproject Report Tracking
  - produced initial draft (Subproject Reference Sheet) using *WordPerfect*
  - produced draft FY 91 MVD Action Plan using *Excel*
12. Malaria Vaccine Development Program Combined Staff Meeting
  - via vaccinologist, contributed meeting input
  - regularly attended meetings and followed up with preparation and distribution of minutes
13. Federal Malaria Vaccine Coordinating Committee (FMVCC) Meeting Support
  - planned, organized, and scheduled initial meeting (1/10/91 at ARC)
14. Conference and Meeting Support for SCG and PIs
  - no activity
15. Resource Center Maintenance
  - ordered and received Grateful Med (Mac and IBM), Reference Manager, Reference Update, and two books
  - copied complete set up reprints on blood antigens
  - requested literature search on *Aotus lemurinus lemurinus* via CDIE; followed up to obtain copies of articles cited
16. Malaria Vaccine Research and Development Project Evaluation Meeting
  - no activity
17. Miscellaneous Support
  - provided core staff support in S&T/H technical office space on a regularly scheduled basis from 10/31/90 through 11/31/90
  - satisfied all other requirements for project support as requested.