PD-ABC-770

U. S. AID MISSION TO DOMINICAN REPUBLIC

AMERICAN EMBASSY, P. O. Box 22201
SANTO DOMINGO, DOMINICAN REPUBLIC

FOR U. S. CORRESPONDENTS:
U. S. AID MISSION
APO MIAMI 34041-0008

31 December 1990

Mr. Pedro Jimenez
Asociacion Para El Desarrollo De Microempresas, Inc.
Vicente Celestino Duarte No. 48
Zona de la Atarazana
Santo Domingo, D.N.

Ref: Grant No. 517-0000-G-SS-1061-00

Dear Mr. Jimenez:

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development (hereinafter referred to as "A.I.D." or "Grantor") hereby grants the Asociacion para el Desarrollo de Microempresas, Inc. (hereinafter referred to as "ADEMI" or "Grantee") the sum of $20,000 to provide specific support for a program in the Dominican Republic, as more fully described in Attachment 1 of this grant entitled "Schedule," and Attachment 2 entitled "Program Description."

This grant is effective and obligation is made as of 1 January 1991, and shall apply to commitments made by the grantee in furtherance of program objectives from the effective date and ending on the estimated completion date of 31 January 1991.

This grant is made to the grantee on condition that the funds will be administered in accordance with the terms and conditions as set forth in this Cover Letter, Attachment 1 entitled "Schedule," Attachment 2 entitled "Program Description," Attachment 3 entitled "Mandatory Standard Provisions," and "Optional Standard Provisions."

Please sign the original and two (2) copies of this letter to acknowledge your acceptance of the grant, and return the original and all copies to the undersigned for signature.

Sincerely,

Raymond F. Rifenburg

Raymond F. Rifenburg
Mission Director

Attachments

1. Schedule
2. Program Description
3. Mandatory and Optional Standard Provisions

ACKNOWLEDGED

ADEMI

BY: _____

NAME: Pedro Jiménez

TITLE: Executive Director - ADEMI

DATE: Dec. 28th, 1990

FISCAL DATA

Appropriation Symbol:	721111021
Budget Plan Code:	LDSA-91-25517-KG13/LDEA-91-25517-KG13
PIO/T Nos.:	517-0000-3-10009
	517-0000-3-10010
Total Estimated Amount:	$20,000
Total Obligated Amount:	$20,000
Project Office:	PED
Paying Office:	Office of the Controller
	USAID/Dominican Republic

Carmen M. A. 12/28/90

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ATTACHMENT 1

SCHEDULE

A. PURPOSE OF GRANT

The purpose of this grant is to partially support a conference of the Second International Congress for Microenterprise which ADEMI is sponsoring and hosting during 17 - 19 January 1991. This conference is more fully described in Attachment 2 of this grant (entitled "Program Description") and in the grantee's proposal (dated 21 December 1990), which is hereby incorporated into and made a part of this grant.

B. PERIOD OF GRANT

The effective date of this grant is 1 January 1991. The estimated completion date is 31 January 1991.

C. AMOUNT OF GRANT AND PAYMENT

1. A.I.D. hereby obligates the amount of $20,000 for program expenditures during the period set forth in B above. Program expenditures include airfares and per diem for 17 participants, and logistical support which includes rental of conference facilities and vehicles.

2. Payment shall be made to the grantee in accordance with procedures set forth below and in the Optional Standard Provisions of this grant entitled "Payment - Cost Reimbursement," as shown in Attachment 3.

3. ADEMI shall have the travel agency bill USAID/Dominican Republic directly for the 17 airfares funded under this grant. ADEMI shall receive the bill initially in order to certify that the participants actually used the airline tickets.

4. Hotel lodging costs for the grant-funded participants shall be sent by the hotel through ADEMI to the USAID Controller for payment. ADEMI shall certify that the services were actually used. In no event shall USAID/ Dominican Republic pay lodging costs in excess of an equivalent of US$ 79 per participant per day.

5. ADEMI shall have the grant-funded participants sign appropriate documents acknowledging their receipt of funds for meals and incidentals. The maximum daily amount per participant for meals and incidentals is US$ 38.

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6. ADEMI shall provide bills, receipts, etc., accounting for all goods and services procured under the budget category "logistical support".

D. GRANT BUDGET

The following is the grant budget. The grantee shall not exceed the obligated amount (see Part C above). Revisions to this budget shall be made in accordance with the Standard Provision of this grant entitled "Revision of Grant Budget."

Cost Category	
Air Travel for 17 Participants	$12,794
Per Diem (17 Participants for 3 days)	5,967
Logistical Support	1,239
TOTAL	$20,000

Within the cost categories, the grantee may vary line items without the approval of the Grant Officer.

Funds in the amount of $12,000 will be provided by ADEMI in support of this activity.

E. REPORTING

ADEMI will submit to USAID/Domincan Republic a final report within 30 days after the completion date of this grant discussing the objectives and results of the conference.

F. AUTHORIZED GEOGRAPHIC CODE

The authorized Geographic Code for procurement of goods and services under this grant is 935.

ATTACHMENT 2

PROGRAM DESCRIPTION

A. BACKGROUND

The Association for the Development of Microenterprise, Inc. (ADEMI), has requested a grant of $20,000 to assist it in meeting certain costs associated with its sponsorship and hosting of the Second International Congress for Microenterprise Programs from 17 - 19 January 1991. Other costs will be paid with grants from the IABD ($20,000), the Government of Holland ($47,000), and ADEMI's own resources ($12,000). ADEMI is the premier microenterprise lending organization in the Latin America Region. It has received Mission support since 1984, first through an operational program grant, and later through on-going local currency support. In 1989 ADEMI attended the First International Congress for Microenterprise Programs, and was asked to host the second conference so that representatives from other organizations could learn from ADEMI's successful experience in microenterprise lending.

B. PURPOSE

The purpose of the conference is to bring together representatives from some forty microenterprise support organizations based in eighteen different countries chroughout Latin America for discussions of the role of credit in microenterprise support programs. Topics will include terms and conditions of credit, collections, alternative sources of financing for microenterprise lending, and technical assistance to microenterprise. The purpose of the $20,000 being requested under this grant is to cover the plane fares and three days per diem for each of seventeen participants in the conference. In addition some of the funds will be used to pay for logistical support.

C. DESCRIPTION OF ACTIVITIES

Ninety-seven participants will attend a three-day seminar which will focus on experiences of private and public sector support for microenterprise programs. The conference will include panel discussions led by representatives of the Interamerican Development Bank, A.I.D., and Accion AITEC, presentations on alternative funding sources by representatives from FONDOMICRO, COBANCO, ADMIC, and Accion Comunitaria. Many of the activities will be carried out by small groups which will focus on credit, project evaluation and monitoring, capturing and channeling resources, collections, increasing the size of lending portfolios.

- 4