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AGENCY FOR INTERNATIONAL DEVELOPMENT

UNITED STATES A. I. D. MISSION TO BELIZE

EMBASSY OF THE UNITED STATES OF AMERICA

BELIZE CITY, BELIZE, CENTRAL AMERICA

September 28, 1990

Ms. Sharon Matola
Director
The Belize Zoo and Tropical Education Center
P.O. Box 474
Belize City, Belize

Subject: Grant No. 505-0000-G-00-0003-00

Dear Ms. Matola:

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development (hereinafter referred to as "A.I.D." or "Grantor") hereby grants to the Belize Zoo and Tropical Education Center (hereinafter referred to as "the Belize Zoo and TEC" or "Grantee") the sum of US\$27,350 to provide support for the development of facilities for environmental education and to help develop capability in Belize for environmental quality monitoring and control.

The Grant is effective and obligation is made as of the date of this letter and shall apply to commitments made by the Grantee in furtherance of program objectives during the period beginning with the effective date and ending August 31, 1991. The total estimated amount of this Agreement is \$27,350.

This Grant is made to the Belize Zoo and TEC on condition that the funds will be administered in accordance with the terms and conditions as set forth in Attachment 1, entitled "Schedule"; Attachment 2, entitled "Program Description"; and Attachment 3, entitled "Standard Provisions," which are herein agreed to by your organization.

Ms. Sharon Matola

September 28, 1990

Please sign the original and two (2) copies of this letter to acknowledge your receipt of the grant, and return the original and one (1) copy to USAID/Belize.

Sincerely,



Mosina H. Jordan
A.I.D. Representative

ACCEPTANCE:

By: Sharon Matola
Ms. Sharon Matola
Title: Director
The Belize Zoo and Tropical
Education Center
Date: 2 October 1990

Appropriation	:	72-1101021	
Budget Plan Code	:	LDNA-90-25505-KG13	(\$19,608)
and	:	LDSA-90-25505-KG13	(\$ 7,742)
Control No.	:	A010401	\$19,608
	:	A010402	\$7,742
Project Number	:	505-0000	
This Obligation	:	\$27,350	
Total Obligated Amount	:	\$27,350	

SCHEDULEA. Purpose of Agreement

The purpose of this Agreement is to assist in the development of a Belizean facility to educate school children and adults about their natural resources, especially wildlife. A second purpose is to help develop Belizean capacity to monitor and control environmental quality. The Belize Zoo and Tropical Education Center will accomplish the first purpose through establishing an educational facility with partial funding for building rehabilitation and expansion from this Grant. Under a subgrant, the Belize Center for Environmental Studies will be responsible for achieving the second purpose by securing appropriate technical services.

B. Period of Agreement

1. The effective date of the Grant is September 28, 1990. The expiration date of this Agreement is August 31, 1991.
2. Funds obligated hereunder are available for program expenditures for the period from the effective date of this Agreement to August 31, 1991, as shown in the Illustrative Financial Plan below.

C. Amount of Agreement and Payment

1. The total estimated amount of this Agreement for the period shown in B.1 above is \$27,350.
2. A.I.D. hereby obligates the amount of \$27,350 for program expenditures during the period set forth in B.2 above and as shown in the Illustrative Financial Plan below.
3. Payment shall be made to the Grantee in accordance with procedures set forth in the Standard Provision entitled "Payment- Periodic Advance" in Attachment 3, Standard Provisions for Non-U.S. Nongovernmental Grantees.

D. Financial Plan

The following is the Financial Plan for this Grant, including local cost financing items. Revisions to this Plan shall be in accordance with the Standard Provision of this Grant entitled "Revision of Financial Plans." Actual expenditures may vary up to 15% from the line item amounts presented below. Any variations in excess of this must be approved, in advance, by

the A.I.D. Representative. A.I.D. grant funds shall be maintained in a separate bank account and shall be accounted for separately from other funds.

Illustrative Financial Plan

<u>Line Item</u>	<u>A.I.D</u>	<u>Other</u>	<u>Total</u>
<u>Education Center</u>			
Property Purchase		160,000	160,000
Renovation of Center	20,000	20,000	40,000
Solar power and appliances		20,000	20,000
Sub totals	<u>20,000</u>	<u>200,000</u>	<u>220,000</u>
<u>Subgrant - Center for Environmental Studies</u>			
Salaries	4,500		4,500
Travel	1,305		1,305
BCES Admin.	300		300
Miscellaneous	700		700
Subtotals	<u>6,805</u>	<u> </u>	<u>6,805</u>
Belize Zoo/TEC Admin.	545		545
TOTAL	<u>27,350</u>	<u>200,000</u>	<u>227,350</u>

E. Reporting and Evaluation

1. Financial Status Report. The financial reporting requirements are detailed in the attached Standard Provision entitled "Payment-Periodic Advance and Payment-Cost Reimbursement". In accordance with this provision, the financial reports entitled "Public Voucher for Purchases and Services Other than Personal," SF-1034, and "Federal Cash Advance Status Report," W-245, shall be submitted to A.I.D. on a quarterly or more frequent basis.

2. Program Progress Reports. The Grantee shall monitor performance under the Agreement and ensure that time schedules are being met, projected work units by time periods are being accomplished, and other performance goals are being achieved. Based on this monitoring, the Grantee shall submit quarterly information for each activity under the Agreement:

a. a list of program targets for the quarter being reported;

- b. financial reports as the Belize Zoo and TEC and USAID may mutually agree upon;
- c. reason why established targets were not met;
- d. adequacy of remaining funds to reach goals; and
- e. other pertinent information including, when appropriate, analysis and explanation of cost overruns or high unit costs.

The Grantee shall submit the quarterly performance reports to USAID's Agriculture Development Office. If any performance review discloses the need for change in the budget estimates, in accordance with the criteria established in the Standard Provision entitled "Revision of Grant Budget," the Grantee shall submit a request for budget revision.

3. Evaluations. In view of the size and limited scope of the grant, a formal project evaluation is not required. The Grantee will submit a final report within 45 days of the Agreement expiration date which will include the Grantee's assessment of the effectiveness of the program in achieving its purposes.

F. Overhead

The Grant will not finance any overhead costs. The Financial Plan provides line items for direct administrative costs of the Belize Zoo and TEC and, within the subgrant budget, for direct administrative costs of the Belize Center for Environmental Studies.

G. Special Provisions

Standard Provisions for Non-U.S. Nongovernmental Grantees are contained in Attachment 3. All Standard Provisions apply to this Grant, except for those listed below.

- 9 Patents Rights
- 13 Participant Training
- 14 Voluntary Population Planning
- 15 Protection of the Individual as a Research Subject
- 16 Negotiated Overhead Rates
- 19 Title to and Use of Property (U.S. Government)
- 20 Title to and Use of Property (Cooperating Country)

H. Title to Property

Title to all property financed under this Grant shall vest in the Grantee, subject to the conditions stipulated in Standard Provision No. 18, Title to and Use of Property (Grantee Title).

I. Authorized Geographic Code

The Authorized Geographic Code for procurement of goods and services under this Grant is 000, the United States, or Belize, except as the A.I.D. may otherwise agree in writing.

PROGRAM DESCRIPTION

The Belize Zoo and Tropical Education Center

The Belize Zoo and Tropical Education Center is a non-profit, nongovernment conservation organization, recently registered with A.I.D. as a Private Voluntary Organization. Its major goals are:

to educate school children and adults about their natural resources, especially the wildlife; and

to maintain a collection of indigenous species for education, genetic diversity and breeding of endangered species.

Education and Nature Center

The priority for further growth in the Zoo's education department is the development of the Parrots Wood Biological Research Station into a functional, highly interactive education and nature center. This 84-acre site includes five buildings which, when renovated, will serve a variety of functions. The main house will be converted into the main classroom/meeting room and library. The other house will be converted into an education office. A 12-person dorm will be expanded for summer camps and two cottages will serve as housing for camp counselors and visiting scientists. The facility lends itself well to a nature center setting with an acre-pond and several different habitats. A number of nature trails will be developed, boardwalks built across the swamp and many of the plants tagged for identification.

The facility will be incorporated into the Belize Zoo and TEC's ongoing school visit activities. After a stop at the Zoo, the children can enjoy their picnic lunch on the grounds of the education center and then receive either a classroom program or a tour on one of the nature trails. Teachers will receive post-visit activities so that the lessons learned can be discussed long after the actual visit occurs.

The development of the education center, its programs and materials will be in accordance with the Curriculum Development Unit of the Ministry of Education. The center can also serve as a site for training, teacher workshops and meetings. The Zoo's location between the capital--Belmopan, and the major city--Belize City, makes it an excellent choice for such activities.

Private funds have already been committed for purchase of the Parrots Wood Center and part of the cost of the planned solar power installation. The A.I.D. grant will provide a total of US\$20,000 toward the costs of rehabilitating and expanding the buildings. Additional private funds are expected (some donors have already been identified) to complete the first phase of development of this Center, as indicated in the budget.

Environmental Quality Monitoring and Control

The Belize Center for Environmental Studies (BCES) is a non-profit, non-government institution established in February 1988 to promote the rational sustainable use of Belize's natural resources. BCES is seeking registration with A.I.D. as a Private Voluntary Organization, but has not yet been registered.

Assisting the Government of Belize's newly established Department of Environment, in the Ministry of Tourism and Environment, BCES will provide technical services, drawing on qualified individuals already living in Belize, to develop model legislation and an information base for environmental assessments and environmental quality monitoring and control. The primary objective of these services will be to strengthen the capability of the Department of Environment. A secondary benefit will be the improvement of BCES' own data center and networking capability.

Illustrative Financial Plan

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