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**LIMITED SCOPE GRANT PROJECT AGREEMENT**

Between the United States of America, acting through  
the Agency for International Development (AID)

AND

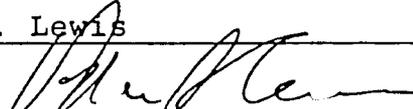
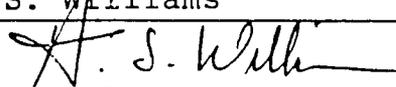
OECS Secretariat, St. Lucia  
(Grantee)

1. Project Title  Project Development & Support	2. AID Project Number  LSGA No. 538-0000-0-09-03
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The above-named parties hereby mutually agree to carry out the Project described in this Agreement in accordance with (1) the terms of this Agreement, including any annexes attached hereto, and (2) any general agreement between the two governments regarding economic or technical cooperation.

3. Amount of AID Grant \$ 110,385	4. Grantee Contribution to the Project \$ -0-	5. Project Assistance Completion Date June 30, 1991
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6. This Agreement consists of this title page and Appendix 1 Scope of Work and Illustrative Budget; Appendix 2 Standard Provisions.

7. For the Grantee Typed Name Vaughan A. Lewis Signature 	8. For the Agency for International Development Typed Name Aaron S. Williams Signature 
Title Director General	Title Regional Director
Date 24 Sept. 1990	Date 9/25/90

AID 1330-17 (5-79) - Cover Page

**Clearances:**  
C/ARDO: RBStyker RBS  
A/C/PDO: [Signature]  
A/C/PRM: [Signature] 9/19  
A/CONT: [Signature]  
RLA: [Signature] 9/21  
D/DIR: LTArmstrong AS 9/20

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DATE ..... 09/19/90 .....

**BACKGROUND:**

There is increasing concern in the region about the environment and the effects of development on its fragile ecosystems. With the goal of providing support to OECS member states to better manage their natural environments, RDO/C is working with the OECS Secretariat in the process of designing the Environment and Coastal Resources Management Project (ENCORE).

In order to discuss the potential elements of this Project and to support the costs of a number of pre-implementation activities, a Grant of \$110,385 will be made to the OECS. This grant will provide funding for seminars, workshops and other promotional activities, (e.g., visits, etc.,) and temporary costs of a Project Coordinator, and support staff to be defined, to fully familiarise the cooperating government agencies, regional institutions, and NGO/PVO's with project activities and to establish linkages (e.g., financial, administrative, personnel, etc.,) among project implementors for future project management. USAID will participate in these activities with OECS and will take an active role in coordinating these pre-implementation actions.

**A. Scope of Work:**

1. The OECS/USAID Project Coordinator working along with the OECS Secretariat, will aim to hold at least four (4) seminars on the proposed ENCORE Project. These seminars will serve as the stage for reviewing the project and discussing the project activities and the roles of the institutions that will have major implementation responsibilities. These seminars will be scheduled as follows:

<u>LOCATION</u>	<u>SUBJECT</u>
St. Lucia	General project elements
St. Lucia	St. Lucia sub-project
Dominica	Dominica sub-project Portsmouth sub-project
Venue to be decided	Establish Project Management Responsibilities

2. The OECS/USAID Project Coordinator, utilizing the resources made available under this LSGA, will fund workshops to develop the sub-project implementation activities required to start the Project smoothly. These activities will include the mobilization and assignment of responsibilities among the various local and regional entities involved in the implementation of the ENCORE Project. Included will be recruitment of staff as well as requesting expressions of interest from local NGO/PVO's that may want to participate in the Project. Costs of notifications in newspapers and other publications to inform the general public and the NGO/PVO's of these workshops can be funded under this category. Public hearings at the project sites can also be funded under this component.

3. The OECS in conjunction with USAID will develop a work schedule within 30 days of the appointment of a Project Coordinator.

4. The OECS will provide USAID two (2) copies of all seminar and workshop proceedings and agendas. USAID will participate in all seminars and workshops.

#### B. Commodities

The OECS may purchase sufficient office equipment to support the short-term Project Coordinator in St. Lucia. This will include limited office commodities and other such items. USAID will issue a Project Implementation Letter (PIL) giving specific guidance for commodity procurement within thirty (30) days of the signing of this LSGA.

#### C. Disbursement

The OECS will prepare an estimated budget for activities scheduled in the first three (3) months of this LSGA. USAID will process an advance based on this request and will give the advance to the Office of the Director-General for disbursement and control. A PIL will be issued before the first disbursement of funds under this LSGA formalizing these procedures. No expenditures will be approved until USAID authorizes the related Environment and Coastal Resources Management Project.

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Revised 8/16/90 TJMiller:aaw Doc. 2405b  
Revised 9/18/90 ALMerkel:aaw

D. Illustrative Budget

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ITEM	UNIT COST	TOTAL
1. Seminars (4 each)	\$10,000 <sup>1/</sup>	\$ 40,000
2. Workshops (4 each)	5,000 <sup>2/</sup>	20,000
3. Commodities	N/A	6,000
4. OECS Regional Travel	N/A	6,000
5. Salary for Project Coordinator (5 months)	3,000	15,000
6. Secretarial services	1,000	5,000
7. Contingency	N/A	<u>8,385</u>
TOTAL		\$110,385

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<sup>1/</sup> This includes cost of travel, per diem, and honoraria, if required. Eligible are regional government officers, representatives of the private sector, and representatives of NGO/PVO organizations. Cost of supplies, publications, etc. are covered under commodities.

<sup>2/</sup> These costs are similar to those for seminars but most attendees will be from the local area so travel and per diem will be minimized.

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