

AGENCY FOR INTERNATIONAL DEVELOPMENT
R O C A P



ROCAP/GUATEMALA CITY or c/o American Embassy
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September 11, 1990

CARIBBEAN CENTRAL AMERICAN
ACTION
Suite 510, 1211 Connecticut Avenue N.W.
Washington, DC20036

SUBJECT: Grant No. 596-0000-G-00-0775-00

Gentlemen,

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Regional Office for Central American Projects (hereinafter known as ROCAP) hereby grants to Caribbean Central American Action (hereinafter known as Grantee) the sum of thirty two thousand US dollars (\$32,000) to assist the Federation of Private Sector Entities of Central America and Panama (FEDEPRICAP) to develop and coordinate a regional conference on economic strategies for the 1990s.

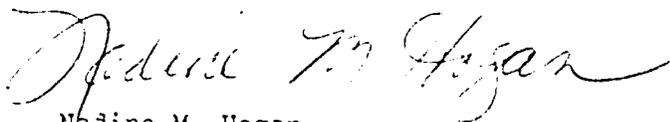
This Grant is effective and obligation is made as of the date of this letter and shall apply to commitments made by the grantee in furtherance of program objectives during the period beginning May 1, 1990 and ending December 31, 1990. This Grant is made to Caribbean Central American Action on the condition that the funds will be administered in accordance with the terms and conditions set forth in Attachment No. 1 entitled the Schedule and Attachment No. 2 entitled Standard Provisions for US Nongovernmental Grantees which have been agreed to by your organization.

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Caribbean Central American
Action

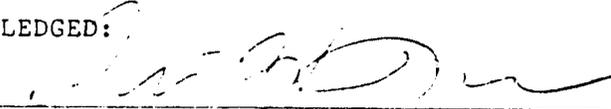
Please sign the original and five (5) copies of the letter to acknowledge your receipt of this Grant and return the original and four (4) copies to the ROCAP/Guatemala, Attention Regional Contracts Office.

Sincerely,



Nadine M. Hogan
Regional Director/ROCAP

ACKNOWLEDGED:

By: 

Title: Exec Director

Date: 9/17/95

ATTACHMENTS:

1. Schedule
2. Standard Provisions, US, Nongovernmental Grantees

FISCAL DATA

Appropriation No.:	72-1101021
Budget Plan Code:	LDSA-90-25596-KG13
PIO/T No.:	596-0000.6-3-00111
Total Estimated Amount:	\$32,000
Total Obligated Amount:	\$32,000

ASSURANCE OF COMPLIANCE WITH LAWS AND REGULATIONS
GOVERNING NONDISCRIMINATION IN FEDERALLY ASSISTED PROGRAMS

_____ (hereinafter called the "Applicant")
(Name of Applicant)

hereby assures that no person in the United States shall, on the bases set forth below, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under, any program of activity receiving financial assistance from AID, and that with respect to the grant for which application is being made, it will comply with the requirements of:

- (1) Title VI of the Civil Rights Act of 1964 (Pub. L. 88-362, 42 U.S.C. 2000-d) which prohibits discrimination on the basis of race, color or national origin, in programs and activities receiving Federal financial assistance.
- (2) Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), which prohibits discrimination on the basis of handicap in programs and activities receiving Federal financial assistance,
- (3) The Age Discrimination Act of 1975, as amended (Pub L. 95-478), which prohibits discrimination based on age in the delivery of services and benefits supported with Federal funds,
- (4) Title IX of the Education Amendments of 1972 (20 U.S.C. 1681, et. seq.) which prohibits discrimination on the basis of sex in education programs and activities receiving Federal financial assistance (whether or not the programs or activities are offered or sponsored by an educational institution); and
- (5) AID regulations implementing the above nondiscrimination laws, set forth in Chapter II of Title 22 of the Code of Federal Regulations.

If the Applicant is an institution of higher education, the Assurances given herein extend to admission practices and to all other practices relating to the treatment of students or clients of the institution, or relating to the opportunity to participate in the provision of services or other benefits to such individuals, and shall be applicable to the entire institution unless the Applicant establishes to the satisfaction of the AID Administrator that the institution's practices in designated parts or programs of the institution will in no way affect its practices in the program of the institution for which financial assistance is sought, or the beneficiaries of or participants in such program.

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This assurance is given in consideration of and for the purpose of obtaining any and all Federal grants, loans, contracts, property, discounts, or other Federal financial assistance extended after the date hereof to the Applicant by the Agency, including installment payments after such date on account of applications for Federal financial assistance which were approved before such date. The Applicant recognizes and agrees that such Federal financial assistance will be extended in reliance on the representations and agreements made in this Assurance, and that the United States shall have the right to seek judicial enforcement of this Assurance. This Assurance is binding on the Applicant, its successors, transferees, and assignees, and the person or persons whose signature appear below are authorized to sign this Assurance on behalf of the Applicant.

Applicant

BY (Signature _____) TITLE _____

TYPED NAME _____ DATE _____

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SCHEDULE

A. Purpose of the Grant

The purpose of this Grant is to assist the Federation of Private Sector Entities of Central America and Panama (FEDEPRICAP) to develop and coordinate a regional conference on economic strategies for the 1990s.

B. Period of the Grant

The effective date of this Grant is May 1, 1990. The expiration date is December 31, 1990.

C. Amount of Grant and Payment

1. The total estimated amount of this Grant for the period shown in paragraph B above is \$32,000.00.
2. Payment shall be made to the Grantee in accordance with procedures set forth in Attachment 3, Optional Standard Provision No. 2 entitled Payment - Periodic Advance.

D. Financial Plan

The Financial Plan for this Grant is shown as Exhibit A to Attachment No. 1. Revisions to the plan shall be made in accordance with Standard Provision of this Grant entitled Revision of Grant Budget. The Financial Plan is illustrative in nature and the grantee may adjust individual cost lines by a factor not to exceed 15%. Any adjustment exceeding 15%, or any increase in the total Grant amount requires the prior written approval of the Grant Officer.

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E. Special Provisions

1. The Grant Officer's Technical Representative (GOTR) for the performance of this Grant is Mr. Paul Tuebner, Project Development Officer or his/her designee. The GOTR shall be named in writing and the Grantee will be notified in writing should the GOTR changed. The GOTR shall have the following duties:
 - a. Certification of work performed on all vouchers submitted;
 - b. Necessary clarifications of, or minor, non-cost-related technical submissions required under the Program Description;
 - c. Approval of all reports, plans, timetables or other such technical submissions required under the Program Description;
 - d. Approval of all short and long term personnel charged to this Grant provided that their salary does not exceed their current salary or the salary of an AID employee at the FS-1 grade, whichever, is less; and
 - e. Approval of travel and procurement commodities.
2. Salaries or compensation of short and long-term Specialists require prior written approval by the Regional Grant Officer.
3. Pre-Grant expenses are hereby authorized effective May 1, 1990.

G. Authorized Geographic Code

The Authorized Geographic code for Procurement of Goods and Services shall be in accordance with Optional Standard Provision No. 6 of the Standard Provisions.

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PROGRAM DESCRIPTION

CENTRAL AMERICAN CONFERENCE ON ECONOMIC STRATEGIES FOR THE 1990s

I. INTRODUCTION

Caribbean Central American Action (C/CAA) requests funding assistance from the Regional Office for Central America and Panama (ROCAP) to assist the Federation of Private Sector Entities of Central America and Panama (FEDEPRICAP) to develop and coordinate a regional conference on economic strategies for the 1990s.

The conference is in follow up to discussions and evaluations undertaken at the January 1990 Retreat of FEDEPRICAP held in Roatán, Honduras, which led the participants to propose the organization of a major regional conference to discuss systematically, and with a view to an end-product, the appropriate Central American responses to challenges posed by current trends.

The conference is scheduled for September 16-18, 1990 to be held in San Pedro Sula, Honduras, under the sponsorship of FEDEPRICAP, C/CAA and INCAE. It is designed to provide the sponsoring organizations, as well as the participating public and private-sector leaders and their respective institutions, with a consensus for regional action necessary to face emerging global economic trends.

II. SCOPE OF WORK

Activities of the co-sponsors in implementing the proposed Central American conference will include the following steps:

1. Local Forums: A series of meetings in Central American countries to identify relevant agencies willing to make initial input on conference program development. C/CAA's networking services and ongoing regional activities position it well to conduct these meetings. The function of these meetings is to enlist various participating Central American business groups (e.g., FIDE, COHEP, FUSADES, Fundación ANDE, the San Pedro Sula Chamber), along with FEDEPRICAP and C/CAA themselves, to participate in planning the agenda and to commit themselves each to prepare a working paper and speaker suggestions for each of the proposed topics respectively. Entities not present to accept topic-coordinating assignments will have the opportunity to provide input through the assigned coordinator.

12. Steering Committee: Once an initial concept paper has been developed, incorporating topic and speaker suggestions, a Steering Committee comprising representatives from the coordinating agencies/sponsors will schedule a series of three to five planning meetings to finalize the conference program.

The local forums and steering committee meetings will also provide the opportunity for coordinators to gain information and insight on regional economic trends and existing strategies at the local level, and at the same time will promote public and private sector leadership on Central American economic policy issues.

3. Regional Conference: In the execution of the conference itself, C/CAA will take a major event-planning and coordinating role, working closely with FEDEPRICAP and INCAE. FEDEPRICAP will market the conference among its constituency, obtain representative participation of all appropriate groups, and insure that Central American priorities and perspectives are reflected in the agenda points. INCAE will provide technical support through advance working papers emanating from its earlier seminar, facilitation of discussions, and analytical follow-up.

The conference will have a target audience of 200, made up of private and public sector delegations from each of the Central American countries. Particularly to be targeted will be officials in areas of responsibility for policy planning. It is proposed that some representation also be promoted, either at the participant or speaker level or perhaps both, from certain non-Central American sources:

- the Caribbean (coordinated through CAIC); this should provide the benefit of shared experiences and insights;
- Florida's Administrative and Legislative branches, as a means of cementing linkages being developed as a direct result of the pending Florida International Affairs, Economic Development and Trade Promotion Act (HB 3471), currently before the House and expected to be passed imminently;
- South America, the U.K., Canada, and Asia, to participate in discussions of global trade trends and integration.

The proposed conference format will include plenaries, workshops and briefing sessions over one-and-a-half days,

working to produce a final Conference Communique reflecting a consensus on "new economic directions."

The following are suggested topics for the conference:

- Financing for Development
- External Commerce
- Energy/Natural Resources/Environment
- Communications
- Public Sector Effectiveness-Privatization
- Productivity & Competitiveness
- Entrepreneurship Development
- Changing & Emerging Markets - Global Blocs

For each topic, participants will deliberate in an effort to produce at least some points of defined objectives, policy positions and action commitments, aided by a moderator, several expert resources, and advance papers provided by INCAE and by the participating entity coordinating that topic.

III. REPORTING AND EVALUATING

The scope of work will include presentation of a report on each component listed above, with a final report, including an evaluation, to be issued no later than December 31, 1990.

IV. FOLLOW-UP

C/CAA, working with FEDEPRICAP and INCAE, proposes to undertake a major follow-up activity, geared towards:

- ensuring the dissemination of information/reports resulting from the regional conference;
- promoting appropriate action steps on the conclusions developed--both at public and private sector level;
- providing a forum at its 14th Annual Miami Conference on the Caribbean for widespread promotion of such reports and steps.

Within Central America, analytical follow-up will be developed by INCAE, and FEDEPRICAP will evaluate implementation of actions called for by the conference communique in terms of its own program development plans.

EXHIBIT A
ATTACHMENT 1

CENTRAL AMERICAN ECONOMIC STRATEGIES CONFERENCE
17 - 18 SEPTEMBER, 1990

BUDGET

<u>EXPENSES:</u>	<u>C/CAA</u>	<u>ROCAP</u>	<u>TOTAL</u>
Personnel (Johnson, Comito, Stanley, Pearson, Suarez, McMillan)	\$ 8,500.	\$ 3,200.	\$11,700.
Publishing Program		1,200.	1,200.
Public Relations (ads in Central America)		2,000.	2,000.
Administrative			
Telephone & Fax	\$ 600.		
Postage & Delivery	500.		
Printing (Business Cards, Stationery, Folders, Tickets, Name Tents)	1,000.		
Translation	1,500.		
Misc. onsite expenses (includes media/copying)	500.		
FEDEPRICAP	5,000.		
Conference Contractors	5,000.	14,100.	14,100.
Speakers			
Fees (x 2)	\$3,000.	3,000.	
Travel/Accom (x 4)	3,000.	3,000.	6,000.
Staff/Contractors Transportation			
Travel (x 4)	2,400.		2,400.
Staff/Contractors Accommodations/Expenses (x 4)	1,600.		1,600.
Ground Transportation	500.		500.
Catering		8,500.	8,500.
Pre-Conference Planning & Travel (June, July, Aug.)	<u>4,000.</u>	_____	<u>4,000.</u>
TOTAL	\$20,000.	\$32,000.	\$52,000.

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