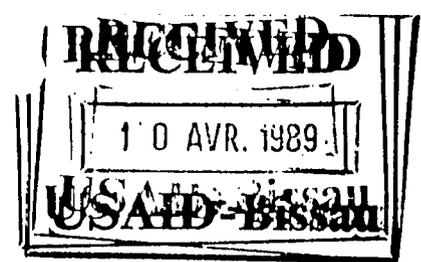




UNITED STATES MISSION
TO THE
UNITED NATIONS AGENCIES
FOR FOOD AND AGRICULTURE
c/o UNITED STATES EMBASSY ROME



PD-AB B-~~925~~
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Mr. A. Regnier
Director
Field Programme Development Division
Food and Agriculture Organization
of the United Nations
Viale delle Terme di Caracalla
00100 Rome, Italy

SUBJECT: Grant No. 657-0010-G-8994-00

Dear Mr. Regnier,

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development (hereinafter referred to as "A.I.D.") hereby grants to the Food and Agriculture Organization of the United Nations (hereinafter referred to as the "Grantee") the sum of U.S. \$ 286,400 to provide support for a program in Guinea-Bissau, as described in the Schedule of this Grant Agreement (Attachment 1) and in Attachment 2, entitled "Program Description".

This Grant Agreement is effective and obligation is made as of the date of this letter and shall apply to expenditures made by the Grantee in furtherance of program objectives during the period beginning with the effective date of the Agreement and ending September 30, 1990.

This Grant is made to the Grantee on condition that the funds will be administered in accordance with the terms and conditions as set forth in Attachment 1 (the Schedule); Attachment 2 (the Program Description); and Attachment 3 (the Standard Provisions); all of which have been agreed to by your Organization.

Please sign the original and all enclosed copies of this letter to acknowledge your receipt of the Grant Agreement and return the original and all but one copy to me.

Sincerely yours,

United States Mission to the
United Nations Agencies for Food and Agriculture

BY: 
Gerald J. Monroe
United States Permanent Representative

DATE: March 28, 1989

ACKNOWLEDGED:

Food and Agriculture Organization
of the United Nations

BY:

Abdoul-Bitar

TITLE:

Coordinator, Special Programs, DDFS

DATE:

31 March 1989

Fiscal Data:

PIO/T No: 657-0010-3-50327
Project Number (AID): 657-0010
ECN: Z520079
Total Estimated Amount: US \$286,400
Total Obligated Amount: US \$286,400

Appropriation: 72-11M1021
Budget Plan Code: GDAA-85-21657-AG13
FAO Proj. Symbol: GCP/GBS/020/USA
Project Elem : 03
Paying Office: : RAMC/Paris

Attachments:

1. Schedule
2. Program Description
3. Standard Provisions

J.Y.



SCHEDULE

A. Purpose of Grant Agreement

The purpose of this grant agreement is to provide support for the "Mangrove Rehabilitation for Rice Production Program of Guinea-Bissau", GCP/GBS/020/USA, as more specifically described in Attachment 2 (the Program Description) of this grant agreement.

B. Period of Grant Agreement

The effective date of this grant agreement is the date of signature by the U.S. Permanent Representative to FAO, (or his designee) The expiration date of this grant agreement is September 30, 1990.

C. Amount of Grant Agreement and Payment

1. AID hereby obligates the amount of \$ 286,400 for purposes of this grant agreement.
2. Payment shall be made to the Grantee in accordance with procedures set forth in Attachment 3 (the Standard Provisions).

D. Grant Budget

The following is the Grant Budget. Revisions to this budget shall be made in accordance with the Standard Provision of this Grant Agreement entitled "Revision of Grant Budget".

<u>Cost Element</u>	<u>Total Estimated</u> US\$
Technical assistance	286,400
10. Personnel	181,800
20. Duty Travel	10,000
30. Contracts	8,000
40. General Operating Expenses	14,000
50. Supply and material	10,000
60. Equipment	25,000

Sub-Total	248,800
90. Project Servicing Cost (13%)	32,344
Special Factor	5,238

	286,382
rounded to	286 400
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E. Reporting and Evaluation

Fiscal and technical reporting shall be performed in accordance with the requirements stated in Attachment 2 (Program Description) and Attachment 3 (Standard Provisions).

The parties agree that tripartite evaluation of this project by AID/FAO/Government will form part of the evaluation of AID's South Coast Agricultural Development Project.

The Grantee shall prepare and submit two copies of each report requested by this grant agreement to the Bureau for Program and Policy Coordinations, Centre for Development Information and Evaluation, Development Information Division (PPC/CDIE/DI), Room 209, SA-18, Agency for International Development, Washington D.C. 20523 through the U.S. Permanent Representative to FAO, (or his designee).

The title of all reports forwarded by FAO shall include descriptive title, the author's name(s), grant number, the project number and the title, name of the AID project office, and the publication or issuance date of the report.

The Grantee shall submit one copy of each report to the AID Representative, USAID/Guinea Bissau, American Embassy, Bissau through the U.S. Permanent Representative to FAO.

F. Special Provisions

AID has approved the following deviations from the standard provisions (Attachment 3):

1. Paragraph 11 b) Payment (Periodic Advances): "Requests for advances shall be on a quarterly basis rather than a monthly basis".
2. Paragraph 11; a sentence is added to paragraph 11 c) as follows: "If the procedure is suspended or revoked the U.S. Permanent Representative to FAO (or his designee), will immediately amend this Grant Agreement to provide for an appropriate alternative method of payment".
3. The Standard Provision concerning Disputes is deleted.
4. The obligations of FAO under this grant agreement are subject to the constitutional, financial and budgetary rules of FAO.

PROGRAM DESCRIPTIONIntroduction

Equipment maintenance and repair is an essential element of the Mangrove Rehabilitation for Rice Production Program. Three donors: USA, Kuwait and IFAD-ADB are cooperating with the COGB, and USAID has assumed responsibility for the development of a maintenance/repair facility to service the vehicles and heavy equipment required to rehabilitate the mangroves. Through the South Coast Agricultural Development Project Agreement with the Ministry of Rural Development and Fisheries, USAID has made funds available for:

- a) the construction of a maintenance/repair facility;
- b) procurement of repair equipment, tools and spare parts;
- c) training of mechanics and support personnel; and
- d) technical assistance to develop the institutional capacity of the host country agency responsible for operating the maintenance/repair facility.

The construction of the facility in Catio is now complete. The basic equipment (compressors, generator, crane) have been installed. The need now is for technical assistance to advise on the organization and operations of this maintenance/repair facility. USAID is providing under this project a grant to the Food and Agriculture Organization of the United Nations (FAO), which is already administering a part of the Mangrove Rehabilitation for Rice Production for another donor, the Kuwait Fund, to administer the technical assistance activities.

Objectives of the Technical Assistance

The objective of the technical assistance is to develop a regional capacity to maintain and repair vehicles and heavy equipment within the Department of Hydraulics and Agricultural Soils (DHAS) of the Ministry of Rural Development and Fisheries. That capacity will be established when:

- a) mechanics are trained;
- b) tools and equipment are procured and used properly;
- c) spare parts are available; and
- d) systems are in place to control finances and inventories and to schedule maintenance and repairs.

Description of Work

The technical assistance will be provided through an expert who will advise regarding: a) the organization and administration of the maintenance/repair facility; b) training of both technicians and support

staff; and c) procurement of equipment and spare parts. The expert will be the counterpart to the manager of the maintenance/repair facility. The expert must be equally qualified in the organizational/administrative as well as the technical/mechanical aspects of a maintenance/repair facility for vehicles and heavy equipment.

Duties and Responsibilities

The expert, working in conjunction with the host country agency and in coordination with other donors will:

1. Serve as the advisor to the DHAS manager of the Catio Centre maintenance/repair facility.
2. Prepare an organizational structure for the DHAS's approval including an organizational chart, position classification and descriptions, lines of authority and reporting responsibilities, appropriately subdivided to distinguish the distinct functions of the maintenance/repair facility (repair services, spare parts, administration).
3. Adapt and put in place systems for financial accountability, inventory control, scheduling of work, maintenance of vehicles and heavy equipment, acquisition of spare parts, safeguarding human and physical resources and security of premises and contents.
4. Advise on the preparation of long-term (five year) and annual operating plans and budgets.
5. Develop and implement a training plan to improve the skill of technical and administrative staff.
6. Ensure that technicians are adequately trained to use and maintain the equipment and tools entrusted to them.
7. Advise heads of the various sub-divisions (repair services, spare parts, administration) on organizing and managing the resources entrusted to them.
8. Provide guidance in all areas related to institutionalizing a maintenance/repair capacity at the Catio Centre.

Level of Effort

The technical assistance will be provided over an approximately 21 month period. It is expected that the assistance will begin around January 1989 and terminate September 30, 1990. (This 21 month time-frame is contingent upon extension of the Project Activities Completion Date (PACD) to September 30, 1990). If the PACD is not extended at the time of conclusion of the grant agreement, the assistance will be contracted for a one year period with an option to extend up to September 30, 1990 once the PACD is extended.

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Qualifications

The expert should hold either a university degree or an advanced technical diploma in mechanical engineering or related disciplines. Some formal training in mechanics and business administration is required. However, complementing formal education, the expert must have at least three years experience working in a maintenance and repair facility. Training experience in this area is desirable especially if done in a development situation. The expert must be fluent in Portuguese or French and have a working knowledge of English.

Reporting Requirements

Periodic reports will be prepared by the project and submitted by FAO regarding progress of activities and work plans. The first monthly report will establish a work plan for the first year. The final monthly report will recapitulate activities from the beginning and recommend follow-up activities after the technical assistance ends. The regular monthly reports will inform regarding progress to date, problems encountered and activities planned for the next 30 days.

In addition, the project will assist the GOGB counterpart in preparing quarterly reports for AID and the GOGB. It is expected that the FAO expert will train the counterpart so that at the end of his mission, the DHAS manager of the maintenance/repair facility is able to prepare these reports on his own.