

PD-ARL-653
15N 61922



AGENCY FOR INTERNATIONAL DEVELOPMENT
UNITED STATES A. I. D. MISSION TO GUATEMALA

USAID GUATEMALA



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June 13, 1990

INSTITUTO CENTROAMERICANO DE
ADMINISTRACION DE EMPRESAS
P.O. Box 96-4050
Alajuela, Costa Rica

Subject: Grant No. 596-0000-G-00-0536-00

Gentlemen:

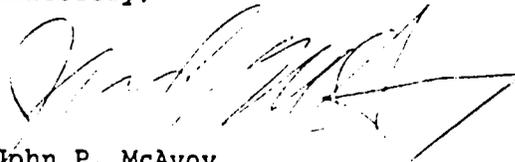
Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development (hereinafter referred to as A.I.D. or ROCAP) hereby grants to Instituto Centroamericano de Administracion de Empresas (INCAE) (hereinafter known as "Grantee"), the sum of Forty Seven Thousand US Dollars (US\$47,000), to provide support to the INCAE/IBRD/ROCAP Senior Policy Seminar on Regional Integration and Economic Development in Central America, as described in Attachment 1 of this Agreement, entitled "Schedule", and Attachment 2, entitled "Program Description."

This Grant is effective and obligation is made as of the date of this letter, and shall apply to commitments made by the Recipient in furtherance of program objectives during the period beginning with the effective date and ending September 30, 1990. This Grant is made to INCAE on the condition that the funds will be administered in accordance with the terms and conditions set forth in Attachment 1, entitled "Schedule," Attachment 2, entitled "Program Description," and Attachment 3, entitled "Standard Provisions for Non-US, Non-Governmental Grantees," which have been agreed to by your organization.

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INCAE

Please sign the original and five (5) copies of the letter to acknowledge your receipt of this Agreement and return the original and four (4) copies to the ROCAP/Guatemala, Attention: Regional Contracts Office.

Sincerely,



John P. McAvoy
Regional Grant Officer

Attachments:

1. Schedule
2. Program Description
3. Standard Provisions, Non US Non-Governmental Grantees.

ACKNOWLEDGED:

By: 

Title: Rector

Date: June 27, 1990

Appropriation No.:	72-1101021
Budget Plan Code:	LDSA-90-25596-KG13
PIO/T No.:	596-0000.6-3-00082
Project No.:	596-0000.6
Total Estimated Amount:	\$47,000.00
Total Obligated Amount:	\$47,000.00

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ATTACHMENT NO. 1

SCHEDULE

A. Purpose of Grant

The purpose of this grant with INCAE is to support the INCAE/IBRD/ROCAP Senior Policy Seminar on Regional Integration and Economic Development in Central America.

B. Period of Grant:

The effective date of this Grant is the date of the Grant Cover letter. The expiration date of this Grant is September 30, 1990.

C. Amount of Agreement and Payment:

1. The total estimated amount of this Agreement for the period shown in B., above, is Fourty Seven Thousand US Dollars (US\$47,000).

2. Payment shall be made to the Recipient in accordance with procedures set forth in Attachment 3, Optional Standard Provision No. 2, entitled "Payment - Periodic Advance".

D. Financial Plan

The Financial Plan for this Grant is shown as Exhibit A to Attachment No. 1. Revisions to this Plan shall be made in accordance with the Standard Provision of this Grant "Revision of Grant Budget". The Financial Plan is illustrative in nature. The Recipient can adjust individual cost lines by a factor not to exceed 15%. Any adjustment exceeding 15% or any increase in the total Grant amount requires the prior written approval of the Regional Grant Officer.

E. Special Provisions

The Grant Officer's Technical Representative (GOTR) for the performance of this Grant is Mr. Thomas Miller, Program Officer, or his designee. The GOTR shall be named in writing and the Grantee will be notified in writing should the GOTR be changed. The GOTR shall have the following duties:

1. Certification of work performed on all vouchers submitted.
2. Necessary clarifications of, or minor, non-cost-related technical submissions required under the program description in Attachment 2.
3. Approval of all reports, plans, timetables or other such technical submissions required under the Program Description.
4. Approval of all short and long term personnel charged to this Grant provided that their salary does not exceed their current salary or the salary of an AID employee at the FS-1 grade, whichever, is less; and
5. Approval of travel and procurement commodities.
6. Salaries or compensation of short and long-term Specialist require prior written approval by the Regional Grant Officer.

F. Authorized Geographic Code

The authorized Geographic Code for procurement of goods and services shall be in accordance with Provision C of the Optional Standard Provisions.

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ILLUSTRATIVE BUDGET
(U.S. DOLLARS)

1. Participants lodging, food and incidentals 55 participants at \$114 x 3.5 days		\$21,945.00
2. Participants airfare 55 participants x US \$300		16,500.00
3. Local transportation (Bus from hotel to INCAE Campus, 2 days)		200.00
4. Bibliographic material and administration		
a. Preparation and reproduction of seminar report	5,000.00	
b. Reproduction, translation, supplies	1,000.00	
		6,000.00
5. Contingencies		<u>2,355.00</u>
T O T A L		\$47,000.00

ATTACHMENT NO. 2

PROGRAM DESCRIPTION

I. Title:

INCAE/IBRD Regional Integration and Economic Development Seminar.

II. Purpose:

To support the INCAE/IBRD/ROCAP Senior Policy Seminar on Regional Integration and Economic Development in Central America.

III. Background:

INCAE will host an IBRD/ROCAP Senior Policy Seminar directed at assisting Central American up-date its conception of where Central America should be going with regard to Economic Cooperation or Integration.

In support of this activity ROCAP agrees to grant \$47,000 to be used in accordance with the attached budget. The intention is that ROCAP would pay transport and per diem for C.A. participants plus a limited amount of conference administrative expenditures. Funding of Panamanian and Nicaraguan Participants is permissible.

Budgetary line item shown here may be exceeded only with the consent of ROCAP.

IV. Logistic Support

The grantee will provide all logistic support.