

AGENCY FOR INTERNATIONAL DEVELOPMENT  
CONTRACT WITH A U. S. CITIZEN FOR PERSONAL SERVICES OVERSEAS

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CONTRACT NO. AID/1A-515

Negotiated pursuant to the Foreign Assistance Act of 1961,

as amended, and Executive Order 11223

Contract for - Study and survey of Agricultural Education Programs in Brazil

Project No. 512-11-720-122.9

PROGRAM OFFICE  
IA/DR/SCD

Date of last Signatory  
(Effective Date)

Pink  
Adm

September 30, 1969

(Estimated Completion Date)

CERTIFIED TRUE COPY

ACCOUNTING AND APPROPRIATION DATA:

SIGNED A. Luciani DATE 8/1/69

Amount Obligated - \$ 3,200

Appropriation No. 72-1191010

EFFECTIVE DATE 7/31/69

Allotment No. 995-50-512-00-69-91

PIO/T 512-122.9-3-90415

CONTRACTING OFFICE (Name and Address)

CONTRACTOR:

IA/IGP/CER

GILBERT B. SIEGEL

Name  
1521 6th Street

Street Address  
Manhattan Beach, California 90266

City State Zip Code

Mail invoices to:

USAID/RIO Controller

The United States of America, hereinafter called the Government, represented by the Contracting Officer executing this contract, and the Contractor agree that the Contractor shall perform all the services set forth in the attached Schedule, for the consideration stated therein. The rights and obligations of the parties to this contract shall be subject to and governed by the Schedule and the General Provisions. To the extent of any inconsistency between the Schedule or the General Provisions and any specifications or other provisions which are made a part of this contract, by reference or otherwise, the Schedule and the General Provisions shall control. To the extent of any inconsistency between the Schedule and the General Provisions, the Schedule shall control.

This Contract consists of this Cover Page, the Schedule, and the General Provisions (Form GP/Personal Services Overseas).

Gilbert B. Siegel

(Name of Contractor)

UNITED STATES OF AMERICA  
AGENCY FOR INTERNATIONAL DEVELOPMENT

By: Gilbert B. Siegel  
(Signature of authorized individual)

By: J. C. Watkins  
(Signature of Contracting Officer)

GILBERT B. SIEGEL  
(Name typed or printed)

J. C. Watkins  
(Name typed or printed)

DATE: 7/25/69

DATE: 7-31-69

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### SCHEDULE

The Schedule on pages 1 through 6 consists of this Table of Contents and the following Articles:

- ARTICLE I - STATEMENT OF WORK
- ARTICLE II - PERIOD OF CONTRACT
- ARTICLE III - CONTRACTORS REIMBURSEMENT AND  
COMPENSATION IN U. S. DOLLARS
- ARTICLE IV - LOGISTIC SUPPORT
- ARTICLE V - ADDITIONAL CLAUSES

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### GENERAL PROVISIONS

The following Provisions, numbered 1 through 23, are the General Provisions of this contract.

- 1. Definitions
- 2. Applicable Laws and Regulations
- 3. Leave and Holidays
- 4. Allowances
- 5. Travel and Transportation Expenses
- 6. Notice of Changes in Regulations
- 7. Conversion of U. S. Dollars to Local Currency
- 8. Orientation and Language Training
- 9. Services provided to Contractor
- 10. Miscellaneous
- 11. Contractor - Mission Relationship
- 12. Standards of Work
- 13. Inspection
- 14. Payment
- 15. Assignment of Claims
- 16. Insurance
- 17. Termination
- 18. Disputes
- 19. Release of Information
- 20. Officials not to benefit
- 21. Covenant Against Contingent Fees
- 22. Language, Weights and Measures
- 23. Notices

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## SCHEDULE

### ARTICLE I - STATEMENT OF WORK

Contractor will divide his time between the Urban Research Center of IBAM (approximately 2/3) and the Research Center of the Getulio Vargas Foundation School of Public Administration (approximately 1/3), and will work closely with the Directors of the two Centers and their staffs in carrying out tasks which involve:

- A. analysis of municipal characteristic - administrative, economic, social, cultural, and political;
- B. group training;
- C. programmed instruction and games for data processing;
- D. analysis of mechanisms for ensuring citizen participation in local government between elections, especially through advisory committees, and the use of referendums; and
- E. analysis of the use of statistics to provide more frequent and accurate preference of the citizenry on decisions of public services.

### ARTICLE II - PERIOD OF SERVICE OVERSEAS

The Contractor shall proceed to Rio de Janeiro, within 15 days after the date of execution of this contract - unless an extension of time is granted in writing by the Contracting Officer - where he shall promptly engage in and perform the services provided for above. The period of service shall be approximately one month.

### ARTICLE III - CONTRACTORS REIMBURSEMENT AND COMPENSATION IN U.S. DOLLARS

#### A. Pre-Contract Expenses

No expense incurred by Contractor before the execution of this contract will be reimbursed unless such expense was incurred after receipt and acceptance of a pre-contract expense letter issued to the Contractor by the Contracting Officer, and then only in accordance with the provisions and limitations contained in such letter. The rights and obligations created by any such letter shall be considered as merged into this contract.

#### B. Miscellaneous Expenses

A.I.D. will make reimbursement, not to exceed the maximum amount set forth in this Article III, for miscellaneous expenses of the following and similar types required in performance of the contract but otherwise not personal in nature: passport and passport photographs, visa fees, inoculations, medical examinations, and reproduction of reports not to exceed amounts approved by the Contracting Officers.

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Extraordinary Expenses

A.I.D. will reimburse for extraordinary expenses, not excluded by other provisions of this contract which could not reasonably have been foreseen and which could ordinarily be allowable for a Direct Hire employee and are authorized or approved in writing by the Contracting Officer as properly allowable in the cost of the work called for by this contract. Whenever possible Contractor shall seek the prior written approval of the Contracting Officer before incurring any such expenses.

D. Budget

Except to the extent that reimbursement or compensation may be made pursuant to Article IV below, A.I.D. will pay necessary and reasonable costs actually incurred by Contractor in performance of the contract within the categories shown in the Budget below, and within the General Provisions attached hereto:

BUDGET

1. Compensation: 1 month @ \$1,500	\$ 1,500
2. Transportation *	850
3. Per Diem in lieu of subsistence	660
4. Health and Accident Insurance	10
5. Miscellaneous (See III. B above)	<u>180</u>
TOTAL **	\$ 3,200

\* Contractors dependents under this Contract consist of: -- None

\*\* The U. S. dollar obligation under the contract shall not exceed this amount unless an additional amount is authorized by the Contracting Officer.

NOTE: It should be noted that limitations are imposed in the General Provisions on allowances, benefits and transportation in accordance with the length of service to be performed.

ARTICLE IV - LOGISTIC SUPPORT

The USAID or the Cooperating Country will provide office space and equipment in kind.

The USAID also will provide or pay for local transportation, in local currency and provide secretarial services in kind.

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ARTICLE V - ADDITIONAL CLAUSES

The following special provisions shall be applicable to this contract, as well as the General Provisions, attached hereto, as may be modified below.

A. Work Week

The Contractor's work week shall not be less than 40 hours and shall be scheduled to coincide with the work week for those employees of the A.I.D. Mission and the Cooperating Country associated with the work of this contract.

B. Leave and Holidays

Reference General Provisions, Article 3 Leave and Holidays: Delete paragraphs "(a) Vacation Leave", "(b) Sick Leave," and "(c) Military Leave."

C. Reports

A final report with five copies shall be prepared by the Contractor prior to his departure from Brazil and submitted to the USAID. The report shall cover all aspects of the evaluation and related recommendations.

D. Physical Fitness

The Contractor shall forward to the Contracting Officer with the signed copies of this contract a certification by a licensed Medical Doctor, stating that the Contractor, that in his opinion is in sufficient good health to perform the services hereunder in Brazil during the period of this contract.

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