

AVOTRA PROJECT PROPOSAL

- CONSTRUCTION AND EQUIPMENT OF THE NEW SALEMA RECEPTION CENTER
- EXTENSION (CONSTRUCTION AND EQUIPMENT) OF THE BETANIA ORPHAN CENTER
- ECONOMIC ACTIVITIES EXPANSION

Proposed for USAID Funding

1. BRIEF PRESENTATION OF AVOTRA ASSOCIATION

NAME : A V O T R A

Headquarters : Rue Naka Rabemanantsoa
Behoririka - Antananarivo
Madagascar

Address : Richard RAHAJASON
President of the Committee

Bank Account : B.T.M. Andravoahangy - Antananarivo
No. 19903083 A

12. Status - Objectives

AVOTRA, a christian and non-profit Private Voluntary Organization (PVO), was legally established on Feb. 1, 1979. One of its main objectives is the assistance and rehabilitation of distressed people (isolated persons, families, people in hospitals or in jails, etc.) and orphans, children deserted by their parents or homeless street children.

13. Rescue and rehabilitation of orphans and street children.

As of 1980, the severe economic crisis which has been rampant in the country has led to an invasion of poor and hungry families in the city streets. It did not take long for children to suffer the consequences, and several of them became orphans, abandoned, sick, starved, depressive or even dying.

In 1984, AVOTRA started its assistance program by welcoming these children within the organization. Since then, 5 doctors, one welfare worker, a lawyer, a psychologist and 10 instructors work voluntarily full time or part-time to care for and to rehabilitate them. The number of children cared for is continuously on the rise. Presently there are over one hundred.

Rehabilitated children are placed in adoptive families - carefully chosen by AVOTRA. The departure of those adopted children allows for the admission of other orphaned or abandoned children.

In 1985, AVOTRA also began assisting homeless families, with no shelter and no means of support, who often have at their side many malnourished and sick infants, potential orphans if those families are not assisted on time.

14. Accommodation Infrastructure for orphans and abandoned children

There are now 2 orphan centers:

- The first one, called SALEMA, which serves also as headquarters is located in the town center. It includes the medical unit, the dormitory/first care room (where newcomers and sick children are welcomed), the kitchen/dining-room as well as the offices and meeting room.

- The second center, called BETANIA, 20 km from the town in the country-side, where AVOTRA undertakes the social rehabilitation of the children coming out of SALEMA. This rehabilitation includes mainly: family life, schooling, awakening towards nature, agricultural work, games, leisure and christian life. The center has 2 dormitories, one kitchen/dining-room and 5 ha of land, 3 ha of which are still to be purchased.

15. Economic Activities

AVOTRA economic activities are implemented in BETANIA and BETSAIDA (another 5 ha parcel of land bordering BETANIA) - and include an orchard, vegetable gardens, fish farming and poultry raising. A husking/milling machine for animal food was recently inaugurated.

The AVOTRA bookshop was established in town in 1983 and continues to operate without problems.

Food self-sufficiency is the goal of the economic activities.

II. FUTURE SALEMA ORPHAN CENTER CONSTRUCTION AND EQUIPMENT PROJECT

21. Reasons for the present SALEMA center transfer.

a- Economic problem:

Since its creation in 1979, AVOTRA has had, free of

charge, its SALEMA center within the land parcel used by the "Meubles Charles" corporation. This enterprise itself is a tenant. Recently, the landlord reclaimed his property and won in court the right to evict tenants - including AVOTRA. An appeal to a higher court confirmed the lower court decision in the landlord's favor. Thus, AVOTRA has to leave its present quarters as soon as possible and to settle somewhere else.

b- Living space restrictions

On the other hand, the present SALEMA center which occupies a 650 m² area has become too small and unhygienic. One 12 m X 6 warehouse serves as medical room, first aid unit, dormitory, and kitchen/dining room for 40 children and adults.

22. Projected location for Salema center

It is a rice field of about 6149 m², located in Ankadimbahoaka (southern limit of the city). There are 4077m² to be filled, compacted and levelled up to 2.50 m high of which approximately 2000 m² are needed for the orphan's facilities. The remaining 2072 m² which have been filled up to 2 m need some additional filling of 50 cm only.

23. Filling and compacting cost

NOTE: The unit price quoted below came from an estimate provided by International Touzet of Madagascar, the lowest bidder among 5 enterprises which submitted offers to a Ministry of the Interior/EDF request for bids in Jan. 1989 (see copies in Annex).

Filling, adjustment and compacting per layer of 20 cm, with final height: 2:50 m

(5m ³ x 2000) + (1m ³ x 2072) x (Fmg 9000/m ³) :	
	Fmg 108,648,000 = \$ 67,905
Grass planting on the banks:	
675 m ² x 1950 =	Fmg 1,316,250 = \$ 823
	Total..Fmg 109,964,250 or \$ 67,728

24. Construction

Preliminary note : The average cost of construction is estimated at Fmg 300,000/m², including 30% as an inflation factor.

242. Administrative buildings include the President's office (D1), his secretary's office, the two offices of the chiefs of

the administrative/financial (D2) and the general services departments (D3), their secretariats, the legal office (adoption service), two warehouses (medicine, clothes/foods storage), warehouse operator's office, and toilets.

The overall surface: 204 m²
CostFmg 61,200,000 = \$ 38,250

242. Orphans' dormitory including Director's and monitor's rooms, a room for 30 children with a separating wall for boys, girls and babies, as well as closets and toilets.

The overall surface : 168 m²
CostFmg 50,400,000 = \$ 31,500

243. Kitchen/dining-room

The overall surface : 59 m²
CostFmg 17,700,000 = \$ 11,063

244. Laundry and Ironing room, including the chief laundryman's room, the ironing room, the washing place and drying area.

The overall surface: 48 m²
CostFmg 14,400,000 = \$ 9,000

245. Medical clinic/dispensary including an administrative office, 2 consulting rooms, a nursing room, a laboratory, a drugstore, a room with eight beds with flexible retracting walls for contagious cases, a resuscitation room and toilets.

The overall surface: 102 m²
CostFmg 36.000.000 = \$ 22,500

246. Guard house includes one room, a kitchen and a toilet.

The overall surface : 12 m²
CostFmg 3,600,000 = \$ 2,250

247. Studio housing unit for the permanent voluntary staff includes 5 studios, toilets and one veranda.

The overall surface: 100 m²
CostFmg 30,000,000 = \$ 18,750

supply of heating wood from eucalyptus trees growing there, and space for a play court for the children.

CostFmg 13,500,000 = \$ 8,438

321. Building construction

Kitchen/dining room for 120 children

The present kitchen/dining room is too small. It can be converted usefully for the use of the staff working at the center.

The overall surface : 88 m²

CostFmg 26,400,000 = \$ 16,500

322. Housing for the center director and family:

Two bedrooms, a living/dining room, a kitchen and toilets.

Overall surface : 54 m²

CostFmg 16,200,000 = \$ 10,125

Total 42,600,000 = \$ 26,625

33. Equipment

331. Kitchen/dining room for 120 children

Fmg 2,000,000 = \$ 1,250

332. Center director's housing 2,000,000 = \$ 1,250

Total.....Fmg 4,000,000 or \$ 2,500

IV EXPENSES FOR CONTRACTUAL SERVICES

41. Architectural fees (plans, engineering service and supervision costs (see MSAADA Antananarivo estimate)

Cost 11% of overall construction expenses

$\frac{\text{Fmg } 275,400,000 \times 11}{100} = \text{Fmg } 30,294,000 = \$ 18,934$

42. Landfill and compacting supervision

Cost: 3 % of overall cost of filling and compacting expenses

$\frac{109,964,250 \times 3}{100} = \text{Fmg } 3,298,928 = \$ 2,062$

43. Cost of a study for the creation of a foundation which will seek funding and contributions for the orphanage operation

Fmg 750,000 = \$ 469

44. US Technical assistance 17,250,000 = 10,780

Total.....Fmg 51,592,928 or \$ 32,245

V. ECONOMIC ACTIVITIES EXTENSION PROJECT

51. Agricultural inputs and seeds for BETSAIDA (in collaboration with FOFIFA):				
Cost	Fmg	3,750,000	=	\$ 2,344
52. Improvement of the fish ponds (deepening and waterproofing)				
Cost	Fmg	4,000,000	=	\$ 2,500
	Total	Fmg 7,750,000	or	\$ 4,844

VI. SUMMARY

71. Landfill and compacting	Fmg	109,964,254	=	\$ 68,728
72. Construction		275,400,000	=	172,125
73. Equipment		35,000,000	=	21,875
74. Consultant services		51,592,928	=	32,245
75. Economic activities		7,750,000	=	4,844
GRAND TOTAL.....	Fmg	479,707,178	or	\$ 299,817
			Rounded	\$ 300,000

Attachment #3: Additional Cooperative Agreement Provisions

I. Substantial Involvement by A.I.D. in the Implementation of Cooperative Agreement Activities:

A. Architectural, Landfill, and Construction Contracts: A.I.D. will retain financial management responsibility for all architectural, engineering, landfill, and construction funds. AVOTRA will be responsible for competitively selecting contractors with A.I.D. concurrence, and for executing all contracting. A.I.D. concurrence will also be required prior to the release of bid packages. Payments to these contractors will be made by A.I.D. directly.

B. U.S. Consultant Services: A.I.D. will contract directly with a U.S. consultant on AVOTRA's behalf for up to \$10,780 in technical assistance for long term institutional development planning. During grant implementation, A.I.D. will assist AVOTRA to develop a scope of work and detailed budget for this consultancy. At a minimum, the consultant will assist AVOTRA to review its accounting and administrative systems, as a basis for recommending improvements in internal controls, budgeting, and accounting. The consultant will also assist AVOTRA to prepare a long term plan for meeting expected recurrent cost needs. To complete this task, the consultant will help AVOTRA review its current portfolio of income-generating activities, including its feedmill/rice husking operation, the production potential of its 5 hectare farm at Betsaida, and its market garden, poultry, and fish pond activities at Betania, in comparison with its expected food and income needs for orphanage operations over the coming years. The consultant will help AVOTRA explore the feasibility of creating an endowment or foundation that could receive local and external donations towards operating costs. The consultant will also assist AVOTRA to plan the use of food aid and other resources to meet expected future shortfalls in operating costs. Finally, the consultant will assist AVOTRA to define its staff training needs, and to develop a training plan that will address these needs. A.I.D. will assist the grantee to identify and select a qualified consultant with experience in PVO institution-building, and the required FSI French S3/R3 language skills.

C. Land Acquisition in Betania: A.I.D. will pay directly for the costs of land acquisition identified in Attachment #2 (the revised grant proposal). AVOTRA will be responsible for obtaining all necessary surveys and cadastral plans, and for registering the land title, using its own resources.

D. Procurement of Equipment, Agricultural Inputs, and Local Legal Services: The budget in Attachment #2 provides a total of \$26,719 for the purchase of equipment for the new Salema orphanage in Antananarivo, limited equipment for the Betania orphanage, farm inputs for Betsaida (to be defined through consultation with the FOFIFA Agricultural Research Service), and fish pond rehabilitation at the Betania orphanage. In addition, \$469 is budgeted in Attachment #2 for a local lawyer's fee for a study on procedures needed to create a local foundation that could accept local donations for orphanage operations. AVOTRA will be responsible for developing a detailed procurement plan, satisfactory to A.I.D., with itemized costs. After review of this plan, A.I.D. will determine which items (if any) should be procured by direct A.I.D. payment to suppliers. For the procurement of other items, and the local legal services, A.I.D. will provide periodic advances to the grantee of up to \$12,000 per year over the grant period. Each advance must be cleared by vouchers submitted by the grantee with supporting documentation satisfactory to A.I.D. before a new advance will be waived.

II. PVO Contribution: AVOTRA will contribute approximately \$20,000 in local currency over life of project towards the cost of project activities, primarily for staff salaries and the operating costs of its orphanages. Using prevailing local salaries as a guide, AVOTRA's in-kind value will contribute at least an estimated additional \$20,000 to project activities. This will include the donated time of the AVOTRA Director, physicians, volunteer administrative aids, and child care workers. This total PVO contribution of \$40,000 equivalent over the three year grant period is approximately equal to a 12% contribution to project costs. As AVOTRA is a wholly indigenous PVO, this is the maximum local contribution that can be reasonably expected from available resources. The 25% non-A.I.D. contribution has been waived.

III. Special Agreement Provisions:

The Cooperative Agreement ("Agreement") shall be subject to the following essential terms, covenants and major conditions, together with such other terms and conditions as A.I.D. may deem appropriate.

A. Source and Origin of Commodities, Nationality of Services.

Except as A.I.D. may otherwise agree in writing:

(1) Commodities financed by A.I.D. under the Project shall have their source and origin in countries included in A.I.D. Geographic Code 935. All reasonable efforts shall be used to maximize U.S. procurements whenever practical.

(2) Except for ocean shipping, the suppliers of commodities or services financed by A.I.D. under the Project shall have countries included in A.I.D. Geographic Code 935 as their place of nationality.

(3) Ocean shipping financed by A.I.D. under the Project shall be financed only on flag vessels of the countries included in A.I.D. Geographic Code 935, subject to the 50/50 shipping requirements under the Cargo Preference Act and the regulations promulgated thereunder.

B. Substantial Involvement of A.I.D.:

(1) Condition Precedent to Direct Disbursement of Funds to AVOTRA.

Prior to A.I.D. disbursing any funds under this Agreement directly to AVOTRA, AVOTRA shall provide, in form and substance satisfactory to A.I.D., documentation that they have established a separate, non-commingled bank account for the deposit and utilization for such funds.

(2) Conditions Precedent to Disbursement of Funds for Landfill and Construction at Antananarivo Site.

No funds for landfill and/or construction at the Antananarivo site will be disbursed or committed by A.I.D. until AVOTRA has provided, to A.I.D., in form and substance satisfactory to A.I.D., documentation that (i) AVOTRA has adequate unencumbered title to the property in Antananarivo on which the construction is to occur, (ii) AVOTRA has adequate surveys of the property in Antananarivo on which construction is to occur, (iii) AVOTRA has adequate landfill plans and construction plans for construction at the Antananarivo site, and (iv) competent architect(s) and construction firm have been appropriately selected for the design, construction supervision and construction at the Antananarivo site.

(3) Conditions Precedent to Disbursement of Construction Funds for Construction Betania Site.

No funds for landfill and/or construction at the Betania site will be disbursed or committed by A.I.D. until AVOTRA has provided to A.I.D., in form and substance satisfactory to A.I.D., documentation that (i) AVOTRA has adequate unencumbered title to the property in Betania on which the construction is to occur, (ii) AVOTRA has adequate surveys of the property in Betania on which construction is to occur, (iii) AVOTRA has adequate plans for construction at the Betania site and (iv) competent architect and construction firm have been appropriately selected for the design, construction supervision, and construction at the Betania site.

(4) AVOTRA shall submit to A.I.D., in form and substance satisfactory to A.I.D.:

(i) Commencing 90 days from AID's execution of the Agreement, annual work plans (including procurement plans) for AVOTRA activities under this Agreement for the next twelve month period; and

(ii) Commencing 120 days from the date of AID's execution of this Agreement, quarterly narrative and financial reports detailing progress of Agreement activities.

(5) That AVOTRA will promptly consult with A.I.D. as to improvements in its procurement system and implement agreed upon improvements, which improvements shall include, at a minimum (i) restructuring of the procurement system to assure that the AVOTRA officer approving the procurement is not the same AVOTRA officer approving the related payment voucher (ii) requiring solicitation of no less than three quotations for all A.I.D. Agreement-funded procurements, (iii) providing for AVOTRA retention of all supporting documentation for A.I.D. Agreement-funded activities, which documentation shall be attached to the A.I.D. payment vouchers, (iv) creation and maintenance of a register of all AVOTRA assets, shown at a historical cost, (v) reduction of all procurement procedures to writing and making of them available to all AVOTRA personnel involved in the procurement process, and (vi) refinement of AVOTRA's budgetary system and record keeping with the assistance of external auditors.

(6) That AVOTRA will consult with A.I.D. and establish personnel and travel systems satisfactory to A.I.D. to be utilized for all A.I.D.-financed personnel related activities and travel.

(7) Prior to the purchase of agrochemicals for the project, AVOTRA will submit a list of the fungicides and pesticides proposed to be used to the REDSO/ESA Pesticide Advisor for evaluation per Section 216.3(b)(1)(i) through (v) of 22 CFR Part 216. If necessary, AVOTRA will revise its agrochemical procurement plan in line with the Regional Pesticide Advisor's recommendations on preferred formulations.

C. Additional Terms and Conditions.

(1) Unless A.I.D. otherwise agrees in writing, direct disbursements under the Agreement by A.I.D. to AVOTRA will not exceed U.S. Dollars 12,000 for each twelve month period of grant implementation, commencing with the date of execution of the Agreement.

(2) AVOTRA shall not, directly or indirectly, utilize any of the A.I.D. funds provided under this Agreement for activities in support of religion, which prohibition shall include but not be limited to construction of buildings or other facilities to be used for religious purposes and/or support of evangelical activities.

(3) AVOTRA shall insure that project construction sites are identified with display signs, suitably marked with the A.I.D. handclasp symbol, indicating participation by the United States in the project. Temporary signs must be erected at the beginning of construction and be replaced by permanent signs, plates, or plaques, suitably marked with the A.I.D. handclasp symbol, upon completion of construction. USAID/Madagascar will provide information on marking requirements for the project.

D. Covenants.

AVOTRA covenants and agrees :

(1) That, whenever possible, AVOTRA will make disbursements for expenditures financed by the Agreement by check rather than by cash, which checks shall require two signatories to include the President and one member of the Board of AVOTRA.

(2) A.I.D., at its sole discretion, may authorize AVOTRA in writing to reprogram funds budgeted for landfill in Antananarivo to purchase an alternative site acceptable to A.I.D. on such conditions as A.I.D. may establish for the new orphanage.



AVOTRA

RUE NAKA RABEMANANTSOA
BOITE POSTALE 4223 - TEL. 266.77

ANTANANARIVO - MADAGASCAR

To Mr. Director of USAID
US. Embassy
Antananarivo

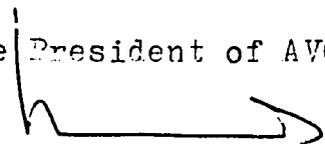
A C C E P T A N C E

I accept all conditions included in Attachment § 3 :
Additional Cooperative Agreement Provisions,
received from USAID on 18th August 1989.

Antananarivo. 21th August 1989



The President of AVOTRA,


Richard RAHARASOY



II II (+) II II II II

I. NAME - PLACE

Art.1

According to the enactment N^o 60133 relating to associations (october 3, 1960) and to the decrees for the application of this enactment (october 5, 1960), an association named " AVOTRA " has been created in ANTANANARIVO.

Art.2

The offices of the Association are at Ankadimbahoaka, Route Circulaire, but can be transferred to any other place by the General Assembly's decision.

Art.2 bis

The Association can create " regional branches " out of Antananarivo; these are ruled by the Association's statutes and internal regulation determined by the Committee.

Art,3

The duration of the Association has no limit.

II. AIM

Art.4

The aims of the Association are :

- To unite young people who recognize Jesus-Christ as their Saviour and Lord and who accept to announce the Good News for the Salvation of Humanity.
- Within this frame, to assume a particular responsibility for those who need urgent help because of despair, sickness, unhappiness, trouble in life , vices, delinquency, extreme poverty, vagabondage....
- To edify spiritually and to help socially (those who need it) by working together with churches or other Christian Associations, or with relief services and medical institutions...

III. ASSOCIATION'S METHOD OF WORK

Art.5

The Association

- Does not deal with politics
- Does no discrimination of people or races

Art.6

The Association does its possible to answer to any call from churches, associations, families or individuals, if the call fits with the Association's activities.

Art.7

God's word, as it is written in the Bible, is the frame and the rule for the Association's activities.

a) In the spiritual field

Each member has to :

- Announce the Good News of God's grace (Acts 20,24)
- " Loose the bands of wickdness,
- Undo the heavy burdens,
- Let the oppressed go free,
- Break every yoke,
- Deal his bread to the hungry,
- Bring the poor that are cast out to his house,
- Cover the naked,
- Not to hide himself from the one who needs help. "
(Isaiah 58, 6-7)
- Give freely (Matthew 10,8)

b) Edification in a centre (rehabilitation)

Art.8

Edification in a centre means that the Association takes over a person who is spiritually tired, as a boarder or non-resident, during a determined period or not, in a centre belonging to the Association, or in a common property of the Association and another Christian Organisation. This taking over is free (Luke 10, 33-35)

Art.9

Social help is composed by free gifts by the Association to the people whom they consider as poor. These gifts can be :

- clothes, food, home ustensils
- medecines, medical cares by christian physicians and christian medical institutions who accept to cooperate with Association.
- different helps from relief services which want to participate to the Association's activities.

Art.9b

Help and rehabilitation of destitute children mean taking over the re-educatio in all fields : physical, moral, materiel and spiritual, so that the children become responsible citizens of the nation.

This re-education is free and lasts until a christian family chosen by the association is ready to take over, for the total restoration of the child.

I V. ADMINISTRATION

Art.10

The Committee, elected by the General Assembly, is the board of directors of the Association, within the frame of the Association's aims and method of work as stipulated before.

Art.11

The Committee is composed by 12 members, who are by half over 21, and by half, over 18.

Art.12

Any vacant seat in the Committee for any reason is replaced by a member elected by the Committee until the renewing of all the Committee by the General Assembly.

Art.13

The General Assembly renews the Committee every three years. The ancient members of the Committee can be re-elected, but if they refuse it.

Art.14

The Association's bureau is composed by people elected by the Committee, member or not, who are given particular administrative positions. The Bureau is composed by :

- 1 president
- 2 vice-presidents
- 1 secretary
- 1 Assistant-Secretary
- 2 Auditors

Art.15

The Association has a chairman elected by the Committee among God's local servants.

Art.16

The General Assembly meets once a year and can be summoned for an extraordinary meeting if the Committee think it necessary for an urgent and important reason.

V. RESOURCES - FINANCES

Art,17

The Association has no lucrative aim.

Art.18

The Association's resources are from :

- voluntary contributions
- Products of handicraft given by the members, exhibitions.
- Receipts from authorized activities (cinema, concerts...etc)

- Products of economical activities (agriculture, farming, transformation factory) of the Association to seek :

- * Food Self-sufficiency
- * Financial independence
- * Possibility of expansion to develop and help the Association's work according to Art.7,8,9,9b .

- Voluntary gifts from :

- * Member or not
- * Christian churches
- * Christian Associations
- * Non governmental or governmental associations, local or foreign if these gifts are not against the Association's statute and against the laws existing in the country.

VI. ADMISSION - RESIGNATION - DISMISSAL

Art.19.

There are two sorts of members :

- Active members
- Sympathizer members

Art.20

All young christian people, without any discrimination, who accept the aims and the rules of the Association stipulated in the Statute are admitted as active members.

Art.21

The sympathizer members are the people or associations who are willing to help or to cooperate with the Association in the social field.

Art.22

Resignation : Any active member who resigns does it in loud voice before one or several members of the Committee.

Art.23

The revocation of a member who disowns the Association's statutes before more than 2 members of the Committee is decided by the Committee.

VII. ASSOCIATION'S DISSOLUTION

Art.25

If the Association is dissolved, all their properties (but debts) will be given to one or several christian relief associations chosen by the Association .

VIII. MODIFICATION OF THE STATUTES

Art.26

Any modification of this statute is possible only by the decision of an extraordinary General Assembly.

Service Provincial de l'Administration
Territoriale.

Acknowledgement of the declaration of modification
of some articles of the statute.

Application of the art.5 of the enactment 60133 on October 3, 1960.

We acknowledge having received at our offices of the Faritanin'Antananarivo, Provincial Service of Territory administration, the declaration of modification of some articles in the statute of association named " AVOTRA".

Offices of the Associations: Rue Naka Rabemanantsoa-Behoririka
Antananarivo.

The copies of the proces-verbal of the general assembly

Antananarivo, November 13, 1984

Acknowledgement of the declaration of an Association
Application of the art.5 of the enactment 60,133 on October 3,
1960.

We acknowledge having received at our offices of the Faritanin'
Antananarivo the:

- = Declaration of the creation of an association named
"AVOTRA"
- = Place of the offices: Rue Naka Rabemanantsoa
Behoririka -Antananarivo-
- = Three copies of the statute of the association.

Antananarivo, February, 1979

REPOBLIKA DEMOKRATIKA MALAGASY
Tanindrazana-Tolom-piavotana-Fahafahana

FARITANIN'ANTANANARIVO

SAMPAN-DRAHARAHAM-PARITANY
EC AMIN'NY FITANTANANA NY LAFIN-TANY

TARATASY MANAMARINA

N° 79/011 -P/AT/ASSOC.

ny naharaisana fanambarana mikasika
Fikambanana.
(récépissé de déclaration d'association)(1)

Fampiharana ny andininy faha-5 amin'ny
Hitsivolana 60.133 tamin'ny 03 Oktobra 1960

Voaray eto amin'ny biraon'ny Faritanin'ANTANANARIVO ny :

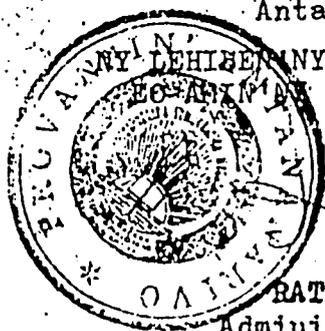
- Fanambarana mikasika ny fanorehana ny Fikambanana mitondra ny anarana hoe : **A V O T R A**
- Toerana misy ny Foibe : **Rue Naka RABEMANANTSOA**, Behorika - **ANTANANARIVO**
- Ny fitsipika mifehy ny fikambanana kopia telo mitovy.-

Antananarivo, faha- **14 FEV**

- A L E F A A N Y -

Atoa **RAHAJASON Richard André**
Gérant de Société
Villa **HANITA** - Cité Planton

- ANTANANARIVO -



RATSIMANDRESY Jean Andry
Administrateur Civil en Chef

(1) Araka ny voalaza ao amin'io andininy io dia tsy mitehena hanaovana fanambarana aty amin'ny biraon'ny Faritanin'ANTANANARIVO ny fanoloana ny mpitondra sy ny mpiandraikitra na ny fanamboarana ny fitsipika na ny fanorehana ny foibe ary soratana ao amin'ny bokin'ny fikambanana izany.-

Attachment #5: Justification for the Use of External Consulting Services

Memo to: REDSO/ESA/RCO, Peter Shirk

From: REDSO/PDO, Deborah Prindle *DP*

Subject: Use of an External U.S. Consultant to Assist with Long Term Institutional Development under the AVOTRA OPG

The proposed grantee, AVOTRA, has requested that A.I.D. provide up to \$10,780 in U.S. consultant services to assist with AVOTRA's long term institutional development planning. AVOTRA is a relatively young PVO, limited till now to local donations in the amount of approximately \$10,000 per year in local currency and in-kind donations, plus voluntary staff time contributions. AVOTRA now requires assistance for a consultant experienced in indigenous PVO institution-building in Africa, with excellent French language skills. First, the consultant will assist AVOTRA to review its accounting and administrative systems, as a basis for recommending improvements in internal controls, budgeting, and accounting. Then the consultant will assist AVOTRA to prepare a long term plan for meeting expected recurrent cost needs. To complete this task, the consultant will need to assist AVOTRA to review its current portfolio of income-generating activities, including its feedmill/rice husking operation, the production potential of its 5 hectare farm at Betsaida, and its market garden, poultry, and fish pond activities at Betania, in comparison with its expected food and income needs for orphanage operations over the coming years. The consultant will also need to assist AVOTRA to define its staff training needs, and develop a plan for addressing these needs. The consultant will further need to help AVOTRA develop a plan for creating an endowment or foundation that could receive local and external donations towards operating costs, and plan the use of food aid and other resources to meet expected future shortfalls in operating costs.

No expertise is available within A.I.D. to provide these specialized consultancy services for the duration of time (approximately one month) required. On the basis of this justification, the use of external consultancy services will be required.

INITIAL ENVIRONMENTAL EXAMINATION

Country: Madagascar

Project Title and Number: AVOTRA Orphanage OPG,
Project No. 687-0108

Funding: FY 1989 \$ 300,000

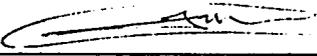
IEE Prepared By: John R. Thomas
USAID/Madagascar, Agricultural Development
Officer

Positive Determination _____

Negative Determination _____ X _____

Action Requested By: _____
Baudouin de Marcken
USAID/Madagascar, Mission Director

Date: _____

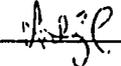
Concurrence:  ED MCGOWAN
Regional Environmental Officer

Approved: _____

Disapproved: _____

Date: _____

Clearance:
REDSO/ESA/RLA:SSpielman  Date 8 Aug 89

REDSO/PDO :DPrindle  Date 9 Aug '89

INITIAL ENVIRONMENTAL EXAMINATION

I. SUMMARY PROJECT DESCRIPTION

AVOTRA, a non-profit Private Voluntary Organization, was established in Madagascar in 1979 to assist in the care and rehabilitation of children deserted by their parents, and to give assistance to families left homeless in the street. The accelerated migration of rural families into the city during the past decade caused by worsening economic conditions in the country has resulted in increased suffering and abandonment of children. Several have become sick, starved, depressed, and have even died in the streets. In 1984, AVOTRA began its program of caring for and finding adoptive families for these children. In 1985, it also began assisting homeless families with no shelter or means of support for their children who could become potential orphans if not assisted on time. Currently, there are 4 doctors, one welfare worker, one psychologist and 10 child care workers who work voluntarily part or full time to care for and rehabilitate these children. Over one hundred children are cared for at the present time. As rehabilitated children are placed with adoptive families, more room is made available for the admission of additional orphaned or abandoned children.

AVOTRA operates two orphan centers. The first, Salema, is located in the Antananarivo metropolitan area and serves as a medical, orientation and administrative point for incoming children. The second, Betania, is located about 20 km outside the city where AVOTRA houses and undertakes social rehabilitation of the children in such areas as farming, primary education and health training.

AVOTRA has been forced to relocate and expand the Salema Center due to current overcrowded and unhygienic living conditions. Also, the lease for the land on which the Center is located has expired and will not be renewed by the landlord. The new Salema Center will be relocated in a former rice field on the southern limit of the city. A.I.D. funds will be used to finance the landfill of an area of approximately 4072 square meters, and to construct 7 buildings on the site for administrative offices, housing for staff and children, a small clinic/dispensary, laundry facilities, and a kitchen/dining room. Total surface area of building construction will be 693 sq meters. A.I.D. funds will also be used to build a 32 meter security wall and entrance gate, and to purchase equipment and supplies for the operation of the Center.

At the Betania orphanage, A.I.D. funds will be used to construct two buildings including a kitchen/dining room for 120 children, and a residence for the Center Director. Total surface area of this construction is 142 sq meters. A.I.D. funds will also be used to purchase 3 hectares of adjoining land which will be used as a woodlot and play area for the children. Additional A.I.D. funds will be used to purchase equipment for the new kitchen/dining room, and to provide agricultural inputs such as seeds and water pumping equipment for the Center's gardens at Betania and the farm at Betsaida, and to improve the already existing Betania fish ponds by deepening and waterproofing them.

II. EXAMINATION OF THE NATURE, SCOPE AND MAGNITUDE OF ENVIRONMENTAL IMPACTS

There will be three types of activities which could have an impact on the natural and physical environment. These are building construction, land development and agriculture activities. The three activities and their potential impact on the environment are discussed below.

A. Betania Site Activities:

1. Building Construction:

The two buildings to be constructed on the Betania site will be modest in size and design. The overall surface of the kitchen/dining-room will be 88 sq meters, and the house for the Center Director will cover 54 sq meters. Both buildings will be single story structures and will be made with locally available and sound construction materials. Building sites are readily available and will require no land alteration. The sites are flat with good drainage, and are adjacent to existing roads to allow clear access for construction materials/equipment. Building designs will be used which are similar to those in place at the Center, and which have already proven to be successful. No significant negative environmental impacts are expected from this construction.

Recommendation:

Building designs should be scrutinized by a qualified construction engineer to ensure that adequate sanitation (i.e. septic tanks) is provided where necessary.

2. Land Development:

Three hectares immediately adjacent to the Center will be purchased to be used as a woodlot to serve as a source of fuel for cooking and heating, and to provide a children's play area. Part of this land (about 1 and a half hectares) is already being used by the Center as the site of the former children's dormitory, a poultry-house, and a kitchen/dining room. The former dormitory will be converted to meeting rooms once the new kitchen/dining room is constructed, and the old kitchen/dining room will be used by adult staff. A new dormitory has already been constructed and is now in use. The poultry-house is small and well maintained. Approximately 30 hens are raised for egg production. The site on which the poultry house is constructed is level, well drained, and is swept daily to eliminate the chance of the spread of disease.

The remainder of the new land proposed for acquisition is already covered primarily with eucalyptus trees, and a few other introduced varieties such as pine and fruit trees. The existing eucalyptus trees are mature. Many have been cut from time to time and allowed to regrow.

No significant environmental impacts are expected from use of this land for woodlot and play area activities.

Recommendation:

It would be useful for the project to request the assistance of a qualified forester to observe the current management of the woodlot in order to make sure trees are allowed sufficient time to regrow before being cut. A study should be undertaken to assess the fuelwood needs of the Center to determine the needed size of the woodlot, and the appropriate mix of trees.

3. Agricultural Activities:

The center operates about 7 small fishponds for carp production. Most of the ponds have problems with water loss due to leakage. It is not known whether this is due to the soil type used for wall construction, or other structural weaknesses. AVOTRA is in the process of testing a new technology by deepening one pond and lining its walls with donated sheet plastic in an attempt to retard water loss.

A.I.D. funds will be used to thicken the clay linings of other ponds, or to purchase additional plastic for them if this technology works. Fertilizers and other growth stimulating chemicals are not added to the ponds. The fish ponds pose no threat to potential ground water contamination.

The Center operates a small vegetable garden near the woodlot, and it has recently acquired a larger tract of land (5 ha) at nearby Betsaida for food crop production. Last year a first attempt was made to produce beans on the 5 ha parcel without much success. The land appears to lack sufficient water for sustained production. The bean crop was planted late in the season, after the rains had started, which may be another reason for the low production. Soil analysis will be carried out to determine the extent of nutrient deficiencies, and to provide future soil management and crop mix/variety recommendations in consultation with FOFIFA (the Malagasy Agricultural Research Service). The Center Director is considering the possibility of digging a well to tap ground water for irrigation. This should pose no environmental impact as the land is already properly terraced, and the soil has good water absorptive capacity. There is, however, a slight slope in the direction of some irrigated rice paddies.

The Center normally uses farm yard manure to stimulate food crop production on its agricultural plots. However, no plans are being made at the present time for the regular use of chemical fertilizers due to the high cost and irregular supply of this input. Some vegetables in the garden are experiencing common fungus problems. Fungicides and insecticides have been used in the past on a small scale. At present, agrochemical applications on food crops are rare. AVOTRA has not yet proposed the amounts and types of agrochemicals which it hopes to use on the agricultural plots in the future. However, the Center employs a trained agricultural technician to work with the children on vegetable production. This technician certifies that chemicals, when used, are properly stored and applied according to manufacturers' recommendations. The USAID ADO will review AVOTRA's future procurement plan for agricultural inputs, and consult with the REDSO Pesticide Advisor, if necessary, at that time.

The Center's agricultural activities should not create any negative primary or secondary environmental impacts.

Recommendation:

Prior to the purchase of agrochemicals by the project, a list of fungicides and pesticides to be used should be sent to the REDSO/ESA Pesticide Advisor (RPA) for evaluation per Section 216.3(b)(1) (i) through (v) of 22 CFR Part 216. If necessary, the RPA will advise the project regarding preferred formulations. In the interim, the RPA should evaluate the most commonly used fungicides by the project, and provide guidance relative to these formulations.

The Center should request the assistance of a FOFIFA soils management specialist at least once a year to provide guidance and advice on land preparation. It will be necessary to ensure that proper terracing is maintained so that water runoff from heavy rains does not create erosion and result in the siltation of neighboring irrigation canals.

The Center should request assistance from a qualified specialist in fish pond construction and management to review the effectiveness and environmental impact of using plastic material as opposed to clay linings on fish pond walls to retard leakage.

B. Salema Site Activities:

1. Land Development

The new site will be located on a former rice field, part of which is still under active production during the normal production season, October to April. A total of 4072 sq meters will be filled, compacted and leveled up to 2.5 meters high. Already, approximately 2072 sq meters have been filled and compacted up to 2 meters. The project will raise the landfill on that portion of the site and finance landfill for the remaining area up to the planned 2.5 meters level. One side of the site is bordered by a tarmac road which lies at least an additional one and a half meters above the planned level of the project construction site. Another side is bordered by a large private warehouse and construction workshop surrounded by a 3 meter concrete wall. The ground level of the neighboring workshop appears to be at the same elevation as the proposed level of the project site. The owner has been there 25 years without flooding problems. The remaining two sides of the project site are bordered by low-lying irrigated rice fields.

Good, clean soil has been used as filling material for the area already filled. The soil has good compacting qualities and should support the planned construction. An irrigation access canal will be kept open to facilitate the movement of water into and out of the irrigated rice paddies. The landfill itself should not pose any negative environmental impact such as flooding or the blocking of normal water flow.

Recommendation:

Adequate review of land fill plans and frequent monitoring must be carried out by a qualified construction engineer at all stages of the filling and compacting process to make sure clean fill material is used with good compacting qualities. Construction plans must include deep enough foundation support to maintain stability of the structures and retaining walls around the fill area, and to prevent sinking. Serious flooding in the area is rare, and has only occurred during periods of intense tropical storms. The last flood which caused water levels to rise above the 2.5 meter elevation level planned for

the project site occurred in 1958. Nevertheless, it is recommended that the project fill the entire proposed site to a level of 3 meters above the proposed level, rather than only 2.5 meters as intended, though this may require reducing the surface area to be filled.

It is also recommended that the sides of the landfill area adjacent to the rice fields be lined with stone or concrete, and that proper drainage of the landfill surface area be provided to prevent erosion and soil loss into the rice irrigation canals.

2. Building Construction:

Seven buildings will be constructed on the landfill site consisting of the following:

	<u>Surface Area</u> (sq meters)
- Administration Building	204
- Orphans' Dormitory	168
- Kitchen/Dining room	59
- Laundry and Ironing Room	48
- Clinic/Dispensary	102
- Guard House	12
- Staff House	100

A 32 meter security wall and entrance gate will also be constructed.

All buildings will be single story and modestly designed. They will be made with sound construction materials, and will follow the same general design of other donor financed buildings which have proven to be structurally sound. No significant negative environmental impacts are expected from this construction.

Recommendations:

Prior to the commencement of construction, the landfill site should be thoroughly inspected by a construction engineer to certify that the soil is properly compacted, stable, and at the right elevation. Building designs should be scrutinized by a qualified construction engineer to ensure that adequate sanitation (i.e. septic tanks) is provided where necessary. This is particularly important due to the proximity of irrigated rice fields. Tile fields and septic tanks should be placed as close as possible to the western corner (near the tarmaced road), and should be kept away from the areas near the rice fields.

III. SUMMARY

The proposed project activities are small scale using fairly common building construction materials and procedures, and will be properly managed and supervised by a trained architect or construction engineer. Agricultural production activities will be supervised by trained and qualified technicians using low input technology. In every case where they can be applied, especially during construction and application of agrochemicals, A.I.D. environmental guidelines will be followed.

IV. DETERMINATION

On the basis of the foregoing environmental examination, and providing that the recommendations are carried out during implementation, a negative determination is recommended for this project.

USAID MISSION DIRECTOR
AMERICAN EMBASSY
ANTANANARIVO

Antananarivo June 5, 1989

Dear Sir,

Please find enclosed the AVOTRA project document proposal submitted for USAID funding.

The project overall amount of \$ 376,281 differs significantly from the one proposed by the USAID/Nairobi expert which was \$ 200,000.

This increase is due to:

1. Upon your instructions and further to MSAADA Director's proposals, the cost of the developed area per m² has been increased from \$ 156 to \$ 200, and the supervision and architect fees represent 11 % of the overall cost.

2. According to offers received from an invitation for bids issued by Ministry of Interior/EDF last January, costs for filling and compacting work would be \$ 105,811, study and supervision fees estimated at 3 % or \$ 3,175 not included, versus projected cost of \$ 20,000 (copies of offers are enclosed).

3. Further to our discussions, you accepted to consider inclusion of the following projects:

- Housing units for the permanent voluntary staff \$ 20,000
- Mini-bus purchase for children and commodities transportation to the centers\$ 23,000

Please feel free to contact us for further questions.

Sincerely yours,

Richard Rahajason
President of Avotra



AVOTRA

RUE NAKA RABEMANANTSOA
BOITE POSTALE 4223 - TEL. 266.77
ANTANANARIVO - MADAGASCAR

37/89

Antananarivo, le 5 Juin 1989

Monsieur le Directeur de l'USAID
Ambassade des Etats Unis
Antananarivo

Monsieur le Directeur,

Nous avons l'honneur de vous faire parvenir ci-joint le dossier de présentation des projets AVOTRA proposés pour le financement USAID.

Le montant total du projet, de \$ 376,281 diffère sensiblement de celui proposé par l'expert USAID de Nairobi qui était de \$ 200,000. Les raisons de cette augmentation sont les suivantes :

-1/ Sur vos instructions, suite aux propositions du directeur de MSAADA, le coût du m² bati a été porté de \$ 156 à \$ 200, d'une part et les frais d'architecte et de supervision sont portés à 11% du coût total, d'autre part.

-2/Le coût du remblayage-compactage initialement prévu à \$ 20,000 reviendrait, d'après le résultat d'un appel d'offres effectué par le Ministère de l'intérieur-FED, en janvier dernier, à \$ 105,811, non compris les frais d'études et supervision estimés à 3% soit \$ 3,175. (Photocopies des offres jointes)

-3/Après échange d'idées, vous avez retenu pour être ajoutés à l'ensemble, les autres projets ci-après :

- studios pour personnel permanent bénévole pour \$ 20,000
- achat d'un mini-bus pour transport d'enfants et approvisionnement des centres pour \$ 23,000.

Restant à votre entière disposition et avec notre sincère reconnaissance, nous vous prions d'agréer, Monsieur le Directeur, l'assurance de notre très respectueuse considération et de notre dévouement.

Richard RAHAJASON
Président de AVOTRA

Antananarivo, July 28 1989

Ministry of Finance and Economics
Antananarivo

To

President of AVOTRA
Rue Naka Rabemanantsoa. BP 4223
Antananarivo

26/MPFE/SG/DGR.1/SDIE/LEG.-

SUBJECT: Tax exemption

REFERENCE: Your lettre No. 044/89 of
07/05/89

Dear President,

In response to your reference letter, I have the honor to inform you that because your association is a non-profit, humanitarian organization involved in the social rehabilitation of homeless children in the capital, I have decided to grant you a customs tax exemption on importation of construction materiel for your orphanage center as well as for small medical items to be purchased with the financial assistance of USAID.

Sincerely,

Henri Ranaivosolofo

Antananarivo, le

28 JUL 1989

REPUBLIKA DEMOKRATIKA MALAGASY
Antananarivo - Telosy-plovoana - 944

LE MINISTRE AUPRES DE LA PRESIDENCE

LE MINISTRE AUPRES DE LA PRESIDENCE
CHARGE DES FINANCES ET DE L'ECONOMIE

SECRETARIAT GENERAL

Direction Générale des Douanes

Direction des Douanes

SERVICE DES DROITS INDUITS

à Monsieur LE PRESIDENT DE " AVOTRA "
Rue Naka Rabemanantsoa, BP 4223

260 /MPFE/SG/DGR.1/SDIE/LEG.-

- ANTANANARIVO -

O B J E T : Franchise exceptionnelle.

R E F E R E N C E : Votre lettre n° 044/89 du 05.07.89.

Monsieur le Président,

En réponse à votre lettre rappelée en référence, j'ai l'honneur de vous faire connaître que compte tenu du but humanitaire et non lucratif poursuivi par votre association dans la réhabilitation sociale des enfants errants dans la capitale, j'ai décidé, à titre exceptionnel, d'accorder l'exonération des droits et taxes de douane pour l'importation des matériaux de construction du Centre d'hébergement ainsi que des petits matériels médicaux destinés à ce centre et acquis avec l'assistance financière de l'USAID.

Je vous prie, Monsieur le Président, l'assurance de ma considération distinguée.

LE MINISTRE AUPRES DE LA PRESIDENCE
CHARGE DES FINANCES ET DE L'ECONOMIE
HENRI RABANANTSOA
ANTANANARIVO

NO. 9202-AE/DRB/20/AM.127

THE MINISTER FOR FOREIGN AFFAIRS OF THE DEMOCRATIC REPUBLIC OF MADAGASCAR OFFERS ITS COMPLIMENTS TO THE UNITED STATES EMBASSY AND HAS THE HONOR TO FORWARD A REQUEST FOR USAID FUNDING FROM THE PRIVATE VOLUNTARY ORGANIZATION AVOTRA IN CHARGE OF THE REHABILITATION OF STREET CHILDREN.

THE MALAGASY AUTHORITIES FULLY ENDORSE THIS REQUEST FROM AVOTRA ASSOCIATION. THIS ASSOCIATION, TOGETHER WITH OTHER PRIVATE VOLUNTARY ORGANIZATIONS SUCH AS DON BOSCO BROTHERS (IN IVATO, ICEBY) AND THE SISTERS OF WISDOM (IN FENOARIVO), HAS IN THE PAST RECEIVED A GRANT FROM THE EUROPEAN ECONOMIC COMMUNITY (EEC) FOR CHILDREN REINTEGRATION. THE MINISTRY OF INTERIOR HAS BEEN NOMINATED BY EEC AS IMPLEMENTING AGENCY. THE SERIOUSNESS OF THIS ASSOCIATION HAS ATTRACTED A LOT OF SUPPORT.

TAKING INTO ACCOUNT THE NECESSITY TO SUPPORT THIS EFFICIENT AND GENEROUS ACTIVITY IN FAVOUR OF THE POOREST AMONG THE MALAGASY POPULATION, THE MINISTRY WOULD BE GRATEFUL TO THE EMBASSY TO FORWARD THE ATTACHED REQUEST TO USAID AND TO INTERVENE NEAR ITS GOVERNMENT FOR ITS SUCCESS. THE AMOUNT OF THE REQUEST TOTALS APPROX US DOLLARS 300,000.

THANKING IN ADVANCE THE UNITED STATES EMBASSY FOR ITS HELPFUL INTERVENTION, THE MINISTRY FOR FOREIGN AFFAIRS OF THE DEMOCRATIC REPUBLIC OF MADAGASCAR TAKES THE OPPORTUNITY TO RENEW ITS HIGHEST CONSIDERATION.

ME/RJ

MINISTERE DES AFFAIRES
ETRANGERES

REPUBLIKA DEMOKRATIKA MALAGASY
Tanjandrazana-Tolon-piavotana-Fahafahana

DIRECTION
DES RELATIONS BILATERALES

N° 922 ME/DR/2d/Ar.127

Le MINISTERE DES AFFAIRES ETRANGERES DE LA REPUBLIQUE DEMOCRATIQUE DE MADAGASCAR présente ses compliments à l'AMBASSADE DES ETATS-UNIS d'AMERIQUE et a l'honneur de Lui faire parvenir en annexe une fiche de demande de financement USAID établie par l'Association AVOTRA (ONG) qui s'occupe de la réhabilitation des enfants orphelins de la Capitale.

Les Autorités malgaches font entièrement siennes cette requête de l'Association AVOTRA qui a déjà bénéficié dans le passé d'une aide du Marché commun européen dans le cadre de la réinsertion avec les autres ONG telles que les Tréces Salésiens de Don Beaso (Ivato : Ijebu), Les Soeurs de la Sagesse (Anoanivo). Et le Ministère de l'Intérieur a été nommé par le FED comme maître d'oeuvre pour tout le programme. Le sérieux de cette Association lui a permis en effet d'attirer beaucoup de sympathie.

Compte tenu de la nécessité d'appuyer cette action efficace et généreuse envers une des couches les plus défavorisées de la population malgache, le Ministère serait reconnaissant à l'Ambassade de bien vouloir transmettre ce dossier à l'USAID et d'intervenir auprès de son gouvernement pour un aboutissement heureux de cette requête dont le montant s'élève à 300.000 US dollars environ.

Tout en remerciant l'AMBASSADE DES ETATS-UNIS d'AMERIQUE de son obligeante intervention, le MINISTERE DES AFFAIRES ETRANGERES DE LA REPUBLIQUE DEMOCRATIQUE DE MADAGASCAR saisit cette occasion pour lui renouveler les assurances de sa haute considération.

AMBASSADE DES ETATS-UNIS
d'AMERIQUE
= ANTANANARIVO =

Antananarivo, le

UNCLASSIFIED STATE 253084

ACTION: AID-3 INFO: ECON POL/RLO

VZCZCNA0593
PP RUEHNR
DE RUEHC #3784 2210211
ZNR UUUUU ZZP
P 090209Z AUG 89
FM SECSTATE WASHDC
TO RUFHAN/AMEMBASSY ANTANANARIVO PRIORITY 4362
INFO RUEHNR/AMEMBASSY NAIROBI PRIORITY 6843
BT
UNCLAS STATE 253084

09-AUG-89 TOR: 05:37
CN: 50633
CHRG: AID
DIST: AID
ADD:

AUG 09 1989

AIDAC NAIROBI FOR REDSO/ESA

E.O. 12356: N/A

SUBJECT: CONGRESSIONAL NOTIFICATION ORPHAN SUPPORT
687-0108

REF: STATE 236171

CONGRESSIONAL NOTIFICATION FOR THE ORPHAN SUPPORT
PROJECT 687-0108 EXPIRED WITHOUT OBJECTION. FUNDS MAY
NOW BE OBLIGATED. KIMMITT
BT
#3084

NNNN

UNCLASSIFIED STATE 253084

REDSO - [unclear] info		
OD		
D/DIR		
AGP		
ANAL		
CM		
CON		
ENGR		
FRP		
LEG		
PH		
PPOJ		
LIBRARY		
RFMC		
EXO/PER		
ADMIN		
CHRON		
REPLY DUE		8/11
ACTION TAKEN		
DATE		
INITIALS		