

PD-AB3-128
66843

**AGENCY FOR INTERNATIONAL DEVELOPMENT
USAID/HONDURAS**

APR 25 1990

Dr. James F. Garrett
Executive Vice President
World Rehabilitation Fund, Inc.
400 East 34th Street
New York, N.Y. 10016

Subject: Cooperative Agreement No. 522-0380 (formerly OTR-0000-A-00-8120-00), Amendment No. 7

Dear Dr. Garrett:

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, section 8(a) of Public Law 100-276 to provide medical care and other relief for noncombatant victims of civil strife in Central America, and H.R. 3696, Survival Assistance to Victims of Civil Strife in Central America, the Agency for International Development (hereinafter referred to as "A.I.D." or "Grantor") hereby amends Cooperative Agreement No. 522-0380 (formerly OTR-0000-A-00-8120-00) to the World Rehabilitation Fund, Inc., (hereinafter referred to as "WRF" or "Grantee"). The purpose of this amendment is to increase the total estimated amount of the agreement, extend the completion date, include unmodified and updated AID Handbook 13 Mandatory and Optional Standard Provisions, refine the eligibility criteria and amend the program description.

The specific changes are as follows:

A. COVER PAGE

1. In paragraph 1, delete "the sum of "\$2,066,000" and substitute "\$3,246,000" in lieu thereof. Additionally, delete "to provide medical care and other relief for children who are victims of the Nicaraguan civil strife (as per attached Joint Resolution H.J. Res. 523, Section 8. Children's Survival Assistance)," and substitute in lieu thereof "to provide medical care and other relief for noncombatant victims of civil strife in Central America (as per H.R. 3696, Survival Assistance to Victims of Civil Strife in Central America)." This is more fully described in Enclosure 1, as amended, entitled "Revised Program Description."
2. In paragraph 2, delete the estimated completion date of "April 30, 1990" and substitute in lieu thereof "August 31, 1991." In addition, add the following: "This Amendment shall be effective as of the date of execution by the Grant Officer; however, expenses from February 28, 1990 to the effective date shall be allowable to the extent that such expenses would have been allowable if incurred after the effective date."
3. Delete paragraph 3 in its entirety and substitute the following in lieu thereof:

CONFIRMED COPY

"The total estimated amount of the program is now \$3,246,000. The amount of \$1,180,000 is obligated herein."

4. Delete paragraph 4 in its entirety and substitute the following in lieu thereof:

"This agreement is made to the Grantee on condition that the funds will be administered in accordance with the terms and conditions set forth in the original Cover Letter and Schedule, as amended, Enclosure 1, entitled 'Revised Program Description,' Enclosure 2 entitled 'Project Budget Summary,' and Enclosure 3 entitled 'Standard Provisions,' which together constitute the complete Agreement document and have been agreed to by your organization."

B. SCHEDULE

1. Delete section A., Purpose of Agreement, in its entirety and substitute the following in lieu thereof:

"The purpose of this Agreement is to provide medical care and other relief for noncombatant victims of civil strife in Central America pursuant to section 8(a) of Public Law 100-276 as amended per Joint Resolution H.R. 3696, the Survival Aid for Central Americans Act. Such assistance shall be used to make available prosthetic devices and rehabilitation, provide medicines and immunizations, assist burn victims, help orphans, and otherwise provide assistance for noncombatants who have been physically injured or displaced by civil strife in Central America. Priority shall be given to those with the greatest needs for assistance. The above is more specifically described in Enclosure 1, "Revised Program Description," and WRF's proposal submitted to USAID/Honduras on March 9, 1990, and amendments thereto, which are incorporated herein by reference into the Cooperative Agreement. In the event of an inconsistency between the Grantee's proposal, the Revised Program Description, and this Schedule, the Schedule and then the Revised Program Description shall take precedence."

2. In section B., Period of Agreement, delete the expiration date of "April 30, 1990" and substitute in lieu thereof "August 31, 1991."
3. Delete section C., Amount of Agreement and Payment, in its entirety and substitute the following in lieu thereof:
 - "1. The total amount obligated herein is now \$3,246,000 for the purposes of this Agreement."
 - "2. Payment shall be made to the Grantee in accordance with procedures set forth in Enclosure 3, Optional Standard Provisions for U.S., Nongovernmental Grantees, in the section entitled 'Payment - Letter of Credit'."
4. In section D., Budget, delete the budget in its entirety and substitute in lieu thereof:

"WRF'S BUDGET

<u>Cost Element</u>	
Procurement	\$ 580,858
Other Program Costs	2,078,988
Indirect Costs	586,132
	<u>\$3,245,978</u>
TOTAL ESTIMATED AMOUNT	\$3,246,000 "
	(ROUNDED)

The attached Project Budget Summary, Enclosure 2, summarizes the WRF budget for funds added under this amendment.

Additionally, in Section D, Budget, under Notes to Budget, delete items 1 and 2 in their entirety and substitute in lieu thereof, "Adjustments among cost elements in an amount up to, but not exceeding, 15% may be made with written notification to A.I.D. Any adjustments exceeding 15% must be made in accordance with mandatory provision No. 4 of the Mandatory Standard Provisions entitled "Revision of Grant Budget."

5. In section E., Substantial Involvement,
 - (a) Delete paragraph 2 in its entirety.
 - (b) Delete paragraph 3 in its entirety and substitute the following in lieu thereof:

"The Grantee is expected to coordinate and cooperate with other CASA organizations to avoid duplication and ensure maximum coverage of intended beneficiaries."
 - (c) In paragraph 4, delete "under the Children's Survival Assistance Program, i.e., children under 17 years of age who have been affected by the Nicaraguan civil strife," and substitute in lieu thereof "under the Central American Survivor's Assistance (CASA) Program, i.e., noncombatant victims of civil strife in Central America."
 - (d) Add Paragraph 5, "Activities 2 through 6 described in Enclosure 1, Revised Program Description will be carried out in consultation with USAID/Honduras to ensure that CASA beneficiaries benefit directly from these activities."
 - (e) Add Paragraph 6, "The Grantee shall not employ any individual to perform work under this Agreement without the prior written approval of the USAID/Honduras Grant Officer or his designee. All requests for such approval shall be supported with a detailed salary history for the individual(s) proposed, submitted in the form of an AID Form 1420-17, Contractor Employee Biographical Data Sheet, or a curricula vitae annotated with the proposed individual's salary history for the last three years, and the statement 'I certify that to the best of my knowledge, the above facts as stated are true and correct.' All biodata sheets and annotated curricula vitae shall be submitted with the original signatures of both the proposed employee and an authorized official of the Grantee's organization."
6. In section F., Reporting/Monitoring, delete paragraph 1, in its entirety substituting the following in lieu thereof:

"Reports on project implementation, including estimated financial expenditures, are due monthly. Ten copies of the 'Monthly Report on Program Implementation,' sample format attached, should be submitted to the A.I.D. Project Officer not later than five working days after the last day of the month on which they are due."

7. In section G., Indirect Cost Rates, delete the indirect cost rate of "22.00" and substitute in lieu thereof "22.10." Also add "overhead rate to be applied to total direct costs less items of equipment and alterations and renovation."

C. PROGRAM DESCRIPTION

- (a) Delete Enclosure No. 1, Revised Program Description, of Agreement Amendment No. 4, and substitute in lieu thereof the attached (Enclosure No. 1) Revised Program Description.

D. STANDARD PROVISIONS

- (a) As of the date of the signing of this amendment, the attached (Enclosure No. 3) unmodified and updated AID Handbook 13 Modified and Optional Standard Provisions shall apply.

All other terms and conditions of the Agreement remain unchanged.

Please acknowledge your receipt of this Agreement Amendment by having an authorized official sign the original and all copies of this amendment, and return the original and all but one copy to the USAID/Honduras Development Finance Office.

Sincerely,


John A. Sanbrailo
Mission Director

Cooperative Agreement No. 522-0380 (formerly OIR-0000-A-00-8120-00),
Amendment No. 7, pg. 6.

Enclosures:

1. Revised Program Description
2. Project Budget Summary
3. Standard Provisions

Attachments:

1. Eligibility Criteria
2. Sample Format - Monthly Report on Program Implementation

ACKNOWLEDGED BY:

WORLD REHABILITATION FUND

SIGNED NAME: Howard A. Rusk, Jr.

TYPED NAME: Howard A. Rusk, Jr.

TITLE: President

DATE: April 25, 1990

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Amendment No. 7, pg. 7.

Fiscal Data

Appropriation: 72-11X1038
Budget Plan Code: LRRX-90-25522-KG13
Project No.: 522-0380.00
Total Estimated Amount: \$3,246,000
Total Obligated Amount: \$3,246,000
DUNS No.: 033-015-132
Funding Source: USAID/Honduras
Technical Office: HRD/SP, Connie Paraskeva
Doc. No. PA-522-90-0026
Amount Obligated This Amendment: \$1,180,000

Enclosure 1

REVISED PROGRAM DESCRIPTION

I. DEFINITION OF SCOPE:

To strengthen and expand the capability of the World Rehabilitation Fund/Honduras Rehabilitation Center (WRF/HRC) to provide rehabilitation services to approximately 1,000 additional beneficiaries who are victims of civil strife in Central America.

II. PURPOSE:

Provide comprehensive rehabilitation services to eligible beneficiaries (see Attachment I, Eligibility Criteria) who are victims of civil strife in Central America including case identification and diagnosis, the fabrication and fitting of prosthetic/orthotic devices, physical training and assistance in ambulation, and personal and family support training for patients and relatives.

III. PROGRAM ACTIVITIES

1. Treat approximately 1,000 additional patients. An average of 55 beneficiaries per month will be evaluated for type and severity of injury, and types of treatment required. Depending on their needs, the beneficiaries will be provided with the indicated prosthetic or orthotic device, ambulation/gait training, and self care services as may be required. In other cases, only specialized rehabilitative services will be provided. Whenever possible, the relatives of the patient will receive training in support of the patient.

2. Provide technical assistance in all rehabilitation fields to the WRF/HRC as jointly determined and to such other rehabilitation facilities, universities, agencies and organizations as WRF/HRC deems appropriate.

3. Hold skill upgrading training seminars for professionals and technical personnel as jointly determined with WRF/HRC.

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4. Assist WRF/HRC establish a rehabilitation library and help to secure essential books, films, visual aids and other rehabilitation teaching aids.

5. Assist WRF/HRC to develop and expand its public information program to sensitize the general public to the needs and capabilities of disabled persons and the needs of the Center.

6. By August 1, 1990, conduct a feasibility study, and develop a business plan to be used by the WRF/HRC in working towards financial self-sufficiency. This plan should contemplate both long and short term goals for the WRF/HRC.

IV. ELIGIBILITY CRITERIA

(See Attachment I)

V. PROGRAM ADMINISTRATION

Mr. Howard Rusk, President of World Rehabilitation Fund, will be principally responsible for the overall management and implementation of the CASA Program.

Enclosure 2

WORLD REHABILITATION FUND

For Period March 1, 1990 - August 31, 1991

A. PROCUREMENT	98,131	
Commodities, Rehab Supplies, including spare machinery parts, quality control devices, molds for die casting and plastic molds, injection molding equipment, materials for use in production of components		98,131
B. TECHNICAL ASSISTANCE (HONDURAS)	593,932	
Personnel	Person Months	Amount
Factory Foreman	18	21,997
P/O Production Technician	36	14,737
On-Site Coordinator	18	55,500
Physician	18	45,000
Physical Therapist	18	28,800
Nurse	18	6,417
Prosthetist	36	5,364
Orthotist	18	3,921
Social Worker	18	9,534
Vocational Counselor/Psychologist	18	9,534
Consulting Physicians	--	30,000
Rehab Aides	36	7,842
Therapy Aides	36	7,842
Secretaries	36	7,034
Clerks	36	5,875
Guards	72	10,387
Drivers	54	8,975
Janitors	36	4,109
Accountants	36	15,873
TEC Coordinator	18	12,893
Factory Workers	90	15,256
Physician	9	13,397
Occupational Therapist	18	6,417
University Affiliated Consultants	--	15,500
Overtime	--	8,049
		<u>\$370,253</u>

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Travel and Per Diem (Honduras)	
In-Country (Staff)	43,331
In-Country (Patients and Guardians)	
Lodging	35,200
Transportation	10,000
Quarterly Consultations (On-Site Coordinator in New York)	
4 trips at 800/trip	3,200
20 days per diem at \$147	6,140
Sub Total	97,871
Other (Honduras)	
Purchase of one vehicle, rental of 2 vehicles, vehicle operation, supplies, spare parts, maintenance, insurance, and P/O equipment	67,500
Building Rental & Utilities	58,308
Sub Total	125,808
C. PROGRAM MANAGEMENT (NY)	206,750
Salaries	
Project Coordinator (1/2 time)	45,000
Secretarial Services (1/2)	24,000
Bookkeeper (1/2 time)	24,000
Consultation services	
Program Evaluation (36 days at \$200/day)	7,200
Procurement (30 days at \$200/day)	5,250
T.A. Factory (28 days at \$200/day)	7,600
T.A. Program (75 days \$200/day)	15,000
Project Advisor (30 days at \$200/day)	6,000
Sub Total	134,050

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Travel and Per Diem (US Staff)

Travel (Project Coordinator)		\$ 3,200
4 trips at \$800/trip		
Travel-Project Advisor		12,000
15 trips at \$800/trip		
Travel-TA Program		12,000
15 trips at \$800/trip		
Travel-TA Factory		6,400
8 trips at \$800/trip		
Travel - Program Evaluation		2,400
3 trips at \$800/trip		
Per diem-Project Coordinator (20 days at \$100/day)		2,000
Per diem-Project Advisor (75 days at \$100/day)		7,500
Per diem-TA Program (75 days at \$100/day)		7,500
Per diem-TA Factory (38 days at \$100/day)		3,800
Per diem-Project Evaluation (9 days at \$100/day)		900
US Internal Travel and Per Diem		15,000
	Sub Total	72,700
D. OTHER DIRECT COSTS	67,500	
Communication (Honduras and NY)		22,500
Public Information (in Honduras)		7,500
Building Rental, Maintenance (NY)		37,500
	Sub Total	67,500
	TOTAL DIRECT	966,313
E. INDIRECT COSTS (22.1%)	213,555	
	GRAND TOTAL	1,179,868
	ROUNDED	\$1,180,000