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DEPARTMENT OF STATE  
AGENCY FOR INTERNATIONAL DEVELOPMENT  
WASHINGTON D C 20505

24 APR 1979

930-0047

Dr. Michael W. Horowitz  
Institute for Development Anthropology, Inc.  
P. O. Box 45 - West View Station  
Binghamton, NY 13905

Subject: Grant No. AID/otr-G-1741

Dear Dr. Horowitz:

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development (hereinafter referred to as "A.I.D." or "Grantor") hereby grants to the Institute for Development Anthropology Inc. hereinafter referred to as "IDA" or "Grantee") the sum of \$50,000 to provide support for the IDA'S program as more fully described in the attachment to this Grant entitled "Program Description".

This Grant is effective and obligation is made as of the date of this letter and shall apply to commitments made by the Grantee in furtherance of program objectives during the period of 1 May 79 through 30 Aug 79.

This Grant is made to the "IDA" on condition that the funds will be administered in accordance with the terms and conditions as set forth in Attachment 1 entitled "Program Description," and Attachment 2 entitled "Standard Provisions," which have been agreed to by your organization.

Please sign the Statement of Assurance of Compliance, enclosed herein, and the original and seven (7) copies of this letter to acknowledge your acceptance of the conditions under which these funds have

been granted.

Please return the Statement of Assurance of Compliance and the original and six (6) copies of this Grant to the Office of Contract Management.

Sincerely yours,

L. E. Stanfield  
Grant Officer  
Chief, OTR Branch  
Central Operations Division  
Office of Contract Management

Attachments:

1. Program Description
2. Standard Provisions
3. Statement of Assurance of Compliance

ACCEPTED:

INSTITUTE FOR DEVELOPMENT ANTHROPOLOGY, INC.

BY: *L. E. Stanfield*

TITLE: *President*

DATE: *April 30, 1975*

FISCAL DATA

Appropriation	:	<u>72-1191021.6</u>
Allotment	:	<u>946-30-099-00-20-91</u>
PIO/T No.	:	<u>930-0047-3097336</u>
Total Grant Amount	:	<u>\$49,967</u>

PROGRAM DESCRIPTION

A. Purpose of Grant

The purpose of this Grant is to provide support to the Grantee's program to develop and conduct a workshop on livestock in Africa.

B. Specific Objectives

At a request of AFR, the Office of Evaluation, PPC/E has given special focus on livestock, a sub-sector of activities in which AFR programs have given particular emphasis far above that of all other regions combined. As a result, PPC/E contacted the services of Dr. Michael Harowitz to prepare an issues paper. Additionally a second paper was produced by an ex-AFR expert through Michigan's CRED.

Because of the importance of the subject and the excellent papers prepared PPC seeks, through the subject request, to discuss the issues raised in the papers, attempt to seek early guidance for AID planners and to identify issues which require field evaluation and/or research.

C. Implementation

The Grantee shall in collaboration with AID/PPC make all necessary logistical arrangements for the conduct of a three day workshop on livestock in Africa in Washington, D. C. at a date convenient to A.I.D., approximately 90 days after the signature of the contract. More specifically the Grantee shall:

- provide expert substantive leadership during the workshop.
- chair the third day of the workshop which will be devoted to identification and priority setting of issues which need further research and/or evaluation note: AID may well chair the first two (2) days, but the Grantee should be prepared to do so.
- Identify workshop invitees  
Note: AID will approve in writing the Grantee's nominees.
- furnish invitees a letter of invitation, a provisional agenda, an issues paper to be written by PPC/E and background reports. (Simultaneously, PPC/E will distribute each materials to A.I.D. invitees).

- Seek from invitees comments on background papers  
Note: Response sought is to reflect agreement or disagreement with the specific issues raised, the degree of confidence in the evidence advanced to support the points made, and identification of other corroborative or falsifying data. Invitees to be asked to indicate those important issues which were omitted and to supply to the Grantee any additional information which can enhance the quality of the workshop.
- gather such responses as well as in depth data on a select number of cases including at least one Sahel and one East African live-stock project.
- prepare any additional papers needed including an annotated agenda for A.I.D. approval as early as is feasible with the aim of sending a final agenda (and any other documents necessary) to participants prior to their departure for the conference.
- arrange for and pay the travel for non AID invitees and perform such arrangements for hotels or as necessary
- arrange for a convenient meeting site in the downtown Washington, D. C. area including arrangements for food services during workshop meeting 1/ and provisions of all conference management and rapportorial services
- pay out-of-town invitees an honorarium and per diem costs.
- provide any other mutually agreed upon functions within the scope of the Grant objectives.

D. Reporting

After the conclusion of the conference, the grantee shall prepare within four weeks a finished draft report of the conference drawing particular emphasis on the policy conclusions of the workshop in its summary and the summary shall be prepared in a format and manner aimed particular at A.I.D. The body of the report shall cover major matters raised in background papers and workshop. A.I.D. will review the reports within seven days and will forward to the grantee such comments as it has. The grantee will then have an additional two weeks to submit five copies of its final reports.

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1/ It is anticipated that workshop discussions will continue during and through lunches, hence this is a part of the necessary services since if the meetings dispersed for lunches valuable meeting time would be lost.

E. Budget

The funds provided under this Grant shall be used to finance the following:

1. Participant Travel and Per Diem**	\$ 22,307
2. Conference Manager, 30 days @ 200*/day	6,000
3. Rapporteur, 30 days @ 200*/day	6,000
4. Project Director/Editor, 20 days @ 280*/day	5,600
5. Honoraria, ca. 20 participants @ 308*/Conference	6,160
6. Estimated cost of meeting facilities, lunches	1,350
7. Secretarial, travel, communications, etc.	<u>2,550</u>
	\$ 49,967

Total Obligated Amount \$49,967.

The Grantee may not exceed the total obligated amount. Adjustments among the line items are unrestricted. Grantee shall maintain time cards and other documents related to above costs and shall keep separate accounting of such costs in accordance with Standard Provision No. 2 entitled "Accounting, Records, and Audit".

F. Special Provisions

The Standard Provisions applicable to this Grant are contained in Attachment 2, with the following exceptions:

- a. Standard Provision 7A, entitled "Payment - Federal Reserve Letter of Credit (FRLC) Advance"
- b. Standard Provision 7C, entitled "Payment - Reimbursement"
- c. Delete Standard Provision No. 10, entitled "Procurement of Goods and Services Under \$250,000" and insert in lieu thereof Standard Provision No. 10, entitled "Procurement of Goods and Services under \$250,000" attached hereto and made a part hereof.

\*inclusive of IDA overhead at 54 percent.

\*\*international travel based on peak season fares; costs will be lowered if (a) conference held during "low" season and (b) fares do not otherwise increase.

- d. Standard Provision 12A, entitled "Title to and Care of Property (Grantee Title)"
- e. Standard Provision 12C, entitled "Title to and Care of Property (Cooperating Country Title)"