



PD-APJ-119
15A 15707

UNITED STATES AGENCY FOR INTERNATIONAL DEVELOPMENT
OFFICE OF THE AID REPRESENTATIVE

American Embassy
Islamabad, Pakistan

September 21, 1989

Church World Service
475 Riverside Drive
New York, NY 10115-0050

Subject: Grant No. 306-0201-G-00-9989-00

Dear Mr. Gill:

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development (hereinafter referred to as "A.I.D." or "Grantor") hereby provides to the Church World Service (hereinafter referred to as "Grantee" or "CWS"), the sum of United States Dollars Fifty Thousand (\$50,000) to provide support for a program which provides relief goods for distribution to newly arrived refugees from Afghanistan as more fully described in the Attachment 1 of this grant entitled "Schedule" and the Attachment 2, entitled "Program Description."

This grant is effective and obligation is made as of the date of this letter and shall apply to commitments made by the Grantee in furtherance of program objectives during the period beginning with the effective date and ending September 30, 1990.

This grant is made to the Grantee on condition that the funds will be administered in accordance with the terms and conditions as set forth in Attachment 1, the Schedule. Attachment 2, the Program Description, and Attachment 3, the Standard Provisions, which have been agreed to by your organization.

Please sign the original and each copy of this letter to acknowledge your receipt of the grant and return the original and all but one copy to the undersigned.

Sincerely yours,


John May
Grant Officer

Loan and Grant Agreements
FM/LMD (if Loan)
FM/PAID
FM/ORD
GC/ANE
ANE/Desk
ANE/TR Officer
ANE/PD Officer & File
PPC/CDIE/DIV

Attachments:

1. Schedule
2. Program Description
3. ~~Standard Provisions~~

ACKNOWLEDGED:

BY: CHURCH WORLD SERVICE

TYPED NAME: Augustine Gill

Augustine Gill

TITLE: Program Officer

DATE: Sept 21, 1989

FISCAL DATA

PIO/T No.	: 306-0201-3-90043
Appropriation No.	: 72-11X1037
Budget Plan Code	: QESX-89-27306-HG13
This Obligation	: \$50,000
Total Estimated Amount	: \$50,000
Total Obligated Amount	: \$50,000
Technical Office	: A/REP

ATTACHMENT 1

SCHEDULE

A. Purpose of Grant

The purpose of this Grant is to provide support to Church World Service (CWS) to purchase relief goods for distribution to recently arrived refugees from Afghanistan, as more specifically described in Attachment 2, to this grant entitled "Program Description."

B. Period of Agreement / Grant

The effective date of this grant is September 21, 1989. The expiration date of this Grant is September 30, 1990.

C. Amount of Grant and Payment

- 1. AID hereby obligates the amount of \$50,000 for the purposes of this grant.*
- 2. Payment shall be made to the Grantee in accordance with procedures set forth in Attachment 3 - Optional Standard Provision, entitled "Payment - Periodic Advance."*

D. Financial Plan

The following is the Grant Budget. Revisions to this budget shall be made in accordance with the Standard Provision of this Grant entitled "Revision of Grant Budget."

Budget

- 1. Items for refugees as per the Program Description: \$50,000*
- 2. No funds provided under this grant will be used for overhead, operating or administrative costs.*

E. Reporting

(i) Financial Status Report:

(1) The Grantee shall use the standardized Financial Status Report, SF 269, to report the status of funds for all nonconstruction projects or programs.

(2) The report shall be on an accrual basis. If the Grantee's accounting records are not normally kept on the accrual basis, the Grantee shall not be required to convert its accounting system but shall develop such accrual information through best estimates based on an analysis of the documentation on hand.

(3) *The Grantee shall submit the Financial Status Report (original and no more than two copies) no later than 30 days after the end of each specified reporting period for quarterly, and 90 days for final reports. The specified report period, at the Grantee's election, may be either its fiscal year, the Government's fiscal year, or the yearly period commencing and ending on the last day of the month of the grant's anniversary.*

(4) *The report shall be submitted to the Controller, USAID/Pakistan, P.O. Box No. 1028, 18, Sixth Avenue, Ramna-5, Islamabad, Pakistan.*

(ii) Monitoring and Reporting Program Performance:

The Grantee shall submit quarterly status report in English that compare actual accomplishments with the goals established for the periods and reasons if applicable why the established goals were not met. The reports will be submitted to the Office of the AID Representative within one month of June 30, September 30, December 31 and March 31. The first such report will be done after the end of the first full quarter that the grant has been in effect. The report will be sent to AID Representative, C/O US Embassy, Islamabad.

F. Special Provisions - Cross Border Movement

The Grantee shall ensure that for the period of the grant, no U.S. nationals shall be sent inside Afghanistan either under this grant or under any other programs or projects of the Grantee.

G. Documentation for Payment and Title to Property

Title to any property purchased directly by the Grantee with funds under this Grant shall be in the Grantee's name.

H. Authorized Geographic Code

Commodities and Services financed by A.I.D. under this grant shall have their source, origin and nationality in the United States of America, Pakistan, Afghanistan and, when agreed to in writing by the A.I.D. Representative, countries in A.I.D. Geographic Code 935. Ocean shipping financed by A.I.D. under the project shall, except as the A.I.D. Representative may otherwise agree in writing, be financed only on flag vessels of the United States.

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I. Close-Out Procedures

This section prescribes uniform closeout procedures for this Grant.

1. *The following definitions shall apply for the purpose of this section:*

a. Closeout: *The closeout of a grant or agreement is the process by which AID determines that all applicable administrative actions and all required work of the grant or agreement have been completed by the recipient and AID.*

b. Date of Completion: *The date of completion is the date on which all work under grants and agreements is completed or the date on the award documents, or any supplement or amendment thereto, on which AID sponsorship ends.*

c. Disallowed Costs: *Disallowed costs are those charges to a grant or agreement that AID or its representative determines to be unallowable in accordance with the applicable Federal cost principles or other conditions contained in the grant or agreement.*

2. *AID closeout procedures include the following requirements:*

a. *Upon request, AID shall make prompt payments to a recipient for allowable reimbursable costs under the grant or agreement being closed out.*

b. *The recipient shall immediately refund any balance or unobligated (unencumbered) cash that AID has advanced or paid and that is not authorized to be retained by the recipient for use in other grants or agreements.*

c. *AID shall obtain from the recipient within 90 calendar days after the agreement all financial, performance, and other reports required as a condition of the grant or agreement. AID may grant extensions when requested by the recipient.*

d. *The recipient shall account for any property acquired with AID funds or received from the Government in accordance with Attachment N of OMB Circular A-110 entitled "Property Management Standards".*

e. *In the event a final audit has not been performed prior to the closeout of the grant or agreement, AID shall retain the right to recover an appropriate amount after fully considering the recommendations on questioned costs resulting from the final audit.*

PROGRAM DESCRIPTION

***Project:** The purpose of this Grant is to address the emergency needs of newly arrived and needy unregistered Afghan refugees in Pakistan for a period of one year. The Grantee is authorized to use the services of Inter Church Aid (ICA), as its implementing partner in Pakistan. These funds would be used to purchase relief kits which consist of a tent, bedding, basic food rations and soap, costing approximately U.S. \$133.14 per unit.*

***Summary of organization:** Church World Service is the relief, refugee assistance and development arm of the National Council of Churches in the United States, a council of 34 Orthodox and Protestant churches in North America. CWS has been operating in Pakistan since 1954 under an agreement with the Ministry of Health of the Government of Pakistan (GOP).*

CWS has been supporting the Afghan refugee assistance program of the GOP since its inception in 1979. Since 1982 CWS has been the recipient of funds from the Department of State's Bureau for Refugee Programs (BRP). These funds have been used to support a health program among Afghan refugees in the Mansehra district of the North West Frontier Province (NWFP), and to address the emergency needs of newly arrived and needy unregistered Afghan refugees in Pakistan. In 1987, the BRP provided a one year, U.S. \$150,000 grant to CWS to assist new arrivals. In 1988, CWS received a \$333, 632 grant from BRP for the Mansehra health program.

Through ICA, its implementing partner, CWS operates in frontier districts in Pakistan which are assigned to it by the Provincial Commissioner of Afghan Refugees (PCAR) of the NWFP. In 1988, programs for newly arrived and needy unregistered refugees were implemented in the Nasir Bagh refugee camp near Peshawar, Keshki (Nowshera District, NWFP), Chitral, and several other areas. In assisting new arrivals and needy unregistered Afghan refugees, CWS would continue its existing program. Information on newly arrived Afghan refugees is obtained from the UNHCR and the GOP, and from the ICA's own survey teams. This year, with the arrival of 70,000 new refugees in the NWFP, the need is particularly acute.

In recent years approximately 100,000 refugees have benefited every year from the CWS assistance programs. The exact location of the beneficiaries has varied, depending on the points of entry of new refugees, availability of space for them to settle, and the decision of the GOP regarding which groups should receive CWS/ICA assistance. We anticipate that similar factors would govern the choice of the beneficiaries of this grant. As in the past, all beneficiaries would be residents of refugee camps. The grant funds would be used exclusively for commodity purchases, and all purchases will be made in Pakistan. Purchases would be made through the CWS/ICA current system of tenders or through known merchants who provide commodities to CWS/ICA at discount rates.

Since all operating costs are already funded, the grant will be used exclusively to finance the initial relief packages. Each newly arrived Afghan refugee family would receive an initial relief package worth approximately Rs. 2,800 and containing the following items:

<u>Item</u>		<u>Value in Pak. Rs.</u>
1 tent	-	1,600.
2 quilts	-	250.
2 blankets	-	200.
1 tarpaulin	-	260.
80 KG wheat	-	240.
5 KG beans	-	65.
5 KG edible oil (ghee)	-	100.
5 KG sugar	-	60.
250 GR tea	-	21.
2 bars soap	-	8.

The bulk of the package is for the cost of shelter and bedding. However, these refugees have no other source for shelter and ICA is the only organization assisting newly arrived refugees with these particular items. In addition as winter approaches tents and bedding will be essential.

During the second and third months each family will receive 80 KG of wheat flour and 5 KG of ghee per month, at a cost of approximately Rs. 300 per family. Most refugees will only be assisted for three months; however if requested by PCAR, ICA will give additional assistance.

Distribution of the goods is to be made by a special 4-person team with the help of 6 ICA survey teams. The ICA has developed a structure that can respond spontaneously and effectively to the needs of new arrivals. During the project period we anticipate that several thousand additional refugees would be assisted. This number could increase substantially, depending on the extent of fighting in Afghanistan and the availability of resources to meet their needs. With experienced field administrative personnel already functioning effectively, the ICA will not incur any additional administrative or overhead expenses in executing this grant.

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