

PID-A12-918  
62991

AGENCY FOR INTERNATIONAL DEVELOPMENT  
UNITED STATES A. I. D. MISSION TO BELIZE  
EMBASSY OF THE UNITED STATES OF AMERICA  
BELIZE CITY, BELIZE, CENTRAL AMERICA

July 31, 1984

Pan American Development Foundation  
1889 F Street, N.W.  
Washington, D.C. 20006

Subject: Grant No. 505-0023  
Appropriation 72-1141021  
BPC LDAA-84-25505-AG13

Gentlemen:

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development (hereinafter referred to as "AID" or "Grantor") hereby grants to the Pan American Development Foundation (hereinafter referred to as "PADF" or "Grantee") the sum of Six Hundred Fifteen Thousand Dollars (U.S.\$615,000) to provide support for a program in Belize, as more fully described in the attachment to this Grant, entitled "Program Description".

This Grant supplements an additional grant of One Hundred Thirty Thousand Belize Dollars (Bz.\$130,000) being provided jointly by the Government of Belize and AID under the terms of Section 6.2 - Local Currency Special Account(s) of the Balance of Payments Loan (No. 505-K-001) dated December 14, 1982.

AID's contributions under this Grant will be provided in increments, the initial one being Two Hundred Thousand Dollars (U.S.\$200,000), which will be made available as of the date of this letter. Subsequent increments will be subject to availability of funds to AID for this purpose and mutual agreement of the parties to proceed at the time of a subsequent increment. Such funds shall apply to commitments made by the Grantee in furtherance of the project objectives during the period July 31, 1984 through approximately December 31, 1987.

11

July 31, 1984

This Grant is made to PADF on condition that the funds will be administered in accordance with the terms and conditions as set forth in Attachment 1, entitled "Program Description" and Attachment 2, entitled "Standard Provisions" (AID Handbook 13, App. 4C, dated 10/1/81), all of which have been agreed to by your organization.

Payments under this Grant will be handled in accordance with Standard Provision 10 of Attachment 2 - Payment - Federal Reserve Letter of Credit (FRLC) Advance. The bank will submit the original Quarterly Financial Status Reports (SF-269 and SF-272) to the Program Accounting Division, Office of Financial Management, AID/Washington, with copies to the Controller, USAID/Honduras and the Office of the AID Representative in Belize.

Please sign the Statement of Assurance of Compliance, enclosed herein, and the original and seven (7) copies of this letter to acknowledge your acceptance of the conditions under which these funds have been granted.

Please return the Statement of Assurance of Compliance and the original and two (2) copies of this Grant to the Office of the AID Representative in Belize.

Sincerely,



Neboysa R. Brashich  
A.I.D. Representative

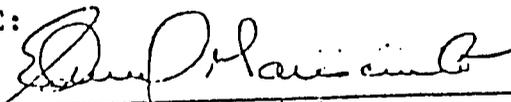
NRB/sat

Attachments:

- 1 - Program Description
- 1-A - Operational Program Grant Proposal (revised April 1983)
- 2 - Standard Provisions
- 3 - Statement of Assurance of Compliance

ACCEPTANCE:

By:



Edward Marasciulo

Title: Executive Vice President, PADF

Date: July 31, 1984

PROGRAM DESCRIPTION

A. PURPOSE

To provide a grant of \$615,000 (supplementing an additional grant of Bz\$130,000 [\$65,000 equivalent] being provided jointly by the Government of Belize and AID under the terms of Section 6.2 - Loan Currency Special Account(s) of the Balance of Payments Loan No. 505-K-001 dated December 14, 1982) to the Pan-American Development Foundation (PADF) for a three-year development project in Belize, as set forth below and in PADF's revised proposal dated July 1984, entitled "Accelerated Cocoa Production Project", which proposal is hereby incorporated as Attachment 1-A.

B. SPECIFIC OBJECTIVES

The specific objective of this project is to accelerate the rate at which small farmers in Belize establish cocoa planting utilizing improved varieties and cultural practices developed by the Hershey Food Corporation at the Hummingbird Farm.

This project will provide direct assistance to sixty farm families in the establishment of cocoa plantations. During the life of the project:

- A total of 600 acres of cocoa will be established
- 60 small farmers will be fully trained in improved cocoa production technology.
- 6 Government of Belize Extension agents will be trained as trainers in cocoa production and extension
- 20 Government of Belize Extension agents will in turn be trained in cocoa production and extension.
- Methodology specifically adopted to accelerate cocoa establishment in other areas of Belize will have been perfected and institutionalized.

C. BACKGROUND

In its early colonial period Belize's economy was almost totally dependent on the export of tropical hardwood logs. In the most recent past sugar has replaced timber as the mainstay of economic survival. This year the bottom has fallen out of the world sugar market and creditable forecasters predict that the chance of a recovery of the sugar market is negligible. Agriculture remains the only viable avenue to economic recovery and diversification out of sugar to other marketable produce the only hope to exploit this resource.

West Africa, which has in the past supplied 75% of the world market, is no longer a reliable source of cocoa due to government policies brought on, in large, by an adverse political climate in the region. As a result the Hershey Corporation which currently buys 25% of world production, has initiated programs to improve reliability and quality of cocoa in countries closer to home. In the Dominican Republic, for example, its payments of an initial 10 cents per pound incentive for fermented cocoa has shifted the supply at the market to this preferred type. These improved production techniques, a guaranteed market and incentive payments for quality have had a positive effect on the economic climate in areas when it has been implemented.

In Belize, Hershey launched its most significant trial effort to improve Caribbean/Central American cocoa production. Five years of research and production trials have paid off in improved varieties and cultural practices producing yields several times the world average. Hershey has requested assistance to institutionalize the technique and develop systems for transferring the technology to farmers in two separate cocoa producing areas. During discussions with Hershey, it was agreed it is desirable to design a method during the first phase of the product to replicate this cocoa production system to other areas of Belize and possibly the Caribbean region, and elsewhere in Latin America.

#### D. PROJECT DESCRIPTION

The government has specifically requested assistance in further developing a small farmer cocoa production technique in cooperation with the Hershey Corporation at its Hummingbird Farm near Belmopan, Belize, and to institutionalize this cocoa production and processing technology at two locations near Hummingbird. This will be accomplished through on-the-farm training and extension performed by the government extension service, Peace Corps volunteers with extension backgrounds and selected cocoa farm workers from the Hummingbird Farm.

The goal of the project will be to further develop and refine an improved cocoa production and processing technology that can be easily replicated in other areas in Belize and elsewhere for the purpose of increasing the income of small farmers. The project will serve as a model for improving small-farmer cocoa production and processing as a higher yield alternative to the traditional method. This project will be implemented by PADF in close cooperation with the Hershey Food Corporation, the GOB, U.S. Peace Corps, VITA and the USAID Mission to Belize.

The project will work closely with fifty to sixty selected farmers in two locations using the Hummingbird Farm as a base for its project activities and a training center. In addition to the farmers to be trained under an on-the-farm training program on improved cocoa production using the methods Hershey has developed, it is envisioned that the Hummingbird Farm will also be the center to upgrade the specialized extension skills of fifteen to twenty government extension agents and the three Peace Corps volunteers assigned to the project. These groups will be the primary beneficiaries of the project in the short term.

A method to transfer this technology as a package to groups of farmers in other areas will be developed during the third year of this phase. This technique when implemented will have an accelerated multiplier effect that will reach several hundred farmers. It should be recognized that while this project has as its focal point the very low income farmers in the two areas of operation the technique for increased production will be available to all including large producers.

The total cost of the project during over three years is \$1,800,000. An operational program grant fund from USAID of \$680,000 to PADF, a private voluntary organization, to partially support the project. Contributions from each of the organizations involved in the project in the first three years are: PADF & VITA, 7%; Belize Ministry of Agriculture, 20%; USAID 39%; Hershey Food Corporation 3%; Peace Corps 8%; participants 23%.

#### E. PROJECT ADMINISTRATION AND IMPLEMENTATION

Overall administration of the project will be the responsibility of PADF. Field staff will include a Chief of Party with broad administrative and overseas experience with an agriculture bias, a community development advisor, and locally hired secretary.

The Chief of Party will be located in Belize at the Hershey Hummingbird farm with full authority for directing the "day to day" operations of the project activities and to serve as liaison officer to the GOB, the USAID mission and other interested parties as the project progresses. He will supervise all personnel assigned to this project in a professional capacity. The Chief of Party will be responsible to PADF for all management and financial activities of the project. PADF in turn will be accountable to the Government of Belize and to USAID. The project manager will stay in close contact with the USAID mission and the concerned officers of the GOB.

The project area will be located in two separate areas with the Hummingbird Farm acting as project headquarters and the seat of the extension activities. One project location will be designated for selected participants presently employed by the Hershey Corporation. They will each be allocated twenty five acres of land to develop, including land clearing and the building of a residence. Approximately, ten acres of this land area will be planted in cocoa using improved technology being developed by the Hershey Corporation with the remainder planted in various crops to be recommended by the extension personnel. A similar but larger area (with fifty acres per farmer) will be designated in the Valley of Peace. The participants located in this area will be other small farmers who are interested in becoming cocoa farmers and who meet the criteria established for participant selection.

The Peace Corps has agreed to designate three volunteers with an extension and agriculture background to assist in these activities along with regular government agriculture workers and selected employees of Hershey's Hummingbird Farm. It is predicted, with this continuity, there will be a maximum of uniformity in the two project areas.

Aside from the technical agricultural focus of the project, another element of a social nature will have heavy impact as the project progresses. Persons of distinct and different cultures will be the participants of this project; living, working, and training together and at the same time building communities that must be harmonious.

A community development specialist is being supplied to this effort to assure orderly and compatible progress toward developing communities that will continue to be permanent thus accomplishing a major goal of the GOB to improve the rural areas.

The community organization advisor, in conjunction with appropriate GOB officials, USAID staff, and project beneficiaries will establish community priorities and implement a development scheme. The resources of this advisor will be available to all project participants but it is expected that the need of the participants in the Valley of Peace will consume the larger portion of the technicians time.

The community development advisor's role will be to help plan and manage the organizational process and to operate in a manner which is complementary to the agricultural aspects. It is anticipated that special emphasis will be developed in the following:

1. Community information and outreach. To identify resources and effectively apply them to the major needs. To develop this capability within the participants for continued development.
2. Women's participation in economic activities. To provide organization and/or training in those areas which represent sustainable opportunities for income generation.
3. Support the development of basic social infrastructure. To assure access to essential services for health, water, housing, education, and transportation.
4. Institutional support for self-reliance and stability. To facilitate the establishment of chosen organizations, enterprises, cooperatives, and social groups. To assure the capacity for ongoing management and development.

F. EVALUATION

Because of the unique nature of this project involving both the public and private sectors close monitoring of the project progress is essential and desirable. PADF will carry out a continuous evaluation plan called "process documentation." Ongoing data collection will be used as a tool for a learning process approach in the implementation of this project. In other words, documentation for ongoing feedback will be used so that errors in project design or obstacles in the bureaucracy can be identified and dealt with on the spot. This is then an implementation method and tool for impact analysis that permits a local evaluator or social scientist to visit the project regularly to collect the information needed by the implementing organization. The continuous nature of the information-gathering distinguishes it from the standard method which tends to take place "after the fact." It is envisioned that the evaluator will visit the project sites each quarter for several days. These visits will include talks with family members of participants, community leaders and close coordination with the community development specialist assigned to the project.

The evaluation has two key functions: 1) to document this project for purposes of replication and, 2) improvements and adjustments. In order to best serve these ends one must see the evaluation and schedule as flexible. A PADF evaluation officer made a pre-project visit to Belize, participated in final project design discussions and is preparing the questionnaire for baseline data. Further baseline requirements can be handled in-country by the project manager as farmers register for the project. For

example, the implementation schedule will list certain benchmarks at various stages of the project and to measure the actual progress will require site visits to observe the activities. After each of these visits a "give and take" discussion will be held with representatives of all the organizations involved. They will be appraised of the project status at that time. This should: 1) provide ongoing information by which the project is or is not proceeding toward its objectives. 2) It should show the impact the project is having on the participants, their families and the new community. 3) It will be a vehicle for making known the views of the farmers (participants) themselves.

G. REPORTING

PADF will prepare and submit detailed periodic reports from the date of signature of the Agreement until its termination describing the progress and problems of project activities as contained in the Project Proposal. These reports will be submitted within 30 days following the 6th, 18th and 30th months of the project, which will be submitted within 30 days following the termination of the project.

Financial reports will be submitted in accordance with Standard Provision 10C of Attachment 2.

Copies of all reports and evaluations will be sent in two copies within 30 days of completion to: USAID/Belize; Belize Desk, LAC/CAR, AID/W; LAC/DP, AID/W; and FVA/PVC, AID/W.

BUDGET

SUMMARY OF PROJECT INPUTS  
(US\$000)

|  | AID        |           | PEACE<br>CORPS | HERSHEY   | GOV'T<br>BELIZE | PARTIC.    | PADF &<br>VITA | TOTAL        |
|--|------------|-----------|----------------|-----------|-----------------|------------|----------------|--------------|
|  | FX         | LC        |                |           |                 |            |                |              |
| <u>SALARIES &amp; BENEFITS</u>         | 244        |           |                |           |                 |            |                | 244          |
| Chief of Party (1)                     | 158        | --        | --             | --        | --              | --         | --             | 158          |
| Community Dev. Adv.                    | 86         | --        | --             | --        | --              | --         | --             | 86           |
| Peace Corps Extnsnst(3)                | --         | --        | 160            | --        | --              | --         | --             | 160          |
| Agricultural Extnsnst(6)               | --         | --        | --             | --        | 75              | --         | --             | 75           |
| Field Trainers                         | --         | --        | --             | 10        | --              | --         | --             | 10           |
| Secretarial & Other                    | --         | 15        | --             | --        | --              | --         | --             | 15           |
| <u>HOME OFFICE SUPPORT</u>             | 66         |           |                |           |                 |            |                | 66           |
| Project Supervision                    | 66         | --        | --             | --        | --              | --         | 80             | 146          |
| Computer Access                        | --         | --        | --             | --        | --              | --         | 14             | 14           |
| Inquiry Service &<br>Technical Support | --         | --        | --             | --        | --              | --         | 11             | 11           |
| <u>TRAVEL</u>                          | 56         |           |                |           |                 |            |                | 56           |
| Overseas                               | 25         | --        | --             | --        | --              | --         | --             | 25           |
| Staff Relocation                       | 31         | --        | --             | --        | --              | --         | --             | 31           |
| Vehicle Expns: Cars                    | --         | 30        | --             | --        | --              | --         | --             | 30           |
| Motorcycles                            | --         | 15        | --             | --        | --              | --         | --             | 15           |
| <u>TRAINING</u>                        | 7          |           |                |           |                 |            |                | 7            |
| Training of Trainers                   | 7          | --        | --             | 7         | --              | --         | --             | 12           |
| Participants                           | --         | 5         | --             | --        | --              | --         | --             | 5            |
| <u>ADMINISTRATIVE EXPENSES</u>         | 11         |           |                |           |                 |            |                | 11           |
| Office Space & Services                | --         | --        | --             | 38        | --              | --         | --             | 38           |
| Phone, Telex & Supplies                | 11         | --        | --             | --        | --              | --         | --             | 11           |
| <u>LAND</u>                            |            |           |                |           |                 |            |                | 50           |
|  | --         | --        | --             | --        | 50              | --         | --             | 50           |
| <u>OTHER FIXED ASSETS</u>              | 57         |           |                |           |                 |            |                | 57           |
| Vehicles (2)                           | 24         | --        | --             | --        | --              | --         | --             | 24           |
| Motorcycles (3)                        | 5          | --        | --             | --        | --              | --         | --             | 5            |
| Equipment & Supplies                   | 22         | --        | --             | --        | --              | --         | --             | 22           |
| <u>LOANS</u>                           | 25         |           |                |           |                 |            |                | 25           |
| Cash Crop                              | 25         | --        | --             | --        | --              | --         | --             | 25           |
| Housing & Land Preparation             | --         | --        | --             | --        | 250             | --         | --             | 250          |
| <u>LABOR</u>                           |            |           |                |           |                 |            |                | 380          |
|  | --         | --        | --             | --        | --              | 380        | --             | 380          |
| <u>PRINTING MATERIALS</u>              |            |           |                |           |                 |            |                | 27           |
|  | --         | --        | --             | --        | --              | 27         | --             | 27           |
| <u>EVALUATION &amp; AUDIT</u>          | 20         |           |                |           |                 |            |                | 20           |
|  | 20         | --        | --             | --        | --              | --         | 10             | 30           |
| <u>OVERHEAD</u>                        | 135        |           |                |           |                 |            |                | 135          |
|  | 135        | --        | --             | --        | --              | --         | --             | 135          |
| <b>TOTAL</b>                           | <b>615</b> | <b>65</b> | <b>160</b>     | <b>55</b> | <b>375</b>      | <b>415</b> | <b>115</b>     | <b>1,800</b> |

ASSURANCE OF COMPLIANCE WITH THE AGENCY FOR  
INTERNATIONAL DEVELOPMENT REGULATION UNDER TITLE VI  
OF THE CIVIL RIGHTS ACT OF 1964

PAN AMERICAN DEVELOPMENT FOUNDATION (hereinafter called the  
(Name of Grantee)

"Grantee")

HEREBY AGREES THAT it will comply with Title VI of the Civil Rights Act of 1964 (P.L. 88-352) and all requirements imposed by or pursuant to the Regulation of the Agency for International Development (22 CFR Part 209, 30 FR 317) issued pursuant to that Title, to the end that, in accordance with Title VI of that Act and the Regulation, no person in the United States shall, on the ground of race, color, religion, sex or national origin be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under a program or activity for which the Grantee receives Federal financial assistance from the Agency; and HEREBY GIVES ASSURANCE THAT it will immediately take any measures necessary to effectuate this agreement.

If any real property or structure thereon is provided or improve with the aid of Federal financial assistance extended to the Grantee by the Agency, this assurance shall obligate the Grantee or in the case of any transfer of such property, any transferee, for the period during which the real property or structure is used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits. If any personal property is so provided, this assurance shall obligate the Grantee for the period during which it retains ownership or possession of the property. In all other cases, this assurance shall obligate the Grantee for the period during which the Federal financial assistance is extended to it by the Agency.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining any and all Federal grants, loans, contracts, property, discounts or other Federal financial assistance extended after the date hereof to the Grantee by the Agency, including installment payments after such date on account of applications for Federal financial assistance which were approved before such date. The Grantee recognizes and agrees that such Federal financial assistance will be extended in reliance on the representations and agreements made in this assurance, and that the United States shall have the right to seek judicial enforcement of this assurance. This assurance is binding on the Grantee, its successors, transferees, and assignees, and the person or persons whose signatures appear below are authorized to sign this assurance on behalf of the Grantee.

PAN AMERICAN DEVELOPMENT FOUNDATION

(Grantee)

BY (Signature) Edward Marasciulo TITLE Executive Vice President

TYPED NAME EDWARD MARASCIULO DATE July 31, 1984

AGENCY FOR INTERNATIONAL DEVELOPMENT  
UNITED STATES A. I. D. MISSION TO BELIZE  
EMBASSY OF THE UNITED STATES OF AMERICA  
BELIZE CITY, BELIZE, CENTRAL AMERICA

RECEIVED FEB 11 1985  
January 10, 1985

Pan American Development Foundation  
1889 F Street, N.W.  
Washington, D.C. 20006

Subject: Amendment No. 1  
Grant No. 505-0023  
Appropriation 72-1141021 and 72-1151021  
BPC LDAA-84-25505-AG13 and LDAA-85-25505-AG13

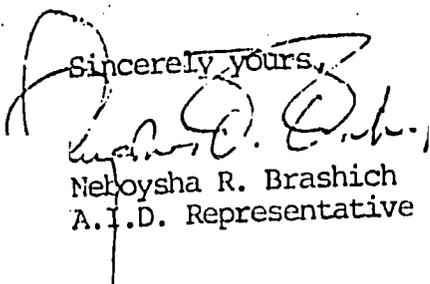
Gentlemen:

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development hereby provides to the Pan American Development Foundation, the Grantee, the additional sum of Four Hundred Fifteen Thousand Dollars (\$415,000) in continuation of a project in Belize, as more fully described in the attachment to the basic Grant, entitled "Program Description".

The total cumulative obligation under this Grant is now \$615,000 which shall apply to commitments made by the Grantee in furtherance of program objectives during the period July 31, 1984 through approximately December 31, 1987. Funds disbursed by AID but uncommitted by the Grantee at the expiration of this period shall be refunded to AID.

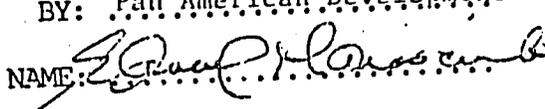
Please acknowledge your receipt and acceptance of this Amendment by signing the original of this letter and returning it to the Office of the AID Representative in Belize.

Sincerely yours,

  
Neloysha R. Brashich  
A.I.D. Representative

ACCEPTANCE:

BY: Pan American Development Foundation

NAME: 

TITLE: Executive Vice President

DATE: February 4, 1985

January 10, 1985

Pan American Development Foundation  
1889 F Street, N.W.  
Washington, D.C. 20006

Subject: Amendment No. 1  
Grant No. 505-0023  
Appropriation 72-1141021 and 72-1151021  
EPC LDAA-84-25505-AG13 and LDAA-85-25505-AG13

Gentlemen:

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development hereby provides to the Pan American Development Foundation, the Grantee, the additional sum of Four Hundred Fifteen Thousand Dollars (\$415,000) in continuation of a project in Belize, as more fully described in the attachment to the basic Grant, entitled "Program Description".

The total cumulative obligation under this Grant is now \$515,000 which shall apply to commitments made by the Grantee in furtherance of program objectives during the period July 31, 1984 through approximately December 31, 1987. Funds disbursed by AID but uncommitted by the Grantee at the expiration of this period shall be refunded to AID.

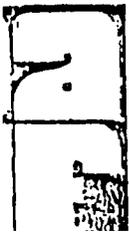
Please acknowledge your receipt and acceptance of this Amendment by signing the original of this letter and returning it to the Office of the AID Representative in Belize.

Sincerely yours,

Neboyska R. Brashich  
A.I.D. Representative

ACCEPTANCE:

BY: .....  
NAME: .....  
TITLE: .....  
DATE: .....



# Pan American Development Foundation

1889 F Street N.W. • Washington, D.C. 20006 • U.S.A. • Phone: (202) 789-8969 Cable: FUPAD Telex: 440251

## BELIZE ACCELERATED COCOA PRODUCTION PROJECT:

### JB-GRANT AGREEMENT, PADF AND VITA.

This agreement establishes the responsibilities and obligations of The Pan American Development Foundation (PADF) and Volunteers in Technical Assistance (VITA) in joint implementation of the Accelerated Cocoa Production Project in Belize, funded in part by the attached Operational Program Grant (OPG Grant No. 505-0023) of the U.S. Agency for International Development Belize Mission (USAID-B). PADF is recipient of the USAID grant; VITA is the subgrantee.

1. PADF will be responsible for project management, finances, logistical support, reporting and evaluation, and other activities in support of agricultural and institutional development as called for in the project description. It will field the Chief of Party for 36 months, to reside primarily in Belize, to direct project activities as defined in the OPG project description, and as consistent with the Conditions of Agreement, Standard Provisions, and Payment Procedures.

2. VITA will have primary responsibility for project activities in community development, assist in agricultural and institutional development activities as appropriate, provide logistical support for the community development specialist, and assist with other activities as appropriate. VITA agrees to hire a Community Development Specialist under an employment contract defining duties and terms of compensation for a 24 month period of service primarily in Belize. The Community Development Specialist will assist the Project Director in carrying out community development activities as defined in the OPG project description, and as consistent with the Conditions of Agreement, Standard Provisions, and Payment Procedures.

3. PADF will advance VITA funds in increments as anticipated to be needed under the agreed subgrant budget, attached and part of this agreement, which is estimated to total approximately \$202,000. VITA will provide PADF detailed reports of expenditures and funds available at the end of each quarter in the form agreed, and will invoice PADF for major, unforeseen items.

The subgrant budget includes:

(a) the Community Development Specialist's salary, fringe benefits, allowances, and indirect costs for 24 months;

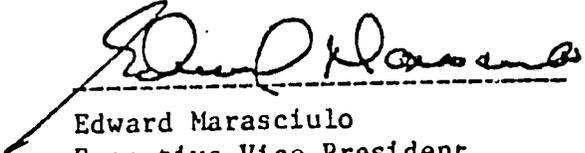
(b) VITA home office project supervision and support costs (including salaries and fringe benefits, travel and miscellaneous office expenses) and indirect costs for the period of VITA project services, and;

(c) reimbursement for other project services not covered with other funds.

4. VITA and PADF agree that PADF, through its Project Officer, will coordinate requests of both institutions for occasional non-project services by Mr. Corven and the Community Development Specialist, and that in approving such supplemental assignments PADF will consult with the person and approve only such additional activities as the USAID/Belize Project Officer agrees are not in conflict with the objectives and schedules of the project. Non-project costs will be reimbursed from other funds.

5. The term of this agreement is 36 months beginning August 1, 1984. Either party may, however, upon 30 days written notice to the other and without cause, terminate the relationship created thereunder.

-----  
Henry R. Norman  
Executive Director  
Volunteers for Technical  
Assistance (VITA)  
1815 Lynn Street  
Arlington, Virginia, 22209

  
-----  
Edward Marasciulo  
Executive Vice President  
Pan American Development  
Foundation (PADF)  
1889 F Street NW  
Washington, D.C. 20006

\_\_\_\_\_  
DATE

Dec 20, 1984  
DATE

BELIZE ACCELERATED COCOA PRODUCTION PROJECT

PADF-VITA Breakout Budget 12/20/84

|                                    | PADF           | VITA           | PADF O/H<br>36% | VITA O/H<br>32% | TOTAL O/H      |
|------------------------------------|----------------|----------------|-----------------|-----------------|----------------|
| <u>SAALARIES &amp; BENEFITS</u>    |                |                |                 |                 |                |
| Chief of Party                     | 158,000        |                | 56,880          |                 | 332,360        |
| Community Development              |                | 89,000         |                 | 28,480          |                |
| <u>HOME OFFICE</u>                 |                |                |                 |                 |                |
| Project Supervision                | 19,035         | 46,965         | 6,853           | 15,029          | 87,882         |
| <u>TRAVEL</u>                      |                |                |                 |                 |                |
| Overseas                           | 17,125         | 7,875          | 6,165           | 2,520           | 33,685         |
| <u>STAFF RELOCATION</u>            |                |                |                 |                 |                |
| Storage, travel, R&R, etc.         | 18,908         | 10,170         | 6,807           | 3,254           | 39,139         |
| <u>TRAINING</u>                    |                |                |                 |                 |                |
| Participants                       | 7,000          |                | ---             |                 | 7,000          |
| <u>LOANS</u>                       |                |                |                 |                 |                |
|                                    | 25,000         |                | ---             |                 | 25,000         |
| <u>ADMINISTRATIVE EXPENSES</u>     |                |                |                 |                 |                |
| Office rent, phone, telex,<br>etc. | 9,000          |                | 3,240           |                 | 12,240         |
| <u>OTHER FIXED COSTS</u>           |                |                |                 |                 |                |
| Vehicles, equip., supplies         | 51,000         |                | ---             |                 | 51,000         |
| <u>EVALUATION/AUDIT</u>            |                |                |                 |                 |                |
|                                    | 20,000         |                | 7,200           |                 | 27,200         |
| <u>TOTAL</u>                       | <u>325,068</u> | <u>154,010</u> | <u>87,145</u>   | <u>49,283</u>   | <u>615,506</u> |