

PD-AAZ-882

ENL 62935

AGENCY FOR INTERNATIONAL DEVELOPMENT  
UNITED STATES OF AMERICA A. I. D. MISSION  
TO EL SALVADOR  
C/O AMERICAN EMBASSY.  
SAN SALVADOR, EL SALVADOR, C. A.

AUG 31 1989

Mr. K. E. Brown, Jr.  
Country Representative  
Catholic Relief Services (CRS)  
P. O. Box 2047  
San Salvador

SUBJECT: Operational Program Grant No. 519-0370-G-00-9544-00

Dear Mr. Brown:

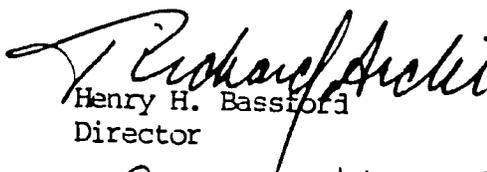
Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development (hereinafter referred to as "A.I.D." or "Grantor") hereby enters into an Operational Program Grant (hereinafter referred to as "Grant") with Catholic Relief Services/El Salvador (hereinafter referred to as "CRS" or "Grantee"), for the sum of \$70,000 to provide support for the CRS/CARITAS Maternal and Child Health, MCH, program in El Salvador as described in the Schedule of this Grant and Attachment 2, entitled "Program Description."

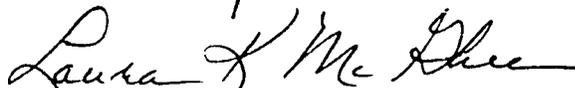
This Grant is effective and obligation is made as of the date of this letter and shall apply to commitments made by the Grantee in furtherance of program objectives during the period beginning with the effective date and ending December 31, 1990.

The Grant is made to CRS on condition that the funds will be administered in accordance with the terms and conditions as set forth in Attachment 1, entitled the "Schedule," Attachment 2, entitled "Program Description," and Attachment 3, entitled "Standard Provisions," which have been agreed to by your organization.

Please sign the original and six (6) copies of this letter to acknowledge your receipt of the Grant, and return the original and five (5) copies to USAID/El Salvador.

Sincerely yours,

  
Henry H. Bassford  
Director

  
Laura K. McGhee  
Grant Officer

Acknowledged:

By:   
K.E. Brown, Jr.  
CRS Country Representative

Date: 31 AUG 89

Attachments:

1. Attachment 1: "The Schedule"
2. Attachment 2: "Program Description"
3. Attachment 3: "Standard Provisions"

FISCAL DATA

Appropriation:	72-1191021
Budget Plan Code:	LDHA-89-25519-KG13
Project No.:	519-0370
Total Amount:	\$70,000
Total Obligation Amount:	\$70,000
Funding Source:	USAID/El Salvador

Attachment J.

SCHEDULE

A. PURPOSE OF GRANT

The purpose of this Grant is to provide funding to assist Catholic Relief Services/El Salvador enhance their Maternal and Child Health Program through the purchase of weight scales and growth charts and to conduct an evaluation of the Program.

B. PERIOD OF GRANT

1. The effective date of this Grant is the date of the covering letter. The expiration date of this Agreement is December 31, 1990.
2. Funds obligated hereunder are available for program expenditures for the estimated period from the date of the Grant to December 31, 1990, as shown in the Financial Plan below.

C. AMOUNT OF GRANT AND PAYMENTS

1. A.I.D. hereby obligates the amount of \$70,000 for purposes of this Grant.
2. Payment shall be made to the Grantee in accordance with the procedures set forth in paragraph 3, entitled "Payment-Cost Reimbursement" of Attachment 3, Standard Provisions for U.S. Grantees and Subgrantees.

D. FINANCIAL PLAN

<u>LINE ITEMS</u>	<u>AID</u>	<u>CRS COUNTERPART</u>	<u>TOTAL</u>
1. <u>Administration</u>	0	<u>\$486,150</u>	\$486,150
a. Salaries	-	170,520	
b. Social Security and 30% vacations	-	21,574	
c. Rent, Maintenance, Warehouses	-	64,800	
d. Transportation of Foodstuffs	-	143,960	
e. Vehicles, Fuel, Maintenance	-	50,400	
f. Per Diem	-	12,096	
g. Stationary, Communications	-	8,400	
h. Fumigation	-	8,400	
i. Vehicles, Insurance	-	6,000	
2. <u>Health/Production</u>	<u>70,000</u>	<u>908,400</u>	\$978,400
a. Purchase and Trans portation of Scales	15,000	-	
b. Printing of Growth Charts	5,000	-	
c. Evaluation Costs	50,000	-	
d. Agriculture Production	-	900,000	
e. Education Courses	-	8,400	
SUBTOTAL (USAID/ES and CRS)	<u>70,000</u>	<u>1,394,550</u>	<u>1,464,550</u>
3. <u>Title II Commodities (Other     Source of Funding)</u>	3,780,000	-	\$3,780,000
TOTAL AMOUNT	<u>3,850,000</u>	<u>1,394,550</u>	<u>\$5,244,550</u>

## E. REPORTING AND EVALUATION

### 1. Financial Reporting Requirements

The financial reporting requirements are as detailed in paragraphs 3(a), (b) and (c) of the attached Standard Provisions. The financial reports entitled "Request for Advance or Reimbursement" (SF 270), shall be submitted monthly to A.I.D.

### 2. Program Progress Report

The Grantee shall monitor performance under the Grant and ensure that time schedules are being met, projected work units by time periods are being accomplished, and other performance goals are being achieved. Based upon this monitoring, the Grantee shall submit monthly performance reports to IRD/RJD, USAID/El Salvador that briefly present the following information for each activity under the Grant:

- a) A comparison of actual accomplishments with the goals established for the period in the implementation plan;
- b) Reasons why established goals were not met;
- c) Adequacy of remaining funds to reach goals; and
- d) Other pertinent information including, when appropriate, analysis and explanation of cost overruns or high unit costs.

Upon completion of this Grant, CRS will submit to USAID/El Salvador, a completion report which shall include a section on "lessons learned."

### 3. Evaluation

The Grantee will undertake a baseline survey in October 1989. Baseline data on health conditions of the children under the age of six and income level of the families participating in the Maternal and Child Health Program will be collected. A simple Knowledge, Attitude and Practice (KAP) survey of randomly selected mothers will be conducted.

A Grant financed program evaluation will be carried out in March 1990 to determine whether the new program design and administrative, educational and agricultural production resources are sufficient to indicate health and economic improvements can be expected.

A final evaluation will be conducted in September 1990. Data on health and income levels will be collected, as well as another KAP survey for comparison with data obtained in the initial evaluation, to determine and measure the program's impact.

The scope of work for the aforementioned activities will be developed in coordination with A.I.D./El Salvador, as will the selection of the consultants/individuals to carry out the baseline study and evaluation.

#### F. SPECIAL PROVISIONS

1. The Grantee agrees to submit to USAID/El Salvador, 30 days after signing this Grant Agreement letter, the following:

- a) A plan for the distribution of the weight scales and the growth charts to the different centers; and
- b) A Nutrition and Health Education Plan for center staff and volunteer mothers that includes training in growth surveillance and other techniques to detect inadequate weight gain and nutritional deficiencies.

2. CRS shall maintain a drug-free workplace in compliance with the certification provided to A.I.D. dated July 31, 1989. Violations of the requirements to maintain a drug-free workplace may subject the Grantee to suspension of disbursements, termination or suspension of this Grant, ineligibility to receive further grant assistance and such other remedies as A.I.D. may consider appropriate. Violations include the failure to comply with the certification, presentation of a false certification, or evidence that such a number of employees have been convicted of violations of criminal drug statutes for acts occurring in the workplace as to indicate that the Grantee has failed to make a good faith effort to provide a drug-free workplace.

3. Optional Standard Provisions for U.S. non-governmental Grantees:

a) Payment - Letter of Credit	_____
b) Payment - Periodic Advance	_____
c) Payment - Cost Reimbursement	_____
d) Air Travel and Transportation	<u>    X    </u>
e) Ocean Shipment of Goods	<u>    X    </u>
f) Procurement of Goods and Services	<u>    X    </u>
g) A.I.D. Eligibility Rules for Goods and Services	<u>    X    </u>
h) Subagreements	<u>    X    </u>
i) Local Cost Financing	<u>    X    </u>
j) Patent Rights	<u>    X    </u>
k) Publications	_____
l) Negotiated Indirect Costs Rates - Predetermined	<u>    X    </u>
m) Negotiated Indirect Costs Rates - Provisional	_____
n) Regulations Governing Employees	_____
o) Participant Training	<u>    X    </u>
p) Voluntary Population Planning	_____
q) Protection of Individual as a Research Subject	<u>    X    </u>
r) Care of Laboratory Animals	<u>    X    </u>
s) Government Furnished Excess Personal Property	_____
t) Title to and Use of Property (Grantee Title)	<u>    X    </u>
u) Title to and Care of Property (US Govern. Title)	_____
v) Title to and Care of Property (Coop. Country Title)	_____
w) Cost Sharing (Matching)	<u>    X    </u>
x) Use of Pouch Facilities	_____
y) Conversion of United States Dollars to Local Currency	<u>    X    </u>

G. TITLE TO PROPERTY

The Grantee will have title to property financed under this Grant.

H. AUTHORIZED GEOGRAPHIC CODE

The authorized geographic code for procurement of goods and services under this Grant is 000 (The United States) for foreign exchange costs, and the Central American Common Market (CACM) for local currency costs.

I. COST SHARING (MATCHING)

For each year under this Grant, the Grantee agrees to expend from non-Federal funds an amount at least equal to the total expenditures under this Grant specified in the Schedule of the Grant.

J. AUDITS

The Grantee will engage a U.S. CPA firm, or an affiliate of a U.S. CPA firm, to carry out an annual audit of CRS' financial statements and use of the A.I.D. Grant funds. The annual audits of CRS' programs worldwide may be used to satisfy this requirement.

PROGRAM DESCRIPTION

A. GOAL AND PURPOSE

The overall goal of the MCH Program is to improve living conditions of low income target groups by improving their nutritional status and promoting food production and income generation activities.

The purpose of the Project is to provide funding to assist Catholic Relief Services/El Salvador enhance their Maternal and Child Health Program through the purchase of weight scales and growth charts and the conduct of an evaluation of the Program.

B. PROJECT ACTIVITIES

1. Nutrition and Health Education

The CRS/CARITAS Maternal and Child Health (MCH) Program currently operates a network of some 450 Health and Nutrition Centers throughout the country. Distribution of PL 480 Title II food commodities to 120,000 beneficiaries (36,000 mothers and 84,000 children) takes place in these centers. Following a 1988 evaluation, the Program was redesigned to strengthen nutrition education activities. Under this Grant, these activities will be further strengthened.

Each participating Health and Nutrition Center will be provided with weight scales and growth charts to be used as educational tools in health and nutrition activities for mothers. Center staff and volunteer mothers will also be trained in growth surveillance and other techniques to detect inadequate weight gain and nutritional deficiencies. Use of weight scales and growth charts will be standardized in all centers to provide greater information on program impact on health conditions of participating children.

2. Food Production and Other Income Generation Activities

The CARITAS Soy Bean Production/Nutrition Project will be more fully integrated with the MCH Program. This reintegration will be accomplished through the incorporation of activities to improve program efficiency and effectiveness and enhance the potential impact on health

and economic conditions of the participants and their families. This Project, originally funded by CRS and now underwritten by the Inter-American Foundation, promotes the production of soy beans to generate additional income for beneficiaries; to date, it has operated only in the Dioceses of Santa Ana, Sonsonate and San Miguel, benefitting some 10,000 individuals. Technical and credit assistance to farmers, coupled with nutritional education has resulted in increases in income by an average of 15% in participating communities and has provided a valuable food supplement as well. Expansion of this activity to other areas has been scheduled by CARITAS for the implementation in this Program period.

With the exception of evaluation costs and acquisition of weight scales and growth charts, funded under this Grant, financing of newly designed MCH activities will be covered through a combination of resources available to the Program; including beneficiary contributions and private donations to CARITAS of El Salvador and CRS/El Salvador. These activities include but are not limited to: Agricultural Production, Training and Education Courses, Technical and Financial Assistance to the Centers, Program Monitoring and Supervision, Transportation of Commodities, Travel and Per Diem Support, and Community Development.

Use of beneficiary contributions will be realigned to provide personnel, technical and material resources to the MCH Program. Existing staff resources, especially health promoters and supervisory staff, will be provided with any additional training necessary as well as travel and per diem support. At present, the majority of staff is involved in administrative control of the Program. Realignment of staff functions will be carried out in such a way as to ensure that administrative, supervisory and promotional responsibilities are fully discharged. It is expected that through improved training and increased resources, CARITAS Diocesan health and nutrition promoters will increase their supervisory and promotional visits to participating centers, thus ensuring effective program supervision and greater beneficiary understanding of the importance of nutrition and health practices. An additional benefit gained will be greater community participation in operation of MCH centers and ancillary activities such as income generation programs.

### 3. Baseline Study and Evaluation

During the program duration, a three-stage evaluation plan will be designed and conducted jointly by CRS and CARITAS with A.I.D.'s participation. Its aim will be to assess the efficiency and effectiveness of the redesigned CRS/CARITAS MCH Program.

The Evaluation Plan will:

a) Initially, collect and establish baseline data on health conditions of the participants of the MCH Program, which will also include a simple KAP survey of randomly selected mothers;

b) Determine, after six months, if the program redesign and administrative, educational and agricultural production resources are sufficient and adequate to bring about health and economic improvements in the families; and

c) Finally, measure the program's impact and will provide the basis for decision regarding future program activities. In particular, the evaluation will gauge the administrative capacity of CARITAS El Salvador in the management of expanded activities under the Soy Bean Production/Nutrition Project and assess the need for any expanded agricultural production activities beyond 1990.

#### C. BENEFICIARIES

Eligible participants among the 10,000 currently being served under Other Child Feeding Program will be integrated in to the MCH Program, for a total of 130,000 beneficiaries. This integration will permit use of MCH organizational structures to ensure greater measurable impact for participants of this Program.