

PD-AAY-674  
18 MAY 1979  
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DEPARTMENT OF STATE  
AGENCY FOR INTERNATIONAL DEVELOPMENT  
WASHINGTON, D.C. 20523

3/8/79  
938-0161  
389,226  
4190  
4/16/79 290,000-91  
# 290,000.00  
B. Miller

Mr. Donald H. Thomas, President  
Agricultural Cooperative Development  
International  
1012 - 14th Street, N.W.  
Washington, D.C. 20005

Subject: Specific Support Grant  
No. AID/SOD/PDC-G-0176

Dear Mr. Thomas:

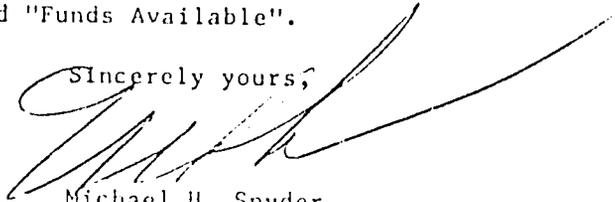
Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development (hereinafter referred to as "A.I.D." or "Grantor") hereby grants to Agricultural Cooperative Development International (hereinafter referred to as "ACDI" or "Grantee") the sum of Two Hundred Ninety Thousand Dollars (\$290,000) in support of the objectives of this Grant, as more fully described in Attachment A to this Grant entitled "Program Description".

This Grant is effective and obligation is made as of the date of this letter and shall apply to commitments made by the Grantee in furtherance of program objectives during the period April 1, 1979 through December 31, 1979.

This Grant is made to ACDI on condition that the funds will be administered in accordance with the terms and conditions as set forth in Attachment A entitled "Program Description", and Attachment B entitled "Standard Provisions", which have been agreed to by your organization.

Please sign the Statement of Assurance of Compliance, enclosed herein, and the original and seven (7) copies of this letter to acknowledge your acceptance of the conditions under which these funds have been granted. Please return the Statement of Assurance of Compliance and the original and six (6) copies of this Grant to the Office of Contract Management. Please return all copies stamped "Funds Available".

Sincerely yours,



Michael H. Snyder  
Grant Officer  
Services Operations Division  
Office of Contract Management

Attachments:

- A. Program Description
- B. Standard Provisions

ACCEPTED:

AGRICULTURAL COOPERATION DEVELOPMENT  
INTERNATIONAL

BY: Bartlett Harvey

TYPED NAME: Bartlett Harvey

TITLE: Executive Vice President

DATE: May 10, 1979

Appropriation : 72-1191021.6  
Allotment : 946-38-099-00-76-91  
PIO/T No. : 3899226  
Project No. : 938-0161  
Total Grant Amount: \$290,000

PROGRAM DESCRIPTIONA. Purpose of Grant

The purpose of this Grant is:

to enable ACDI to assist in the planning, development and establishment of self-sustaining, financially viable, properly managed agricultural cooperatives and farm credit systems, appropriately supported by LDC governmental policies and institutions, providing effective supply, credit, information and/or marketing services at reasonable cost to LDC farmers, especially those included among the rural poor; and

to strengthen the institutional capacity of ACDI to assist Missions and LDC cooperatives and agencies in the planning, design, implementation, management and evaluation of agricultural cooperative development and agricultural credit systems.

Additionally, ACDI will advise AID Missions and LDC governments on cooperative development activities, the establishment and improvement of cooperative development institutions, the training of cooperative and credit management staff and their directors, and the conduct of management and policy-oriented workshops on an international and regional basis.

B. Implementation

There are five major activities involved in implementing this project: advisory, project development, project initiation, project administration and member relations.

1. Advisory: Providing consultation, evaluation, project identification and policy guidance on cooperative and farm credit problems to overseas Missions, LDC cooperative agencies and organizations.
2. Project Development: Extended field consultation and drafting work along with headquarters drafting for preparation of project proposals.
3. Project Initiation: Preparation of responses to formal Requests for Proposals, recruitment of advisory and consulting personnel, preparation of project contracts, negotiation of contracts, and completion of arrangements between project authorization and the onset of project activity.
4. Project Administration: Supervision of overseas projects, preparation and response to field reports and with funding agencies, recruitment of and replacement of personnel, preparation of budgets and contract amendments, correspondence with project personnel, arrangement of training programs for project participants, arranging for and conducting regional workshops overseas and headquarters administration.

5. Member Relations: Informing ACIDI's Board of Directors of activities and problems so that they may make informed policy judgements and actively support ACIDI programs, as well as to continue contributing to the ACIDI Expansion and Development Fund.

Anticipated Annual Outputs Under This Grant:

1. Arrangement for country visits of sufficient frequency and duration to develop contacts with developing cooperatives and to identify project requirements.
2. Development of two or three Operational Program Grants or collaborative project proposals per year.
3. Development of two to four contract proposals per year in response to Requests for Proposals under AID, World Bank or regional bank financing.
4. Recruitment of ten to twenty advisors and consultants per year for current projects, new proposals and, to some extent, for project development work.
5. Arrangement of U.S. on-the-job training programs, including in many cases attendance at short training courses, for participants from overseas projects through arrangements with member cooperatives and farm credit banks. Such training requirements are estimated to be for five individuals or groups in the first year, ten in the second year and fifteen in the third year, as this responsibility is included in more and more ACIDI overseas projects.
6. Arrangement for, invitation to, and conduct of one cooperative management workshop per year to be held overseas on a regional basis.
7. Development of substantial information activity, including publication of six newsletters per year, publication of comprehensive annual reports, development of some five stories concerning overseas project activity per year for use in member organization house organs, development of four project status reports per year for discussion with Board of Directors and Executive Committee, preparation of semi-annual progress reports to AID, presentation on ACIDI activities at some six U.S. cooperative membership or boards of directors meetings per year, and attendance at an average of three international conferences per year.

C. Evaluation

ACIDI, in engaging in project initiation and design, will insure itself of base line data through a "beginning-of-project report" to establish a record of the status quo ante from which to judge progress. Additionally, ACIDI will visit its overseas projects at least once per year, will receive regular reports from them, and engage in major work-planning sessions with them in order to assure firm output time-targets.

D. Environmental Concerns

The ACIDI headquarters activity described herein will itself have no

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environmental impact. However, ACDI, in designing projects for its overseas implementation, will give the same consideration to environmental considerations as it does to economic, social, or technical aspects of a project.

E. Budget

The funds herein shall be used to finance the following items:

<u>Cost Element</u>	<u>4/1/79 to 12/31/79</u>	<u>1/1/80 to 12/31/80</u>	<u>1/1/81 to 12/31/81</u>	<u>Total 4/1/79 to 12/31/81</u>
Salaries	\$224,000	\$305,500	\$329,100	\$ 858,600
Fringe Benefits	58,300	82,000	99,200	229,500
Workshops	4,000	35,000	38,000	77,000
Consultants	7,000	12,000	12,000	31,000
Travel and Transportation	46,200	76,000	78,000	200,200
Other Direct Costs	<u>37,700</u>	<u>61,900</u>	<u>67,000</u>	<u>166,600</u>
Total	\$377,200	\$572,400	\$613,300	\$1,562,900
Administrative Allocation	-60,000	-85,000	-100,000	-245,000
ACDI Contribution	<u>-27,200</u>	<u>-87,400</u>	<u>-40,000</u>	<u>-154,600</u>
	\$290,000	\$400,000	\$473,300	\$1,163,300

The Grantee may not exceed the total amount of the funds obligated against the Budget. Adjustments among the line items are unrestricted.

F. Special Provisions

1. Delete Standard Provisions 7B and 7C.
2. Delete Standard Provisions 12B and 12C.

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