

14-11-1112

PA 52127

U.S. AGENCY FOR INTERNATIONAL DEVELOPMENT
Manila, Philippines

Ramon Magsaysay Center
1680 Roxas Boulevard

Telephone: 521-71-16

Loan and Grant Agreements

FM/LMD (if Loan)

FM/PAFD

FM/CAD

GC/ANE

ANE/Desk

ANE/TR Officer

ANE/PD Officer & File

PPC/CDIE/DI

Mr. Roberto Aboitiz
President
Ramon Aboitiz Foundation, Inc.
35 Lopez Jaena Street
6000 Cebu City

Dear Mr. Aboitiz:

Subject: Grant No. AID 492--0367-G-SS-8186-00

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development (hereinafter referred to as "AID" or "Grantor") hereby grants to Ramon Aboitiz Foundation, Inc. (hereinafter referred to as "RAFI" or "Grantee") the sum of ₱512,500 (or \$25,000) to conduct an "Orientation and Management Development Seminar" for USAID-funded PYOs, as is more fully described in the attachment to this Grant entitled "Program of Work".

The Grant is effective and obligation is made as of the date of this letter and shall apply to commitments made by the Grantee in furtherance of project objectives during the six months period from September 15, 1988 to March 15, 1989.

This Grant is made to Ramon Aboitiz Foundation, Inc. on condition that funds will be administered in accordance with the terms and conditions as set forth in Attachment 1, entitled "Schedule", Attachment 2, entitled "Program of Work", and Attachment 3, entitled "Standard Provisions", and RAFI's project proposal (incorporated herein for reference) which have been agreed to by your organization.

Please sign and date the original and seven (7) copies of this Grant to acknowledge your acceptance of the conditions under which these funds have been granted and return the original and six (6) copies to the undersigned.

Sincerely,

Marilyn B. Buchan
Grant Officer

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Attachments:

1. Attachment 1, Schedule
2. Attachment 2, Program of Work
3. Attachment 3, Standard Provisions

Acknowledged:

RAMON ABOITIZ FOUNDATIO^N, INC.

BY: Mr. Roberto E. Aboitiz

Title: President

Date: _____

F I S C A L D A T A

Appropriation No.	:	72-1181021
Budget Allowance No.	:	QD 52827492JE113
PIO/T No.	:	492-0367-3-83140
Project No.	:	492-0367
Total Grant Amount	:	\$25,000
Obligation No.	:	P882979
Earmark No.	:	P882979
Commitment Document No.	:	A1D 492-0367-C1-55-8186

CLEARANCE: O/FFPVC [Signature]
CSD _____
CO [Signature]
OD _____

FUNDS AVAILABLE
ACCOUNTING OFFICE
For \$25,000
SEP 21 1985
Posted By [Signature]

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ATTACHMENT I

SCHEDULE

A. PURPOSE OF THE GRANT

The purpose of this Grant is to provide funds to Ramon Aboitiz Foundation, Inc. (RAFI or Grantee) to organize and conduct an "Orientation and Management Development Seminar" (OMD Seminar) for USAID-funded PVOs in Cebu City from March 6 to 11, 1989. The OMD Seminar will be conducted essentially as outlined herein and significant modifications will be mutually agreed upon before they are carried-out by RAFI.

B. PERIOD OF GRANT

The effective date of this Grant is September 15, 1988 and extends over a period of six months. The expiration of this Grant is March 15, 1989.

C. AMOUNT OF GRANT AND PAYMENT PROCEDURE

1. USAID hereby obligates the amount of \$25,000 (twenty-five thousand dollars) to finance the Philippines peso cost of the items specified in the budget set forth in Section D. This U.S. dollar will be made available to finance the Philippine peso cost of ₱512,500 of this Grant based upon an estimated exchange rate of \$1.00 to ₱20.50. If the exchange rate varies so that the amount of dollars necessary to purchase the goods and/or services in pesos as specified in the Grant is greater than the amount of dollars stated herein, then the U.S. dollar limitation stated herein shall be the controlling limit to A.I.D.'s obligation.

2. An initial advance of funds up to 80% of the total costs will be made to the Grantee upon receipt and acceptance of a projected expenditure reports. Following this advance, replenishment of funds will be made upon the submission by the Grantee of an expenditure report. Provision No. 1 entitled "Payment Periodic Advance" under "Required as Applicable Standard Provisions..." must be complied with except that financial reports will be submitted as stipulated in Section 4 below.

3. Funds provided by USAID under this Grant may not be commingled with any other funds owned or controlled by the Grantee. Interest earned with respect to advances on USAID funds must be remitted to the Controller, USAID/Manila within thirty days (30) after the expiration of the Grant. The Grantee shall keep and maintain financial records and accounts for funds provided under this Grant, which shall be available for inspection in accordance with the Standard Provisions set forth in Attachment 2 to this Grant Agreement.

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4. To liquidate advances, the Grantee shall submit the necessary Expenditure/Liquidation Report to the Office of Food for Peace and Voluntary Cooperation (O/FFPVC), USAID/Manila for appropriate certification by the Project Officer. This report shall be submitted within thirty (30) calendar days following issuance of the initial advance. A final financial report shall be submitted thereafter as stipulated in Section E (Reporting).

D. GRANT BUDGET

The following is the budget for this Grant. Revisions to this Budget shall be made in accordance with the Mandatory Standard Provision No. 5 for Non U.S., Non-Governmental Grantees, entitled "Revision of Grant Budget".

1. <u>Support Staff</u>		
Seminar Coordinator		₱ 2,500
Secretary		1,000
Administrative Assistants (3)		1,500
Total		<u>₱ 5,000</u>
2. <u>Participants' Related Costs</u>		
<u>Transportation Costs</u>		
Luzon	28 x ₱2,500	₱ 70,000
Visayas	20 x ₱900	18,000
Mindanao	22 x ₱2,300	50,600
Sub-Total		<u>₱ 138,600</u>
Hotel Accomodation		
₱850 x 35 double rooms x 5 nights		₱ 148,750
Meals and Snacks		
₱350 x 70 x 6 days		₱ 147,000
Seminar Materials		
Total		<u>₱ 30,000</u>
		<u>₱ 462,350</u> 462,350
3. <u>Logistical Support Costs</u>		
Transportation		₱ 5,000
Communications		3,000
Photocopying Expenses		2,000
Total		<u>₱ 10,000</u>
4. Resource Persons		
Transportation	5 x ₱2,000	₱ 10,000
Board & Lodging	5 x ₱1,000	5,000
Total		<u>₱ 15,000</u>
5. Other Direct Cost		
		<u>₱ 20,150</u> 18,150
TOTAL PROJECT COST		<u>₱ 512,500</u>
DOLLAR EQUIVALENT (\$1=₱20.50)		<u>\$ 25,000</u>

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The Grantee may not expend USAID funds in excess of the amount obligated under this grant. Adjustment among budget line items are restricted to 15% without prior written approval from the USAID Project Officer. The Grantee may increase or decrease by up to 15% the amount budgeted for each major line item in the budget set forth in the preceding page, provided that the total amount budgeted for the Grant specified above remains unchanged. The Grantee shall promptly submit to USAID revised budgets incorporating any adjustment that are permitted by the foregoing sentence.

E. REPORTING

The Grantee shall prepare and furnish USAID/Manila a financial report within thirty days following the end of the Grant period. The financial report shall show in detail the total fund disbursements by line item.

F. CLOSE-OUT PROCEDURES

Definition. The following definitions shall apply for purposes of this Section F:

(a) Close-out. The term "close-out" refers to the process whereby USAID (i) determines whether the provisions of this Grant have been met and the activities contemplated by the Grant Agreement have been completed satisfactorily and (ii) determines the amount, if any, of unreimbursed costs for which reimbursement is owed by the USAID to the Grantee and the amount, if any, of disallowed costs for which refund is owed by the Grantee to USAID.

(b) Disallowed Costs. The term "disallowed costs" refers to costs claimed by the Grantee, whether in an Expenditure/Liquidation report or otherwise, for financing by USAID under this Grant that USAID or its authorized representatives determine not to be allowable under the terms of this Grant Agreement or applicable U.S. Government cost principles.

Close-out Procedures.

(a) Unreimbursed Costs. Upon written request of the Grantee, USAID shall pay the Grantee the amount, if any, of any allowable, allocable and reasonable costs for which reimbursement has not previously been provided.

(b). Refund by Grantee. Except as USAID may otherwise agree in writing, immediately following the Grant Completion Date, the Grantee shall refund to USAID, the amount if any, of funds advanced or paid to the Grantee by USAID and reasonable costs under the Grant. Immediately following receipt of notification from USAID, the Grantee shall refund to USAID the amount, if any, of disallowed costs with respect to which payment or reimbursement under the Grant was made by USAID. The foregoing refund rights shall be in addition to any other fund rights provided under this Grant Agreement.

F. DELETION OF CLAUSES

The clauses not pre-x'd on the Attachment entitled "Required as Applicable Standard Provisions for Non-U.S., non-Governmental Grantees" are hereby deleted.

G. INCONSISTENCIES

In the event of an inconsistency among the elements of this Grant Agreement, the following order of preference shall apply:

- (i) The Covering Grant Letter;
- (ii) Attachment 1 (Schedule)
- (iii) Attachment 3 (Standard Provisions)

ATTACHMENT 2

PROGRAM OF WORK

The Ramon Aboitiz Foundation, Inc. (RAFI or Grantee) shall conduct an Orientation and Management Development (OMD) Seminar for USAID-funded PVOs in coordination with the Office of Food for Peace and Voluntary Cooperation (O/FFPVC), USAID. The OMD Seminar will be chaired or presided over by the Chief of the Office of O/FFPVC or his designee. Participants will include the Chief Executive Officer/Project Director and the Finance Officer/Accountant of all PVOs funded by USAID under the PVO Co-Financing II project.

The OMD Seminar will be held in Cebu City from March 6 to 11, 1989. The specific objectives of the OMD Seminar are:

1. To develop further the management capabilities of PVO leaders through exposure to the latest management theories, principles, and practices;
2. To provide a forum in which PVOs can share among themselves information on the mechanics of project implementation of specific project activities such as income generating, health, agriculture, agro-forestry, and aquaculture programs;
3. To provide a forum in which worthy learning experiences of running a PVO and managing USAID-funded projects can be shared among PVO leaders;
4. To inform the participants of the goals and objectives of AID/Worldwide and USAID/Philippines;
5. To inform participants of the goals and objectives of the Philippine Government as articulated by the National Economic and Development Authority (NEDA);
6. To present to the participants the goals and objectives of the USAID PVO Co-Financing Program; and
7. To familiarize PVOs of USAID regulations and policies related to project implementation and other AID resources available to PVOs.

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The Grantee shall be responsible for:

1. Inviting all PVOs currently funded by USAID;
2. Selecting and inviting highly qualified resource speakers on health, agriculture, aquaculture, and income generating projects; and
3. Preparing and submitting all financial reports required by USAID in a timely manner.

The effective date of this Grant is September 15, 1988. The Expiration date of this Grant is March 15, 1989.

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