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UNITED STATES AGENCY FOR INTERNATIONAL DEVELOPMENT  
MISSION TO PAKISTAN

Case: USAIDPAK

HEADQUARTERS OFFICE  
ISLAMABAD

September 28, 1988

Ms. Hina Jilani  
AGHS Legal Aid Cell  
131-E-I, Gulberg III  
Lahore

Subject: Grant No. 391-0280-G-00-8037-00

Loan and Grant Agreements

FM/LMD (if Loan)

FM/PAFD

FM/CAD

GC/ANE

ANE/Desk

ANE/TR Officer

ANE/PD Officer & File

✓ PPC/CDIE/DI

Dear Ms. Jilani:

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development (hereinafter referred to as the "Grantor") hereby grants to the AGHS Legal Aid Cell, Lahore (hereinafter referred to as the "Grantee"), the sum of \$32,000 to provide support in funding a AGHAS Legal Aid Cell, Lahore as described in (1) the Grantee's proposal dated April 7, 1988, and (2) Attachment II entitled, "Program Description".

This grant is effective and obligation is made as of the date of this letter and shall apply to commitments made by the Grantee in furtherance of program objectives during the period beginning with the effective date and ending August 31, 1990.

This grant is made to the AGHS Legal Aid Cell, Lahore, on condition that the funds will be administered in accordance with the terms and conditions as set forth in Attachment I, entitled the "Schedule", Attachment II, entitled "Program Description", Attachment III entitled "Mandatory Standard Provisions for Non-U.S. Nongovernmental Grantees", and Attachment IV entitled "Required as Applicable Standard Provisions for Non-U.S. Nongovernmental Grantees", which have been agreed to by your organization.

Please sign the original and twelve (12) copies of this letter to acknowledge your receipt of the grant and return the original and eleven (11) copies to the Office of Commodities and Contracts.

Sincerely,



Sharon L. Cromer  
Grant Officer  
Office of Commodities  
and Contracts

Attachments:

- Attachment I - Schedule
- Attachment II - Program Description
- Attachment III - Mandatory Standard Provisions for Non-U.S., Nongovernmental Grantees
- Attachment IV - Required as Applicable Standard Provisions for Non-U.S., Nongovernmental Grantees

Acknowledged:

AGHS Legal Aid Cell, Lahore

BY: Hina Jilani  
NAME: Hina Jilani  
TITLE: Legal Aid Director  
DATE: 28th Sept. 1988

FISCAL DATA

PIO/T No.	391-0280-3-80053
Appropriation/Symbol	72-1181021.5
Budget Plan Code	QDEA-88-27391-KG12 (845-60-391-00-69-81)
Authorization	State 246383, July 30, 1988; State 263282, August 13, 1988
Project No.	391-0280.91
Total Estimated Amount	\$32,000
Total Obligation Amount	\$32,000
Cognizant Technical Office	O/FLA, USAID/Islamabad
Project Manager	Kaneez Fatima M. Kassim, O/RLA
Funding Source	AID/W <u>/X/</u> USAID <u>/ /</u>

Schedule

A. Purpose of Grant

The purpose of this Grant is to provide support for the AGHS Legal Aid Cell, Lahore to fund a Human Rights Quarterly Newsletter. The Grantee's program is more specifically described in Attachment II to this Grant entitled, "Program Description", and the Grantee's proposal dated, April 7, 1988. See Attachment I, Article F.2. entitled, Order of Precedence.

B. Period of Grant

The effective date of this Grant is the date of the Cover Letter. The expiration date of this Grant is August 31, 1990.

C. Amount of Grant and Payment

1. AID hereby obligates the amount of \$32,000 for the purposes of this Grant. The conversion of this obligated amount to a local currency equivalent is hereby authorized in accordance with the Standard Provisions, entitled, Local Cost Financing, Attachment IV.
2. Payment shall be made to the Grantee in accordance with procedures set forth in Attachment IV - Standard Provision entitled "Payment - Periodic Advance (November 1985)"

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D. Grant Budget

The following is the Budget for this Grant, including local cost items, if authorized. Revisions to this Budget shall be made in accordance with the Mandatory Standard Provision of this Grant entitled "Revision of Grant Budget". Without the prior written approval of the Grant Officer, the Grantee may not exceed the estimated dollar cost for any individual line item of cost shown below by more than 15% of such line item, except for indirect costs (i.e. overhead), if any, which are governed by the Mandatory Standard Provision entitled, "Revision of Grant Budget".

		<u>Budget</u>	
		<u>1st Year</u>	<u>2nd Year</u>
		(From 09/30/88 to 08/31/89)	(From 09/01/89 to 08/31/90)
		U.S.\$	U.S.\$
1.	<u>Line Items</u>		
	(a) SALARIES		
	(i) SENIOR JOURNALIST	2,350.00	2,350.00
	(ii) RE-WRITE PERSON	1,350.00	1,350.00
	(iii) REPORTER	1,000.00	1,000.00
	(iv) SECRETARIAL ASSISTANCE	550.00	550.00
	(b) PRODUCTION COST	7,800.00	7,800.00
	(c) DISTRUB/CIRCULATION	560.00	560.00
	(d) TRANSPORT/SITE VISIT	280.00	280.00
	(e) INFORMATION MATERIAL	138.00	137.00
	(f) OTHER DIRECT COSTS	2,530.00	1,415.00
	(g) TOTAL COST PER YEAR	<u>16,558.00</u>	<u>15,442.00</u>
2.	<u>Summary</u>		
	TOTAL COST FOR YEAR 1	\$ 16,558.00	
	TOTAL COST FOR YEAR 2	\$ 15,442.00	
		=====	
	TOTAL OBLIGATED AND ESTIMATED AMOUNT FOR YRS 1 AND 2	\$ 32,000.00	
		=====	

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E. Reporting and Evaluation

1. Financial Reporting

- a. Financial Reporting requirements shall be in accordance with the standard provision of Attachment IV, entitled, Payment - Periodic Advance.
- b. The original and two copies of all financial reports required in paragraph (a), above, shall be submitted to the Controller, Office of Financial Management (O/FM), USAID/Islamabad and two copies shall be submitted to the cognizant A.I.D. technical office cited in Article F 1, Attachment I.

2. Program Performance Reporting

- a. Progress Reports: Progress reports are required every six months. The Grantee will submit progress reports stating what has been accomplished to date. These reports are due within thirty (30) days following the reporting period ending February 28 and August 31 for each year of the Grant. Three copies of the progress report should be submitted to the cognizant A.I.D. technical office, and two copies to the Agency for International Development, ANE/TR/HR, Room 4441, 2201 C Street, N.W., Washington, D.C. 20523.

b. Periodic Reports

Events may occur that have significant impact upon the program. In such instances, the Grantee, in a written report, shall inform the cognizant A.I.D. technical office, as soon as the following types of conditions become known:

- (1) Problems, delays, or adverse conditions that will materially affect the ability to attain program objectives, prevent the meeting of time schedules, goals and the timely submission of any reports discussed in the Program Description. This report shall be accompanied by a statement of the action taken, or contemplated.
  - (2) Favorable developments or events that enable time schedules to be met sooner than anticipated.
- c. If any review conducted by the Grantee discloses the need for a change in the budget estimates in accordance with the criteria established in the Mandatory Standard Provision of this Grant entitled, "Revision of Grant Budget", the Grantee shall submit a request for a budget revision for approval by the Grants Officer.

- d. Final Report: The Grantee will submit two copies of the final report on activities funded under this Grant to the cognizant A.I.D. technical Office within 60 calendar days after the expiration date of this Grant. The grantee is encouraged to share a draft of the final report with the cognizant A.I.D. technical Office for comments prior to the formal submission.

F. Special Provisions

1. The cognizant A.I.D. technical office is the Office of the Regional Legal Advisor (O/RLA), USAID/Islamabad.

2. Order of Precedence

Any inconsistencies in this Grant shall be resolved by giving precedence in the following order: (a) Letter, (b) Schedule, Attachment I, (c) Mandatory Standard Provisions for Non-U.S., Nongovernmental Grantees, Attachment II, (d) Required as Applicable Standard Provisions for Non-US, Nongovernmental Grantees, Attachment III, (e) Program Description, Attachment IV; and (f) the Grantee's proposal, dated April 7, 1988, which is hereby included by reference.

3. Inapplicable Standard Provisions

The standard provisions listed below are NOT applicable to this Grant. Therefore, the following provisions have not been included in Attachment IV or made a part of this Grant:

Payment - Cost Reimbursement

Patent Rights

Negotiated Indirect Cost Rates - Predetermined

Nondiscrimination

Participant Training

Voluntary Population Planning

Protection of the Individual as a Research Subject

Negotiated Overhead Rates - Provisional

Government Furnished Excess Personal Property

Title to and Use of Property (U.S. Government)

Title To and Care of Property (Cooperating Country Title)

Cost Sharing (Matching)

G. Overhead Rate

No overhead rate or other indirect costs shall be charged to this Grant.

H. Title to Property

Title to all property purchases under this Grant shall be vested in the Grantee in accordance with the Attachment IV Standard Provision entitled, "Title To and Use of Property (Grantee Title)."

I. Source of Origin of Goods and Services

The authorized geographic codes for procurement of goods and services under this Grant are 000 (U.S.) and the Cooperating Country.

ATTACHMENT II

Program Description

Background:

Pakistan's censorship policy has recently been somewhat relaxed, resulting in increased reports of infringement of human dignity. This has included increased press reports on mistreatment of women, forced labor, child and prisoner abuse, etc. Similarly, the lack of due process in courts has received some press attention. The AGHS Legal Aid Cell seeks to build on the development of this greater candor and self awareness in Pakistan. Although national literacy leaves much to be desired, the availability of well written, documented analyses on the subject of human rights and dignity may stimulate private and governmental concern in this important area.

This cell seeks to address the following issues:

- A. The lack of information in Pakistan as to accepted international standards of human rights, especially in areas such as status of religious minorities, women and children;
- B. The lack of information on human rights actions and problems in Pakistan in the areas listed above;
- C. The lack of information on pending or actual legislation which affects human rights concerns. This includes information as to provincial and national legislative debates and positions taken by elected and non-elected representatives;
- D. The lack of information on court actions and precedent (especially lower court actions) which affect human rights.

This Cell intends to address the above listed problems by creating a widely disseminated quarterly newsletter providing information in the area of human rights. The concept is similar to the Lawasia Human Rights Bulletin which is widely known and read. The newsletter will be in English and Urdu and will be made available throughout Pakistan to, amongst others, legislators, human rights activists, women's organizations, concerned lawyers, and the media.

Implementation:

The AGHS Legal Aid Cell is registered under the Pakistan Societies Registration Act, XXI of 1960. The Cell will be responsible for the implementation of this Project. The staff of the organization will avail itself of its broad professional network, including volunteers, to obtain and verify information for inclusion in the newsletter.

The organization will be responsible for printing, translation and Pakistan-wide distribution. In view of the importance of the subject matter in Pakistan today, initially there will be no charge to recipients of the newsletter.

Contributions by Grantee:

The AGHS Legal Aid Cell relies on the donation of professional services in kind. These services are provided by interested local professionals including lawyers, journalists, NGO activists, etc. Although it is impossible to meaningfully quantify this contribution, it has been and will be a considerable part of this Project undertaking. In addition, office facilities and incidental services are being provided as in-kind contribution. It is expected that over the two-year period of this Project, private donations of funds and/or services will allow for expansion of the newsletter in terms of content and scope as well as distribution.