

PD-004-262  
57902

GRANT PROJECT AGREEMENT

Between the United States of America, acting through  
the Agency for International Development (AID),

AND

COOK ISLANDS GOVERNMENT

1. Project Title: Development Support Training (DST) 2. AID Project Number: 879-0004  
Grant No: 893-0004-G-SS-8020-00

The above-named parties hereby mutually agree to carry out the Project described in this Agreement in accordance with (1) the terms of this Agreement, including any annexes attached hereto, and (2) any general agreement between the two governments regarding economic or technical cooperation.

3. Amount of AID Grant: US\$16,494 4. Grantee Contribution to the Project: 5. Project Assistance Completion Date: September 30, 1991

6. This Agreement consists of this title page and Annex A, Project Description, including Attachment 1; Annex B, PROAG Standard Provisions Annex.

7. For the Grantee (Typed Name): Aukino Tairea 8. For the Agency for International Development (Typed Name): John B. Woods

Signature: [Signature] Title: [Signature] Date: 26/7/88



Signature: [Signature] Title: Regional Director Date: 3/10/88

Fiscal Data: Appropriation: 72-1181021 Budget Plan Code: QDEA8827879KG13 Obligation Number: S880193

- Loan and Grant Agreements
- 16. LAD (if loan)
- EM, AFD
- PL, D
- GO, AID
- ANE Desk
- ANE, ID Officer
- ANE, ID Officer & File
- PPC/ODIE, DI

## ANNEX A - PROJECT DESCRIPTION

---

1. PROJECT TITLE: Development Support Training (DST)

---

2. AID GRANT NUMBER: 893-0004-G-SS-8020-00  
AID PROJECT NUMBER: 879-0004

---

3. PROJECT DESCRIPTION:

---

a. Background and Description

The goal of this project is to assist the Cook Islands Government to improve the quality of its human resources in public and private organizations. Basic points of reference for the project are the national development plan of the Cook Islands and the regional development strategy plan of the AID Regional Development Office, South Pacific (USAID/RDO/SP).

The project is a continuation of Cook Islands Government and AID cooperation in training which began in 1984. Initial training opportunities were funded by AID through the administrative services of the Foundation for the Peoples of the South Pacific (FSP), based in Suva, Fiji. Since 1986, AID training assistance has been provided directly from the USAID/RDO/SP offices. USAID/RDO/SP has funded twenty seven (27) Cook Islanders for training in the United States and other overseas locations. In addition, USAID/RDO/SP has supported one (1) in-country training activity for eighty (80) Cook Islanders. AID assistance for these training programs since 1984 totals US\$155,021.

Priority areas for training are in agriculture, to increase production, diversification, subsistence and cash-crop marketing, development of livestock and marine resources; in health, to emphasize maternal-child health, primary health care, village health delivery systems, nutrition and family planning; in development administration (broadly defined as project development and administration), general management and accounting and finance; and in the private sector, to emphasize basic business management skills with priority on agribusiness and tourism.

b. The Project

(1) Training Provided: The project will provide for long-term graduate academic training (1-3 years) and short-term managerial and technical training (less than one year). Training locations may be in the Cook Islands, in regional institutions, in other eligible countries, or in the United States.

(2) Selection Criteria: The candidate must:

(a) Be a citizen of the Cook Islands.

(b) Be physically and mentally fit for travel and study abroad as certified by AID's medical history and examination form, which is to be completed by a physician approved by the American Embassy with USAID/RDO/SP review and approval.

(c) Have completed a level of education and/or training commensurate with the program for which nominated, i.e., appropriate secondary school certificate for Bachelor's Degree candidates; the Bachelor's Degree for candidates nominated for Master's Degree program; the Master's Degree for a candidate nominated for a Doctoral program.

Candidates who have a degree will not be accepted for another similar-level degree without special justification.

AID will not approve training for consecutive degrees.

Ph.D. candidates will be encouraged to do their dissertation research on a local or regional problem.

(d) Possess adequate ability in English. In the case of academic training, ability may be evidenced by a score on the Test of English as a Foreign Language (TOEFL) that is acceptable to the university to which the candidate has been proposed. In the case of technical training, the score on the American Language Institute of Georgetown University (ALI/GU) test must meet AID's minimum requirements for the proposed course.

(e) Have been employed by the Cook Islands Government or a non-government entity for not less than one year at the time of departure except for proposed undergraduate training at a regional university. AID must be assured that the participant's salary will be continued throughout the training program.

(f) Be approved for training abroad as evidenced by an official request for the training or by the signature of an appropriate official of the Cook Islands Government, Ministry of Foreign Affairs, on the participant's PIO/P. An official letter or a signature on the PIO/P indicating the Cook Islands Government's approval is required for employees of regional institutions and those from the private sector.

(g) Meet selection criteria of the Cook Islands Government including an appropriate bond and/or post-training employment agreement.

Although not a criterion for selection, before going abroad for training each participant is required to sign AID's Conditions of Training (AID Form 1380-3) indicating his or her understanding and acceptance of the conditions under which AID training is provided.

AID generally does not allow dependents to accompany training participants and in any case will not fund them. Although travel by dependents will not be permitted in technical training programs, such travel can be allowed in certain academic programs. The participant must have prior approval of both the Government and AID before dependent(s) may join them. Participants requesting permission to have their dependent(s) join them in the United States, at their own expense, must complete and sign AID's Dependent Certification (AID Form 1380-5) showing proof of adequate financial resources, over and above the AID maintenance allowance, to support their dependent(s) in the United States. This form must be accompanied by evidence that the participant has purchased a round trip ticket for the dependent(s) and will maintain adequate health insurance coverage for dependent(s) while in the United States.

(3) The Cook Islands Government must:

(a) Exercise its best efforts to assure that adequate representation is accorded to women in the selection of participants for the various training courses provided under this project.

(b) Exercise its best efforts to make training opportunities known and available to the private sector.

(c) Ensure that participants return home upon completion of training in order to apply their newly acquired skills and knowledge, such assurance to take the form of an appropriate bonding agreement, where appropriate, between the Cook Islands Government and the participant, to be executed prior to his or her departure for training.

(d) Submit training proposals for funding under this Agreement using its usual internal processes for training selection. Proposals will be in accordance with a country training plan agreed to between the Cook Islands Government and AID. All submissions will be reviewed by AID for relevance to the overall goals of the project and to selection criteria. Candidates will be screened to ensure their qualifications and their coverage within the Financial Plan of this Grant (Attachment 1). Complete curriculum vitae/biographical data will be required for each participant nominated by the Cook Islands Government.

(4) Individual Training Documentation: A Project Implementation Order/Participant (PIO/P) will be the primary implementing document for participant training activities covered under this Agreement. The PIO/P will state the specific training plan and budget for an individual and will be signed by the Cook Islands Government and the USAID/RDO/SP Regional Director.

(5) Other Project Activities: Although individual training programs detailed and committed in PIO/Ps are the primary activities funded under this Agreement, other project activities may also be funded. For example, technical assistance for overall manpower assessment in the Cook Islands, evaluation and audit services, and training workshops.

---

#### 4. SPECIAL PROVISIONS:

##### a. International Travel Paid by AID

All air travel must be on Cook Islands or U.S.-flag carriers unless such carriers do not operate within the Cook Islands, in which case participants are to be transferred to a U.S.-flag carrier at the first practical exchange point.

##### b. Stayovers and Stopovers

(1) Participants are expected to return home promptly at the completion of their training. AID and the Cook Islands Government are jointly responsible for exceptions.

(2) Participants will provide definite information concerning stayovers or stopovers (all of which are at the participants' personal expense including health insurance coverage) at least 30 days prior to the end of their official training to allow time for making travel arrangements.

##### c. Marking Requirements

It is AID policy that training financed by AID be suitably identified as supported by the U.S. foreign assistance program. The Grantee will give appropriate publicity to the Grant and the project as a program to which the United States has contributed.

##### d. Visa Requirements for Training Within the United States

Under the authority of Section 635(f) of the Foreign Assistance Act, AID-sponsored participants are admitted to the United States under the Department of State/USIA Exchange Visitor Program upon completion of the IAP-66A and are issued J-1 visas. The program identification number is G-2-0263.

e. Application of AID Handbook 10

Participant training under this Grant is to be conducted according to the policies established in AID Handbook 10, Participant Training, except to the extent that specific exceptions to Handbook 10 have been provided in this Grant with the concurrence of the AID Office of International Training.

f. Health and Accident Coverage (HAC) Program for Training Within The United States

All participants training in the United States will be enrolled in AID's HAC Program. The HAC Program enables the participant, or the provider of medical services, to submit bills for medical costs resulting from illness and accident to the HAC Claims Office. HAC pays reasonable and necessary medical charges for covered services not otherwise covered by other insurance programs in accordance with the standard coverage established by AID under the HAC Program.

Eligibility for enrollment in the HAC is subject to submission and review of AID's medical examination form prior to commencement of training.

If training is in a country other than the United States, comparable insurance coverage will be arranged by USAID/RDO/SP.

g. Reporting and Evaluation

(1) Reporting: Upon completion of training programs by individuals supported under this Grant, the Cook Islands Government will submit a report on training accomplishments and how the training will affect the position the individual will resume in the Cook Islands. The reports should be sent to the Regional Director, USAID Regional Development Office, South Pacific, GPO Box 218, Suva, Fiji.

(2) Evaluation: AID and the Cook Islands Government will conduct two overall project evaluations during the life of the project, the first midway in the project's life and the second at the completion of the project. The first evaluation will be used to make adjustments and mid-course corrections to the project, while the second (final) evaluation will be used to record lessons learned. These evaluations, using AID, Cook Islands Government, and external professionals, will focus on (a) assessment of planned versus actual project progress; (b) performance of the Grantee and its personnel, agents, contractors, etc., in implementing the project; and (c) assessment of the development impact of the project in terms of technical, economic, and social effectiveness.

h. Maintenance and Other Allowances

Participants will receive established maintenance and other allowances as specified for AID-sponsored participants in the United States and other countries. No exceptions or variations are permissible except with the advance concurrence of the AID Office of International Training.

i. Financial Implementation

The AID funding for this project is obligated in this Grant Agreement. On behalf of the Cook Islands Government, and in accordance with mutually agreed upon Grant activities, AID will earmark and formally commit these funds primarily through Project Implementation Orders/Participants (PIO/Ps). Other grant activities may be supported by such documents as Purchase Orders or Project Implementation Letters issued by AID with the concurrence or participation of the Cook Islands Government.

Except for those activities mutually agreed upon to be performed with funding from this Grant Agreement by the Cook Islands Government, financial accounting for funds earmarked, committed, or obligated under this Grant Agreement will be accounted for by the USAID/RDO/SP Controller.

FINANCIAL PLAN - FY 88

## COOK ISLANDS

<u>Name</u> <u>PIO/P No.</u>	<u>Type of Training</u>	<u>FY 88 Cost</u> <u>US Dollars</u>
893-004-1-70007	Mr. Unlucky Tungata	\$10,494
893-004-1-80011	Photovoltaic Training Course In-Country (23 ppts)	\$ 6,000
	Total	<u>\$16,494</u>

---

Note: "Mortgage" - partial payment towards total cost of training.

- 8 -