

U. S. AID MISSION TO DOMINICAN REPUBLIC

AMERICAN EMBASSY, P. O. Box 22201
SANTO DOMINGO, DOMINICAN REPUBLIC

AUG 31 1987

FOR U. S. CORRESPONDENTS:
U. S. AID MISSION
APO MIAMI 34041-0008

Dr. Marcelino San Miguel II
President, Board of Directors
Educational Credit Foundation (FUNDAPEC)
Ave. Pasteur No. 36
Ciudad

Dear Dr. San Miguel:

Subject: Presidential Training Initiative
for the Island Caribbean (PTIIC) Project
AID Grant No. 517-0640

Pursuant to the authority of the Foreign Assistance Act of 1961, as amended, the Agency for International Development (hereinafter referred to as AID or "Grantor") hereby grants to the Educational Credit Foundation (hereinafter referred to as FUNDAPEC or "Grantee") the sum of One Hundred Thirty-five Thousand United States Dollars (US\$135,000) for the purpose of providing specialized services in support of the Presidential Training Initiative for the Island Caribbean (PTIIC) Project designed to increase the number of Dominicans trained in the U.S. from the public and private sectors. Participants will be selected from among the following groups: teachers, socially and economically disadvantaged youth, small enterprise personnel and public sector personnel in auditing and management positions in the Dominican Republic. The components being managed by the Grantee include the youth and small enterprise personnel and are more fully described in the Schedule of this Grant and in Attachment 2 entitled "Program Description."

This grant is effective and obligation is made as of the date of this letter, and shall apply to commitments made under this Grant in furtherance of the program objectives during the period beginning with the effective date and ending September 30, 1992.

This grant is made to the Grantee on the condition that the funds will be administered in accordance with the terms and conditions as set forth in Attachment 1, the Schedule; Attachment 2, entitled "Program Description"; and Attachment 3, entitled "Standard Provisions," which have been agreed to by your organization.

Dr. Marcelino San Miguel II -- 2

Please sign the originals of this letter to acknowledge your receipt of the terms and conditions under which this Grant is made.

Sincerely yours,

Thomas W. Stukel

Thomas W. Stukel
Director

Attachments: 1. Schedule
2. Program Description
3. Standard Provisions

ACCEPTED BY: *Marcelino San Miguel II*
Dr. Marcelino San Miguel II

TITLE: President of the Board of
Directors FUNDAPEC

DATE: *31 Aug. '87*

PROJECT NO. 517-0640

SCHEDULE

A. Purpose of Grant

The specific purposes of the PTIIC training program are: (a) to increase the number of U.S. trained Dominicans to include teachers and socially and economically disadvantaged youth, small enterprise personnel and selected public sector personnel in management positions; and (b) to continue to improve the capacity of FUNDAPEC to assist in the selection process of Dominican participants, as specifically described herein.

B. Period of the Grant

The effective date of this grant is the date of this letter. The Project Assistance Completion Date (PACD) of this grant is September 30, 1992.

C. Amount of Grant and Payment

1. AID hereby obligates the amount of One Hundred Thirty-five Thousand United States Dollars (US\$135,000) for the purposes of this Grant. The equivalent of this US\$135,000 will be disbursed in local currency.

2. Any payment made to the Grantee will be made in accordance with the procedures set forth in Attachment 3 or in accordance with such other procedures that may be agreed to in writing between AID and the Grantee (FUNDAPEC).

D. Reporting and Evaluation

The Grantee will be responsible for reporting on all aspects of the selection process and for keeping the records of those students selected for participant training. A copy of the information will be sent to the USAID/Human Resources Division in Santo Domingo. Additional monitoring, follow-up, and evaluation functions will be conducted by the Grantee in coordination with the U.S. Contractor. Evaluation activities will track the participant training process from initial planning, screening, selection and placement, through the training period and into the participant's return to the work environment. To do this, a series of questionnaires and instruments developed by AID/Washington's S&T/IT Bureau will be used.

E. Special Provisions

The Mandatory Standard Provisions and the Optional Standard Provisions Numbers 1, 3, 5, 6, 8, 12, of the Optional Standard Provisions for Non-U.S. Non-Governmental Grantees apply to this Grant and are hereby included as an integral part of the grant.

F. Financial Plan

This Grant provides the equivalent of US\$135,000 in local currency to FUNDAPEC to fund the following services necessary to recruit, select and prepare the participants for training in the U.S.:

(a) Fees for English Language Training (ELT) for up to 35 participants in a special ELT program in the Instituto Cultural Dominicco-Americano (ICDA);

(b) Tickets for international travel;

(c) Stipends for up to 35 socially and economically disadvantaged youths for four months while they are attending the ICDA/ELT program; and

(d) Salaries for two professional training officers for FUNDAPEC to perform the work necessary to recruit, process and provide logistic support and follow-up for the participants in the D.R.;

(e) Office expenses and miscellaneous in-country costs for health services, pre-departure and other program costs.

FUNDAPEC will provide the equivalent of US\$41,500 in local currency for the following:

(a) Salary contribution for the professional and support personnel as described above in Paragraph F.(d);

(b) Supplies needed for the recruitment, processing and logistic support for participants in the D.R.

(c) Office space and utilities;

(d) Use of office equipment such as computer, printer, photocopier.

The following is the financial plan for this five-year Grant. Revisions to this Plan shall be made in accordance with the Standard Provision of this Grant entitled "Revision of Financial Plans."

4

FINANCIAL PLAN
(U.S. DOLLARS)

DESCRIPTION OF COST ITEM	AID	FUNDAPEC	TOTAL
a. English Language Training	<u>41,000</u>		41,000
b. Travel	<u>45,000</u>		45,000
c. Stipends	<u>33,000</u>		33,000
-Direct maintenance	18,000		
-Other expenses (e.g. health care, insurance, glasses, medical exam)	15,000		
d. Administration	<u>16,000</u>	<u>41,500</u>	57,500
-Salaries	11,000	15,000	26,000
-Supplies	3,000	6,500	9,500
-Publicity	2,000		2,000
-Office Space/Utilities		12,000	12,000
-Equipment (Computer time, photocopying, etc.)	<u> </u>	<u>8,000</u>	<u>8,000</u>
T O T A L	135,000	41,500	176,500

PROGRAM DESCRIPTION

A. PURPOSE OF THE GRANT

To increase the number of U.S. trained Dominicans to include socially and economically disadvantaged youth and small enterprise personnel.

B. SPECIFIC OBJECTIVES

The specific objectives of this Grant are:

1. To select disadvantaged youth for undergraduate/technical level scholarships and participants from small business/industries for short-term private sector training opportunities.

2. To provide in-country intensive English Language training for the undergraduate participants.

3. To improve the capacity of FUNDAPEC to assist in the selection process of Dominican participants.

SUMMARY PTIIC SCHOLARSHIP PROGRAM
(Dominican Republic)

Illustrative Time-Phased Plan
for FUNDAPEC Input
1986-88

<u>Categories</u>	<u>1986-87</u>	<u>Number of Scholars</u>		<u>Total</u>
		<u>1987-88</u>	<u>1988-89</u>	
Youth (socially and economically disadvantaged) undergraduate/technical Long-term (2 yrs.)	35	35	30	100
Technical Managerial and Entrepreneurial persons of very small businesses and industries. Short-term only (estimated at 2 months)	<u>5</u>	<u>10</u>	<u>5</u>	<u>20</u>
Totals	40*	45	35	120

* These participants were funded thru LAC Training Initiative Project 598-0640

E. PROJECT RESPONSIBILITIES

1. Project Implementation:

FUNDAPEC will work in coordination with Creative Associates, an AID/Washington Training Contractor, and the USAID/DR HRD Training Office in the implementation of this project. FUNDAPEC will have specific specialized functions to perform as the manager in the Dominican Republic of all advertising, recruitment, selection, document preparation, follow-up, job placement and alumni activities required. The U.S. Training Contractor will provide the guidance on goals and objectives and selection criteria and will carry out all placement and payment of participant maintenance allowances and monitoring of the trainees in the U.S.

Specific FUNDAPEC responsibilities will be to perform the following functions in accordance with descriptions included in Attachment 2:

- 1) Prepare a PTIIC Training Plan, in coordination with the U.S. Contractor;
 - 2) Advertise scholarship opportunities, especially at the levels of the target groups;
 - 3) Organize a broad-based selection committee;
 - 4) Pre-screen candidates based on selection criteria;
 - 5) Refer candidates to final selection committee;
 - 6) Prepare initial training documentation in collaboration with the U.S. Contractor;
 - 7) Arrange for payment of ICDA/ELT fees for all long-term PTIIC participants who need ELT in country and for health fees;
 - 8) Arrange for payment of stipends for socially and economically disadvantaged youths while in the ICDA/ELT program;
 - 9) Complete local documentation required for all USAID-sponsored participants selected for training;
 - 10) Assist with follow-up on participant training and alumni activities;
 - 11) Work in coordination with the U.S. Contractor to ensure that all AID computer-based information systems are current and accurate; and
 - 12) Report to USAID/DR on a quarterly basis concerning project activities.
- ### 2. Selection Committee/Selection Criteria

A broad-based committee with representatives from both the Dominican public and private sectors, PVO's, FUNDAPEC, AID, USIS and Embassy will be involved in the selection process for the undergraduate and private sector training components. FUNDAPEC will process all new applicants by reviewing their applications and compiling a pre-screened group of those qualified for further consideration. FUNDAPEC will then arrange a meeting of the Selection Committee for final selection of candidates.

The primary selection criteria for youth participants will be evidence of community leadership and participation, academic potential, financial need, area of residence (rural vs. urban), as well as application and interview responses concerning reasons for requesting specific training and future career goals. The criteria for the selection of small business managers will be the importance of the training in improving their business operations and management, potential for growth, financial need, and academic qualifications as required for requested technical courses.