

PD-ADW-277
52078

AGENCY FOR INTERNATIONAL DEVELOPMENT
UNITED STATES OF AMERICA A. I. D. MISSION
TO EL SALVADOR
C/O AMERICAN EMBASSY,
SAN SALVADOR, EL SALVADOR, C. A.

July 30, 1987

ACTION MEMORANDUM FOR THE ACTING DIRECTOR

FROM: PRJ, Donald Boyd

SUBJECT: Grant Agreement with Project HOPE for the Establishment of a Medical Referral Program

Problem: Your approval is required to enter into an Operational Program Grant (OPG) Agreement with Project HOPE to establish a Medical Referral Program (Project No. 519-0343). Total funding required for the life of the project is estimated at \$65,000.

Discussion:

During the past two years the increased and indiscriminate use of land mines, particularly by the FMLN (a communist insurgent organization), has become a significant cause of civilian death and disability. Land mines are being placed primarily in remote rural areas, so the poorest of Salvadorans are disproportionately affected. Several times as many civilians are injured as killed, placing a tremendous additional burden on the already financially strapped public health care system. In 1986 alone, 221 civilians were injured by land mines, including 51 children and 26 women.

In developing a comprehensive strategy for assisting the Salvadorans confront the increasing problems of civilian amputees and other casualties of the conflictive situation, USAID became aware of enormous U.S. public concern for children which had suffered the loss of one or more limb as a result of contact with landmines. Offers of free medical assistance for these innocent victims abounded, yet no single institution was able to match these offers of assistance with victims and other resources to effectively take advantage of the public's generosity.

In March 1987, Project HOPE approached USAID with the idea of establishing a medical referral program for children and other victims of the conflictive situation. HOPE's prior experience in arranging for the free medical treatment of some eleven children seriously wounded in the October earthquake, combined with the offers of free airline transportation from TACA and U.S. airlines for persons requiring specialized medical treatment, made this proposal attractive to USAID. After further discussions with Project HOPE and the Ministry of Health, USAID also discovered that the Salvadoran health system, while technically able to carry out needed surgical procedures on the amputee victims, was frequently unable to do so within a reasonable time frame. In sum, we estimate some 20-25 percent of the amputee population will require additional medical treatment, which cannot be provided by the Salvadoran public health care system in the near future.

The purpose of this OPG to Project HOPE is to encourage and facilitate the provision of free medical treatment in the U.S. for civilian land mine victims, especially children, and other civilians with complicated injuries which cannot be treated in El Salvador in a timely manner. During the life of the project, some 100-120 individuals will receive free medical treatment in the U.S. The total estimated A.I.D. contribution of \$65,000 will be used to support the in-country and U.S. personnel costs associated with evaluating patient needs, matching patients with U.S. medical institutions, and logistical support associated with the preparation of documents and medical cases for the transportation of patients (and family members accompanying small children) to the U.S. Other donor contributions to the total project cost (e.g., free airline travel, value of medical care, prosthetic devices, etc.) are estimated to be in excess of \$2,800,000.

Justification

A Congressional Notification for this Project was sent to the Congress informing the members of our intent to obligate up to \$65,000 for this Project; since no objections were received prior to July 22, 1987 (the end of the waiting period), we can therefore proceed with this obligation.

Delegation of Authority No. 753 dated February 12, 1985, gives you the authority to authorize projects which do not exceed \$20 million over the approved life of the project. Delegation of Authority No. 452 dated May 15, 1985, gives you the authority to sign U.S. government grants in an amount not exceeding \$5 million.

Recommendation

That you indicate your approval of the subject activity by signing the attached Project Authorization and PIO/T which requests the Grant Officer execute a grant agreement with Project HOPE.

Drafted: PRJ, ^{DK}DKennedy

Clearances:

HPN, PSGibson (in draft)	Date	7/22/87
CONT, CAdams <u>CA</u>	Date	7/28/87
DPP, HMiles <u>pc</u>	Date	7/27/87
EXO/CO, JMcAvoy <u>FD</u>	Date	7/25/87
PRJ, DBoyd <u>AD</u>	Date	
AD/DIR, KWitherell <u>AD</u>	Date	7/29

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PROJECT AUTHORIZATION

Name of Country/Entity: El Salvador
Number of Project: 519-0342
Name of Project: Project HOPE OPG - Medical Referral

1. Pursuant to Section 105 of the Foreign Assistance Act of 1961, as amended, I hereby authorize the Medical Referral Project for El Salvador, encompassing an operational program grant agreement with the Project HOPE, and involving a total planned obligation of not to exceed Sixty Five Thousand United States Dollars (\$65,000) in grant funds to be used within a one-year period from the date of authorization, subject to the availability of funds in accordance with the A.I.D. OYB/allotment process, to help in financing foreign exchange and local currency costs for the Project. The planned life of the project is one year from the date of initial obligation.

2. The project consists of technical and financial support to establish and carry out a program to facilitate the referral of civilians requiring specialized medical treatment to U.S. medical institutions willing to provide the medical care at no charge.

B. Schouten

Bastiaan B. Schouten
Acting Mission Director
USAID/El Salvador

7/30/87
Date

Drafted: PRJ, DKennedy
Clearances:

HEN, PSGibson (in draft)	Date	7/22/87
CONT, FLatham (in draft)	Date	7/28/87
DPP, HMiles (in draft)	Date	7/24/87
EXO/CO, JMcAvoy (in draft)	Date	7/27/87
PRJ, DBoyd (in draft)	Date	7/24/87
AD/DIR, RWitherell	Date	7/24

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4. D 1250-1
(10-79)

UNITED STATES INTERNATIONAL
DEVELOPMENT COOPERATION AGENCY
AGENCY FOR
INTERNATIONAL DEVELOPMENT

1. Cooperating Country
El Salvador

Page 1 of 3 Pages

PIO/T

PROJECT IMPLEMENTATION
ORDER/TECHNICAL
SERVICES

2. PIO/T No.
519-0343-3-70053

3. Original or
Amendment No. _____

4. Project/Activity No. and Title
Project HOPE Medical Referrals

DISTRIBUTION

5. Appropriation Symbol
72-1171021

6. Allotment Symbol and Charge
LDHA-87-25519-KG13

7. Obligation Status

Administrative Reservation

Implementing Document

8. Project Assistance Completion Date
(Mo., Day, Yr.)

7/26/87

9. Authorized Agent

USAID./EL Salvador

10. This PIO/T is in full conformance with PRO/AG

B. Schouten

Date _____

11a. Type of Action and Governing AID Handbook

AID Contract
(HB 14)

PASA/PESA
(HB 12)

AID Grant
(HB 13)

Other

11b. Contract/Grant/PASA/PESA
Reference Number (If this is an
Amendment)

12. Estimated Financing (A detailed budget in support of column (2) is attached as attachment no. _____)

Maximum AID Financing	A. Dollars	(1) Previous Total	(2) Increase	(3) Decrease	(4) Total to Date
					\$65,000
	B. U.S. Owned Local Currency				

13. Mission
References

14a. Instructions to Authorized Agent

EXO/CO is requested to negotiate a Operational Program Grant
with Project HOPE for the program described in the attached
Action Memorandum and Program Description.

14b. Address of Voucher Paying Office

Office of the Controller
USAID/El Salvador

15. Clearances—include typed name, office symbol, telephone number and date for all clearances.

A. The project officer certifies that the specifications
in the statement of work are technically adequate

HPN, P. Susan Gibson (draft)

Phone No.
263
7/23/87

B. The statement of work lies within the purview
of the initiating and approving agency programs

PRJ, Donald Boyd

Date
7/24/87

C. EXO/CO, John McAvoy

Date
7/27/87

D. Funds for the services requested are available

CONT, Frank Latham

E. DPP, Hank Miles

Date
7/24/87

AD/DIR, Ronald Withers

16. For the cooperating country. The terms and conditions set forth herein
are hereby agreed to

17. For the Agency for International Development

Signature

Date

Signature

Date 7/29/87

Title

Title A/DIR, Bastiaan B. Schouten

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AID 1350-1 (10-79)	1. Cooperating Country El Salvador	2. PIO/T No. 519-0343-3-70053	Page 2 of 3 Pages
PIO/T	4. Project Activity No. and Title Project HOPE Medical Referrals		

SCOPE OF WORK

18. THE SCOPE OF TECHNICAL SERVICES REQUIRED FOR THIS PROJECT ARE DESCRIBED IN ATTACHMENT NUMBER 1 HERETO ENTITLED ~~XXXXXXXXXXXXXXXXXXXX~~ **Program Description.**

19. SPECIAL PROVISIONS

- A. LANGUAGE REQUIREMENTS (SPECIFY) _____
(IF MARKED, TESTING MUST BE ACCOMPLISHED BY AID TO ASSURE DESIRED LEVEL OF PROFICIENCY)
- B. ACCESS TO CLASSIFIED INFORMATION. WILL WILL NOT BE REQUIRED BY TECHNICIAN(S).
- C. DUTY POST(S) AND DURATION OF TECHNICIANS' SERVICES AT POST(S) (MONTHS)
Variable
- D. DEPENDENTS WILL WILL NOT BE PERMITTED TO ACCOMPANY TECHNICIAN.
- E. WAIVER(S) HAVE BEEN APPROVED TO ALLOW THE PURCHASE OF THE FOLLOWING ITEM(S) (COPY OF APPROVED WAIVER IS ATTACHED)
N/A
- F. COOPERATING COUNTRY ACCEPTANCE OF THIS PROJECT (APPLICABLE TO AID/W PROJECTS ONLY)
 HAS BEEN OBTAINED HAS NOT BEEN OBTAINED
 IS NOT APPLICABLE TO SERVICES REQUIRED BY PIO/T
- G. OTHER (SPECIFY)

20. BACKGROUND INFORMATION (ADDITIONAL INFORMATION USEFUL TO AUTHORIZED AGENT)

See Action Memorandum for Donald Boyd, PRJ, recommending approval of this Project.

21. SUMMARY OF ATTACHMENTS ACCOMPANY THE PIO/T (INDICATE ATTACHMENT NUMBER IN BLANK)

- 2 DETAILED BUDGET IN SUPPORT OF INCREASED FUNDING (BLOCK 12)
- _____ EVALUATION CRITERIA FOR COMPETITIVE PROCUREMENT (BLOCK 14)
- _____ JUSTIFICATION FOR NON-COMPETITIVE PROCUREMENT (BLOCK 14)
- 1 STATEMENT OF WORK (BLOCK 18)
- _____ WAIVER(S) (BLOCK 19) (SPECIFY NUMBER)

AID 1350-1 (10-79)	1. Cooperating Country El Salvador	2. P.I.O.T. No. 519-0343-3-70053	Page 3 of 3 Pages
	4. Project/Activity No. and Title Project HOPE Medical Referrals		

22. Relationship of Contractor or Participating Agency to Cooperating Country and to AID.

A. Relationships and Responsibilities

Per draft grant agreement

B. Cooperating Country Liaison Official

To be determined.

C. AID Liaison Officials

Office Director, HPN

LOGISTIC SUPPORT

23. Provisions for Logistic Support

A. Specific Items (insert "X" in applicable column at right. If entry needs qualification, insert asterisk and explain below in C. "Comments")

	IN KIND SUPPLIED BY		FROM LOCAL CURRENCY SUPPLIED BY		TO BE PROVIDED OR ARRANGED BY SUPPLIER
	AID	COOPERATING COUNTRY	AID	COOPERATING COUNTRY	
(1) Office Space					X
(2) Office Equipment					X
(3) Housing and Utilities					X
(4) Furniture					X
(5) Household Equipment (Stoves, Refrig., etc.)					X
(6) Transportation in Cooperating Country					X
(7) Transportation To and From Country					X
(8) Interpreter Services/Secretarial					X
(9) Medical Facilities					X
(10) Vehicles (official)					X
(11) Travel Arrangements/Tickets					X
(12)					
(13)					
(14)					
(15)					

(OTHER SPECIFY)

B. Additional Facilities Available From Other Sources

APO/FPO

PX

COMMISSARY

OTHER (Specify, e.g., duty free entry, tax exemption)

AGENCY FOR INTERNATIONAL DEVELOPMENT
UNITED STATES OF AMERICA A. I. D. MISSION
TO EL SALVADOR
C/O AMERICAN EMBASSY.
SAN SALVADOR, EL SALVADOR, C. A.

JUL 30 1987

Dr. Felix Hurtado
Director
Project HOPE
San Salvador, El Salvador

Subject: Grant Agreement No. 519-0343-G-00-7552-00

Dear Dr. Hurtado:

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development (hereinafter referred to as A.I.D. or "Grantor") hereby enters into a Grant Agreement with the Project HOPE (hereby referred to as "Project HOPE" or "Grantee") to provide the sum of \$65,000 to support the program described in the Schedule of this Grant and Attachment 2, entitled "Program Description."

This Grant is effective and obligation is made as of the date of this letter and shall apply to commitments made by the Recipient in furtherance of program objectives during the period beginning July 30, 1987, and ending July 30, 1988, except as otherwise noted.

This Grant is made to Project HOPE on condition that the funds will be administered in accordance with the terms and conditions as set forth in Attachment 1, entitled the "Schedule"; Attachment 2, entitled "Program Description"; Attachment 3, entitled "Illustrative Financial Plan"; and Attachment 4, entitled "Standard Provisions"; which have been agreed to by your organization.

Please sign and return the original and two (2) copies of this letter to acknowledge your receipt of the Grant, retaining one of the copies for Project HOPE.

Sincerely,



Bastiaan B. Schouten
Acting Director

Attachments:

1. Schedule
2. Program Description
3. Illustrative Financial Plan
4. Standard Provisions

ACKNOWLEDGED BY:

Furtado

Dr. Felix Hurtado
Director, Project HOPE
San Salvador, El Salvador

7/30/87

Date

FISCAL DATA

Appropriation:	72-1171021
Budget Plan Code:	LIXA-87-25519-KG13
Project No.:	519-0343
Total Estimated Amount:	\$65,000
Total Obligated Amount:	\$65,000
Funding Source:	USAID/El Salvador

SCHEDULE

A. Purpose of the Grant

The purpose of this Grant is to encourage and facilitate the provision of free medical treatment in the United States for civilian land mine victims, especially children, and other civilians with complicated injuries (e.g., other war-related injuries and severe burn cases) which cannot be treated in El Salvador in a timely manner. The funding provided through this Agreement will enable the Grantee to establish a medical referral program which matches the special medical needs of Salvadoran civilian amputees and victims of the conflict with U.S. communities and medical institutions who are able and willing to provide medical and rehabilitation services at no cost to the patient, Project Hope or the Agency for International Development (A.I.D.). The A.I.D. funds provided hereunder will be used to finance the personnel and logistical costs associated with the establishment of this referral service and the matching of up to 120 civilians with medical institutions in the U.S. in accordance with the illustrative budget provided in Attachment III and Section D below.

B. Period of Grant

1. The effective date of this Grant is July 30, 1987. The expiration date of this Grant is July 30, 1988.

C. Amount of Grant and Payments

1. A.I.D. hereby obligates the amount of \$65,000 for purposes of this Grant.
2. A single disbursement of \$65,000 will be made to the Grantee following the effective date of the grant upon presentation by the Grantee of a SF 1034, "Public Voucher for Purchases and Services Other than Personal."

D. Illustrative Financial Plan

1. The Illustrative Financial Plan for the Project is set forth in Attachment III to the Grant Agreement. Revisions to this plan shall be made in accordance with the Standard Provisions of this Grant entitled "Revision of Grant Budget." Actual expenditures may vary by up to 15% from the line items shown in the Illustrative Financial Plan without prior written approval by A.I.D., provided that the total amount of funds obligated is not exceeded. Any variations in excess of 15% must be approved, in writing, by A.I.D. Local cost financing is authorized up to the total amount obligated under this Agreement.

2. The grantee agrees to expend from non-federal funds an amount equal to 25 percent of the total estimated expenditures under the Grant. Eligibility of non-Federal funds applied to satisfy cost sharing requirements under this grant are set forth in the Standard Provisions, paragraph 23 entitled Cost Sharing (Matching).

E. Reporting

1. The Grantee shall submit the following reports at the time intervals specified below:

a. Financial Status Report

The Grantee will prepare quarterly financial reports using the format provided in paragraph 14A of the attached Standard Provisions entitled "Federal Cash Advance Status Report (W-245)." This report should be submitted to the USAID/El Salvador Controller's Office every three months, with copies of the report to the Office of Health, Population, and Nutrition, USAID/El Salvador.

b. Program Progress Reports

The Grantee will provide a monthly status report providing information on individuals matched with U.S. medical institutions, including details on the ages and types of medical treatment received or to be provided, estimated or actual departure and return dates of the patients, and the estimated value of the medical treatment, airfare, and other supporting services donated by U.S. medical institutions, airlines, and host communities.

c. End-of-Project Report

The Grantee will prepare an end-of-project report within 30 days after completion of the Project summarizing information contained in the monthly progress reports.

F. Special Provisions

The following optional Standard Provisions of Attachment IV are applicable to this Agreement:

2. Payment - Periodic Advance
4. Air Travel and Transportation
6. Procurement of Goods and Services
7. AID Eligibility Rules for Goods and Services
9. Local Cost Financing with U.S. Dollars

- 13. Negotiated Indirect Cost Rate : - Provisional
- 14. Regulations Governing Employees
- 20. Title to and Use of Property (Grantee Title)
- 23. Cost sharing (Non-matching)
- 25. Conversion of United States Dollars to Local Currency

G. Overhead Rate

Pursuant to the Standard Provisions of the Grant entitled Negotiated Overhead Rates - Provisional, a rate or rates shall be established for each of the grantee accounting periods during the term of the Grant. Payments on accounts for allowable indirect costs shall be made on the basis of the following negotiated provisions rates, applied to the base set forth below:

<u>Rate</u>	<u>Base</u>	<u>Time Period</u>
11%	Total Direct Costs	Until amended by AID/W

I. Title to Property

Conditions governing title to property financed under this Agreement are as set forth in Standard Provision 20 entitled "Title To and Use of Property (Grantee Title)."

J. Authorized Geographic Code

The authorized geographic code for procurement of goods and services under this Grant is 000, the United States. Local currency procurement is also authorized in the countries of the Central American Common Market.

PROJECT DESCRIPTION

A. Purpose of the Grant

The purpose of this Grant is to encourage and facilitate the provision of free medical treatment in the United States for civilian land mine victims, especially children, and other civilians with complicated injuries (e.g., other war-related injuries and severe burn cases) which cannot be treated in El Salvador in a timely manner. The funding provided through this Agreement will enable the Grantee to establish a medical referral program which matches the special medical needs of Salvadoran civilian amputees and victims of the conflict with U.S. communities and medical institutions who are able and willing to provide free medical and rehabilitation services. The A.I.D. funds will be used to finance the personnel and logistical costs associated with the establishment of this referral service and the matching of up to 120 civilians with medical institutions in the U.S. as identified in the Illustrative Budget, Attachment III.

B. Activities

Project HOPE, working in coordination with the Salvadoran Ministry of Health, Human Rights Commission, ISRI and the Teletón Foundation Pro-Rehabilitation, will establish an operational capacity in El Salvador to match seriously injured Salvadoran civilians with offers of free medical assistance from U.S. medical institutions, obtain necessary travel documentation for the patients and their guardians (e.g., passports, visas), and coordinate logistical arrangements for free transportation and lodging for patients and their guardians. A "coordinator" for these medical referrals will also be designated in Project HOPE's headquarters who will coordinate with U.S. groups and medical institutions to identify those U.S. medical institutions willing to provide both free medical treatment and community sponsors to handle the lodging and other associated needs of patients and their guardians. The coordinator will also be responsible for the dissemination of information on the program to interested individuals in the U.S. Specifically, the steps involved in the process are the following:

1. Project HOPE receives information on a potential candidate from the Ministry of Health, ISRI, or one of the voluntary organizations collaborating with the Project, including particularly, the AID-financed temporary prosthetics project and the contemplated permanent prosthetics program.
2. A Project HOPE representative visits the patient and his/her family to obtain necessary paperwork (i.e., birth certificate, photos, cedula) and with the attending physician to obtain the necessary medical information.

3. Once the patient need for treatment in the U.S. is confirmed, Project HOPE makes an application with the Ministry of Foreign Affairs for a special passport, and with the U.S. Consulate for a visa.
4. Project HOPE El Salvador notifies Project HOPE headquarters of this possible referral. Based on this information, the Project HOPE "coordinator" (for medical referral) begins a search for a U.S. medical institution which is able to provide the necessary services for the patient and his parents or guardian, if required.
5. Upon matching of patient with a medical institution, Project HOPE El Salvador arranges the travel schedule with TACA and a U.S. airline willing to provide free transport.
6. One day prior to departure, the patient and his/her guardian arrives in El Salvador and Project HOPE arranges for lodging and food, as necessary.
7. On departure day, Project HOPE provides transportation to airport and assistance with customs, etc.
8. Upon return to El Salvador, Project HOPE arranges for pick up and counsels patients on any follow-up care required.

ILLUSTRATIVE FINANCIAL PLAN

	AID Donation	Other Donor Contribution
Personnel		
Project HOPE/E.S.	<u>\$26,350</u>	<u>\$14,000</u>
Project HOPE headc	8,500	
Salvadoran Medical	17,850	
U.S. Physicians		2,000
		12,000
International Travel		
Patient travel	<u>7,200</u>	<u>160,00</u>
U.S. Physicians	4,800	<u>160,00</u>
HOPE headquarters staff	2,400	
Per Diem/Lodging		
Guardians	<u>3,330</u>	<u>50,000</u>
U.S. Physicians & HOPE staff	3,330	<u>50,000</u>
Medical Treatment/Hospitalization		
Prosthetic Devices		<u>2,612,500</u>
In-Country Follow-Up Care		<u>4,000</u>
In-Country Travel	<u>6,600</u>	
Materials and Supplies and		
Other Costs	<u>10,095</u>	
Overhead	<u>11,425</u>	
TOTAL	65,000	2,840,500

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