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Trip Report

#0-373

Travelers: Mr. Raymond H. Baker, INTRAH Associate
Director for Administration
Mr. Pape Gaye, INTRAH/WCA Office
Director

Country Visited: BURKINA FASO

Date of Trip: November 10-17, 1986.

Purpose: To develop a contract between the Government of Burkina Faso and the University of North Carolina at Chapel Hill for training in family planning in collaboration with the Ministry of Health and the Ministry of Family Welfare and National Solidarity.

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List of Abbreviations

BICIA	International Bank for Commerce and Agriculture
DAF	Administration and Financial Division
DSME	Directorate for the Health of Mothers and Children
GOBF	Government of Burkino Faso
MFWS	Ministry of Family Welfare and National Solidarity
MOH	Ministry of Health
MSH	Management Sciences for Health
PCS	Population Communication Services.

EXECUTIVE SUMMARY

Mr. Raymond Baker, Associate Director for Administration and Mr. Pape Gaye, Director INTRAH Regional Office, Abidjan, visited Ouagadougou, Burkina Faso during November 10-17, 1986. During this visit, the team developed a cost-reimbursement subcontract between the Ministry of Health, (MOH) Government of Burkina Faso and the University of North Carolina at Chapel Hill. The in-country cost is estimated at \$104,500 U.S. and the subcontract is proposed to be effective from January 1, 1987 through February 28, 1989.

The team also assisted the Ministry of Health (MOH) in opening a bank account at the Banque Internationale pour le Commerce L'Industrie et L'Agriculture du Burkina Faso (BICIA) and provided instructions and samples of report formats. Copies of the draft subcontract and details of the budget calculations were left with the Ministry of Health (MOH) and USAID/Ouagadougou.

Preliminary arrangements were also made to acquire the services of Dr. Anne-Charlotte Royer to serve as a consultant to this and other INTRAH Francophone projects. Dr. Royer is a French physician resident in Ouagadougou. Her prospective appointment has informal concurrence of the Ministry of Health (MOH) and USAID.

During the stay in Abidjan, enroute back to the U. S., Mr. Baker and Mr. Gaye debriefed Dr. Sarah Clark, Regional Population Officer, REDSO/WCA, on the Ouagadougou visit and received further guidance for future INTRAH interventions in Togo.

Schedule During Visit

Saturday
Nov. 8 Mr. Ray Baker departed Chapel Hill.

Monday
Nov. 10 Mr. Baker and Mr. Pape Gaye met at Abidjan
Airport and departed for Ouagadougou.

 Briefed at USAID/Ouagadougou with Mr. Richard
Green, Health/Population/Officer and
Ms. Perle Combarry, Assistant Health/
Population Officer.

 Met with Mr. Donald McKenzie, Program Officer
and Acting USAID Director.

Tuesday
Nov. 11 Prepared plan of action.

 Reviewed cost factors.

 Work Session with Mrs. Fati Legma and her
staff at the Directorate for the Health of
Mothers and Children. INTRAH team presented
objectives and expected outcomes of visit.
Agenda set for meeting on November 12.

 Met with Dr. Anne-Charlotte Royer,
potential consultant for INTRAH.

Wednesday
Nov. 12 Briefed with U.S. Ambassador Leonardo Neher.

 Met with Mr. Richard Green at USAID/
Ouagadougou.

 Work session at Directorate for the Health of
Mothers and Children. The INTRAH team left
copies of the contract for review by the
Directorate for the Health of Mothers and
Children and Essor Familial.

 Discussed work plan.

Thursday
Nov. 13 Work session at DSME. Discussion and
detailed review of contract and work plan.

 Met at the Administrative and Financial
Division (DAF) and discussed procedures for
the transfer of INTRAH funds for the training
project with the Director.

Thurs.
Nov. 13
(Cont.)

Met with Dr. Royer to pursue discussion on possible consultancies with INTRAH.

Friday
Nov. 14

Met at the Directorate for the Health of Mothers and Children to discuss cost factors.

Met at USAID to clarify per-diem payment policies.

Met again at the Directorate for the Health of Mothers and Children to complete discussion on cost factors and finalized choice of sites for training activities.

Saturday
Nov. 15

Developed budget based on cost factors and rates used by Population Communication Services.

Monday
Nov. 17

Discussed budget with Mrs. Legma.

Debriefed with Mr. Richard Green at USAID/Ouagadougou.

Departure for Abidjan.

I. PURPOSE OF TRIP

The purpose of this assignment was to develop a contract between the Government of Burkina Faso (GOBF) and the University of North Carolina at Chapel Hill for training in family planning. This would be done in collaboration with the Ministry of Health (MOH) and the Ministry of Family Welfare and National Solidarity (MFWNS) and would be one component of the USAID/Burkina Faso bilateral Family Planning Support Project.

The specific objectives of the assignment were to:

- Develop cost factors and prepare a budget for all training activities.
- Identify and assess mechanisms for the transfer of funds necessary for the implementation of the activities and, if possible, open a bank account.
- Review the General Provisions of the INTRAH contract with the Ministry of Health (MOH)
- Present audit procedures.
- Review and finalize goals and objectives of each activity.
- Prepare a draft contract for training in family planning, including goals and objectives, a work plan, a budget and an evaluation component.

The team also wanted to meet with Dr. Anne-Charlotte Royer, a physician living in Ouagadougou who had worked in Reunion Island as the Director of a family planning center. Dr. Royer had contacted INTRAH previously and had been highly recommended.

II. ACCOMPLISHMENTS

- A. A draft subcontract was completed, reviewed and concurred with by the MOH and USAID. Amended copies were provided to both parties. The subcontract is to be effective from January 1, 1987 through February 28, 1989.

- B. A detailed budget was completed, reviewed and concurred with by the MOH and USAID. The estimated in-country cost is \$104,500. Copies of eight pages of detail were provided to both parties.
- C. Explanations of the coordination of technical/programmatic matters were provided to the MOH and MFWNS. Explanations and samples of financial reporting and comments about the post-project audit requirements were given to the MOH.
- D. Bank account number 9053-60637-0162 was opened at the BICIA.
- E. Preliminary arrangements were made for Dr. Anne-Charlotte Royer to work as a consultant on this and other Francophone projects.

III. BACKGROUND

- A. The development of this project was initiated by a June 2-13, 1986 needs assessment visit by Mr. Jean de Malvinsky, IHPS Program Officer (Santa Cruz) and Dr. Gilberte Vansintejan, INTRAH consultant (see trip report #0-307). This was followed by an October 8-17, 1986 proposal development visit by Mr. James Herrington, INTRAH WCA Program Officer and Mr. Pape Gaye, Director INTRAH Regional Office, Abidjan. (see trip report # 0-380).
- B. With USAID/Ouagadougou concurrence, the draft proposal suggested development of a family planning training project in collaboration with the Ministry of Health and the Ministry of Family Welfare and National Solidarity. To satisfy the needs of both ministries, participation by the Population Communications Service (PCS) and Management for Health Science (MSH) was proposed.

- C. On November 8, 1986 representatives from PCS, MSH, and INTRAH met in Baltimore. The entire draft work plan was reviewed and amended. Accord was also reached on a division of responsibilities for in-country funding and technical assistance.

IV. DESCRIPTION OF ACTIVITIES

A. OUAGADOUGOU

1. Upon arrival, the team visited the USAID mission and met with the Population/Health Officer, the Assistant Population/Health Officer and the Controller. A planned afternoon meeting with the MOH was cancelled at MOH request.
2. During the next four days, November 12-15, the team had eight meetings with Mrs. Fati Legma, newly appointed Directrice of the Directorate for Health of Mothers and Children (DSME) and key members of her staff. Mrs. Pauline Cassalom, Chief, Education/Training Service, represented the Ministry of Family Welfare and National Solidarity (MFWNS).
3. The team first explained this was a collaborative project involving financial and technical input from the Population Communication services (PCS), Management Sciences for Health (MSH) and INTRAH. The draft contract was then reviewed and, where appropriate, amended. The Work Plan, Article III was studied in detail. The MOH representatives are aware that the 33 activities are supported by:

a. MSH	3
b. PCS	9
c. INTRAH	15
d. PCS and INTRAH	6
Total	33

Two INTRAH service provider training workshops (#19 and #22) will be conducted in Bobo Dioulasso. A third workshop was proposed for Bobo Dioulasso but was kept in Ouagadougou for budgetary purposes.

4. The MOH proposal included a study tour by the core training team of approximately 10 DSME and 8 MFWNS to a Francophone country where the Burkinabe could learn from the systems/practices of a neighboring country. The team explained that PCS did not

consider this appropriate for their funding of the MFWNS team members and that MSH had promised to consider funding.

After completing all budget calculations, and accepting the MOH priority of assuring the availability of training facilities, it was agreed to delete the MOH study tour from INTRAH funding. USAID/UGADOUGOU promised to consider funding the tour for the MOH members.

5. The team had three meetings with Dr. Anne-Charlotte Royer to discuss her prospective role as a consultant to the Burkina Faso and other INTRAH Francophone projects. The discussions provided her with INTRAH background and with details concerning the Burkina Faso contract work plan. If all concurrences are secured, she is prepared to devote a minimum of 130 days for work in Ouagadougou between March 1987 and December 1987 and additional days in Mali, Zaire and Rwanda if requested.

B. ABIDJAN

Mr. Baker and Mr. Gaye visited the Abidjan, REDSO/WCA office on November 19, 1986 and briefed Dr. Sarah Clark, Regional Population Officer on the contract-budget activities in Burkina Faso. A draft copy of the contract (unamended) was left with her. Dr. Clark informed the team of USAID/Lome plans to phase out FPFA activities. The subsequent discussion focused on the potential for INTRAH support to the Toglese Division of Maternal/Child Health, Ministry of Health.

V. FINDINGS/CONCLUSIONS AND RECOMMENDATIONS

FINDINGS/CONCLUSIONS

1. As in many other countries, the per diem problem exists in Burkina Faso. Although there are official rates, set by the Government of Burkina Faso, the DSME asked to be exempted from those rates so that participants may receive higher rates.
2. The INTRAH team also informally learned that new regulations may be forthcoming to allow MOH personnel living in Ouagadougou to receive per diem during training activities.
3. The INTRAH team stressed the importance for the Burkinabe officials to contribute to the training site. After long discussions it became apparent that space for training is indeed a problem and that a considerable amount of money would have to be budgeted for rental of training space. Considering the expense that rental space would necessitate, it would be difficult for INTRAH to fund the study tours (see activity #15) for the core training team.

RECOMMENDATIONS

1. Unless the DSME produces a document signed by the Ministry of Health authorizing different rates, INTRAH should use the official rates set up by the Government of Burkina Faso which have already been accepted by PCS.
2. See recommendation above.
3. Money should be allocated for space rent for each activity using the average cost of a conference room as a basis.

USAID/Burkina Faso should consider funding activity #15 from Mission resources.

4. Dr. Anne Charlotte Royer, a French citizen living in Ouagadougou has considerable experience in FP and is available to work for INTRAH in Burkina Faso and other French speaking countries in Africa
4. INTRAH should request technical suitability approval for Dr. Royer from AID/Washington. If, after several consultancies, INTRAH is satisfied with her work, arrangements should be made to guarantee her a certain number of days/year. Considering her expertise and skills, it is anticipated that INTRAH can use Dr. Royer's services for more than 130 days.

APPENDIX A

PERSONS CONTACTED/MET

American Embassy:

Mr. Leonardo NEHER, U.S. Ambassador

USAID/Burkina Faso

Mr. Donald MCKENZIE, Program Officer, Acting Mission Director

Mr. John TULEJA, Comptroller

Mr. Richard GREEN, Health/Population Officer

Ms. Perle COMBARY, Assistant Health/Population Officer

Ministry of Health (MOH)

Mrs. Fati LEGMA, Directrice, Directorate for the Health of Mothers and Children

Mrs. Therese YUGMA, Directorate for the Health of Mothers and Children

Mrs. Franceline ILBOUDO, Directorate for the Health of Mothers and Children

Mrs. Alima ADJIBADE, Directorate for the Health of Mothers and Children

Mrs. Alexandre QUEDRAOGO, Nutrition Directorate for the Health of Mothers and Children

Mrs. Appolinaire SAWADOGO, Directorate for the Health of Mothers and Children

Mr. SAWADOGO, Director Administration and Financial Division

Ministry of Family Welfare and National Solidarity (MFWNS)

Mrs. Pauline CASSALOM, Chief, Education/Training Services

Others

Mr. Steve TAYLOR, Director, Peace Corps

Dr. Anne-Charlotte ROYER, Physician

Mr. Kone FELIX, Private Clientel, International Bank for
Commerce and Agriculture

Mr. Jay FREEDMAN, Center for Disease Control, Atlanta

Abidjan

Dr. Sarah CLARK, Population Advisor, REDSO/WCA

Ms. Joan SHUBERT, Population Communication Services

Mme. Monique ZEZE, Coopers & Lybrand

Mr. Max SAHDJAN, Coopers & Lybrand

Mr. Ted MATHENY, Duncan Allen & Mitchel