

Annual Budget Submission

FY 1988

Costa Rica



June 1986

**Agency for International Development
Washington, D.C.**

**THIS BUDGET SUBMISSION HAS BEEN
PREPARED BY THE A.I.D. FIELD MISSION.**

**IT IS PREPARED ANNUALLY AND USED
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AND IN WASHINGTON.**

**IT DOES NOT REPRESENT
OFFICIAL AGENCY POLICY.**

FY 1988 ANNUAL BUDGET SUBMISSION

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FY 1988 ANNUAL BUDGET SUBMISSION
TABLE I LONG RANGE PLAN BY APPROPRIATION ACCOUNT (\$000)

	FY 1985	FY 1986	---FY 1987---	FY 1988	-----PLANNING PERIOD-----				
	ACTUAL	ESTIMATE	CP	ESTIMATE	AAPL	FY 1989	FY 1990	FY 1991	FY 1992
AGRICULTURE, RURAL DEVELOPMENT & NUTRITION									
TOTAL	2950	2850	1350	2350	12350	6800	7500	6800	6500
GRANTS	950	1850	1350	2350	2350	1800	1500	1800	2500
LOANS	2000	1000	-	-	10000	5000	6000	5000	4000
POPULATION PLANNING									
TOTAL	1125	25	25	50	50	50	50	40	40
GRANTS	1125	25	25	50	50	50	50	40	40
LOANS	-	-	-	-	-	-	-	-	-
HEALTH									
TOTAL	50	100	50	50	50	50	50	60	60
GRANTS	50	100	-50	50	50	50	50	60	60
LOANS	-	-	-	-	-	-	-	-	-
EDUCATION									
TOTAL	3796	580	600	600	100	100	120	150	150
GRANTS	3796	580	600	600	100	100	120	150	150
LOANS	-	-	-	-	-	-	-	-	-
SEL. DEV. ACTIVITIES									
TOTAL	12605	7395	13975	12950	3450	10000	8280	8950	9250
GRANTS	3905	2145	4975	5200	2550	3000	2780	2950	3250
LOANS	8700	5250	9000	7750	900	7000	5500	6000	6000
SUBTOTAL FUNCTIONAL ACCOUNTS									
TOTAL	20526	10950	16000	16000	16000	17000	16000	16000	16000
GRANTS	9826	4700	7000	8250	5100	5000	4500	5000	6000
LOANS	10700	6250	9000	7750	10900	12000	11500	11000	10000
INTERNATIONAL DISASTER ASSISTANCE									
TOTAL	21	-	-	-	-	-	-	-	-
GRANTS	21	-	-	-	-	-	-	-	-
LOANS	-	-	-	-	-	-	-	-	-
TOTAL DA ACCOUNT									
TOTAL	20547	10950	16000	16000	16000	17000	16000	16000	16000
GRANTS	9847	4700	7000	8250	5100	5000	4500	5000	6000
LOANS	10700	6250	9000	7750	10900	12000	11500	11000	10000
ECONOMIC SUPPORT FUND									
TOTAL	220000	120582	150000	150000	115000	107500	108500	92500	77500
GRANTS	220000	120582	150000	150000	115000	107500	108500	92500	77500
LOANS	-	-	-	-	-	-	-	-	-
DA AND ESF TOTAL									
TOTAL	240547	131532	166000	166000	131000	124500	124500	108500	93500
GRANTS	229847	125282	157000	158250	120100	112500	113000	95000	83500
LOANS	10700	6250	9000	7750	10900	12000	11500	11000	10000
PL 480									
TITLE I	24000	20000	18000	18000	15000	15000	15000	15000	15000
TITLE II	-	-	-	-	-	-	-	-	-
TITLE III	-	-	-	-	-	-	-	-	-
HOUSING GUARANTIES									
	-	-	-	-	-	-	-	-	-

07.500

FY 1988 ANNUAL BUDGET SUBMISSION
TABLE III PROJECT OBLIGATIONS BY APPROPRIATION
(\$000)

			ESTIMATE			
			L/G	FY 1986	FY 1987	FY 1988
<u>AGRICULTURE, RURAL DEV. AND NUTRITION</u>						
515-0000.01	Program Development & Support	G	500	400	400	
515-0204	Private Investment Corporation	L	1000	0	0	
515-0226	Agric. Services & Union Dev. (PVO-U-R)	G	750	0	0	
515-0227	Agric. Dev. Coop. Int. (PVO-U-R)	G	600	0	0	
515-0235	Northern Zones Consolidation	G	0	-	500	
515-0235	Northern Zones Consolidation	L	0	-	10000	
515-0237	Non-Traditional Exports Tech. Supp.	G	0	1150	650	
515-9999	Private Voluntary Organizations - PVO	G	0	800	800	
Appropriation						
Total			2850	2350	12350	
Grant			1850	2350	2350	
Loan			1000	-	10000	
<u>POPULATION PLANNING</u>						
515-0000.02	Program Development and Support	G	25	50	50	
Appropriation						
Total			25	50	50	
Grant			25	50	50	
Loan			0	0	0	
<u>HEALTH</u>						
515-0000.06	Program Development and Support	G	50	50	50	
515-0203	Health Services Support	G	50	0	0	
Appropriation						
Total			100	50	50	
Grant			100	50	50	
Loan			0	0	0	
<u>EDUCATION</u>						
515-0000.03	Program Development and Support	G	80	100	100	
515-0212	Training for Private Sector Development	G	500	500	0	
Appropriation						
Total			580	600	100	
Grant			580	600	100	
Loan			0	0	0	

ESTIMATE
L/G FY 1986 FY 1987 FY 1988

SELECTED DEVELOPMENT ACTIVITIES

515-0000.04	Program Development and Support	G	745	675	550
515-0133	Special Development Activity Fund	G	0	100	100
515-0190	Policy Planning and Admin. Improv.	G	0	2400	0
515-0204	Private Investment Corporation	L	250	0	0
515-0223	Agric. & Indust. Reactivation	L	5000	7750	900
515-0223	Agriculture & Indust. Reactivation	G	100	150	100
515-0232	Priv. Agencies Collab. Together-(PVO-U-R	G	1300	1875	1800

Appropriation

Total	7395	12950	3450
Grant	2145	5200	2550
Loan	5250	7750	900

DA

Total	10950	16000	16000
Grant	4700	8250	5100
Loan	6250	7750	10900

ECONOMIC SUPPORT FUND

515-0222	Economic Stabilization & Recovery V	G	120582	0	0
515-0231	Economic Stabilization & Recovery VI	G	0	150000	0
515-0232	Economic Stabilization & Recovery VII	G	0	0	115000

Appropriation

Total	120582	150000	115000
Grant	120582	150000	115000
Loan	0	0	0

Grand Total DA & F	131532	166000	131000
Grant	125282	158250	120100
Loan	6250	7750	10900

PL 480

TITLE I

20000 18000 15000

OTHER

CAPS

4900 5400 5400

8 ANNUAL BUDGET SUBMISSION
 (V - PROJECT BUDGET DATA
 D U.S. DOLLAR COST (\$000))-----

LINE	85	FY 1986		FY 1987		FY 1988		SPECIAL	ITEM
		OBLIG- ATIONS	EXPEND ITURES	MORT- GAGE	OBLIG- ATIONS	EXPEND- ITURES	PROPOSED	CODES	No
		Subcat:FNPA			%PVO				
	408	500	620		400	580	400		
		Subcat:FNMC			%PVO				
	2648		648						
		Subcat:FNLS			%PVO				
	74		74						
	4040		3040			1000			
		Subcat:FNPE							
	228		228						
		Subcat:FNIL			100%PVO			PVO	
	29		29						
		Subcat:FNLR							
	265		105			112			
	13132		6680			6050			
		Subcat:FNPE							
	4000	1000	1000		100%PVO	1000		PVO	
		Subcat:FNMS							
	69	750	277			290			
		Subcat:FNPV			100%PVO			PVO	
	185	600	250			320			

Y 85 IPE- LINE	FY 1986			FY 1987		FY 1988		ITEM No
	OBLIG- ATIONS	EXPEND ITURES	MORT- GAGE	OBLIG- ATIONS	EXPEND- ITURES	PROPOSED	SPECIAL CODES	
	Subcat:PNPP							
17	25	35		50	45	50		50
1786		650			700			
1803	25	685		50	745	50		50
1803	25	685		50	745	50		50
0	0	0		0	0	0		0
	Subcat:HEPP							
50	50	70		50	74	50		50
	Subcat:HEDH							
152	50	72			80			
9807		3000			6807			
10009	100	3142		50	6961	50		50
202	100	142		50	154	50		50
9807	0	3000		0	6807	0		0

85 E- NE	FY 1986		FY 1987		FY 1988		ITEM No
	OBLIG- ATIONS	EXPEND ITURES	MORT- GAGE	OBLIG- ATIONS	EXPEND- ITURES	PROPOSED	
	Subcat:SDPP						
572	745	980		675	920	550	
1	Subcat:SDSH		100%PVO				PC
	Subcat:SDTT	1		100	100	100	
183	Subcat:SDEV						
1800	Subcat:SDEV						
76	Subcat:SDEG	76					EY
4398	Subcat:SDPE	4398					
6253	Subcat:SDPE	4000			2253		
178	Subcat:SDPE	50			123		
3632	Subcat:SDPP	800	2400	2400	2600		
932	Subcat:SDPE	150			280		
4750	250	5000			6000		
	Subcat:SDPE						
	5000		8650	7750	500	900	
	100		250	150		100	
-R)	Subcat:SDPV		100%PVO				PVO
	1300	50	3675	1875	2400	1800	

FY 85 LINE ITEM	FY 1986		FY 1987		FY 1988		SPECIAL CODES	ITEM No
	OBLIG- ATIONS	EXPEND ITURES	MORT- GAGE	OBLIG- ATIONS	EXPEND- ITURES	PROPOSED		
	Subcat:EHPP			%PVO				
23	80	75		100	110	100		
	Subcat:EHSP			%PVO				
344		101						
	Subcat:EHPP			%PVO				
647		647						
	Subcat:EHMA						PVO	
3905	500	98	500	500	885			
	Subcat:EHVP							
11		11						
4930	580	932	500	600	995	100		
4586	580	831	500	600	995	100		
344	0	101	0	0	0	0		

ated

ITEM No	FY 1986			FY 1987		FY 1988		SPECIAL CODES
	OBLIG- ATIONS	EXPEND ITURES	MORT- GAGE	OBLIG- ATIONS	EXPEND- ITURES	PROPOSED	PROPOSED	
85								
E- NE								
775	7395	15505	14975	12950	15176	3450		
391	2145	2107	6325	5200	6423	2550		
384	5250	13398	8650	7750	8753	900		
595	10950	33215	15475	16000	34179	16000		
3012	4700	5120	6825	8250	10569	5100		
1583	6250	28095	8650	7750	23610	10900		

ated
ated

85 E- NE	FY 1986		FY 1987		FY 1988		ITEM No
	OBLIG- ATIONS	EXPEND ITURES	MORT- GAGE	OBLIG- ATIONS	EXPEND- ITURES	PROPOSED	
		Subcat:ESZZ					
141		141					PRZ
		Subcat:ESCT					
		120582					
		Subcat:ESCT		150000	150000		
		Subcat:ESCT				115000	
141	120582	120723		150000	150000	115000	
141	120582	120723		150000	150000	115000	
0	0	0		0	0	0	
4736	131532	153938	15475	166000	184179	131000	
3153	125282	125843	6825	158250	160569	120100	
1583	6250	28095	8650	7750	23610	10900	

MORTGAGE ANALYSIS

P R O J E C T S	<u>Estimated Mortgage</u>	
	<u>As of 9/30/85</u>	<u>As of 9/30//86</u>
	FY 87 CP	FY 88 ABS
<u>AGRICULTURE, RURAL DEVELOP. AND NUTRITION</u>		
515-0204 Private Investment Corporation	L 1,000	-
515-0226 Agric. Serv. & Union Develop.	PVO 750	-
515-0227 Agric. Coop. Develop. Internat.	PVO 600	-
 <u>EDUCATION</u>		
515-0212 Training for Private Sect. Dev.	G 1,000	500
 <u>SELECTED DEVELOPMENT ACTIVITIES</u>		
515-0190 Policy Planning & Admin. Imp.	G 2,400	2,400
515-0204 Private Investment Corporation	L 250	-
515-0223 Agric. & Industrial Reactivation	L -	8,650
515-0223 Agric. & Industrial Reactivation	G -	250
515-0232 Private Agencies Collab. Together	PVO -	3,675
TOTAL	6,000	15,475

There is a major difference in the substance of the respective mortgages at the end of FYs 1985 and 1986. The mortgage at the end of FY 1985 represents, for the most part, final increments of projects funded from FY 1984 and FY 1985 funds. The higher FY 1986 mortgage on the other hand is largely the result of two new projects which will be initiated in FY 1986 and funded over a three-year timeframe. The Agricultural and Industrial Reactivation Rediscount Facility project addresses one of the basic constraints to export-led growth, the insufficient availability of timely and appropriate credit to the productive private sector. The FY 86 funding increment for the project is 37% of the planned life-of-project funding. The PACT OPG is the project under which the Mission will provide the bulk of its PVO assistance in the FY 1986-1988 period. Consistent with Agency policy of increasing assistance to PVOs, the OPG will seek to expand and strengthen the operation of PVOs in Costa Rica. The FY 86 funding increment is 27% of the life-of-project funding.

AID PROGRAM IN FY 1987
ANNUAL BUDGET SUBMISSION
TABLE V - PROPOSED PROGRAM RANKING

DECISION UNIT USAID/COSTA RICA

RANK	PROJECT	TITLE	NEW/ CONT	LOAN/ GRANT	PROGRAM APPROP	PROGRAM FUNDING (\$000)	
						INCR	CUM
1.	0231	Economic Stabilization and Recovery VI	0	G	ESF	150,000	150,000
2.	PL01	PL 480 Title I-Costa Rica			PI	(18,000)	150,000
3.	0190	Policy Planning and Admin. Improvement	0	G	SDA	2,400	152,400
4.	0212	Training for Private Sector Development	0	G	EHR	500	152,900
5.	0223	Agricultural and Industrial Reactivation	0	L	SDA	5,100	158,000
6.	0223	Agricultural and Industrial Reactivation	0	G	SDA	150	158,150
7.	0232	PACT-Operational Program Grant	0	G	SDA	1,875	160,025
8.	0000	Program Development and Support	0	G	ARDN	400	160,425
9.	0000	Program Development and Support	0	G	SDA	675	161,100
10.	0237	Non-Traditional Exports Tech. Support	N	G	ARDN	1,150	162,250
11.	9999	New OPC's	G	G	ARDN	800	163,050
12.	0133	Special Development Activities	0	G	SDA	100	163,150
13.	0000	Program Development and Support	0	G	EH	100	163,250
14.	0000	Program Development and Support	0	G	HE	50	163,300
15.	0000	Program Development and Support	0	G	POP	50	163,350
16.	0223	Agricultural and Industrial Reactivation	0	L	SDA	2,650	166,000

AID PROGRAM IN FY 1988
ANNUAL BUDGET SUBMISSION
TABLE V - PROPOSED PROGRAM RANKING

DECISION UNIT USAID/COSTA RICA

RANK	PROJECT	TITLE	NEW/ CONT	LOAN/ GRANT	PROGRAM APPROP	PROGRAM FUNDING (\$000)	
						INCR	CUM
1.	0232	Economic Stabilization and Recovery VII	0	G	ESF	115,000	115,000
2.	PL01	PL 480 Title I - Costa Rica			P1	(15,000)	115,000
3.	0223	Agricultural and Industrial Reactivation	0	L	SDA	900	115,900
4.	0223	Agricultural and Industrial Reactivation	0	G	SDA	100	116,000
5.	0237	Non-Traditional Exports Tech. Supp.	0	G	ARDN	645	116,645
6.	0000	Program Development and Support	0	G	ARDN	400	117,045
7.	0000	Program Development and Support	0	G	SDA	550	117,595
8.	0232	PACT- Operational Program Grant	0	G	SDA	1,800	119,395
9.	9999	New OPG's	0	G	ARDN	805	120,200
10.	0235	Northern Zone Consolidation	N	L	ARDN	10,000	130,200
11.	0235	Northern Zone Consolidation	N	G	ARDN	500	130,700
12.	0133	Special Development Activities	0	G	SDA	100	130,800
13.	0000	Program Development and Support	0	G	EH	100	130,900
14.	0000	Program Development and Support	0	G	HE	50	130,950
15.	0000	Program Development and Support	0	G	POP	50	131,000

LOCAL CURRENCY USE PLAN

The USAID/Costa Rica Local Currency Use Plan Narrative was submitted as part of the FY 1988 Action Plan.

The requested Table VI follows.

FY 1988 ANNUAL BUDGET SUBMISSION

Table VI: Expenditures of Local Currency Generations *
(all in the U.S. dollar equivalents, and in \$ millions)

<u>Source/Purpose</u>	<u>1985 Actual</u>	<u>1986 Estimated</u>	<u>1987 Planned</u>	<u>1988 Prop</u>
I. <u>Economic Support Fund</u>	<u>52.0</u>	<u>127.1</u>	<u>284.7</u>	<u>120.8</u>
A. <u>Public Develop. Activities</u>	<u>4.6</u>	<u>4.2</u>	<u>4.8</u>	<u>3.5</u>
1. Housing Infrastructure	2.0	1.5	-	-
2. Policy Development	1.3	1.0	0.1	0.1
3. Export Promotion Efforts	0.7	1.5	0.2	0.2
4. Accelerate Agric. Develop.	-	-	3.0	3.0
5. Training & Education	0.6	0.2	1.5	0.2
B. <u>Private Sector Programs</u>	<u>43.1</u>	<u>112.0</u>	<u>276.4</u>	<u>114.1</u>
1. Increase Private Sec. Involvement	-	0.4	0.4	-
2. Divestiture Paraestatal Entities	3.0	58.6	130.0	51.4
3. Housing & Infrastructure	10.0	11.1	25.6	30.0
4. Accelerate Agric. Develop.	7.5	8.4	11.6	7.7
5. Promote Communities	0.6	0.3	0.2	0.2
6. Export Promotion	-	0.8	1.5	1.4
7. Training & Education	2.0	2.4	5.1	3.4
8. Credit Lines	20.0	20.0	20.0	20.0
9. Agricultural School	-	10.0	82.0	-
C. <u>Public Sector Recurrent Budget</u>	-	-	-	-
D. <u>AID Operating Expenses</u> <u>(T. Funds)</u>	<u>4.3</u>	<u>10.9</u>	<u>3.5</u>	<u>3.2</u>
II. <u>DEVELOPMENT ASSISTANCE</u>				
Not applicable				
III. <u>PL 480 - TITLE I</u>	<u>10.8</u>	<u>17.0</u>	<u>23.7</u>	<u>16.7</u>
A. <u>Public Develop. Activities</u>	<u>10.3</u>	<u>15.4</u>	<u>15.8</u>	<u>11.7</u>
1. Counterpart to Projects	4.8	5.2	8.1	6.0
2. Agriculture and Agroindustry	5.5	7.1	4.0	2.5
3. Investment & Export Promotion	-	1.0	1.7	1.5
4. Social Sector	-	2.1	2.0	1.7

<u>Source/Purpose</u>	<u>1985 Actual</u>	<u>1986 Estimated</u>	<u>1987 Planned</u>	<u>1988 Prop</u>
B. <u>Private Sector Programs</u>	<u>0.5</u>	<u>1.6</u>	<u>7.9</u>	<u>5.0</u>
1. Agriculture & Agroindustry	-	0.1	3.9	2.0
2. Investment & Export Promotion	-	1.0	1.5	1.5
3. Increase Private Sector Involvement	0.5	0.5	2.5	1.5
C. <u>Public Sector Recurrent Budget</u>	-	-	-	-
D. <u>AID Operating Expenses</u> <u>(T. Funds)</u>	-	-	-	-

* Includes monetized and non-monetized amounts

FY 1988 ANNUAL BUDGET SUBMISSION

TABLE XI

P.L. 480 Title I/III REQUIREMENTS
 (Dollars in Millions, Tonnage in Thousands)

	Actual FY 1986		Estimated FY 1987		Projected FY 1988	
	\$	MT	\$	MT	\$	MT
<u>COMMODITIES</u>						
<u>Title I</u>						
- Wheat	20.0	128.0	18.0	139.5	15.0	116.3
<u>Total</u>	20.0	128.0	18.0	139.5	15.0	116.3
of which						
Title III						

Total
COMMENT:

Calculations based on US\$129.00/MT

FY 1988 ANNUAL BUDGET SUBMISSION

TABLE XII

Country/Office COSTA RICA

PL 480 TITLE I/III

Supply and Distribution
(000 Metric Ton)

<u>STOCK SITUATION</u>	<u>FY 1987</u>	<u>Estimated FY 1988</u>
Commodity - <u>WHEAT</u>		
Beginning Stocks	28.0	57.2
Production	--	--
Imports		
Concessional	139.5	116.3
Non-Concessional	--	--
Consumption	110.3	115.8
Ending Stocks	57.2	57.7

Commodity - <u>---</u>		
Beginning Stocks		
Production		
Imports		
Concessional		
Non-Concessional		
Consumption		
Ending Stocks		

Commodity - <u>---</u>		
Beginning Stocks		
Production		
Imports		
Concessional		
Non-Concessional		
Consumption		
Ending Stocks		

Comment:

Calculations based on US\$129.00/MT

ANNEX I

SUMMARY DATA

OVERSEAS OPERATING EXPENSES

JUNE 2, 1986

ANNEX I
1988 ANNUAL BUDGET SUBMISSION

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ANNEX I
1988 ANNUAL BUDGET SUBMISSION

I.A.

TABLE VIII
FY 1986 BUDGET

<u>EXPENSE CATEGORY</u>	<u>F.C.</u>	<u>O.C.</u>	<u>DOLLAR</u>	<u>TRUST FUNDS</u>	<u>TOTAL BUDGET</u>	<u>UNITS</u>	<u>UNIT COST</u>
<u>U.S. DIRECT HIRE</u>	U100		1,557.6	160.6	1,718.2	XXXXX	
U.S. CITIZENS BASIC PAY	U101	110	1,222.1	0.0	1,222.1	23.5	52.0
PT/TEMP U.S. BASIC PAY	U102	112	39.1	0.0	39.1	2.0	19.6
DIFFERENTIAL PAY	U103	116	0.0	0.0	0.0	XXXXX	XXXXX
OTHER AID/W FUNDED CODE 11	U104	119	5.0	0.0	5.0	XXXXX	XXXXX
OTHER MISSION FUNDED CODE 11	U105	119	0.0	0.0	0.0	XXXXX	XXXXX
EDUCATION ALLOWANCES	U106	126	22.8	86.8	109.6	33.0	3.3
RETIREMENT - U.S. DIRECT HIRE	U107	120	88.3	0.0	88.3	XXXXX	XXXXX
LIVING ALLOWANCES	U108	128	0.0	0.0	0.0	XXXXX	XXXXX
OTHER AID/W FUNDED CODE 12	U109	129	49.2	0.0	49.2	XXXXX	XXXXX
OTHER MISSION FUNDED CODE 12	U110	129	30.0	21.9	51.9	XXXXX	XXXXX
POST ASSIGNMENT - TRAVEL	U111	212	10.8	0.4	11.2	7.0	1.6
POST ASSIGNMENT - FREIGHT	U112	22	47.7	28.5	76.2	7.0	10.9
HOME LEAVE - TRAVEL	U113	212	23.8	10.7	34.5	20.0	1.7
HOME LEAVE - FREIGHT	U114	22	13.5	7.1	20.6	20.0	1.0
EDUCATION TRAVEL	U115	215	3.8	2.5	6.3	10.0	0.6
R AND R TRAVEL	U116	215	0.0	0.0	0.0	0.0	0.0
ALL OTHER CODE 215 TRAVEL	U117	215	1.5	2.7	4.2	8.1	0.5
<u>FOREIGN NATIONAL DH</u>	U200		5.6	261.1	266.7	XXXXX	
BASIC PAY	U201	114	2.8	187.5	190.3	18.5	10.3
OVERTIME, HOLIDAY PAY	U202	115	0.0	34.3	34.3	2.4	14.3
ALL OTHER CODE 11 - FN	U203	119	0.0	7.3	7.3	XXXXX	XXXXX
ALL OTHER CODE 12 - FN	U204	129	2.8	32.0	34.8	XXXXX	XXXXX
BENEFITS FORMER FN PERSONNEL	U205	13	0.0	0.0	0.0	XXXXX	XXXXX
<u>CONTRACT PERSONNEL</u>	U300		146.9	568.8	715.7	XXXXX	
PASA TECHNICIANS	U301	258	0.0	0.0	0.0	0.0	0.0
U.S. PSC - SALARY/BENEFITS	U302	113	101.6	17.5	119.1	3.2	37.2
ALL OTHER U.S. PSC COSTS	U303	255	5.0	6.1	11.1	XXXXX	XXXXX
F.N. PSC - SALARY/BENEFITS	U304	113	19.0	545.2	564.2	64.1	8.8
ALL OTHER F.N. PSC COSTS	U305	255	21.3	0.0	21.3	XXXXX	XXXXX
MANPOWER CONTRACTS	U306	259	0.0	0.0	0.0	0.0	0.0
JCC COSTS PAID BY AID/W	U307	113	0.0	0.0	0.0	0.0	0.0
<u>HOUSING</u>	U400		33.8	965.0	998.8	XXXXX	
RESIDENTIAL RENT	U401	235	0.0	258.0	258.0	22.0	11.7
RESIDENTIAL UTILITIES	U402	235	0.0	29.7	29.7	XXXXX	XXXXX
MAINTENANCE AND RENOVATION	U403	259	0.0	50.1	50.1	XXXXX	XXXXX
QUARTERS ALLOWANCE	U404	127	30.2	10.2	40.4	3.0	13.5
RESIDENTIAL FURNITURE/EQUIP.	U405	311	0.1	289.5	289.6	XXXXX	XXXXX
TRANS./FREIGHT - CODE 311	U406	22	0.0	5.3	5.3	XXXXX	XXXXX
SECURITY GUARD SERVICES	U407	254	0.0	322.2	322.2	XXXXX	XXXXX
OFFICIAL RESIDENCE ALLOW.	U408	254	1.8	0.0	1.8	XXXXX	XXXXX
REPRESENTATION ALLOWANCE	U409	252	1.7	0.0	1.7	XXXXX	XXXXX

ANNEX I
1988 ANNUAL BUDGET SUBMISSION

TABLE VIII
FY 1986 BUDGET
(continued)

<u>EXPENSE CATEGORY</u>	<u>F.C.</u>	<u>O.C.</u>	<u>DOLLAR FUNDED</u>	<u>TRUST FUNDED</u>	<u>TOTAL BUDGET</u>	<u>UNITS</u>	<u>UNIT COST</u>
<u>OFFICE OPERATIONS</u>	U500		259.8	2,391.4	2,651.2	XXXXX	
OFFICE RENT	U501	234	0.0	200.5	200.5	XXXXX	XXXXX
OFFICE UTILITIES	U502	234	0.0	33.3	33.3	XXXXX	XXXXX
BUILDING MAINT./RENOV.	U503	259	0.0	205.5	205.5	XXXXX	XXXXX
OFFICE FURN./EQUIP.	U504	310	0.0	260.4	260.4	XXXXX	XXXXX
VEHICLES	U505	312	0.0	157.0	157.0	XXXXX	XXXXX
OTHER EQUIPMENT	U506	319	22.5	98.4	120.9	XXXXX	XXXXX
TRANSPORTATION/FREIGHT	U507	22	2.3	17.3	19.6	XXXXX	XXXXX
FURN/EQ/VEHICLE REPAIR/MAINT.	U508	259	15.6	62.5	78.1	XXXXX	XXXXX
COMMUNICATIONS	U509	230	0.0	112.5	112.5	XXXXX	XXXXX
SECURITY GUARD SERVICES	U510	254	0.0	68.0	68.0	XXXXX	XXXXX
PRINTING	U511	24	0.0	4.0	4.0	XXXXX	XXXXX
SITE VISITS - RIG PERSONNEL	U512	210	0.0	0.0	0.0	0.0	0.0
SITE VISITS - MISSION PERSONNEL	U513	210	20.7	25.3	46.0	103.0	0.4
SITE VISITS - AID/W PERSONNEL	U514	210	11.5	3.5	15.0	12.0	1.3
INFORMATION MEETINGS	U515	210	3.2	5.8	9.0	7.0	1.3
TRAINING ATTENDANCE	U516	210	18.9	6.1	25.0	16.0	1.6
CONFERENCE ATTENDANCE	U517	210	9.6	10.4	20.0	16.0	1.3
OTHER OPERATIONAL TRAVEL	U518	210	0.0	0.0	0.0	0.0	0.0
SUPPLIES AND MATERIALS	U519	26	67.4	172.6	240.0	XXXXX	XXXXX
FAAS	U520	257	0.0	55.0	55.0	XXXXX	XXXXX
CONSULTING SVCS. - CONTRACTS	U521	259	2.5	47.0	49.5	XXXXX	XXXXX
MGT./PROF. SVCS. - CONTRACTS	U522	259	82.2	590.0	672.2	XXXXX	XXXXX
SPECIFIC STUDIES/ANALYSES CONT.	U523	259	0.0	14.0	14.0	XXXXX	XXXXX
ALL OTHER CODE 25	U524	259	3.4	242.3	245.7	XXXXX	XXXXX
TOTAL O.E. BUDGET			2,003.7	4,346.9	6,350.6		
RECONCILIATION			1,403.7	0.0	1,403.7		
OPERATING BUDGET REQUIREMENTS			600.0	4,346.9	4,946.9		
636C REQUIREMENTS	U600	32	0.0	877.9	877.9		
TOTAL ALLOWANCE REQUIREMENTS	U000		600.0	5,224.8	5,824.8		
LOCAL COST SUPPORT COST DATA							
F.N. PSC- SALARY/BENEFITS	U304	113	19.0	545.2	564.2		
ALL OTHER F.N. PSC COSTS	U305	255	21.3	0.0	21.3		
MANPOWER CONTRACTS	U306	259	0.0	0.0	0.0		
SITE VISITS - RIG PERSONNEL	U512	210	0.0	0.0	0.0		
SITE VISITS - MISSION PERSONNEL	U513	210	20.7	25.3	46.0		
DOLLARS REQUIRED FOR LOCAL CURRENCY EXPENSES						0.0	
EXCHANGE RATE USED (MARCH 31, 1986)						54.20	

ANNEX I
1988 ANNUAL BUDGET SUBMISSION

I.B.

TABLE VIII
FY 1987 BUDGET

<u>EXPENSE CATEGORY</u>	<u>F.C.</u>	<u>O.C.</u>	<u>DOLLAR</u>	<u>TRUST FUNDS</u>	<u>TOTAL BUDGET</u>	<u>UNITS</u>	<u>UNIT COST</u>
<u>U.S. DIRECT HIRE</u>	U100		1,539.0	130.9	1,669.9	XXXXX	
U.S. CITIZENS BASIC PAY	U101	110	1,235.5	0.0	1,235.5	23.7	52.1
PT/TEMP U.S. BASIC PAY	U102	112	39.1	0.0	39.1	2.0	19.6
DIFFERENTIAL PAY	U103	116	0.0	0.0	0.0	XXXXX	XXXXX
OTHER AID/W FUNDED CODE 11	U104	119	5.0	0.0	5.0	XXXXX	XXXXX
OTHER MISSION FUNDED CODE 11	U105	119	0.0	0.0	0.0	XXXXX	XXXXX
EDUCATION ALLOWANCES	U106	126	22.9	75.6	98.5	29.0	3.4
RETIREMENT - U.S. DIRECT HIRE	U107	120	89.2	0.0	89.2	XXXXX	XXXXX
LIVING ALLOWANCES	U108	128	0.0	0.0	0.0	XXXXX	XXXXX
OTHER AID/W FUNDED CODE 12	U109	129	49.7	0.0	49.7	XXXXX	XXXXX
OTHER MISSION FUNDED CODE 12	U110	129	23.2	22.5	45.7	XXXXX	XXXXX
POST ASSIGNMENT - TRAVEL	U111	212	8.5	0.3	8.8	6.0	1.5
POST ASSIGNMENT - FREIGHT	U112	22	46.6	19.0	65.6	6.0	10.9
HOME LEAVE - TRAVEL	U113	212	9.8	4.2	14.0	10.0	1.4
HOME LEAVE - FREIGHT	U114	22	3.0	3.0	6.0	10.0	0.6
EDUCATION TRAVEL	U115	215	4.9	3.3	8.2	13.0	0.6
R AND R TRAVEL	U116	215	0.0	0.0	0.0	0.0	0.0
ALL OTHER CODE 215 TRAVEL	U117	215	1.6	3.0	4.6	8.1	0.6
<u>FOREIGN NATIONAL DH</u>	U200		6.2	306.0	312.2	XXXXX	
BASIC PAY	U201	114	3.1	220.2	223.3	20.0	11.2
OVERTIME, HOLIDAY PAY	U202	115	0.0	40.2	40.2	2.4	16.7
ALL OTHER CODE 11 - FN	U203	119	0.0	7.3	7.3	XXXXX	XXXXX
ALL OTHER CODE 12 - FN	U204	129	3.1	38.3	41.4	XXXXX	XXXXX
BENEFITS FORMER FN PERSONNEL.	U205	13	0.0	0.0	0.0	XXXXX	XXXXX
<u>CONTRACT PERSONNEL</u>	U300		225.9	845.5	1,071.4	XXXXX	
PASA TECHNICIANS	U301	258	0.0	0.0	0.0	0.0	0.0
U.S. PSC - SALARY/BENEFITS	U302	113	121.3	23.2	144.5	4.2	34.4
ALL OTHER U.S. PSC COSTS	U303	255	6.0	6.1	12.1	XXXXX	XXXXX
F.N. PSC - SALARY/BENEFITS	U304	113	81.6	706.2	787.8	77.5	10.2
ALL OTHER F.N. PSC COSTS	U305	255	17.0	0.0	17.0	XXXXX	XXXXX
MANPOWER CONTRACTS	U306	259	0.0	110.0	110.0	5.0	22.0
JCC COSTS PAID BY AID/W	U307	113	0.0	0.0	0.0	0.0	0.0
<u>HOUSING</u>	U400		99.0	867.3	966.3	XXXXX	
RESIDENTIAL RENT	U401	235	0.0	230.1	230.1	20.0	11.5
RESIDENTIAL UTILITIES	U402	235	0.0	32.7	32.7	XXXXX	XXXXX
MAINTENANCE AND RENOVATION	U403	259	0.0	55.1	55.1	XXXXX	XXXXX
QUARTERS ALLOWANCE	U404	127	33.2	11.2	44.4	3.0	14.8
RESIDENTIAL FURNITURE/EQUIP.	U405	311	56.6	183.8	240.4	XXXXX	XXXXX
TRANS./FREIGHT - CODE 311	U406	22	5.7	0.0	5.7	XXXXX	XXXXX
SECURITY GUARD SERVICES	U407	254	0.0	354.4	354.4	XXXXX	XXXXX
OFFICIAL RESIDENCE ALLOW.	U408	254	1.8	0.0	1.8	XXXXX	XXXXX
REPRESENTATION ALLOWANCE	U409	252	1.7	0.0	1.7	XXXXX	XXXXX

ANNEX I
1988 ANNUAL BUDGET SUBMISSION

TABLE VIII
FY 1987 BUDGET
(continued)

<u>EXPENSE CATEGORY</u>	<u>F.C.</u>	<u>O.C.</u>	<u>DOLLAR FUNDED</u>	<u>TRUST FUNDED</u>	<u>TOTAL BUDGET</u>	<u>UNITS</u>	<u>UNIT COST</u>
<u>OFFICE OPERATIONS</u>	U500		405.3	1,625.1	2,030.4	XXXXX	
OFFICE RENT	U501	234	0.0	200.5	200.5	XXXXX	XXXXX
OFFICE UTILITIES	U502	234	0.0	38.3	38.3	XXXXX	XXXXX
BUILDING MAINT./RENOV.	U503	259	0.0	54.5	54.5	XXXXX	XXXXX
OFFICE FURN./EQUIP.	U504	310	100.0	200.0	300.0	XXXXX	XXXXX
VEHICLES	U505	312	0.0	20.0	20.0	XXXXX	XXXXX
OTHER EQUIPMENT	U506	319	24.0	116.0	140.0	XXXXX	XXXXX
TRANSPORTATION/FREIGHT	U507	22	12.4	11.6	24.0	XXXXX	XXXXX
FURN/EQ/VEHICLE REPAIR/MAINT.	U508	259	17.2	78.8	96.0	XXXXX	XXXXX
COMMUNICATIONS	U509	230	0.0	129.4	129.4	XXXXX	XXXXX
SECURITY GUARD SERVICES	U510	254	0.0	74.8	74.8	XXXXX	XXXXX
PRINTING	U511	24	0.0	4.4	4.4	XXXXX	XXXXX
RIG/II OPERATIONAL TRAVEL	U512	210	0.0	0.0	0.0	0.0	0.0
SITE VISITS - MISSION PERSONNEL	U513	210	20.7	25.3	46.0	103.0	0.4
SITE VISITS - AID/W PERSONNEL	U514	210	11.5	3.5	15.0	12.0	1.3
INFORMATION MEETINGS	U515	210	3.2	5.8	9.0	7.0	1.3
TRAINING ATTENDANCE	U516	210	18.9	6.1	25.0	16.0	1.6
CONFERENCE ATTENDANCE	U517	210	9.6	10.4	20.0	16.0	1.3
OTHER OPERATIONAL TRAVEL	U518	210	10.0	10.0	20.0	16.0	1.3
SUPPLIES AND MATERIALS	U519	26	80.9	217.1	298.0	XXXXX	XXXXX
FAAS	U520	257	0.0	55.0	55.0	XXXXX	XXXXX
CONSULTING SVCS. - CONTRACTS	U521	259	2.8	51.7	54.5	XXXXX	XXXXX
MGT./PROF. SVCS. - CONTRACTS	U522	259	90.4	30.0	120.4	XXXXX	XXXXX
SPECIFIC STUDIES/ANALYSES CONT.	U523	259	0.0	15.4	15.4	XXXXX	XXXXX
ALL OTHER CODE 25	U524	259	3.7	266.5	270.2	XXXXX	XXXXX
TOTAL O.E. BUDGET			2,275.4	3,774.8	6,050.2		
RECONCILIATION			1,418.5	0.0	1,418.5		
OPERATING BUDGET REQUIREMENTS			856.9	3,774.8	4,631.7		
636C REQUIREMENTS	U600	32	0.0	6,486.4	6,486.4		
TOTAL ALLOWANCE REQUIREMENTS			856.9	10,261.2	11,118.1		
DOLLARS REQUIRED FOR LOCAL CURRENCY EXPENSES				0.0			
EXCHANGE RATE USED (MARCH 31, 1986)				54.20			
Estimated Wage Increase - FY 1986 to FY 1987				10%			
Estimated Price Increase - FY 1986 to FY 1987				10%-20%			

ANNEX I
1988 ANNUAL BUDGET SUBMISSION

I.C.

TABLE VIII
FY 1988 BUDGET

<u>EXPENSE CATEGORY</u>	<u>F.C.</u>	<u>O.C.</u>	<u>DOLLAR</u>	<u>TRUST</u>	<u>TOTAL</u>	<u>UNITS</u>	<u>UNIT</u>
				<u>FUNDS</u>	<u>BUDGET</u>		<u>COST</u>
<u>U.S. DIRECT HIRE</u>	U100		1,623.3	213.9	1,837.2	XXXXX	
U.S. CITIZENS BASIC PAY	U101	110	1,223.6	0.0	1,223.6	23.8	51.4
PT/TEMP U.S. BASIC PAY	U102	112	39.1	0.0	39.1	2.0	19.6
DIFFERENTIAL PAY	U103	116	0.0	0.0	0.0	XXXXX	XXXXX
OTHER AID/W FUNDED CODE 11	U104	119	5.0	0.0	5.0	XXXXX	XXXXX
OTHER MISSION FUNDED CODE 11	U105	119	0.0	0.0	0.0	XXXXX	XXXXX
EDUCATION ALLOWANCES	U106	126	22.9	103.6	126.5	39.0	3.2
RETIREMENT - U.S. DIRECT HIRE	U107	120	88.4	0.0	88.4	XXXXX	XXXXX
LIVING ALLOWANCES	U108	128	0.0	0.0	0.0	XXXXX	XXXXX
OTHER AID/W FUNDED CODE 12	U109	129	49.2	0.0	49.2	XXXXX	XXXXX
OTHER MISSION FUNDED CODE 12	U110	129	40.9	45.0	85.9	XXXXX	XXXXX
POST ASSIGNMENT - TRAVEL	U111	212	15.3	0.4	15.7	12.0	1.3
POST ASSIGNMENT - FREIGHT	U112	22	93.0	36.1	129.1	12.0	10.8
HOME LEAVE - TRAVEL	U113	212	30.1	12.9	43.0	22.0	2.0
HOME LEAVE - FREIGHT	U114	22	9.3	9.3	18.6	22.0	0.8
EDUCATION TRAVEL	U115	215	4.5	3.0	7.5	12.0	0.6
R AND R TRAVEL	U116	215	0.0	0.0	0.0	0.0	0.0
ALL OTHER CODE 215 TRAVEL	U117	215	2.0	3.6	5.6	9.6	0.6
<u>FOREIGN NATIONAL DH</u>	U200		6.8	335.8	342.6	XXXXX	
BASIC PAY	U201	114	3.4	242.2	245.6	20.0	12.3
OVERTIME, HOLIDAY PAY	U202	115	0.0	44.2	44.2	2.4	18.4
ALL OTHER CODE 11 - FN	U203	119	0.0	7.3	7.3	XXXXX	XXXXX
ALL OTHER CODE 12 - FN	U204	129	3.4	42.1	45.5	XXXXX	XXXXX
BENEFITS FORMER FN PERSONNEL.	U205	13	0.0	0.0	0.0	XXXXX	XXXXX
<u>CONTRACT PERSONNEL</u>	U300		241.4	1,031.9	1,273.3	XXXXX	
PASA TECHNICIANS	U301	258	0.0	0.0	0.0	0.0	0.0
U.S. PSC - SALARY/BENEFITS	U302	113	132.9	25.5	158.4	4.2	37.7
ALL OTHER U.S. PSC COSTS	U303	255	6.0	6.1	12.1	XXXXX	XXXXX
F.N. PSC - SALARY/BENEFITS	U304	113	85.4	780.3	865.7	77.5	11.2
ALL OTHER F.N. PSC COSTS	U305	255	17.1	0.0	17.1	XXXXX	XXXXX
MANPOWER CONTRACTS	U306	259	0.0	220.0	220.0	10.0	22.0
JCC COSTS PAID BY AID/W	U307	113	0.0	0.0	0.0	0.0	0.0
<u>HOUSING</u>	U400		34.4	896.2	930.6	XXXXX	
RESIDENTIAL RENT	U401	235	0.0	261.9	261.9	22.0	11.9
RESIDENTIAL UTILITIES	U402	235	0.0	35.9	35.9	XXXXX	XXXXX
MAINTENANCE AND RENOVATION	U403	259	0.0	60.6	60.6	XXXXX	XXXXX
QUARTERS ALLOWANCE	U404	127	0.0	0.0	0.0	0.0	0.0
RESIDENTIAL FURNITURE/EQUIP.	U405	311	28.1	147.9	176.0	XXXXX	XXXXX
TRANS./FREIGHT - CODE 311	U406	22	2.8	0.0	2.8	XXXXX	XXXXX
SECURITY GUARD SERVICES	U407	254	0.0	389.9	389.9	XXXXX	XXXXX
OFFICIAL RESIDENCE ALLOW.	U408	254	1.8	0.0	1.8	XXXXX	XXXXX
REPRESENTATION ALLOWANCE	U409	252	1.7	0.0	1.7	XXXXX	XXXXX

ANNEX I
 1988 ANNUAL BUDGET SUBMISSION
 TABLE VIII
 FY 1988 BUDGET
 (continued)

<u>EXPENSE CATEGORY</u>	<u>F.C.</u>	<u>O.C.</u>	<u>DOLLAR FUNDED</u>	<u>TRUST FUNDED</u>	<u>TOTAL BUDGET</u>	<u>UNITS</u>	<u>UNIT COST</u>
<u>OFFICE OPERATIONS</u>	U500		362.6	1,496.7	1,859.3	XXXXX	
OFFICE RENT	U501	234	0.0	200.5	200.5	XXXXX	XXXXX
OFFICE UTILITIES	U502	234	0.0	44.0	44.0	XXXXX	XXXXX
BUILDING MAINT./RENOV.	U503	259	0.0	62.7	62.7	XXXXX	XXXXX
OFFICE FURN./EQUIP.	U504	310	40.0	10.0	50.0	XXXXX	XXXXX
VEHICLES	U505	312	0.0	0.0	0.0	XXXXX	XXXXX
OTHER EQUIPMENT	U506	319	17.7	77.7	95.4	XXXXX	XXXXX
TRANSPORTATION/FREIGHT	U507	22	5.8	7.8	13.6	XXXXX	XXXXX
FURN/EQ/VEHICLE REPAIR/MAINT.	U508	259	18.9	99.6	118.5	XXXXX	XXXXX
COMMUNICATIONS	U509	230	0.0	148.8	148.8	XXXXX	XXXXX
SECURITY GUARD SERVICES	U510	254	0.0	82.3	82.3	XXXXX	XXXXX
PRINTING	U511	24	0.0	4.8	4.8	XXXXX	XXXXX
RIG/II OPERATIONAL TRAVEL	U512	210	0.0	0.0	0.0	0.0	0.0
SITE VISITS - AID/W PERSONNEL	U513	210	20.7	25.3	46.0	103.0	0.4
SITE VISITS - AID/W PERSONNEL	U514	210	11.5	3.5	15.0	12.0	1.3
INFORMATION MEETINGS	U515	210	3.2	5.8	9.0	7.0	1.3
TRAINING ATTENDANCE	U516	210	18.9	6.1	25.0	16.0	1.6
CONFERENCE ATTENDANCE	U517	210	9.6	10.4	20.0	16.0	1.3
OTHER OPERATIONAL TRAVEL	U518	210	12.5	12.5	25.0	20.0	1.3
SUPPLIES AND MATERIALS	U519	26	97.1	228.3	325.4	XXXXX	XXXXX
FAAS	U520	257	0.0	55.0	55.0	XXXXX	XXXXX
CONSULTING SVCS. - CONTRACTS	U521	259	3.2	59.5	62.7	XXXXX	XXXXX
MGT./PROF. SVCS. - CONTRACTS	U522	259	99.4	33.0	132.4	XXXXX	XXXXX
SPECIFIC STUDIES/ANALYSES CONT.	U523	259	0.0	25.9	25.9	XXXXX	XXXXX
ALL OTHER CODE 25	U524	259	4.1	293.2	297.3	XXXXX	XXXXX
TOTAL O.E. BUDGET			2,268.5	3,974.5	6,243.0		
RECONCILIATION			1,405.3	0.0	1,405.3		
OPERATING BUDGET REQUIREMENTS			863.2	3,974.5	4,837.7		
636C REQUIREMENTS	U600	32	0.0	150.0	150.0		
TOTAL ALLOWANCE REQUIREMENTS			863.2	4,124.5	4,987.7		
DOLLARS REQUIRED FOR LOCAL CURRENCY EXPENSES				0.0			
EXCHANGE RATE USED (MARCH 31, 1986)				54.20			
Estimated Wage Increase - FY 1987 to FY 1988				10%			
Estimated Price Increase - FY 1987 to FY 1988				10%-20%			

ANNEX I
1988 ANNUAL BUDGET SUBMISSION

II.

OPERATING EXPENSE NARRATIVE

A. INTRODUCTION

USAID/Costa Rica, in accordance with guidance provided in STATE 131136, has prepared its Annual Budget Submission for FY 1986, FY 1987 and FY 1988. Amounts budgeted for in each fiscal year have been estimated on the basis of FTE levels provided by AID/W, M/SER/IRM and their corresponding support costs. Budget estimates were established taking into consideration the USAID's program size, monitoring responsibilities, and personnel support. This has required the costing of needed office space, office services, housing, and their corresponding furniture, equipment and appliances. The USAID has been able to accomplish its management and support responsibilities only through the use of additional resources provided with local currency from its Trust Fund.

A comparative summary of USAID Costa Rica's Operating Budgets for fiscal years 1986, 1987 and 1988 follows:

<u>FC</u>	<u>DESCRIPTION</u>	<u>FY1986</u>	<u>FY1987</u>	<u>FY1988</u>
100	U.S.DIRECT HIRE	1,718.2	1,669.9	1,837.2
200	FSN DIRECT HIRE	266.7	312.2	342.6
300	CONT.PERSONNEL	715.7	1,071.4	1,273.3
400	HOUSING	998.8	966.3	930.6
500	OFFICE OPERATIONS	<u>2,651.2</u>	<u>2,030.4</u>	<u>1,859.3</u>
	SUB-TOTAL	6,350.6	6,050.2	6,243.0
	RECONCILIATION	<u>1,403.7</u>	<u>1,418.5</u>	<u>1,405.3</u>
	TOTAL OE.BUDGET	4,946.9	4,631.7	4,837.7
	630C REQUIREMENTS	<u>877.9</u>	<u>6,486.4</u>	<u>150.0</u>
	TOTAL ALLOWANCE	<u>5,824.8</u>	<u>11,118.1</u>	<u>4,987.7</u>

B. MANAGEMENT IMPROVEMENTS (SECTION A)

USAID/CR has traditionally received most of its administrative support from the Embassy Joint Administrative support organization, however, in order to better accommodate a rapidly growing Mission the USAID commenced effecting its own administrative procurement, residential and office leasing and property management functions.

Once approval was obtained for a program of Government leased housing USAID rapidly leased its requirements. On an annual basis, savings to the dollar OE account of over \$300,000 are being realized since all leases were negotiated utilizing Trust Funds in lieu of dollars.

ANNEX I
1988 ANNUAL BUDGET SUBMISSION
OPERATING EXPENSE NARRATIVE

(cont)

USAID has renovated a five story office building annex to accommodate its expanded operations. Skilled workmen were employed by USAID to effect the renovation with the idea in mind of retaining the most qualified for the maintenance force that would be required to maintain USAID's leased residences and offices. The office renovation was accomplished at an estimated 30 per cent savings as compared with the cost had the work been contracted out.

USAID submitted proposals to AID/W and FBO for the procurement of three residential units. All have been approved and final acquisition for two of the units is planned for mid-June, 1986. The third will be purchased before the end of Fy 86. The acquisitions should prove to be a long term benefit to the Agency's dollar OE rethord will be purchased before the end of the pay, account inasmuch as the premises, purchased with Trust Funds, will continue to serve as rent free residences in the eventuality that Trust Funds become severely constrained.

The USAID is making vigorous efforts to substitute dollar OE procurement with Trust Funds. Replacement Motor Pool vehicles are now being procured utilizing Trust Funds, as is residential and office furniture. An increasing proportion of all OE commodity and appliance requirements are also being procured from Trust Funds.

USAID has traditionally utilized leased office space. In 1985, however, a sizeable plot of land was procured with Trust Funds on which will be constructed an office building, warehouse and motor pool complex, the funding for which will also be almost exclusively from Trust Funds. Excavation required has been accomplished and FBO approval of the first stage of plans has been obtained. Like the residential acquisitions, the office building project will represent a long term benefit to the dollar OE budget.

In an operation characterized up to this time by personnel & program expansion, it is not possible to report reductions in total financial or human resources but the management style urged upon every Mission element is to examine critically every new requirement to keep these to the minimum required.

C. TRUST FUNDS (SECTION B)

As reflected in Table VIII, Trust Funds are projected to cover over 83% of the USAID'S total Operating Budget requirements for the next three fiscal years. It must be noted and recognized that the USAID has reached the lowest possible dollar level, adjusting cost for budgeting purposes between dollars and local currency and when viable, in FY86, the Mission has used for budgeting purposes reverse accomodation exchange to further decrease the dollar needs for this year. In fiscal year 1985, the USAID was successful in its efforts to negotiate with the Embassy administration the payment of FAAS costs in local currency. It has been assumed, for purposes of this presentation, that FAAS costs will continue to be paid in local currency at the present rate.

ANNEX I
1988 ANNUAL BUDGET SUBMISSION
OPERATING EXPENSE NARRATIVE
(cont)

D. JUSTIFICATION IN FUNDING CHANGES (SECTION C)

1. FC 100 U.S.DIRECT HIRE:

Changes from FY 1987 to FY, 1988 under this function code were due to the increased number of education allowances, home leaves and post assignments in FY 1988 as compared with FY 1987. Unit cost changes in excess of 20% in FY 1987 and 1988 is due to the increase in the number of dependents travelling with Mission personnel.

2. FC 200 FOREIGN NATIONAL DIRECT HIRE

In FY 1986, FY 1987 and FY 1988; 20 direct hire cooperating country employees were budgeted. The increment from FY 1986 to FY 1987 is due to the fact that in FY 1986 only 17 of the 20 positions were filled for the entire year. The rise in FY 1987 was due to the normal, expected salary increases of 10 %.

3. FC 300 CONTRACT PERSONNEL

Increases from FY86 to FY87 are due to scheduled salary increases, the replacement of a Procurement Specialist, funding for a Program Analyst and a manpower contract (5 positions) as required by M/SER/IRM for the establishment of the Missions Systems Center (MSC) in Costa Rica. Increases from FY87 to FY88 are due to scheduled salary increases and five additional positions under the MSC manpower contract.

4. FC 400 HOUSING

This category has shown a decrease in funding requirements, which are a reflection of the Mission's efforts in the residential buying program. Security costs have risen somewhat given the world-wide effort to increase security for personnel overseas.

5. FC 500 OFFICE OPERATIONS

Recurring costs found in this category have been budgeted with expected 10%-20% increases from year to year, however, overall costs under this category have decreased because major maintenance, construction design/supervision and procurement actions were funded in FY86.

It should be noted that, even though the USAID's current travel limitation has been established at \$115,000., this amount has been increased by \$20,000 and \$25,000 in FY87 and FY88, respectively. These figures were provided by M/SER/IRM as necessary for the operation of the MSC.

ANNEX I
1988 ANNUAL BUDGET SUBMISSION
OPERATING EXPENSE NARRATIVE
(cont)

6. FC600 636C REQUIREMENTS:

As reflected in table VIII, 636C Trust Fund requirements have been projected in the following amounts.

<u>FY</u>	<u>AMOUNT</u> <u>(Thousands)</u>
1986	877.9
1987	6,486.4
1988	150.0

The \$877.9 thousand in FY 1986 will serve to cover the cost of leveling the grounds and a security perimeter wall for the AID office building (\$413.6 thousand) and the purchase of three houses (\$464.3 thousand). The \$6.5 million in FY 1987 will cover construction costs (\$6.2 million) and purchase of two additional houses (\$300 thousand). The \$150.0 thousand in FY 1988 is for the purchase of one more house.

E. INFORMATION TECHNOLOGY

Currently, one of the most urgent needs for data processing is experienced in the Controller's Office. Given the fast and voluminous program & personnel growth experienced by the USAID including support for a number of regional functions located in San Jose, it becomes logical and necessary to automate the accounting and financial management systems. The Disbursing and Accounting by Telegram (DATEL) system is being used by the Mission in conjunction with RAMC/Mexico. The conversion to the Mission Accounting and Control System (MACS) has been initiated. At this point the dollar and trust fund operating expense accounting is done fully on the MACS. The project accounting is in the process of being installed. Control of the local currency special accounts, audits, financial analysis and payroll functions are quickly being accommodated to automation equipment for the more efficient and accurate accomplishment of these tasks. In conjunction with these functions budgeting is being geared more and more to the capabilities of ADP equipment. More and more personnel are becoming adept at operating the automated systems and using the computer as a professional tool.

As always, word processing (WP) is still one of the most important functions our equipment performs. Every office at the USAID has word processing capability at this time, and it is used extensively. After several years of having WP capability the USAID officers and local personnel at all levels have become accustomed to working with the equipment and are cognizant of the clear advantages it provides.

The USAID is working on the development of a central integrated Mission data base. This will include data on personnel, contracts, vendors, etc. and all be tied in directly to MACS and the PAYTRACK system. This will aid the Mission in meeting administrative management needs and prompt payment legislation requirements. The USAID is attempting to put together application programs developed in other Missions into their own integrated system.

ANNEX I
1988 ANNUAL BUDGET SUBMISSION
OPERATING EXPENSE NARRATIVE

(cont)

The Program Office has been exposed to participant tracking programs and program monitoring. This office should very soon be able to use some the AID/W developed software designed for use in program and project monitoring and control. The professionals in this office make extensive use of LOTUS 1-2-3 in their every day activities. The engineer attached to this office has indicated his interest in the use of a PC for control of projects.

The Office of Economic Analysis makes use of the equipment for some analysis and lately has shown interest in the acquisition of a statistical package of econometric modelling.

A telecommunications modem with corresponding software has been recently installed and the USAID plans to begin to use it soon to effect file transfers with Washington. It is yet not clear to what extent this capability can be used, however the potential is very large, especially as Washington becomes aware of the Mission's capability in this respect.

IRM has proposed to the USAID the establishment of a Mission Systems Center in Costa Rica. The Mission has agreed to this proposal and has budgeted for it including manpower levels, contracts, equipment and supplies procurement, office maintenance and renovation, etc. The goal of this systems center is to globally develop software for AID in Costa Rica, taking advantage of low labor costs and technical expertise available in country.

The Mission's highest priority at this time, as far automation is concerned, is to finish the conversion of the accounting system to the Mission Accounting and Control System. In order to accomplish this and other automation goals the USAID has created an Information Resources section, under the supervision of the Mission Controller. The section maintains the computer center, assures the integrity of Mission data bases and keeps and distributes related files and reports generated by Mission systems. The section is under the supervision of the Systems Officer. This section is also responsible for working with USAID divisions for systems analysis and in-house program development and for the planning and coordination of ADP training for the Mission. The effectiveness of the automation program is to be measured by the increase in use, not only in number of users, but more importantly in the number of functions performed and the time in which these are performed with the aid of the equipment versus the time it took to perform these manually. A significant increase in the number of systems being used by the Mission has already taken place.

As the Mission continues to grow, the USAID plans to acquire more terminals and printers to suit its needs. At this point, the USAID expects to upgrade to a VS100 by the time it moves to its new office building, and has budgeted accordingly. It is to be expected that the physical change in the layout of the USAID will have a significant effect on the automated equipment configuration needed. The workstation to user ratio is currently a little over 3 to 1. As professionals use terminals more and more extensively, a problem may develop.

ANNEX I
1988 ANNUAL BUDGET SUBMISSION

MISSION SYSTEMS CENTER PROPOSAL

AGENCY FOR INTERNATIONAL DEVELOPMENT
WASHINGTON, D.C. 20523

March 14, 1986

NOTE FOR: Daniel A. Chaij, Mission Director, Costa Rica

Dan,

Here's some material we can use as a basis for setting up the AID Mission Systems Center in San Jose:

- The first page is a proposal for dividing up the costs by category.
- The second sheet has the proposed support budget figures for FY 1987 and 1988 (expressed in U.S. dollars).
- The last page can be passed on to your staff to include in your 1988 ABS. Your controller should combine these figures with the automation schedule that is submitted as part of the ABS. Incidentally, the figures on this sheet are slightly different from the proposed support budget because the ABS schedule is designed to accommodate special reporting requirements imposed by the Office of Management and Budget.


Paul Spishak
M/SER/IRM

Attachments:

1. Proposed Responsibilities
2. Proposed Support Budget
3. Budget Figures for 1988 ABS

ANNEX I
1988 ANNUAL BUDGET SUBMISSION
MISSION SYSTEMS CENTER PROPOSAL
(cont)

Attachment #1

Proposed Responsibilities
Support for the AID Mission Systems Center
AID/W and USAID/Costa Rica

- . IRM to provide USDH slot and start-up costs.
 - . USAID/Costa Rica to provide continuing costs.
-

- . IRM

- One USDH position
- Initial equipment (one Wang VS-45, tape drive, two to four disk drives, four workstations)
- Start-up costs for service contract
- Initial contractor support from AID/W

- . USAID/Costa Rica

- Support costs for USDH position (housing, travel)
- Subsequent equipment procurement
- Continuing costs for service contract
- Office space

M/SER/IRM:PSpishak
March 14, 1986

ANNEX I
1988 ANNUAL BUDGET SUBMISSION
MISSION SYSTEMS CENTER PROPOSAL
(cont)

Attachment #2

USAID/COSTA RICA
Support Budget for the AID Mission Systems Center
FY 1987-1988

(in U.S. Dollar Equivalent)

	<u>1987</u>	<u>1988</u>
<u>Service Contract</u>	\$120,000	\$250,000
<u>Site Preparation</u>	20,000	--
<u>Equipment/Software/Supplies</u>	60,000	80,000
<u>Travel</u>	20,000	25,000
<u>Support for USDH</u> (Housing, personal effects, etc.) *	30,000	30,000
Total USAID/Costa Rica Support Budget	<u>\$250,000</u>	<u>\$385,000</u>
 <u>Office Space</u>		
U.S. Direct Hire	1	1
Contractors	4-5	8-10

* Confirm amount with USAID management office.

M/SER/IRM:PSpishak
March 14, 1986

ANNEX I
1988 ANNUAL BUDGET SUBMISSION
MISSION SYSTEMS CENTER PROPOSAL
(cont)

Attachment #3

**W/SER/OFFICE OF INFORMATION RESOURCES MANAGEMENT:
MISSION SYSTEMS CENTER:**

**SUPPORT BUDGET FOR PLANNING PURPOSES:
13-Mar-86**

	IRM/MSC PROPOSAL	
	FY-87	FY-88
1. Capital Investments		
A. Purchase of Hardware	30	50
B. Purchase of Software	20	20
C. Site	20	0
Subtotal	70	70
2. Personnel		
A. * Compensation, Benefits, & Travel	85	90
B. Workyears	1.00	1.00
Subtotal	85	90
3. Equipment Rental & Space		
A. Lease of equipment	0	0
B. Space	10	10
C. Supplies and other	10	10
Subtotal	20	20
4. Commercial Services		
A. ADPE Time	0	0
B. Leased Telecoms.	0	0
C. Operations/Maintenance	10	24
D. Sys. Plan. & Anal.	67	100
E. Sys. Design & Prog.	43	110
F. Engr. Studies & Other	0	8
G. Application Conversions	0	8
H. Training/Travel/O.T.	0	0
I. Info. Clearinghouse	0	0
Subtotal	120	250
Total Obligations	295	430
Workyears	1.0	1.0

* To be Confirmed with USAID Management Office.

ANNEX I
1988 ANNUAL BUDGET SUBMISSION
MISSION SYSTEMS CENTER PROPOSAL
(cont)

Attachment #3

IRN/SER/OFFICE OF INFORMATION RESOURCES MANAGEMENT:
MISSION SYSTEMS CENTER:

SUPPORT BUDGET FOR PLANNING PURPOSES:
13-Mar-86

		IRN/MSC PROPOSAL	
		FY-87	FY-88
1. Capital Investments			
A. Purchase of Hardware		30	50
B. Purchase of Software		20	20
C. Site		20	0
Subtotal		70	70
2. Personnel			
A. * Compensation, Benefits, & Travel		85	90
B. Workyears		1.00	1.00
Subtotal		85	90
3. Equipment Rental & Space			
A. Lease of equipment		0	0
B. Space		10	10
C. Supplies and other		10	10
Subtotal		20	20
4. Commercial Services			
A. ADPE Time		0	0
B. Leased Telecom.		0	0
C. Operations/Maintenance		10	24
D. Sys. Plan. & Anal.		67	100
E. Sys. Design & Prog.		43	110
F. Engr. Studies & Other		0	8
G. Application Conversions		0	8
H. Training/Travel/O.T.		0	0
I. Info. Clearinghouse		0	0
Subtotal		120	250
Total Obligations		295	430
Workyears		1.0	1.0

* To be Confirmed with USAID Management Office.

ANNEX I
1988 ANNUAL BUDGET SUBMISSION

III.

TABLE VIII (A)
INFORMATION ON CONTRACT PERSONNEL

(FC'S 302, 303)

<u>JOB TITLE/POS. DESCRIPTION</u>	<u>FY 1986</u>	<u>FY 1987</u>	<u>FY 1988</u>
<u>U.S. PSC COSTS (FC 302, 303)</u>			
FINANCIAL MGT ASST	35.8 (5/86 - 5/87)	41.7 (5/87 - 5/88)	48.7 (5/88 - 5/89)
PROGRAM ASSISTANT	28.4 (7/86 - 7/87)	29.8 (7/87 - 7/88)	31.2 (7/88 - 7/89)
PROGRAM ANALYST	44.6 (12/86 - 12/87)	45.3 (12/87 - 12/88)	50.0 (12/88 - 12/89)
BUDGET & ACC SPEC	21.4 (6/86 - 8/86)	21.4 (6/87 - 8/87)	21.4 (6/88 - 8/88)
ADMIN. ASSISTANT	0.0 (/ - /)	18.4 (9/87 - 9/88)	19.2 (9/88 - 9/89)
SUB-TOTAL	<u>130.2</u>	<u>156.6</u>	<u>170.5</u>

ANNEX I
1988 ANNUAL BUDGET SUBMISSION

IV.

TABLE VIII (B)
OTHER CONTRACT'S

(FC 523)

	<u>FY 1986</u>	<u>FY 1987</u>	<u>FY 1988</u>
<u>SPECIFIC STUDIES/ANALYSIS (FC 523)</u>			
Contracts under \$25,000	<u>14.0</u>	<u>15.4</u>	<u>25.9</u>

ANNEX I
1988 ANNUAL BUDGET SUBMISSION

v.

TABLE VIII (C)
OBLIGATIONS FOR ACQUISITION, OPERATION
AND USE OF INFORMATION TECHNOLOGY SYSTEMS
(\$000)

<u>Item and Explanation</u>	<u>Fiscal</u> <u>1986</u>	<u>Years</u> <u>1987</u>	<u>1988</u>
1. <u>Capital Investment</u>			
A. Purchase of Hardware*	100.9	100.0	60.3
B. Purchase of Software or Other Equipment*	10.0	30.0	25.0
C. Site and Facility	10.0	22.0	2.0
SUBTOTAL	<u>120.9</u>	<u>152.0</u>	<u>87.3</u>
<hr/>			
2. <u>Personnel</u>			
A. Compensation, Benefits and Travel	25.5	141.1	151.9
B. Workyears	(2.4)	(6.7)	(6.7)
<hr/>			
3. <u>Equipment Rental, Space and Other Operating Costs</u>			
A. Lease of Equipment	10.0	2.5	2.5
B. Space	1.1	12.0	12.0
C. Supplies and Other	50.0	80.0	90.0
D. Non-Commercial Training	7.0	1.0	1.0
SUBTOTAL	<u>68.1</u>	<u>95.5</u>	<u>105.5</u>

* Amounts reflected in FC506-"Other Equipment".

ANNEX I
 1988 ANNUAL BUDGET SUBMISSION
 TABLE VIII(C) (continued)

<u>Item and Explanation</u>	<u>Fiscal</u> <u>1986</u>	<u>Years</u> <u>1987</u>	<u>1988</u>
4. <u>Commercial Services</u>			
A. Computer Time	.0	.0	.0
B. Leased Telecommunications Services	1.5	1.4	1.5
C. Operations and Maintenance			
(1) Operations	.0	.0	.0
(2) Maintenance	51.5	66.7	86.3
D. Systems Analysis and Programming	.0	67.0	100.0
E. System Design and Engineering	.0	43.0	110.0
F. Studies and Other	5.0	5.0	16.0
SUBTOTAL	<u>58.0</u>	<u>183.1</u>	<u>313.8</u>
<hr/>			
5. TOTALS			
Total Obligations	272.5	571.7	658.5
Workyears (From item 2A)	(2.4)	(6.7)	(6.7)
<hr/>			
6. <u>Special Breakout</u>			
A. Amounts included in Mission allowances for existing systems. (Includes 2A, 3, and 4) Services of equipment in place only.)	161.6	191.7	363.2
B. Amounts included in Mission allowances for new or expanded systems. (Includes 1, 2A, 3 and 4.) (Equipment and services for new efforts beginning during the fiscal year.)	110.9	380.0	295.3
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PROJECT RESEARCH INFORMATION

As related per cable (85 San José 6162) this mission has no research efforts on which to report.