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UNITED STATES AGENCY FOR INTERNATIONAL DEVELOPMENT
MISSION TO JAMAICA

Embassy of the United States of America
2 Oxford Road, Kingston 5.
Telephone: 809-929-4850

Mr. Luke Hingson
President
The Brother's Brother Foundation
824 Grandview Avenue
Pittsburgh, PA 15211

Dear Mr. Hingson:

Subject: Grant No. 532-0106-G-00-4043-00

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development (hereinafter referred to as "A.I.D." or "Grantor") hereby grants to the Brother's Brother Foundation, the sum of US \$96,000 to provide support for a Gift-in-Kind Solicitation program for Jamaica, as described in the Schedule of this Grant and Attachment 2, entitled "Program Description".

This grant is effective and obligation is made as of the date of this letter and shall apply to commitments made by the Grantee in furtherance of program objectives during the period beginning with the effective date and ending eighteen months thereafter.

This grant is made to the Brother's Brother Foundation, on condition that the funds will be administered in accordance with the terms and conditions as set forth in Attachment 1, entitled "The Schedule"; Attachment 2, entitled "Program Description", and Attachment 3, entitled "Standard Provisions", which have been agreed to by your organization.

Please sign the original and seven (7) copies of this letter to acknowledge your receipt of this grant, and return the

Continued .../2

Mr. Luke Hingson
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original and six (6) copies to the Contracts Office, USAID/
Jamaica, Kingston (ID), Department of State, Washington,
DC 20520.

Sincerely yours,



L. P. Reade
Director, USAID/Jamaica

Attachments:

1. Schedule
2. Program Description
3. Standard Provision

ACKNOWLEDGEL
Brother's Brother Foundation

BY: _____

TITLE: President

DATE: January 6, 1984

FISCAL DATA

Appropriation: 72-1141021.5

Budget Plan Code: LDAA 84-25532-EG 13

PIO/T No.: 532-000-0106-3-4006

Project No.: 532-0106

Total Obligated Amount: US\$96,000

Attachment A

Schedule

A. Purpose of Grant

The purpose of this Grant is to provide support for the Bother's Brother Foundation (BBF) Corporate Gift-in-Kind Solicitation program for Jamaica, as more specifically described in Attachment 2 to the Grant entitled "Program Description

B. Period of Grant

1. The effective date of this Grant is December 30, 1983. The expiration date of this grant is eighteen months from the effective date.
2. Funds obligated hereunder are available for program expenditure for the estimated period 30 December 1983 to 30 June 1985 as shown in the Financial Plan below.

C. Amount of Grant and Payment

1. AID hereby obligates the amount of US \$96,000 for the purpose of this Grant.
2. Payment shall be made to the Grantee in accordance with procedures set forth in Attachment 3. Standard Provision 7B, entitled "Payment-Periodic Advance".

D. Financial Plan

(1) Budget

Freight and Shipping Charges	
Packing, Land Freight and Warehousing	US\$34,000
Purchase of Goods Relevant to Donated Equipment (i.e. extra X-Ray Tubes)	10,000
Domestic Travel	7,000
International Travel	5,000
Consultants Service	2,500
Salary & Fringe Benefits (12 months, one Assistant Director for Jamaica operations and one Secretary for Jamaica operations)	32,500
Office Rent/Supplies/Phone	5,000
TOTAL	US\$96,000

(2) Costs eligible for financing under the Grant are limited to those incurred in connection with providing commodities for use in Jamaica.

(3) Except as A.I.D. may otherwise agree in writing, no financing shall be provided under the Grant for handling, storage or transportation in Jamaica or other costs incurred in Jamaica after the commodities involved have been off-loaded in Jamaica by the carrier.

E. Reporting, Evaluation and Audit

BBF will furnish USAID with quarterly progress reports on the program which summarize the work performed during the period, constraints encountered and ways they are being overcome, and planned activities for the subsequent quarter. Reports should include a section on problems or issues affecting the overall project and its success in the future. Individual programs will be evaluated on a quarterly basis in cooperation with recipient local organizations and/or the Government of Jamaica. A.I.D., at its discretion may periodically inspect, audit and review the transactions, the commodities provided and the Grantee's activities under the Grant to determine their conformity with and eligibility under the Grant Agreement.

F. Alterations in Standard Provisions

Delete Provisions Nos. 5A, 5B, 7A, 7C, 10B, 13A and 13B.

Attachment B

Program Summary

Purpose

The program will provide to public and private service institutions in Jamaica, materials and goods solicited from the U.S. corporate community. It is expected that during the life of this program Jamaica will receive \$3.5m of donated goods from U.S. corporate community and public institutions to be used in education, health and development programs.

Program Background

As a country with limited foreign exchange, it is obvious that Jamaica's development and philanthropic institutions do not have access to enough foreign exchange to purchase all the goods produced overseas that are required for optimal efforts in the country. For example, three years ago, the Jamaica Library Service was unable to provide more than a token delivery of new books to the 1,200 school libraries on the island.

Over the past 30 months, BBF has provided \$7,000,000 of goods and services to Jamaican institutions for distribution throughout the island. The agencies include Ministries of Health, Agriculture, and Education, H.E.A.R.T., Jamaica Library Service, the Jamaica America Medical Assistance Committee, and local Rotary clubs. Since the programs' inception, the recipient Jamaican organizations have been responsible for local distribution.

BBF approaches manufacturers, manufacturers associations and public institutions, i.e. schools, hospitals, publishers, for specific donations based on requests received from Jamaican philanthropic or public organizations. Jamaican requests will originate from institutions that have demonstrated a need and a capacity to handle the donated goods. BBF currently works with the following Jamaican organizations: (a) Jamaica-America Medical Assistance Committee, (b) Jamaica Library Service, and (c) the Human Employment and Resource Training Trust.

Program Description

The BBF is willing to extend the network, referred to above, through the Jamaica Council on Voluntary Social Services (CVSS) to include other appropriate agencies with no previous link to BBF. BBF is also willing to receive commodity requests directly from USAID, but cannot guarantee identification of appropriate donors.

Within 45 days of grant award, BBF will send an initial survey team to Jamaica to meet with concerned agencies and individuals to explain procedures and review needs. Once needs are identified and prioritized, BBF will approach potential sources of supply in the U.S. for donations.

Under the Grant BBF is to receive, process and attempt to fill requests for commodities through the channels described below:

- a) Such requests may be forwarded directly from recipient organizations, including those with which BBF currently has a working relationship.
- b) Such requests may be forwarded by the CVSS, or its VSD Office, as a central requisitioning agent on behalf of ultimate recipient organizations.

- c) Such requests may be forwarded by A.I.D. to procure commodities for A.I.D. assisted projects or activities. Under the procedure described in this sub-paragraph (c), any A.I.D. financing necessary for purchase, transportation or handling costs will be drawn from the funds which A.I.D. is providing for the particular project or activity receiving the commodities.

Except as A.I.D. may otherwise approve in writing in particular cases, commodity transfers by or through BBF under this grant will satisfy the following requirements:

1. The Director of the Voluntary Sector Development (VSD) Office of the CVSS must certify that the recipient or using entity is either (1) a bona fide private not-for-profit organization under the laws of Jamaica or (2) a public sector organization not involved with defense, public safety, security or law enforcement activities;
2. The commodities must be for use in Jamaica and must not be sold;
3. Except as A.I.D. may otherwise agree in writing, the commodities must be within the eligible categories in the A.I.D. "Commodity Eligibility Lists" (copies of these lists will be provided to BBF and VSD);
4. No commodities may be used for or in support of abortions;

5. Except as A.I.D. may otherwise agree in writing, commodities must be used for the improvement or expansion of employment, productivity, investment, marketing, production, health care, sanitation, family planning, education (formal or non-formal), skills training, energy or natural resource conservation, the care of under-privileged children or aged persons or technical/scientific research or extension work.
6. The Grantee is to assure that all necessary arrangements are made to enable commodities, for which A.I.D. finances any portion of the transportation costs, to enter Jamaica duty free.
7. No more than 20% of the amount which A.I.D. is to provide under the Grant for ocean transportation may be used in connection with the transportation of commodities furnished to any one recipient organization.
8. The acquisition, transportation and handling of commodities and any payments made in connection therewith will be administered by BBF.